



**MAYOR AND COUNCIL  
REGULAR SESSION (18<sup>TH</sup> VOTING SESSION)  
JULY 27, 2021  
AGENDA**

*“A diverse, business-friendly, and sustainable community with clean, safe and strong neighborhoods.”  
“Providing the most efficient and highest-quality services as the municipal  
location of choice for all customers.”*

**Preliminary Agenda**

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The agenda and meeting packet is available at [www.hagerstownmd.org/government/agenda](http://www.hagerstownmd.org/government/agenda)

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**7:00 p.m. REGULAR SESSION – Council Chamber, 2<sup>nd</sup> floor, City Hall**

**I. CALL TO ORDER - Mayor Emily Keller**

**II. INVOCATION**

**III. PLEDGE TO THE FLAG**

**IV. ANNOUNCEMENTS**

- A. Rules of Procedure – *Effective December 15, 2020*
- B. Use of cell phones during meetings is restricted.
- C. All correspondence for distribution to Elected Officials should be provided to the City Clerk and should include a copy for the City Clerk for inclusion in the official record.
- D. Meeting Schedule:
  - 1. Tuesday, August 3, 2021 – Work Session at 4:00 p.m.
  - 2. Tuesday, August 10, 2021 – Work Session at 4:00 p.m.
  - 3. Tuesday, August 17, 2021 – Work Session at 4:00 p.m.
  - 4. Tuesday, August 24, 2021 – Regular Session at 7:00 p.m.
  - 5. Tuesday, August 31, 2021 – No Meeting Scheduled

**V. APPOINTMENTS**

Planning Commission:

Michael Gehr - Term to Expire May 1, 2026

Ronald Thomas - Term to Expire May 1, 2026

City Ethics Commission:

Joseph Jefferson – Term to Expire September 1, 2026

**VI. CITIZEN COMMENTS**

Citizens are welcome to provide comments in person or by sending an email to [councilcomments@hagerstownmd.org](mailto:councilcomments@hagerstownmd.org) no later than 5 p.m. on Tuesday, July 27, 2021. Include your full name, home street address, and topic of your comments. You may attach a letter to the email, or write your comments in the body of the message. The City Clerk will read your name, address, and provide a summary of the comments. The full copy of the comments will be provided for public viewing as part of the minutes.

**VII. MINUTES**

June 8, 2021, June 15, 2021, and June 22, 2021

**IX. CONSENT AGENDA**

**A. Information Technology:**

1. VX-Rail 5<sup>th</sup> Server Node – Mavenspire, Inc (Annapolis, MD) \$ 33,148.24
2. Tennable Nessus Vulnerability Management Tool – Software House International, Inc. (Philadelphia, PA) \$ 13,096.11

**B. Engineering:**

1. Change Order for On-Call Services during Final Implementation of Stormwater Utility – Wood Environment & Infrastructure, Inc. (Chicago, IL) Not to Exceed \$ 20,000.00
2. Design of Retrofit of MKS Business Park Stormwater Basin – Triad Engineering, Inc. (Hagerstown, MD) \$ 47,100.00
3. Replace Sidewalk and Stabilize Bank along Pangborn Boulevard – C. William Hetzer, Inc. (Hagerstown, MD) \$ 161,295.00

**C. Human Resources:**

1. Liability and Property Insurance – Local Government Insurance Trust (LGIT) (Hanover, MD) \$ 479,211.00

**D. Utilities:**

1. Electric - Reconditioned Substation Transformer – Solomon Corporation (Solomon, KS) \$ 86,000.00
2. Water – Double Check Detector Assemblies – Core & Main (Martinsburg, WV) \$ 53,134.56
3. Water – Emergency Repair of the Mack Water Tank - Corrosion Control Corporation (Pedricktown, NJ) \$ 74,830.00
4. Water – Programable Logic Controller Upgrade – Rexel, Inc. (Hagerstown, MD) \$ 52,580.97
5. Water – RCW Water Plant - Filter Removal and Replacement – HRI Bridge Company (State College, PA) \$ 619,265.00
6. Wastewater – Submersible Pumps – Sherwood Logan and Associates (Annapolis, MD) \$ 31,260.00

**X. UNFINISHED BUSINESS**

- A.** Approval of an Ordinance: Amend the Code of the City of Hagerstown, Chapter 10, Entitled *Administration of the Government* to add an Article XV, *Hagerstown Youth Council*

**XI. NEW BUSINESS**

- A.** Approval of a Resolution: Technical Assistance and Maintenance Agreement with HUB Parking Technology
- B.** Approval of a Resolution: Parking Lease for Central Parking Lot with the State of Maryland – Department of Assessments and Taxation (SDAT)
- C.** Approval of a Resolution: Parking Lease for University District Parking Deck with the State of Maryland – District Court of Maryland
- D.** Approval of a Resolution: Execution of a Lease Agreement Between the City of Hagerstown and Goshen Investment Properties for a portion of the City of Hagerstown property known as BuroBox located at 60 West Washington Street
- E.** Approval of Invest Hagerstown City Center Redevelopment Grant Application for 17-21 East Franklin Street – WLR Residential Properties, Inc.
- ✓ **F.** Approval of Funding to Ares Investment Group, LLC for Hamilton Hotel Building Stabilization Project at 86-98 W. Washington Street
- ✓ **G.** Approval of Public Art Projects

**\*\* Please note all times are approximate and subject to change. Meetings are televised and recorded. \*\***

- ✓ H. Approval of Temporary Grant Coordinator Position
- I. Approval of Guidelines and Application for the CDBG Microenterprise Grant Program
- J. Approval of FY2022 Invest Hagerstown Grant Program Funding Levels

**XII. CITY ADMINISTRATOR COMMENTS**

**XIII. MAYOR & COUNCIL COMMENTS**

**XIV. ADJOURN**

*✓ Items that have been discussed and reviewed previously or are of a routine nature and, therefore, additional information may not be attached to this agenda.*

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**City Hall • Council Chamber • 1 East Franklin Street • Hagerstown, MD 21740  
301.739.8577, Ext. 113 • Telephone for the Hearing Impaired 301.797.6617**