

PURCHASE / CONTRACT / CONSENT FORM

City of Hagerstown Mayor and Council

Regular Session Date: September 27, 2022 Special Session Date: _____

Originating Department: Utilities Division (if applicable): Water

Department Director or Manager: William Luhn

Account/Project Name: CSX FEES FOR REPAIR OF 24" TRANSMISSION MAIN

Account No: 5272501-5519 CIP Control No. _____

Budget Amount: \$ 62,057 Account Balance: \$ 34,042 15,580 Unbudgeted Amount: \$ —

Fiscal Year: FY23 Source of Funds: Water Fund *Operating Budget*

Quantity	Description	Value
1	Flagging at CSX railroad for 24" water main repair	\$ 3,696.93
1	Engineering services at CSX railroad for 24" water main repair	\$ 6,405.14
	*This work has already been completed under emergency procurement.	
TOTAL VALUE OF PROJECT		\$ 10,102.07

ABOVE TO BE USED FOR: These are CSX services that were required to make repairs to the 24" water transmission main at milepost BAW 23.45 (Park Circle).

RECOMMENDED VENDOR: Business Name: CSX Transportation Inc.
Business Address: PO Box 530181
City/State/Zip: Atlanta, GA 30353-0181

Bid/Proposal/Quote No.: _____ Sole Source? X Yes No

[illegible]

PLEASE INDICATE WHICH FOCUS AREA OF THE MAYOR & COUNCIL'S STRATEGIC PLAN THIS PURCHASE/CONTRACT APPLIES TO		
Indicate with an X	FOCUS AREA	GOAL STATEMENT
	NEIGHBORHOODS REVITALIZATION & SUSTAINABILITY	The citizens of Hagerstown will experience a high quality of life.
	PUBLIC SAFETY	The City of Hagerstown ensures that all who live, work, and play in the City of Hagerstown will be healthy and safe.
X	PUBLIC FACILITIES & INFRASTRUCTURE	The City of Hagerstown will maintain quality services and infrastructure that support residents and businesses in a cost-effective manner.
	ECONOMIC DEVELOPMENT	The City of Hagerstown will continue to grow a diverse, business-friendly economy that supports the community's needs.
	CITIZEN-BASED GOVERNMENT	The City of Hagerstown is an ethical and financial responsible government.
	FISCAL ACCOUNTABILITY	The City of Hagerstown will strive for continuous improvement of fiscal responsible decision making.
	PARKS & RECREATION FOR ACTIVE/HEALTHY LIVING	The City of Hagerstown supports a culturally vibrant community.
	INNOVATIVE/PROGRESSIVE GOVERNMENT	The City of Hagerstown is committed to employee development, excellence in services, and adapting to meet the needs of the community and organization.
	COMMUNITY PROMOTION/PRIDE	The City of Hagerstown will improve our community image.
	ECONOMIC DEVELOPMENT THROUGH SPORTS AND TOURISM	The City of Hagerstown will be creative and diversify opportunities for economic development through non-traditional means.
	MISC. PROJECTS, GOALS AND LEGISLATIVE PRIORITIES	The City of Hagerstown takes a creative approach at finding solutions.

REVIEWED AND APPROVED AS FOLLOWS:

(1) Department Director and Division Manager

COMMENTS Payment of fees for emergency work to repair the 24" Transmission Main on Summit on January 5, 2022 and invoiced in September 2022. Water operating funds will be used to pay invoices.

William Luhn Digitally signed by William Luhn
Date: 2022.09.14 09:55:23 -04'00'

Signature / Date

Nancy Hausrath Digitally signed by Nancy Hausrath
Date: 2022.09.14 10:48:41 -04'00'

Signature / Date

(2) Purchasing Agent

COMMENTS

Recommend approval.

Jason L. Miller 9/15/22
Signature / Date

(3) Chief Financial Officer

COMMENTS

Approve - work already completed.

Michelle H. 9/15/22
Signature / Date

(4) City Administrator

COMMENTS

*Emergency Authority given to proceed.
Approve please*

Scott M. 9/15/22
Signature / Date