

# **Mayor and Council Work Session and Executive Session October 6, 2015 Agenda**

*"A diverse, business-friendly, and sustainable community with clean, safe and strong neighborhoods."  
"Providing the most efficient and highest-quality services as the municipal location of choice for all customers."*

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"Life starts all over again when it gets crisp in the fall" - *F. Scott Fitzgerald*

## **4:00 PM WORK SESSION**

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|----------------|----|---|
|                | 1. | Proclamation: Breast Cancer Awareness Month           |
| <b>4:05 PM</b> | 2. | Proclamation: Customer Service Week                   |
| <b>4:15 PM</b> | 3. | Presentation of the Patterson Student Housing Project |
| <b>4:45 PM</b> | 4. | 2016 Hagerstown/Washington County Run Fest            |
| <b>5:05 PM</b> | 5. | Council Board Reports                                 |

## **CITY ADMINISTRATOR'S COMMENTS**

## **MAYOR AND COUNCIL COMMENTS**

## **ADJOURN**

**REQUIRED MOTION**  
**MAYOR AND CITY COUNCIL**  
**HAGERSTOWN, MARYLAND**

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**Topic:**

Proclamation: Breast Cancer Awareness Month

**Mayor and City Council Action Required:**

**Discussion:**

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**REQUIRED MOTION**  
**MAYOR AND CITY COUNCIL**  
**HAGERSTOWN, MARYLAND**

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**Topic:**

Proclamation: Customer Service Week

**Mayor and City Council Action Required:**

**Discussion:**

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**REQUIRED MOTION**  
**MAYOR AND CITY COUNCIL**  
**HAGERSTOWN, MARYLAND**

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**Topic:**

Presentation of the Patterson Student Housing Project

**Mayor and City Council Action Required:**

**Discussion:**

At the October 6, 2015 Work Session of the Mayor and City Council, staff will review the Patterson Hall Student Housing project and recognize the partners who made the project possible. Special recognition is given to the public-private partnership and the University System of Maryland at Hagerstown (USMH), Blackwell2 LLC, MSB Architects and Morgan-Keller Construction.

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**ATTACHMENTS:**

File Name		Description
📎	<a href="#">100115_MCC_Pakcet_Memo.pdf</a>	Patterson Hall Project Review



# CITY OF HAGERSTOWN, MARYLAND

Department of Community & Economic Development

## MEMORANDUM

TO: Valerie Means, City Administrator

FROM: Jill Frick, Economic Development Manager  
Kathleen A. Maher, Planning Director

DATE: October 1, 2015

SUBJECT: Patterson Hall Project Review  
Catalyst Project #3 – USMH Student Housing Project

At the October 6, 2015 Work Session of the Mayor and City Council, staff will review the Patterson Hall Student Housing project and recognize the partners who made the project possible. Special recognition is given to the public-private partnership and the University System of Maryland at Hagerstown (USMH), Blackwell2 LLC, MSB Architects and Morgan-Keller Construction.

The City and USMH reviewed a number of proposals for this pilot project and in late March 2015 selected Blackwell2 for the property located at 100 N. Potomac Street. The timeline left only 4 months to complete construction before the start of the school's Fall semester. The project's completion was celebrated with a ribbon-cutting event on August 14, 2015, followed immediately by student move-in the next day.

A video presentation has been prepared to showcase the dramatic change this new investment has made to the property. This presentation captures vivid "Before" and "After" images of the transformation from a vacant, former 19-room boarding house to four well-appointed 2 Bedroom, 2 Bath student apartments. Following the Mayor and City Council Meeting, this video may also be viewed on the City's YouTube Channel.

Representatives from the partners will share perspective on the project. Mark Halsey, Jamie Bushong and Erin Harman from USMH; Taylor Bowen from Blackwell2 LLC; Scott Bowen from MSB Architects; and Taylor Davis from Morgan-Keller Construction and additional team members will attend.

This project is in support of Catalyst Project #3 – USMH Expansion Support of the 10-Year Community's City Center Plan. The goal of Catalyst Project #3 is to support the growth of USMH from 500 to 750 students, and to support the addition of facilities for new educational programs including the possibility of culinary arts, tourism and hospitality. Over a 10 year period, it is envisioned that student housing opportunities will be captured downtown through 3 upper-floor renovation projects creating a total of 12 units to house 24 students. This was the first, model project which created 4 units to house 8 students.

c: Scott Nicewarner, Director, DCED	Taylor Bowen, Blackwell2 LLC
Department Managers & Planning Staff	Blackie Bown, Blackwell2 LLC
DCED Leadership Team	Scott Bowen, MSB Architects
Mark Halsey, USMH	Taylor Davis, Morgan-Keller Construction

**REQUIRED MOTION**  
**MAYOR AND CITY COUNCIL**  
**HAGERSTOWN, MARYLAND**

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**Topic:**

2016 Hagerstown/Washington County Run Fest

**Mayor and City Council Action Required:**

**Discussion:**

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**ATTACHMENTS:**

	<b>File Name</b>	<b>Description</b>
	<a href="#">2016 Hagerstown-Washington County Run Fest.pdf</a>	Memo



## CITY OF HAGERSTOWN, MARYLAND

Department of Community & Economic Development

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October 6, 2015

TO: Valerie Means, City Administrator  
Scott Nicewarner, Interim Director – DCED

FROM: Gaela Shoop, Events Assistant - DCED

RE: 2016 Hagerstown/Washington County Run Fest

### **BACKGROUND:**

The Community Free Clinic, in partnership with the Washington County Recreation Department, is asking for City support in hosting the 2016 Hagerstown/Washington County Run Fest. The event is scheduled to be held on March 12, 2016. The event is one of the Mid-Atlantic's first long-distance running opportunities for recreational and competitive runners.

The City and County joined forces with the Community Free Clinic in 2012 to bring the St. Patrick's Day Run to City Center, and have since seen this event grow to offering a Children's Fun Run, Fitness 1-Mile Walk, a 5K and 8K race, as well as a half-marathon race. Entertainment is also planned for the event including music, a disc jockey and of course a leprechaun. This year the hope is to expand the event with more vendors, more entertainment and a beer garden. The WC Recreation Department will provide the City with a Certificate of Insurance and a completed State Highway application for the event. The City Auxiliary Police will assist in notifying in neighboring businesses and residents. The City will also assist in obtaining the necessary beverage licenses and help in promoting through our normal channels and through our Main Street program.

All net proceeds from this event will go towards the Community Free Clinic and the continuation of their life-sustaining health care operations to our citizens.

Robin Roberson, Executive Director of the Community Free Clinic and Jaime Dick of the WC Recreation Dept, will be on hand to discuss this project with Mayor and Council during the work session.

### **COUNCIL ACTION REQUIRED:**

Staff is looking for Mayor & Council support of the event as described above to allow the group to move forward with planning.

**REQUIRED MOTION**  
**MAYOR AND CITY COUNCIL**  
**HAGERSTOWN, MARYLAND**

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**Topic:**

Council Board Reports

**Mayor and City Council Action Required:**

**Discussion:**

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**ATTACHMENTS:**

**File Name**

📎 [Memo - Council Board Reports.doc](#)

**Description**

Council Board Reports  
Memo





# CITY OF HAGERSTOWN, MARYLAND

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Donna K. Spickler  
City Clerk

TO: Mayor David Gysberts  
Valerie Means, City Administrator

FROM: Donna Spickler, City Clerk

SUBJECT: Council Board Reports

DATE: October 6, 2015

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The City of Hagerstown has several Boards and Commissions that include Council representation. Many Councilmembers represent the City on several boards.

Time is included on the October 6, 2015 Work Session to discuss scheduling routine reports of the Council to update citizens on activities of the Boards they represent.

If you have any questions, please let me know.

Thank you.