

PURCHASE / CONTRACT / CONSENT FORM

City of Hagerstown Mayor and Council

Regular Session Date: September 27, 2022 Special Session Date: _____

Originating Department: Police Division (if applicable): _____

Department Director or Manager: Chief Paul J. Kifer

Account/Project Name: FARO Freestyle 2 Handheld Scanner

Account No: 4510000 5833 G0421 (C0182) CIP Control No. C0182

Budget Amount: \$ 50085 Account Balance: \$ 50085 Unbudgeted Amount: \$ —

Fiscal Year: 2023 Source of Funds: Grant Funded

Quantity	Description	Value
1	FARO Freestyle 2 Handheld Scanner	\$ 20,443.73
	Compatible with existing equipment (current scanner and software).	
TOTAL VALUE OF PROJECT		\$20,443.73

ABOVE TO BE USED FOR: _____

RECOMMENDED VENDOR: Business Name: Faro Technologies, Inc.

Business Address: 250 Technology Park

City/State/Zip: Lake Mary, Florida 32746-7115

Bid/Proposal/Quote No.: 20469658 Sole Source? X Yes No

[illegible]

PLEASE INDICATE WHICH FOCUS AREA OF THE MAYOR & COUNCIL'S STRATEGIC PLAN THIS PURCHASE/CONTRACT APPLIES TO		
Indicate with an X	FOCUS AREA	GOAL STATEMENT
	NEIGHBORHOODS REVITALIZATION & SUSTAINABILITY	The citizens of Hagerstown will experience a high quality of life.
X	PUBLIC SAFETY	The City of Hagerstown ensures that all who live, work, and play in the City of Hagerstown will be healthy and safe.
	PUBLIC FACILITIES & INFRASTRUCTURE	The City of Hagerstown will maintain quality services and infrastructure that support residents and businesses in a cost-effective manner.
	ECONOMIC DEVELOPMENT	The City of Hagerstown will continue to grow a diverse, business-friendly economy that supports the community's needs.
	CITIZEN-BASED GOVERNMENT	The City of Hagerstown is an ethical and financial responsible government.
	FISCAL ACCOUNTABILITY	The City of Hagerstown will strive for continuous improvement of fiscal responsible decision making.
	PARKS & RECREATION FOR ACTIVE/HEALTHY LIVING	The City of Hagerstown supports a culturally vibrant community.
	INNOVATIVE/PROGRESSIVE GOVERNMENT	The City of Hagerstown is committed to employee development, excellence in services, and adapting to meet the needs of the community and organization.
	COMMUNITY PROMOTION/PRIDE	The City of Hagerstown will improve our community image.
	ECONOMIC DEVELOPMENT THROUGH SPORTS AND TOURISM	The City of Hagerstown will be creative and diversify opportunities for economic development through non-traditional means.
	MISC. PROJECTS, GOALS AND LEGISLATIVE PRIORITIES	The City of Hagerstown takes a creative approach at finding solutions.

REVIEWED AND APPROVED AS FOLLOWS:

(1) Department Director and Division Manager

COMMENTS

This is necessary equipment for our IAB. Funding for the purchase is coming from a grant.

Signature / Date

Chief Pawby 9/6/22
Signature / Date

(2) Purchasing Agent

COMMENTS

Recommend approval.

Jason Miller
Signature / Date

(3) Chief Financial Officer

COMMENTS

Approve - per department staff this is the only vendor that can sell this hardware product. This specific equipment is needed to be compatible with current software using.

Michelle [Signature] 9/15/22
Signature / Date

(4) City Administrator

COMMENTS

Signature / Date