

PURCHASE / CONTRACT / CONSENT FORM

City of Hagerstown Mayor and Council

Regular Session Date: September 27, 2022 Special Session Date: N/A

Originating Department: Engineering Division (if applicable): N/A

Department Director or Manager: Rodney Tissue

Account/Project Name: 2020-2021 Tree Planting Program - Extension of Contract

Account No: 5985001 5879/4509004 5879 CIP Control No. 594

Budget Amount: \$ 25,000 Account Balance: \$ 25,000 Unbudgeted Amount: \$ 0 66,419

Fiscal Year: 23 Source of Funds: Urban Tree Grant(\$66,619),*SPF (\$25,000),**FCA(\$3,000)

Quantity	Description	Value
1	Street Tree Planting & Reforestation	\$ 94,619.00
	* Stormwater Protection Fund (SPF)	
	** Forest Conservation Act Fund (FCA)	
	Grant funding was only amount not anticipated at time of FY23 budget	
TOTAL VALUE OF PROJECT		\$94,619.00

ABOVE TO BE USED FOR: Continue program of planting trees and replacing ones removed for various reasons.

RECOMMENDED VENDOR: Business Name: Advantage Landscape & Construction, Inc.
Business Address: 12936 Salem Avenue
City/State/Zip: Hagerstown, MD 21740

Bid/Proposal/Quote No.: 20-TP-22 Sole Source? Yes X No

[illegible]


PLEASE INDICATE WHICH FOCUS AREA OF THE MAYOR & COUNCIL'S STATEGIC PLAN THIS PURCHASE/CONTRACT APPLIES TO		
Indicate with an X	FOCUS AREA	GOAL STATEMENT
X	NEIGHBORHOODS REVITALIZATION & SUSTAINABILITY	The citizens of Hagerstown will experience a high quality of life.
	PUBLIC SAFETY	The City of Hagerstown ensures that all who live, work, and play in the City of Hagerstown will be healthy and safe.
X	PUBLIC FACILITIES & INFRASTRUCTURE	The City of Hagerstown will maintain quality services and infrastructure that support residents and businesses in a cost-effective manner.
	ECONOMIC DEVELOPMENT	The City of Hagerstown will continue to grow a diverse, business-friendly economy that supports the community's needs.
	CITIZEN-BASED GOVERNMENT	The City of Hagerstown is an ethical and financial responsible government.
	FISCAL ACCOUNTABILITY	The City of Hagerstown will strive for continuous improvement of fiscal responsible decision making.
X	PARKS & RECREATION FOR ACTIVE/HEALTHY LIVING	The City of Hagerstown supports a culturally vibrant community.
	INNOVATIVE/PROGRESSIVE GOVERNMENT	The City of Hagerstown is committed to employee development, excellence in services, and adapting to meet the needs of the community and organization.
	COMMUNITY PROMOTION/PRIDE	The City of Hagerstown will improve our community image.
	ECONOMIC DEVELOPMENT THROUGH SPORTS AND TOURISM	The City of Hagerstown will be creative and diversify opportunities for economic development through non-traditional means.
	MISC. PROJECTS, GOALS AND LEGISLATIVE PRIORITIES	The City of Hagerstown takes a creative approach at finding solutions.

REVIEWED AND APPROVED AS FOLLOWS:

(1) Department Director and Division Manager

COMMENTS Recommend extension of contract with Advantage Landscape & Construction, Inc. of Hagerstown, MD for fall tree planting.

Signature / Date

 9/14/22

Signature / Date

(2) Purchasing Agent

COMMENTS

Recommend approval.

 9/15/22

Signature / Date

(3) Chief Financial Officer

COMMENTS

Approve - there is adequate funding in the budget to cover all not covered by the grant.

 9/15/22

Signature / Date

(4) City Administrator

COMMENTS

Recommend Approval

 9/18/22

Signature / Date