

**Mayor and Council
90th Special Session
May 10, 2016
Agenda**

*"A diverse, business-friendly, and sustainable community with clean, safe and strong neighborhoods."
"Providing the most efficient and highest-quality services as the municipal location of choice for all customers."*

"Plans are nothing; planning is everything." - Dwight D. Eisenhower

7:00 PM SPECIAL SESSION

1. Citizens Police Academy Presentation of Certificates - *Officer Gerard Kendle*
2. Public Hearings: FY 2016/17 Tax Rates
3. Public Hearings: FY 2016/17 Budget
4. Introduction of an Ordinance: Tax Rates Beginning July 1, 2016
5. Introduction of an Ordinance: Budget FY 2016-2017

CITY ADMINISTRATOR'S COMMENTS

MAYOR AND COUNCIL COMMENTS

ADJOURN

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Citizens Police Academy Presentation of Certificates - *Officer Gerard Kendle*

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Public Hearings: FY 2016/17 Tax Rates

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

PH_Constant_Yield_Tax_Rate_16-17.pdf

Description

Memo

**CITY OF HAGERSTOWN NOTICE
OF A PROPOSED
REALPROPERTY TAX INCREASE**

The Mayor and Council of the City of Hagerstown, Maryland proposes to increase real property taxes.

1. For the tax year beginning July 1, 2016, the estimated real property assessable base will increase by 0.35%, from \$2,506,455,067 to \$2,515,110,599.
2. If the City of Hagerstown maintains the current tax rate of \$0.9130 per \$100 of assessment, real property tax revenues will increase by 0.35% resulting in \$79,025 of new real property tax revenues.
3. In order to fully offset the effect of increasing assessments, the real property tax rate should be reduced to \$0.9099, the constant yield tax rate.
4. The City of Hagerstown is considering not reducing its real property tax rate enough to fully offset increasing assessments. The City of Hagerstown proposes to adopt a real property tax rate of \$0.9130 per \$100 of assessment. This tax rate is 0.35% higher than the constant yield tax rate and will generate \$79,025 in additional property tax revenues.

A public hearing on the proposed real property tax rate increase will be held at 7:00 p.m. on Tuesday, May 10, 2016 in the Mayor and Council Chamber at City Hall, 1 E Franklin Street, Hagerstown, MD 21740.

The hearing is open to the public, and public testimony is encouraged. Persons with questions regarding this hearing may call 301-739-8577, ext. 113 for further information.

**CITY OF HAGERSTOWN, MARYLAND
Valerie Means
City Administrator**

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Public Hearings: FY 2016/17 Budget

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

PH_Budget_16-17.pdf

Description

Memo

PUBLIC HEARING
CITY OF HAGERSTOWN
PROPOSED BUDGET
JULY 1, 2016 - JUNE 30, 2017

A Public Hearing will be held by the Mayor and City Council on Tuesday, May 10, 2016 to discuss the proposed budget for the fiscal year 2016-2017 which is as follows:

Fund	Amount Proposed
General Fund	\$ 42,297,593
Community Development Block Grant Fund	1,272,058
Other Special Revenue Funds	1,298,731
General/Capital Improvement Projects	13,582,815
Total Governmental Funds	58,451,197
Electric Fund	25,403,039
Water Fund	15,676,181
Wastewater Fund	16,686,313
Parking Fund	923,430
Golf Fund	457,356
Property Management Fund	1,042,014
Total Enterprise Funds	60,188,333
Service & Trust Funds	10,040,939
Total Combined Uses of Funds	\$ 128,680,469

The meeting will be held at City Hall, Council Chamber, at 7:00 p.m. The proposed budget may be examined on weekdays at the City Clerk's office between 8:00 a.m. - 4:30 p.m., or on the City's website at www.hagerstownmd.org at any time. All interested citizens will have the opportunity to give written and oral comments. All citizens are encouraged to attend and comment. Individuals with questions regarding this hearing may call the City Clerk's office at 790-3200 ext. 113. Hearing impaired persons or individuals requiring special accommodations may call (301) 797-6617 (voice/TDD).

CITY OF HAGERSTOWN, MARYLAND
Donna K. Spickler
City Clerk

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Introduction of an Ordinance: Tax Rates Beginning July 1, 2016

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

FY17_Motion_and_ordinance_to_introduce_tax_rate.pdf

Description

FY17 Tax Rate Intro
Ordinance

REQUIRED MOTION

**MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

DATE: May 10, 2016

TOPIC: Introduction of an Ordinance: Tax Rates Beginning July 1, 2016

Charter Amendment	_____
Code Amendment	_____
Ordinance	___ X ___
Resolution	_____
Other	_____

MOTION:

I hereby move for the introduction of an ordinance May 10, 2016 to establish the City's tax rates for the fiscal year July 1, 2016 through June 30, 2017 on the basis of \$0.913 per \$100 of assessed value of all real property and \$2.283 per \$100 of assessed value of all business personal property within the City of Hagerstown. These rates reflect no change from the current year rates per \$100 of assessed value for real property and business personal property.

DATE OF INTRODUCTION: 05/10/2016
DATE OF PASSAGE: 05/17/2016
EFFECTIVE DATE: 07/01/2016

ORDINANCE No.

**ESTABLISHING THE TAX RATES
FISCAL YEAR JULY 1, 2016 TO JUNE 30, 2017
CITY OF HAGERSTOWN, MARYLAND**

Pursuant to the Charter of the City of Hagerstown and the general public laws of the State of Maryland, the legislative body of the City of Hagerstown is charged with establishing tax rates; and the Mayor and Council, as the duly constituted legislative body for the City of Hagerstown has complied with all the provisions of the Annotated Code of the State of Maryland, the Charter of the City of Hagerstown and all other applicable laws in reference to establishing said tax rates.

NOW, THEREFORE, BE IT RESOLVED, ENACTED and ORDAINED by the Mayor and Council of the City of Hagerstown, that the tax rates for the City for the taxable levy year from July 1, 2016 through June 30, 2017, is hereby established as follows:

- A. All real property is hereby levied and chargeable on the basis of **\$0.913** per \$100 based on the assessed value of said properties as required by the Charter of the City of Hagerstown, the Maryland Constitution, and the Annotated Code of Maryland.
- B. All business personal property, except as otherwise provided for by Ordinance 98-04 entitled *ORDINANCE ESTABLISHING THE ASSESSMENT LEVY FOR THE PERSONAL PROPERTY CATEGORIES OF MANUFACTURING MACHINERY & EQUIPMENT, COMMERCIAL INVENTORY AND MANUFACTURING INVENTORY for the CITY OF HAGERSTOWN, MARYLAND for the FISCAL YEAR JULY 1, 1998 and Thereafter*, is hereby levied and chargeable on the basis of **\$2.283** per \$100 based on the assessed value of said properties as required by the Charter of the City of Hagerstown, the Maryland Constitution, and the Annotated Code of Maryland.
- C. Taxpayers who pay the taxes referred to herein, between the period of July 1, 2016 up to and including July 31, 2016, shall be entitled and are hereby granted a one quarter of one percent (1/4%) discount on the amount of said tax. Any property tax levy assessed and invoiced after September 30, 2016 shall be and is hereby granted a period of thirty (30) days from the invoice date to pay without additional interest or penalty.
- D. A semiannual payment plan for all real property is established in accordance with state law. Any taxpayer who makes an election to pay taxes on a semi-annual payment plan shall pay a service charge on and with the second installment based on the amount deferred.

BE IT FURTHER ORDAINED that the effective date of the tax rate established herein is July 1, 2016 and shall govern for the period set forth.

**MAYOR AND COUNCIL OF THE
CITY OF HAGERSTOWN, MARYLAND**

David S. Gysberts, Mayor

Donna Spickler, City Clerk

Date of Introduction: *May 10, 2016*
Date of Passage: *May 17, 2016*
Effective Date: *July 1, 2016*

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Introduction of an Ordinance: Budget FY 2016-2017

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

FY17_Motion_and_ordinance_to_introduce_budget.pdf

Description

FY17 Budget Intro
Ordinance

REQUIRED MOTION

**MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

DATE: May 10, 2016

TOPIC: Introduction of an Ordinance: Budget FY 2016/17

Charter Amendment	_____
Code Amendment	_____
Ordinance	<u> X </u>
Resolution	_____
Other	_____

MOTION:

I hereby move for the introduction of an ordinance May 10, 2016 to adopt the City's budget for fiscal year July 1, 2016 through June 30, 2017 in the total amount of \$128,680,469.

DATE OF INTRODUCTION: 05/10/2016
DATE OF PASSAGE: 05/17/2016
EFFECTIVE DATE: 07/01/2016

ORDINANCE No.

ESTABLISHING THE BUDGET FOR
FISCAL YEAR JULY 1, 2016 TO JUNE 30, 2017
CITY OF HAGERSTOWN, MARYLAND

Pursuant to the Charter of the City of Hagerstown, the City Council is required to adopt a budget providing a complete financial plan for the budget year, with estimates of anticipated revenues and proposed expenditures for the coming year. The Charter further requires that the total anticipated revenues shall equal or exceed the total of the proposed expenditures.

In accordance with the provisions of the City Charter, Article VII, Finance, the City Administrator submitted a proposed budget to the Mayor and Council not less than ninety days before the beginning of the fiscal year, and a public hearing was held on May 10, 2016 after eighteen days' notice in a newspaper of general circulation.

NOW, THEREFORE BE IT RESOLVED, ENACTED and ORDAINED by the Mayor and Council of the City of Hagerstown, that the budget for the City for the fiscal year beginning July 1, 2016 and ending June 30, 2017, is hereby established as follows:

Category	Proposed FY17	Mayor and
	Budget	Council Approved FY17 Budget
General Fund	\$ 42,297,593	\$ 42,297,593
Community Development Block Grant Fund	1,272,058	1,272,058
Other Special Revenue Funds	1,298,731	1,298,731
General/Capital Improvement Projects	13,582,815	13,582,815
Total Government Funds	58,451,197	58,451,197
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Wastewater Fund	16,686,313	16,686,313
Parking Fund	923,430	923,430
Golf Fund	457,356	457,356
Property Management Fund	1,042,014	1,042,014
Total Enterprise Funds	60,188,333	60,188,333
Service & Trust Funds	10,040,939	10,040,939
Total Combined Uses of Funds	\$ 128,680,469	\$ 128,680,469

BE IT FURTHER ORDAINED that the effective date of the budget established herein is July 1, 2016 and shall govern for the period set forth.

MAYOR AND COUNCIL OF THE
CITY OF HAGERSTOWN, MARYLAND

(SEAL)

David S. Gysberts, Mayor

Donna Spickler, City Clerk

Date of Introduction: *May 10, 2016*
Date of Passage: *May 17, 2016*
Effective Date: *July 1, 2016*

Record and return to: Donna Spickler, City Clerk
City Hall, Room 200
One East Franklin Street
Hagerstown, MD 21740