

PURCHASE / CONTRACT / CONSENT FORM

City of Hagerstown Mayor and Council

Regular Session Date: September 27, 2022 Special Session Date: _____

Originating Department: Utilities Division (if applicable): Wastewater

Department Director or Manager: Nancy Hausrath

Account/Project Name: Engineering Services - Solids Processing Change Order 1

Account No: ~~5485001-5830~~ & 5474001, 5306 CIP Control No. G0712

Budget Amount: \$ 300,000 Account Balance: 0 Unbudgeted Amount: \$ 400,460

Fiscal Year: 2023 Source of Funds: ~~Additional Funds from 5474001 (5305,5306)~~

Quantity	Description	Value
	Engineering Services:	\$ 369,510.00
	- Development of Conceptual Solutions	
	- Dust Hazard Analysis	
	- Pelletizer Contract Services Scope	
	- Pelletizer Management Plans	
	- Prepare RFP for Contract Services	
	Contingency 10%	\$ 36,950.00
TOTAL VALUE OF PROJECT		\$ 406,460.00

ABOVE TO BE USED FOR: to prepare plans, proposals, SOPs, studies for the day to day and long term operation of the pelletizer facility to ensure compliance with all operational and regulatory requirements for the production of Class A Biosolids.

RECOMMENDED VENDOR: Business Name: Black & Veatch Corporation (14504)
Business Address: 11401 Lamar Ave.
City/State/Zip: Overland Park, KS 66211

Bid/Proposal/Quote No.: Change in Scope of Services Sole Source? X Yes No

[illegible]

PLEASE INDICATE WHICH FOCUS AREA OF THE MAYOR & COUNCIL'S STATEGIC PLAN THIS PURCHASE/CONTRACT APPLIES TO		
Indicate with an X	FOCUS AREA	GOAL STATEMENT
	NEIGHBORHOODS REVITALIZATION & SUSTAINABILITY	The citizens of Hagerstown will experience a high quality of life.
	PUBLIC SAFETY	The City of Hagerstown ensures that all who live, work, and play in the City of Hagerstown will be healthy and safe.
X	PUBLIC FACILITIES & INFRASTRUCTURE	The City of Hagerstown will maintain quality services and infrastructure that support residents and businesses in a cost-effective manner.
	ECONOMIC DEVELOPMENT	The City of Hagerstown will continue to grow a diverse, business-friendly economy that supports the community's needs.
	CITIZEN-BASED GOVERNMENT	The City of Hagerstown is an ethical and financial responsible government.
	FISCAL ACCOUNTABILITY	The City of Hagerstown will strive for continuous improvement of fiscal responsible decision making.
	PARKS & RECREATION FOR ACTIVE/HEALTHY LIVING	The City of Hagerstown supports a culturally vibrant community.
	INNOVATIVE/PROGRESSIVE GOVERNMENT	The City of Hagerstown is committed to employee development, excellence in services, and adapting to meet the needs of the community and organization.
	COMMUNITY PROMOTION/PRIDE	The City of Hagerstown will improve our community image.
	ECONOMIC DEVELOPMENT THROUGH SPORTS AND TOURISM	The City of Hagerstown will be creative and diversify opportunities for economic development through non-traditional means.
	MISC. PROJECTS, GOALS AND LEGISLATIVE PRIORITIES	The City of Hagerstown takes a creative approach at finding solutions.

REVIEWED AND APPROVED AS FOLLOWS:

(1) Department Director and Division Manager

COMMENTS Funds will be managed within the CIP and Operating Budget to cover this work. Budget transfer from C0712 to 5474001-5306 will be required. Budget transfer will be required from CIP C0004 \$106,460. *(see below)*

Nancy Hausrath Digitally signed by Nancy Hausrath
Date: 2022.09.13 12:07:17 -04'00'

Signature / Date

Nancy Hausrath Digitally signed by Nancy Hausrath
Date: 2022.09.13 12:07:27 -04'00'

Signature / Date

(2) Purchasing Agent

COMMENTS

Recommend approval.

Janet Miller 9/16/22
Signature / Date

(3) Chief Financial Officer

COMMENTS

*Approve - adequate funding identified to be transferred from the following capital items to cover cost:
C0712 - \$350,000 (Synagrow Plant Improve)
C0004 - \$56,460 (Vehicles)*

Michelle H... 9/15/22
Signature / Date

(4) City Administrator

COMMENTS

Recommend Approval

Steve ... 9/18/22
Signature / Date