

PURCHASE / CONTRACT / CONSENT FORM

City of Hagerstown Mayor and Council

Regular Session Date: 9/27/22 Special Session Date: _____

Originating Department: Information Technology Division (if applicable): _____

Department Director or Manager: James R. Snyder

Account/Project Name: ESRI GIS Annual Software Renewal

Account No: 0107200-537702 CIP Control No. 100

Budget Amount: \$ 38,500.00 Account Balance: \$ 572,976.40 Unbudgeted Amount: \$ 0.00

Fiscal Year: FY23 Source of Funds: General Fund - Department Budget

Quantity	Description	Value
1	Annual ESRI GIS Software Renewal	\$ 38,500.00
TOTAL VALUE OF PROJECT		\$ 38,500.00

ABOVE TO BE USED FOR: Renewal of ESRI GIS Enterprise License Agreement for ArcServer software and client software necessary to develop and maintain the city's GIS information.

RECOMMENDED VENDOR: Business Name: ESRI

Business Address: 380 New York Street

City/State/Zip: Redlands, CA 92373

Bid/Proposal/Quote No.: _____ Sole Source? X Yes No

OTHER VENDORS		
Firm	City/State	Total Amount
SOLE SOURCE	This is the software vendor for this	
	product.	

PLEASE INDICATE WHICH FOCUS AREA OF THE MAYOR & COUNCIL'S STRATEGIC PLAN THIS PURCHASE/CONTRACT APPLIES TO		
Indicate with an X	FOCUS AREA	GOAL STATEMENT
	NEIGHBORHOODS REVITALIZATION & SUSTAINABILITY	The citizens of Hagerstown will experience a high quality of life.
	PUBLIC SAFETY	The City of Hagerstown ensures that all who live, work, and play in the City of Hagerstown will be healthy and safe.
X	PUBLIC FACILITIES & INFRASTRUCTURE	The City of Hagerstown will maintain quality services and infrastructure that support residents and businesses in a cost-effective manner.
	ECONOMIC DEVELOPMENT	The City of Hagerstown will continue to grow a diverse, business-friendly economy that supports the community's needs.
	CITIZEN-BASED GOVERNMENT	The City of Hagerstown is an ethical and financial responsible government.
	FISCAL ACCOUNTABILITY	The City of Hagerstown will strive for continuous improvement of fiscal responsible decision making.
	PARKS & RECREATION FOR ACTIVE/HEALTHY LIVING	The City of Hagerstown supports a culturally vibrant community.
	INNOVATIVE/PROGRESSIVE GOVERNMENT	The City of Hagerstown is committed to employee development, excellence in services, and adapting to meet the needs of the community and organization.
	COMMUNITY PROMOTION/PRIDE	The City of Hagerstown will improve our community image.
	ECONOMIC DEVELOPMENT THROUGH SPORTS AND TOURISM	The City of Hagerstown will be creative and diversify opportunities for economic development through non-traditional means.
	MISC. PROJECTS, GOALS AND LEGISLATIVE PRIORITIES	The City of Hagerstown takes a creative approach at finding solutions.

REVIEWED AND APPROVED AS FOLLOWS:

(1) Department Director and Division Manager

COMMENTS The renewal of this agreement allows the city to continue operation of our GIS program. Costs remain the same in FY23 (\$38,500). This expense is budgeted for FY23.

James R. Snyder

Digitally signed by James R. Snyder
Date: 2022.08.30 09:35:03 -04'00'

Signature / Date

Signature / Date

(2) Purchasing Agent

COMMENTS

*Recommend approval.
W-9 Form has been requested from
Vendor.*

Jason Miller 9/15/22
Signature / Date

(3) Chief Financial Officer

COMMENTS

*Approve - there is sufficient funding in the budget
for this software maintenance*

Michelle 9/15/22
Signature / Date

(4) City Administrator

COMMENTS

*Appreciate that there have only been an increase of \$3,500 in over
15 years of this maintenance. Recommend Approval Scott 9/18/22*

Signature / Date