

## PURCHASE / CONTRACT / CONSENT FORM

City of Hagerstown Mayor and Council

Regular Session Date: 9/27/22 Special Session Date: \_\_\_\_\_

Originating Department: Information Technology Division (if applicable): \_\_\_\_\_

Department Director or Manager: James R. Snyder

Account/Project Name: ESRI GIS Annual Software Renewal

Account No: 0107200-537702 CIP Control No: 100

Budget Amount: \$ 38,500.00 Account Balance: \$ 572,976.40 Unbudgeted Amount: \$ 0.00

Fiscal Year: FY23      Source of Funds: General Fund - Department Budget

Quantity	Description	Value
1	Annual ESRI GIS Software Renewal	\$ 38,500.00
TOTAL VALUE OF PROJECT		\$ 38,500.00

ABOVE TO BE USED FOR: Renewal of ESRI GIS Enterprise License Agreement for ArcServer software and client software necessary to develop and maintain the city's GIS information.

**RECOMMENDED VENDOR:** Business Name: ESRI  
Business Address: 380 New York Street  
City/State/Zip: Redlands, CA 92373

Bid/Proposal/Quote No.: \_\_\_\_\_ Sole Source?  X  Yes   No

[illegible]

PLEASE INDICATE WHICH FOCUS AREA OF THE MAYOR & COUNCIL'S STRATEGIC PLAN THIS PURCHASE/CONTRACT APPLIES TO		
Indicate with an X	FOCUS AREA	GOAL STATEMENT
	NEIGHBORHOODS REVITALIZATION & SUSTAINABILITY	The citizens of Hagerstown will experience a high quality of life.
	PUBLIC SAFETY	The City of Hagerstown ensures that all who live, work, and play in the City of Hagerstown will be healthy and safe.
X	PUBLIC FACILITIES & INFRASTRUCTURE	The City of Hagerstown will maintain quality services and infrastructure that support residents and businesses in a cost-effective manner.
	ECONOMIC DEVELOPMENT	The City of Hagerstown will continue to grow a diverse, business-friendly economy that supports the community's needs.
	CITIZEN-BASED GOVERNMENT	The City of Hagerstown is an ethical and financial responsible government.
	FISCAL ACCOUNTABILITY	The City of Hagerstown will strive for continuous improvement of fiscal responsible decision making.
	PARKS & RECREATION FOR ACTIVE/HEALTHY LIVING	The City of Hagerstown supports a culturally vibrant community.
	INNOVATIVE/PROGRESSIVE GOVERNMENT	The City of Hagerstown is committed to employee development, excellence in services, and adapting to meet the needs of the community and organization.
	COMMUNITY PROMOTION/PRIDE	The City of Hagerstown will improve our community image.
	ECONOMIC DEVELOPMENT THROUGH SPORTS AND TOURISM	The City of Hagerstown will be creative and diversify opportunities for economic development through non-traditional means.
	MISC. PROJECTS, GOALS AND LEGISLATIVE PRIORITIES	The City of Hagerstown takes a creative approach at finding solutions.

**REVIEWED AND APPROVED AS FOLLOWS:**

**(1) Department Director and Division Manager**

COMMENTS The renewal of this agreement allows the city to continue operation of our GIS program. Costs remain the same in FY23 (\$38,500). This expense is budgeted for FY23.

James R. Snyder Digitally signed by James R. Snyder  
Date: 2022.08.30 09:35:03 -04'00'

Signature / Date

Signature / Date

**(2) Purchasing Agent**

COMMENTS

*Recommend approval.  
W-9 Form has been requested from  
Vendor.*

*Jason Miller 9/15/22*  
Signature / Date

**(3) Chief Financial Officer**

COMMENTS

*Approve - there is sufficient funding in the budget  
for this software maintenance*

*Michelle 9/15/22*  
Signature / Date

**(4) City Administrator**

COMMENTS

Signature / Date





**esri®**

380 New York Street  
Redlands, CA - 92373  
Phone: (909) 793-2853

Invoice : 94309253  
Order : 40049779  
Customer : 25247  
Customer PO : Contract 00287811.0  
P.O. Date : 08/23/2022  
End User : 25247  
Project :

Document Date : 08/23/2022  
Delivery :  
Contract : SMALL GOVT

City of Hagerstown  
U.C.C

## Invoice

Page : 1

Ship to :  
City of Hagerstown  
Information Technology  
1 E Franklin St  
Hagerstown MD 21740-4859

Bill to :

City of Hagerstown  
Information Technology  
1 E Franklin St  
Hagerstown MD 21740-4859

Term of payment : Net Due 30 days, no discount

The line items included in this transaction are governed exclusively by the terms of the above-referenced contract, if any, or, where applicable, Esri's standard terms and conditions at [www.esri.com/legal/software-license](http://www.esri.com/legal/software-license).

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Enterprise Agreement Fee Software/Maintenance

Term: 9/18/2022-9/17/2023

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Item Subtotal		38,500.00
<b>Total :</b>	<b>USD</b>	<b>38,500.00</b>

FEIN: 95-2775732

DUNS/CEC: 06-313-4175

CAGE:0AMS3

Please detach lower portion and return with remittance



**esri®**

City of Hagerstown  
Information Technology  
1 E Franklin St  
Hagerstown MD 21740-4859

Remit Payment to :

Environmental Systems Research Institute, Inc.

By Check:

P.O. Box 741076  
Los Angeles  
CA 90074-1076

Electronic Instructions :

Bank : Bank of America  
ACH ABA : 121000358  
Wire ABA : 026009593

Acct# : 1496150335

Invoice : 94309253  
Payer : 25247

Document Date : 08/23/2022  
Total : USD 38,500.00