

Regular Session (28th Voting Session)
Mayor and City Council
December 16, 2025
Agenda

5:30 PM WORK SESSION – Council Chamber, 2nd floor, City Hall

7:00 PM - December 16, 2025 - REGULAR SESSION -*Council Chambers, 2nd floor, City Hall*

I. CALL TO ORDER

Mayor William B. McIntire

II. INVOCATION

III. PLEDGE TO THE FLAG

IV. ANNOUNCEMENTS

- A. Rules of Procedure – Effective November 18, 2025
- B. Use of cell phones during meetings is restricted.
- C. All correspondence for distribution to Elected Officials should be provided to the City Clerk and should include a copy for the City Clerk for inclusion in the official record.
- D. Meeting Schedule:
 - 1. Tuesday, January 6, 2026 – No Meeting Scheduled
 - 2. Tuesday, January 13, 2026 – Work Session at 4:00 p.m.
 - 3. Tuesday, January 20, 2026 – Regular Session at 7:00 p.m.
 - 4. Tuesday, January 27, 2026 – Day in Annapolis (No Meeting Scheduled)

V. AGENDA ITEM CITIZEN COMMENTS

**AGENDA ITEM CITIZEN COMMENTS HAS BEEN REVISED TO
CITIZEN COMMENTS**

Thirty minutes (30) are allotted for Citizen Comments for items germane to City of Hagerstown business.

Anyone wishing to speak during a Regular Session must pre-register using the form found on the City's website: www.hagerstownmd.org no later than twenty-four (24) hours prior to the scheduled start of the meeting. Failing to pre-register accurately may result in a speaker not being permitted to speak. Speakers will be called in the order they pre-registered. Each speaker will be permitted to speak for three (3) minutes.

VI. MINUTES

November 4, 2025, November 5, 2025, November 17, 2025, November 18, 2025 and
November 25, 2025

VII. CONSENT

A. Finance

- 1. Armored Car Service January through December 2026 – Loomis (Palatine, IL) \$
15,600.00

B. Fire

1. Personal Protection Gear Replacement – Witmer Public Safety Group (Coatesville, PA) \$ 56,381.88

C. Technology and Support Services

1. Office 365 License Renewal – vTech Solutions (Washington, DC) \$ 109,536.00
2. Annual Subscription Fees for New ERP System – SpryPoint (Charlottetown, PE Canada) \$ 218,111.25
3. Additional Subscription & Training Fees for New ERP System – Workday, Inc. (Pleasanton, CA) \$ 421,311.00

D. Engineering

1. Marsh Run Wall Repairs – Concrete Central, LLC (Hagerstown, MD) \$ 250,000.00

E. Police

1. Maintenance: Mobile Command Post – B&M Diesel Services, Inc. (St. Thomas, PA) \$ 16,960.05

F. Public Works

1. Potterfield Pool Chemicals - Amato Industries, Inc. (Silver Spring, MD) \$ 30,000.00

G. Utilities

1. Wastewater: Chemical Purchases for FY26 and FY27 - Various Suppliers, \$671,482.40
2. Water: Chemical Purchases for FY26 and FY27 - Various Vendors, \$1,696,822.20

VIII. UNFINISHED BUSINESS

- A. Approval of an Ordinance: Amendment to Chapter 79, Curfew for Juveniles
- B. Approval of an Ordinance: Zoning Map Amendment (ZM-2025-02) - Lorch Property 1912 Day Road, Hagerstown

IX. NEW BUSINESS

- A. Approval of a Resolution: User Agreement with Monocacy Aquatic Club at Potterfield Pool 2026-2028
- B. Approval of a Resolution: Revised Access Easement to Columbia Gas of Maryland
- C. Approval of Updates to Guidelines and Application for Hagerstown Revolving Loan Fund Program
- D. Approval of Axon Contract
- E. Approval to Authorize Staff to Terminate the Unifirst Contract
- F. Approval to Modify the Approved Contribution to the Washington County Historical Society.
- G. Approval of New Enterprise Resource Planning Software (ERP) Project Change Order
- H. Approval of Forfeiture from Maryland Department of Housing and Community Development Grant agreement of the CDC Tax Sale/Acquisition/Rehab Grant

X. GENERAL CITIZEN COMMENTS**XI. CITY ADMINISTRATOR'S COMMENTS**

XII. MAYOR AND COUNCIL COMMENTS

XIII. ADJOURN

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

WORK SESSION – Council Chamber, 2nd floor, City Hall

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

December_16__2025_Work_Session_Agenda.pdf

Description

Work Session Agenda



**MAYOR AND CITY COUNCIL
WORK SESSION
DECEMBER 16, 2025
AGENDA**

Vision Statement:

The City of Hagerstown will inspire an inclusive, business-friendly, and sustainable community with clean, safe and vibrant neighborhoods.”

Mission Statement:

“We are dedicated to creating a thriving community where diversity is celebrated, economic development flourishes, and the quality of life is enhanced through collaborative and consistent representation.”

The agenda and meeting packet is available at www.hagerstownmd.org/government/agenda

“The most certain way to succeed is always to try just one more time” ~ Thomas Edison

5:30 p.m. WORK SESSION – Council Chamber, 2nd floor, City Hall

5:30 p.m. 1. Presentation: 10-Year Downtown Plan – *Doug Reaser, Economic Development Manager*

6:30 p.m. ADJOURN

**** Please note all times are approximate and subject to change. Meetings are televised and recorded. ****

City Hall • Council Chamber • 1 East Franklin Street • Hagerstown, MD 21740 • 301.766.4183 • TDD 301.797.6617

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Mayor William B. McIntire

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

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Financial Impact:

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Motion:

Action Dates:

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MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

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HAGERSTOWN, MARYLAND**

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Mayor and City Council Action Required:

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Financial Impact:

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Motion:

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**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

November 4, 2025, November 5, 2025, November 17, 2025, November 18, 2025 and November 25, 2025

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Motion_-_Minutes.pdf

Description

Motion: Minutes

REQUIRED MOTION

MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

Date: December 16, 2025

TOPIC: **Approval of Minutes**

Charter Amendment	_____
Code Amendment	_____
Ordinance	_____
Resolution	_____
Other	<u> X </u>

MOTION: I hereby move for the approval of minutes, as presented, for the Mayor and Council meetings held on November 4, 2025, November 5, 2025, November 17, 2025, November 18, 2025, and November 25, 2025.

DATE OF PASSAGE: December 16, 2025

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Armored Car Service January through December 2026 – Loomis (Palatine, IL) \$ 15,600.00

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Motion_-_Consent_Agenda.pdf

Signed_Consent_Fiannce_Loomis_Armored_Car_Service.pdf

Binder1.pdf

Description

Motion: Consent Agenda

Signed Consent

Consent - Loomis

REQUIRED MOTION

MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

Date: December 16, 2025

TOPIC: Consent Agenda

Charter Amendment	_____
Code Amendment	_____
Ordinance	_____
Resolution	_____
Other	<u> X </u>

MOTION: I hereby move that all the Consent Agenda be approved as presented.

This statement is part of the motion ONLY when an item is removed from the Consent Agenda.

Note: If you want to discuss any one item listed on the Consent Agenda, you must first make a request to remove that item from the Consent Agenda. The item automatically is moved to the last item under New Business and may then be discussed at that time. The appropriate motion for approval then is:

“I hereby move that the Consent Agenda, with the exception of (list item and topic) be approved.”

PLEASE INDICATE WHICH FOCUS AREA OF THE MAYOR & COUNCIL'S STRATEGIC PLAN THIS PURCHASE/CONTRACT APPLIES TO		
Indicate with an X	FOCUS AREA	GOAL STATEMENT
	NEIGHBORHOODS REVITALIZATION & SUSTAINABILITY	The citizens of Hagerstown will experience a high quality of life.
	PUBLIC SAFETY	The City of Hagerstown ensures that all who live, work, and play in the City of Hagerstown will be healthy and safe.
	PUBLIC FACILITIES & INFRASTRUCTURE	The City of Hagerstown will maintain quality services and infrastructure that support residents and businesses in a cost-effective manner.
	ECONOMIC DEVELOPMENT	The City of Hagerstown will continue to grow a diverse, business-friendly economy that supports the community's needs.
	CITIZEN-BASED GOVERNMENT	The City of Hagerstown is an ethical and financial responsible government.
	FISCAL ACCOUNTABILITY	The City of Hagerstown will strive for continuous improvement of fiscal responsible decision making.
	PARKS & RECREATION FOR ACTIVE/HEALTHY LIVING	The City of Hagerstown supports a culturally vibrant community.
X	INNOVATIVE/PROGRESSIVE GOVERNMENT	The City of Hagerstown is committed to employee development, excellence in services, and adapting to meet the needs of the community and organization.
	COMMUNITY PROMOTION/PRIDE	The City of Hagerstown will improve our community image.
	ECONOMIC DEVELOPMENT THROUGH SPORTS AND TOURISM	The City of Hagerstown will be creative and diversify opportunities for economic development through non-traditional means.
	MISC. PROJECTS, GOALS AND LEGISLATIVE PRIORITIES	The City of Hagerstown takes a creative approach at finding solutions.

REVIEWED AND APPROVED AS FOLLOWS:

(1) Department Director and Division Manager

COMMENTS LOOMIS continues to provide Armored Car Service to the Customer Service Department. Partnering with our Bank for this service as there are limited companies that provide this service.

Signature / Date

Michelle Hager 12/4/25

Signature / Date

(2) Purchasing Agent

COMMENTS

Approve

Tyler France 12/4/25

Signature / Date

(3) Chief Financial Officer

COMMENTS

Approve - this contract crosses fiscal years and is increasing in rates. Remaining funds needed for FY26 to be transferred from GF budget contingency. Anticipated funds will be in FY27 proposed budget.

Michelle Hager 12/4/25

Signature / Date

(4) City Administrator

COMMENTS

Recommend Approval

Scott Newman 12/5/25

Signature / Date



Dear Loomis Customer,

Subject: Rate Increase Notification

We hope this message finds you well. We deeply appreciate your loyalty and continued trust in our services. It is with great consideration that we are writing to inform you about upcoming adjustments to our service rates, effective January 1, 2026.

Over the past few years, the armored car industry has faced many significant challenges, including a limited labor force, increased labor costs, insurance increases and heightened security measures that are being implemented. Though we will continue to face these challenges in 2026, we are committed to continuing to provide the high level of service that you expect and deserve. As a result of these rising expenses in our industry, it will be necessary to adjust our rates.

We understand rate adjustments can be challenging, and we have worked diligently to minimize the impact on you while ensuring we can sustain and enhance the value we offer.

The rate increase will take effect January 1, 2026. These increases will allow Loomis to continue to grow its infrastructure and offer high level comprehensive cash management solutions and most importantly, maintain the proper security and insurances to protect all of us.

If you have questions regarding this increase, please reach out to your Loomis Account Manager. If you do not know your Loomis Account Manager, email sales@us.Loomis.com. You may find branch information on the "Locations" page at www.loomis.us.

Very best regards,

Pat Otero
Executive Vice President and CFO
Loomis US
2500 Citywest Blvd, Ste 2300
Houston, TX 77042



*****MIXED AADC 773 T55 P1 12492
CITY OF HAGERSTOWN
ATTN ACCOUNTS PAYABLE
1 FRANKLIN ST
HAGERSTOWN, MD 21740



SERVICE AGREEMENT

The following paragraphs of this Service Agreement (the "Agreement") outline the agreements and understandings by and between

LOOMIS ARMORED US, LLC
 ("LOOMIS")
 a Texas Limited Liability Company
 with offices at:
 2500 CityWest Blvd. Ste. 2300,
 Houston, TX 77042.

and

City of Hagerstown
 ("CUSTOMER")
 a MD corporation, located at,
1 Franklin Street,
Hagerstown, MD., 21740.

This Agreement expresses and outlines the services, roles, and responsibilities of the parties. If additional locations are added to the scope of this Agreement, consistent terms and services will be maintained. These promises for such services and their related payments form the basis of this Agreement, made this 1st day of February, 2022 (the "Effective Date").

Term: Service will begin on the 5th day of April, 2022 and shall continue for a period of five (5) year(s). At the expiration of the initial term, this Agreement shall automatically be extended for successive like term periods unless either party provides written notice of non-renewal at least sixty (60) days prior to the end of the then current term. CUSTOMER agrees that LOOMIS is the exclusive provider for these services for the facilities contained herein. Except as expressly stated herein, CUSTOMER understands and agrees that this Agreement contains no provision for early termination in whole or part. Either party may terminate this Agreement with five (5) days written notice in the event of bankruptcy, or insolvency of the other party. LOOMIS may terminate this Agreement with thirty (30) days written notice in the event of a material reduction or cancellation of LOOMIS' insurance.

CUSTOMER and LOOMIS agree to the following:

Schedule for Services: Conjunctive, sequential, on route pickup and delivery of items at the following location(s) to/from CUSTOMER's designated, mutually agreed-upon location(s):

LOOMIS BRANCH	UNIT #/LOCATION	MAXIMUM LIABILITY AMOUNT	SERVICE FREQUENCY	FEE for SERVICE
<u>6700- Springfield</u>	<u>City of Hagerstown 1 E Franklin Street Hagerstown, MD 21740</u>	<u>\$100,000 per shipment</u>	<u>2x per week (Tues & Fri)</u>	<u>\$606.20 per month</u>
_____	_____	_____ per shipment	_____ per week	_____ per month
_____	_____	_____ per shipment	_____ per week	_____ per month
_____	_____	_____ per shipment	_____ per week	_____ per month

Promises Time: Each service location under this Agreement (regardless of the pickup/delivery points) is allotted seven (7) minutes of service time. Over seven (7) minutes, a fee of \$2.50 per one (1) minute shall be assessed. Over fifteen (15) minutes, LOOMIS may elect to depart from the CUSTOMER'S location. Should LOOMIS be requested to return, the pick-up will be rescheduled as a Special Pick-up and will be charged at an agreed upon fee prior to rendering service.

Research and Supply Fee: A fee of \$65.00 per hour plus supplies will be charged for research of LOOMIS' documents or receipts that have aged over sixty (60) days, unless it is determined to be solely an error of LOOMIS.

Excess Item Handling: A fee of \$1.50 per Item is assessed when the number of Items or containers exceeds ten (10) Items per shipment. An "Item" refers to the number of containers, sealed bags or other vessels LOOMIS is required to transport.

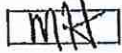
Non-Scheduled/Off-Day Service: \$45.00 per trip, per location in Urban areas. Additional fees apply for off-route and remote locations.

Holiday Service Fee: A fee of \$100.00 will be charged for the service provided on those Holidays as listed in Section 11.

Excess Liability: A fee of \$0.40 per \$1,000 or fraction thereof for any amounts which exceed the Liability Coverage per Shipment Amount.

Insurance Fee: A fee of 8% will be assessed to all services provided within this Agreement.

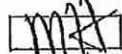
CUSTOMER does not desire this Excess Liability Coverage, CUSTOMER must decline Excess Liability Coverage by Initialing the box below:



Decline

Reconstruction Obligations:

As explained in Section 7(c), of the Terms and Conditions, CUSTOMER has certain obligations regarding reconstruction of lost, damaged, destroyed checks or Items that provide an audit trail. If CUSTOMER prefers to opt-out of these reconstruction obligations, CUSTOMER must decline by Initialing the box below.



Decline

If CUSTOMER does NOT agree to reconstruction obligations or cannot meet its reconstruction obligations contained within Section 7(c), LOOMIS' liability for all checks contained within the shipment is limited to Ten Thousand Dollars (\$10,000.00) regardless of the face value of the checks in shipment.

TERMS AND CONDITIONS

1. **Service(s):** LOOMIS agrees to pick up, receive from, and/or deliver to CUSTOMER, or any designated agent, securely sealed or locked shipments which may contain any or all of the following: currency, coin, checks, securities, or other valuables. If the shipment container(s) does not appear to be securely locked or sealed, LOOMIS has the right to refuse to accept such container(s) and will not receive said container(s) from the CUSTOMER or its designated agent. If LOOMIS accepts the sealed container(s), LOOMIS will give CUSTOMER a receipt for said sealed container(s), and transport and deliver such sealed container(s) to the consignee designated by the CUSTOMER. CUSTOMER agrees that it will not conceal or misrepresent any material fact or circumstances concerning the properly delivered to LOOMIS pursuant to this Agreement. The fee payable by CUSTOMER to LOOMIS is based upon the Maximum Liability Amount(s) and level(s) of service provided by LOOMIS as stated in this Agreement. All additional or special services must be evidenced and agreed to in a signed amendment to this Agreement.

2. **Billing and Payment:** CUSTOMER agrees to pay LOOMIS within fifteen (15) days of receipt of invoices which shall include any applicable federal, state or local taxes. In addition, LOOMIS may, at its discretion, impose a service charge of one and one-half percent (1.5%) per month or eighteen percent (18%) per annum or such lesser rate as may be required by law, of the amount unpaid by CUSTOMER, as is due and payable to LOOMIS on all invoices not paid in full by invoice due date. CUSTOMER further agrees that undisputed portions of any invoice shall be remitted to LOOMIS in accordance with normal payment terms. However, should CUSTOMER fail to pay any undisputed amounts within thirty (30) days of the invoice date, LOOMIS may, in its sole discretion, suspend the account and/or terminate this Agreement upon ten (10) days written notice to CUSTOMER. CUSTOMER agrees to notify LOOMIS of dispute(s) arising from any invoice within thirty (30) days after such invoice has been presented to CUSTOMER, or else such claim shall be deemed waived. All amounts due hereunder shall be paid by cash, check or ACH unless otherwise agreed on the signature page of this Agreement.

3. **Rate Adjustment:** LOOMIS shall annually increase the service fee(s) based upon the year to year changes in the Consumer Price Index (CPI) or other applicable economic factor(s).

To account for future movements in the price of diesel fuel LOOMIS will henceforth adjust the monthly fuel fee based on U.S. average diesel prices as measured and published by the Department of Energy (WWW.EIA.DOE.GOV). The monthly fuel fee shall equal the product of the applicable percentage (based on the chart below) multiplied by the aggregate monthly service fee (including any applicable Ancillary Item). LOOMIS' established baseline is \$1.31. Any cost above the \$1.31 baseline cost will be adjusted on a monthly basis by 0.5% on price movements of 10 cents per gallon (i.e. if diesel prices rise to \$1.41, the corresponding fuel fee is increased by 0.5%). The applicable fuel fee percentage will be based on the national average of diesel fuel prices published on the Department of Energy Website averaged over the first four Mondays of the month rounded to the next cent. The table is for reference only and does not reflect the maximum rate which may be assessed.

Minimum	Maximum	Per Gallon	Fee (%)
\$4.91	\$5.00	\$.10	18.00%
\$4.81	\$4.90	\$.10	17.50%
\$4.71	\$4.80	\$.10	17.00%
\$4.61	\$4.70	\$.10	16.50%
\$4.51	\$4.60	\$.10	16.00%
\$4.41	\$4.50	\$.10	15.50%
\$4.31	\$4.40	\$.10	15.00%
\$4.21	\$4.30	\$.10	14.50%
\$4.11	\$4.20	\$.10	14.00%
\$4.01	\$4.10	\$.10	13.50%
\$3.91	\$4.00	\$.10	13.00%
\$3.81	\$3.90	\$.10	12.50%
\$3.71	\$3.80	\$.10	12.00%
\$3.61	\$3.70	\$.10	11.50%
\$3.51	\$3.60	\$.10	11.00%

\$3.41	\$3.50	\$.10	10.50%
\$3.31	\$3.40	\$.10	10.00%
\$3.21	\$3.30	\$.10	9.50%
\$3.11	\$3.20	\$.10	9.00%
\$3.01	\$3.10	\$.10	8.50%
\$2.91	\$3.00	\$.10	8.00%
\$2.81	\$2.90	\$.10	7.50%
\$2.71	\$2.80	\$.10	7.00%
\$2.61	\$2.70	\$.10	6.50%
\$2.51	\$2.60	\$.10	6.00%
\$2.41	\$2.50	\$.10	5.50%
\$2.31	\$2.40	\$.10	5.00%
\$2.21	\$2.30	\$.10	4.50%
\$2.11	\$2.20	\$.10	4.00%
\$2.01	\$2.10	\$.10	3.50%
\$1.91	\$2.00	\$.10	3.00%
\$1.81	\$1.90	\$.10	2.50%
\$1.71	\$1.80	\$.10	2.00%
\$1.61	\$1.70	\$.10	1.50%
\$1.51	\$1.60	\$.10	1.00%
\$1.41	\$1.50	\$.10	.50%
\$1.31	\$1.40	\$.10	.00%

a) LOOMIS reserves the right in times of global economic downturn or due to changes in regulatory obligations, including but not limited to changes in minimum wage, to renegotiate rates and fees in good faith with CUSTOMER. In the event that CUSTOMER refuses to consent to such adjustment(s) or fee(s), LOOMIS shall have the right to terminate this Agreement upon thirty (30) days written notice to CUSTOMER.

4. **Liability:** LOOMIS agrees to assume the liability for any Cargo Loss, according to the terms of this Agreement of the securely sealed container(s) from the time LOOMIS signs for and receives physical custody of the sealed container(s). The term "Cargo Loss" shall mean any loss or destruction of currency ("Cargo") that occurs while the Cargo is under Loomis' sole care, custody and control. LOOMIS' responsibility terminates when the CUSTOMER or its designated consignee takes physical possession of the sealed container(s) and signs LOOMIS' receipt. If it is impossible to complete the delivery, LOOMIS shall be responsible for any Cargo Loss until the sealed container(s) is returned to the CUSTOMER or its designated agent and a signed receipt obtained. While the sealed container(s) is stored in the CUSTOMER'S premises, LOOMIS does not assume the liability for any loss. If CUSTOMER conceals or misrepresents any material fact or circumstance concerning the property or container, or the contents thereof, LOOMIS will have no liability for any loss in any way related to such fact or circumstance. CUSTOMER agrees that LOOMIS does not undertake the obligation of an absolute insurer in the performance of this Agreement. LOOMIS reserves the right to take any and all action as may be reasonably necessary to prevent money laundering to the extent permitted under applicable law or regulation or as may be required by any regulatory body that may exert a right of control over LOOMIS.

UNDER NO CIRCUMSTANCES WILL LOOMIS BE LIABLE TO THE OTHER PARTY FOR LOST PROFITS OR FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE OR EXEMPLARY DAMAGES ARISING FROM THE SUBJECT MATTER OR SERVICES OF THIS AGREEMENT, REGARDLESS OF THE TYPE OF CLAIM AND EVEN IF THAT PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES; SUCH AS, BUT NOT LIMITED TO LOSS OF REVENUE, LOSS OF INTEREST, LOST DATA, DATA TRANSPORTATION OR TRANSMISSION ERROR OR ANTICIPATED PROFITS OR LOST BUSINESS. EXCEPT FOR ANY CARGO LOSS (WHICH SHALL BE SUBJECT TO THE MAXIMUM LIABILITY AMOUNT), IN NO EVENT SHALL LOOMIS' LIABILITY TO CUSTOMER EXCEED THE SERVICE FEE PAID BY CUSTOMER TO LOOMIS FOR THE SERVICE OUT OF WHICH THE ALLEGED LIABILITY AROSE.

5. **Excess Liability:** The following terms will apply if CUSTOMER did not decline excess liability coverage. If LOOMIS accepts tender of a shipment in excess of the Maximum Liability Amount, CUSTOMER agrees to pay LOOMIS the excess liability fee set forth herein. CUSTOMER, by paying this additional fee, will obtain full dollar coverage of any or all losses, subject to the other provisions of this Agreement. If CUSTOMER declines Excess Liability Coverage, liabilities covered under this Agreement are limited to the Maximum Liability Amount.

6. **Indemnity:** To the maximum extent permitted by applicable law, CUSTOMER shall release, indemnify, defend and hold harmless LOOMIS from all claims, costs or expenses arising out of any third party's or government's threatened or actual claim, suit, demand, garnishment or seizure of any funds or property provided by CUSTOMER hereunder that is in LOOMIS' custody. LOOMIS agrees to give CUSTOMER prompt notice of any such claim, suit, demand or seizure and to provide CUSTOMER reasonable cooperation on the defense.

7. **Claim Procedures:** The following provisions shall control in the event of any Cargo Loss, notwithstanding anything to the contrary contained in this Agreement:

a) In the event of a Cargo Loss, CUSTOMER agrees to notify LOOMIS in writing within four (4) calendar days after the loss is discovered or should have been discovered in the exercise of due care, and in no event later than forty-five (45) days after the pick-up by LOOMIS of the securely sealed container in connection with which the Cargo Loss is asserted. If notice of the Cargo Loss is not received by LOOMIS within this forty-five (45) day period, the claim for the Cargo Loss shall be deemed waived and released by the CUSTOMER. All claim notices must be signed and received on company letterhead and contain a brief description of the loss to include: date of service/date of loss, claim amount, Loomis branch performing service, ATM number if applicable, customer contact information with payment instructions and supporting documentation if available at the time of notice. All claims must be sent to the Loomis Centralized Claim Unit via email at claims2@us.loomis.com. It is agreed that both parties will work together to determine the extent of the Cargo Loss, and if possible, the cause of Cargo Loss.

b) Notwithstanding anything set forth in this Agreement to the contrary, the sole liability of LOOMIS in the event of a Cargo Loss, from whatever cause, shall be subject to the Maximum Liability Amount or the Excess Liability Coverage, if not declined by CUSTOMER.

c) CUSTOMER shall retain sufficient information to allow reconstruction of item(s) in the event of a Cargo Loss. CUSTOMER agrees it will cooperate and assist in reconstructing lost, damaged, or destroyed items constituting a part of any loss. In no event shall LOOMIS' liability for any Cargo Loss, irrespective of the Maximum Liability Coverage amount, include the face value of any lost or destroyed check. LOOMIS' liability, unless otherwise stated in this Agreement, shall be limited to the payment to the CUSTOMER for the reasonable costs necessary to reconstruct the checks, but never to exceed ten thousand dollars (\$10,000.00) per shipment "Reconstruction" shall mean the identification of the face amount, the identity of the maker or endorser of the check, identification of the payee and identification of the financial institution upon which the check is drawn. CUSTOMER agrees in the event of a loss, that any liability of LOOMIS shall be reduced by the face value of reconstructed or recovered item(s).

d) Upon the request of LOOMIS, CUSTOMER will furnish a proof of loss to LOOMIS or its insurance carrier. Once reimbursement has been made to CUSTOMER, LOOMIS and its insurer shall receive any and all of the CUSTOMER'S rights and remedies of recovery.

8. **Limitations & Force Majeure:**

a) The CUSTOMER agrees that LOOMIS will not be liable for any loss caused by or resulting from Shortages claimed in the contents of the sealed or locked shipment(s), for non-performance or delays, or for the breakage of statuary, marble, glassware, bric-a-brac, porcelains and similar fragile articles. A "Shortage" shall mean any difference between the stated value on the Deposit Ticket and the actual value of the contents of any sealed shipment container. Likewise, LOOMIS shall not be liable to CUSTOMER for failure to render service if LOOMIS in its sole discretion, determines the same may endanger the safety of CUSTOMER'S property or personnel or LOOMIS' vehicles or employees.

b) It is further agreed that LOOMIS shall not be held accountable or liable for any damages or losses, caused by or resulting from illegal or fraudulent acts of CUSTOMER'S employees, agents, representatives, or third-party contractors.

c) CUSTOMER agrees that LOOMIS shall not have any liability for losses of any documentation carried by LOOMIS at CUSTOMER'S request without compensation.

d) CUSTOMER expressly understands and accepts that ownership (title) to cash transported or stored by LOOMIS shall never transfer to LOOMIS.

e) It is further agreed LOOMIS shall not be held accountable or liable for any damages or losses, whether controlled or uncontrolled, and whether such loss be direct or indirect, proximate or remote, or be in whole or in part caused by, contributed to, or aggravated by the peril(s) for which liability is assumed by LOOMIS, resulting from:

- (i) Hostile or warlike action in time of peace or war, including action hindering, combating or defending against an actual, impending or expected attack; (1) by any government or sovereign power (de jure or de facto) or

- by any authority maintaining or using military, naval or air forces; or (2) by military, naval or air forces; or (3) by any agent of any such government, power authority or forces.
- (ii) Nuclear reaction, nuclear radiation, radioactive contamination or any weapon of war employing atomic fission or radioactive force whether in time of peace or war.
 - (iii) Insurrection, rebellion, revolution, terrorist act, civil war, usurped power, or action taken by governmental authority in hindering, combating or defending against such an occurrence; seizure or destruction under quarantine or customs regulations; confiscation by order of any governmental or public authority; or risks of contraband or illegal transportation or trade.
 - (iv) Acts of God, strikes, labor disturbances, impostor pick-up or deliveries, or other conditions or circumstances beyond LOOMIS' reasonable control.

9. **Disputes:** CUSTOMER and LOOMIS agree that except for disputes regarding over-payment or non-payment of fees for services under this Agreement, any controversy or claim, including any claim of misrepresentation, arising out of or related to this Agreement, or the furnishing of any service by LOOMIS to CUSTOMER, shall be settled by arbitration under the then current rules of the American Arbitration Association. The arbitrator shall be chosen from a panel of persons knowledgeable in the fields of financial institution security operations and armored car services. CUSTOMER and LOOMIS agree to equally share in the cost and fees of this resolution process. The decision and award of the arbitrator shall be final and binding. Judgment upon the award so rendered may be entered in any court having jurisdiction thereof. Any arbitration hereunder shall be held in Houston, Texas.

10. **Container Value Limitation:** CUSTOMER acknowledges and agrees that the maximum value which LOOMIS will transport in any individual container will not exceed two hundred & fifty thousand dollars (\$250,000). If the total value of a shipment which CUSTOMER seeks to tender to LOOMIS exceeds two hundred & fifty thousand dollars (\$250,000), such shipment must be broken down into separate shipment containers of two hundred & fifty thousand dollars (\$250,000) or less.

11. **Holiday Service:** LOOMIS agrees to provide service as stated in the Agreement with the following holiday exceptions: New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Columbus Day, Thanksgiving Day, Christmas Day, federal banking and any local applicable observed holiday. Charges for service on such days will be as stated upon page 2 of this Agreement, excluding Christmas Day. LOOMIS will not provide Christmas Day service.

12. **Specials:** Unscheduled pickups or deliveries are available under the same conditions and provisions of this Agreement. Prices are quoted upon request.

13. **Excess Liability Coverage:** LOOMIS reserves the right to refuse tender of any shipment in excess of the Maximum Liability Amount.

14. **Confidentiality:** Each party receiving information (each being a "Receiving Party" and a "Disclosing Party") undertakes to retain in confidence the terms of this Agreement and all other non-public information, technology, materials and know-how of the other party disclosed or acquired by the Receiving Party pursuant to or in connection with this Agreement which is either designated as proprietary and/or confidential or, by the nature of the circumstances surrounding disclosure, ought in good faith to be treated as proprietary and/or confidential ("Confidential Information"). Neither party shall use any Confidential Information for any purpose other than to carry out the activities contemplated by this Agreement. Each party agrees to use commercially reasonable efforts to protect Confidential Information of the other party, and in any event, to take precautions at least as great as those taken to protect its own confidential information of a similar nature. Each party shall also notify the other promptly in writing in the event such party learns of any unauthorized use or disclosure of any Confidential Information that it has received from the other party, and will cooperate in good faith to remedy such occurrence to the extent reasonably possible. Confidential Information shall not include:

- (1) Information which was already known by, or already in the possession of, Receiving Party prior to receipt from Disclosing Party;
- (2) Information which is obtained by Receiving Party from a third person who, to the actual knowledge of Receiving Party is not in violation of any agreement to a third party not to disclose such information;
- (3) Information which is or becomes publically available other than through breach by the Receiving Party of this Agreement; and,
- (4) Information which is independently developed by or on behalf of Receiving Party.

15. **Entire Agreement:** This Agreement: (a) shall be governed by and construed in accordance with the laws of the State of Texas without reference to conflict of laws principles; (b) constitutes the entire agreement and understanding of the parties with respect to its subject matter, and supersedes all prior agreements and understandings, except that the terms of any agreement regarding confidential information of the parties shall be deemed to be a part of this Agreement and each party hereto acknowledges that in entering this Agreement it has not relied on any representation or warranty not contained herein; (c) and the terms and conditions including fees set forth in it shall be treated as confidential information; (d) is not for the benefit of any third party; (e) may not be amended except by a written instrument signed by both CUSTOMER and LOOMIS; (f) may not be assigned by CUSTOMER without LOOMIS prior written consent; (g) may be assigned by LOOMIS, provided that LOOMIS shall furnish written notice of such assignment to CUSTOMER; (h) shall be binding upon any assignees, and defined terms used in this Agreement to apply to either party shall be construed to refer to such party's assignee; (i) is the product of negotiation; (j) is subject to a contractually agreed one (1) year statute of limitations on all claims or the minimum allowable by applicable law; (k) shall not be deemed to have been drafted by either party; (l) contains article and section headings which are for convenience of reference only and which shall not be deemed to alter or effect the meaning or interpretation of any provision of this Agreement; (m) does not make either party the agent, fiduciary or partner of the other; (n) does not grant either party any authority to bind the other to any legal obligation; (o) does not intend to nor grant any rights to any third party and (p) shall remain valid and enforceable despite the holding of any specific provision to be invalid or unenforceable, except for such specific provision. The waiver by either party of any rights arising out of this Agreement shall not cause a waiver of any other rights under this Agreement, at law or in equity. Any and all correspondence regarding this Agreement shall be delivered via certified mail (return receipt requested) or verifiable third-party courier (return receipt requested).

This Agreement may be executed in two or more identical counterparts, each of which shall be deemed to be an original and all of which taken together will be deemed to constitute one and the same agreement when a duly authorized representative of each party has signed a counterpart. The parties may sign and deliver this Agreement by facsimile or electronic (i.e., .pdf) transmission. Each party acknowledges that the delivery hereof by facsimile or electronic transmission will have the same force and effect as delivery of original signatures.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized representatives.

CUSTOMER

By Michelle Hepburn
Printed Name Michelle Hepburn
Title CEO
Date 2/2/22

LOOMIS

By Michael J. Murphy
Printed Name Michael J. Murphy
Title General Manager
Date 2/22/22

PLEASE INDICATE WHICH FOCUS AREA OF THE MAYOR & COUNCIL'S STRATEGIC PLAN THIS PURCHASE/CONTRACT APPLIES TO		
<u>Indicate with an X</u>	<u>FOCUS AREA</u>	<u>GOAL STATEMENT</u>
	NEIGHBORHOODS REVITALIZATION & SUSTAINABILITY	The citizens of Hagerstown will experience a high quality of life.
	PUBLIC SAFETY	The City of Hagerstown ensures that all who live, work, and play in the City of Hagerstown will be healthy and safe.
	PUBLIC FACILITIES & INFRASTRUCTURE	The City of Hagerstown will maintain quality services and infrastructure that support residents and businesses in a cost-effective manner.
	ECONOMIC DEVELOPMENT	The City of Hagerstown will continue to grow a diverse, business-friendly economy that supports the community's needs.
	CITIZEN-BASED GOVERNMENT	The City of Hagerstown is an ethical and financial responsible government.
	FISCAL ACCOUNTABILITY	The City of Hagerstown will strive for continuous improvement of fiscal responsible decision making.
	PARKS & RECREATION FOR ACTIVE/HEALTHY LIVING	The City of Hagerstown supports a culturally vibrant community.
	INNOVATIVE/PROGRESSIVE GOVERNMENT	The City of Hagerstown is committed to employee development, excellence in services, and adapting to meet the needs of the community and organization.
	COMMUNITY PROMOTION/PRIDE	The City of Hagerstown will improve our community image.
	ECONOMIC DEVELOPMENT THROUGH SPORTS AND TOURISM	The City of Hagerstown will be creative and diversify opportunities for economic development through non-traditional means.
	MISC. PROJECTS, GOALS AND LEGISLATIVE PRIORITIES	The City of Hagerstown takes a creative approach at finding solutions.

REVIEWED AND APPROVED AS FOLLOWS:

(1) Department Director and Division Manager

COMMENTS

Signature / Date

Signature / Date

(2) Purchasing Agent

COMMENTS

Signature / Date

(3) Chief Financial Officer

COMMENTS

Signature / Date

(4) City Administrator

COMMENTS

Signature / Date



SERVICE AGREEMENT

The following paragraphs of this Service Agreement (the "Agreement") outline the agreements and understandings by and between

LOOMIS ARMORED US, LLC
("LOOMIS")
a Texas Limited Liability Company
with offices at:
2500 CityWest Blvd. Ste. 2300,
Houston, TX 77042.

and

City of Hagerstown
("CUSTOMER")
a MD corporation, located at,
1 Franklin Street,
Hagerstown, MD., 21740.

This Agreement expresses and outlines the services, roles, and responsibilities of the parties. If additional locations are added to the scope of this Agreement, consistent terms and services will be maintained. These promises for such services and their related payments form the basis of this Agreement, made this 1st day of February, 2022 (the "Effective Date").

Term: Service will begin on the 5th day of April, 2022 and shall continue for a period of five (5) year(s). At the expiration of the initial term, this Agreement shall automatically be extended for successive like term periods unless either party provides written notice of non-renewal at least sixty (60) days prior to the end of the then current term. CUSTOMER agrees that LOOMIS is the exclusive provider for these services for the facilities contained herein. Except as expressly stated herein, CUSTOMER understands and agrees that this Agreement contains no provision for early termination in whole or part. Either party may terminate this Agreement with five (5) days written notice in the event of bankruptcy, or insolvency of the other party. LOOMIS may terminate this Agreement with thirty (30) days written notice in the event of a material reduction or cancellation of LOOMIS' Insurance.

CUSTOMER and LOOMIS agree to the following:

Schedule for Services: Conjunctive, sequential, on route pickup and delivery of items at the following location(s) to/from CUSTOMER's designated, mutually agreed-upon location(s):

LOOMIS BRANCH	UNIT # / LOCATION	MAXIMUM LIABILITY AMOUNT	SERVICE FREQUENCY	FEE for SERVICE
<u>5760- Springfield</u>	<u>City of Hagerstown 1 E Franklin Street Hagerstown, MD 21740</u>	<u>\$100,000 per shipment</u>	<u>2x per week (Tues & Fri)</u>	<u>\$606.20 per month</u>
_____	_____	_____ per shipment	_____ per week ()	_____ per month
_____	_____	_____ per shipment	_____ per week ()	_____ per month
_____	_____	_____ per shipment	_____ per week ()	_____ per month

Premises Time: Each service location under this Agreement (regardless of the pickup/delivery points) is allotted seven (7) minutes of service time. Over seven (7) minutes, a fee of \$2.50 per one (1) minute shall be assessed. Over fifteen (15) minutes, LOOMIS may elect to depart from the CUSTOMER'S location. Should LOOMIS be requested to return, the pick-up will be rescheduled as a Special Pick-up and will be charged at an agreed upon fee prior to rendering service.

Research and Supply Fee: A fee of \$65.00 per hour plus supplies will be charged for research of LOOMIS' documents or receipts that have aged over sixty (60) days, unless it is determined to be solely an error of LOOMIS.

Excess Item Handling: A fee of \$1.50 per Item is assessed when the number of items or containers exceeds ten (10) items per shipment. An "Item" refers to the number of containers, sealed bags or other vessels LOMIS is required to transport.

Non-Scheduled/Off-Day Service: \$45.00 per trip, per location in Urban areas. Additional fees apply for off-route and remote locations.

Holiday Service Fee: A fee of \$100.00 will be charged for the service provided on those Holidays as listed in Section 11.

Excess Liability: A fee of \$0.40 per \$1,000 or fraction thereof for any amounts which exceed the Liability Coverage per Shipment Amount.

Insurance Fee: A fee of 8% will be assessed to all services provided within this Agreement.

CUSTOMER does not desire this Excess Liability Coverage, CUSTOMER must decline Excess Liability Coverage by Initialing the box below:

☒ MA

Decline

Reconstruction Obligations:

As explained in Section 7(c), of the Terms and Conditions, CUSTOMER has certain obligations regarding reconstruction of lost, damaged, destroyed checks or items that provide an audit trail. If CUSTOMER prefers to opt-out of these reconstruction obligations, CUSTOMER must decline by initialing the box below.

☒ MA

Decline

If CUSTOMER does NOT agree to reconstruction obligations or cannot meet its reconstruction obligations contained within Section 7(c), LOMIS' liability for all checks contained within the shipment is limited to Ten Thousand Dollars (\$10,000.00) regardless of the face value of the checks in shipment.

TERMS AND CONDITIONS

1. **Service(s):** LOOMIS agrees to pick up, receive from, and/or deliver to CUSTOMER, or any designated agent, securely sealed or locked shipments which may contain any or all of the following: currency, coin, checks, securities, or other valuables. If the shipment container(s) does not appear to be securely locked or sealed, LOOMIS has the right to refuse to accept such container(s) and will not receive said container(s) from the CUSTOMER or its designated agent. If LOOMIS accepts the sealed container(s), LOOMIS will give CUSTOMER a receipt for said sealed container(s), and transport and deliver such sealed container(s) to the consignee designated by the CUSTOMER. CUSTOMER agrees that it will not conceal or misrepresent any material fact or circumstances concerning the property delivered to LOOMIS pursuant to this Agreement. The fee payable by CUSTOMER to LOOMIS is based upon the Maximum Liability Amount(s) and level(s) of service provided by LOOMIS as stated in this Agreement. All additional or special services must be evidenced and agreed to in a signed amendment to this Agreement.

2. **Billing and Payment:** CUSTOMER agrees to pay LOOMIS within fifteen (15) days of receipt of invoices which shall include any applicable federal, state or local taxes. In addition, LOOMIS may, at its discretion, impose a service charge of one and one-half percent (1.5%) per month or eighteen percent (18%) per annum or such lesser rate as may be required by law, of the amount unpaid by CUSTOMER, as is due and payable to LOOMIS on all invoices not paid in full by invoice due date. CUSTOMER further agrees that undisputed portions of any invoice shall be remitted to LOOMIS in accordance with normal payment terms. However, should CUSTOMER fail to pay any undisputed amounts within thirty (30) days of the invoice date, LOOMIS may, in its sole discretion, suspend the account and/or terminate this Agreement upon ten (10) days written notice to CUSTOMER. CUSTOMER agrees to notify LOOMIS of dispute(s) arising from any invoice within thirty (30) days after such invoice has been presented to CUSTOMER, or else such claim shall be deemed waived. All amounts due hereunder shall be paid by cash, check or ACH unless otherwise agreed on the signature page of this Agreement.

3. **Rate Adjustment:** LOOMIS shall annually increase the service fee(s) based upon the year to year changes in the Consumer Price Index (CPI) or other applicable economic factor(s).

To account for future movements in the price of diesel fuel LOOMIS will henceforth adjust the monthly fuel fee based on U.S. average diesel prices as measured and published by the Department of Energy (WWW.EIA.DOE.GOV). The monthly fuel fee shall equal the product of the applicable percentage (based on the chart below) multiplied by the aggregate monthly service fee (including any applicable Ancillary Item). LOOMIS' established baseline is \$1.31. Any cost above the \$1.31 baseline cost will be adjusted on a monthly basis by 0.5% on price movements of 10 cents per gallon (i.e. if diesel prices rise to \$1.41, the corresponding fuel fee is increased by 0.5%). The applicable fuel fee percentage will be based on the national average of diesel fuel prices published on the Department of Energy Website averaged over the first four Mondays of the month rounded to the next cent. The table is for reference only and does not reflect the maximum rate which may be assessed.

Minimum	Maximum	Per Gallon	Fee (%)
\$4.91	\$5.00	\$.10	18.00%
\$4.81	\$4.90	\$.10	17.50%
\$4.71	\$4.80	\$.10	17.00%
\$4.61	\$4.70	\$.10	16.50%
\$4.51	\$4.60	\$.10	16.00%
\$4.41	\$4.50	\$.10	15.50%
\$4.31	\$4.40	\$.10	15.00%
\$4.21	\$4.30	\$.10	14.50%
\$4.11	\$4.20	\$.10	14.00%
\$4.01	\$4.10	\$.10	13.50%
\$3.91	\$4.00	\$.10	13.00%
\$3.81	\$3.90	\$.10	12.50%
\$3.71	\$3.80	\$.10	12.00%
\$3.61	\$3.70	\$.10	11.50%
\$3.51	\$3.60	\$.10	11.00%

\$3.41	\$3.50	\$.10	10.50%
\$3.31	\$3.40	\$.10	10.00%
\$3.21	\$3.30	\$.10	9.50%
\$3.11	\$3.20	\$.10	9.00%
\$3.01	\$3.10	\$.10	8.50%
\$2.91	\$3.00	\$.10	8.00%
\$2.81	\$2.90	\$.10	7.50%
\$2.71	\$2.80	\$.10	7.00%
\$2.61	\$2.70	\$.10	6.50%
\$2.51	\$2.60	\$.10	6.00%
\$2.41	\$2.50	\$.10	5.50%
\$2.31	\$2.40	\$.10	5.00%
\$2.21	\$2.30	\$.10	4.50%
\$2.11	\$2.20	\$.10	4.00%
\$2.01	\$2.10	\$.10	3.50%
\$1.91	\$2.00	\$.10	3.00%
\$1.81	\$1.90	\$.10	2.50%
\$1.71	\$1.80	\$.10	2.00%
\$1.61	\$1.70	\$.10	1.50%
\$1.51	\$1.60	\$.10	1.00%
\$1.41	\$1.50	\$.10	.50%
\$1.31	\$1.40	\$.10	.00%

a) LOOMIS reserves the right in times of global economic downturn or due to changes in regulatory obligations, including but not limited to changes in minimum wage, to renegotiate rates and fees in good faith with CUSTOMER. In the event that CUSTOMER refuses to consent to such adjustment(s) or fee(s), LOOMIS shall have the right to terminate this Agreement upon thirty (30) days written notice to CUSTOMER.

4. **Liability:** LOOMIS agrees to assume the liability for any Cargo Loss, according to the terms of this Agreement of the securely sealed container(s) from the time LOOMIS signs for and receives physical custody of the sealed container(s). The term "Cargo Loss" shall mean any loss or destruction of currency ("Cargo") that occurs while the Cargo is under Loomis' sole care, custody and control. LOOMIS' responsibility terminates when the CUSTOMER or its designated consignee takes physical possession of the sealed container(s) and signs LOOMIS' receipt. If it is impossible to complete the delivery, LOOMIS shall be responsible for any Cargo Loss until the sealed container(s) is returned to the CUSTOMER or its designated agent and a signed receipt obtained. While the sealed container(s) is stored in the CUSTOMER'S premises, LOOMIS does not assume the liability for any loss. If CUSTOMER conceals or misrepresents any material fact or circumstance concerning the property or container, or the contents thereof, LOOMIS will have no liability for any loss in any way related to such fact or circumstance. CUSTOMER agrees that LOOMIS does not undertake the obligation of an absolute insurer in the performance of this Agreement. LOOMIS reserves the right to take any and all action as may be reasonably necessary to prevent money laundering to the extent permitted under applicable law or regulation or as may be required by any regulatory body that may exert a right of control over LOOMIS.

UNDER NO CIRCUMSTANCES WILL LOOMIS BE LIABLE TO THE OTHER PARTY FOR LOST PROFITS OR FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE OR EXEMPLARY DAMAGES ARISING FROM THE SUBJECT MATTER OR SERVICES OF THIS AGREEMENT, REGARDLESS OF THE TYPE OF CLAIM AND EVEN IF THAT PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES; SUCH AS, BUT NOT LIMITED TO LOSS OF REVENUE, LOSS OF INTEREST, LOST DATA, DATA TRANSPORTATION OR TRANSMISSION ERROR OR ANTICIPATED PROFITS OR LOST BUSINESS. EXCEPT FOR ANY CARGO LOSS (WHICH SHALL BE SUBJECT TO THE MAXIMUM LIABILITY AMOUNT), IN NO EVENT SHALL LOOMIS' LIABILITY TO CUSTOMER EXCEED THE SERVICE FEE PAID BY CUSTOMER TO LOOMIS FOR THE SERVICE OUT OF WHICH THE ALLEGED LIABILITY AROSE.

5. **Excess Liability:** The following terms will apply if CUSTOMER did not decline excess liability coverage. If LOOMIS accepts tender of a shipment in excess of the Maximum Liability Amount, CUSTOMER agrees to pay LOOMIS the excess liability fee set forth herein. CUSTOMER, by paying this additional fee, will obtain full dollar coverage of any or all losses, subject to the other provisions of this Agreement. If CUSTOMER declines Excess Liability Coverage, liabilities covered under this Agreement are limited to the Maximum Liability Amount.

6. **Indemnity:** To the maximum extent permitted by applicable law, CUSTOMER shall release, indemnify, defend and hold harmless LOOMIS from all claims, costs or expenses arising out of any third party's or government's threatened or actual claim, suit, demand, garnishment or seizure of any funds or property provided by CUSTOMER hereunder that is in LOOMIS' custody. LOOMIS agrees to give CUSTOMER prompt notice of any such claim, suit, demand or seizure and to provide CUSTOMER reasonable cooperation on the defense.

7. **Claim Procedures:** The following provisions shall control in the event of any Cargo Loss, notwithstanding anything to the contrary contained in this Agreement:

a) In the event of a Cargo Loss, CUSTOMER agrees to notify LOOMIS in writing within four (4) calendar days after the loss is discovered or should have been discovered in the exercise of due care, and in no event later than forty-five (45) days after the pick-up by LOOMIS of the securely sealed container in connection with which the Cargo Loss is asserted. If notice of the Cargo Loss is not received by LOOMIS within this forty-five (45) day period, the claim for the Cargo Loss shall be deemed waived and released by the CUSTOMER. All claim notices must be signed and received on company letterhead and contain a brief description of the loss to include: date of service/date of loss, claim amount, Loomis branch performing service, ATM number if applicable, customer contact information with payment instructions and supporting documentation if available at the time of notice. All claims must be sent to the Loomis Centralized Claim Unit via email at claims2@us.loomis.com. It is agreed that both parties will work together to determine the extent of the Cargo Loss, and if possible, the cause of Cargo Loss.

b) Notwithstanding anything set forth in this Agreement to the contrary, the sole liability of LOOMIS in the event of a Cargo Loss, from whatever cause, shall be subject to the Maximum Liability Amount or the Excess Liability Coverage, if not declined by CUSTOMER.

c) CUSTOMER shall retain sufficient information to allow reconstruction of item(s) in the event of a Cargo Loss. CUSTOMER agrees it will cooperate and assist in reconstructing lost, damaged, or destroyed items constituting a part of any loss. In no event shall LOOMIS' liability for any Cargo Loss, irrespective of the Maximum Liability Coverage amount, include the face value of any lost or destroyed check. LOOMIS' liability, unless otherwise stated in this Agreement, shall be limited to the payment to the CUSTOMER for the reasonable costs necessary to reconstruct the checks, but never to exceed ten thousand dollars (\$10,000.00) per shipment. "Reconstruction" shall mean the identification of the face amount, the identity of the maker or endorser of the check, identification of the payee and identification of the financial institution upon which the check is drawn. CUSTOMER agrees in the event of a loss, that any liability of LOOMIS shall be reduced by the face value of reconstructed or recovered item(s).

d) Upon the request of LOOMIS, CUSTOMER will furnish a proof of loss to LOOMIS or its insurance carrier. Once reimbursement has been made to CUSTOMER, LOOMIS and its insurer shall receive any and all of the CUSTOMER'S rights and remedies of recovery.

8. **Limitations & Force Majeure:**

a) The CUSTOMER agrees that LOOMIS will not be liable for any loss caused by or resulting from Shortages claimed in the contents of the sealed or locked shipment(s), for non-performance or delays, or for the breakage of statuary, marble, glassware, bric-a-brac, porcelains and similar fragile articles. A "Shortage" shall mean any difference between the stated value on the Deposit Ticket and the actual value of the contents of any sealed shipment container. Likewise, LOOMIS shall not be liable to CUSTOMER for failure to render service if LOOMIS in its sole discretion, determines the same may endanger the safety of CUSTOMER'S property or personnel or LOOMIS' vehicles or employees.

b) It is further agreed that LOOMIS shall not be held accountable or liable for any damages or losses, caused by or resulting from illegal or fraudulent acts of CUSTOMER'S employees, agents, representatives, or third-party contractors.

c) CUSTOMER agrees that LOOMIS shall not have any liability for losses of any documentation carried by LOOMIS at CUSTOMER'S request without compensation.

d) CUSTOMER expressly understands and accepts that ownership (title) to cash transported or stored by LOOMIS shall never transfer to LOOMIS.

e) It is further agreed LOOMIS shall not be held accountable or liable for any damages or losses, whether controlled or uncontrolled, and whether such loss be direct or indirect, proximate or remote, or be in whole or in part caused by, contributed to, or aggravated by the peril(s) for which liability is assumed by LOOMIS, resulting from:

(i) Hostile or warlike action in time of peace or war, including action hindering, combating or defending against an actual, impending or expected attack; (1) by any government or sovereign power (de jure or de facto) or

- by any authority maintaining or using military, naval or air forces; or (2) by military, naval or air forces; or (3) by any agent of any such government, power authority or forces.
- (ii) Nuclear reaction, nuclear radiation, radioactive contamination or any weapon of war employing atomic fission or radioactive force whether in time of peace or war.
- (iii) Insurrection, rebellion, revolution, terrorist act, civil war, usurped power, or action taken by governmental authority in hindering, combating or defending against such an occurrence; seizure or destruction under quarantine or customs regulations; confiscation by order of any governmental or public authority; or risks of contraband or illegal transportation or trade.
- (iv) Acts of God, strikes, labor disturbances, impostor pick-up or deliveries, or other conditions or circumstances beyond LOOMIS' reasonable control.

9. **Disputes:** CUSTOMER and LOOMIS agree that except for disputes regarding over-payment or non-payment of fees for services under this Agreement, any controversy or claim, including any claim of misrepresentation, arising out of or related to this Agreement, or the furnishing of any service by LOOMIS to CUSTOMER, shall be settled by arbitration under the then current rules of the American Arbitration Association. The arbitrator shall be chosen from a panel of persons knowledgeable in the fields of financial institution security operations and armored car services. CUSTOMER and LOOMIS agree to equally share in the cost and fees of this resolution process. The decision and award of the arbitrator shall be final and binding. Judgment upon the award so rendered may be entered in any court having jurisdiction thereof. Any arbitration hereunder shall be held in Houston, Texas.

10. **Container Value Limitation:** CUSTOMER acknowledges and agrees that the maximum value which LOOMIS will transport in any individual container will not exceed two hundred & fifty thousand dollars (\$250,000). If the total value of a shipment which CUSTOMER seeks to tender to LOOMIS exceeds two hundred & fifty thousand dollars (\$250,000), such shipment must be broken down into separate shipment containers of two hundred & fifty thousand dollars (\$250,000) or less.

11. **Holiday Service:** LOOMIS agrees to provide service as stated in the Agreement with the following holiday exceptions: New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Columbus Day, Thanksgiving Day, Christmas Day, federal banking and any local applicable observed holiday. Charges for service on such days will be as stated upon page 2 of this Agreement, excluding Christmas Day. LOOMIS will not provide Christmas Day service.

12. **Specials:** Unscheduled pickups or deliveries are available under the same conditions and provisions of this Agreement. Prices are quoted upon request.

13. **Excess Liability Coverage:** LOOMIS reserves the right to refuse tender of any shipment in excess of the Maximum Liability Amount.

14. **Confidentiality:** Each party receiving information (each being a "Receiving Party" and a "Disclosing Party") undertakes to retain in confidence the terms of this Agreement and all other non-public information, technology, materials and know-how of the other party disclosed or acquired by the Receiving Party pursuant to or in connection with this Agreement which is either designated as proprietary and/or confidential or, by the nature of the circumstances surrounding disclosure, ought in good faith to be treated as proprietary and/or confidential ("Confidential Information"). Neither party shall use any Confidential Information for any purpose other than to carry out the activities contemplated by this Agreement. Each party agrees to use commercially reasonable efforts to protect Confidential Information of the other party, and in any event, to take precautions at least as great as those taken to protect its own confidential information of a similar nature. Each party shall also notify the other promptly in writing in the event such party learns of any unauthorized use or disclosure of any Confidential Information that it has received from the other party, and will cooperate in good faith to remedy such occurrence to the extent reasonably possible. Confidential Information shall not include:

- (1) information which was already known by, or already in the possession of, Receiving Party prior to receipt from Disclosing Party;
- (2) information which is obtained by Receiving Party from a third person who, to the actual knowledge of Receiving Party is not in violation of any agreement to a third party not to disclose such information
- (3) information which is or becomes publically available other than through breach by the Receiving Party of this Agreement; and,
- (4) information which is independently developed by or on behalf of Receiving Party.

15. **Entire Agreement:** This Agreement: (a) shall be governed by and construed in accordance with the laws of the State of Texas without reference to conflict of laws principles; (b) constitutes the entire agreement and understanding of the parties with respect to its subject matter, and supersedes all prior agreements and understandings, except that the terms of any agreement regarding confidential information of the parties shall be deemed to be a part of this Agreement and each party hereto acknowledges that in entering this Agreement it has not relied on any representation or warranty not contained herein; (c) and the terms and conditions including fees set forth in it shall be treated as confidential information; (d) is not for the benefit of any third party; (e) may not be amended except by a written instrument signed by both CUSTOMER and LOOMIS; (f) may not be assigned by CUSTOMER without LOOMIS prior written consent; (g) may be assigned by LOOMIS, provided that LOOMIS shall furnish written notice of such assignment to CUSTOMER; (h) shall be binding upon any assignees, and defined terms used in this Agreement to apply to either party shall be construed to refer to such party's assignee; (i) is the product of negotiation; (j) is subject to a contractually agreed one (1) year statute of limitations on all claims or the minimum allowable by applicable law; (k) shall not be deemed to have been drafted by either party; (l) contains article and section headings which are for convenience of reference only and which shall not be deemed to alter or affect the meaning or interpretation of any provision of this Agreement; (m) does not make either party the agent, fiduciary or partner of the other; (n) does not grant either party any authority to bind the other to any legal obligation; (o) does not intend to nor grant any rights to any third party and (p) shall remain valid and enforceable despite the holding of any specific provision to be invalid or unenforceable, except for such specific provision. The waiver by either party of any rights arising out of this Agreement shall not cause a waiver of any other rights under this Agreement, at law or in equity. Any and all correspondence regarding this Agreement shall be delivered via certified mail (return receipt requested) or verifiable third-party courier (return receipt requested).

This Agreement may be executed in two or more identical counterparts, each of which shall be deemed to be an original and all of which taken together will be deemed to constitute one and the same agreement when a duly authorized representative of each party has signed a counterpart. The parties may sign and deliver this Agreement by facsimile or electronic (i.e., .pdf) transmission. Each party acknowledges that the delivery hereof by facsimile or electronic transmission will have the same force and effect as delivery of original signatures.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized representatives.

CUSTOMER

By Michelle Hepburn
Printed Name Michelle Hepburn
Title CFO
Date 2/2/22

LOOMIS

By Michael J. Maty
Printed Name Michael J. Maty
Title Brand Manager
Date 2/22/22



Dear Loomis Customer,

Subject: Rate Increase Notification

We hope this message finds you well. We deeply appreciate your loyalty and continued trust in our services. It is with great consideration that we are writing to inform you about upcoming adjustments to our service rates, effective January 1, 2026.

Over the past few years, the armored car industry has faced many significant challenges, including a limited labor force, increased labor costs, insurance increases and heightened security measures that are being implemented. Though we will continue to face these challenges in 2026, we are committed to continuing to provide the high level of service that you expect and deserve. As a result of these rising expenses in our industry, it will be necessary to adjust our rates.

We understand rate adjustments can be challenging, and we have worked diligently to minimize the impact on you while ensuring we can sustain and enhance the value we offer.

The rate increase will take effect January 1, 2026. These increases will allow Loomis to continue to grow its infrastructure and offer high level comprehensive cash management solutions and most importantly, maintain the proper security and insurances to protect all of us.

If you have questions regarding this increase, please reach out to your Loomis Account Manager. If you do not know your Loomis Account Manager, email sales@us.Loomis.com. You may find branch information on the "Locations" page at www.loomis.us.

Very best regards,

Pat Otero
Executive Vice President and CFO
Loomis US
2500 Citywest Blvd, Ste 2300
Houston, TX 77042

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Personal Protection Gear Replacement – Witmer Public Safety Group (Coatesville, PA) \$56,381.88

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Description

Signed_Consent_HFD_Personal_Protection_Gear_Replacement.pdf	Signed Consent
Personal_Protection_Equip_FY2026.pdf	Personal Protection Equipment Memo
Personal_Protection_Equip_FY26_Consent.pdf	Personal Protection Equipment Consent
2025_New_Jersey_PPE_contract.pdf	Personal Protection Equipment New Jersey Contract

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Indicate with an X	FOCUS AREA	GOAL STATEMENT
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	MISC. PROJECTS, GOALS AND LEGISLATIVE PRIORITIES	The City of Hagerstown takes a creative approach at finding solutions.

REVIEWED AND APPROVED AS FOLLOWS:

(1) Department Director and Division Manager

COMMENTS Regular cycle of purchasing for firefighter protective gear that has a 10-year useful lifespan, and becomes out-of-date after ten years.

J. DeBacco 11/24/25
Signature / Date

J. DeBacco 11/24/25
Signature / Date

(2) Purchasing Agent

COMMENTS

Approve

R. De France 12/4/25
Signature / Date

(3) Chief Financial Officer

COMMENTS

Approve - there is adequate funding to cover this purchase.

Michelle J. DeBacco 12/4/25
Signature / Date

(4) City Administrator

COMMENTS

Recommend Approval

Scott McQuinn 12/5/25
Signature / Date



CITY OF HAGERSTOWN, MARYLAND

John E DiBacco
Fire Chief

December 16, 2025

TO: Scott Nicewarner, City Administrator

FROM: Fire Chief John E. DiBacco *JED*

SUBJECT: Request to purchase 12 sets of Personal Protective Equipment

Staff are seeking approval to purchase 12 sets of personal protection equipment (PPE) from Witmer Public Safety Group for a total cost of \$56,381.88.

To ensure firefighter safety and operational readiness, HFD is working toward the goal of providing two (2) sets of PPE for each firefighter. This initiative supports continued readiness during multiple incidents and promotes firefighter health and safety by mitigating exposure to carcinogens that can contaminate gear. Additionally, the current inventory is approaching the end of its certified service life, necessitating this purchase to comply with national fire protection standards that require replacement every 10 years.

Witmer Public Safety Group holds the competitively bid contract for the State of New Jersey firefighter protective clothing and equipment. This contract reflects the best available pricing for the gear requested, ensuring that the purchase is both cost-effective and compliant with procurement guidelines.

Upon approval, we will proceed with issuing the purchase order to ensure the timely acquisition of the PPE to maintain firefighter readiness and compliance with national safety standards.

cc: Scott Nicewarner
Michelle Hepburn
Tyler French



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY
PROCUREMENT BUREAU
33 WEST STATE STREET
P. O. BOX 230
TRENTON, NEW JERSEY 08625-0230
<https://www.njstart.gov>

PHILIP D. MURPHY
Governor

ELIZABETH MAHER MUOIO
State Treasurer

TAHESHA L. WAY
Lt. Governor

AMY F. DAVIS, ESQ.
Acting Director

AMENDMENT #5 T-0790

SOLICITATION #17DPP00100 Firefighter Protective Clothing and Equipment CONTRACT # Multiple

TO: All Using Agencies

DATE: June 10, 2025

FROM: Jalila Brown, State Procurement Specialist, Commodities Unit

SUBJECT: Firefighter Protective Clothing and Equipment- One-Year Transition

CONTRACT PERIOD: Original Term: 06/15/2019 – 06/14/2022
1st Extension: 06/15/2022 – 06/14/2023
2nd Extension: 06/15/2023 – 06/14/2024
3rd Extension: 06/15/2024 – 06/14/2025
4th Extension: 06/15/2025 – 06/14/2026

Please be advised that the following Contracts are entering their three-hundred-sixty-five (365) day transition period, commencing on June 15, 2025 and expiring on June 14, 2026, or until new contract awards are made, whichever comes first:

Contractor	Contract Number
All Hands Fire Equipment	17-FLEET-00812
Continental Fire & Safety Inc.	17-FLEET-00802
Draeger Inc.	17-FLEET-00827
E D Bullard Co.	17-FLEET-00816
Elkhart Brass	17-FLEET-00834
Emergency Equipment Sales, LLC	17-FLEET-00808
ESI Equipment Inc.	17-FLEET-00820
Fire-Dex LLC	17-FLEET-00811
Firefighter One LLC	17-FLEET-00807
HAIX North America	17-FLEET-00809
Lion First Responder PPE Inc.	17-FLEET-00837
Municipal Emergency Services	17-FLEET-00818
Stanfields Ltd.	17-FLEET-00822
Innotex Corp.	17-FLEET-00833

3M Company	24-FLEET-61850
Ricochet Manufacturing Company Inc.	17-FLEET-00828
Turn Out Fire and Safety	17-FLEET-00813
Globe Manufacturing Company LLC	17-FLEET-00805

Please be advised that following Contracts have been set to a "Pay Only/Expired" status in *NJSTART*, pending submission of extension paperwork.

Contractor	Contract Number
Akron Brass Company	17-FLEET-00815
Morning Pride Manufacturing LLC d/b/a Honeywell First Responder Products	17-FLEET-00805
Veridian Fire Protective Gear	17-FLEET-00824

All other pricing, terms and conditions of the original Contract remain the same.

Please file this amendment with your Notice of Award for future reference.



CITY OF HAGERSTOWN, MARYLAND

John E DiBacco
Fire Chief

December 16, 2025

TO: Scott Nicewarner, City Administrator

FROM: Fire Chief John E. DiBacco *JEDiBacco*

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cc: Scott Nicewarner
Michelle Hepburn
Tyler French

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	MISC. PROJECTS, GOALS AND LEGISLATIVE PRIORITIES	The City of Hagerstown takes a creative approach at finding solutions.

REVIEWED AND APPROVED AS FOLLOWS:

(1) Department Director and Division Manager

COMMENTS Regular cycle of purchasing for firefighter protective gear that has a 10-year useful lifespan, and becomes out-of-date after ten years.


Signature / Date 11/24/25


Signature / Date 11/24/25

(2) Purchasing Agent

COMMENTS

Signature / Date

(3) Chief Financial Officer

COMMENTS

Signature / Date

(4) City Administrator

COMMENTS

Signature / Date



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY
PROCUREMENT BUREAU
33 WEST STATE STREET
P. O. BOX 230
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AMY F. DAVIS, ESQ.
Acting Director

AMENDMENT #5 T-0790

SOLICITATION #17DPP00100 Firefighter Protective Clothing and Equipment CONTRACT # Multiple

TO: All Using Agencies

DATE: June 10, 2025

FROM: Jalila Brown, State Procurement Specialist, Commodities Unit

SUBJECT: Firefighter Protective Clothing and Equipment- One-Year Transition

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All other pricing, terms and conditions of the original Contract remain the same.

Please file this amendment with your Notice of Award for future reference.

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Office 365 License Renewal – vTech Solutions (Washington, DC) \$ 109,536.00

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name	Description
Signed_Consent_IT_Office_365_License_Renewal.pdf	Signed Consent
M365_Monthly_Renewal.pdf	Consent Form
City_of_Hagerstown_O365_License_Renewal_Quote_Dec_2025.pdf	Renewal Quote



PURCHASE / CONTRACT / CONSENT FORM
City of Hagerstown Mayor and Council

Regular Session Date: 12/16/2025 Special Session Date: _____

Originating Department: Information Technology Division (if applicable): _____

Department Director or Manager: Oren Reed

Account/Project Name: Office 365 License Renewal

Account No: 010720-537702 CIP Control No. _____

Budget Amount: \$ 109,536-1,065,470 Account Balance: \$ 671,557 Unbudgeted Amount: \$ — (1)

Fiscal Year: FY26 Source of Funds: General Fund Operating

Quantity	Description	Value
310	G1 Tier M365 licenses (monthly renewal) - \$11.23/license	\$ 3,481.30
216	G3 Tier M365 licenses (monthly renewal) - \$11.23/license	\$ 5,579.28
10	Azure Active Directory Premium P1 - GCC license - \$6.74/license	\$ 67.40
TOTAL VALUE OF PROJECT		\$ 109,536.00

ABOVE TO BE USED FOR: Month to Month license renewal for all M365 licensing for the City of Hagerstown. Continuing month-to-month will allow additional time to rework all maintenance contracts prior to converting to an annual license. Will remain month-to-month up to 12-months.

RECOMMENDED VENDOR: Business Name: vTech Solutions
Business Address: 1100 H Street N.W. Suite 750
City/State/Zip: Washington, D.C. 20005

Bid/Proposal/Quote No.: _____ Sole Source? _____ Yes ☒ No

OTHER VENDORS		
Firm	City/State	Total Amount
	This was the vendor awarded the	
	contract for the M365 conversion in	
	2023. They continue to provide vendor	
	support to the city's M365	
	implementation.	

PLEASE INDICATE WHICH FOCUS AREA OF THE MAYOR & COUNCIL'S STRATEGIC PLAN THIS PURCHASE/CONTRACT APPLIES TO		
Indicate with an X	FOCUS AREA	GOAL STATEMENT
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REVIEWED AND APPROVED AS FOLLOWS:

(1) Department Director and Division Manager

COMMENTS

Signature / Date

 11/18/25
Signature / Date

(2) Purchasing Agent

COMMENTS

Approve

 12/3/25
Signature / Date

(3) Chief Financial Officer

COMMENTS

Approve - needed ^{Software} license renewals. Adequate funding included in FY26 Budget

 12/4/25
Signature / Date

(4) City Administrator

COMMENTS

Recommend Approval

 12/5/25
Signature / Date



Renewal quote - Office 365 Licenses
City of Hagerstown, MD

Contents

1. About vTech Solution.....	3
2. Summary of Renewal quote.....	4
3. Disclaimer	5

1. About vTech Solution

vTech started focusing on Cybersecurity, and Cloud services with the launch of IT services on top of our professional services capabilities in 2010. Using our extensive experience managing program and project level support and expertise with professional services, we have developed a solid in-house custom project delivery team that helps SLED, Federal and commercial customers solve technology challenges.

Our team members are experts in their field and have deep experience in applying IT Solutions to a broad range of industries. Our primary focus is on bringing innovation and cost savings to the design of consultative, while real-world (and genuinely hands-on), IT business solutions for our corporate, government, and public sector clients.

vTech's senior leadership has over twenty years of experience in IT physical and logical infrastructure design, cyber-security best practices, risk analysis and management, cloud technology, Federal Information Security Management Act (FISMA) compliances, and Federal Risk and Authorization Management Program (FedRAMP) governance. vTech's team of subject matter experts (SMEs) have industry leading certifications such as; Project Management Professional (PMP), Microsoft Certified Professional (MCP), Certified Information Systems Security Professional (CISSP), Microsoft Private Cloud and other highly respectable certifications.

Recognitions and Accolades



Technology Partners



2. Summary of Services and Cost

Service Type	Office 365 Licenses					
Service term	12/6/2025 - 1/6/2026					
Sr. #	Product Description	Unit	Unit cost	Unit MSRP	Total MSRP	Total Discounted
1	NCE Office 365 GCC G1 Monthly	310	\$11.23	\$12.00	\$3,720.00	\$3,481.30
2	NCE Office 365 GCC G3 Monthly	216	\$25.83	\$27.60	\$5,961.60	\$5,579.28
3	NCE Microsoft Entra ID P1 Monthly	10	\$6.74	\$7.20	\$72.00	\$67.40
Final Total Price						\$9,127.98

3. Disclaimer

This proposal is valid for a period of thirty (30) days from the date of delivery. This document is confidential and not to be shared with any third party. The Customer may propose alternatives to any of the assumptions contained within this proposal. However, based on such proposed alternatives, vTech reserves the right to reformulate otherwise agreed upon components of the proposal.

The descriptions of other companies' products in this document, if any, are provided only as a convenience to you. Any such references should not be considered an endorsement or support by vTech. vTech cannot guarantee their accuracy, and the products may change over time. Also, the descriptions are intended as brief highlights to aid understanding, rather than as thorough coverage. For authoritative descriptions of these products, please consult their respective manufacturers. All trademarks are the property of their respective companies.

Payment Term – Due on receipt.

Payment Method – ACH or Check

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(1) Department Director and Division Manager

COMMENTS

Signature / Date

Signature / Date

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COMMENTS

Signature / Date

(3) Chief Financial Officer

COMMENTS

Signature / Date

(4) City Administrator

COMMENTS

Signature / Date



Renewal quote - Office 365 Licenses
City of Hagerstown, MD

Contents

1. About vTech Solution.....	3
2. Summary of Renewal quote.....	4
3. Disclaimer	5

1. About vTech Solution

vTech started focusing on Cybersecurity, and Cloud services with the launch of IT services on top of our professional services capabilities in 2010. Using our extensive experience managing program and project level support and expertise with professional services, we have developed a solid in-house custom project delivery team that helps SLED, Federal and commercial customers solve technology challenges.

Our team members are experts in their field and have deep experience in applying IT Solutions to a broad range of industries. Our primary focus is on bringing innovation and cost savings to the design of consultative, while real-world (and genuinely hands-on), IT business solutions for our corporate, government, and public sector clients.

vTech's senior leadership has over twenty years of experience in IT physical and logical infrastructure design, cyber-security best practices, risk analysis and management, cloud technology, Federal Information Security Management Act (FISMA) compliances, and Federal Risk and Authorization Management Program (FedRAMP) governance. vTech's team of subject matter experts (SMEs) have industry leading certifications such as; Project Management Professional (PMP), Microsoft Certified Professional (MCP), Certified Information Systems Security Professional (CISSP), Microsoft Private Cloud and other highly respectable certifications.

Recognitions and Accolades



Technology Partners



2. Summary of Services and Cost

Service Type	Office 365 Licenses					
Service term	12/6/2025 - 1/6/2026					
Sr. #	Product Description	Unit	Unit cost	Unit MSRP	Total MSRP	Total Discounted
1	NCE Office 365 GCC G1 Monthly	310	\$11.23	\$12.00	\$3,720.00	\$3,481.30
2	NCE Office 365 GCC G3 Monthly	216	\$25.83	\$27.60	\$5,961.60	\$5,579.28
3	NCE Microsoft Entra ID P1 Monthly	10	\$6.74	\$7.20	\$72.00	\$67.40
Final Total Price						\$9,127.98

3. Disclaimer

This proposal is valid for a period of thirty (30) days from the date of delivery. This document is confidential and not to be shared with any third party. The Customer may propose alternatives to any of the assumptions contained within this proposal. However, based on such proposed alternatives, vTech reserves the right to reformulate otherwise agreed upon components of the proposal.

The descriptions of other companies' products in this document, if any, are provided only as a convenience to you. Any such references should not be considered an endorsement or support by vTech. vTech cannot guarantee their accuracy, and the products may change over time. Also, the descriptions are intended as brief highlights to aid understanding, rather than as thorough coverage. For authoritative descriptions of these products, please consult their respective manufacturers. All trademarks are the property of their respective companies.

Payment Term – Due on receipt.

Payment Method – ACH or Check

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Annual Subscription Fees for New ERP System – SpryPoint (Charlottetown, PE Canada) \$ 218,111.25

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Signed_Consent_IT_SpryPoint_Subscription_Fees_for_ERP.pdf

Binder1.pdf

Description

Signed Consent

Consent - Subscription
Fees

PLEASE INDICATE WHICH FOCUS AREA OF THE MAYOR & COUNCIL'S STRATEGIC PLAN THIS PURCHASE/CONTRACT APPLIES TO		
Indicate with an X	FOCUS AREA	GOAL STATEMENT
	NEIGHBORHOODS REVITALIZATION & SUSTAINABILITY	The citizens of Hagerstown will experience a high quality of life.
	PUBLIC SAFETY	The City of Hagerstown ensures that all who live, work, and play in the City of Hagerstown will be healthy and safe.
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	MISC. PROJECTS, GOALS AND LEGISLATIVE PRIORITIES	The City of Hagerstown takes a creative approach at finding solutions.

REVIEWED AND APPROVED AS FOLLOWS:

(1) Department Director and Division Manager

COMMENTS Recommend approval of funds for subscription fees required for the City's new ERP system

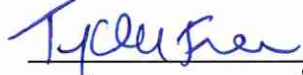
Signature / Date

 12-4-2025
Signature / Date

(2) Purchasing Agent

COMMENTS

Approval

 12/4/25
Signature / Date

(3) Chief Financial Officer

COMMENTS

Approve - this will cross fiscal years. There is adequate funding in FY26 budget; anticipated to continue in FY27 proposed budget.

 12/4/25
Signature / Date

(4) City Administrator

COMMENTS

Recommend Approval

 12/5/25
Signature / Date

Tyler French

From: Dave Gordon
Sent: Thursday, December 4, 2025 11:33 AM
To: Tyler French
Cc: Oren Reed; Oren Reed; Michelle Hepburn
Subject: FW: SpryPoint annual subscription fee

Here is the response I just received from Casey. I'm not sure what that means for the agenda situation, but this is what he provided.



Dave Gordon
Applications and Project Manager
Information Technology Dept
Phone: 301-791-2300
301-739-8577 ext 162
Cell: 240-452-2159
Email: dgordon@hagerstownmd.org
1 East Franklin Street
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Upcoming PTO: Dec 29 – Jan 2

[Book time to meet with me](#)

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To: Dave Gordon <dgordon@hagerstownmd.org>
Subject: Re: SpryPoint annual subscription fee

Morning Dave,

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Let me know if you need anything further.

All the Best,

Casey

On Thu, Dec 4, 2025 at 9:34 AM Dave Gordon <dgordon@hagerstownmd.org> wrote:

Good morning, Casey,

Tyler French, our Procurement Administrator, reached out to me this morning regarding the previously established fee schedule for our 5-year contract with SpryPoint and the upcoming expenditure of the scheduled \$218,000 for our annual subscription. She asked me to reach out to verify that this is still the accurate amount as it needs to be added to the consent agenda, but this is required today, otherwise it will have to be pushed off until January's consent agenda. Can you please confirm, as soon as possible, that this is the accurate amount and what the due date is for this, so we can have it added to the appropriate consent agenda.

Thanks,

Dave Gordon



Dave Gordon

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Exhibit B – SaaS Pricing Schedule

1. Client Information

This Pricing Schedule is entered into by SpryPoint Services, Inc. ("SpryPoint") and Client as of the Effective Date and is subject to the terms and conditions of the Master Subscription Agreement between the Parties.

Name ("Client")	City of Hagerstown
Client Billing Contact Name	Tyler French
Client Billing Contact Phone Number	301-797-6345
Client Billing Contact Email	tfrench@hagerstownmd.org
Client Billing Address	1 East Franklin Street Hagerstown, MD 21740

2. Initial Term

The initial term of the subscriptions for SpryPoint SaaS reflected herein will commence on the Effective Date and Client's subscription will renew annually on the anniversary of the Effective Date for a period of X years.

3. Invoicing

Subscription Fees are in United States Dollars. The Subscription Fee for the initial year will be invoiced upon contract execution. Thereafter, Client's annual Subscription Fee will be invoiced annually 30 days in advance of the anniversary of the Effective Date for the duration of Client's subscription.

Implementation and Professional Services fees will be invoiced per the applicable SOW, change order, or as otherwise mutually agreed and are not reflected herein. All other fees will be billed subject to the Usage Metric Verification Process or the Integrated Notification Services Fees, described in the Agreement.

4. Payment Terms

Net 30 days from date of invoice.

5. SpryPoint SaaS Subscriptions

SpryPoint SaaS Subscription Name	SpryPoint SaaS Description	Environments Included during "Implementation" *	Environments Included after "go-live" *	SpryPoint SaaS Usage Metric	Usage Metric Quantity	SpryPoint SaaS Fee Per Usage Metric	Initial Annual Subscription Fee
SpryCIS - Customer Information System	SpryCIS supports customer service and account management; meter reading (including consumption and usage data); meter inventory records (including location data and billing related inventory records); field service order requests; rate, fee and tariff storage (for mass calculation); billing calculation and statements; and financial processing (including payment, adjustment, past due collection actions and notifications); unpaid debt processing; and financial reconciliations.	Production (1) Staging (1) Test (1)	Production (1) Staging (1)	Active Accounts ¹	31,250 (Water & Sewer)	\$4.00	125,000
		Production (1) Staging (1) Test (1)	Production (1) Staging (1)	Active Accounts ¹	17,500 (Electric)	\$1.5	\$26,250
SpryEngage - Customer Engagement Platform	SpryEngage supports customer self-service and engagement functions: customer facing (customer registration and login; mobile access; profile management; alert sign-up and delivery; guest access; interactive bill display; electronic billing payment processing; and electronic forms submissions) administrative (administrative dashboard; reporting and analytics; customer masquerading)	Production (1) Staging (1)	Production (1) Staging (1)	Active Accounts ¹	31,250	\$1.00	\$31,250
SpryIDM - Interval Data Management	SpryIDM supports access to interval data for meters, service points, and collections of meters; data ingestion processes; interval data standardization and normalization; generation and delivery of customer alerts			Active Accounts ¹	31,250	\$0.50	15,635

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SpryMobile - Mobile Field Service	SpryMobile supports the creation of short cycle work with real-time connectivity to SpryCIS (service orders; scheduling; dispatch; mapping GIS layers; MyWork; notifications)	Production (1) Staging (1)	Production (1) Staging (1)	Full Users ²	8	\$100/ User/ Month	\$9,600
Total Subscription Fee							\$0.00

2/6

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Integrated Notification Services Fees	
invoiced quarterly for actual usage or as otherwise described below exclusive of any applicable communications service or telecommunication provider (e.g., carrier fees or surcharges)	
Inbound & Outbound SMS Messaging	\$0.02 / Message segment consisting of a maximum of 160 characters. A message containing more than 160 characters, will be billed per 160 character message segment.
Local Outbound Voice Messaging	\$0.03 per minute
Toll-Free Outbound Voice Messaging	\$0.03 per minute
Optional Random Short Code	\$15,000.00 per year

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Upcoming PTO: Dec 29 – Jan 2



[Book time to meet with me](#)

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Local Outbound Voice Messaging	\$0.03 per minute
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Optional Random Short Code	\$15,000.00 per year

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Additional Subscription & Training Fees for New ERP System – Workday, Inc. (Pleasanton, CA)
\$ 421,311.00

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Signed_Consent_IT_Workday_Subscription_Training_Fee.pdf

Binder1.pdf

Description

Signed Consent
Subscription Fees -
Workday

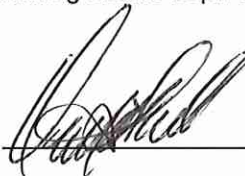
PLEASE INDICATE WHICH FOCUS AREA OF THE MAYOR & COUNCIL'S STRATEGIC PLAN THIS PURCHASE/CONTRACT APPLIES TO		
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	MISC. PROJECTS, GOALS AND LEGISLATIVE PRIORITIES	The City of Hagerstown takes a creative approach at finding solutions.

REVIEWED AND APPROVED AS FOLLOWS:

(1) Department Director and Division Manager

COMMENTS Recommend approval of funds for subscription fees and prepaid training credits required for the City's new ERP system

Signature / Date

 12/4/2025
Signature / Date

(2) Purchasing Agent

COMMENTS

Approve

 12/4/2025
Signature / Date

(3) Chief Financial Officer

COMMENTS

Approve - this will cross fiscal years. There is adequate funding in FY26 budget ? anticipated to continue in FY27 proposed budget.

 12/4/25
Signature / Date

(4) City Administrator

COMMENTS

Recommend Approval

 12/4/25
Signature / Date



ORDER FORM 00464720.0

Customer Name	City of Hagerstown
Workday Entity	Workday, Inc. 6110 Stoneridge Mall Road Pleasanton, CA 94588
Universal Main Subscription Agreement (MSA)	This Order Form is subject to and governed by the MSA found at https://www.workday.com/content/dam/web/en-us/documents/legal/umsa-customers-us-can-v246.pdf . The MSA is hereby amended through the entire MSA Term to add as an addendum the US Public Sector Addendum found at https://www.workday.com/en-us/legal/universal-contract-terms-and-conditions/index.html .
Product Terms	Service SKUs are subject to the applicable Product Terms available at https://www.workday.com/en-us/legal/universal-contract-terms-and-conditions/index.html , which are incorporated herein by reference.
MSA and Order Form Effective Date	The later of the dates of the parties' signatures below
Order Term	January 31, 2025 through January 30, 2030
Currency	USD
Total Fees	1,980,293
Tenant (or Instance as applicable) Base Name <small>Tenant Base Name is used to generate Workday tenant URLs.</small>	hagerstownmd

Subscription Payment Schedule Table

Payment #	Payment Due Date	Payment Amount
1	Due in accordance with the MSA, invoiced upon Order Effective Date	196,293
2	Due on First anniversary of the Order Term start date	408,436
3	Due on Second anniversary of the Order Term start date	416,607
4	Due on Third anniversary of the Order Term start date	424,937
5	Due on Fourth anniversary of the Order Term start date	433,435
	Total Payment Amount	1,879,708

Training Payment Schedule Table

Payment #	Payment Due Date	Payment Amount
1	Due in accordance with the MSA, invoiced upon Order Effective Date	49,085
2	Due on First anniversary of the Order Term start date	12,875
3	Due on Second anniversary of the Order Term start date	12,875
4	Due on Third anniversary of the Order Term start date	12,875
5	Due on Fourth anniversary of the Order Term start date	12,875
	Total Payment Amount	100,585

Subscription Fees Table

Subscription Period	Date Range	Subscription Fee
1	January 31, 2025 through January 30, 2026	196,293
2	January 31, 2026 through January 30, 2027	408,436
3	January 31, 2027 through January 30, 2028	416,607
4	January 31, 2028 through January 30, 2029	424,937
5	January 31, 2029 through January 30, 2030	433,435
	Total Subscription Fee	1,879,708



For the avoidance of doubt, the Payment Schedule Table(s) will be used for invoicing purposes. The Subscription Fees Table provides the Subscription Fees for each applicable Subscription Period. The Subscription Fee for Subscription Period 2 onwards includes a capped Innovation Index of 2.0% (as defined in the Additional Definitions Section below). During the initial Order Term, any increases due to CPI (also defined below) are waived. Customer understands that the Subscription Fees above reflects Customer's planned phased deployment, and any adjustment to the deployment timeline will not result in changes to the Payment Schedule or Subscription Fees.

Subscription Rights Table

SKU	Service	Pricing Metric	Annual Subscription Rights
LDPHCM	Core Human Capital Management - LDP	FSE*	Full Enterprise
LDPHLP	Help - LDP	FSE*	Full Enterprise
LDPCCB	Cloud Connect for Benefits - LDP	FSE*	Full Enterprise
LDPBEN	Benefits - LDP	FSE*	Full Enterprise
LDPUSP**	Payroll for United States - LDP	FSE*	United States-based Employees only
LDPLRN	Learning - LDP	FSE*	Full Enterprise
MCNF	Media Cloud - No Fee	FSE*	Full Enterprise
LDPREC	Recruiting - LDP	FSE*	Full Enterprise
LDPTLO	Talent Optimization - LDP	FSE*	Full Enterprise
LDPFIN	Core Financials - LDP	FSE*	Full Enterprise
LDPGM	Grants Management - LDP	FSE*	Full Enterprise with up to 200 Award-Based Invoices Created
LDPPLEF	Financial Planning - LDP	FSE*	Full Enterprise
LDPPRA	Prism Analytics Enterprise - LDP	FSE*	Full Enterprise with up to 20 million Published Data Rows at any time for each Tenant (or Instance as applicable)
LDPTT	Time Tracking - LDP	FSE*	Full Enterprise
LDPAM	Absence Management - LDP	FSE*	Full Enterprise
LDPSC	Scheduling - LDP	FSE*	Full Enterprise
LDPPRO	Procurement - LDP	FSE*	Full Enterprise with up to 400 Purchase Orders Issued
LDPINV	Inventory - LDP	FSE*	Full Enterprise
LDPSRCESS	Strategic Sourcing Essentials - LDP	Flat Fee	Up to 10 Users

*For Pricing Metric details see the Full-Service Equivalent ("FSE") Count Table below.

**Customer agrees that the number of FSE Workers for all Payroll Services and any Workday payroll connector will always be equal to the total number of FSE Workers for HCM.

Full-Service Equivalent ("FSE") Count Table

FSE Population Category	Baseline FSE Count
Full Enterprise	500
United States-based employees	500

Named Support Contacts Table

Number of Named Support Contacts*	6
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*Named Support Contacts are the contacts that may request and receive support services from Workday and must be trained on the Workday product(s) for which they initiate support requests.

**Customer Contact Information**

	Billing, In Care of <i>Responsible for payment processing and will receive invoicing and billing-related communications.</i>	Customer Support <i>Main point of contact for Workday Support and will receive initial login credentials.</i>	Subscriptions Contact <i>Main point of contact for responding to and fulfilling the Growth and Expansion Obligations.</i>
Contact Name	Tyler Ann French (she/her)	Dave Gordon	Dave Gordon
Street Address City/Town, State/Region/Coun- ty, Zip/Post Code, Country	1 East Franklin Street Hagerstown, MD 21740 United States	1 East Franklin Street Hagerstown, MD 21740 United States	1 East Franklin Street Hagerstown, MD 21740 United States
Phone/Fax #	301-797-6345	301-791-2300	301-791-2300
Email (required)	tfrench@hagerstownmd.org	dgordon@hagerstownmd.org	dgordon@hagerstownmd.org
Internal Reference or PO (optional)			
Tax Exempt? Yes / No	If yes, US Exemption Tax Certificate or FST/VAT Number		
Additional Customer Support Contacts <i>Product Lead who will receive initial login credentials.</i>			
	Admin Contact Name	Admin Contact Email	
Adaptive Planning	Dave Gordon	dgordon@hagerstownmd.org	
Strategic Sourcing	Dave Gordon	dgordon@hagerstownmd.org	

For customers based in the U.S., certain portions of the Service included in this Order Form can be used with optional downloadable software components ("**Downloadable Components**"). Any applicable tax for Downloadable Components will be separately presented on the invoice based on a valuation attributed to the Downloadable Components. As of the Order Effective Date, there is no value attributed to any of the Downloadable Components.

This Order Form is the Signature Document and incorporates all documents linked and/or attached. Customer may not withhold, reduce, or set-off fees owed under this Order Form. All purchase order forms, tax exemption certificates and FST/VAT/business registration, supplier setup requests, and invoice inquiries shall be submitted to Accounts.Receivable@workday.com.

Signature Page Follows



IN WITNESS WHEREOF, this Order Form is entered into as of the Order Effective Date.

City of Hagerstown

Workday, Inc.

Scott A. Nicewarner

Signature

Marina Chinn

Marina Chinn (Jan 30, 2025 14:14 PST)

Signature

Kae T. Arima

SCOTT A. NICEWARNER

Name

Marina Chinn

Name

Kae T. Arima

CITY ADMINISTRATOR

Title

VP, Sales and Marketing Finance

Title

VP, Finance

1/30/2025

Date Signed

Jan 30, 2025

Date Signed



ADDITIONAL ORDER FORM TERMS ADDENDUM

1. General.

Unless otherwise defined herein, capitalized terms used in this Order Form have the same meaning as set forth in the MSA. The Total Subscription Fee is based on the maximum indicated in the Subscription Rights Table and any use in excess of such maximum(s) indicated will be subject to the Growth and Expansion section herein. Annual Subscription Rights limits may not be decreased during the Order Term.

2. FSE Metric Calculation and Worker Category Definitions.

The total FSE Count is calculated by categorizing each Worker to one of the Worker Categories below, multiplying the applicable number of Workers by the Applicable Percentage, and then adding the FSE Count for each Worker Category.

FSE Calculation Table:

Worker Category	Total Workers	Applicable Percentage	FSE Count
Full Time Employees	500	100.0%	500
Part-Time Employees	0	25.0%	0
Associates	0	12.5%	0
Former Workers with Access	0	2.5%	0
Total FSE Count:	500		500

The Service may be used by Customer only for the Worker Categories listed above and as defined below.

"Full-Time Employee" is an employee of Customer regularly scheduled for more than twenty hours per week regardless of the method of payment or actual hours worked, whether or not such employee is eligible to receive employee benefits in accordance with Customer's internal standard practices. A Full-Time Employee will be considered non-temporary if they are hired to work for a period of more than 3 months in a given year.

"Part-Time Employee" is an employee of Customer regularly scheduled for twenty hours per week or A less regardless of the method of payment or actual hours worked, whether or not such employee is eligible to receive employee benefits in accordance with Customer's internal standard practices. A Part-Time Employee will be considered non-temporary if they are hired to work for a period of more than 3 months in a given year.

"Associate" is an individual not counted as a Full-Time or Part-Time Employee but in one of the following categories: temporary employees, independent contractors and affiliated non-employees including, but not limited to, volunteers and vendors whose Active Records are in the Service.

"Former Worker with Access" is a former worker that continues to have access to the Service through the Employee Self-Service features. Former Workers with Access are only included in the Subscription Rights for the Human Capital Management Service.

Former Workers with Static Records shall be excluded from the FSE calculation but may continue to be maintained in the Service. **"Static Records"** are records in the Service for workers with whom Customer has no further relationship and to whom Customer does not provide self-service access. Static Records include former worker records used solely for historical reference. All other worker records are **"Active Records"**.



3. Additional Metric Definition(s).

Additional Metric Definition Table

	Metric	Definition
LDPGM	Award-Based Invoices Created	Award-based customer invoice, counted on created date regardless of current status (e.g. approved, cancelled)
LDPPRA	Published Data Rows	The total number of data rows capable of being reported upon in Customer's PRA data catalog. Published Data Rows are measured separately for each Tenant (or Instance as applicable).
LDPPRO	Purchase Orders Issued	Purchase order fully issued, counted on first issued date. Subsequent re-issuance of purchase order is not counted again.
LDPSRCESS Users	User	An individual authorized by Customer associated with a single, unique email address for purposes of accessing the Service.
LDPPRACU	Published Data Rows	The total number of additional data rows capable of being reported on in Customer's LDPPRA data catalog. These data rows are in addition to Customer's existing Published Data Row entitlements under Customer's LDPPRA subscription and any other LDPPRACU subscription(s). Published Data Rows are measured separately for each Tenant (or Instance as applicable).

4. Growth and Expansion.

A. Annual Reporting Obligation.

Customer will report to subscriptions@workday.com no earlier than 90 days and no later than 60 days ("Annual Reporting Period") based on the number of Active FSE Worker Records and Additional Metrics provided below, as applicable, as of 90 days ("Count Date") prior to each anniversary of the Order Term start date. Customer agrees to pay fees for any excess Subscription Rights at the Expansion Rates described below to cover the period from the anniversary of the Order Term start date immediately following the Annual Reporting Period through the subsequent anniversary date (each a "Reporting Cycle"). Customer understands that an order form will be required to document any annual fees due pursuant to this section in its entirety. Such order form must be executed no later than 30 days prior to each anniversary of the Order Term start date until the Renewal (as defined below), at which time the Annual Reporting Obligation will be incorporated into the Renewal Term.

a. FSE Metric Reporting.

Reporting for Active FSE Worker Records is based on the additional FSE Workers which are defined as any Active FSE Worker records exceeding the Baseline FSE Count.

FSE Expansion Table

SKU	Annual FSE Expansion Rate
All Service SKU(s) with the FSE Pricing Metric in the Subscription Rights Table unless stated otherwise within this table	666.92
LDPUSP	56.45
LDPBEN, LDPCCB	17.73

b. Additional Metric Reporting based on total cumulative number.

Reporting for the following SKU(s) is based on the total cumulative number set forth in the Subscription Rights Table for the 12-month period preceding the Count Date. For avoidance of doubt, reporting at the end of Year 1 is based on Customer's full annual entitlement outlined in the Subscription Rights Table.

**i. Additional Metric Expansion Table**

SKU	Additional Metric Increase	Annual Expansion Rate for Additional Metric Increase
LDPGM	Total of 400 Award-Based Invoices Created	13,750
LDPPRO	Total of 800 Purchase Orders Issued	25,312

c. Additional Metric Reporting based on highest daily number.

Reporting for the following SKU(s) is based on the highest daily number set forth in the Subscription Rights Table for the 12-month period preceding the Count Date. For avoidance of doubt, Customer understands the reporting for Year 1 is based on the 9 months preceding the Annual Reporting Period.

i. Additional Metric Expansion Table

SKU	Additional Metric Increase	Annual Expansion Rate for Additional Metric Increase
LDPSRCUSR	Strategic Sourcing User (Additional) - LDP	3,375
LDPPRACU	Each increment of 10M Additional Published Data Rows	20,000

5. Renewal.

Customer may renew its subscription for the Service by notifying Workday prior to the end of the Order Term and Workday will generate a new Order Form for a single three-year renewal term ("Renewal Term") at the below pricing. Such order form must be executed no later than 30 days prior to the end of this Order Term.

Renewal Table

Renewal Term Years	Annual Renewal Subscription Fees
1st year of Renewal Term	Base Subscription Fee x (1+ (5% Innovation Index + Renewal Term CPI))
2nd year of Renewal Term	Previous Year Subscription Fee x (1+ (5% Innovation Index + Renewal Term CPI))
3rd year of Renewal Term	Previous Year Subscription Fee x (1+ (5% Innovation Index + Renewal Term CPI))

The "Base Subscription Fee" means the Subscription Fee for the final Subscription Period listed in the Subscription Fees Table. If the final Subscription Period is a partial year, the Base Subscription Fee is the annualized value of the final Subscription Period. The Expansion Rates for the Renewal Term shall be increased by the same percentage as the Annual Renewal Subscription Fees per year in the Renewal Table. Fees for the Renewal Term are due by the first day of each corresponding year of the Renewal Term. Individual payments shall match the Annual Renewal Subscription Fee as defined in the Renewal Table above. If Customer wishes to procure any additional SKUs or Subscription Rights for a Renewal Term that are not included in the Base Subscription Fee, fees for those items will be in addition to the fees anticipated under this section.

6. Additional Definitions (as applicable).

"CPI" means the consumer price index established by the United States Department of Labor for All Urban Consumers, US City Average, All Items (change in annual average).

"Renewal Term CPI" means CPI established for the calendar year prior to the most recent February 1 preceding the Renewal Term, if a positive number.

"Innovation Index" means the fixed annual rate of increase in Subscription Fees based on improved Service functionality and performance that is a result of Workday's efforts and investment in product development and infrastructure.



7. Additional Scope of Use Terms.

Prism Analytics. Customer may import and utilize third party data (including any data services that Workday may make available to Customer) with LDPPRA but only to the extent Customer has independently obtained all necessary rights and licenses to do so and Customer's use of such data is in compliance with such data provider's terms of use and applicable Laws. LDPPRA is not provided in a PCI compliant environment so it may not be used for PCI data. Customer may monitor its own usage in LDPPRA and manage Published Data Rows by unpublishing, filtering and republishing, or deleting data, in order to keep its usage of LDPPRA below the Published Data Rows limits set forth above, or Customer may purchase additional Published Data Rows entitlements (set forth in the "**Growth and Expansion**" section above). Workday reserves the right to monitor the number of Published Data Rows by Tenant (or Instance as applicable) used by Customer. Customer understands that if at any time Customer exceeds the Data Limit then Customer may experience reduced performance of the Tenant (or Instance as applicable). "**Data Limit**" for each Tenant (or Instance as applicable) is the sum of the Published Data Row entitlement as set forth in the "**Subscription Rights Table**" above for a particular Tenant (or Instance as applicable) and any additional current Published Data Row entitlements purchased by Customer.

8. Customer Identification

Workday may use Customer's name and logo in lists of customers, in marketing and presentations, on its earnings calls, in releases, and on its website. Workday may also reference Customer's name in verbal format.

Further, at Workday's reasonable request and at Customer's reasonable discretion, Customer shall (1) make Customer's representative, as mutually agreed, available for reference calls with prospective Workday customers or industry analysts; (2) work with Workday to produce a case study (in written or video format), that describes Customer's use of the Workday Service or portion of the Service and includes supporting quotes from Customer; (3) participate in or speak at Workday-hosted prospect events; and (4) be featured in a Workday Blog, Whitepaper, or Webinar if asked to do so.

**WORKDAY SERVICE SKU DESCRIPTIONS ADDENDUM**

Customer may only use the Service SKUs subscribed to as indicated in the body of this Order Form.

Service	Product Line	Description
Core Human Capital Management - LDP	Human Capital Management	Core HCM includes management of the unified worker system of record; organization management; staffing management; basic compensation management; safety incident tracking; business asset tracking; management of business plans. Core HCM supports the organization's onboarding through new hire tasks; calls attention to the onboarding process; guides workers through a checklist of actions; and enables communication of relevant corporate and job-related information. Core HCM also enables the creation of electronic Form I-9s for U.S. employment verification and the ability to distribute documents to new hires and track acknowledgements or electronic signatures. Core HCM includes Workday Foundation elements such as dashboards, reporting, analytics, Business Process Framework and self-service. Workday HCM includes connectors that facilitate integration to select Workday partners that provide capabilities including: recruiting, learning, time and attendance, and user account provisioning (LDAP/Active Directory).
Help - LDP	Human Capital Management	Help includes a knowledge base with features to create, maintain and manage organizational content, and a case management system with features to create, route and resolve human resources cases.
Cloud Connect for Benefits - LDP	Human Capital Management	Cloud Connect for Benefits extends Workday HCM by providing integration to a growing catalog of benefits providers, including: health insurance, health and flexible spending accounts, retirement savings plans, life insurance, AD&D insurance, and COBRA administrators.
Benefits - LDP	Human Capital Management	Benefits enables the set-up of benefit plans, benefit groups, eligibility rules and benefit rates; maintenance of enrollment event and cross plan rules for benefit plans; management of benefit and open enrollment events, evidence of insurability, and individual rates for workers; and tracking of beneficiaries and dependents.
Payroll for United States - LDP	Payroll	Workday Payroll for US supports the creation and management of Payroll for U.S. employees. Configure earnings, deductions, accumulations, and balances. Identify tax authorities each company wishes to withhold for. Manage worker tax data, payment elections, involuntary withholding orders, and payroll input. Calculate, review/audit, and complete payrolls and settlement runs. Configure and calculate payroll commitments. Workday Payroll includes connectors that facilitate integration to select Workday partners that provide capabilities, including:



		time and attendance, tax filing, check printing, and direct deposit.
Learning - LDP	Talent Management	Workday Learning supports an organization in training and developing its workforce. This includes the ability to manage, organize and deliver learning content using Media Cloud, and to leverage Workday HCM data to create targeted learning campaigns. A variety of learning content is supported - including but not limited to video, packaged third-party content, and user-generated content. Workday Learning also offers the ability to manage certifications and instructor-led course enrollments, and to gather feedback and analytics relating to the learning experience.
Media Cloud - No Fee	Platform and Product Extensions	Workday Media Cloud is a media content management system that consists of Workday's storage, encoding, caching, playback, streaming, and related service components as provided by Workday for customers of the Workday Service. A variety of learning content is supported by Media Cloud, including but not limited to video, packaged third-party content, and user-generated content.
Recruiting - LDP	Talent Management	Workday Recruiting supports an organization in its talent acquisition process. It is designed to help hiring managers and recruiters identify, hire and onboard the right talent for their business. Workday Recruiting supports the hiring process, including pipeline management, requisition management, job posting distribution, interview management, offer management, as well as supports local data compliance and pre-employment activities. Workday Recruiting also offers hiring teams tools to proactively source, nurture and track internal and external prospective candidates throughout the recruiting process.
Talent Optimization - LDP	Talent Management	Talent Optimization includes talent and performance functionality (goals, development plans, employee performance reviews, talent and performance calibration, feedback, check-ins, succession, mentors and connections, competency management, talent pools, and talent matrix reports). Talent Optimization also includes features (if and when available) that enable organizations to optimize their workforce and workers to optimize their careers. It supports talent mobility by connecting an organization's workforce with internal opportunities matched to their skills, experience, and interests. It also guides workers and enables them to explore potential opportunities.
Core Financials - LDP	Financial Management	Core Financials includes financial management and accounting, banking and settlement management, cash management, customer management, supplier management, financial consolidation and business asset accounting. Core Financials includes Workday Foundation elements such as dashboards, reporting, analytics,



		Business Process Framework and self-service. Core Financials includes connectors that facilitate integration to select Workday partners that provide capabilities, including customer relationship management, electronic payments, and customer payments via credit card.
Grants Management - LDP	Financial Management	Workday Grants Management enables organizations to administer and report on awards from the federal government, foundations, or other funding institutions. Workday Grants Management includes functionality to track and manage sponsors, awards, grants, and grant hierarchies. It also includes capabilities to calculate facilities and administration costs, and to bill and report to sponsors.
Financial Planning - LDP	Adaptive Planning	Financial Planning provides the ability for Customer to create financial planning models for the purpose of supporting the financial planning process. Workers may interact with the financial planning model for the purposes of data entry, forecasting, reporting, and analysis.
Prism Analytics Enterprise - LDP	Analytics and Reporting	Workday Prism Analytics is an analytics application that provides Workday customers the ability to blend and analyze Workday data and non-Workday data from multiple sources. Workday Prism Analytics includes a data repository for storage and management of data, data preparation tools for transformation and blending of data from various sources, and tools to explore and analyze the data.
Time Tracking - LDP	Workforce Management	Workday Time Tracking enables the collection, processing, and distribution of time data for a global workforce. The Workday Time Tracking module is unified with Workday HCM and Workday Payroll and includes basic time scheduling, time entry (hourly, time in/time out), approvals, and configurable calculation rules.
Absence Management - LDP	Workforce Management	Absence Management supports the management of leave of absences and time off. It enables the set up and administration of leave plans; the definition of the impact a leave has on employee compensation, as well as whether employees can request leave types directly. It enables viewing of leave results for a worker or organization; set up and administration of time off plans, and whether time off can be requested directly by the employee. Absence Management enables the viewing of time off plan balances including projections.
Scheduling - LDP	Workforce Management	Scheduling supports an organization in creating and managing workforce schedules. This includes the ability to build schedules, account for worker preferences and availability, and assign, notify, and engage with workers regarding schedules.



Procurement - LDP	Spend Management	Workday Procurement includes procure to pay functionality to address spend for goods and services. Manage suppliers, supplier contracts, requisitions, purchase and change orders, receipts, and goods and services sourcing. Maintain purchase items, catalogs, and a supplier portal. Create receipt accruals for approved, but not yet invoiced receipts. Workday Procurement includes connectors that facilitate integration to partners that provide capabilities, including: corporate card transactions, and support for 'punchout' to suppliers.
Inventory - LDP	Spend Management	Workday Inventory provides basic functionality for goods procured, stored, consumed and replenished within an organization. Workday Inventory includes the ability to define and place inventory in storage locations, count physical inventory and make necessary adjustments, value items in inventory, assign and manage different units of measure and replenish inventory using automatic re-order points. Workday Inventory is designed for tracking of internally used goods only and does not support use cases for external distribution (e.g., to customers or distributors).
Strategic Sourcing Essentials - LDP	Spend Management	Workday Strategic Sourcing supports organizations in sourcing goods and services from Suppliers. Workday Sourcing Essentials Package includes Sourcing Pipeline Platform, Sourcing RFx Engine, Sourcing eAuctions Platform, and Sourcing Dynamic Negotiations & Analytics (DNA). Supports unlimited Stakeholders and Suppliers.



TRAINING ADDENDUM

Customer Name	City of Hagerstown
Training Terms	The Training Addendum is subject to the Training Terms located at https://www.workday.com/en-us/legal/universal-contract-terms-and-conditions/index.html , which are incorporated herein by reference.
Training Subscription Term	January 31, 2025 through January 30, 2030
Training Credit Order Term	18 Months from the Order Effective Date

SKU	Training Offering	Quantity
TC	Training Credits	51
AK	Adoption Kit	1
LODHCM10	Learn On-Demand -- HCM Library 10 Initial Users	1
LODPAY10	Learn On-Demand - Payroll/Absence/Time Tracking Library 10 Initial Users	1
LODFIN10	Learn On-Demand -- Financials Library 10 Initial Users	1
LODTECH10	Learn On-Demand -- Cross-Application Technology Library 10 Initial Users	1

Bulk Training Credit Rates.

The following rates apply to the bulk purchases made within the 12-month period following the Order Effective Date, with the discount level based on the cumulative number of Prepaid Training Credits Acquired as determined under the Section 3.b. of the Training Terms:

Prepaid Training Credits Acquired	Rate Per Training Credit
1-10	USD \$ 800
11-25	USD \$ 760
26-50	USD \$ 735
51-75	USD \$ 710
76-100	USD \$ 685
101-249	USD \$ 660
250+	USD \$ 620

With respect to the Training Terms only, in the event of a conflict between the terms of the MSA, the main body of the Order Form, this Training Addendum, and the Training Terms, the order of precedence is this (i) Training Addendum, (ii) the main body of the Order Form, (iii) the Training Terms, and (iv) the MSA.

PLEASE INDICATE WHICH FOCUS AREA OF THE MAYOR & COUNCIL'S STRATEGIC PLAN THIS PURCHASE/CONTRACT APPLIES TO		
<u>Indicate with an X</u>	<u>FOCUS AREA</u>	<u>GOAL STATEMENT</u>
	NEIGHBORHOODS REVITALIZATION & SUSTAINABILITY	The citizens of Hagerstown will experience a high quality of life.
	PUBLIC SAFETY	The City of Hagerstown ensures that all who live, work, and play in the City of Hagerstown will be healthy and safe.
	PUBLIC FACILITIES & INFRASTRUCTURE	The City of Hagerstown will maintain quality services and infrastructure that support residents and businesses in a cost-effective manner.
	ECONOMIC DEVELOPMENT	The City of Hagerstown will continue to grow a diverse, business-friendly economy that supports the community's needs.
	CITIZEN-BASED GOVERNMENT	The City of Hagerstown is an ethical and financial responsible government.
	FISCAL ACCOUNTABILITY	The City of Hagerstown will strive for continuous improvement of fiscal responsible decision making.
	PARKS & RECREATION FOR ACTIVE/HEALTHY LIVING	The City of Hagerstown supports a culturally vibrant community.
	INNOVATIVE/PROGRESSIVE GOVERNMENT	The City of Hagerstown is committed to employee development, excellence in services, and adapting to meet the needs of the community and organization.
	COMMUNITY PROMOTION/PRIDE	The City of Hagerstown will improve our community image.
	ECONOMIC DEVELOPMENT THROUGH SPORTS AND TOURISM	The City of Hagerstown will be creative and diversify opportunities for economic development through non-traditional means.
	MISC. PROJECTS, GOALS AND LEGISLATIVE PRIORITIES	The City of Hagerstown takes a creative approach at finding solutions.

REVIEWED AND APPROVED AS FOLLOWS:

<p>(1) Department Director and Division Manager</p> <p><u>COMMENTS</u></p> <div style="text-align: right; margin-top: 10px;"> <div style="border-top: 1px solid black; width: 150px; display: inline-block;"></div> <div style="display: inline-block; vertical-align: bottom; margin-left: 5px;">Signature / Date</div> </div>	<div style="border-top: 1px solid black; width: 150px; display: inline-block;"></div> <div style="display: inline-block; vertical-align: bottom; margin-left: 5px;">Signature / Date</div>
<p>(2) Purchasing Agent</p> <p><u>COMMENTS</u></p> <div style="text-align: right; margin-top: 10px;"> <div style="border-top: 1px solid black; width: 150px; display: inline-block;"></div> <div style="display: inline-block; vertical-align: bottom; margin-left: 5px;">Signature / Date</div> </div>	<div style="border-top: 1px solid black; width: 150px; display: inline-block;"></div> <div style="display: inline-block; vertical-align: bottom; margin-left: 5px;">Signature / Date</div>
<p>(3) Chief Financial Officer</p> <p><u>COMMENTS</u></p> <div style="text-align: right; margin-top: 10px;"> <div style="border-top: 1px solid black; width: 150px; display: inline-block;"></div> <div style="display: inline-block; vertical-align: bottom; margin-left: 5px;">Signature / Date</div> </div>	<div style="border-top: 1px solid black; width: 150px; display: inline-block;"></div> <div style="display: inline-block; vertical-align: bottom; margin-left: 5px;">Signature / Date</div>
<p>(4) City Administrator</p> <p><u>COMMENTS</u></p> <div style="text-align: right; margin-top: 10px;"> <div style="border-top: 1px solid black; width: 150px; display: inline-block;"></div> <div style="display: inline-block; vertical-align: bottom; margin-left: 5px;">Signature / Date</div> </div>	<div style="border-top: 1px solid black; width: 150px; display: inline-block;"></div> <div style="display: inline-block; vertical-align: bottom; margin-left: 5px;">Signature / Date</div>



ORDER FORM 00464720.0

Customer Name	City of Hagerstown
Workday Entity	Workday, Inc. 6110 Stoneridge Mall Road Pleasanton, CA 94588
Universal Main Subscription Agreement (MSA)	This Order Form is subject to and governed by the MSA found at https://www.workday.com/content/dam/web/en-us/documents/legal/umsa-customers-us-can-v246.pdf . The MSA is hereby amended through the entire MSA Term to add as an addendum the US Public Sector Addendum found at https://www.workday.com/en-us/legal/universal-contract-terms-and-conditions/index.html .
Product Terms	Service SKUs are subject to the applicable Product Terms available at https://www.workday.com/en-us/legal/universal-contract-terms-and-conditions/index.html , which are incorporated herein by reference.
MSA and Order Form Effective Date	The later of the dates of the parties' signatures below
Order Term	January 31, 2025 through January 30, 2030
Currency	USD
Total Fees	1,980,293
Tenant (or Instance as applicable) Base Name <small>Tenant Base Name is used to generate Workday tenant URLs.</small>	hagerstownmd

Subscription Payment Schedule Table

Payment #	Payment Due Date	Payment Amount
1	Due in accordance with the MSA, invoiced upon Order Effective Date	196,293
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2	Due on First anniversary of the Order Term start date	12,875
3	Due on Second anniversary of the Order Term start date	12,875
4	Due on Third anniversary of the Order Term start date	12,875
5	Due on Fourth anniversary of the Order Term start date	12,875
	Total Payment Amount	100,585

Subscription Fees Table

Subscription Period	Date Range	Subscription Fee
1	January 31, 2025 through January 30, 2026	196,293
2	January 31, 2026 through January 30, 2027	408,436
3	January 31, 2027 through January 30, 2028	416,607
4	January 31, 2028 through January 30, 2029	424,937
5	January 31, 2029 through January 30, 2030	433,435
	Total Subscription Fee	1,879,708



For the avoidance of doubt, the Payment Schedule Table(s) will be used for invoicing purposes. The Subscription Fees Table provides the Subscription Fees for each applicable Subscription Period. The Subscription Fee for Subscription Period 2 onwards includes a capped Innovation Index of 2.0% (as defined in the Additional Definitions Section below). During the initial Order Term, any increases due to CPI (also defined below) are waived. Customer understands that the Subscription Fees above reflects Customer's planned phased deployment, and any adjustment to the deployment timeline will not result in changes to the Payment Schedule or Subscription Fees.

Subscription Rights Table

SKU	Service	Pricing Metric	Annual Subscription Rights
LDPHCM	Core Human Capital Management - LDP	FSE*	Full Enterprise
LDPHLP	Help - LDP	FSE*	Full Enterprise
LDPCCB	Cloud Connect for Benefits - LDP	FSE*	Full Enterprise
LDPBEN	Benefits - LDP	FSE*	Full Enterprise
LDPUSP**	Payroll for United States - LDP	FSE*	United States-based Employees only
LDPLRN	Learning - LDP	FSE*	Full Enterprise
MCNF	Media Cloud - No Fee	FSE*	Full Enterprise
LDPREC	Recruiting - LDP	FSE*	Full Enterprise
LDPTLO	Talent Optimization - LDP	FSE*	Full Enterprise
LDPFIN	Core Financials - LDP	FSE*	Full Enterprise
LDPGM	Grants Management - LDP	FSE*	Full Enterprise with up to 200 Award-Based Invoices Created
LDPLNF	Financial Planning - LDP	FSE*	Full Enterprise
LDPPRA	Prism Analytics Enterprise - LDP	FSE*	Full Enterprise with up to 20 million Published Data Rows at any time for each Tenant (or Instance as applicable)
LDPTT	Time Tracking - LDP	FSE*	Full Enterprise
LDPAM	Absence Management - LDP	FSE*	Full Enterprise
LDPSC	Scheduling - LDP	FSE*	Full Enterprise
LDPPRO	Procurement - LDP	FSE*	Full Enterprise with up to 400 Purchase Orders Issued
LDPINV	Inventory - LDP	FSE*	Full Enterprise
LDPSRCESS	Strategic Sourcing Essentials - LDP	Flat Fee	Up to 10 Users

*For Pricing Metric details see the Full-Service Equivalent ("FSE") Count Table below.

**Customer agrees that the number of FSE Workers for all Payroll Services and any Workday payroll connector will always be equal to the total number of FSE Workers for HCM.

Full-Service Equivalent ("FSE") Count Table

FSE Population Category	Baseline FSE Count
Full Enterprise	500
United States-based employees	500

Named Support Contacts Table

Number of Named Support Contacts*	6
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*Named Support Contacts are the contacts that may request and receive support services from Workday and must be trained on the Workday product(s) for which they initiate support requests.

**Customer Contact Information**

	Billing, In Care of <i>Responsible for payment processing and will receive invoicing and billing-related communications.</i>	Customer Support <i>Main point of contact for Workday Support and will receive initial login credentials.</i>	Subscriptions Contact <i>Main point of contact for responding to and fulfilling the Growth and Expansion Obligations.</i>
Contact Name	Tyler Ann French (she/her)	Dave Gordon	Dave Gordon
Street Address	1 East Franklin Street	1 East Franklin Street	1 East Franklin Street
City/Town, State/Region/Country, Zip/Post Code, Country	Hagerstown, MD 21740 United States	Hagerstown, MD 21740 United States	Hagerstown, MD 21740 United States
Phone/Fax #	301-797-6345	301-791-2300	301-791-2300
Email (required)	tfrench@hagerstownmd.org	dgordon@hagerstownmd.org	dgordon@hagerstownmd.org
Internal Reference or PO (optional)			
Tax Exempt? Yes / No	If yes, US Exemption Tax Certificate or FST/VAT Number		
Additional Customer Support Contacts <i>Product Lead who will receive initial login credentials.</i>			
	Admin Contact Name	Admin Contact Email	
Adaptive Planning	Dave Gordon	dgordon@hagerstownmd.org	
Strategic Sourcing	Dave Gordon	dgordon@hagerstownmd.org	

For customers based in the U.S., certain portions of the Service included in this Order Form can be used with optional downloadable software components ("**Downloadable Components**"). Any applicable tax for Downloadable Components will be separately presented on the invoice based on a valuation attributed to the Downloadable Components. As of the Order Effective Date, there is no value attributed to any of the Downloadable Components.

This Order Form is the Signature Document and incorporates all documents linked and/or attached. Customer may not withhold, reduce, or set-off fees owed under this Order Form. All purchase order forms, tax exemption certificates and FST/VAT/business registration, supplier setup requests, and invoice inquiries shall be submitted to Accounts.Receivable@workday.com.

Signature Page Follows



IN WITNESS WHEREOF, this Order Form is entered into as of the Order Effective Date.

City of Hagerstown

Workday, Inc.

Scott A. Nicewarner
Signature

Marina Chinn
Marina Chinn (Jan 30, 2025 14:14 PST)
Signature

Kae T. Arima

Scott A. NICEWARNER
Name

Marina Chinn
Name

Kae T. Arima

CITY ADMINISTRATOR
Title

VP, Sales and Marketing Finance
Title

VP, Finance

1/30/2025
Date Signed

Jan 30, 2025
Date Signed



ADDITIONAL ORDER FORM TERMS ADDENDUM

1. General.

Unless otherwise defined herein, capitalized terms used in this Order Form have the same meaning as set forth in the MSA. The Total Subscription Fee is based on the maximum indicated in the Subscription Rights Table and any use in excess of such maximum(s) indicated will be subject to the Growth and Expansion section herein. Annual Subscription Rights limits may not be decreased during the Order Term.

2. FSE Metric Calculation and Worker Category Definitions.

The total FSE Count is calculated by categorizing each Worker to one of the Worker Categories below, multiplying the applicable number of Workers by the Applicable Percentage, and then adding the FSE Count for each Worker Category.

FSE Calculation Table:

Worker Category	Total Workers	Applicable Percentage	FSE Count
Full Time Employees	500	100.0%	500
Part-Time Employees	0	25.0%	0
Associates	0	12.5%	0
Former Workers with Access	0	2.5%	0
Total FSE Count:	500		500

The Service may be used by Customer only for the Worker Categories listed above and as defined below.

"Full-Time Employee" is an employee of Customer regularly scheduled for more than twenty hours per week regardless of the method of payment or actual hours worked, whether or not such employee is eligible to receive employee benefits in accordance with Customer's internal standard practices. A Full-Time Employee will be considered non-temporary if they are hired to work for a period of more than 3 months in a given year.

"Part-Time Employee" is an employee of Customer regularly scheduled for twenty hours per week or A less regardless of the method of payment or actual hours worked, whether or not such employee is eligible to receive employee benefits in accordance with Customer's internal standard practices. A Part-Time Employee will be considered non-temporary if they are hired to work for a period of more than 3 months in a given year.

"Associate" is an individual not counted as a Full-Time or Part-Time Employee but in one of the following categories: temporary employees, independent contractors and affiliated non-employees including, but not limited to, volunteers and vendors whose Active Records are in the Service.

"Former Worker with Access" is a former worker that continues to have access to the Service through the Employee Self-Service features. Former Workers with Access are only included in the Subscription Rights for the Human Capital Management Service.

Former Workers with Static Records shall be excluded from the FSE calculation but may continue to be maintained in the Service. **"Static Records"** are records in the Service for workers with whom Customer has no further relationship and to whom Customer does not provide self-service access. Static Records include former worker records used solely for historical reference. All other worker records are **"Active Records"**.



3. Additional Metric Definition(s).

Additional Metric Definition Table

	Metric	Definition
LDPGM	Award-Based Invoices Created	Award-based customer invoice, counted on created date regardless of current status (e.g. approved, cancelled)
LDPPRA	Published Data Rows	The total number of data rows capable of being reported upon in Customer's PRA data catalog. Published Data Rows are measured separately for each Tenant (or Instance as applicable).
LDPPRO	Purchase Orders Issued	Purchase order fully issued, counted on first issued date. Subsequent re-issuance of purchase order is not counted again.
LDPSRCESS Users	User	An individual authorized by Customer associated with a single, unique email address for purposes of accessing the Service.
LDPPRACU	Published Data Rows	The total number of additional data rows capable of being reported on in Customer's LDPPRA data catalog. These data rows are in addition to Customer's existing Published Data Row entitlements under Customer's LDPPRA subscription and any other LDPPRACU subscription(s). Published Data Rows are measured separately for each Tenant (or Instance as applicable).

4. Growth and Expansion.

A. Annual Reporting Obligation.

Customer will report to subscriptions@workday.com no earlier than 90 days and no later than 60 days ("Annual Reporting Period") based on the number of Active FSE Worker Records and Additional Metrics provided below, as of 90 days ("Count Date") prior to each anniversary of the Order Term start date. Customer agrees to pay fees for any excess Subscription Rights at the Expansion Rates described below to cover the period from the anniversary of the Order Term start date immediately following the Annual Reporting Period through the subsequent anniversary date (each a "Reporting Cycle"). Customer understands that an order form will be required to document any annual fees due pursuant to this section in its entirety. Such order form must be executed no later than 30 days prior to each anniversary of the Order Term start date until the Renewal (as defined below), at which time the Annual Reporting Obligation will be incorporated into the Renewal Term.

a. FSE Metric Reporting.

Reporting for Active FSE Worker Records is based on the additional FSE Workers which are defined as any Active FSE Worker records exceeding the Baseline FSE Count.

FSE Expansion Table

SKU	Annual FSE Expansion Rate
All Service SKU(s) with the FSE Pricing Metric in the Subscription Rights Table unless stated otherwise within this table	666.92
LDPUSP	56.45
LDPBEN, LDPCCB	17.73

b. Additional Metric Reporting based on total cumulative number.

Reporting for the following SKU(s) is based on the total cumulative number set forth in the Subscription Rights Table for the 12-month period preceding the Count Date. For avoidance of doubt, reporting at the end of Year 1 is based on Customer's full annual entitlement outlined in the Subscription Rights Table.

**i. Additional Metric Expansion Table**

SKU	Additional Metric Increase	Annual Expansion Rate for Additional Metric Increase
LDPGM	Total of 400 Award-Based Invoices Created	13,750
LDPPRO	Total of 800 Purchase Orders Issued	25,312

c. Additional Metric Reporting based on highest daily number.

Reporting for the following SKU(s) is based on the highest daily number set forth in the Subscription Rights Table for the 12-month period preceding the Count Date. For avoidance of doubt, Customer understands the reporting for Year 1 is based on the 9 months preceding the Annual Reporting Period.

i. Additional Metric Expansion Table

SKU	Additional Metric Increase	Annual Expansion Rate for Additional Metric Increase
LDPSRCUSR	Strategic Sourcing User (Additional) - LDP	3,375
LDPPRACU	Each increment of 10M Additional Published Data Rows	20,000

5. Renewal.

Customer may renew its subscription for the Service by notifying Workday prior to the end of the Order Term and Workday will generate a new Order Form for a single three-year renewal term ("Renewal Term") at the below pricing. Such order form must be executed no later than 30 days prior to the end of this Order Term.

Renewal Table

Renewal Term Years	Annual Renewal Subscription Fees
1st year of Renewal Term	Base Subscription Fee x (1+ (5% Innovation Index + Renewal Term CPI))
2nd year of Renewal Term	Previous Year Subscription Fee x (1+ (5% Innovation Index + Renewal Term CPI))
3rd year of Renewal Term	Previous Year Subscription Fee x (1+ (5% Innovation Index + Renewal Term CPI))

The "Base Subscription Fee" means the Subscription Fee for the final Subscription Period listed in the Subscription Fees Table. If the final Subscription Period is a partial year, the Base Subscription Fee is the annualized value of the final Subscription Period. The Expansion Rates for the Renewal Term shall be increased by the same percentage as the Annual Renewal Subscription Fees per year in the Renewal Table. Fees for the Renewal Term are due by the first day of each corresponding year of the Renewal Term. Individual payments shall match the Annual Renewal Subscription Fee as defined in the Renewal Table above. If Customer wishes to procure any additional SKUs or Subscription Rights for a Renewal Term that are not included in the Base Subscription Fee, fees for those items will be in addition to the fees anticipated under this section.

6. Additional Definitions (as applicable).

"CPI" means the consumer price index established by the United States Department of Labor for All Urban Consumers, US City Average, All Items (change in annual average).

"Renewal Term CPI" means CPI established for the calendar year prior to the most recent February 1 preceding the Renewal Term, if a positive number.

"Innovation Index" means the fixed annual rate of increase in Subscription Fees based on improved Service functionality and performance that is a result of Workday's efforts and investment in product development and infrastructure.



7. Additional Scope of Use Terms.

Prism Analytics. Customer may import and utilize third party data (including any data services that Workday may make available to Customer) with LDPPRA but only to the extent Customer has independently obtained all necessary rights and licenses to do so and Customer's use of such data is in compliance with such data provider's terms of use and applicable Laws. LDPPRA is not provided in a PCI compliant environment so it may not be used for PCI data. Customer may monitor its own usage in LDPPRA and manage Published Data Rows by unpublishing, filtering and republishing, or deleting data, in order to keep its usage of LDPPRA below the Published Data Rows limits set forth above, or Customer may purchase additional Published Data Rows entitlements (set forth in the "**Growth and Expansion**" section above). Workday reserves the right to monitor the number of Published Data Rows by Tenant (or Instance as applicable) used by Customer. Customer understands that if at any time Customer exceeds the Data Limit then Customer may experience reduced performance of the Tenant (or Instance as applicable). "**Data Limit**" for each Tenant (or Instance as applicable) is the sum of the Published Data Row entitlement as set forth in the "**Subscription Rights Table**" above for a particular Tenant (or Instance as applicable) and any additional current Published Data Row entitlements purchased by Customer.

8. Customer Identification

Workday may use Customer's name and logo in lists of customers, in marketing and presentations, on its earnings calls, in releases, and on its website. Workday may also reference Customer's name in verbal format.

Further, at Workday's reasonable request and at Customer's reasonable discretion, Customer shall (1) make Customer's representative, as mutually agreed, available for reference calls with prospective Workday customers or industry analysts; (2) work with Workday to produce a case study (in written or video format), that describes Customer's use of the Workday Service or portion of the Service and includes supporting quotes from Customer; (3) participate in or speak at Workday-hosted prospect events; and (4) be featured in a Workday Blog, Whitepaper, or Webinar if asked to do so.

**WORKDAY SERVICE SKU DESCRIPTIONS ADDENDUM**

Customer may only use the Service SKUs subscribed to as indicated in the body of this Order Form.

Service	Product Line	Description
Core Human Capital Management - LDP	Human Capital Management	Core HCM includes management of the unified worker system of record; organization management; staffing management; basic compensation management; safety incident tracking; business asset tracking; management of business plans. Core HCM supports the organization's onboarding through new hire tasks; calls attention to the onboarding process; guides workers through a checklist of actions; and enables communication of relevant corporate and job-related information. Core HCM also enables the creation of electronic Form I-9s for U.S. employment verification and the ability to distribute documents to new hires and track acknowledgements or electronic signatures. Core HCM includes Workday Foundation elements such as dashboards, reporting, analytics, Business Process Framework and self-service. Workday HCM includes connectors that facilitate integration to select Workday partners that provide capabilities including: recruiting, learning, time and attendance, and user account provisioning (LDAP/Active Directory).
Help - LDP	Human Capital Management	Help includes a knowledge base with features to create, maintain and manage organizational content, and a case management system with features to create, route and resolve human resources cases.
Cloud Connect for Benefits - LDP	Human Capital Management	Cloud Connect for Benefits extends Workday HCM by providing integration to a growing catalog of benefits providers, including: health insurance, health and flexible spending accounts, retirement savings plans, life insurance, AD&D insurance, and COBRA administrators.
Benefits - LDP	Human Capital Management	Benefits enables the set-up of benefit plans, benefit groups, eligibility rules and benefit rates; maintenance of enrollment event and cross plan rules for benefit plans; management of benefit and open enrollment events, evidence of insurability, and individual rates for workers; and tracking of beneficiaries and dependents.
Payroll for United States - LDP	Payroll	Workday Payroll for US supports the creation and management of Payroll for U.S. employees. Configure earnings, deductions, accumulations, and balances. Identify tax authorities each company wishes to withhold for. Manage worker tax data, payment elections, involuntary withholding orders, and payroll input. Calculate, review/audit, and complete payrolls and settlement runs. Configure and calculate payroll commitments. Workday Payroll includes connectors that facilitate integration to select Workday partners that provide capabilities, including:



		time and attendance, tax filing, check printing, and direct deposit.
Learning - LDP	Talent Management	Workday Learning supports an organization in training and developing its workforce. This includes the ability to manage, organize and deliver learning content using Media Cloud, and to leverage Workday HCM data to create targeted learning campaigns. A variety of learning content is supported - including but not limited to video, packaged third-party content, and user-generated content. Workday Learning also offers the ability to manage certifications and instructor-led course enrollments, and to gather feedback and analytics relating to the learning experience.
Media Cloud - No Fee	Platform and Product Extensions	Workday Media Cloud is a media content management system that consists of Workday's storage, encoding, caching, playback, streaming, and related service components as provided by Workday for customers of the Workday Service. A variety of learning content is supported by Media Cloud, including but not limited to video, packaged third-party content, and user-generated content.
Recruiting - LDP	Talent Management	Workday Recruiting supports an organization in its talent acquisition process. It is designed to help hiring managers and recruiters identify, hire and onboard the right talent for their business. Workday Recruiting supports the hiring process, including pipeline management, requisition management, job posting distribution, interview management, offer management, as well as supports local data compliance and pre-employment activities. Workday Recruiting also offers hiring teams tools to proactively source, nurture and track internal and external prospective candidates throughout the recruiting process.
Talent Optimization - LDP	Talent Management	Talent Optimization includes talent and performance functionality (goals, development plans, employee performance reviews, talent and performance calibration, feedback, check-ins, succession, mentors and connections, competency management, talent pools, and talent matrix reports). Talent Optimization also includes features (if and when available) that enable organizations to optimize their workforce and workers to optimize their careers. It supports talent mobility by connecting an organization's workforce with internal opportunities matched to their skills, experience, and interests. It also guides workers and enables them to explore potential opportunities.
Core Financials - LDP	Financial Management	Core Financials includes financial management and accounting, banking and settlement management, cash management, customer management, supplier management, financial consolidation and business asset accounting. Core Financials includes Workday Foundation elements such as dashboards, reporting, analytics,



		Business Process Framework and self-service. Core Financials includes connectors that facilitate integration to select Workday partners that provide capabilities, including customer relationship management, electronic payments, and customer payments via credit card.
Grants Management - LDP	Financial Management	Workday Grants Management enables organizations to administer and report on awards from the federal government, foundations, or other funding institutions. Workday Grants Management includes functionality to track and manage sponsors, awards, grants, and grant hierarchies. It also includes capabilities to calculate facilities and administration costs, and to bill and report to sponsors.
Financial Planning - LDP	Adaptive Planning	Financial Planning provides the ability for Customer to create financial planning models for the purpose of supporting the financial planning process. Workers may interact with the financial planning model for the purposes of data entry, forecasting, reporting, and analysis.
Prism Analytics Enterprise - LDP	Analytics and Reporting	Workday Prism Analytics is an analytics application that provides Workday customers the ability to blend and analyze Workday data and non-Workday data from multiple sources. Workday Prism Analytics includes a data repository for storage and management of data, data preparation tools for transformation and blending of data from various sources, and tools to explore and analyze the data.
Time Tracking - LDP	Workforce Management	Workday Time Tracking enables the collection, processing, and distribution of time data for a global workforce. The Workday Time Tracking module is unified with Workday HCM and Workday Payroll and includes basic time scheduling, time entry (hourly, time in/time out), approvals, and configurable calculation rules.
Absence Management - LDP	Workforce Management	Absence Management supports the management of leave of absences and time off. It enables the set up and administration of leave plans; the definition of the impact a leave has on employee compensation, as well as whether employees can request leave types directly. It enables viewing of leave results for a worker or organization; set up and administration of time off plans, and whether time off can be requested directly by the employee. Absence Management enables the viewing of time off plan balances including projections.
Scheduling - LDP	Workforce Management	Scheduling supports an organization in creating and managing workforce schedules. This includes the ability to build schedules, account for worker preferences and availability, and assign, notify, and engage with workers regarding schedules.



Procurement - LDP	Spend Management	Workday Procurement includes procure to pay functionality to address spend for goods and services. Manage suppliers, supplier contracts, requisitions, purchase and change orders, receipts, and goods and services sourcing. Maintain purchase items, catalogs, and a supplier portal. Create receipt accruals for approved, but not yet invoiced receipts. Workday Procurement includes connectors that facilitate integration to partners that provide capabilities, including: corporate card transactions, and support for 'punchout' to suppliers.
Inventory - LDP	Spend Management	Workday Inventory provides basic functionality for goods procured, stored, consumed and replenished within an organization. Workday Inventory includes the ability to define and place inventory in storage locations, count physical inventory and make necessary adjustments, value items in inventory, assign and manage different units of measure and replenish inventory using automatic re-order points. Workday Inventory is designed for tracking of internally used goods only and does not support use cases for external distribution (e.g., to customers or distributors).
Strategic Sourcing Essentials - LDP	Spend Management	Workday Strategic Sourcing supports organizations in sourcing goods and services from Suppliers. Workday Sourcing Essentials Package includes Sourcing Pipeline Platform, Sourcing RFx Engine, Sourcing eAuctions Platform, and Sourcing Dynamic Negotiations & Analytics (DNA). Supports unlimited Stakeholders and Suppliers.



TRAINING ADDENDUM

Customer Name	City of Hagerstown
Training Terms	The Training Addendum is subject to the Training Terms located at https://www.workday.com/en-us/legal/universal-contract-terms-and-conditions/index.html , which are incorporated herein by reference.
Training Subscription Term	January 31, 2025 through January 30, 2030
Training Credit Order Term	18 Months from the Order Effective Date

SKU	Training Offering	Quantity
TC	Training Credits	51
AK	Adoption Kit	1
LODHCM10	Learn On-Demand – HCM Library 10 Initial Users	1
LODPAY10	Learn On-Demand - Payroll/Absence/Time Tracking Library 10 Initial Users	1
LODFIN10	Learn On-Demand – Financials Library 10 Initial Users	1
LODTECH10	Learn On-Demand – Cross-Application Technology Library 10 Initial Users	1

Bulk Training Credit Rates.

The following rates apply to the bulk purchases made within the 12-month period following the Order Effective Date, with the discount level based on the cumulative number of Prepaid Training Credits Acquired as determined under the Section 3.b. of the Training Terms:

Prepaid Training Credits Acquired	Rate Per Training Credit
1-10	USD \$ 800
11-25	USD \$ 760
26-50	USD \$ 735
51-75	USD \$ 710
76-100	USD \$ 685
101-249	USD \$ 660
250+	USD \$ 620

With respect to the Training Terms only, in the event of a conflict between the terms of the MSA, the main body of the Order Form, this Training Addendum, and the Training Terms, the order of precedence is this (i) Training Addendum, (ii) the main body of the Order Form, (iii) the Training Terms, and (iv) the MSA.

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Marsh Run Wall Repairs – Concrete Central, LLC (Hagerstown, MD) \$ 250,000.00

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Signed_Consent_Engineering_Marsh_Run_Wall_Repairs.pdf

Description

Signed Consent



PURCHASE / CONTRACT / CONSENT FORM

City of Hagerstown Mayor and Council

Regular Session Date: December 16th, 2025 Special Session Date: _____

Originating Department: Engineering Division (if applicable): _____

Department Director or Manager: Jim Bender

Account/Project Name: Marsh Run Wall Repairs

Account No: 5985001-5894 CIP Control No. C0853

Budget Amount: \$ 250,000 Account Balance: \$ 250,000 Unbudgeted Amount: \$ 0

Fiscal Year: FY 26 Source of Funds: Stormwater Fund

Quantity	Description	Value
1	Marsh Run Wall repairs NTE	\$ 250,000.00
TOTAL VALUE OF PROJECT		\$ 250,000.00

ABOVE TO BE USED FOR: Reconstruction and repair of the masonry walls along the Marsh Run aquaduct adjacent to Memorial Blvd. Repairs are required every three to five years to address deterioration of the masonry.

Actual bid price from Concrete Central was \$261,374.00

RECOMMENDED VENDOR: Business Name: Concrete Central, LLC
Business Address: 17405 W. Washington St
City/State/Zip: Hagerstown, MD 21740

Bid/Proposal/Quote No.: 25-MR-01 Sole Source? ☐ Yes ☒ No

OTHER VENDORS		
Firm	City/State	Total Amount
SFMS, LLC	Bethesda, MD	\$177,473.10
GRC General Contractors, Inc.	Zullinger, PA	\$419,062.00
Callas Contractors, LLC	Hagerstown, MD	\$513,062.00

PLEASE INDICATE WHICH FOCUS AREA OF THE MAYOR & COUNCIL'S STRATEGIC PLAN THIS PURCHASE/CONTRACT APPLIES TO		
Indicate with an X	FOCUS AREA	GOAL STATEMENT
	NEIGHBORHOODS REVITALIZATION & SUSTAINABILITY	The citizens of Hagerstown will experience a high quality of life.
	PUBLIC SAFETY	The City of Hagerstown ensures that all who live, work, and play in the City of Hagerstown will be healthy and safe.
X	PUBLIC FACILITIES & INFRASTRUCTURE	The City of Hagerstown will maintain quality services and infrastructure that support residents and businesses in a cost-effective manner.
	ECONOMIC DEVELOPMENT	The City of Hagerstown will continue to grow a diverse, business-friendly economy that supports the community's needs.
	CITIZEN-BASED GOVERNMENT	The City of Hagerstown is an ethical and financial responsible government.
	FISCAL ACCOUNTABILITY	The City of Hagerstown will strive for continuous improvement of fiscal responsible decision making.
	PARKS & RECREATION FOR ACTIVE/HEALTHY LIVING	The City of Hagerstown supports a culturally vibrant community.
	INNOVATIVE/PROGRESSIVE GOVERNMENT	The City of Hagerstown is committed to employee development, excellence in services, and adapting to meet the needs of the community and organization.
	COMMUNITY PROMOTION/PRIDE	The City of Hagerstown will improve our community image.
	ECONOMIC DEVELOPMENT THROUGH SPORTS AND TOURISM	The City of Hagerstown will be creative and diversify opportunities for economic development through non-traditional means.
	MISC. PROJECTS, GOALS AND LEGISLATIVE PRIORITIES	The City of Hagerstown takes a creative approach at finding solutions.

REVIEWED AND APPROVED AS FOLLOWS:

(1) Department Director and Division Manager

COMMENTS Recommend award of contract to Concrete Central; do not recommend award to low bidder due to failure to complete other City projects in a timely fashion, and limited work experience.

 12/4/25
Signature / Date

Signature / Date

(2) Purchasing Agent

COMMENTS

Approve - need updated W9

 12/4/25
Signature / Date

(3) Chief Financial Officer

COMMENTS

Approve - there is adequate funding to cover this project.

 12/4/25
Signature / Date

(4) City Administrator

COMMENTS

Recommend Approval

 12/5/25
Signature / Date

MARSH RUN WALLS MAINTENANCE & REPAIR
CONTRACT 25-MR-01

TIME: 11:00 A.M.

BIDS OPENED: Wednesday, December 3, 2025
OFFICE OF CITY CLERK

CONTRACTOR	PROPOSAL AMOUNT	BID BOND
Callas Contractors, LLC	\$513,062.00	X
GRC General Contractors, Inc.	\$419,062.00	X
Concrete Central, LLC	\$261,375.00	X
SFMS, LLC	\$177,473.10	X

**BASE BID PROPOSAL
MARSH RUN WALLS MAINTENANCE AND REPAIR
CONTRACT NO. 25-MR-01**

[illegible]

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Maintenance: Mobile Command Post – B&M Diesel Services, Inc. (St. Thomas, PA) \$
16,960.05

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Signed_Consent_HPDMaintenance_Mobile_Command_Post.pdf
20251203150501426.pdf
B___M_Diesel_Services.pdf

Description

Signed Consent
CONSENT FORM
QUOTE

PURCHASE / CONTRACT / CONSENT FORM

City of Hagerstown Mayor and Council

Regular Session Date: December 16, 2025 Special Session Date: _____

Originating Department: Police Department Division (if applicable): _____

Department Director or Manager: Chief Paul J. Kifer

Account/Project Name: Maintenance - Mobile Command Post

Account No: 0110403 5434 CIP Control No. _____

Budget Amount: \$ 70,000 Account Balance: \$ 39,538 Unbudgeted Amount: \$ 0

Fiscal Year: 2026 Source of Funds: Gen Fund Operating Line

Quantity	Description	Value
1	Maintenance - Mobile Command Post	\$ 16,960.05
TOTAL VALUE OF PROJECT		\$ 16,960.05

ABOVE TO BE USED FOR: Maintenance to mobile command post. Because of this being a specialty vehicle, this is the only local vendor capable of completing all the necessary repairs.

RECOMMENDED VENDOR: Business Name: B & M Diesel Services, Inc. - Y6148

Business Address: 6446 Lincoln Way, West

City/State/Zip: St. Thomas, Pennsylvania 17252

Bid/Proposal/Quote No.: _____ Sole Source? X Yes No

[illegible]

PLEASE INDICATE WHICH FOCUS AREA OF THE MAYOR & COUNCIL'S STRATEGIC PLAN THIS PURCHASE/CONTRACT APPLIES TO		
Indicate with an X	FOCUS AREA	GOAL STATEMENT
	NEIGHBORHOODS REVITALIZATION & SUSTAINABILITY	The citizens of Hagerstown will experience a high quality of life.
X	PUBLIC SAFETY	The City of Hagerstown ensures that all who live, work, and play in the City of Hagerstown will be healthy and safe.
	PUBLIC FACILITIES & INFRASTRUCTURE	The City of Hagerstown will maintain quality services and infrastructure that support residents and businesses in a cost-effective manner.
	ECONOMIC DEVELOPMENT	The City of Hagerstown will continue to grow a diverse, business-friendly economy that supports the community's needs.
	CITIZEN-BASED GOVERNMENT	The City of Hagerstown is an ethical and financial responsible government.
	FISCAL ACCOUNTABILITY	The City of Hagerstown will strive for continuous improvement of fiscal responsible decision making.
	PARKS & RECREATION FOR ACTIVE/HEALTHY LIVING	The City of Hagerstown supports a culturally vibrant community.
	INNOVATIVE/PROGRESSIVE GOVERNMENT	The City of Hagerstown is committed to employee development, excellence in services, and adapting to meet the needs of the community and organization.
	COMMUNITY PROMOTION/PRIDE	The City of Hagerstown will improve our community image.
	ECONOMIC DEVELOPMENT THROUGH SPORTS AND TOURISM	The City of Hagerstown will be creative and diversify opportunities for economic development through non-traditional means.
	MISC. PROJECTS, GOALS AND LEGISLATIVE PRIORITIES	The City of Hagerstown takes a creative approach at finding solutions.

REVIEWED AND APPROVED AS FOLLOWS:

(1) Department Director and Division Manager

COMMENTS This purchase is to repair and upgrade our mobile command vehicle in order to convert it into a drone command center for our growing drone program. Due to the specialty of the vehicle this is the only vendor locally capable to make the repairs.

Chief Paul Kifer Digitally signed by Chief Paul Kifer
Date: 2025.12.03 12:36:52 -0500

Signature / Date

 12/3/25
Signature / Date

(2) Purchasing Agent

COMMENTS

Approve

 12/5/25
Signature / Date

(3) Chief Financial Officer

COMMENTS


Approve

 12/5/25
Signature / Date

(4) City Administrator

COMMENTS

Recommend Approval

 12/5/25
Signature / Date

B & M DIESEL SERVICES, INC.
 6446 LINCOLN WAY WEST
 ST. THOMAS, PA 17252
 OFFICE: 717-595-0024

INVOICE

DATE	INVOICE #
11/11/2025	26202

BILL TO:
HAGERSTOWN POLICE DEPARTMENT ATTENTION: NICK VARNER 50 N. BURHAN\$ BLVD HAGERSTOWN, MD 21740

SHIP TO:	
nvarner@hagerstownpd.org	
PHONE	ATTENTION
301-573-8275	NICK VARNER

YEAR-MAKE-MODEL		VEHICLE IDENTIFICATION NUMBER	ODOMETER	P. O. NUMBER	TERMS
1997 WINNEBAGO		3FCLF53G9VJA17337			DUE UPON RECEIPT
QUANTITY	DESCRIPTION			PRICE EACH	AMOUNT
	<p>30' WINNEBAGO ADVENTURER - MODEL - SCG30WS FORD F-53 CHASSIS - SERIAL NUMBER - 24G607234219</p> <p>THIS IS AN ESTIMATE ONLY AND IS BASED ON CURRENT INFORMATION. FINAL COSTS MAY VARY BASED ON ACTUAL PARTS, LABOR AND ANY ADDITIONAL REPAIRS REQUIRED.</p> <p>ANY SIGNIFICANT CHANGES WILL BE DISCUSSED WITH YOU BEFORE WORK CONTINUES.</p> <p>***STEP - THE ARM THAT ATTACHES TO THE STEP IS WORN AND THE MOTOR THAT MOVES THE STEP IS INOPERABLE. THE ARM AND MOTOR WOULD BOTH NEED TO BE REPLACED. OPTIONAL WORK AROUND WOULD BE TO USE A STAND ALONE, FOLDABLE, ADJUSTABLE RV STEP STOOL WHICH CAN BE PURCHASED FOR LESS THAN \$50.00. SEE PRICES BELOW.</p> <p>***TOILET - THE TOILET LEAKS WATER AROUND THE BOTTOM OF THE BASE AND THE FLUSH PEDAL IS HARD TO PUSH. RECOMMENDATION WOULD BE TO REPLACE TOILET AND SEALS. SEE PRICE BELOW.</p> <p>***THE FURNACE MOTOR COMES ON AND BLOWS WARM AIR. WE ADDED PROPANE 9 GALLONS OF PROPANE LISTED BELOW. UNIT WORKS FINE.</p>				

	TOTAL
DISCLAIMER OF WARRANTIES: ANY WARRANTIES ON PARTS SOLD HEREBY ARE THOSE MADE BY MANUFACTURER. B & M DIESEL SERVICES, INC. HEREBY DISCLAIMS ALL WARRANTIES, EITHER EXPRESS OR IMPLIED WARRANTY OF MERCHANT ABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND DOES NOT AUTHORIZE ITS AGENTS OR EMPLOYEES TO EXTEND, ALTER OR AMEND SUCH WARRANTY. LABOR IS WARRANTED AT THE SOLE DISCRETION OF B & M DIESEL SERVICES, INC.	PAYMENTS/CREDITS
	BALANCE DUE
INVOICES ARE DUE UPON RECEIPT. A FINANCE CHARGE OF 4% WILL BE ASSESSED AFTER THE INVOICE DATE. ACCOUNTS REFERRED TO COLLECTION OR LEGAL ARE SUBJECT TO A 33% COLLECTION FEE.	

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QUANTITY	DESCRIPTION			PRICE EACH	AMOUNT
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	PARTS AND REPAIRS NEEDED:				
1	FRONT AND REAR SWAY BAR BUSHING KITS			30.50	30.50
4	REAR SPRING PIN BUSHINGS (THREE PLY WITH THREE PADS) ORIGINAL PARTS OBSOLETE, HOWEVER WE CAN HAVE THEM FABRICATED AND PRESSED IN			27.92	111.68
2	PRESS IN REAR SPRING PIN BUSHINGS			115.00	230.00
1	TOP MIDDLE FRONT MARKER LIGHT			20.00	20.00
1	FOUR WAY FLASHER RELAY			26.38	26.38
2	HEAVY DUTY WINDSHIELD WIPER BLADES			28.11	56.22
2	FRONT SHOCKS			124.62	249.24
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1	FAN BELT			37.11	37.11
1	ALTERNATOR			213.50	213.50
1	STEERING GEAR BOX - LEAKING - ORIGINAL PART OBSOLETE			320.00	320.00
1	TAIL SHAFT OF TRANSMISSION SEAL - LEAKING			114.40	114.40
1	PRESSURE RELIEF VALVE			24.69	24.69
1	ROOF SEALANT			200.00	200.00
1	LOCK FOR FRESH WATER DOOR			11.98	11.98
1	PROPANE TO START FURNACE			38.12	38.12
1	OIL FILTER - 1515			9.23	9.23
1	FUEL FILTER - 3296			12.40	12.40

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2	RV ANTIFREEZE - PER GALLON	4.00	8.00	
1	AQUA MAGIC THETFORD TOILET ASSEMBLY & GASKETS	450.00	450.00	
1	DOUBLE STEP WITH ELECTRIC MOTOR ASSEMBLY	1,578.83	1,578.83	
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Date: 2025.12.03 12:36:52 -05'00'

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COMMENTS

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COMMENTS

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COMMENTS

Signature / Date

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**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Potterfield Pool Chemicals - Amato Industries, Inc. (Silver Spring, MD) \$ 30,000.00

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Signed_Consent_Public_Works_Pool_Chemicals.pdf

Consent_form_-_Pool_Chemicals_Council_Packet.pdf

Description

Signed Consent

Consent: Potterfield Pool
Chemicals

PLEASE INDICATE WHICH FOCUS AREA OF THE MAYOR & COUNCIL'S STRATEGIC PLAN THIS PURCHASE/CONTRACT APPLIES TO		
Indicate with an X	FOCUS AREA	GOAL STATEMENT
	NEIGHBORHOODS REVITALIZATION & SUSTAINABILITY	The citizens of Hagerstown will experience a high quality of life.
	PUBLIC SAFETY	The City of Hagerstown ensures that all who live, work, and play in the City of Hagerstown will be healthy and safe.
	PUBLIC FACILITIES & INFRASTRUCTURE	The City of Hagerstown will maintain quality services and infrastructure that support residents and businesses in a cost-effective manner.
	ECONOMIC DEVELOPMENT	The City of Hagerstown will continue to grow a diverse, business-friendly economy that supports the community's needs.
	CITIZEN-BASED GOVERNMENT	The City of Hagerstown is an ethical and financial responsible government.
	FISCAL ACCOUNTABILITY	The City of Hagerstown will strive for continuous improvement of fiscal responsible decision making.
X	PARKS & RECREATION FOR ACTIVE/HEALTHY LIVING	The City of Hagerstown supports a culturally vibrant community.
	INNOVATIVE/PROGRESSIVE GOVERNMENT	The City of Hagerstown is committed to employee development, excellence in services, and adapting to meet the needs of the community and organization.
	COMMUNITY PROMOTION/PRIDE	The City of Hagerstown will improve our community image.
	ECONOMIC DEVELOPMENT THROUGH SPORTS AND TOURISM	The City of Hagerstown will be creative and diversify opportunities for economic development through non-traditional means.
	MISC. PROJECTS, GOALS AND LEGISLATIVE PRIORITIES	The City of Hagerstown takes a creative approach at finding solutions.

REVIEWED AND APPROVED AS FOLLOWS:

(1) Department Director and Division Manager

COMMENTS Washington County Government bid PUR-1774. Previous price was \$5.50 per gallon from Amato Industries, Inc.

 12/1/2025
Signature / Date

Signature / Date

(2) Purchasing Agent

COMMENTS

Approve

 12/5/25
Signature / Date

(3) Chief Financial Officer

COMMENTS

Approve

 12/5/25
Signature / Date

(4) City Administrator

COMMENTS

Recommend Approval

 12/5/25
Signature / Date

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

Line	Description	QTY	UOM	Amato Industries, Inc. / Amchlor Silver Spring, MD		Brenntag Northeast, LLC Reading, PA		George S. Coyne Chemical Co., Inc. Croydon, PA		USALCO, LLC Baltimore, MD	
				Unit		Unit		Unit		Unit	
1	Liquid Chlorine(City of Hagerstown) 1-Ton Cylinder	1	CYLINDER	No Bid		No Bid		No Bid		No Bid	
2	Aqueous Ammonia 19% (City of Hagerstown) Pound Bulk	1	POUND	No Bid		\$0.17		No Bid		No Bid	
3	Ferric Chloride(City of Hagerstown) Dry Ton	1	DRY TON	No Bid		No Bid		No Bid		No Bid	
4	Polymer(Washington County DWQ) 250-Gallon Totes	1	GALLON	No Bid		No Bid		No Bid		No Bid	
5	12.5% Sodium Hypochlorite (City of Hagerstown) Gallon Bulk	1	GALLON	\$5.75		No Bid		No Bid		No Bid	
6	Powdered Activated Carbon (City of Hagerstown) 50-Pound Bag	1	POUND	No Bid		No Bid		\$1.4371		No Bid	
7	Polyaluminum Chloride (PAC) (City of Hagerstown) Wet Ton	1	WET TON	No Bid		No Bid		No Bid		\$642.00	
8	Caustic Soda (Sodium Hydroxide 25%) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid		\$1.038		No Bid		No Bid	
9	Sulfuric Acid 93% - 95% (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid		\$2.85		No Bid		No Bid	
10	Sulfuric Acid 93% - 95% (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid		\$6.70		\$5.5812		No Bid	
11	Sodium Hypochlorite (Washington County DWQ) 55-Gallon Drum	1	GALLON	\$7.20		\$3.06		\$5.0485		No Bid	
12	Potassium Permanganate (City of Hagerstown and Washington County DWQ) 55-Pound Pail	1	POUND	No Bid		\$5.65		No Bid		No Bid	
13	Caustic Soda (Sodium Hydroxide) (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid		\$2.649		\$3.1089		No Bid	
14	Hydrofluosilicic Acid (H2SiF6) 30% (City of Hagerstown) Gallon Mini Bulk	1	GALLON	No Bid		No Bid		\$5.0328		No Bid	
15	Hydrofluosilicic Acid (H2SiF6) 30% (Washington County DWQ Sharpburg) 55-Gallon Drum	1	GALLON	No Bid		No Bid		\$5.4482		No Bid	
16	Hydrofluosilicic Acid (H2SiF6) 30% (Cascade Well House) 15-Gallon Pail	1	GALLON	No Bid		No Bid		\$5.4482		No Bid	
17	DelPac 2000 (Polyaluminum Chloride Hydroxide Sulfate Solution) or PAX-XL6 (Washington County DWQ and Town of Boonsboro) Pound Bulk	1	POUND	No Bid		No Bid		No Bid		\$0.248	

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

				Amato Industries, Inc. / Amelcor Silver Spring, MD	Brentag Northeast, LLC Reading, PA	George S. Coyne Chemical Co., Inc. Croydon, PA	USALCO, LLC Baltimore, MD
18	3" Tablet Chlorine (Calcium Hypochlorite) (City of Hagerstown) 50-100 Pound Drum	1	POUND	No Bid	\$2.85	\$3.0589	No Bid
19	Sodium Hypochlorite (Washington County Parks) 55-Gallon Drum	1	GALLON	\$7.20	\$5.06	No Bid	No Bid
20	Cyanuric Acid (Washington County Parks) Pound	1	POUND	No Bid	No Bid	No Bid	No Bid
21	Calcium Chloride (Washington County Parks) 50-Pound Container	1	POUND	No Bid	No Bid	No Bid	No Bid
22	Muriatic Acid (Washington County Parks and Washington County DWQ) 5-Gallon Pail	1	GALLON	No Bid	No Bid	No Bid	No Bid
23	Sodium Bisulfite 38-40% (City of Hagerstown) 275-Gallon Tote	1	GALLON	No Bid	\$1.20	\$4.713	No Bid
24	DelPac 2020 (Polyaluminum Hydroxychlorosulfate Solution) (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	\$6.0578	No Bid
25	Hydrochloric Acid (City of Hagerstown) 5-Gallon Pails	1	GALLON	No Bid	No Bid	No Bid	No Bid
26	Defoamer - Anti Foam (City of Hagerstown) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	No Bid
27	Thioguard (55-65% Magnesium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid
28	Methanol (City of Hagerstown) Gallon Bulk Mark-up over Methanex Index for September 2025	1	GALLON	No Bid	\$2.10	No Bid	No Bid
29	Bacterial Enzymatic Powder (Washington County DWQ) 50-Pound Containers (pound packets)	1	POUND	No Bid	No Bid	No Bid	No Bid
30	Poly-Orthophosphate Solution (SLI-5250) (City of Hagerstown) Pound Bulk	1	POUND	No Bid	No Bid	No Bid	No Bid
31	50% Caustic Soda (Sodium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid
32	25% Caustic Soda (Sodium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid
33	Delpac 2000 (Aluminum Chloride Hydroxide Sulfate) (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	No Bid
34	Liquid Aluminum Sulfate (Washington County DWQ) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

		Amato Industries, Inc. / Amchlor Silver Spring, MD	Brenntag Northeast, LLC Reading, PA	George S. Coyne Chemical Co., Inc. Croydon, PA	USALCO, LLC Baltimore, MD
35	Micro C 2000 (Washington County DWQ) 240-Gallon Totes	1	GALLON	No Bid	No Bid
36	Polymer (Zetag 8814) (City of Hagerstown) Gallon Bulk	1	GALLON	\$5,5861	No Bid
37	Morton Salt (City of Hagerstown) Pound Bulk 40-50 Pound Bags	1	No Bid	\$19,8156	No Bid
38	Magnetite (Washington County DWQ) Pound Bulk	1	No Bid	No Bid	No Bid
39	Chlorine Gas (Town of Boonsboro) 150 Pound Cylinder	1	No Bid	No Bid	No Bid
40	Sulfur Dioxide Gas (Town of Boonsboro) 150 Pound Cylinder	1	No Bid	\$338,9706	No Bid
41	Diatomaceous Earth (Town of Boonsboro) 50-Pound Bags	1	No Bid	No Bid	No Bid
42	Carbon Dioxide (City of Hagerstown) 50-Pound Cylinder	1	No Bid	No Bid	No Bid

Remarks / Exceptions:

Amato Industries, Inc. / Amchlor - Line #5 \$50.00 Delivery Fee Per Delivery

Amato Industries, Inc. / Amchlor - Line #11 \$50.00 Delivery Fee Per Delivery

Amato Industries, Inc. / Amchlor - Line #19 \$50.00 Delivery Fee Per Delivery

Brenntag Northeast, LLC - Line #2 (50,000 lb.) Deliveries

Brenntag Northeast, LLC - Line #8 (45,000 lb.) Minimum Delivery

Brenntag Northeast, LLC - Line #9 (3,000 gallon) deliveries

Brenntag Northeast, LLC - Line #10 (4 drum) minimum delivery

Brenntag Northeast, LLC - Line #11 (4 drum) minimum delivery

Brenntag Northeast, LLC - Line #12 (250 lb.) minimum delivery

Brenntag Northeast, LLC - Line #13 (4 drum) minimum delivery

Brenntag Northeast, LLC - Line #18 (60lb pails - 2000lb) delivery. Bidding Solenis Calcium Hypochlorite product - Constant Chlor Plus Tablets.

Brenntag Northeast, LLC - Line #19 (4 drum) minimum delivery

Brenntag Northeast, LLC - Line #23 (4 drum) minimum delivery

Brenntag Northeast, LLC - Line #28 (6800 gallon) minimum delivery. Pricing is based on the 09/25 Argus Index less \$.32/gallon

George S. Coyne Chemical Co., Inc. - Line #6 Bidding on 40 lb. bags

George S. Coyne Chemical Co., Inc. - Line #10 Minimum 4 drums per delivery

George S. Coyne Chemical Co., Inc. - Line #11 Minimum 4 drums per delivery

George S. Coyne Chemical Co., Inc. - Line #13 Minimum 8 drums per delivery

George S. Coyne Chemical Co., Inc. - Line #15 Minimum 4 drums per delivery

George S. Coyne Chemical Co., Inc. - Line #16 Minimum 4 drums per delivery

George S. Coyne Chemical Co., Inc. - Line #24 Minimum 4 drums per delivery

George S. Coyne Chemical Co., Inc. - Line #40 Minimum 8 drums per delivery

USALCO, LLC - Line #17 Please note our price for DelPAC 2000 is \$0.248 per wet pound

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

Line	Description	QTY	UOM	JCI Jones Chemicals Inc. Sarasota, FL	PVS Technologies, Inc. Detroit, MI	Kemira Water Solutions, Inc. Atlanta, GA	Univar Solutions USA LLC Morrisville, PA
1	Liquid Chlorine(City of Hagerstown) 1-Ton Cylinder	1	CYLINDER	No Bid	No Bid	No Bid	\$2,425.00
2	Aqueous Ammonia 19% (City of Hagerstown) Pound Bulk	1	POUND	No Bid	No Bid	No Bid	\$0.157
3	Ferric Chloride(City of Hagerstown) Dry Ton	1	DRY TON	No Bid	\$1,143.00	\$1,156.48	No Bid
4	Polymer(Washington County DWQ) 250-Gallon Totes	1	GALLON	No Bid	No Bid	No Bid	No Bid
5	12.5% Sodium Hypochlorite (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid
6	Powdered Activated Carbon (City of Hagerstown) 50-Pound Bag	1	POUND	No Bid	No Bid	No Bid	No Bid
7	Polyaluminum Chloride (PAC) (City of Hagerstown) Wet Ton	1	WET TON	No Bid	No Bid	No Bid	No Bid
8	Caustic Soda (Sodium Hydroxide 25%) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	\$0.9781
9	Sulfuric Acid 93% - 95% (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	\$3.20
10	Sulfuric Acid 93% - 95% (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	\$6.11
11	Sodium Hypochlorite (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	\$4.55
12	Potassium Permanganate (City of Hagerstown and Washington County DWQ) 55-Pound Pail	1	POUND	No Bid	No Bid	No Bid	\$4.81
13	Caustic Soda (Sodium Hydroxide) (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	\$2.59
14	Hydrofluosilicic Acid (H2SiF6) 30% (City of Hagerstown) Gallon Mini Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid
15	Hydrofluosilicic Acid (H2SiF6) 30% (Washington County DWQ Sharpsburg) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	\$5.70
16	Hydrofluosilicic Acid (H2SiF6) 30% (Cascade Well House) 15-Gallon Pail	1	GALLON	No Bid	No Bid	No Bid	No Bid
17	DelPac 2000 (Polyaluminum Chloride Hydroxide Sulfate Solution) or PAX-XL6 (Washington County DWQ and Town of Boonsboro) Pound Bulk	1	POUND	No Bid	No Bid	\$0.274	No Bid

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

			JCI Jones Chemicals Inc. Sarasota, FL	PVS Technologies, Inc. Detroit, MI	Kenira Water Solutions, Inc. Atlanta, GA	Univar Solutions USA LLC Morrisville, PA
18	3" Tablet Chlorine (Calcium Hypochlorite) (City of Hagerstown) 50-100 Pound Drum	1	POUND	No Bid	No Bid	\$3.00
19	Sodium Hypochlorite (Washington County Parks) 55-Gallon Drum	1	GALLON	No Bid	No Bid	\$5.05
20	Cyanuric Acid (Washington County Parks) Pound	1	POUND	No Bid	No Bid	No Bid
21	Calcium Chloride (Washington County Parks) 50-Pound Container	1	POUND	No Bid	No Bid	No Bid
22	Muriatic Acid (Washington County Parks and Washington County DWQ) 5-Gallon Pail	1	GALLON	No Bid	No Bid	No Bid
23	Sodium Bisulfite 38-40% (City of Hagerstown) 275-Gallon Tote	1	GALLON	No Bid	No Bid	\$4.436
24	DePac 2020 (Polyaluminum Hydroxychlorosulfate Solution) (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	\$4.96
25	Hydrochloric Acid (City of Hagerstown) 5-Gallon Pails	1	GALLON	No Bid	No Bid	No Bid
26	Defoamer - Anti Foam (City of Hagerstown) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid
27	Thioguard (55-65% Magnesium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid
28	Methanol (City of Hagerstown) Gallon Bulk Mark-up over Methanex Index for September 2025	1	GALLON	No Bid	No Bid	-\$0.34
29	Bacterial Enzymatic Powder (Washington County DWQ) 50-Pound Containers (pound packers)	1	POUND	No Bid	No Bid	\$12.70
30	Poly-Orthophosphate Solution (SLI-5250) (City of Hagerstown) Pound Bulk	1	POUND	No Bid	No Bid	No Bid
31	50% Caustic Soda (Sodium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid
32	25% Caustic Soda (Sodium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid
33	DePac 2000 (Aluminum Chloride Hydroxide Sulfate) (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	\$5.72
34	Liquid Aluminum Sulfate (Washington County DWQ) Gallon Bulk	1	GALLON	No Bid	No Bid	\$2.27

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

		JCI Jones Chemicals Inc. Sarasota, FL	PVS Technologies, Inc. Detroit, MI	Kemira Water Solutions, Inc. Atlanta, GA	Univar Solutions USA LLC Morrisville, PA
35	Micro C 2000 (Washington County DWQ) 240-Gallon Totes	1	GALLON	No Bid	No Bid
36	Polymer (Zetag 8814) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid
37	Morton Salt (City of Hagerstown) Pound Bulk 40-50 Pound Bags	1	POUND	No Bid	\$0.36
38	Magnetite (Washington County DWQ) Pound Bulk	1	POUND	No Bid	No Bid
39	Chlorine Gas (Town of Boonsboro) 150 Pound Cylinder	1	CYLINDER	No Bid	\$422.00
40	Sulfur Dioxide Gas (Town of Boonsboro) 150 Pound Cylinder	1	CYLINDER	No Bid	\$192.41
41	Diatomaceous Earth (Town of Boonsboro) 50-Pound Bags	1	BAG	No Bid	No Bid
42	Carbon Dioxide (City of Hagerstown) 50-Pound Cylinder	1	POUND	No Bid	No Bid

Remarks / Exceptions:

JCI Jones Chemicals, Inc. - Line #39 Minimum delivery 8 cylinders
JCI Jones Chemicals, Inc. - Line #40 Minimum delivery 8 cylinders

Kemira Water Solutions, Inc. - Line #3 Kemira PIX-111
Kemira Water Solutions, Inc. - Line #17 Kemira PAX-XL6

Univar Solutions USA, LLC - Line #2 Minimum 45,000 lbs. Deliveries are typically made during weekdays with two (2) hours of unloading time.
Weekend and holiday deliveries are available for an additional charge. Additional unloading time will be billed at an additional \$150 per hour.

Univar Solutions USA, LLC - Line #9 Minimum order 2,000 Gallons

Univar Solutions USA, LLC - Line #10 Minimum order 2 drums

Univar Solutions USA, LLC - Line #11 4 drum minimum - you can mix/match various materials to 4 drum MOQ

Univar Solutions USA, LLC - Line #12 CAIROX Potassium Permanganate. We do not take back empties of Potassium Permanganate.

Univar Solutions USA, LLC - Line #13 4 drum minimum - you can mix/match various materials to meet 4 drum MOQ

Univar Solutions USA, LLC - Line #15 4 drum minimum - you can mix/match various materials to meet 4 drum MOQ

Univar Solutions USA, LLC - Line #18 Minimum order 24 pails of Accutab 60 pound pails

Univar Solutions USA, LLC - Line #19 (4 drum) minimum - you can mix/match various materials to meet 4 drum MOQ

Univar Solutions USA, LLC - Line #23 (2,500 Lb) (225 Gallon) Non returnable Tote Sodium Bisulfite 38%-42%

Univar Solutions USA, LLC - Line #24 (4 drum) minimum - you can mix/match various materials to meet 4 drum MOQ

Univar Solutions USA, LLC - Line #28 Current month MNDPR Index less \$0.34 / gallon. Minimum order 7,000 Gallons. 3-5 Business days lead time.

Univar Solutions USA, LLC - Line #29 BioRemove FOG Boost Enzyme. Minimum order 12 pails, 10 business day lead time ships direct from manufacturer

Univar Solutions USA, LLC - Line #33 (4 drum) minimum - you can mix/match various materials to meet 4 drum MOQ

Univar Solutions USA, LLC - Line #34 Minimum order 2000 gallons

Univar Solutions USA, LLC - Line #35 (265 Gallon) non returnable tote

Univar Solutions USA, LLC - Line #37 Minimum order 98 bags

Univar Solutions USA, LLC - Line #39 Minimum order (8) 150 lb. cylinders

Univar Solutions USA, LLC - Line #40 Minimum order (8) 150 lb. cylinders. Tech grade material only. Please review our specifications.

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

Line	Description	QTY	UOM	Thatcher Company of New York, Inc. Salt Lake City, UT	Shannon Chemical Corporation Malvern, PA	Premier Magness, LLC Waynesville, DE	Norweco Inc. (Norwalk Wastewater Equipment Company) Norwalk, OH
1	Liquid Chlorine(City of Hagerstown) 1-Ton Cylinder	1	CYLINDER	No Bid	No Bid	No Bid	No Bid
2	Aqueous Ammonia 19% (City of Hagerstown) Pound Bulk	1	POUND	No Bid	No Bid	No Bid	No Bid
3	Ferric Chloride(City of Hagerstown) Dry Ton	1	DRY TON	No Bid	No Bid	No Bid	No Bid
4	Polymer(Washington County DWQ) 250-Gallon Totes	1	GALLON	No Bid	No Bid	No Bid	No Bid
5	12.5% Sodium Hypochlorite (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid
6	Powdered Activated Carbon (City of Hagerstown) 50-Pound Bag	1	POUND	No Bid	No Bid	No Bid	No Bid
7	Polyaluminum Chloride (PAC) (City of Hagerstown) Wet Ton	1	WET TON	No Bid	No Bid	No Bid	No Bid
8	Caustic Soda (Sodium Hydroxide 25%) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid
9	Sulfuric Acid 93% - 95% (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid
10	Sulfuric Acid 93% - 95% (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	No Bid
11	Sodium Hypochlorite (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	No Bid
12	Potassium Permanganate (City of Hagerstown and Washington County DWQ) 55-Pound Pail	1	POUND	No Bid	No Bid	No Bid	No Bid
13	Caustic Soda (Sodium Hydroxide) (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	No Bid
14	Hydrofluosilicic Acid (H2SiF6) 30% (City of Hagerstown) Gallon Mini Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid
15	Hydrofluosilicic Acid (H2SiF6) 30% (Washington County DWQ Sharpsburg) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	No Bid
16	Hydrofluosilicic Acid (H2SiF6) 30% (Cascade Well House) 15-Gallon Pail	1	GALLON	No Bid	No Bid	No Bid	No Bid
17	DelPac 2000 (Polyaluminum Chloride Hydroxide Sulfate Solution) or PAX-XL6 (Washington County DWQ and Town of Boonsboro) Pound Bulk	1	POUND	No Bid	No Bid	No Bid	No Bid

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

			Thatcher Company of New York, Inc. Salt Lake City, UT	Shannon Chemical Corporation Malvern, PA	Premier Magnesia, LLC Waynesville, DE	Norveco Inc. (Norwalk Wastewater Equipment Company) Norwalk, OH
18	3" Tablet Chlorine (Calcium Hypochlorite) (City of Hagerstown) 50-100 Pound Drum	1	POUND	No Bid	No Bid	\$3.65
19	Sodium Hypochlorite (Washington County Parks) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid
20	Cyanuric Acid (Washington County Parks) Pound	1	POUND	No Bid	No Bid	No Bid
21	Calcium Chloride (Washington County Parks) 50-Pound Container	1	POUND	No Bid	No Bid	No Bid
22	Muriatic Acid (Washington County Parks and Washington County DWQ) 5-Gallon Pail	1	GALLON	No Bid	No Bid	No Bid
23	Sodium Bisulfite 38-40% (City of Hagerstown) 275-Gallon Tote	1	GALLON	No Bid	No Bid	No Bid
24	DelPac 2020 (Polyaluminum Hydroxychlorosulfate Solution) (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid
25	Hydrochloric Acid (City of Hagerstown) 5-Gallon Pails	1	GALLON	No Bid	No Bid	No Bid
26	Defoamer - Anti Foam (City of Hagerstown) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid
27	Thioguard (55-65% Magnesium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	\$3.56	No Bid
28	Methanol (City of Hagerstown) Gallon Bulk Mark-up over Methanex Index for September 2025	1	GALLON	No Bid	No Bid	No Bid
29	Bacterial Enzymatic Powder (Washington County DWQ) 50-Pound Containers (pound packets)	1	POUND	No Bid	No Bid	No Bid
30	Poly-Orthophosphate Solution (SLI-5250) (City of Hagerstown) Pound Bulk	1	POUND	\$1.62	No Bid	No Bid
31	50% Caustic Soda (Sodium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid
32	25% Caustic Soda (Sodium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid
33	Delpac 2000 (Aluminum Chloride Hydroxide Sulfate) (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid
34	Liquid Aluminum Sulfate (Washington County DWQ) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid

Swimming Pool Water / Waste Water Treatment Plant Chemicals

			Thatcher Company of New York, Inc. Salt Lake City, UT	Shannon Chemical Corporation Malvern, PA	Premier Magnesia, LLC Waynesville, DE	Norveco Inc. (Norwalk Wastewater Equipment Company) Norwalk, OH
35	Micro C 2000 (Washington County DWQ) 240-Gallon Totes	1	GALLON	No Bid	No Bid	No Bid
36	Polymer (Zetag 8814) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid
37	Morton Salt(City of Hagerstown) Pound Bulk 40-50 Pound Bags	1	POUND	No Bid	No Bid	No Bid
38	Magnecite (Washington County DWQ) Pound Bulk	1	POUND	No Bid	No Bid	No Bid
39	Chlorine Gas (Town of Boonsboro) 150 Pound Cylinder	1	CYLINDER	No Bid	No Bid	No Bid
40	Sulfur Dioxide Gas (Town of Boonsboro) 150 Pound Cylinder	1	CYLINDER	No Bid	No Bid	No Bid
41	Diatomaceous Earth (Town of Boonsboro) 50-Pound Bags	1	BAG	No Bid	No Bid	No Bid
42	Carbon Dioxide (City of Hagerstown) 50-Pound Cylinder	1	POUND	No Bid	No Bid	No Bid

Remarks / Exceptions:

Thatcher Company of New York - Line #28 Please note the pricing requested is the amount added to or subtracted from the Methanex Index, in this case -\$0.26/gal.

Norveco, Inc. - Line #18 100lb drums/ minimum 18 drums per order

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

Line	Description	QTY	UOM	Maryland Chemical Company, Inc. Baltimore, MD		Chenrite Inc. Buford, GA		Pollu-Tech, Inc. (Pollu-Tech Inc.) Benton, PA		Maryland Biochemical Company Bel Air, MD	
				Unit		Unit		Unit		Unit	
1	Liquid Chlorine(City of Hagerstown) 1-Ton Cylinder	1	CYLINDER	No Bid		No Bid		No Bid		No Bid	
2	Aqueous Ammonia 19% (City of Hagerstown) Pound Bulk	1	POUND	\$0.17		No Bid		No Bid		No Bid	
3	Ferrie Chloride(City of Hagerstown) Dry Ton	1	DRY TON	No Bid		No Bid		No Bid		No Bid	
4	Polymer(Washington County DWQ) 250-Gallon Totes	1	GALLON	No Bid		No Bid		\$13.42		No Bid	
5	12.5% Sodium Hypochlorite (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid		No Bid		No Bid		No Bid	
6	Powdered Activated Carbon (City of Hagerstown) 50-Pound Bag	1	POUND	No Bid		\$1.6685		No Bid		No Bid	
7	Polyaluminum Chloride (PAC) (City of Hagerstown) Wet Ton	1	WET TON	No Bid		No Bid		No Bid		No Bid	
8	Caustic Soda (Sodium Hydroxide 25%) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid		No Bid		No Bid		No Bid	
9	Sulfuric Acid 93% - 95% (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid		No Bid		No Bid		No Bid	
10	Sulfuric Acid 93% - 95% (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid		No Bid		No Bid		No Bid	
11	Sodium Hypochlorite (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid		No Bid		No Bid		No Bid	
12	Potassium Permanganate (City of Hagerstown and Washington County DWQ) 55-Pound Pail	1	POUND	No Bid		\$4.68		No Bid		No Bid	
13	Caustic Soda (Sodium Hydroxide) (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid		No Bid		No Bid		No Bid	
14	Hydrofluosilicic Acid (H2SiF6) 30% (City of Hagerstown) Gallon Mini Bulk	1	GALLON	No Bid		No Bid		No Bid		No Bid	
15	Hydrofluosilicic Acid (H2SiF6) 30% (Washington County DWQ Sharpburg) 55-Gallon Drum	1	GALLON	No Bid		No Bid		No Bid		No Bid	
16	Hydrofluosilicic Acid (H2SiF6) 30% (Cascade Well House) 15-Gallon Pail	1	GALLON	No Bid		No Bid		No Bid		No Bid	
17	DePac 2000 (Polyaluminum Chloride Hydroxide Sulfate Solution) or PAX-XL6 (Washington County DWQ and Town of Boonsboro) Pound Bulk	1	POUND	No Bid		No Bid		No Bid		No Bid	

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

				Maryland Chemical Company, Inc. Baltimore, MD	Chemrite Inc. Buford, GA	Pollu-Tech, Inc. (Pollu-Tech Inc.) Benton, PA	Maryland Biochemical Company Bel Air, MD
18	3" Tablet Chlorine (Calcium Hypochlorite) (City of Hagerstown) 50-100 Pound Drum	1	POUND	No Bid	\$3.15	No Bid	No Bid
19	Sodium Hypochlorite (Washington County Parks) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	No Bid
20	Cyanuric Acid (Washington County Parks) Pound	1	POUND	No Bid	No Bid	No Bid	No Bid
21	Calcium Chloride (Washington County Parks) 50-Pound Container	1	POUND	No Bid	No Bid	No Bid	No Bid
22	Muriatic Acid (Washington County Parks and Washington County DWQ) 5-Gallon Pail	1	GALLON	No Bid	No Bid	No Bid	No Bid
23	Sodium Bisulfite 38-40% (City of Hagerstown) 275-Gallon Tote	1	GALLON	No Bid	No Bid	No Bid	No Bid
24	DelPac 2020 (Polyaluminum Hydroxychlorosulfate Solution) (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	No Bid
25	Hydrochloric Acid (City of Hagerstown) 5-Gallon Pails	1	GALLON	No Bid	No Bid	No Bid	No Bid
26	Defoamer - Anti Foam (City of Hagerstown) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	\$8.02
27	Thioguard (55-65% Magnesium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid
28	Methanol (City of Hagerstown) Gallon Bulk Mark-up over Methanex Index for September 2025	1	GALLON	No Bid	No Bid	No Bid	No Bid
29	Bacterial Enzymatic Powder (Washington County DWQ) 50-Pound Containers (pound packets)	1	POUND	\$8.58	No Bid	No Bid	\$8.60
30	Poly-Orthophosphate Solution (SLI-5250) (City of Hagerstown) Pound Bulk	1	POUND	No Bid	\$1.143	No Bid	No Bid
31	50% Caustic Soda (Sodium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid
32	25% Caustic Soda (Sodium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid
33	Delpac 2000 (Aluminum Chloride Hydroxide Sulfate) (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	No Bid
34	Liquid Aluminum Sulfate (Washington County DWQ) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

			Maryland Chemical Company, Inc. Baltimore, MD	Chemrite Inc. Buford, GA	Pollu-Tech, Inc. (Pollu-Tech Inc.) Benton, PA	Maryland Biochemical Company Bel Air, MD
35	Micro C 2000 (Washington County DWQ) 240-Gallon Totes	1	GALLON	No Bid	No Bid	No Bid
36	Polymer (Zetag 8814) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid
37	Morton Salt(City of Hagerstown) Pound Bulk 40-50 Pound Bags	1	POUND	No Bid	No Bid	No Bid
38	Magneite (Washington County DWQ) Pound Bulk	1	POUND	\$0.78	No Bid	No Bid
39	Chlorine Gas (Town of Boonsboro) 150 Pound Cylinder	1	CYLINDER	No Bid	No Bid	No Bid
40	Sulfur Dioxide Gas (Town of Boonsboro) 150 Pound Cylinder	1	CYLINDER	No Bid	No Bid	No Bid
41	Diatomaceous Earth (Town of Boonsboro) 50-Pound Bags	1	BAG	No Bid	No Bid	No Bid
42	Carbon Dioxide (City of Hagerstown) 50-Pound Cylinder	1	POUND	No Bid	No Bid	No Bid

Remarks / Exceptions:

Maryland Chemical Company, Inc. - Line #2 Minimum 45,000 lbs truckloads. Includes 2 hours of offloading

Chemrite, Inc. - Line #6 (7-10 days ARO) - 4 skid min order

Chemrite, Inc. - Line #12 (3-7 days ARO) Carus material

Chemrite, Inc. - Line #30 LOP-1200 5-10 days ARO

Chemrite, Inc. - Line #38 (30,000 lb) min order 7 days ARO

Pollu-Tech Inc. - Line #4 Please see attachment. Gallon price is calculated from actual per pound price and the density of 8.55 lb/gal.
Other trial results and bid parameters listed in attached letter.

Maryland Biochemical Co. - Line #26 Trucking companies have been adding a fuel surcharge as a separate line item on their invoices ranging from \$250-\$300 per 8 drum shipments. We would appreciate if Hagerstown WWTP would pay 1/2 as we pay the freight and half the surcharge. The decision to pay the 50% is up to Hagerstown WWTP and does not affect our Anti Foam price.

Maryland Biochemical Co. - Line #29 MB 15 BP contains 5 billion CFU per gram. Our technical sales representatives are available by phone or onsite to provide application and dosing assistance.

PLEASE INDICATE WHICH FOCUS AREA OF THE MAYOR & COUNCIL'S STRATEGIC PLAN THIS PURCHASE/CONTRACT APPLIES TO		
Indicate with an X	FOCUS AREA	GOAL STATEMENT
	NEIGHBORHOODS REVITALIZATION & SUSTAINABILITY	The citizens of Hagerstown will experience a high quality of life.
	PUBLIC SAFETY	The City of Hagerstown ensures that all who live, work, and play in the City of Hagerstown will be healthy and safe.
	PUBLIC FACILITIES & INFRASTRUCTURE	The City of Hagerstown will maintain quality services and infrastructure that support residents and businesses in a cost-effective manner.
	ECONOMIC DEVELOPMENT	The City of Hagerstown will continue to grow a diverse, business-friendly economy that supports the community's needs.
	CITIZEN-BASED GOVERNMENT	The City of Hagerstown is an ethical and financial responsible government.
	FISCAL ACCOUNTABILITY	The City of Hagerstown will strive for continuous improvement of fiscal responsible decision making.
X	PARKS & RECREATION FOR ACTIVE/HEALTHY LIVING	The City of Hagerstown supports a culturally vibrant community.
	INNOVATIVE/PROGRESSIVE GOVERNMENT	The City of Hagerstown is committed to employee development, excellence in services, and adapting to meet the needs of the community and organization.
	COMMUNITY PROMOTION/PRIDE	The City of Hagerstown will improve our community image.
	ECONOMIC DEVELOPMENT THROUGH SPORTS AND TOURISM	The City of Hagerstown will be creative and diversify opportunities for economic development through non-traditional means.
	MISC. PROJECTS, GOALS AND LEGISLATIVE PRIORITIES	The City of Hagerstown takes a creative approach at finding solutions.

REVIEWED AND APPROVED AS FOLLOWS:

(1) Department Director and Division Manager

COMMENTS Washington County Government bid PUR-1774. Previous price was \$5.50 per gallon from Amato Industries, Inc.

Signature / Date

Signature / Date

(2) Purchasing Agent

COMMENTS

Signature / Date

(3) Chief Financial Officer

COMMENTS

Signature / Date

(4) City Administrator

COMMENTS

Signature / Date

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

Line	Description	QTY	UOM	Anato Industries, Inc. / Anchor Silver Spring, MD		Brenntag Northeast, LLC Reading, PA		George S. Coyne Chemical Co., Inc. Croydon, PA		USALCO, LLC Baltimore, MD	
				Unit	Unit	Unit	Unit	Unit	Unit	Unit	Unit
1	Liquid Chlorine(City of Hagerstown) 1-Ton Cylinder	1	CYLINDER	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
2	Aqueous Ammonia 19% (City of Hagerstown) Pound Bulk	1	POUND	No Bid	No Bid	\$0.17	No Bid	No Bid	No Bid	No Bid	No Bid
3	Ferric Chloride(City of Hagerstown) Dry Ton	1	DRY TON	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4	Polymer(Washington County DWQ) 250-Gallon Totes	1	GALLON	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
5	12.5% Sodium Hypochlorite (City of Hagerstown) Gallon Bulk	1	GALLON	\$5.75	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
6	Powdered Activated Carbon (City of Hagerstown) 50-Pound Bag	1	POUND	No Bid	No Bid	No Bid	No Bid	\$1.4371	No Bid	No Bid	No Bid
7	Polyaluminum Chloride (PAC) (City of Hagerstown) Wet Ton	1	WET TON	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$642.00	No Bid
8	Caustic Soda (Sodium Hydroxide 25%) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	\$1.038	No Bid	No Bid	No Bid	No Bid	No Bid
9	Sulfuric Acid 93% - 95% (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	\$2.85	No Bid	No Bid	No Bid	No Bid	No Bid
10	Sulfuric Acid 93% - 95% (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	\$6.70	No Bid	\$5.5812	No Bid	No Bid	No Bid
11	Sodium Hypochlorite (Washington County DWQ) 55-Gallon Drum	1	GALLON	\$7.20	No Bid	\$5.06	No Bid	\$5.0485	No Bid	No Bid	No Bid
12	Potassium Permanganate (City of Hagerstown and Washington County DWQ) 55-Pound Pail	1	POUND	No Bid	No Bid	\$5.65	No Bid	No Bid	No Bid	No Bid	No Bid
13	Caustic Soda (Sodium Hydroxide) (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	\$2.649	No Bid	\$3.1089	No Bid	No Bid	No Bid
14	Hydrofluosilicic Acid (H2SiF6) 30% (City of Hagerstown) Gallon Mini Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid	\$5.0328	No Bid	No Bid	No Bid
15	Hydrofluosilicic Acid (H2SiF6) 30% (Washington County DWQ Sharpsburg) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	No Bid	\$5.4482	No Bid	No Bid	No Bid
16	Hydrofluosilicic Acid (H2SiF6) 30% (Cascade Well House) 15-Gallon Pail	1	GALLON	No Bid	No Bid	No Bid	No Bid	\$5.4482	No Bid	No Bid	No Bid
17	DelPac 2000 (Polyaluminum Chloride Hydroxide Sulfate Solution) or PAX-XL6 (Washington County DWQ and Town of Boonsboro) Pound Bulk	1	POUND	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$0.248	No Bid

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

			Amato Industries, Inc. / Amchlor Silver Spring, MD	Brenntag Northeast, LLC Reading, PA	George S. Coyne Chemical Co., Inc. Croydon, PA	USALCO, LLC Baltimore, MD
18	3" Tabler Chlorine (Calcium Hypochlorite) (City of Hagerstown) 50-100 Pound Drum	1	POUND	No Bid	\$3.0589	No Bid
19	Sodium Hypochlorite (Washington County Parks) 55-Gallon Drum	1	GALLON	\$7.20	No Bid	No Bid
20	Cyanuric Acid (Washington County Parks) Pound	1	POUND	No Bid	No Bid	No Bid
21	Calcium Chloride (Washington County Parks) 50-Pound Container	1	POUND	No Bid	No Bid	No Bid
22	Muriatic Acid (Washington County Parks and Washington County DWQ) 5-Gallon Pail	1	GALLON	No Bid	No Bid	No Bid
23	Sodium Bisulfite 38-40% (City of Hagerstown) 275-Gallon Tote	1	GALLON	No Bid	\$4.713	No Bid
24	DeiPac 2020 (Polyaluminum Hydroxychlorosulfate Solution) (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	\$6.0578	No Bid
25	Hydrochloric Acid (City of Hagerstown) 5-Gallon Pails	1	GALLON	No Bid	No Bid	No Bid
26	Defoamer - Anti Foam (City of Hagerstown) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid
27	Thioguard (55-65% Magnesium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid
28	Methanol (City of Hagerstown) Gallon Bulk Mark-up over Methanex Index for September 2025	1	GALLON	No Bid	No Bid	No Bid
29	Bacterial Enzymatic Powder (Washington County DWQ) 50-Pound Containers (pound packets)	1	POUND	No Bid	No Bid	No Bid
30	Poly-Orthophosphate Solution (SLI-5250) (City of Hagerstown) Pound Bulk	1	POUND	No Bid	No Bid	No Bid
31	50% Caustic Soda (Sodium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid
32	25% Caustic Soda (Sodium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid
33	Deipac 2000 (Aluminum Chloride Hydroxide Sulfate) (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid
34	Liquid Aluminum Sulfate (Washington County DWQ) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

		Amato Industries, Inc. / Amchlor Silver Spring, MD	Brenntag Northeast, LLC Reading, PA	George S. Coyne Chemical Co., Inc. Croydon, PA	USALCO, LLC Baltimore, MD
35	Micro C 2000 (Washington County DWQ) 240-Gallon Totes	1	GALLON	No Bid	No Bid
36	Polymer (Zetag 8814) (City of Hagerstown) Gallon Bulk	1	GALLON	\$19,8156	No Bid
37	Morton Salt(City of Hagerstown) Pound Bulk 40-50 Pound Bags	1	POUND	No Bid	No Bid
38	Magnetite (Washington County DWQ) Pound Bulk	1	POUND	No Bid	No Bid
39	Chlorine Gas (Town of Boonsboro) 150 Pound Cylinder	1	CYLINDER	No Bid	No Bid
40	Sulfur Dioxide Gas (Town of Boonsboro) 150 Pound Cylinder	1	CYLINDER	\$338,9706	No Bid
41	Diatomaceous Earth (Town of Boonsboro) 50-Pound Bags	1	BAG	No Bid	No Bid
42	Carbon Dioxide (City of Hagerstown) 50-Pound Cylinder	1	POUND	No Bid	No Bid

Remarks / Exceptions:

Amato Industries, Inc. / Amchlor - Line #5 \$50.00 Delivery Fee Per Delivery

Amato Industries, Inc. / Amchlor - Line #11 \$50.00 Delivery Fee Per Delivery

Amato Industries, Inc. / Amchlor - Line #19 \$50.00 Delivery Fee Per Delivery

Brenntag Northeast, LLC - Line #2 (50,000 lb.) Deliveries

Brenntag Northeast, LLC - Line #8 (45,000 lb.) Minimum Delivery

Brenntag Northeast, LLC - Line #9 (3,000 gallon) deliveries

Brenntag Northeast, LLC - Line #10 (4 drum) minimum delivery

Brenntag Northeast, LLC - Line #11 (4 drum) minimum delivery

Brenntag Northeast, LLC - Line #12 (250 lb.) minimum delivery

Brenntag Northeast, LLC - Line #13 (4 drum) minimum delivery

Brenntag Northeast, LLC - Line #18 (60lb pails - 2000lb) delivery.

Bidding Solenis Calcium Hypochlorite product - Constant Chlor Plus Tablets.

Brenntag Northeast, LLC - Line #19 (4 drum) minimum delivery

Brenntag Northeast, LLC - Line #23 (4 drum) minimum delivery

Brenntag Northeast, LLC - Line #28 (6800 gallon) minimum delivery. Pricing is based on the 09/25 Argus Index less \$.32/gallon

George S. Coyne Chemical Co., Inc. - Line #6 Bidding on 40 lb. bags

George S. Coyne Chemical Co., Inc. - Line #10 Minimum 4 drums per delivery

George S. Coyne Chemical Co., Inc. - Line #11 Minimum 4 drums per delivery

George S. Coyne Chemical Co., Inc. - Line #13 Minimum 8 drums per delivery

George S. Coyne Chemical Co., Inc. - Line #15 Minimum 4 drums per delivery

George S. Coyne Chemical Co., Inc. - Line #16 Minimum 4 drums per delivery

George S. Coyne Chemical Co., Inc. - Line #24 Minimum 4 drums per delivery

George S. Coyne Chemical Co., Inc. - Line #40 Minimum 8 drums per delivery

USALCO, LLC - Line #17 Please note our price for DelPAC 2000 is \$0.248 per wet pound

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

Line	Description	QTY	UOM	JCI Jones Chemicals Inc. Sarasota, FL		PVS Technologies, Inc. Detroit, MI		Kemira Water Solutions, Inc. Atlanta, GA		Univar Solutions USA LLC Morrisville, PA	
				Unit	Unit	Unit	Unit	Unit	Unit	Unit	Unit
1	Liquid Chlorine(City of Hagerstown) 1-Ton Cylinder	1	CYLINDER	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$2,425.00	
2	Aqueous Ammonia 19% (City of Hagerstown) Pound Bulk	1	POUND	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$0.157	
3	Ferric Chloride(City of Hagerstown) Dry Ton	1	DRY TON	No Bid	No Bid	\$1,143.00		\$1,156.48		No Bid	
4	Polymer(Washington County DWQ) 250-Gallon Totes	1	GALLON	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	
5	12.5% Sodium Hypochlorite (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	
6	Powdered Activated Carbon (City of Hagerstown) 50-Pound Bag	1	POUND	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	
7	Polyaluminum Chloride (PAC) (City of Hagerstown) Wet Ton	1	WET TON	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	
8	Caustic Soda (Sodium Hydroxide 25%) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$0.9781	
9	Sulfuric Acid 93% - 95% (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$3.20	
10	Sulfuric Acid 93% - 95% (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$6.11	
11	Sodium Hypochlorite (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$4.55	
12	Potassium Permanganate (City of Hagerstown and Washington County DWQ) 55-Pound Pail	1	POUND	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$4.81	
13	Caustic Soda (Sodium Hydroxide) (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$2.59	
14	Hydrofluosilicic Acid (H2SiF6) 30% (City of Hagerstown) Gallon Mini Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	
15	Hydrofluosilicic Acid(H2SiF6) 30% (Washington County DWQ Sharpsburg) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$5.70	
16	Hydrofluosilicic Acid(H2SiF6) 30% (Cascade Well House) 15-Gallon Pail	1	GALLON	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	
17	DelPac 2000 (Polyaluminum Chloride Hydroxide Sulfate Solution) or PAX-XL6 (Washington County DWQ and Town of Boonsboro) Pound Bulk	1	POUND	No Bid	No Bid	No Bid	No Bid	\$0.274	No Bid	No Bid	

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

			JCI Jones Chemicals Inc. Sarasota, FL	PVS Technologies, Inc. Detroit, MI	Kemira Water Solutions, Inc. Atlanta, GA	Univar Solutions USA LLC Morrisville, PA
18	3" Tablet Chlorine (Calcium Hypochlorite) (City of Hagerstown) 50-100 Pound Drum	1	POUND	No Bid	No Bid	\$3.00
19	Sodium Hypochlorite (Washington County Parks) 55-Gallon Drum	1	GALLON	No Bid	No Bid	\$5.05
20	Cyanuric Acid (Washington County Parks) Pound	1	POUND	No Bid	No Bid	No Bid
21	Calcium Chloride (Washington County Parks) 50-Pound Container	1	POUND	No Bid	No Bid	No Bid
22	Muriatic Acid (Washington County Parks and Washington County DWQ) 5-Gallon Pail	1	GALLON	No Bid	No Bid	No Bid
23	Sodium Bisulfite 38-40% (City of Hagerstown) 275-Gallon Tote	1	GALLON	No Bid	No Bid	\$4.436
24	DelPac 2020 (Polyaluminum Hydroxychlorosulfate Solution) (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	\$4.96
25	Hydrochloric Acid (City of Hagerstown) 5-Gallon Pails	1	GALLON	No Bid	No Bid	No Bid
26	Defoamer - Anti Foam (City of Hagerstown) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid
27	ThiGuard (55-65% Magnesium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid
28	Methanol (City of Hagerstown) Gallon Bulk Mark-up over Methanex Index for September 2025	1	GALLON	No Bid	No Bid	-\$0.34
29	Bacterial Enzymatic Powder (Washington County DWQ) 50-Pound Containers (pound packets)	1	POUND	No Bid	No Bid	\$12.70
30	Poly-Orthophosphate Solution (SLI-5250) (City of Hagerstown) Pound Bulk	1	POUND	No Bid	No Bid	No Bid
31	50% Caustic Soda (Sodium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid
32	25% Caustic Soda (Sodium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid
33	Delpac 2000 (Aluminum Chloride Hydroxide Sulfate) (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	\$5.72
34	Liquid Aluminum Sulfate (Washington County DWQ) Gallon Bulk	1	GALLON	No Bid	No Bid	\$2.27

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

		JCI Jones Chemicals Inc. Sarasota, FL	PVS Technologies, Inc. Detroit, MI	Kemira Water Solutions, Inc. Atlanta, GA	Univar Solutions USA LLC Morrisville, PA
35	Micro C 2000 (Washington County DWQ) 240-Gallon Totes	1	GALLON	No Bid	No Bid
36	Polymer (Zetag 8814) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid
37	Morton Salt(City of Hagerstown) Pound Bulk 40-50 Pound Bags	1	POUND	No Bid	No Bid
38	Magnetite (Washington County DWQ) Pound Bulk	1	POUND	No Bid	No Bid
39	Chlorine Gas (Town of Boonsboro) 150 Pound Cylinder	1	CYLINDER	No Bid	\$422.00
40	Sulfur Dioxide Gas (Town of Boonsboro) 150 Pound Cylinder	1	CYLINDER	No Bid	\$192.41
41	Diatomaceous Earth (Town of Boonsboro) 50-Pound Bags	1	BAG	No Bid	No Bid
42	Carbon Dioxide (City of Hagerstown) 50-Pound Cylinder	1	POUND	No Bid	No Bid

Remarks / Exceptions:

JCI Jones Chemicals, Inc. - Line #39 Minimum delivery 8 cylinders

JCI Jones Chemicals, Inc. - Line #40 Minimum delivery 8 cylinders

Kemira Water Solutions, Inc. - Line #3 Kemira PIX-111

Kemira Water Solutions, Inc. - Line #17 Kemira PAX-XL6

Univar Solutions USA, LLC - Line #2 Minimum 45,000 lbs. Deliveries are typically made during weekdays with two (2) hours of unloading time.

Weekend and holiday deliveries are available for an additional charge. Additional unloading time will be billed at an additional \$150 per hour.

Univar Solutions USA, LLC - Line #9 Minimum order 2,000 Gallons

Univar Solutions USA, LLC - Line #10 Minimum order 2 drums

Univar Solutions USA, LLC - Line #11 4 drum minimum - you can mix/match various materials to 4 drum MOQ

Univar Solutions USA, LLC - Line #12 CAIROX Potassium Permanganate. We do not take back empties of Potassium Permanganate.

Univar Solutions USA, LLC - Line #13 4 drum minimum - you can mix/match various materials to meet 4 drum MOQ

Univar Solutions USA, LLC - Line #15 4 drum minimum - you can mix/match various materials to meet 4 drum MOQ

Univar Solutions USA, LLC - Line #18 Minimum order 24 pails of Accutab 60 pound pails

Univar Solutions USA, LLC - Line #19 (4 drum) minimum - you can mix/match various materials to meet 4 drum MOQ

Univar Solutions USA, LLC - Line #23 (2,500 Lb) (225 Gallon) Non returnable Tote Sodium Bisulfite 38%-42%

Univar Solutions USA, LLC - Line #24 (4 drum) minimum - you can mix/match various materials to meet 4 drum MOQ

Univar Solutions USA, LLC - Line #28 Current month MNDPR Index less \$0.34 / gallon. Minimum order 7,000 Gallons. 3-5 Business days lead time.

Univar Solutions USA, LLC - Line #29 BioRemove FOG Boost Enzyme. Minimum order 12 pails, 10 business day lead time ships direct from manufacturer

Univar Solutions USA, LLC - Line #33 (4 drum) minimum - you can mix/match various materials to meet 4 drum MOQ

Univar Solutions USA, LLC - Line #34 Minimum order 2000 gallons

Univar Solutions USA, LLC - Line #35 (265 Gallon) non returnable tote

Univar Solutions USA, LLC - Line #37 Minimum order 98 bags

Univar Solutions USA, LLC - Line #39 Minimum order (8) 150 lb. cylinders

Univar Solutions USA, LLC - Line #40 Minimum order (8) 150 lb. cylinders. Tech grade material only. Please review our specifications.

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

Line	Description	QTY	UOM	Thatcher Company of New York, Inc. Salt Lake City, UT	Shannon Chemical Corporation Malvern, PA	Premier Magnesia, LLC Waynesville, DE	Norweco Inc. (Norwalk Wastewater Equipment Company) Norwalk, OH
1	Liquid Chlorine(City of Hagerstown) 1-Ton Cylinder	1	CYLINDER	Unit No Bid	Unit No Bid	Unit No Bid	Unit No Bid
2	Aqueous Ammonia 19% (City of Hagerstown) Pound Bulk	1	POUND	No Bid	No Bid	No Bid	No Bid
3	Ferric Chloride(City of Hagerstown) Dry Ton	1	DRY TON	No Bid	No Bid	No Bid	No Bid
4	Polymert(Washington County DWQ) 250-Gallon Totes	1	GALLON	No Bid	No Bid	No Bid	No Bid
5	12.5% Sodium Hypochlorite (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid
6	Powdered Activated Carbon (City of Hagerstown) 50-Pound Bag	1	POUND	No Bid	No Bid	No Bid	No Bid
7	Polyaluminum Chloride (PAC) (City of Hagerstown) Wet Ton	1	WET TON	No Bid	No Bid	No Bid	No Bid
8	Caustic Soda (Sodium Hydroxide 25%) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid
9	Sulfuric Acid 93% - 95% (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid
10	Sulfuric Acid 93% - 95% (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	No Bid
11	Sodium Hypochlorite (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	No Bid
12	Potassium Permanganate (City of Hagerstown and Washington County DWQ) 55-Pound Pail	1	POUND	No Bid	No Bid	No Bid	No Bid
13	Caustic Soda (Sodium Hydroxide) (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	No Bid
14	Hydrofluosilicic Acid (H2SiF6) 30% (City of Hagerstown) Gallon Mini Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid
15	Hydrofluosilicic Acid (H2SiF6) 30% (Washington County DWQ Sharpsburg) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	No Bid
16	Hydrofluosilicic Acid (H2SiF6) 30% (Cascade Well House) 1.5-Gallon Pail	1	GALLON	No Bid	No Bid	No Bid	No Bid
17	DeIPac 2000 (Polyaluminum Chloride Hydroxide Sulfate Solution) or PAX-XL6 (Washington County DWQ and Town of Boonsboro) Pound Bulk	1	POUND	No Bid	No Bid	No Bid	No Bid

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

			Thatcher Company of New York, Inc. Salt Lake City, UT	Shannon Chemical Corporation Malvern, PA	Premier Magnesia, LLC Waynesville, DE	Norweco Inc. (Norwalk Wastewater Equipment Company) Norwalk, OH
18	3" Tablet Chlorine (Calcium Hypochlorite) (City of Hagerstown) 50-100 Pound Drum	1	POUND	No Bid	No Bid	\$3.65
19	Sodium Hypochlorite (Washington County Parks) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid
20	Cyanuric Acid (Washington County Parks) Pound	1	POUND	No Bid	No Bid	No Bid
21	Calcium Chloride (Washington County Parks) 50-Pound Container	1	POUND	No Bid	No Bid	No Bid
22	Muriatic Acid (Washington County Parks and Washington County DWQ) 5-Gallon Pail	1	GALLON	No Bid	No Bid	No Bid
23	Sodium Bisulfite 38-40% (City of Hagerstown) 275-Gallon Tote	1	GALLON	No Bid	No Bid	No Bid
24	DelPac 2020 (Polyaluminum Hydroxychlorosulfate Solution) (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid
25	Hydrochloric Acid (City of Hagerstown) 5-Gallon Pails	1	GALLON	No Bid	No Bid	No Bid
26	Defoamer - Anti Foam (City of Hagerstown) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid
27	Thioguard (55-65% Magnesium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	\$3.56	No Bid
28	Methanol (City of Hagerstown) Gallon Bulk Mark-up over Methanex Index for September 2025	1	GALLON	-\$0.26	No Bid	No Bid
29	Bacterial Enzymatic Powder (Washington County DWQ) 50-Pound Containers (pound packets)	1	POUND	No Bid	No Bid	No Bid
30	Poly-Orthophosphate Solution (SLI-5250) (City of Hagerstown) Pound Bulk	1	POUND	No Bid	\$1.62	No Bid
31	50% Caustic Soda (Sodium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid
32	25% Caustic Soda (Sodium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid
33	Delpac 2000 (Aluminum Chloride Hydroxide Sulfate) (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid
34	Liquid Aluminum Sulfate (Washington County DWQ) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

35	Micro C 2000 (Washington County DWQ) 240-Gallon Totes	1	GALLON	Thatcher Company of New York, Inc. Salt Lake City, UT	Shannon Chemical Corporation Malvern, PA	Premier Magnesia, LLC Waynesville, DE	Norweco Inc. (Norwalk Wastewater Equipment Company) Norwalk, OH
36	Polymer (Zetag 8814) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid
37	Morton Salt (City of Hagerstown) Pound Bulk 40-50 Pound Bags	1	POUND	No Bid	No Bid	No Bid	No Bid
38	Magnetite (Washington County DWQ) Pound Bulk	1	POUND	No Bid	No Bid	No Bid	No Bid
39	Chlorine Gas (Town of Boonsboro) 150 Pound Cylinder	1	CYLINDER	No Bid	No Bid	No Bid	No Bid
40	Sulfur Dioxide Gas (Town of Boonsboro) 150 Pound Cylinder	1	CYLINDER	No Bid	No Bid	No Bid	No Bid
41	Diatomaceous Earth (Town of Boonsboro) 50-Pound Bags	1	BAG	No Bid	No Bid	No Bid	No Bid
42	Carbon Dioxide (City of Hagerstown) 50-Pound Cylinder	1	POUND	No Bid	No Bid	No Bid	No Bid

Remarks / Exceptions:

Thatcher Company of New York - Line #28 Please note the pricing requested is the amount added to or subtracted from the Methanex Index, in this case -\$0.26/gal.

Norweco, Inc. - Line #18 100lb drums/ minimum 18 drums per order

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

Line	Description	QTY	UOM	Maryland Chemical Company, Inc. Baltimore, MD		Chemrite Inc. Buford, GA		Pollu-Tech, Inc. (Pollu-Tech Inc.) Benton, PA		Maryland Biochemical Company Bel Air, MD	
				Unit		Unit		Unit		Unit	
1	Liquid Chlorine(City of Hagerstown) 1-Ton Cylinder	1	CYLINDER	No Bid		No Bid		No Bid		No Bid	
2	Aqueous Ammonia 19% (City of Hagerstown) Pound Bulk	1	POUND	\$0.17		No Bid		No Bid		No Bid	
3	Ferric Chloride(City of Hagerstown) Dry Ton	1	DRY TON	No Bid		No Bid		No Bid		No Bid	
4	Polymer(Washington County DWQ) 250-Gallon Totes	1	GALLON	No Bid		No Bid		\$13.42		No Bid	
5	12.5% Sodium Hypochlorite (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid		No Bid		No Bid		No Bid	
6	Powdered Activated Carbon (City of Hagerstown) 50-Pound Bag	1	POUND	No Bid		\$1.6685		No Bid		No Bid	
7	Polyaluminum Chloride (PAC) (City of Hagerstown) Wet Ton	1	WET TON	No Bid		No Bid		No Bid		No Bid	
8	Caustic Soda (Sodium Hydroxide 25%) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid		No Bid		No Bid		No Bid	
9	Sulfuric Acid 93% - 95% (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid		No Bid		No Bid		No Bid	
10	Sulfuric Acid 93% - 95% (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid		No Bid		No Bid		No Bid	
11	Sodium Hypochlorite (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid		No Bid		No Bid		No Bid	
12	Potassium Permanganate (City of Hagerstown and Washington County DWQ) 55-Pound Pail	1	POUND	No Bid		\$4.68		No Bid		No Bid	
13	Caustic Soda (Sodium Hydroxide) (Washington County DWQ) 55-Gallon Drum	1	GALLON	No Bid		No Bid		No Bid		No Bid	
14	Hydrofluosilicic Acid (H2SiF6) 30% (City of Hagerstown) Gallon Mini Bulk	1	GALLON	No Bid		No Bid		No Bid		No Bid	
15	Hydrofluosilicic Acid (H2SiF6) 30% (Washington County DWQ Sharpsburg) 55-Gallon Drum	1	GALLON	No Bid		No Bid		No Bid		No Bid	
16	Hydrofluosilicic Acid (H2SiF6) 30% (Cascade Well House) 15-Gallon Pail	1	GALLON	No Bid		No Bid		No Bid		No Bid	
17	DePac 2000 (Polyaluminum Chloride Hydroxide Sulfate Solution) or PAX-XL6 (Washington County DWQ and Town of Boonsboro) Pound Bulk	1	POUND	No Bid		No Bid		No Bid		No Bid	

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

			Maryland Chemical Company, Inc. Baltimore, MD	Chemrite Inc. Buford, GA	Pollu-Tech, Inc. (Pollu-Tech Inc.) Benton, PA	Maryland Biochemical Company Bel Air, MD
18	3" Tablet Chlorine (Calcium Hypochlorite) (City of Hagerstown) 50-100 Pound Drum	1	No Bid	\$3.15	No Bid	No Bid
19	Sodium Hypochlorite (Washington County Parks) 55-Gallon Drum	1	No Bid	No Bid	No Bid	No Bid
20	Cyanuric Acid (Washington County Parks) Pound	1	No Bid	No Bid	No Bid	No Bid
21	Calcium Chloride (Washington County Parks) 50-Pound Container	1	No Bid	No Bid	No Bid	No Bid
22	Muriatic Acid (Washington County Parks and Washington County DWQ) 5-Gallon Pail	1	No Bid	No Bid	No Bid	No Bid
23	Sodium Bisulfite 38-40% (City of Hagerstown) 275-Gallon Tote	1	No Bid	No Bid	No Bid	No Bid
24	DelPac 2020 (Polyaluminum Hydroxychlorosulfate Solution) (Washington County DWQ) 55-Gallon Drum	1	No Bid	No Bid	No Bid	No Bid
25	Hydrochloric Acid (City of Hagerstown) 5-Gallon Pails	1	No Bid	No Bid	No Bid	No Bid
26	Defoamer - Anti Foam (City of Hagerstown) 55-Gallon Drum	1	No Bid	No Bid	No Bid	\$8.02
27	Thioguard (55-65% Magnesium Hydroxide) (City of Hagerstown) Gallon Bulk	1	No Bid	No Bid	No Bid	No Bid
28	Methanol (City of Hagerstown) Gallon Bulk Mark-up over Methanex Index for September 2025	1	No Bid	No Bid	No Bid	No Bid
29	Bacterial Enzymatic Powder (Washington County DWQ) 50-Pound Containers (pound packets)	1	\$8.58	No Bid	No Bid	\$8.60
30	Poly-Orthophosphate Solution (SLI-5250) (City of Hagerstown) Pound Bulk	1	No Bid	\$1.143	No Bid	No Bid
31	50% Caustic Soda (Sodium Hydroxide) (City of Hagerstown) Gallon Bulk	1	No Bid	No Bid	No Bid	No Bid
32	25% Caustic Soda (Sodium Hydroxide) (City of Hagerstown) Gallon Bulk	1	No Bid	No Bid	No Bid	No Bid
33	Delpac 2000 (Aluminum Chloride Hydroxide Sulfate) (Washington County DWQ) 55-Gallon Drum	1	No Bid	No Bid	No Bid	No Bid
34	Liquid Aluminum Sulfate (Washington County DWQ) Gallon Bulk	1	No Bid	No Bid	No Bid	No Bid

PUR-1774
Swimming Pool Water / Waste Water Treatment Plant Chemicals

			Maryland Chemical Company, Inc. Baltimore, MD	Chemrite Inc. Buford, GA	Pollu-Tech, Inc. (Pollu-Tech Inc.) Benton, PA	Maryland Biochemical Company Bel Air, MD
35	Micro C 2000 (Washington County DWQ) 240-Gallon Totes	1	GALLON	No Bid	No Bid	No Bid
36	Polymer (Zetag 8814) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid
37	Morton Salt(City of Hagerstown) Pound Bulk 40-50 Pound Bags	1	POUND	No Bid	No Bid	No Bid
38	Magnetite (Washington County DWQ) Pound Bulk	1	POUND	\$0.78	No Bid	No Bid
39	Chlorine Gas (Town of Boonsboro) 150 Pound Cylinder	1	CYLINDER	No Bid	No Bid	No Bid
40	Sulfur Dioxide Gas (Town of Boonsboro) 150 Pound Cylinder	1	CYLINDER	No Bid	No Bid	No Bid
41	Diatomaceous Earth (Town of Boonsboro) 50-Pound Bags	1	BAG	No Bid	No Bid	No Bid
42	Carbon Dioxide (City of Hagerstown) 50-Pound Cylinder	1	POUND	No Bid	No Bid	No Bid

Remarks / Exceptions:

Maryland Chemical Company, Inc. - Line #2 Minimum 45,000 lbs truckloads. Includes 2 hours of offloading

Chemrite, Inc. - Line #6 (7-10 days ARO) - 4 skid min order

Chemrite, Inc. - Line #12 (3-7 days ARO) Carus material

Chemrite, Inc. - Line #30 LOP-1200 5-10 days ARO

Chemrite, Inc. - Line #38 (30,000 lb) min order 7 days ARO

Pollu-Tech Inc. - Line #4 Please see attachment. Gallon price is calculated from actual per pound price and the density of 8.55 lb/gal.

Other trial results and bid parameters listed in attached letter.

Maryland Biochemical Co. - Line #26 Trucking companies have been adding a fuel surcharge as a separate line item on their invoices ranging from \$250-\$300 per 8 drum shipments. We would appreciate if Hagerstown WWTP would pay 1/2 as we pay the freight and half the surcharge. The decision to pay the 50% is up to Hagerstown WWTP and does not affect our Anti Foam price.

Maryland Biochemical Co. - Line #29 MB 15 BP contains 5 billion CFU per gram. Our technical sales representatives are available by phone or onsite to provide application and dosing assistance.

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Wastewater: Chemical Purchases for FY26 and FY27 - Various Suppliers, \$671,482.40

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Description

Signed_Consent_Wastewater_Chemical_Purchases.pdf

Signed Consent

CONSENT_WASTEWATER_CHEMICALS_12162025.pdf

CONSENT
WASTEWATER
CHEMICALS

WASTEWATER_BID_TAB_12162025.pdf

BID TAB

FINAL_WASTEWATER_FOR_MCC_APPROVAL_12162025.pdf

WASTEWATER
BUDGET REVIEW

[illegible]

PLEASE INDICATE WHICH FOCUS AREA OF THE MAYOR & COUNCIL'S STRATEGIC PLAN THIS PURCHASE/CONTRACT APPLIES TO		
Indicate with an X	FOCUS AREA	GOAL STATEMENT
	NEIGHBORHOODS REVITALIZATION & SUSTAINABILITY	The citizens of Hagerstown will experience a high quality of life.
	PUBLIC SAFETY	The City of Hagerstown ensures that all who live, work, and play in the City of Hagerstown will be healthy and safe.
X	PUBLIC FACILITIES & INFRASTRUCTURE	The City of Hagerstown will maintain quality services and infrastructure that support residents and businesses in a cost-effective manner.
	ECONOMIC DEVELOPMENT	The City of Hagerstown will continue to grow a diverse, business-friendly economy that supports the community's needs.
	CITIZEN-BASED GOVERNMENT	The City of Hagerstown is an ethical and financial responsible government.
	FISCAL ACCOUNTABILITY	The City of Hagerstown will strive for continuous improvement of fiscal responsible decision making.
	PARKS & RECREATION FOR ACTIVE/HEALTHY LIVING	The City of Hagerstown supports a culturally vibrant community.
	INNOVATIVE/PROGRESSIVE GOVERNMENT	The City of Hagerstown is committed to employee development, excellence in services, and adapting to meet the needs of the community and organization.
	COMMUNITY PROMOTION/PRIDE	The City of Hagerstown will improve our community image.
	ECONOMIC DEVELOPMENT THROUGH SPORTS AND TOURISM	The City of Hagerstown will be creative and diversify opportunities for economic development through non-traditional means.
	MISC. PROJECTS, GOALS AND LEGISLATIVE PRIORITIES	The City of Hagerstown takes a creative approach at finding solutions.

REVIEWED AND APPROVED AS FOLLOWS:

(1) Department Director and Division Manager

COMMENTS Funding is available in the FY26 Budget for all chemicals. Funding will be included in the FY27 budget based on this bid.

Nancy
Hausrath

Digitally signed by Nancy Hausrath
DN: OU=Utilities Department, O=City of Hagerstown,
CN=Nancy Hausrath, E=nhausrath@hagerstownmd.org
Reason: I have reviewed this document
Location
Date: 2025.12.03 12:02:24-05:00'
Foxit PDF Editor Version: 13.2.1

Signature / Date

Nancy
Hausrath

Digitally signed by Nancy Hausrath
DN: OU=Utilities Department, O=City of Hagerstown,
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Reason: I have reviewed this document
Location
Date: 2025.12.03 12:02:40-05:00'
Foxit PDF Editor Version: 13.2.1

Signature / Date

(2) Purchasing Agent

COMMENTS

Approve

Tyler Freer 12/4/25
Signature / Date

(3) Chief Financial Officer

COMMENTS

Approve

Michelle [Signature] 12/4/25
Signature / Date

(4) City Administrator

COMMENTS

Recommend Approval

Scott McNewman 12/5/25
Signature / Date

UR-1774 Swimming Pool Water and Wastewater Treatment Plant Chemicals				Thatcher Company of New York, Inc. Salt Lake City, UT	Premier Magnesia, LLC Waynesville, DE	Norweco Inc. (Norwalk Wastewater Equipment Company) Norwalk, OH	Chemette Inc. Buford, GA	Anato Industries, Inc. / Anchor Silver Spring, MD	Brenntag Northeast, LLC Reading, PA	George S. Coyne Chemical Co. Inc. Croydon, PA	FVS Technologies, Inc. Detroit, MI	Kemira Water Solutions, Inc. Atlanta, GA	Univar Solutions USA LLC Morrisville, PA
Line	Description	QTY	UOM	Unit	Unit	Unit	Unit	Unit	Unit	Unit	Unit	Unit	Unit
3	Ferric Chloride Dry Ton	1	DRY TON	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$1,143.00	\$1,156.48	No Bid
5	12.5% Sodium Hypochlorite (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
18	3" Tablet Chlorine (Calcium Hypochlorite) (City of Hagerstown) 50-100 Pound Drum	1	POUND	No Bid	No Bid	\$3.65	\$3.15	No Bid	No Bid	\$2.85	No Bid	No Bid	\$3.00
26	Defoamer - Anti Foamer 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	No Bid	\$8.02	No Bid	No Bid	No Bid	No Bid	No Bid
27	Thioguard (35-65% Magnesium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	\$3.56	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
28	Methanol Gallon Bulk Mark-up over Methanex Index for September 2025	1	GALLON	-50.26	No Bid	No Bid	No Bid	No Bid	No Bid	\$2.10	No Bid	No Bid	-50.34
36	Polymer (Zetag 8814) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$19.82	No Bid	No Bid

Wastewater Chemical Bid Recommendation: FY26 & FY27								
Account Number	FY26 Budgeted	Item#	Description	Estimated Quantity	Unit	Recommended Vendor	Unit Cost	FY26 & 27 Projected Annual Expense
Wastewater Treatment Plant 54-71501								
559102	\$ 35,000	26	Defoamer - Anti Foamer	4,000	Gallon	Maryland Biochemical Company Bel Air, MD	\$ 8.02	\$ 32,080.00
559105	\$ 200,000	3	Ferric Chloride	80	Dry Ton	PVS Technologies, Inc. Detroit, MI	\$ 1,143.00	\$ 91,440.00
559115	\$ -	5	12.5%Sodium Hypochlorite	8,000	Gallon	Amato Industries, Inc. / Archlor Silver Spring, MD	\$ 5.75	\$ 46,000.00
559116	\$ 100,000	36	Polymer (Zetag 8814)	4,000	Gallon	George S. Coyne Chemical Co., Inc. Croydon, PA	\$ 19.82	\$ 79,262.40
559117	\$ 250,000	27	Thioguard (55-65% Magnesium Hydroxide)	75,000	Gallon	Premier Magnesia, LLC Waynesville, DE	\$ 3.56	\$ 267,000.00
559118	\$ 225,000	28	Methanol	75,000	Gallon	Univar Solutions USA LLC Morrisville, PA	\$ 2.00	\$ 150,000.00
5472601-559104	\$ 5,000	18	3" Tablet Chlorine (Calcium Hypochlorite)	2,000	Pounds	Brenntag Northeast, LLC Reading, PA	\$ 2.85	\$ 5,700.00
TOTAL FOR JAN 2024 - DEC 2024							\$	671,482.40

Methanol Index for September 2025:	\$ 2.34
Methanol Mark-Up	\$ (0.34)

Account Number	FY26 Budget	FY26 Expenses	Description	FY25 Expenses
Wastewater Treatment Plant 54-71501				
559102	\$ 35,000	\$ 3,541	Defoamer - Anti Foamer	\$ 24,784
559105	\$ 200,000	\$ 54,551	Ferric Chloride	\$ 120,598
559115	\$ -	\$ -	12.5% Sodium Hypochlorite	\$ -
559116	\$ 100,000	\$ 25,444	Polymer (Zetag 8814)	\$ 55,930
559117	\$ 250,000	\$ 83,050	Thioguard (55-65% Magnesium Hydroxide)	\$ 223,093
559118	\$ 225,000	\$ 59,086	Methanol	\$ 199,018
5472601-559104	\$ 5,000	\$ 4,396	3" Tablet Chlorine (Calcium Hypochlorite)	\$ 2,644
Total:	\$ 775,000	\$ 230,068		\$ 626,067

TOTAL ESTIMATED WASTEWATER COST	FY26	FY27
	\$565,809	\$ 671,482.40

PLEASE INDICATE WHICH FOCUS AREA OF THE MAYOR & COUNCIL'S STRATEGIC PLAN THIS PURCHASE/CONTRACT APPLIES TO		
<u>Indicate with an X</u>	<u>FOCUS AREA</u>	<u>GOAL STATEMENT</u>
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REVIEWED AND APPROVED AS FOLLOWS:

(1) Department Director and Division Manager

COMMENTS

Signature / Date

Signature / Date

(2) Purchasing Agent

COMMENTS

Signature / Date

(3) Chief Financial Officer

COMMENTS

Signature / Date

(4) City Administrator

COMMENTS

Signature / Date

PUR-1774 Swimming Pool Water and Wastewater Treatment Plant Chemicals				Thatcher Company of New York, Inc. Salt Lake City, UT	Premier Magnesia, LLC Waynesville, DE	Norweco Inc. (Norwalk Wastewater Equipment Company) Norwalk, OH	Chemrite Inc. Buford, GA	Maryland Biochemical Company Bel Air, MD	Amato Industries, Inc. / Amchlor Silver Spring, MD	Brenntag Northeast, LLC Reading, PA	George S. Coyne Chemical Co., Inc. Croydon, PA	PVS Technologies, Inc. Detroit, MI	Kemira Water Solutions, Inc. Atlanta, GA	Univar Solutions USA LLC Morrisville, PA
Line	Description	QTY	UOM	Unit	Unit	Unit	Unit	Unit	Unit	Unit	Unit	Unit	Unit	Unit
3	Ferric Chloride Dry Ton	1	DRY TON	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$1,143.00	\$1,156.48	No Bid
5	12.5% Sodium Hypochlorite (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid	No Bid	\$5.75	No Bid	No Bid	No Bid	No Bid	No Bid
18	3" Tablet Chlorine (Calcium Hypochlorite) (City of Hagerstown) 50-100 Pound Drum	1	POUND	No Bid	No Bid	\$3.65	\$3.15	No Bid	No Bid	\$2.85	\$3.06	No Bid	No Bid	\$3.00
26	Defoamer - Anti Foamer 55-Gallon Drum	1	GALLON	No Bid	No Bid	No Bid	No Bid	\$8.02	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
27	Thioguard (55-65% Magnesium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	\$3.56	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
28	Methanol Gallon Bulk Mark-up over Methanex Index for September 2025	1	GALLON	-\$0.26	No Bid	No Bid	No Bid	No Bid	No Bid	\$2.10	No Bid	No Bid	No Bid	-\$0.34
36	Polymer (Zetag 8814) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$19.82	No Bid	No Bid	No Bid

Wastewater Chemical Bid Recommendation: FY26 & FY27								
Account Number	FY26 Budgeted	Item#	Description	Estimated Quantity	Unit	Recommended Vendor	Unit Cost	FY26 & 27 Projected Annual Expense
Wastewater Treatment Plant 54-71501								
559102	\$ 35,000	26	Defoamer - Anti Foamer	4,000	Gallon	Maryland Biochemical Company Bel Air, MD	\$ 8.02	\$ 32,080.00
559105	\$ 200,000	3	Ferric Chloride	80	Dry Ton	PVS Technologies, Inc. Detroit, MI	\$ 1,143.00	\$ 91,440.00
559115	\$ -	5	12.5%Sodium Hypochlorite	8,000	Gallon	Amato Industries, Inc. / Amchlor Silver Spring, MD	\$ 5.75	\$ 46,000.00
559116	\$ 100,000	36	Polymer (Zetag 8814)	4,000	Gallon	George S. Coyne Chemical Co., Inc. Croydon, PA	\$ 19.82	\$ 79,262.40
559117	\$ 250,000	27	Thioguard (55-65% Magnesium Hydroxide)	75,000	Gallon	Premier Magnesia, LLC Waynesville, DE	\$ 3.56	\$ 267,000.00
559118	\$ 225,000	28	Methanol	75,000	Gallon	Univar Solutions USA LLC Morrisville, PA	\$ 2.00	\$ 150,000.00
5472601-559104	\$ 5,000	18	3" Tablet Chlorine (Calcium Hypochlorite)	2,000	Pounds	Brenntag Northeast, LLC Reading, PA	\$ 2.85	\$ 5,700.00
TOTAL FOR JAN 2024 - DEC 2024							\$ 671,482.40	

Methanol Index for September 2025:	\$ 2.34
Methanol Mark-Up	\$ (0.34)

Account Number	FY26 Budget	FY26 Expenses	Description	FY25 Expenses
Wastewater Treatment Plant 54-71501				
559102	\$ 35,000	\$ 3,541	Defoamer - Anti Foamer	\$ 24,784
559105	\$ 200,000	\$ 54,551	Ferric Chloride	\$ 120,598
559115	\$ -	\$ -	12.5%Sodium Hypochlorite	\$ -
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Total:	\$ 775,000	\$ 230,068		\$ 626,067

TOTAL ESTIMATED WASTEWATER COST	FY26	FY27
	\$565,809	\$ 671,482.40

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Water: Chemical Purchases for FY26 and FY27 - Various Vendors, \$1,696,822.20

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Signed_Consent_Water_Chemical_Purchases.pdf
CONSENT_WATER_PAGE_1_CHEMICALS_12162025.pdf
CONSENT_WATER_PAGE_2_CHEMICALS_12162025.pdf
WATER_BID_TAB_12162025.pdf
FINAL_WATER_FOR_MCC_APPROVAL_12162025.pdf
PUR-1774_Swim_Pool_WwTP_Chems.pdf

Description

Signed Consent
CONSENT WATER
CHEMICALS PAGE 1
CONSENT CHEMICALS
PAGE 2
BID TAB WATER
BUDGET REVIEW
COUNTY BID

[illegible]

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	MISC. PROJECTS, GOALS AND LEGISLATIVE PRIORITIES	The City of Hagerstown takes a creative approach at finding solutions.

REVIEWED AND APPROVED AS FOLLOWS:

(1) Department Director and Division Manager

COMMENTS Funding is available in the FY26 Budget for all chemicals. Funding will be included in the FY27 budget based on this bid.

Signature / Date

Signature / Date

(2) Purchasing Agent

COMMENTS

Signature / Date

(3) Chief Financial Officer

COMMENTS

Signature / Date

(4) City Administrator

COMMENTS



Signature / Date

[illegible]

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Nancy
Hausrath

Digitally signed by Nancy Hausrath
DN: OU=Utilities Department, O=City of Hagerstown,
CN=Nancy Hausrath, Email=nh@hagerstownmd.org
Reason: I have reviewed this document
Location:
Date: 2025.12.03 12:02:24-05:00
Font PDF Editor Version: 13.2.1

Signature / Date

Nancy
Hausrath

Digitally signed by Nancy Hausrath
DN: OU=Utilities Department, O=City of Hagerstown,
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Reason: I have reviewed this document
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Date: 2025.12.03 12:02:40-05:00
Font PDF Editor Version: 13.2.1

Signature / Date

(2) Purchasing Agent

COMMENTS

Approve

[Signature] 12/4/25
Signature / Date

(3) Chief Financial Officer

COMMENTS

Approve

[Signature] 10/4/25
Signature / Date

(4) City Administrator

COMMENTS

Recommend Approval

[Signature] 12/5/25
Signature / Date

PUR-1774 Swimming Pool Water and Wastewater Treatment Plant Chemicals										Univar Solutions USA LLC Morrisville, PA	
Line	Description	QTY	UOM	Shannon Chemical Corporation Malvern, PA	Maryland Chemical Company, Inc. Baltimore, MD	Chemrite Inc. Buford, GA	Brenntag Northeast, LLC Reading, PA	George S. Coyne Chemical Co., Inc. Croydon, PA	USALCO, LLC Baltimore, MD		
				Unit	Unit	Unit	Unit	Unit	Unit	Unit	Unit
1	Liquid Chlorine 1-Ton Cylinder	1	CYLINDER	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$2,425.00
2	Aqueous Ammonia 19% (City of Hagerstown) Pound Bulk	1	POUND	No Bid	\$0.170	No Bid	\$0.170	No Bid	No Bid	No Bid	\$0.157
6	Powdered Activated Carbon (City of Hagerstown) 50-Pound Bag	1	POUND	No Bid	No Bid	\$1.67	No Bid	\$1.44	No Bid	No Bid	No Bid
7	Polyaluminum Chloride (PAC) (City of Hagerstown) Wet Ton	1	WET TON	No Bid	No Bid	No Bid	No Bid	No Bid	\$642.00	No Bid	No Bid
8	Caustic Soda (Sodium Hydroxide 25%) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	\$1.04	No Bid	No Bid	No Bid	\$0.98
9	Sulfuric Acid 93% - 95% (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	\$2.85	No Bid	No Bid	No Bid	\$3.20
12	Potassium Permanganate and Washington County DWQ 55-Pound Pail	1	POUND	No Bid	No Bid	\$4.68	No Bid	\$5.65	No Bid	No Bid	\$4.81
14	Hydrofluosilicic Acid (H2SiF6) 30% (City of Hagerstown) Gallon Mini Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid	\$5.03	No Bid	No Bid	No Bid
23	Sodium Bisulfite 38-40% (City of Hagerstown) 275-Gallon Tote	1	GALLON	No Bid	No Bid	No Bid	\$1.20	\$4.71	No Bid	No Bid	\$4.44
30	Poly-Orthophosphate Solution (SLI-5250) (City of Hagerstown) Pound Bulk	1	POUND	\$1.62	No Bid	\$1.14	No Bid	No Bid	No Bid	No Bid	No Bid
32	25% Caustic Soda (Sodium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
37	Morton Salt Pound Bulk 40-50 Pound Bags	1	POUND	No Bid	\$0.45	No Bid	No Bid	No Bid	No Bid	No Bid	\$0.36

Water Chemical Bid Recommendation: FY26 & FY27

Account Number	FY26 Budgeted	Item#	Description	Estimated Quantity	Unit	Recommended Vendor	Unit Cost	FY26 & 27 Projected Annual Expense
R.C. Willson Treatment Plant 52-70501								
559101	\$ 200,000	8	Caustic Soda (Sodium Hydroxide 25%)	170,000	Gallon	Univar Solutions USA LLC Morrisville, PA	\$ 0.9781	\$ 166,277.00
559103	\$ 200,000	1	Liquid Chlorine	100	Ton	Univar Solutions USA LLC Morrisville, PA	\$ 2,425.00	\$ 242,500.00
559106	\$ 50,000	14	Hydrofluosilicic Acid (H2SiF6) 30%	10,000	Gallon	George S. Coyne Chemical Co., Inc. Croydon, PA	\$ 5.033	\$ 50,328.00
559110	\$ 475,000	7	Polyaluminum Chloride (PAC)	1,000	Ton	USALCO, LLC Baltimore, MD	\$ 642.00	\$ 642,000.00
559112	\$ 200,000	12	Potassium Permanganate	30,000	Pound	Univar Solutions USA LLC Morrisville, PA	\$ 4.81	\$ 144,300.00
559113	\$ 20,000	6	Powdered Activated Carbon	32,000	Ton	George S. Coyne Chemical Co., Inc. Croydon, PA	\$ 1.44	\$ 45,987.20
559119	\$ 40,000	9	Sulfuric Acid 93% - 95%	20,000	Gallon	Brenntag Northeast, LLC Reading, PA	\$ 2.85	\$ 57,000.00
559120	\$ 28,000	37	Morton Salt	75,000	Pound	Univar Solutions USA LLC Morrisville, PA	\$ 0.36	\$ 27,000.00
559122	\$ 180,000	30	Poly-Orthophosphate Solution (SLI-5250)	180,000	Pound	Shannon Chemical Corporation Malvern, PA	\$ 1.62	\$ 291,600.00
559123	\$ 50,000	2	Aqueous Ammonia 19%	190,000	Pound	Univar Solutions USA LLC Morrisville, PA	\$ 0.157	\$ 29,830.00
TOTAL FOR JAN 2026 - DEC 2027							\$	1,696,822.20

Account Number	FY26 Budget	FY26 Expenses	Description	FY25 Expenses
R.C. Water Treatment Plant 52-70501				
559101	\$ 200,000	\$ 36,550	Caustic Soda (Sodium Hydroxide 25%)	\$ 128,191.16
559103	\$ 200,000	\$ 91,800	Liquid Chlorine	\$ 210,000.00
559106	\$ 50,000	\$ 8,873	Hydrofluosilicic Acid (H2SiF6) 30%	\$ 48,374.58
559110	\$ 475,000	\$ 181,612	Polyaluminum Chloride (PAC)	\$ 509,857.14
559112	\$ 200,000	\$ 86,508.99	Potassium Permanganate	\$ 129,823.22
559113	\$ 20,000	\$ -	Powdered Activated Carbon	\$ 8,901.94
559119	\$ 40,000	\$ -	Sulfuric Acid 93% - 95%	\$ 34,329.65
559120	\$ 28,000	\$ 10,626.00	Morton Salt	\$ 28,346.00
559122	\$ 180,000	\$ 64,778.20	Poly-Orthophosphate Solution (SLI-5250)	\$ 194,262.40
559123	\$ 50,000	\$ 6,550.75	Aqueous Ammonia 19%	\$ 30,968.29
Total:	\$ 1,443,000	\$ 487,298		\$ 1,323,254

TOTAL ESTIMATED WATER COST		FY26	FY27
		\$1,335,709	\$ 1,696,822.20

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REVIEWED AND APPROVED AS FOLLOWS:

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COMMENTS

Signature / Date

Signature / Date

(2) Purchasing Agent

COMMENTS

Signature / Date

(3) Chief Financial Officer

COMMENTS

Signature / Date

(4) City Administrator

COMMENTS

Signature / Date

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PUR-1774 Swimming Pool Water and Wastewater Treatment Plant Chemicals				Shannon Chemical Corporation Malvern, PA	Maryland Chemical Company, Inc. Baltimore, MD	Chemrite Inc. Buford, GA	Brenntag Northeast, LLC Reading, PA	George S. Coyne Chemical Co., Inc. Crovdon, PA	USALCO, LLC Baltimore, MD	Univar Solutions USA LLC Morrisville, PA
Line	Description	QTY	UOM	Unit	Unit	Unit	Unit	Unit	Unit	Unit
1	Liquid Chlorine 1-Ton Cyliner	1	CYLINDER	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$2,425.00
2	Aqueous Ammonia 19% (City of Hagerstown) Pound Bulk	1	POUND	No Bid	\$0.170	No Bid	\$0.170	No Bid	No Bid	\$0.157
6	Powdered Activated Carbon (City of Hagerstown) 50-Pound Bag	1	POUND	No Bid	No Bid	\$1.67	No Bid	\$1.44	No Bid	No Bid
7	Polyaluminum Chloride (PAC) (City of Hagerstown) Wet Ton	1	WET TON	No Bid	No Bid	No Bid	No Bid	No Bid	\$642.00	No Bid
8	Caustic Soda (Sodium Hydroxide 25%) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	\$1.04	No Bid	No Bid	\$0.98
9	Sulfuric Acid 93% - 95% (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	\$2.85	No Bid	No Bid	\$3.20
12	Potassium Permanganate and Washington County DWQ) 55-Pound Pail	1	POUND	No Bid	No Bid	\$4.68	No Bid	\$5.65	No Bid	\$4.81
14	Hydrofluosilicic Acid (H2SiF6) 30% (City of Hagerstown) Gallon Mini Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid	\$5.03	No Bid	No Bid
23	Sodium Bisulfite 38-40% (City of Hagerstown) 275-Gallon Tote	1	GALLON	No Bid	No Bid	No Bid	\$1.20	\$4.71	No Bid	\$4.44
30	Poly-Orthophosphate Solution (SLI-5250) (City of Hagerstown) Pound Bulk	1	POUND	\$1.62	No Bid	\$1.14	No Bid	No Bid	No Bid	No Bid
32	25% Caustic Soda (Sodium Hydroxide) (City of Hagerstown) Gallon Bulk	1	GALLON	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
37	Morton Salt Pound Bulk 40-50 Pound Bags	1	POUND	No Bid	\$0.45	No Bid	No Bid	No Bid	No Bid	\$0.36

Water Chemical Bid Recommendation: FY26 & FY27								
Account Number	FY26 Budgeted	Item#	Description	Estimated Quantity	Unit	Recommended Vendor	Unit Cost	FY26 & 27 Projected Annual Expense
R.C. Willson Treatment Plant 52-70501								
559101	\$ 200,000	8	Caustic Soda (Sodium Hydroxide 25%)	170,000	Gallon	Univar Solutions USA LLC Morrisville, PA	\$ 0.9781	\$ 166,277.00
559103	\$ 200,000	1	Liquid Chlorine	100	Ton	Univar Solutions USA LLC Morrisville, PA	\$ 2,425.00	\$ 242,500.00
559106	\$ 50,000	14	Hydrofluosilicic Acid (H2SiF6) 30%	10,000	Gallon	George S. Coyne Chemical Co., Inc. Croydon, PA	\$ 5.033	\$ 50,328.00
559110	\$ 475,000	7	Polyaluminum Chloride (PAC)	1,000	Ton	USALCO, LLC Baltimore, MD	\$ 642.00	\$ 642,000.00
559112	\$ 200,000	12	Potassium Permanganate	30,000	Pound	Univar Solutions USA LLC Morrisville, PA	\$ 4.81	\$ 144,300.00
559113	\$ 20,000	6	Powdered Activated Carbon	32,000	Ton	George S. Coyne Chemical Co., Inc. Croydon, PA	\$ 1.44	\$ 45,987.20
559119	\$ 40,000	9	Sulfuric Acid 93% - 95%	20,000	Gallon	Brenntag Northeast, LLC Reading, PA	\$ 2.85	\$ 57,000.00
559120	\$ 28,000	37	Morton Salt	75,000	Pound	Univar Solutions USA LLC Morrisville, PA	\$ 0.36	\$ 27,000.00
559122	\$ 180,000	30	Poly-Orthophosphate Solution (SLI-5250)	180,000	Pound	Shannon Chemical Corporation Malvern, PA	\$ 1.62	\$ 291,600.00
559123	\$ 50,000	2	Aqueous Ammonia 19%	190,000	Pound	Univar Solutions USA LLC Morrisville, PA	\$ 0.157	\$ 29,830.00
TOTAL FOR JAN 2026 - DEC 2027							\$ 1,696,822.20	

Account Number	FY26 Budget	FY26 Expenses	Description	FY25 Expenses
R.C. Water Treatment Plant 52-70501				
559101	\$ 200,000	\$ 36,550	Caustic Soda (Sodium Hydroxide 25%)	\$ 128,191.16
559103	\$ 200,000	\$ 91,800	Liquid Chlorine	\$ 210,000.00
559106	\$ 50,000	\$ 8,873	Hydrofluosilicic Acid (H2SiF6) 30%	\$ 48,374.58
559110	\$ 475,000	\$ 181,612	Polyaluminum Chloride (PAC)	\$ 509,857.14
559112	\$ 200,000	\$ 86,508.99	Potassium Permanganate	\$ 129,823.22
559113	\$ 20,000	\$ -	Powdered Activated Carbon	\$ 8,901.94
559119	\$ 40,000	\$ -	Sulfuric Acid 93% - 95%	\$ 34,529.65
559120	\$ 28,000	\$ 10,626.00	Morton Salt	\$ 28,346.00
559122	\$ 180,000	\$ 64,778.20	Poly-Orthophosphate Solution (SLI-5250)	\$ 194,262.40
559123	\$ 50,000	\$ 6,550.75	Aqueous Ammonia 19%	\$ 30,968.29
Total:	\$ 1,443,000	\$ 487,298		\$ 1,323,254

TOTAL ESTIMATED WATER COST	FY26	FY27
	\$1,335,709	\$ 1,696,822.20



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

PUR-1774

SWIMMING POOL & WATER/WASTEWATER TREATMENT CHEMICALS

INVITATION TO BID

The Board of County Commissioners of Washington County, Maryland will accept Electronic Submittals **ONLY** via the new online bidding site for the delivery of “**SWIMMING POOL & WATER/WASTEWATER TREATMENT CHEMICALS**” for its various departments/agencies and on behalf of the City of Hagerstown and the Town of Boonsboro Maryland for the contract period of December 1, 2025, through November 30, 2026.

All interested bidders are invited to be present for the opening of bids. For those bidders who wish to hear a reading of the bids please call 240-313-2330 prior to the teleconference to receive instructions. ***Facsimile, Email or Electronic Bids of any type other than through the new online bidding platform will not be accepted.***

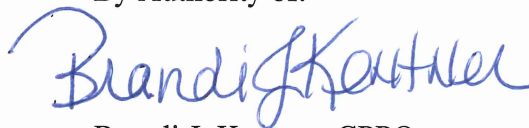
A Pre-Bid Conference/Teleconference will be held on the date and time advertised in the Washington County Administration Complex, Third Floor, Conference Room 3000, 100 West Washington Street, Hagerstown, Maryland 21740. All interested bidders are requested to be present. Attendance is not mandatory but is strongly encouraged. Bidders who wish to participate via teleconference, please call 240-313-2330 prior to the teleconference for further instructions.

NOTE: All Bidders must enter the Washington County Administrative Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to attend the Pre-Bid Conference and/or the Bid Opening. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

Washington County, Maryland shall make positive efforts to utilize Disadvantaged Business Enterprises for its supplies and services and shall allow these sources to maximum feasible opportunity to compete for contracts. The Board of County Commissioners does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services. Individuals requiring special accommodations are requested to contact the undersigned at 240-313-2330 Voice, TTY Dial 711 to make arrangements no later than five (5) calendar days prior to the Pre-Bid Conference and/or Bid Opening.

The Board of County Commissioners of Washington County, Maryland, reserves the right to accept or reject any or all bids and to waive formalities, informalities, and technicalities therein. The Board reserves the right to contact a Bidder for clarifications and may, at its sole discretion, allow a Bidder to correct any and all formalities, informalities, and technicalities in the best interest of Washington County, Maryland.

By Authority of:



Brandi J. Kentner, CPPO
Director of Purchasing

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS

Supply and Service Contracts

INTRODUCTION

The general rules and conditions which follow, along with all other documents consisting of this "Bid Document," apply to all purchases and become a definite part of each formal invitation to bid, purchase order, contract, or other award issued by the Washington County's Director of Purchasing (hereinafter "Director of Purchasing"), unless otherwise specified. Bidders or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting bids; failure to do so will be at the Bidder's own risk and they cannot secure relief on the plea of error. Bidders are advised that all costs related to preparing and/or submitting a Bid or Proposal shall be borne by the Bidder.

Satisfactory evidence of authority to bind the firm by the person signing the Bid when submitted by partnerships or corporations may be requested by the County prior to making any award. Anyone signing a Bid as an agent shall include evidence of his/her authority to do so.

Subject to Maryland State and Washington County, Maryland (hereinafter "County") laws and all rules, regulations and limitations imposed by legislation of the Federal Government, bids on all advertisements and invitations issued by the Washington County Purchasing Department shall bind bidders to applicable conditions and requirements set forth herein unless otherwise specified in the Invitation to Bid. Should there be a conflict in laws between states, State of Maryland law shall prevail.

Should there be a conflict between the general bid conditions and the supplemental bid conditions (if any), the supplemental bid conditions shall prevail.

GENERAL CONDITIONS OF BIDDING

1. **Bids Binding for Ninety (90) Days:** Unless otherwise specified all formal bids submitted shall be binding for ninety (90) calendar days following bid opening date, unless the bidder, upon request of the Director of Purchasing, agrees to an extension.
2. **Bids for All or Part:** Unless otherwise specified by the County or by the Bidder, the County reserves the right to make award on all items, or on any of the items according to the best interests of the County. Bidder may restrict his/her bid to consideration in the aggregate by so stating but should name a unit price on each item bid upon; any bid in which the bidder names a total price for all the articles without quoting a price on each and every separate item may be rejected at the option of the County.
3. **Catalogs:** Each Bidder shall submit where necessary or when requested by the Director of Purchasing catalogs, descriptive literature, and detailed drawings, fully detailing features, designs, construction, finishes and the like necessary to fully describe the materials or work they propose to furnish.
4. **Collusive Bidding:** The Bidder certifies that his/her bid is made without any previous understanding, agreement or connection with any person, firm or corporation making a bid for the

same project, without unlawful prior knowledge of competitive prices, and is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action.

5. **Competency of Bidder:** No proposal shall be accepted from, or contract awarded to any person, firm or corporation that is in arrears or is in default to Washington County, Maryland upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to said County, or had failed to perform faithfully any previous contract with the County. The Bidder, if requested, must present within forty-eight (48) hours evidence satisfactory to the Director of Purchasing of performance ability and possession of necessary facilities, pecuniary resources and adequate insurance to comply with the terms of these specifications and contract documents.

The successful Bidder shall actively cooperate in all matters pertaining to the proper compliance of this contract and shall come to the office of the Director of Purchasing whenever requested in connection with the performance of this contract.

The successful Bidder shall inform the Director of Purchasing of any and all circumstances which may impede the progress of the work or inhibit the performance of the contract including, but not limited to bankruptcy, dissolution or liquidation, merger, sale of business, assignment, etc.

The County may examine the Bidder's and any-first-tier subcontractor's records to determine and verify compliance with the contract. The Bidder and any-first-tier subcontractor must grant the County access to these records at all reasonable times during the contract term and for three (3) years after final payment. If the contract is supported to any extent by Federal or State funds, the appropriate Federal or State authorities may also examine these records. The Bidder must include the preceding language of this paragraph in all first-time subcontracts.

6. **Completeness:** All information required by Invitation to Bid must be supplied to constitute a proper bid. The County shall not be responsible for the premature opening of Bids if not properly addressed or identified.
7. **Conditional Bids:** Qualified bids are subject to rejection in whole or in part.
8. **Confidentiality:** Firms shall give specific attention to the identification of those portions of their proposals that they deem to be confidential, proprietary information or trade secrets and provide any justification why such materials, upon request, should not be disclosed by the County under the Access to Public Records Act, State Government Article, Title 10, Sections 10-611 to 10-628, Annotated Code of Maryland.
9. **Errors in Bids:** Carelessness in quoting prices, or in preparation of bid, otherwise, will not relieve the Bidder. The Board of County Commissioners of Washington County, Maryland reserves the right to accept or reject any or all bids and to waive formalities, informalities and technicalities therein.
10. **General Guaranty:** Bidder agrees to:
 - a. Save the County, its agents, and employees harmless from liability of any nature or kind for the use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented, invention, article or appliance furnished or used in the performance of the contract which the Bidder is not the patentee, assignee, licensee, or owner.

- b. Protect the County against latent defective material or workmanship and repair or replace any damages or marring occasioned in transit or delivery.
- c. Furnish adequate protection against damage to all work and repair damages of any kind, to the building or equipment, to their own work or to the work of other contractors, for which their worker is responsible due to the negligence in the course and scope of the employment.
- d. Pay for all permits, licenses and fees and give all notices and comply with all laws, ordinances, rules and regulations of the County and State of Maryland.

11. Illegal Immigrants:

- a. The Bidder shall comply with the Immigration and Nationality Act (INA) which includes provisions addressing employment eligibility, employment verification, and nondiscrimination. Under the INA, the Bidder may hire only persons who may legally work in the United States (i.e., citizens and nationals of the U.S.) and aliens authorized to work in the U.S. The Bidder shall verify the identity and employment eligibility of anyone employed or to be employed, including completion of the Employment Eligibility Verification Form (I-9). The Bidder shall establish appropriate procedures and controls to ensure that no services under this Contract will be performed by any worker who is not legally eligible to perform such services or for employment.
- b. Failure by the Bidder or his/her Sub-Contractors to comply with the provisions of Section 11.a. herein will be grounds for termination of the Contract.

- 12. Insurance:** Liability insurance on all major divisions of coverage for each and every Bidder and subcontractor shall be required for the length of the contract. Bidder and subcontractor must supply evidence of insurance upon request. Each Bidder agrees to assist in every manner possible in the reporting and investigation of any accident, and upon request, agrees to cooperate with all interested insurance carriers in the handling of any claims by securing and giving evidence and obtaining the attendance of witnesses as required for any claim or suit. The Bidder shall be prepared to show evidence of insurance as required under Washington County's *Insurance Requirements for Independent Contractors Policy*, included herein, prior to the execution of any contract. The Bidder, if requested, shall provide the Certificate of Insurance to the Purchasing Department within ten (10) calendar days after receiving a request for it. Failure to provide an acceptable Certificate of Insurance within the time frame stated above shall be cause to terminate the contract(s). The certificate shall state that such insurance is in force and cannot be cancelled or released except upon thirty (30) days prior written notice to the County. If any of the stated coverages expire during the term of this contract, the Bidder shall deliver renewal certificates to the County at least ten (10) calendar days prior to the expiration.

- 13. Interpretations, Discrepancies, Omissions:** Should any Bidder find discrepancies in, or omissions from the documents or be in doubt of their meaning, he/she should at once request, in writing, an interpretation from:

Questions shall be submitted **ONLY** electronically through
the online bidding system at <https://washco-md.ionwave.net>

All necessary interpretations will be issued to all Bidders in the form of addenda to the specifications, and such addenda shall become part of the contract documents. Exceptions as taken

in no way obligates the County to change the specifications. Failure of any Bidder to receive any such addendum or interpretation shall not relieve such Bidder from any obligation under his/her bid as submitted. The County shall assume no responsibility for oral instructions or suggestions. ORAL ANSWERS WILL NOT BE BINDING ON THE COUNTY. Requests received after 4:00 P.M. on the date included in the Supplemental Terms and Conditions may not be considered.

14. **Landfill Tipping Fees:** Disposal of items shall be at an approved sanitary landfill and any fees for same must be included in the Bidder's bid.
15. **Late Bids:** The online bidding site will not accept bids after the specified deadline has passed.
16. **Maryland Buy American Steel Act:** In accordance with the Annotated Code of Maryland -State Finance and Procurement Article, Sections 17-301 – 17-306, Washington County is defined as a Public Body and as such shall require a Bidder or subcontractor to use or supply only American Steel products in the performance of a contract as stated in the above referenced Sections.
17. **Multiple Bids:** No Bidder shall be allowed to offer more than one (1) price on each item even though he/she may feel that there are two (2) or more types or styles that will meet specifications. Bidders must determine for themselves which to offer. If said Bidder should submit more than one (1) price on any item, all prices for that item may be rejected at the discretion of the Director of Purchasing.
18. **Officers Not to Benefit:** No member of the elected governing body of Washington County, Maryland, or members of his/her immediate family, including spouse, parents, or children, or any person representing, or purporting to represent any member or members of the elected governing body shall receive or be promised directly or indirectly, any financial benefit, by way of fee, political contribution, or any other similar form of remuneration and/or on the account of awarding and/or executing the contract and that upon request of the County, as a prerequisite to payment pursuant to the terms of this contract, there will be furnished to the requester, under oath, answers to any interrogatories related to a possible conflict of interest as herein embodied. The Bidder, to the best of his/her knowledge, whether he/she be an officer, director, partner, or any of its employees directly involved in obtaining contracts with the State, or any County or other subdivision of the State, has not been convicted of bribery or conspiracy to bribe under the laws of any State or Federal Government. Any contract made or entered into where it is discovered that violation of the intent of this provision exists shall be declared null and void and all monies received by the Bidder shall be returned to the County.
19. **Payment Terms:** Bid prices are to be net thirty (30) calendar days; all discounts are to be deducted and reflected in net prices. Term discounts of less than twenty (20) calendar days will not be considered in connection with any prompt payment discount offered, time will be computed from date of receipt of correct invoice or receipt and acceptance of shipment, whichever is later.
20. **Procurement Policy Manual:** This bid is administered according to Washington County, Maryland's Procurement Policy Manual adopted by the Board of County Commissioners of Washington County, Maryland on June 25, 2013, and effective July 1, 2013. The contents of the aforementioned Manual may be requested from the Washington County Purchasing Department at 240-313-2330 or may be found on the web site at: <https://www.washco-md.net/wp-content/uploads/PROCUREMENT-POLICY-MANUAL-1.pdf>.

21. **Bid Forms:** Bids shall be accepted as an “Electronic” submittal via the online bidding site **ONLY** at <https://washco-md.ionwave.net>. *Facsimile, Email or Electronic Bids of any type other than through the new online bidding platform will not be accepted.*
22. **Registration with Maryland Department of Assessments and Taxation:** Prior to contracting, private corporations must either be incorporated in the State of Maryland or registered with the Maryland Department of Assessments and Taxation as a foreign corporation and must be in good standing. Proof of such standing is required prior to the start of the contracting process and good standing shall be maintained for the duration of the contract. The website for the State Department of Assessments and Taxation is: <http://dat.maryland.gov/Pages/sdatforms.aspx#BNE>, email address is sdat.charterhelp@maryland.gov and phone numbers are: (410) 767-1340 or (888) 246-5941.
23. **Reservations:** The County or its authorized agent reserves the right to reject any or all bids and to waive any informality or deficiency in bids received whenever such rejection or waiver is in the best interest of the County. The County also reserves the right to reject the bid of a Bidder who has previously failed to perform properly or complete on time contracts of a similar nature, or the Bid of a Bidder who investigation shows is not in a position to perform the contract. The County reserves the right to waive minor differences in specifications provided these differences do not violate the specifications’ intent nor affect the operation for which the items are being purchased, nor increase estimated maintenance and repair cost to the County. The County reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination as shall, in its judgment, be in the best interest of the County.
24. **Response to Invitation:** In the event you cannot submit a bid on our requirements, as set forth in the “Invitation to Bid”, please return the Bid with an explanation as to why you are unable to bid on these requirements. Because of the large number of firms listed on the County’s lists of Bidders, it is necessary to delete from these lists the names of those persons, firms or corporations who fail to respond after having been invited to bid on a commodity or commodities for three (3) successive bid openings.
25. **Substitutions:** All equipment is to be supplied in exact accordance with the specifications. Any Bidder who contemplates offering a product that differs from that specified must obtain the County’s written approval prior to bid opening. Substitution requests must be received in the Purchasing Department no later than the date/time specified in the Supplemental Terms and Conditions. Requests received after the specified date/time will not be considered. All such decisions will be considered final and not subject to further recourse.
26. **Taxes-Responsibility for Payment, Exemptions, Forms to be Filed, etc.:**
- a. The County is exempt from State of Maryland Sales Tax. The County’s Maryland Sales Tax Exemption Number is 3000129 2. However, the Bidder is responsible for making any necessary inquiries and investigations with regulating state agencies to obtain a determination of tax exemptions in his/her bid.
 - b. The Bidder is responsible for and by submitting a Bid agrees to pay all retail sales, income, real estate, sales and use, transportation, and special taxes applicable to and assessable against any materials, equipment, processes, and operations incident to or involved in the Project. The Bidder is responsible for ascertaining and acquainting his/herself with such taxes and making all necessary arrangements to pay same.

- c. The Successful Bidder shall complete a W-9 Vendor Information form (provided by the County) and return it to the Director of Purchasing.
- d. The County hereby reserves the right to withhold payment under this Contract until the Bidder and any subcontractor performing any duties under this Contract have furnished or caused to be furnished the Comptroller of the State of Maryland with all properly completed forms required by the said Comptroller and until all of said retail sales and/or use taxes due the State of Maryland by the Bidder have been paid and the Bidder exhibits a release or receipt from the Comptroller evidencing such payment.
- e. The Bidder is hereby advised of Section 1-106(b)(3) of the Code of Public Local Laws of Washington County, MD: "If a bidder has not paid all taxes owed to the County or a municipal corporation in the County, the County Commissioners may reject the bidder's bid."

27. **Withdrawal of Bids:** A written request for the withdrawal of a bid or any part thereof may be granted if the request is received by the County prior to the specified time of opening.

BID BONDS

- 1. **Bid Deposit - Bid Bond, Certified or Cashier's Check:** When required, each bid shall be accompanied by a bid bond signed by a surety company licensed to do business in the State of Maryland, or by a cashier's check, certified check or Treasurer's check drawn on a responsible bank doing business in the United States in the amount of five (5%) percent of the total Bid and shall be made payable to the Board of County Commissioners of Washington County, Maryland. When computing the amount of Bid for Check purposes, DO NOT deduct for trade-ins. U.S. Postal Money Orders are acceptable in lieu of checks.
- 2. **Performance/Labor and Material Bonds:** The successful Bidder(s) on this bid must furnish the required bonds as indicated on the event posting, made out to the Board of County Commissioners of Washington County, Maryland, prepared on forms contained herein, or in his/her absence, on an approved form, as security for the faithful performance of his/her contract, within ten (10) calendar days of his/her notification that his/her bid has been accepted. The surety thereon must be such surety company or companies as are authorized and licensed to transact business in the State of Maryland. Attorneys in fact who sign bonds must file with each bond a certified copy of his/her power of attorney to sign bonds. The successful Bidder or Bidders upon failure or refusal to furnish within ten (10) calendar days after his/her notification the required bonds shall forfeit to the County, as liquidated damages his/her bid deposit. The Performance Bond shall be in the amount of one hundred (100%) percent of the contract price covering faithful performance of the contract; and the Labor and Materials Payment Bond shall be in the amount of one hundred (100%) percent of the contract price as security for payment of all persons performing labor and furnishing materials in connection therewith.

SPECIFICATIONS REFERENCES

- 1. **Formal Specifications:** The Bidder shall abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission but shall fully complete every part as the true intent and meaning of the specifications and drawings. Whenever mention is made herein, of any article, material, or workmanship to be in accordance with laws, ordinances, building codes, underwriter's codes, A.S.T.M. regulations or similar expressions, the

requirements of these laws, ordinances, etc., shall be construed to meet or exceed specification requirements and current established noise levels for specific equipment, materials, and/or services being furnished under this contract. All deviations from the specifications must be noted in detail by the Bidder, in writing, at the time of submittal of the formal bid. The absence of a written list of specification deviations at the time of submittal of the bid will hold the Bidder strictly accountable to the County to the specifications as written. Any deviation from the specifications as written not previously submitted, as required by the above, will be grounds for rejection of the material and/or equipment when delivered.

2. **Samples:** The Purchasing Department reserves the right to retain or destroy the samples submitted for the purpose of evaluation and will be free from any redress or claim on the part of the Bidder if any samples are lost or destroyed. Bidders shall make all arrangements for delivery of samples to the place designated, as well as the removal of samples. The cost of delivery and removal of samples shall be borne by the Bidder. Upon notification by the Purchasing Department that a sample is available for pickup, it shall be removed within thirty (30) calendar days at the Bidder's expense, or the Director of Purchasing shall dispose of same at his/her discretion. All sample packages shall be marked "Sample for Purchasing Department", and each sample shall bear the name of the Bidder, item number, bid number, and shall be carefully tagged or marked in a substantial manner. Failure of the Bidder to clearly identify samples as indicated may be considered sufficient reason for rejection of bid.
3. **Trade Names/Substitutions:** In cases where an item is identified by a manufacturer's name, trade name, catalog number, or reference it is understood that the Bidder proposes to furnish the item so identified and does not propose to furnish an "equal/substitution" unless submission of an "equal/substitution" is stated otherwise as permissible. Any Bidder who contemplates offering a product that differs from that specified must obtain the County's written approval by submission of his/her request no later than the deadline for receipt of substitution requests as stated in the Supplemental Terms and Conditions. The reference to the above catalog is intended to be descriptive but not restrictive and only to indicate to the prospective Bidder articles that will be satisfactory. Bids on makes and catalogs will be considered, provided each Bidder clearly states on the face of his/her proposal exactly what he/she proposes to furnish, and forwards with his/her bid, a cut, illustration, or other descriptive matter which will clearly indicate the character of the article covered by his/her bid. The Director of Purchasing hereby reserves the right to approve as an equal, or to reject as not being an equal, any article the Bidder proposes to furnish which contains major or minor variations from specification requirements but may comply substantially therewith. If no particular brand, model, or make is specified, and if no data are required to be submitted with the bid, and after award and before manufacture or shipment, the successful Bidder may be required to submit working drawings or detailed descriptive data sufficient to enable the Director of Purchasing to judge if each requirement of the specifications is being complied with.

AWARD

1. **Award or Rejection of Bids:** For contracts of purchase, the contract shall be awarded to the lowest, responsive and responsible Bidder complying with all the provisions of the Invitation, provided the bid price is reasonable and it is to the best interest of the County to accept it. For contracts of sale, the contract shall be awarded to the highest, responsive and responsible Bidder complying with all the provisions of the Invitation, provided the bid price is to the best interest of the County to accept it.

2. **Notice of Award:** A written award (or Acceptance of Bid) mailed (or otherwise furnished) to the successful Bidder within the time for acceptance as specified herein shall be deemed to result in a binding contract without further action by either party. The bid with respect to all items accepted and all papers accompanying the same, the general conditions and instructions to Bidders, the specifications, and other papers and documents referred to in any of the foregoing shall constitute the formal contract, unless otherwise specified, between the Bidder and the County.
3. **Political Contribution Disclosure:** In accordance with Maryland Code, State Finance and Procurement Article, §17-402, the Bidder shall comply with Maryland Code, Election Law Article, Title 14, which requires that every person that enters into contracts, leases, or other agreements with the State, a county, or any incorporated municipality, or their agencies during a calendar year in which the person receives in the aggregate \$100,000 or more, shall file with the State Administrative Board of Election Laws a statement disclosing contributions in excess of \$500 made during the reporting period to a candidate for elective office in any primary or general election. The statement shall be filed with the State Administrative Board of Election Laws: (1) before a purchase or execution of a lease or contract by the State, a county, an incorporated municipality, or their agencies, and shall cover the preceding two (2) calendar years; and (2) if the contribution is made after the execution of a lease or contract, then twice a year, throughout the contract term, on: (a) February 5, to cover the 6-month period ending January 31; and (b) August 5, to cover the 6-month period ending July 31.
4. **“Requirements” Contract Bid Quantities:** On “Requirements” bids, acceptance shall bind the County to pay for, at unit bid prices, only quantities ordered and satisfactorily delivered. All stated quantities are estimated requirements and do not constitute a minimum or maximum.
5. **Responsibility/Qualifications of Bidder:** The County may make such investigations as it deems necessary to determine the ability of the Bidder to perform the work, and the Bidder shall furnish to the County all such information and data for this purpose as the County may request. The County reserves the right to reject any bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the County that such Bidder is properly qualified to carry out the obligation of the contract and to complete the work contemplated therein. Conditional bids will not be accepted. In determining responsibility, the following qualifications, in addition to price, shall be considered by the Director of Purchasing on contracts of purchase and on contracts of sale (if applicable):
 - a. The ability, capacity, and skill of the Bidder to perform the service required.
 - b. The character, integrity, reputation, judgment, experience, and efficiency of the Bidder.
 - c. The quality of performance of previous contracts or services.
 - d. The Bidder’s previous and present compliance with laws and ordinances relating to the contract or service.
 - e. The sufficiency of the financial resources and ability of the Bidder to perform the contract or provide the service.
 - f. The quality, availability and adaptability of the supplies, or services, to the particular use required.
 - g. The ability of the Bidder to provide future maintenance and service for the use of the subject of the contract.

- h. Whether the Bidder is in arrears to the County on a debt or contract or is a defaulter on surety to the County.
 - i. Such other information as may be secured having a bearing on the decision to make the award.
 - j. In determining a Bidder's responsiveness, the Director of Purchasing shall consider material deviations from the advertised specifications which materially affect price, quantity, quality or limit the Bidder's liability.
6. **Specific Bid Quantities:** Where quantities are specifically stated, acceptance will bind the County to order quantities specified and to pay for, at contract prices, all such supplies or services delivered that meet specifications and conditions of the contract. However, the County will not be required to accept delivery of any balances unordered, as of the contract expiration date, unless Bidder furnishes the Director of Purchasing with a statement of unordered balances not later than ten (10) calendar days after the termination date of the contract.
7. **Tie Bids:** If two (2) or more Bidders shall be tied for the lowest bid on a purchase contract, quality and service being equal, the contract shall be awarded to a local Bidder. If there is no local Bidder, or more than one local Bidder, the County shall award the contract to one (1) of the Bidders by drawing lots in public.

CONTRACT PROVISIONS

1. **Availability of Funds:** A contract shall be deemed executory only to the extent of appropriations available to each County department/agency for the purchase of such articles. The County's extended obligation on those contracts that envision extended funding through successive fiscal periods shall be contingent upon actual appropriations for the succeeding fiscal year.
2. **Contract Alterations:** No alterations or variables in the terms of a contract shall be valid or binding upon the County unless made in writing and signed by the County or its authorized agent.
3. **Default:** The contract may be cancelled or annulled by the County in whole or in part by written notice of default to the Bidder upon non-performance or violation of contract terms. An award may be made to the next low Bidder, or articles specified may be purchased on the open market similar to those so terminated. In either event, the defaulting Bidder (or their surety) shall be liable to the County for costs to the County in excess of the defaulted contract prices: provided that the Bidder shall continue the performance of this contract to the extent not terminated under the provisions of this clause. Failure of the Bidder to deliver materials or services within the time stipulated on his/her bid, unless extended in writing by the Director of Purchasing, shall constitute contract default. In the event that a Bidder exempted from posting a Bid or Performance Guarantee fails to execute and perform any contract awarded to them, they shall forfeit the right to Bid on any future County contract for a period of time determined by the Director of Purchasing and they shall be liable for any costs incurred by the County as a result of his/her default.
4. **Guarantee:** All work, supplies, and/or materials and requirements described in the specifications including any modifications thereto which may be made in accordance with the direction and/or approval of the County Director of Purchasing shall be Guaranteed/Warranted for a period of one (1) year from the date of final acceptance by the County as follows, unless indicated otherwise in this contract:

- a. Against all faulty or imperfect materials and/or equipment and against all imperfect, careless and/or unskilled workmanship.
- b. Against injury or undue deterioration from proper and usual use of the goods and/or services.
- c. Removal and replacement with proper materials, equipment, and/or services and re-execute, correct, or repair without cost to the County, any materials, equipment, and/or services found to be improper, imperfect, defective or fails to perform as specified.
- d. Make good all damage caused to other work, materials and/or equipment due to such required removal, replacement and/or re-execution.
- e. Shall comply with any and all guarantee/warranties of whatever nature referred to in other portions of the contract specifications.

Any warranties whether expressed or implied shall not reduce the risk of the seller's/ manufacturer's obligation to the County against latent defects which may be found during the rated life of the supplies and/or materials and requirements described in the specifications including any approved modifications.

5. **Intergovernmental Purchasing:** The following Agencies/Jurisdictions shall be able to purchase, if applicable, directly from contracts resulting from this Invitation to Bid (ITB): Washington County Board of Education and all of its public schools, Hagerstown Community College, Municipalities of Washington County, and public or quasi-public agencies that receive County money and are exempt from taxation under Section 501(c)(3) of the Internal Revenue Code, i.e., Washington County Volunteer Fire and Rescue Companies. While this ITB is prepared on behalf of the County, it is intended to apply for the benefit of the above-named agencies/jurisdictions as though they were expressly named throughout the document. Each of these agencies/ jurisdictions may purchase from the successful Bidder under the same terms and conditions of the contract with the County, in accordance with each agencies/jurisdiction's respective laws and regulations, or an agency may choose not to procure from the successful Bidder at the agency's sole discretion. If one of the above-named agencies/jurisdictions elects to purchase under the contract, the price shall be determined by using unit costs and other pertinent costs provided in the offer. Any special discounts unique to a particular agency/jurisdiction shall be stated. Bidder shall also submit the attached "Provisions for Other Agencies" form, if included in this bid.
6. **New Goods, Fresh Stock:** All contracts, unless otherwise specifically stated, shall produce new commodities, fresh stock, latest model, design, or pack.
7. **Non-Discrimination:** No Bidder who is the recipient of County funds or who proposes to perform any work or furnish any goods under this agreement shall discriminate against any worker, employee or applicant or any member of the public because of religion, race, sex, color or national origin, age, marital status, physical or mental handicap, nor otherwise commit an unfair employment practice. Bidder further agrees that this article will be incorporated by Bidder in all contracts entered into with suppliers of materials or services, Bidders and subcontractors and all labor organizations, furnishing skilled, unskilled and craft union skilled labor, or who may perform any such labor or services in connection with this contract.

8. **Non-Liability:** The Bidder shall not be liable in damages for delay in shipment or failure to deliver when such delay or failure is the result of fire, flood, strike, act of God, act of government, act of an alien enemy or by any other circumstances which, in the Director of Purchasing's opinion, is beyond the control of the Bidder. Under the circumstances, however, the County may in its discretion, cancel the contract.
9. **Placing of Orders:** Orders against contracts shall be placed with the Bidder on a Purchase Order executed and released by the Director of Purchasing.
10. **Subletting of Contract:** It is mutually understood and agreed that the Bidder shall not assign, transfer, convey, sublet, or otherwise dispose of their contract or their rights, title, or interest therein, or their power to execute such contract, to any other person, firm, or corporation, without the previous written consent of the County Director of Purchasing, but in no case shall such consent relieve the Bidder from his/her obligations or change the terms of the contract.
11. **Termination of Contracts:** Contracts shall remain in force for full periods specified and until all articles ordered before date of termination shall have been satisfactorily delivered and accepted and thereafter until all requirements and conditions shall have been met, unless:
 - a. Terminated prior to expiration date by satisfactory deliveries of entire contract requirements.
 - b. Extended upon written authorization of the Director of Purchasing and accepted by Bidder, to permit ordering of unordered balances or additional quantities at contract prices and in accordance with contract terms.
12. **Termination for Convenience:** The performance of work under this Contract may be terminated by the County in accordance with this clause in whole, or from time to time in part, whenever the County shall determine that such termination is in the best interest of the County. The County shall pay all reasonable expenses associated with this Contract that the Contractor has incurred up to the date of termination, and all reasonable expenses associated with termination of the Contract; provided, however, the Contractor shall not be reimbursed for any anticipatory profits that have not been earned up to the date of termination.

DELIVERY PROVISIONS

1. **Delivery:** Delivery shall be required to the place designated in the specifications or on the online bidding site. All prices must be FOB Destination, Inside Delivery. The weight, count, measure, etc. shall be determined at the points of delivery. The Bidder shall be required to furnish proof of delivery in every instance. Bulk materials are to be placed on skids or pallets. No help for unloading shall be provided by the County. Suppliers shall notify their shippers accordingly.
2. **Delivery Failures:** Failure of a Bidder to deliver within the time specified, or within a reasonable time as interpreted by the Director of Purchasing or failure to make replacements of rejected articles when so requested, immediately or as directed by the Director of Purchasing shall constitute authority for the Director of Purchasing to purchase in the open market articles of comparable grade to replace the articles rejected or not delivered. On all such purchases, the Bidder shall reimburse the County, within a reasonable time specified by the Director of Purchasing, for any expense incurred in excess of contract prices or the County may deduct such amount from monies owed the defaulting Bidder. Such purchases shall be deducted from contract quantities.

3. **Inspections:** Inspection and acceptance of materials or supplies shall be made after delivery. Final inspection shall be conclusive except as regards latent defects, fraud, or such gross mistakes as amount to fraud. Final inspection and acceptance or rejection of the materials or supplies shall be made as promptly as practicable, but failure to inspect and accept or reject materials or supplies shall not impose liability on the County for such materials or supplies as are not in accordance with the specifications. All delivered materials shall be accepted subject to inspection and physical count.
4. **Hazardous Safety Data Sheets:** Any hazardous substances as defined under the Department of Labor Occupational Safety and Health Standard for General Industry (29-CFR-1910.1200) and State of Maryland Law and Regulations on "Access to Information About Hazardous and Toxic Substances", MDSH Article 89, Section 28-49-D, being delivered to Washington County, Maryland as a result of this Invitation to Bid shall be accompanied by a current "Hazardous Data Safety Sheet" or item may not be accepted.
5. **Packing Slips or Delivery Tickets:** All shipments or deliveries shall be accompanied by Packing Slips or Delivery Tickets and shall contain the following information for each item delivered. Bidders are cautioned that failure to comply with these conditions shall be considered sufficient reason for refusal to accept the goods.
 - The Purchase Order Number
 - The Name of the Article and Stock Number (Supplier's)
 - The Quantity Ordered
 - The Quantity Back Ordered
 - The Name of the Contractor
6. **Responsibility for Materials Shipped:** The Bidder shall be responsible for the materials or supplies covered by this contract until they are delivered at the designated point and the Bidder shall bear all risk on rejected materials or supplies after notice of rejection. Rejected materials or supplies must be removed by and at the expense of the Bidder promptly after notification of rejection, unless public health and safety require immediate destruction or other disposal of rejected delivery. Upon failure of the Bidder to remove materials or supplies within ten (10) calendar days after date of notification, the County may return the rejected materials or supplies to the Bidder at the Bidder's risk and expense or dispose of them as its own property.
7. **Testing:** The cost of testing a representative sample of an order or shipment for acceptance shall be borne by the County. However, if the order and shipment is rejected for failure to meet the requirements of the specifications or purchase description, the cost of testing shall be charged to the Bidder.
8. **Time of Delivery:** Deliveries to Washington County Water Quality facilities shall be accepted between 8:00 A.M. and 1:00 P.M. on weekdays only, unless stated otherwise in the bid document. No deliveries shall be accepted on Saturdays, Sundays, or County Holidays, unless otherwise arranged by an individual Department/Agency.

PUR-1774
SWIMMING POOL & WATER/WASTEWATER TREATMENT CHEMICALS

SUPPLEMENTAL TERMS AND CONDITIONS

1. The successful Bidder(s) shall promptly enter into a "Requirements" Contract with the Board of County Commissioners of Washington County, Maryland, and any participating jurisdiction (all being hereinafter referred to as "County" unless stated otherwise herein) based on the respective bid award of each item. Contracts shall be in the form of Purchase Orders. Prices shall remain firm for all orders placed during the term of the contract; no price escalation shall be allowed. All unit prices must include inside delivery, and F.O.B.-Destination, with all transportation and unloading charges included. Price changes, fuel surcharges, insurance surcharges, and any other add-on charges not included in the unit bid prices will not be considered.
2. The Bidder(s) shall bear responsibility for timely delivery and safety during delivery. All deliveries must arrive between 8:00 A.M. and 1:00 P.M., Monday through Friday. All Federal, State, and Local Safety Regulations must be followed during transportation, loading, and unloading of any product. All delivery tickets and invoices shall state description of product and amount delivered.
3. All deliveries to any division of the City of Hagerstown Water Department, City of Hagerstown Sewer Department, Town of Boonsboro, and the County plants listed below require identification and verification of the delivery driver prior to entry onto facility grounds. On vendor letterhead, a photo identification, driver information, and chemical identification must be faxed to the specific facility receiving the product prior to delivery. Information shall be faxed or emailed to the following:

Hagerstown Wastewater Treatment Plant:	301-791-9225
R. C. Willson Water Treatment Plant:	301-223-8219
Breichner Water Treatment Plant:	301-223-8219
Water Pumping Stations:	301-223-8219
Town of Boonsboro	301-432-7600
Department of Water Quality	WQbilling@washco-md.net

4. If the material delivered fails to meet specifications, it shall be the responsibility of the Bidder to remove any material and any contaminated material from tanks, clean same, replace product with a suitable grade, and be held responsible for all charges including equipment repairs if they are necessary. The County shall have products analyzed if the need arises and reserves the right to cancel all contracts when a product furnished does not meet the specifications of the analysis.

Contracts may be canceled if the successful Bidder(s) fails to abide by any or all stipulations of the contract.

Bidder(s) shall be required to clean up any spillage during delivery within FOUR (4) HOURS from the time of spillage. It will be the responsibility of the Bidder(s) to notify the proper regulatory agencies and take immediate containment measures in the event of a spill. For failure to do so within the specified time, the County reserves the right to contract for such cleaning and deduct cost of the services from invoices. No such action will be taken without first notifying the Bidder and giving him/her reasonable time, as determined by the County, to reply. Further, the Bidder(s) shall restore the premises to the original condition by the replacement of soil, shrubs, grass, or things that may be damaged by such spillage.

5. The County may, when the interest of the County so requires, terminate this Contract in whole or in part, for the convenience of the County. The County shall give written notice of the termination to the supplier specifying the part of the Contract terminated and when termination becomes effective.
6. The successful Bidder(s) shall have either a local calling number or a toll-free number for order placement by Using Departments/Agencies.
7. The City of Hagerstown and the Town of Boonsboro shall reserve the right to accept/reject proposals submitted in response to this solicitation and to take whatever action is in the best interest of the City of Hagerstown or the Town of Boonsboro. The successful Bidder(s) shall receive contracts independently and all financial transactions will be conducted separately with the City of Hagerstown and the Town of Boonsboro.
8. Upon request and prior to issuance of Purchase Orders, the successful bidder must show Evidence of Insurance as outlined in the copy of Washington County's – *Insurance Requirements for Independent Contractors* Policy, a copy which is included herein. In addition to the Insurance requirements stated, the successful vendor(s) shall have adequate pollution liability insurance, either as part of its general liability, or a separate policy/rider, if necessary, in case of a spill or spills during transportation, delivery and off-loading product to cover the cost of cleanup as well as all damages to the owner and effected parties.
9. Liquidated Damages: Bidder(s) must have product readily available and delivered within forty-eight (48) hours (excluding Saturdays, Sundays, and County observed holidays), unless specified otherwise herein, of order request by the County. Liquidated damages in the amount of One Hundred Fifty (\$150) Dollars per day shall be deducted from the Bidder's invoice for each day exceeding the time period allowed that a delivery is not completed. In the event that the Bidder is unable to make delivery, or to conform to specifications, the right is reserved by the using agencies to make open market purchases in order to effect normal operation of facilities.
10. The contract may be cancelled or annulled by the County in whole or in part by written notice of default to the Bidder upon non-performance or violation of contract terms. An award may be made to the next low Bidder, or articles specified may be purchased on the open market similar to those so terminated. In either event, the defaulting Bidder (or their surety) shall be liable to the County for costs to the County in excess of the defaulted contract prices: Provided that the Bidder shall continue the performance of this contract to the extent not terminated under the provisions of this clause. Failure of the Bidder to deliver materials or services within the time stipulated on his/her bid, unless extended in writing by the County, shall constitute contract default. In the event that a Bidder exempted from posting a Bid or Performance Guarantee fails to execute and perform any contract awarded to them, he/she may forfeit the right to bid on any future County contract for a period of time as determined by the County. The Bidder shall be liable for any costs incurred by the County as a result of his/her default.

Quantities stated herein are given as a general guide for bid purposes only and are not guaranteed amounts. The contract will be for the County's total requirements and may be less or greater than those estimated herein. By submitting a responsive bid, the successful Bidder(s) are expected to honor orders placed against said contract by any department within the City of Hagerstown, Town of Boonsboro, Washington County Department of Water Quality (DWQ), Washington County Parks and Facilities, and all other Municipal governments located in Washington County, Maryland.

11. Prospective Bidders are encouraged to visit the delivery sites to become familiar with the facilities and circumstances associated with the actual delivery of each bid item.
12. The City of Hagerstown, Town of Boonsboro, Washington County Department of Water Quality and Washington County Parks and Facilities and all other Washington County Municipal governments shall each be responsible for their product ordering and payment of invoices. Invoices shall be submitted to the addresses indicated for deliveries in the Specifications herein, with the exception of invoices for all Washington County Department of Water Quality delivery locations; all invoices for those locations shall be sent to the Washington County Department of Water Quality – 16232 Elliott Parkway, Williamsport, MD 21795 and invoices for the Martin L. “Marty” Snook Pool shall be addressed to the Washington County Parks and Facilities, 1307 South Potomac Street, Hagerstown, MD 21740.
13. Successful Bidder(s) shall provide safety training when requested by the governmental entities. Upon request, Bidder shall provide a list of staff trainers, along with a listing of available training and safety literature. An S.D.S. is required for each product, within ten (10) calendar days upon request by an entity.
14. Submission of a bid constitutes a representation on behalf of the prospective supplier that all requirements of these specifications have been reviewed, considered, and understood. All requirements of these bidding documents must be met unless the bidder specifically makes an exception in writing. Any and all exceptions must accompany the bid.
15. Bidders may submit bids on one or more bid items. Bids shall be awarded separately for each bid item. Only responsible bidders will be considered.
16. Interpretation, Discrepancies, Omissions: Refer to General Conditions and Instructions to Bidders – General Conditions of Bidding, Section 13; **requests received after the date and time published**, may not be considered.
17. All empty cylinders and pallets shall be picked up by the vendor on subsequent deliveries. **Deposits for cylinders and pallets will not be allowed.** The vendor shall track the quantities of cylinders and pallets delivered and returned on the individual packing slips for each location. At the end of the contract term, an adjustment will be made, if necessary, for the reasonable cost of any cylinders or pallets due to the vendor that cannot be accounted for and/or made available for the vendor to pick up.
18. Delivery trucks shall not exceed thirty-five feet (35’) in length for the following facilities:
Antietam WWTP, Sharpsburg WTP, Smithsburg WWTP, Winebrenner WWTP, Highfield/Cascade WTP
19. The term of any contract, if awarded, will be for a period of one (1) calendar year tentatively commencing on December 1, 2025. **Orders shall be placed as needed.**
20. A copy of last years’ bid tabulation (PUR-1708) can be viewed at:
<https://www.washco-md.net/wp-content/uploads/purch-pur-1708-bidtab.pdf>
21. **Deviations from and/or exceptions to the specifications and/or terms and conditions must be clearly and completely stated in writing in the space provided on the Line Items.**

22. Bidders proposing to bid an equivalent product shall be responsible for scheduling a product qualification test. Product qualification shall require jar testing and plant trial testing. Plant trial testing shall require two (2) weeks of actual application. Bidders proposing an equivalent product for Washington County, or the City of Hagerstown facilities shall have scheduled and completed the jar testing and plant trial test prior to **4:00 P.M. (EDT/EST), Wednesday, October 8, 2025**. The City of Hagerstown will **only** accept Thioguard (55-65% Magnesium Hydroxide) for Bid Item Number 27 and Methanol for Bid Item Number 28. Storage of material, personnel and necessary feed equipment shall be the Bidder's responsibility.
23. The City of Hagerstown shall require that the liquid polymer, sodium hypochlorite, and sodium hydroxide chemical be pumped into a storage tank located on the third floor and ferric chloride be pumped into a storage tank on the second. The vendor shall be responsible for clearing the lines with air after filling the storage tanks.
24. The City of Hagerstown will accept delivery of liquid polymer in mini bulk container. The successful vendor shall be required to pump the product into a storage tank located on the third floor and the vendor shall be responsible for clearing the lines with air after filling the storage tank.
25. Prior to contracting, private corporations must either be incorporated in the State of Maryland or registered with the Maryland Department of Assessments and Taxation as a foreign corporation and must be in good standing. Proof of such standing is required prior to the start of the contracting process and shall remain so throughout the term of this contract. The website for the State Department of Assessments and Taxation is: <http://dat.maryland.gov/Pages/sdatforms.aspx#BNE> and the phone numbers for the State Department of Assessments and taxation are: **(410) 767-1340** or **(888) 246-5941**.
26. Bidder cost per gallon shall be determined using the Methanex Index for September 2025 plus mark-up. Price adjustments for Methanol will occur monthly and be based on the monthly Methanex North American Index. The monthly Methanex North American Index can be accessed at <https://www.methanex.com/our-business/pricing>.

2025 HOLIDAY SCHEDULE

(Washington County will observe 14 Holidays in 2025)

HOLIDAY	2025 DATE
New Years Day	Wednesday, January 1 st
Martin Luther King Day	Monday, January 20 th
Presidents Day	Monday, February 17 th
Good Friday	Friday, April 18 th
Memorial Day	Monday, May 26 th
Juneteenth	Thursday, June 19 th
Independence Day	Friday, July 4 th
Labor Day	Monday, September 1 st
Veterans Day	Tuesday, November 11 th
Thanksgiving Day	Thursday, November 27 th
Day After Thanksgiving	Friday, November 28 th
Christmas Eve	Wednesday, December 24 th
Christmas Day	Thursday, December 25 th
New Years Eve	Wednesday, December 31 st

All Holidays are subject to change

PUR-1774
SWIMMING POOL & WATER/WASTEWATER TREATMENT CHEMICALS

DETAILED TECHNICAL SPECIFICATIONS
FOR THE PURCHASE OF VARIOUS CHEMICALS

BID ITEM #1 LIQUID CHLORINE

Description: Chlorine liquefied in a pressurized one (1) ton cylinder compatible with **the City of Hagerstown's** chlorination feed system and with standard safety fittings for connection to City's Water treatment chlorination equipment. The product shall conform to AWWA standard B301-92 or the latest revision and meet ANSI/NSF Standard 60 certified for use in potable water. Copies of both certifications must be submitted with the bid.

The vendor must certify that every one (1)-ton cylinder delivered has been inspected, fitted with new or properly rebuilt valves, and has been painted prior to being filled. Further, the one (1)-Ton cylinder valves shall have at least three threads visible from the cylinder wall out.

Delivery: Full chlorine cylinders shall be delivered to the various **City of Hagerstown's R. C. Willson Water Treatment Plant**, 10802 Water Works Road, Williamsport, MD 21795. Possible additional delivery to the **City of Hagerstown's William M. Breichner Water Treatment Plant**, 12136 Crystal Falls Drive, Smithsburg, MD 21783. Delivery shall be made within one (1) week of order.

Estimate Annual Usage: One Hundred (100) One-Ton Cylinders

Training: On Site

The vendor shall provide plant personnel with a minimum of one (1) Emergency and Safe Handling Training session.

BID ITEM #2 AQUEOUS AMMONIA 19%

Description: 19% percent by weight and shall meet ANSI/AWWA Standard B306-07 or latest revision; and certified to comply with ANSI/NSF Standard 60 or latest revision. Containers shall be dedicated to Aqua Ammonia (Liquid Ammonia) 19%.

Delivery: Bulk Delivery to **City of Hagerstown's R. C. Willson Water Treatment Plant**, 10802 Water Works Road, Williamsport, MD 21795. The chemical shall be delivered by a self-unloading pneumatic tank truck with necessary hoses, fittings, etc. Delivery shall be within one (1) week of order. Maximum quantity fifty thousand (50,000) Pounds.

Estimated Annual Usage: One hundred ninety thousand (190,000) Pounds

BID ITEM #3 FERRIC CHLORIDE

Description: Ferric Chloride must meet AWWA Standard B407 or latest revision. 37% - 42% Drinking Water Grade Free mineral acidity <1.0%

Delivery: Bulk delivery estimated four thousand (4,000) gallons per delivery.

Bulk delivery to **City of Hagerstown's Wastewater Treatment Plant**, 1 Clean Water Circle, Hagerstown MD 21740. Delivery shall be made with three (3) calendar days ARO. The Ferric Chloride is to be delivered by a self-unloading pneumatic tank truck and split between two (2) tanks. The first tank is located in the operations building and the second tank is located at the Synagro building one thousand, four hundred (1,400) gallons. The first tank shall require twenty-five (25') feet of lift to the top of the tank. The second tank will require sixty (60') feet of hose to the tank hookup. The supplier shall provide a sample of delivered chemical prior to off-loading to the City of Hagerstown for analysis.

Estimated Annual Usage: Eighty (80) Dry Tons

BID ITEM #4 POLYMER

Description: Product shall be in the form of a cationic liquid emulsion. The polymer is for use in a mixing /delivery system. Delivery shall be within seven (7) calendar days of order. Cake must be 15% or greater. Bid will be awarded based on lowest net dewatering cost/year as determined by cost/pound, cake %, dilution factor during trial, centrate solids, and dry ton costs. Trials must be run, and all data and information provided at time of bid.

Delivery: Product shall be delivered to the Washington County Department of Water Quality, Conococheague Wastewater Treatment Plant, 16232 Elliott Parkway, Williamsport, MD 21795. County personnel will not be available to assist in loading/unloading products. County personnel will only be available to provide access to location for deliveries. 250-gallon totes.

Estimated Annual Usage: Twenty-six (26) 250-gallon totes

BID ITEM #5 - 12.5% SODIUM HYPOCHLORITE – BULK

Description: Liquid 12.5% Sodium Hypochlorite AWWA Standard B300-92 the latest revision. Supply Affidavit of Compliance per section 1.3 of AWWA B300-92 Bulk Delivery - Minimum orders of one thousand two hundred (1,200) gallons. Bulk Tank Capacity: one (1) – two thousand one hundred (2,100) Gallon Tank and one (1) – two thousand five hundred (2,500) Gallon Tank.

Delivery: Bulk delivery to **City of Hagerstown's Wastewater Treatment Plant**, 1 Clean Water Circle, Hagerstown, MD 21740. Deliveries shall be made within three (3) calendar days of placement of order. The Sodium Hypochlorite shall be delivered by a self-unloading pneumatic tank truck. The location of the tanks are as follows: One (1) tank is located at the BNR Control building (two thousand, five hundred (2,500) gallons), this tank will require a fifteen (15') foot lift to the top of the tank. The second tank is located in the Operations building (two thousand, one hundred (2,100) gallons); this tank shall require a **forty (40') foot lift to the top of the tank**. **The delivery truck shall have capabilities of blowing feed lines out after unloading product. Bulk delivery to City of Hagerstown's Claude M. Potterfield Pool, 730 Frederick Street, Hagerstown, MD. Delivery shall be within one (1) week of ARO. Some delivery sites are not accessible by tractor-trailer. Bulk Delivery – Minimum orders of five hundred (500) gallons. Bulk Tank Capacity, two (2) five hundred (500) Gallon Tanks.**

Estimated Annual Usage: Wastewater Treatment Plant, One thousand (1,000) Gallons Bulk; Pool – eight thousand (8,000) gallons.

BID ITEM #6 POWDERED ACTIVATED CARBON

Description: Dry powdered carbon in fifty (50) pound water-resistant bags on standard four (4) way pallets for end loading; product to conform to AWWA Standard B600-96 or the latest revision and meet ANSI/NSF Standard 60 certified for use in potable water. Copies of both certifications shall be submitted with the bid. Powdered Activated Carbon shall be the following approved product: Hydra-Darco B and manufactured in the USA.

Delivery: Main delivery to **City of Hagerstown's R. C. Willson Water Treatment Plant**, 10802 Water Works Road, Williamsport, MD 21795. Possible additional delivery to the **City of Hagerstown's William M. Breichner Water Treatment Plant**, 12136 Crystal Falls Drive, Smithsburg, MD 21783. Delivery to be made on a flat bed or box truck (capable of unloading from rear of truck); with hydraulic tailgate and pallet jack required; pallets shall be returnable. Delivery shall be within one (1) ARO. Maximum delivery is four (4) skids – eight thousand (8,000) Pounds per delivery.

Estimated Annual Usage: Sixteen (16) Tons

BID ITEM #7 POLYALUMINUM CHLORIDE

Description: Liquid Polyaluminum Chloride Solution with the empirical formula $Al_n(OH)_mCl_{(3n-m)}$ for $0 < m < 3n$ is to be used in the coagulation-flocculation process for the treatment of the public water supply by the City of Hagerstown's Water Department.

Quality of Material: The Polyaluminum Chloride must be commercially available, shall be manufactured from the highest purity raw materials and shall meet or exceed the Water Chemical Codex NAS/CWTC 00484 for potable water use. The product shall meet the ANSI/AWWA B408-93 Standard and also be ANSI/NSF certified under Standard 60 for application to drinking water not to exceed 250 mg/L. **A copy of the ANSI/NSF certification shall be included with the bid.**

Specifications:

- (a) The Polyaluminum Chloride shall be the following approved product: Delpac 2500 (Delta). Equivalent products shall also be considered. Final approval of any specific product may depend on a full-scale plant evaluation of the product. Each vendor shall be required to furnish all storage tanks, hoses, and personnel for the duration of any evaluation.
- b. The Polyaluminum Chloride must be completely water-soluble.
- c. The Polyaluminum Chloride shall not contain metals, minerals, or organic substances in quantities capable of causing deleterious or injurious effects upon the health of those consuming potable water properly treated with it.
- d. The appearance shall be colorless to pale amber.
- e. The Polyaluminum Chloride shall have a basicity (%) greater than seventy (70).
- f. The Polyaluminum Chloride concentration shall be greater than 12% expressed as % Al_2O_3 .
- g. It shall not contain more than 3% Sulfates (% SO_4).

- h. Bids shall be per wet ton based on Polyaluminum chloride content expressed as % A1203.
- i. Supplier shall provide a sample of delivered chemical prior to off-loading to the City of Hagerstown for analysis.

Delivery: Bulk delivery to **City of Hagerstown's R. C. Willson Water Treatment Plant**, 10802 Water Works Road, Williamsport, MD 21795. Possible bulk delivery to **City of Hagerstown's William M. Breichner Water Treatment Plant**, 12136 Crystal Falls Drive, Smithsburg, MD 21783 as needed at later date. The chemical shall be delivered by a self-unloading pneumatic tank truck with necessary hoses, fittings, etc. Delivery shall be within four (4) days of order. Maximum delivery of forty-seven thousand (47,000) pounds gross weight and minimum delivery of thirty-three thousand (33,000) pounds gross at R. C. Willson. The supplier shall provide a sample of delivered chemical prior to off-loading to the City of Hagerstown for analysis.

Estimated Annual Usage: One Thousand (1,000) Wet Tons

BID ITEM #8 CAUSTIC SODA (SODIUM HYDROXIDE 25%)

Description: 25% by weight, diaphragm grade and shall meet AWWA Standard B501-93 or latest revision; and certified to comply with ANSI/NSF Standard 60 or latest revision. Containers shall be dedicated to Sodium Hydroxide 25%.

Delivery: Bulk delivery to **City of Hagerstown's R. C. Willson Water Treatment Plant**, 10802 Water Works Road, Williamsport, MD 21795. The chemical shall be delivered by a self-unloading pneumatic tank truck with necessary hoses, fittings, etc. Delivery shall be within one (1) week of order. Maximum delivery of four thousand five hundred (4,500) gallons. City personnel will not be available to assist in loading/unloading products. City personnel will only be available to provide access to locations for deliveries. The supplier shall provide a sample of delivered chemical prior to off-loading to the City of Hagerstown for analysis.

Estimated Annual Usage: One hundred seventy thousand (170,000) Gallons

BID ITEM #9 SULFURIC ACID 93% - 95% - CITY OF HAGERSTOWN

Description: 93% to 95% by weight and shall meet applicable ANSI/AWWA Standards and certified to comply with ANSI/NSF Standard 60 or latest revision. Containers shall be dedicated to Sulfuric Acid 93 to 95%.

Delivery: Bulk delivery to **City of Hagerstown's R. C. Willson Water Treatment Plant**, 10802 Water Works Road, Williamsport, MD 21795. The chemical shall be delivered by a self-unloading pneumatic tank truck with necessary hoses, fittings, etc. Delivery shall be within one (1) week of order. Maximum quantity three thousand (3,000) gallons. The supplier shall provide a sample of delivered chemical prior to off-loading to the City for analysis.

Estimated Annual Usage: Twenty Thousand (20,000) Gallons (pneumatic tank truck)

BID ITEM #10 SULFURIC ACID 93% - 95% - WASHINGTON COUNTY WATER QUALITY

Description: 93% to 95% by weight and shall meet applicable ANSI/AWWA Standards and certified to comply with ANSI/NSF Standard 60 or latest revision. Containers shall be dedicated to Sulfuric Acid 93 to 95%.

Delivery to **Washington County Department of Water Quality Sharpsburg Water Plant**, 17070 Shepherdstown Pike, Sharpsburg, MD 21782. Delivery shall be within one (1) week of order.

All orders require delivery by truck no longer than thirty-five (35') foot length and shall be equipped with a lift gate. County personnel will not be available to assist in loading/unloading products. County personnel will only be available to provide access to location(s) for deliveries. Empty containers must be removed by bidder(s) own manpower concurrently with the delivery of new product unless alternative arrangements are made that are acceptable to the Department of Water Quality.

Estimated Annual Usage: Three hundred thirty (330) Gallons

Delivery: Fifty-five (55) Gallon Drums

BID ITEM #11 SODIUM HYPOCHLORITE

Description: Sodium Hypochlorite – 12.5% to 15% solution, AWWA B-300-92 Standard or the latest revision and ANSI/NSF Standard 60 and 61 Certified. To be shipped in fifty-five (55) gallon drums dedicated to Sodium Hypochlorite and shall be equipped with a tamper resistant seal. Drums shall be properly labeled according to DOT regulations and have the appropriate product labeling. MSDS sheets shall be attached to each shipment.

Delivery: Delivery to **Washington County Department of Water Quality**, at various facilities: **Antietam WWTP**, 4434 Harpers Ferry Road, Sharpsburg, MD 21782; **Cascade Well House**, 25407 Cascade Road, Cascade, MD 21719, **Sharpsburg Water Plant**, 17070 Shepherdstown Pike, Sharpsburg, MD 21782, **Sandy Hook WWTP**, 18954 Sandy Hook Road, Keedysville, MD 21756; **Smithsburg WWTP**, Smithsburg/Leitersburg Road, Smithsburg, MD 21783. Delivery shall be within one (1) week ARO.

All drum orders require delivery by truck no longer than thirty-five (35') feet in length and shall be equipped with a lift gate. County personnel will not be available to assist in loading/unloading products. County personnel will only be available to provide access to locations for deliveries. Empty drums must be removed by bidder(s) own manpower concurrently with the delivery of new product unless alternative arrangements are made that are acceptable to the Department of Water Quality. The successful bidder shall remove all of its empty drums/cylinders from each location within fifteen (15) calendar days after the end of the contract period or the termination of the contract.

Estimated Annual Usage: One hundred (100) fifty-five (55) Gallon Drums

BID ITEM #12 POTASSIUM PERMANGANATE

Description: The Potassium Permanganate supplied shall be domestic in origin and in accordance with AWWA Standard B-603 or latest revision; and shall meet the purity requirements of ANSI/NSF 60-188. Copies of both certifications must be submitted with the bid.

Detailed Technical Specifications

Swimming Pool & Water/Wastewater Treatment Chemicals

PUR-1774

Page 24

Delivery: Delivery to the **City of Hagerstown's R. C. Willson Water Treatment Plant**, 10802 Water Works Road, Williamsport, MD 21795 and the **Washington County Department of Water Quality's Sharpsburg Water Plant**, 17070 Shepherdstown Pike, Sharpsburg, MD 21782. Capable of unloading from rear of truck equipped with hydraulic tailgate and pallet jack; pallets shall be returnable. Delivery shall be within one (1) week A.R.O. Potassium Permanganate shall be shipped in non-returnable fifty-five (55) pound pails. Minimum quantity per delivery: one (1)-ton for R.C. Willson and two hundred fifty (250) pounds for Sharpsburg.

Estimated Annual Usage: Thirty thousand (30,000) Pounds

BID ITEM #13 CAUSTIC SODA (SODIUM HYDROXIDE)

Description: 25% by weight, diaphragm grade and shall be properly labeled and meet AWWA Standard B501-93 or latest revision; and be certified to comply with ANSI/NSF Standard 60 or latest revision.

Containers shall be dedicated to Caustic Soda (Sodium Hydroxide) 25%, equipped with tamper resistant seals, and shall be properly labeled.

Delivery: Delivery will be to the following various locations: **Washington County Department of Water Quality, Conococheague Wastewater Treatment Plant**, 16232 Elliott Parkway, Williamsport, MD 21795, **Pennerville Well House**, 14607 Pennerville Road, Cascade, MD 21719, **Cascade Well House**, 25407 Cascade Road, Cascade, MD 21719, **Sharpsburg Water Plant**, 17070 Shepherdstown Pike, Sharpsburg, MD 21782, and **Smithsburg Wastewater Treatment Plant**, 22523 Smithsburg/Leitersburg Road, Smithsburg, MD 21783. Delivery shall be within one (1) week of order. All drum orders are to be delivered by truck no longer than thirty-five (35') feet in length and shall be equipped with a lift gate. Bulk orders are to be delivered by self-unloading tank wagon. County personnel will not be available to assist in loading/unloading products. County personnel will only be available to provide access to locations for deliveries. **Empty drums** shall be removed by bidder(s) own manpower concurrently with the delivery of new products unless alternative arrangements are made that are acceptable to the Department of Water Quality. The successful bidder shall remove all of its empty drums within fifteen (15) calendar days after the end of the contract period or the termination of the contract. Washington County Department of Water Quality maximum orders per delivery are as follows:

Smithsburg location; twenty (20) drums
Pennerville location; four (4) drums
Cascade location; four (4) drums
Conococheague location; ten (10) drums
Sharpsburg location; ten (10) drums

Estimated Annual Usage: One hundred ten (110) fifty-five (55) Gallon Drums

BID ITEM #14 HYDROFLUOSILICIC ACID (H₂SiF₆) 30% - CITY OF HAGERSTOWN

Description: The hydrofluosilicic acid supplied under this contract shall be in accordance with AWWA Standard B-703, latest revision; and shall meet the purity requirements of ANSI/NSF 60-1988. The acid shall be shipped in mini bulk. Each container shall have marked legibly on it the name of the acid, volume, the percentage strength of acid, the name and address of the manufacturer, the lot number, and the brand name, if any.

Detailed Technical Specifications

Swimming Pool & Water/Wastewater Treatment Chemicals

PUR-1774

Page 25

Delivery: Delivery to the **City of Hagerstown's R. C. Willson Water Treatment Plant**, 10802 Waterworks Road, Williamsport, MD 21795 (ring bell at call box). Delivery shall be within one (1) week of order. City personnel will be available to assist in loading/unloading products. Empty containers must be removed by bidder(s) own manpower concurrently with the delivery of new product unless alternative arrangements are made that are acceptable to the Department of Water Quality.

Estimated Annual Usage: R.C. Willson – Ten thousand (10,000) Gallons Mini Bulk

BID ITEM #15 HYDROFLUOSILICIC ACID (H₂SiF₆) 30% - WASHINGTON COUNTY SHARPSBURG WATER PLANT

Description: The Hydrofluosilicic acid supplied under this contract shall be in accordance with AWWA Standard B-703, latest revision; and shall meet the purity requirements of ANSI/NSF 60-1988. The acid shall be shipped in fifty-five (55) gallon drums. Each container shall have marked legibly on it the name of the acid, volume, the percentage strength of acid, the name and address of the manufacturer, the lot number, and the brand name, if any.

Delivery: Delivery to **Washington County Department of Water Quality Sharpsburg Water Plant**, 17070 Shepherdstown Pike, Sharpsburg, MD 21782. Delivery shall be within one (1) week of order. All orders require delivery by truck no longer than thirty-five (35') feet length and shall be equipped with a lift gate. County personnel will not be available to assist in loading/unloading products. County personnel will only be available to provide access to location(s) for deliveries. Empty containers must be removed by bidder(s) own manpower concurrently with the delivery of new product unless alternative arrangements are made that are acceptable to the Department of Water Quality.

Estimated Annual Usage: Washington County Department of Water Quality, Sharpsburg Water Plant – three (3) fifty-five (55) Gallon Drums

BID ITEM #16 HYDROFLUOSILICIC ACID (H₂SiF₆) 30% - CASCADE WELL HOUSE

Description: The Hydrofluosilicic acid supplied under this contract shall be in accordance with AWWA Standard B-703, latest revision; and shall meet the purity requirements of ANSI/NSF 60-1988. The acid shall be shipped in fifteen (15) gallon pails. Each container shall have marked legibly on it the name of the acid, volume, the percentage strength of acid, the name and address of the manufacturer, the lot number, and the brand name, if any.

Delivery: Delivery to **Washington County Department of Water Quality, Cascade Well House**, 25407 Cascade Road, Cascade, MD 21719. Delivery shall be within one (1) week of order. All orders require delivery by truck no longer than thirty-five (35') feet length and shall be equipped with a lift gate. County personnel will not be available to assist in loading/unloading products. County personnel will only be available to provide access to location(s) for deliveries. Empty containers must be removed by bidder(s) own manpower concurrently with the delivery of new product unless alternative arrangements are made that are acceptable to the Department of Water Quality.

Estimated Annual Usage: Washington County Department of Water Quality, Cascade Well House – five (5) fifteen (15) Gallon Pails

BID ITEM #17 DelPAC 2000 (Polyaluminum Chloride Hydroxide Sulfate Solution) or PAX-XL6

Description: DelPAC 2000 – Polyaluminum Chloride – PAC, shall be certified under ANSI/NSF Standard 60. Meets AWWA Standard B408-03, liquid form. Bulk delivery minimum/maximum delivery of forty-six thousand (46,000) pounds gross weight.

Delivery: Bulk delivery to **Washington County Department of Water Quality, Conococheague WWTP**, 16232 Elliott Parkway, Williamsport, MD 21795. Monday through Friday, between the hours of 6:30 A.M. and 1:00 P.M.

Estimated Annual Usage: One hundred forty-four thousand (144,000) Pounds

Delivery: Product will be delivered to the **Town of Boonsboro's Wastewater Treatment Plant**: 6927 Monroe Road. Boonsboro, MD 21713. Bulk delivery maximum delivery of forty-six thousand (46,000) pounds gross weight.

Estimated Annual Usage: One hundred forty thousand (140,000) Pounds

BID ITEM #18 – 3" TABLET CHLORINE (calcium hypochlorite)

Description: Three Inch (3") Chlorine Tablets (calcium hypochlorite) in fifty (50) to one hundred (100) pound sealed waterproof drums. Puck-shaped tablets or log-shaped tablets are acceptable products. Typical Brands: PPG, Olin, HTH or Equal. Tablet shall have minimum 65% chlorine. The product shall conform to AWWA standard B300-92 or the latest revision.

Delivery: Deliveries to **City of Hagerstown's Wastewater Treatment Plant**, 1 Clean Water Circle, Hagerstown, MD 21740. Delivery must be within one (1) week of order. Maximum order 2.5 tons; minimum order one (1) ton.

Estimated Annual Usage: Seventeen thousand (17,000) Pounds - typical delivery will be two thousand (2,000) pounds, depending on the drum size.

BID ITEM #19 SODIUM HYPOCHLORITE

Description: Sodium Hypochlorite shall be 12%-16% solution and shall meet AWWA B-300-75 Standard or latest revision.

Delivery: To be shipped to **Martin L. "Marty" Snook Park Pool**, 17901 Halfway Boulevard, Hagerstown, MD 21740. Deliveries shall be in accordance with state and federal laws and regulations. Delivery ticket(s) and invoice(s) shall indicate description and amount delivered. All drum orders shall require delivery by truck equipped with a lift gate. Empty drums shall be removed by bidder(s) own manpower concurrently with the delivery of new product unless alternative arrangements are made that are acceptable to Washington County Buildings, Grounds and Parks Department. The successful bidder shall remove all of its empty drums within fifteen (15) calendar days after the end of the contract period or the termination of the contract.

Estimated Annual Usage: Forty-seven (47) fifty-five (55) Gallon Drums

BID ITEM #20 CYANURIC ACID

Description: White granules or powder and shall meet AWWA latest revision.

Delivery: To be shipped to **Martin L. “Marty” Snook Park Pool**, 17901 Halfway Boulevard, Hagerstown, MD 21740. Deliveries shall be in accordance with state and federal laws and regulations. Delivery ticket(s) and invoice(s) must indicate description and amount delivered.

Estimated Annual Usage: One hundred (100) Pounds

BID ITEM #21 CALCIUM CHLORIDE

Description: White to off-white 77%-80% solid flake.

Delivery: To be shipped to **Martin L. “Marty” Snook Park Pool**, 17901 Halfway Boulevard, Hagerstown, MD 21740. Deliveries shall be in accordance with state and federal laws and regulations. Delivery ticket(s) and invoice(s) shall indicate description and amount delivered. Packaging shall be in fifty (50) pound containers. Maximum delivery quantity shall be 4 – 6 drums per delivery.

Estimated Annual Usage: Five hundred (500) Pounds

BID ITEM #22 MURIATIC ACID

Description: 20-32% colorless to light yellow liquid.

Delivery: To be shipped to **Martin L. “Marty” Snook Park Pool**, 17901 Halfway Boulevard, Hagerstown, MD 21740, and the **Sharpsburg Water Plant**, 17070 Shepherdstown Pike, Sharpsburg, MD 21782, Deliveries shall be in accordance with state and federal laws and regulations. Delivery ticket(s) and invoice(s) shall indicate description amount delivered. Packaging will be in 1-5-gallon pails.

Estimated Annual Usage: Twenty (20) Gallons

BID ITEM #23 – SODIUM BISULFITE 38 – 40%

Description: The solution shall be delivered in a two hundred seventy-five (275) gallon tote with a minimum of one (1) tote ordered each time. The solution will be clear to straw in color, with no foreign material and sediment free. Solution shall meet all AWWA requirements.

Delivery: Two hundred seventy-five (275) gallon Tote

Delivery to the **City of Hagerstown’s R C Willson Water Treatment Plant**, 10802 Water Works Road, Williamsport, MD 21795. Delivery shall be made within one (1) week ARO. The supplier shall provide a sample of delivered chemical to the City of Hagerstown prior to off-loading for analysis.

Estimated Annual Usage: Ten thousand (10,000) Pounds

BID ITEM #24 DELPAC 2020 (Polyaluminum Hydroxychlorosulfate Solution)

Description: DelPAC 2020 – Polyaluminum Chloride-PAC, per ANSI/AWWA B408-98, AND is certified ANSI/NSF Standard 60 Liquid Form and meets AWWA standards. Delivery in fifty-five (55) gallon drums equipped with tamper resistant seals. Delivery shall be within one (1) week of order. All drum orders are to be delivered by truck no longer than thirty-five (35') feet in length and shall be equipped with a lift gate. County personnel will not be available to assist in loading/unloading products. County personnel will only be available to provide access to locations for deliveries. Empty drums shall be removed by bidder(s) own manpower concurrently with the delivery of new products unless alternative arrangements are made that are acceptable to the Department of Water Quality.

Delivery: Delivery to **Washington County Department of Water Quality Sharpsburg Water Plant**, 17070 Shepherdstown Pike, Sharpsburg, MD 21782.

Estimated Annual Usage: Fifty-six (56) Drums

BID ITEM #25 HYDROCHLORIC ACID

Description: GHS Classification in accordance with 29 CFR 1910 (OSHA HCS)

Delivery: Delivery to **City of Hagerstown's Claude M. Potterfield Pool**, 730 Frederick Street, Hagerstown, MD 21740. Five (5) gallon pails.

Estimated Annual Usage: Five Hundred (500) Gallons

BID ITEM #26 DEFOAMER – ANTI-FOAM

Description: Defoamer/Anti-foam shall be in the liquid form. The defoamer/anti-foam shall be a water-based silicone emulsion product and match the approved product currently used at the Hagerstown Wastewater Treatment Plant. The product shall be delivered in fifty-five (55) gallon drums. Normally a minimum of two (2) drums will be ordered at a time.

Product List: Maryland Biochemical Company MB012SF

Delivery: Delivery to the **City of Hagerstown's Wastewater Treatment Plant**, 1 Clean Water Circle, Hagerstown, MD 21740. Delivery must be made within seven (7) calendar days ARO.

Estimated Annual Usage: Four thousand (4,000) Gallons

Delivery: Fifty-Five (55) gallon drums

BID ITEM #27 THIOLGUARD (55-65% MAGNESIUM HYDROXIDE) – NO SUBSTITUTIONS

Description: Thioguard (magnesium hydroxide) CAS1309-42-8, Viscosity 200-800 cp, LOI typically 30, MgO (loss-free basis) min. 90.0, CaO (loss-free basis) typically 3.0 and shall AWWA Standards or latest revision.

Delivery: Two (2) sites

Bulk delivery estimated three thousand six hundred (3,600) gallons per delivery.

Detailed Technical Specifications

Swimming Pool & Water/Wastewater Treatment Chemicals

PUR-1774

Page 29

Site #1 - Bulk delivery to **City of Hagerstown's Wastewater Treatment Plant**, 1 Clean Water Circle, Hagerstown, MD 21740. Delivery shall be made within three (3) calendar days ARO. The Thioguard shall be delivered by a self-unloading pneumatic tank truck. The tank is located inside the upper garage and is five thousand (5,000) gallons. The tanker shall require fifty (50') foot of hose to off load to these tanks' two (2") inch female cam/groove fittings; these tanks shall require **twenty (20') foot lift to the top of each tank**.

Site #2 – Bulk delivery to **Collection System Pump Station #26**, Conrad Court, Hagerstown, Maryland, 21740. Delivery shall be made within three (3) calendar days ARO. The Thioguard shall be delivered by a self-unloading pneumatic tank truck. The tanker shall require fifty (50') foot of hose to off load to these tanks' two (2") inch female cam/groove fittings; these tanks shall require **twenty (20') foot lift to the top of each tank**.

Estimated Annual Usage: Seventy-five thousand (75,000) Gallons

BID ITEM #28 METHANOL (NO SUBSTITUTIONS)

Description: Liquid Methanol shall meet ASTM D-1152/97 Specifications or latest revision.

Delivery: Bulk delivery to the **City of Hagerstown's Wastewater Treatment Plant**, 1 Clean Water Circle Hagerstown, MD 21740. Delivery shall be made within three (3) calendar days of order being placed. Bulk delivery to a ten thousand (10,000) gallon tank, sixteen (16') foot of head and two (2") inch cam and groove (male fitting) required for unloading.

Estimated Annual Usage: Seventy-five thousand (75,000) Gallons

BID ITEM #29 BACTERIAL ENZYMATIC POWDER

Description: Product shall contain at minimum, 5 x 10 cfu/gram (five (5) billion colony forming units per gram) certified nominal bacterial count. The product shall be delivered in fifty (50) pound non-returnable, **(1/2-pound individual packets)** recyclable containers. The product shall not require pre-soaking or acclimatization prior to application. The product shall be equal or equivalent to the current product used at the Department of Water Quality.

Product List: Mtek "T"

Delivery: Delivery shall be to **Washington County Department of Water Quality, Conococheague WWTP**, 16232 Elliott Parkway, Williamsport, MD 21795. Delivery shall be within one (1) week of order. County personnel will not be available to assist in loading/unloading products. County personnel will only be available to provide access to locations for deliveries.

Estimated Annual Usage: One thousand five hundred (1,500) Pounds

BID ITEM #30 POLY-ORTHOPHOSPHATE (Solution SLI-5250)

Description: Propriety Blend – clear, water white, odorless solution. The solution shall be delivered in a self-unloading pneumatic tank truck with necessary hoses, fittings, etc. The solution will be clear, water white with no foreign material and sediment free. Solution shall meet all applicable ANSI/AWWA Standards and certified to comply with ANSI/NSF Standard 60 or latest revision.

Detailed Technical Specifications

Swimming Pool & Water/Wastewater Treatment Chemicals

PUR-1774

Page 30

Delivery: Bulk delivery to **City of Hagerstown's R. C. Willson Water Treatment Plant**, 10802 Water Works Road, Williamsport, MD 21795. Delivery shall be within one (1) week of order. Maximum quantity one hundred eighty thousand (180,000) pounds. The supplier shall provide a sample of delivered chemical prior to off-loading to the City of Hagerstown for analysis.

Estimated Annual Usage: One hundred eighty thousand (180,000) Pounds

BID ITEM #31 – 50% CAUSTIC SODA (SODIUM HYDROXIDE)

Description: 50% by weight, diaphragm grade and shall meet AWWA Standard B501-93 or latest revision; and certifies to comply with ANSI/NSF Standard 60 or latest revision. Containers shall be dedicated to Caustic Soda (Sodium Hydroxide) 50%.

Delivery: Bulk delivery to **City of Hagerstown's Wastewater Treatment Plant**, 1 Clean Water Circle, Hagerstown, MD 21740. The chemical shall be delivered by self-unloading pneumatic truck with necessary hoses, fittings, etc. Delivery shall be within one (1) week of order. Maximum delivery of two thousand (2,000) gallons. City personnel will not be available to assist in loading/unloading product. City personnel will only be available to provide access to locations for delivery.

The City of Hagerstown shall require that the sodium hydroxide chemical be pumped into a storage tank located on the second floor. The vendor shall be responsible for clearing the lines with air after filling the storage tanks.

Estimate Annual Usage: One thousand (1,000) Gallons

BID ITEM #32 – 25% CAUSTIC SODA (SODIUM HYDROXIDE)

Description: 25% by weight, diaphragm grade and shall meet AWWA Standard B501-93 or latest revision; and certifies to comply with ANSI/NSF Standard 60 or latest revision. Containers shall be dedicated to Caustic Soda (Sodium Hydroxide) 25%.

Delivery: Bulk delivery to **City of Hagerstown Wastewater Treatment Plant**, 1 Clean Water Circle, Hagerstown, MD 21740. The chemical shall be delivered by self-unloading pneumatic truck with necessary hoses, fittings, etc. Delivery shall be within one (1) week of order. Maximum delivery of two thousand (2,000) gallons. City personnel will not be available to assist in loading/unloading product. City personnel will only be available to provide access to locations for delivery. The City of Hagerstown shall require that the sodium hydroxide chemical be pumped into a storage tank located on the second floor. The vendor shall be responsible for clearing the lines with air after filling the storage tanks.

Estimated Annual Usage: One thousand (1,000) Gallons

BID ITEM #33 DELPAC 2000

Description: DelPac 2000. Liquid, Aluminum Chloride Hydroxide Sulfate and shall be certified ANSI/NSF Standard 60 and meets AWWA Standard B408-10. Delivered in fifty-five (55) gallon Drums equipped with tamper resistant seals and be properly labeled.

Delivery: Delivery to **Washington County Department of Water Quality, Sandy Hook Wastewater Treatment Plant**, 18954 Sandy Hook Road, Keedysville, Md. 21756. Delivery shall be within one (1)

Detailed Technical Specifications

Swimming Pool & Water/Wastewater Treatment Chemicals

PUR-1774

Page 31

week of order. All drum orders are to be delivered by truck no longer than thirty-five (35') feet in length and shall be equipped with a lift gate. County personnel will not be available to assist in loading/unloading products. County personnel will only be available to provide access to locations for deliveries. Empty drums shall be removed by bidder(s) own manpower concurrently with the delivery of new products unless alternative arrangements are made that are acceptable to the Department of Water Quality.

Estimated Annual Usage: Four (4) fifty-five (55) gallon Drums

BID ITEM #34 LIQUID ALUMINUM SULFATE

Description: Liquid 48% aluminum sulfate alum in BULK delivery, 2000 gal per delivery. Shall be properly labeled and meet AWWA Standard B403-93 or latest revision and be ANSI/NSF Standard 60 certified.

Delivery: Bulk delivery to **Washington County Department of Water Quality, Winebrenner Wastewater Treatment Plant**, 25040 Pen Mar Road, Cascade Md. 21719

Estimated Annual Usage: Ten thousand (10,000) Gallons

BID ITEM # 35 MICRO C 2000

Description: Micro C 2000 - Carbon Source, Liquid. Two hundred forty (240) gallon Tote.

Delivery: Delivery to **Washington County Department of Water Quality, Winebrenner Wastewater Treatment Plant**, 25040 Pen Mar Rd. Cascade Md. 21719. Delivery shall be within seven (7) calendar days of the order placement.

Estimated Annual Usage: Forty-eight (48) two hundred forty (240) gallon Totes

BID ITEM #36 POLYMER

Description: Polymer shall be in the form of a cationic liquid emulsion. The polymer is for a new polymer mixing/delivery system at the plant and only one product has been tested and approved for use at the City of Hagerstown Wastewater Treatment Plant.

Product List: Zetag 8814

Delivery: Bulk delivery to the **City of Hagerstown's Wastewater Treatment Plant**, 1 Clean Water Circle Hagerstown, MD 21740. The chemical shall be delivered by self-unloading pneumatic truck with **necessary hoses**, fittings, etc. Delivery shall be made within seven (7) calendar days of order. Maximum delivery of four hundred (400) gallons. City personnel will only be available to provide access to locations for delivery.

The city will accept delivery of liquid polymer in mini bulk. The successful vendor shall be required to pump the product into a storage tank located on the third floor and the vendor shall be responsible for clearing the lines with air after filling the storage tank.

Estimated Annual Usage: Four thousand (4,000) Gallons

BID ITEM #37 MORTON SALT

Description: Morton Salt Inc. – “Clean and Protect” water conditioner ion exchange resin regeneration pellets. Synonyms – Pellets with System Saver(R) II Formula; System Saver® II Pellets. Must meet NSF 60 standards. Bags must be between forty-fifty (40-50) pounds.

Delivery: Delivery to **City of Hagerstown’s R. C. Willson Water Treatment Plant**, 10802 Water Works Road, Williamsport, MD 21795. Delivery to be made on a flat bed or box truck (capable of unloading from rear of truck); with hydraulic tailgate and pallet jack required; pallets shall be returnable. Delivery shall be within seven (7) Business Days. Maximum delivery is two (2) skids – four thousand (4,000) pounds per delivery.

Estimated Annual Usage: Seventy-Five thousand (75,000) Pounds

BID ITEM #38 MAGNETITE

Description: Magnetite (Fe_3O_4) – Inorganic ballast with a total Iron content $\geq 68\%$ (dry weight) and specific gravity being ≥ 4.8 . The mean particle size should be 13 +/- 3 microns with a moisture content of less than 2% which is capable of being pneumatically loaded. The magnetics content must be $\geq 97.0\%$ (Davis Tube Analysis).

Delivery: Bulk delivery to the following various locations **Washington County Department of Water Quality, Winebrenner Wastewater Treatment Plant**, 25040 Pen Mar Rd. Cascade Md. 21719, **Washington County Department of Water Quality, Conococheague WWTP**, 16232 Elliott Parkway, Williamsport, MD 21795, **Smithsburg Wastewater Treatment Plant**, 22523 Smithsburg/Leitersburg Road, Smithsburg, MD 21783. Delivery shall be within one (1) week of order. Orders are to be delivered by tanker capable of unloading magnetite pneumatically into a silo. County personnel will not be available to assist in loading/unloading products. County personnel will only be available to provide access to locations for deliveries.

Winebrenner location; fifteen (15) ton silo with a four (4”) inch male camlock
Conococheague location; twenty-five (25) ton silo with a four (4”) inch male camlock
Smithsburg location; twenty-five (25) ton silo with a four (4”) inch male camlock

Estimated Annual Usage:

Winebrenner WWTP: one (1) load every other year thirty thousand (30,000) Pounds
Smithsburg WWTP: one (1) load per year thirty thousand (30,000) Pounds
Conococheague WWTP: three (3) loads per year one hundred fifty thousand (150,000) Pounds

BID ITEM #39 CHLORINE GAS

Description: Product shall conform to AWWA standard B301-92 for use in potable water. Copies of both certifications must be submitted with the bid.

Delivery: Product will be delivered in one hundred fifty (150) pound cylinders to **the Town of Boonsboro’s Water & Wastewater Treatment Plants:** 37 Park Drive, Boonsboro, MD 21713 & 6927 Monroe Road, Boonsboro, MD 21713. The chemical shall be delivered by a self-unloading pneumatic truck with a lift gate required. Delivery shall be within one (1) week of order.

Detailed Technical Specifications

Swimming Pool & Water/Wastewater Treatment Chemicals

PUR-1774

Page 33

Estimated Annual Usage: Forty-nine (49) Cylinders or four thousand five hundred (4,500) pounds

BID ITEM #40 SULFUR DIOXIDE GAS

Description: Product shall conform to AWWA standard B512-91 for use in potable water. Copies of both certifications must be submitted with the bid.

Delivery: Product will be delivered in one hundred fifty (150) pound cylinders to the **Town of Boonsboro's Water & Wastewater Treatment Plants:** 37 Park Drive, Boonsboro, MD 21713 & 6927 Monroe Road, Boonsboro, MD 21713. The chemical shall be delivered by a self-unloading pneumatic truck with a lift gate required. Delivery shall be within one (1) week of order.

Estimated Annual Usage: Forty-nine (49) Cylinders or four thousand five hundred (4,500) Pounds

BID ITEM #41 DIATOMACEOUS EARTH

Description: Product shall conform to AWWA standard B101-16 for use in potable water. Copies of both certifications must be submitted with the bid.

Delivery: Product will be delivered in fifty (50) pound bags to the **Town of Boonsboro's Water Treatment Plant:** 37 Park Drive, Boonsboro, MD 21713. The chemical shall be delivered by a self-unloading pneumatic truck. Delivery shall be within one (1) week of order.

Estimated Annual Usage: Fifty (50) Bags or two thousand five hundred (2,500) Pounds

BID ITEM #42 CARBON DIOXIDE – 50 LB. CYLINDERS

Description: Product shall conform to AWWA standard B510-06 for use in pH adjustment in water supply service.

Delivery: Delivery to **City of Hagerstown's Claude M. Potterfield Pool**, 730 Frederick Street, Hagerstown, MD 21740. Bulk Delivery.

Estimated Annual Usage: One Thousand (1,000) Pounds

POLICY TITLE: **Insurance Requirements for Independent Contractors**

ADOPTION DATE: August 29, 1989

EFFECTIVE DATE: September 1, 1989

FILING INSTRUCTIONS: _____

I. PURPOSE

To protect Washington County, Maryland against liability, loss or expense of damaged property, injury to or death of any person or persons and for care and loss of services arising in any way, out of, or in connection with or resulting from the work or service performed on behalf of Washington County, Maryland.

II. ACTION

The following should be inserted in all Independent Contractor Contracts:

"The Contractor shall procure and maintain at his sole expense and until final acceptance of the work by the County, insurance as hereinafter enumerated in policies written by insurance companies admitted in the State of Maryland, have A.M. Best rating of A- or better or its equivalent, and acceptable to the County."

1. **Workers Compensation:** The Contractor agrees to comply with Workers Compensation laws of the State of Maryland and to maintain a Workers Compensation and Employers Liability Policy.

Minimum Limits Required:

Workers Compensation -	Statutory
Employers' Liability -	\$100,000 (Each Accident)
	\$500,000 (Disease - Policy Limit)
	\$100,000 (Disease - Each Employee)

2. **Comprehensive General Liability Insurance:** The Contractor shall provide Comprehensive General Liability including Products and Completed Operations.

Minimum Limits Required:

\$1,000,000 combined single limit for Bodily Injury and Property Damage.

Such insurance shall protect the County, its agents, elected and appointed officials, commission members and employees, and name the Board of County Commissioners of Washington County, Maryland on the policy as additional insured against liability, loss or expense due to damaged property (including loss of use), injury to or death of any person or persons and for care and loss of services arising in any way, out of, or in connection with or resulting from the work of service performed on behalf of Washington County, Maryland.

2. **Comprehensive General Liability Insurance** (continued)

The Contractor is ultimately responsible that Subcontractors, if subcontracting is authorized, procure, and maintain at their sole expense and until final acceptance of the work by the County, insurance as hereinafter enumerated in policies written by insurance companies admitted in the State of Maryland, have A.M. Best rating of A- or better or its equivalent, and acceptable to the County.

3. **Business Automobile Liability:** The Contractor shall provide Business Auto Liability including coverage for all leased, owned, non-owned and hired vehicles.

Minimum Limits Required:

\$1,000,000 combined single limit for Bodily Injury or Property Damage.

Certificate(s) of Insurance: The Contractor shall provide certificates of insurance requiring a 30-day notice of cancellation to the Purchasing Department, Board of County Commissioners of Washington County prior to the start of the applicable project.

Approval of the insurance by the County shall not in any way relieve or decrease the liability of the Contractor. It is expressly understood that the County does not in any way represent that the specified limits of liability or coverage or policy forms are sufficient or adequate to protect the interest or liabilities of the Contractor.

All responsibility for payment of any sums resulting from any deductible provisions, corridor, or self-insured retention conditions of the policy or policies shall remain with the Contractor.

General Indemnity: The Contractor shall indemnify, defend and save harmless the Board of County Commissioners of Washington County, Maryland, its appointed or elected officials, commission members, employees and agents for any and all suits, legal actions, administrative proceedings, claims, demands, damages, liabilities, interest, attorneys fees, costs and expenses of whatsoever kind of nature, whether arising before or after final acceptance and in any manner directly or indirectly caused, occasioned or contributed to in whole or in part by reason of any act, error or omission, fault or negligence whether active or passive by the Contractor, or any one acting under its direction, control or on its behalf in connection with or incident to its performance of the Contract.

Revision Date:	August 27, 1991
Effective Date:	August 27, 1991
Revision Date:	March 4, 1997
Effective Date:	March 4, 1997

**BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND
WASHINGTON COUNTY PURCHASING DEPARTMENT**

PROVISIONS FOR OTHER AGENCIES

All items, conditions and pricing shall be made available to the entities listed below if authorized by the Bidder. Authorization is to be indicated by a check mark in the appropriate column. A negative reply will not adversely affect consideration of the bid. Any jurisdiction using this contract shall place its own order with the successful Bidder(s). There is no obligation on the lead jurisdiction for agreements made with other jurisdictions.

<u>YES</u>	<u>NO</u>	<u>JURISDICTION</u>
_____	_____	WASHINGTON COUNTY PUBLIC SCHOOLS
_____	_____	WASHINGTON COUNTY HEALTH DEPARTMENT
_____	_____	OTHER WASHINGTON COUNTY MUNICIPALITIES
_____	_____	HAGERSTOWN COMMUNITY COLLEGE
_____	_____	CITY OF HAGERSTOWN
_____	_____	FREDERICK COUNTY COMMISSIONERS
_____	_____	OTHER FREDERICK COUNTY MUNICIPALITIES
_____	_____	ALLEGANY COUNTY COMMISSIONERS
_____	_____	BOARD OF EDUCATION OF ALLEGANY COUNTY
_____	_____	OTHER ALLEGANY COUNTY MUNICIPALITIES
_____	_____	ALLEGANY COMMUNITY COLLEGE
_____	_____	CITY OF FROSTBURG
_____	_____	CITY OF CUMBERLAND
_____	_____	GARRETT COUNTY - GENERAL SERVICES
_____	_____	BOARD OF EDUCATION OF GARRETT COUNTY
_____	_____	OTHER GARRETT COUNTY MUNICIPALITIES
_____	_____	GARRETT COUNTY COMMUNITY COLLEGE
_____	_____	WASHINGTON COUNTY VOLUNTEER FIRE & RESCUE COMPANIES

PUR-1774
SWIMMING POOL & WATER/WASTEWATER TREATMENT CHEMICALS

SIGNATURE TO BIDS

NOTE: Bidders shall use this page as a cover page when submitting his/her bid.

Each bid must show the full business address and telephone number of the Bidder and be signed by the person legally authorized to sign contracts. All correspondence concerning the bid and contract, including notice of award, copy of contract and purchase order, will be mailed, or delivered to the address shown on the bid in the absence of written instructions from the Bidder to the contrary. Bids by partnerships must be signed in the partnership name by one of the members of the partnership or by an authorized representative, followed by the signature and designation of the person signing, who shall also state the names of the individuals composing the partnership. Bids by corporations must be signed with the name of the corporation, followed by the signature and designation of the officer having authority to sign. When requested, satisfactory evidence of authority of the officer signing on behalf of the corporation shall be furnished. Anyone signing the bid as agent shall file satisfactory evidence of his/her authority to do so.

All documents, materials, or data developed as a result of this contract are the County's property. The County has the right to use and reproduce any documents, materials, and data, including confidential information, used in, or developed as a result of this contract. The County may use this information for its own purposes or use it for reporting to Federal agencies. The Bidder warrants that it has title to or right of use of all documents, materials, or data used or developed in connection with this contract. The Bidder must keep confidential all documents, materials, and data prepared or developed by the Bidder or supplied by the County. All erasures and/or changes shall be initialed by the individual making modifications to the proposal.

BIDDER MUST SIGN HERE AND RETURN THIS PAGE AND THE PROPOSAL FORM IN ADDITION TO SUBMITTING ANY DOCUMENTS CALLED FOR BY THE GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS, SPECIFICATIONS, AND ANY OTHER DOCUMENTS HEREIN CONTAINED.

By signing here, Bidder does hereby attest that he/she has read fully the general conditions and instructions, specifications, and any other documents herein contained, and does understand them and will furnish and deliver all labor and materials in accordance with the specifications for the price as listed on the proposal form.

Bidder acknowledges receipt of Addenda by initialing the following:

Addendum No. 1 _____	Addendum No. 2 _____	Addendum No. 3 _____
Addendum No. 4 _____	Addendum No. 5 _____	Addendum No. 6 _____

AFFIRMATION REGARDING COLLUSION

I AFFIRM THAT:

Neither I nor, to the best of my knowledge, information, and belief, the below stated business has:

- (a) Agreed, conspired, connived, or colluded to produce a deceptive show of competition in the compilation of the accompanying bid or offer that is being submitted.

SIGNATURE TO BIDS (Cont'd)

- (b) In any manner, directly or indirectly, entered into any agreement of any kind to fix the bid price or price proposal of the Bidder or Offeror or of any competitor, or otherwise taken any action in restraint of free competitive bidding in connection with the contract for which the accompanying bid or offer is submitted.

AFFIRMATION REGARDING BRIBERY CONVICTIONS

I FURTHER AFFIRM:

Neither I nor, to the best of my knowledge, information, and belief, the below business (as is defined in Section 16-101 (b) of the State Finance and Procurement Article of the Annotated Code of Maryland), or any of its officers, directors, partners, or any of its employees directly involved in obtaining or performing contracts with public bodies (as is defined in Section 16-101(f) of the State Finance and Procurement Article of the Annotated Code of Maryland), has been convicted of, or has had probation before judgment imposed pursuant to Criminal Procedure Article, Section 6-220 of the Annotated Code of Maryland, or has pleaded nolo contendere to a charge of, bribery, attempted bribery, or conspiracy to bribe in violation of Maryland law, or of the law of any other State or federal law, **except as follows** (indicate the reasons why the affirmation cannot be given and list any conviction, plea, or imposition of probation before judgment with the date, court, official or administrative body, the sentence or disposition, the name(s) of person(s) involved, and their current positions and responsibilities with the business):

BIDDER'S COMPANY/FIRM: _____

ADDRESS: _____

AUTHORIZED SIGNATURE: _____

NAME AND TITLE PRINTED: _____

TELEPHONE NUMBER: _____

FAX NUMBER: _____

E-MAIL ADDRESS: _____

DATE: _____ FEDERAL EMPLOYER'S IDENTIFICATION NO. _____

For Informational Purposes Only: Has your company/firm been certified by the State of Maryland as a Minority Business Enterprise? (Please check below.)

_____ Yes _____ No

**GOVERNMENT WIDE
DEBARMENT AND SUSPENSION**

Background and Applicability:

In conjunction with the Office of Management and Budget and other affected Federal agencies, DOT published an update to 49 CFR Part 29 on November 26, 2003. This government-wide regulation implements Executive Order 12549, *Debarment and Suspension*, Executive Order 12689, *Debarment and Suspension*, and 31 U.S.C. 6101 note (Section 2455, Public Law 103-355, 108 Stat. 3327).

The provisions of Part 29 apply to all grantee contracts and subcontracts at any level expected to equal or exceed \$25,000 as well as any contract or subcontract (at any level) for Federally required auditing services, 49 CFR 29.220(b). This represents a change from prior practice in that the dollar threshold for application of these rules has been lowered from \$100,000 to \$25,000. These are contracts and subcontracts referred to in the regulation as “covered transactions.”

Grantees, Contractors, and Subcontractors (at any level) that enter into covered transactions are required to verify that the entity (as well as its principals and affiliates) they propose to contract or subcontract with is not excluded or disqualified. They do this by (a) Checking the Excluded Parties List System, (b) Collecting a certification from that person, or (c) Adding a clause or condition to the contract or subcontract. This represents a change from prior practice in that certification is still acceptable but is no longer required, 49 CFR 29.300.

Grantees, Contractors, and Subcontractors who enter into covered transactions also must require the entities they contract with to comply with 49 CFR 29, Subpart C and include this requirement in their own subsequent covered transactions (i.e., the requirement flows down to subcontracts at all levels).

This contract is a covered transaction for purposes of 49 CFR Part 29. As such, the Contractor is required to verify that none of the Contractor, its principals, as defined at 49 CFR 29.995, or affiliates, as defined at 49 CFR 29.905, are excluded, or disqualified as defined at 49 CFR 29.940 and 29.945.

The Contractor is required to comply with 49 CFR 29, Subpart C and must include the requirement to comply with 49 CFR 29, Subpart C in any lower tier covered transaction it enters into.

By signing and submitting its bid or proposal, the Bidder or proposer certifies as follows: The certification in this clause is a material representation of fact relied upon by the *County*. If it is later determined that the Bidder or proposer knowingly rendered an erroneous certification, in addition to remedies available to the *County*, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

The Bidder agrees to comply with the requirements of 49 CFR 29, Subpart C while this offer is valid and throughout the period of any contract that may arise from this offer.

The Bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

***This page shall be completed and returned with the Form of Proposal.**

Company Name _____

Signature of Contractor's Authorized Official _____

Printed Name of Contractor's Authorized Official _____

Printed Title of Contractor's Authorized Official _____

Date _____

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Approval of an Ordinance: Amendment to Chapter 79, Curfew for Juveniles

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Ordinance_-_Curfew_for_Juveniles.pdf

Description

Motion: Curfew for Juveniles

REQUIRED MOTION

MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

Date: December 16, 2025

TOPIC: Approval of an Ordinance: Amendments to City Code Chapter 79,
Curfew for Juveniles

Charter Amendment	_____
Code Amendment	_____
Ordinance	___X___
Resolution	_____
Other	_____

MOTION: I hereby move to approval an ordinance to amend the City Code, Chapter 79, Curfew for Juveniles by redefining terms, changing the hours when in effect, and modifying the schedule of fines. These revisions incorporate the Mayor and Council discussion on September 16, 2025.

DATE OF INTRODUCTION: November 25, 2025
DATE OF PASSAGE: December 16, 2025
EFFECTIVE DATE: January 16, 2026

CITY OF HAGERSTOWN, MARYLAND

**AN ORDINANCE TO AMEND THE CODE OF THE
CITY OF HAGERSTOWN, AMENDING CHAPTER 79, *CURFEW FOR JUVENILES* BY
(1) REDEFINING THE TERMS “PARENT” AND “PUBLIC PLACE” IN §79-1; (2)
CHANGING THE HOURS WHEN THE CURFEW IS IN EFFECT IN §79-2; AND
MODIFYING THE SCHEDULE OF FINES IN § 79-5**

RECITALS

WHEREAS, the Mayor and Council have enacted Chapter 79 *Curfew for Juveniles* of the City Code to regulate the hours when children under the age of seventeen (17) years may be out and about during certain hours within the corporate limits of the City of Hagerstown; and

WHEREAS, the Mayor and Council desire to amend the aforesaid Chapter 79 to (1) re-define the term “Parent” and “Public Place;” (2) changing the hours when the curfew is in effect; and (3) modifying the schedule of fines for violations of the Ordinance;

WHEREAS, the Mayor and Council find it to be in the best interests of the citizens of the City of Hagerstown to do so;

NOW, THEREFORE, BE IT RESOLVED, ENACTED AND ORDAINED by the Mayor and Council of the City of Hagerstown, Maryland, as its duly constituted legislative body, as follows:

See attached revisions in redline to Chapter 79. Except where noted, no change has been made to said Chapter.

Section 4. Effective Date. This Ordinance shall become effective immediately upon the effective date of this Enacting Ordinance.

BE IT FURTHER RESOLVED, ENACTED AND ORDAINED that this Enacting Ordinance shall become effective at the expiration of thirty (30) calendar days following its approval.

WITNESS AND ATTEST
AS TO CORPORATE SEAL

MAYOR AND COUNCIL OF THE
CITY OF HAGERSTOWN, MARYLAND

Donna K. Spickler, City Clerk

William B. McIntire, Mayor

Date of Introduction: November 25, 2025
Date of Passage: December 16, 2025
Effective Date: January 16, 2026

PREPARED BY:
SALVATORE & MORTON, LLC,
CITY ATTORNEY

Chapter 79

CURFEW FOR JUVENILES

§ 79-1.	Definitions.	§ 79-4.	Parent responsibility.
§ 79-2.	Curfew for juveniles.	§ 79-5.	Violations and penalties.
§ 79-3.	Exceptions and defenses.		

[HISTORY: Adopted by the Mayor and Council of the City of Hagerstown 10-28-2003 by Ord. No. 2003-37.¹ Amendments noted where applicable.]

§ 79-1. Definitions.

For the purpose of this chapter, the following terms, phrases, words and their derivations shall have the meanings given herein.

CITY — The City of Hagerstown, Maryland, with administrative offices at 1 East Franklin Street, City Hall, Hagerstown, Maryland 21740.

EMERGENCY — An unforeseen circumstance or combination of circumstances that requires immediate action. This term includes but is not limited to a fire, natural disaster, automobile accident or any situation requiring immediate action to prevent serious bodily injury, loss of life or extensive property damage.

JUVENILE — For the purposes of this chapter, a juvenile is any unmarried, unemancipated person under 17 years of age. **[Amended 10-28-2014 by Ord. No. O-14-21]**

PARENT — Any person having physical or legal custody of a juvenile as a biological, step- or adoptive parent, a legal guardian, a person over the age of 18 who stands in loco parentis or a person to whom physical custody has been awarded by court order.

PUBLIC PLACE — Any place to which the public or a substantial group of the public has access and includes, but is not limited to, streets, sidewalks, alleys, common areas of schools, shopping centers, parking lots, parks, playgrounds, transportation facilities, theaters, restaurants, convenience stores, shops, bowling alleys, taverns, cafes, arcades and similar areas that are open to the use of the public.

§ 79-2. Curfew for juveniles.

It shall be unlawful, unless otherwise provided herein, for any juvenile to be or remain in or upon a public place within the City of Hagerstown during the following periods:

Every day of the week from 11:00 p.m. on that day until 5:00 a.m. on the following day.

§ 79-3. Exceptions and defenses.

The following shall constitute valid exceptions and defenses to the operation of this chapter:

1. Editor's Note: This ordinance also repealed former Ch. 79, Curfew for Juveniles, adopted 9-26-1995 by Ord. No. 1995-31.

- A. When a juvenile is accompanied by the juvenile's parent
- B. When a juvenile is attending or returning home by a direct route without any unnecessary detour or stop from a City event, a school activity or an activity of a religious or civic organization, or of a place of public entertainment, such as a movie, play or sporting event.
- C. When the juvenile is engaged in a legal employment activity or is returning from or going to his or her place of employment by a direct route.
- D. When a juvenile, with consent of his or her parent is engaged in interstate travel through the City, or beginning or ending in the City.
- E. When a juvenile is on the property where the juvenile resides, or on the sidewalk abutting the juvenile's residence.
- F. When a juvenile is exercising his or her First Amendment rights protected by the United States Constitution, including the rights of freedom of speech, assembly and the exercise of religion, after providing the Chief of Police with advance written notice of the time, place and manner of the exercise of such rights, signed by the juvenile and his or her parent.
- G. In case of an emergency.

§ 79-4. Parent responsibility.

It shall be unlawful for a parent to knowingly permit the juvenile to remain in any public place in violation of § 79-2 hereof. The term "knowingly" includes actual knowledge and knowledge that a parent should reasonably be expected to have concerning the whereabouts of a juvenile in that parent's care.

§ 79-5. Violations and penalties.

- A. Any juvenile who shall violate any of the provisions of this chapter may be charged with having committed a misdemeanor, punishable by a fine not to exceed \$500, and be prosecuted in accordance with Maryland Law. [Amended 9-15-2015 by Ord. No. O-15-24]
- B. Any individual who violates § 79-4 hereof shall be guilty of a municipal infraction and shall be subject to a fine in the prepayable amount of \$500.00 [Amended 10-28-2014 by Ord. No. O-14-21]

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Approval of an Ordinance: Zoning Map Amendment (ZM-2025-02) - Lorch Property 1912 Day Road, Hagerstown

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Description

Motion - _Lorch_Property_1912_Day_Road_Zoning_Map_Amendment.pdf	Motion: Lorch Property 1912 Day Rd
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REQUIRED MOTION

MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

DATE: December 16, 2025

TOPIC: Approval of an Ordinance: Zoning Map Amendment – Lorch Property
1912 Day Road (ZM-2025-02)

Charter Amendment	_____
Code Amendment	_____
Ordinance	<input checked="" type="checkbox"/>
Resolution	_____
Other	_____

MOTION: I hereby move that the Mayor and City Council approve an Ordinance to amend the Zoning Map of the City of Hagerstown to reclassify a portion of the subject 93 acre property (more or less) from its current CG (Commercial General) zoning classification to N-MU (Neighborhood – Mixed Use), pursuant to the application and exhibits entered into the record in this matter and the attached Decision and Order.

A minor editorial correction appears in the fifth paragraph of the attached approval version of the ordinance, changing an incorrect reference to a zoning overlay to a correct reference to a portion of the property being reclassified. The introduction version pending mistakenly referred to this request as an overlay district.

DATE OF HEARING:	10/27/2025
DATE OF INTRODUCTION:	11/25/2025
DATE OF PASSAGE:	12/16/2025
EFFECTIVE DATE:	01/15/2026

**AN ORDINANCE AMENDING THE ZONING ORDINANCE
AND ZONING MAP OF THE CITY OF HAGERSTOWN**

WHEREAS; pursuant to the provisions of Article 4, Zoning, of the Land Management Code of the City of Hagerstown, Maryland, an application for rezoning and zoning map reclassification was made by CURRWOOD DH, LLC; and

WHEREAS; said application for zoning classification and amendment to the Zoning Map and Zoning Ordinance is known as Case No. ZM-2025-02; and

WHEREAS; the Mayor and City Council, as the duly constituted legislative body for the City held a Public Hearing on the proposed amendment to ZM-2025-02 in compliance with the Zoning Ordinance on October 27, 2025, wherein the Applicants and the general public were given an opportunity to fully present evidence and information pertinent to the request for zoning classification amendment and amendment to the Zoning Ordinance;

WHEREAS; the Mayor and City Council, prior to and subsequent thereto, have complied with all of the provisions of the General Laws of the State of Maryland and the Zoning Ordinance for the City of Hagerstown; and

WHEREAS; said Mayor and City Council do find and determine in this case, based on said Public Hearing and the evidence presented therein, and having considered all of the criteria as set forth by the laws of the State of Maryland and the Zoning Ordinance, did on November 25, 2025, take formal action to approve the reclassification for a portion of the property designated as 1912 DAY ROAD, Hagerstown, Maryland, also known as the "Lorich Tract".

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council for Hagerstown, Maryland, that the zoning reclassification and zoning map amendment requesting Case No. ZM-2025-02 to reclassify a portion of this property from its current CG (Commercial General) classification to a N-MU (Neighborhood Mixed Use) classification is hereby granted pursuant to the conditions and requirements set forth in the Opinion and Findings of Fact and illustration, attached hereto as Exhibit A, and incorporated herein by reference.

WITNESS:

MAYOR AND CITY COUNCIL OF THE CITY
OF HAGERSTOWN, MARYLAND

Donna K. Spickler, City Clerk

William McIntire, Mayor

PUBLIC HEARING: 10/27/2025

DATE OF INTRODUCTION: 11/25/2025

DATE OF PASSAGE: 12/16/2025

EFFECTIVE DATE: 01/15/2026

EXHIBIT "A" ZONING
RECLASSIFICATION APPLICATION NO. ZM-2025-02

Applicant: Curwood DH, LLC
Location: 1912 Day Road
Hagerstown, Maryland 21740

OPINION AND FINDINGS OF FACTS

The foregoing matter was originally heard at Public Hearing by the Mayor and City Council on October 27, 2025, in accordance with the provisions of the Zoning Ordinance for the City of Hagerstown, Maryland.

FINDINGS OF FACT

The property, which is the subject of the proposed map amendment, is located at 1912 Day Road.

The proposal was filed by a contract purchaser of the property with consent of the property owner of the property.

The tract consists of 93 acres, more or less, contains one dwelling and is mostly used for agricultural production.

The Applicant intends to develop the tract as a unified development with a mixture of multiple housing types, with two commercial pads on Dual Highway, and to convey approximately 1 acre behind an adjacent office building to that property. These three areas will remain zoned CG. The center of the site is impacted by the 100-year floodplain as depicted on the City's 2017 Revised FEMA Floodplain Map.

The property is bisected by the zoning district boundary. The CG zoned area includes lands that are set back behind front-tier commercial spaces fronting Dual Highway, making the likely development of the eastern portion of the CG zoned lands difficult or unlikely for commercial uses that would most benefit from visibility from Dual Highway.

The area was initially zoned C2 (now relabeled CG) when the property was annexed in 1978, and the built environment along Dual Highway has evolved more over that time to focus commercial uses closer to Dual Highway. The district line was adjusted in a minor fashion in the 2010 Comprehensive Rezoning to make the division between districts more logical but did not take into account the possibility that a single developer would develop the tract for a unified development.

Dividing the property in the manner depicted, via a line drawn in a relatively arbitrary manner that leaves substantial portions of the tract in two zoning district without consideration of the shape, location or existing features of the property is clear evidence that the assigned CG zoning for a significant portion of the property of mistake in the current zoning of the area in question. Retention of the classifications as current depicted creates complications and difficulties in developing the tract in a unified manner.

CONCLUSION

Therefore, the Mayor and City Council find that those matters contained in the staff analysis and presented by the applicants at the Public Hearing on October 27, 2025, to be true and accurate, and that all procedural requirements prerequisite to approval of the reclassification of the lands subject to this application have been met. The Mayor and City Council find as a matter of fact the following:

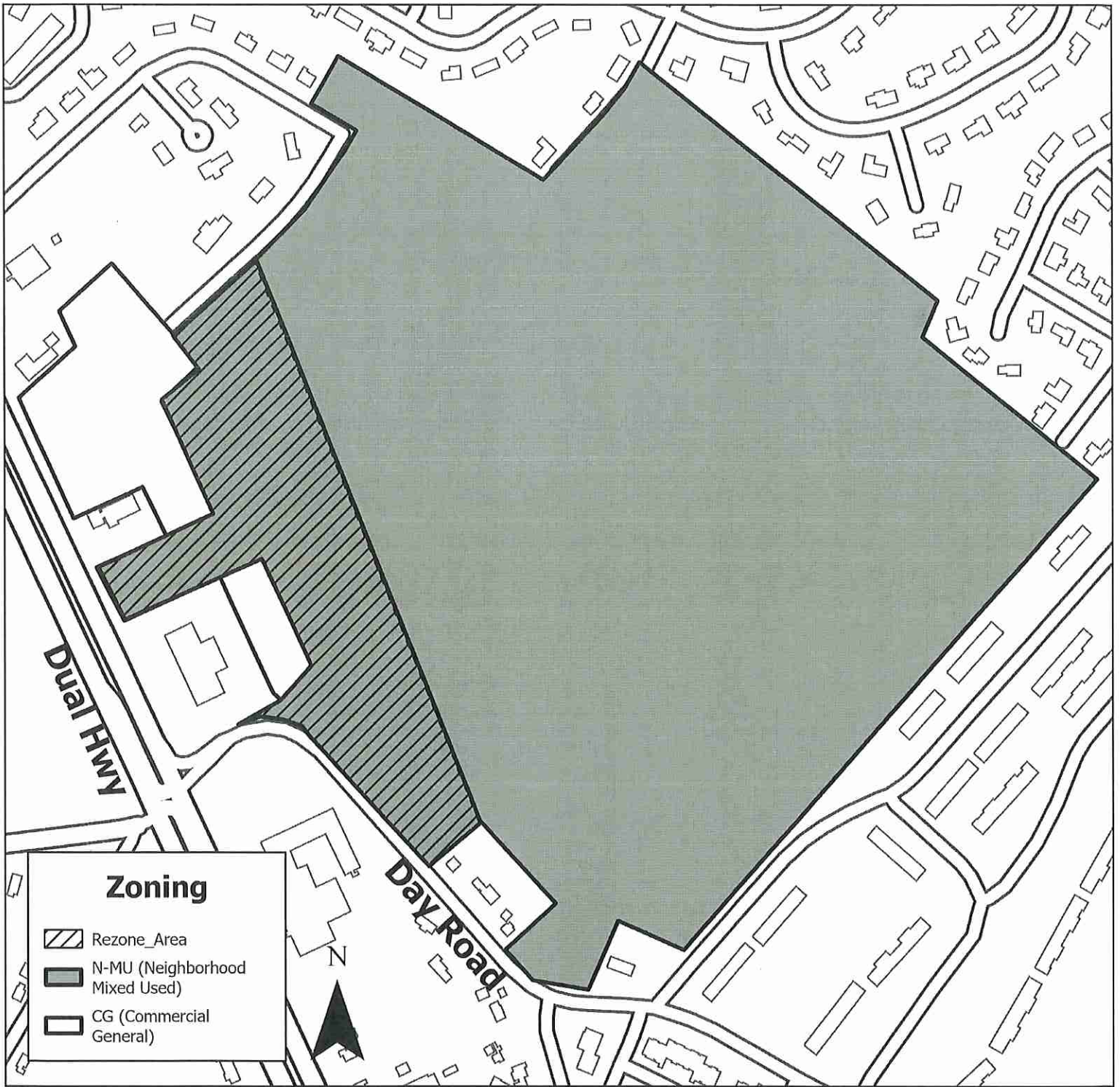
1. The Applicant has sufficiently demonstrated that the current classification of the area in question is a "mistake" pursuant to Maryland law; and
2. The appropriate classification of the area in question, as depicted on the illustration included in this exhibit, is N-MU (Neighborhood – Mixed Use); and
3. The proposal generally does not violate the spirit and intent of the Zoning Ordinance; and
4. The proposal will not materially or adversely affect adjoining properties.

The Mayor and City Council further finds that in order to protect the real and/or perceived interests of both the current property owner and the Applicant/contract purchaser, that the reclassification shall be effective after the effective date of the Ordinance adopting this reclassification, and within the time period requested by the Applicant, becoming effective upon the conveyance of the property to the Applicant. Should the property not be conveyed to the applicant, this approval shall expire.

MAYOR AND COUNCIL FOR THE
CITY OF HAGERSTOWN, MARYLAND

By: _____

William McIntire, Mayor



**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Approval of a Resolution: User Agreement with Monocacy Aquatic Club at Potterfield Pool 2026-2028

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Monocacy_Aquatic_Club_User_Agreement_Council_Packet.pdf

Description

Monocacy Aquatic Club
2026-2028 Agreement for
Use of Pool



CITY OF HAGERSTOWN, MARYLAND

Public Works Department

www.hagerstownmd.org

TO: Scott Nicewarner, City Administrator

FROM: Eric B. Deike, Director of Public Works

DATE: December 2, 2025

RE: Monocacy Aquatic Club (MAC)
2026 – 2028 Agreement for Use of Pool

MAYOR AND COUNCIL ACTION REQUESTED

Staff is seeking the Mayor and Council's approval to enter into a user agreement with the Monocacy Aquatic Club (MAC) group for use of the Potterfield Pool for a fee of \$3,400 for each of the 2026, 2027, and 2028 pool seasons.

DISCUSSION

The Monocacy Aquatic Club (MAC) recently ended their 3-year agreement for use of the Potterfield Pool. MAC wishes to continue use of the pool for the 2026, 2027, and 2028 pool seasons. The YMCA will provide the necessary lifeguards and manager to oversee the pool operations for this organization.

MAC will practice weekly starting in early June and ending by July 31st of each year.

FINANCIAL IMPACT

The fee paid to the City of Hagerstown will be \$3,400 annually for each of the 3 seasons. These fees will help offset the lifeguard and management fees provided by the YMCA.

RECOMMENDATION

Staff recommends entering into this agreement with MAC for use of the Potterfield Pool.

Att: MAC User Agreement
Motion Sheet
Resolution

C: Michelle Hepburn, CFO
Parks and Recreation Staff

REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND

DATE: December 16, 2025

TOPIC: **APPROVAL OF A RESOLUTION: APPROVAL OF A USER AGREEMENT WITH THE MONOCACY AQUATIC CLUB FOR USE OF THE CLAUDE M. POTTERFIELD POOL**

Charter Amendment

Code Amendment

Ordinance

✓ Resolution

Other

MOTION: I hereby move for Mayor and Council approval of a resolution to enter into a user agreement with the Monocacy Aquatic Club for use of the Claude M. Potterfield Pool. The agreement shall be for non-exclusive use of the Pool for nine (9) weeks during the 2026, 2027, and 2028 pool seasons.

The fee to the City of Hagerstown for the use of the pool will be Three Thousand Four Hundred Dollars (\$3,400) per year for each of the 3 pool seasons.

Date of Introduction:	December 16, 2025
Date of Passage:	December 16, 2025
Effective Date:	December 16, 2025

CITY OF HAGERSTOWN, MARYLAND
A RESOLUTION AUTHORIZING THE CITY OF HAGERSTOWN TO ENTER INTO A
NEW USER AGREEMENT WITH MONOCACY AQUATIC CLUB FOR THE USE OF
CLAUDE M. POTTERFIELD POOL DURING THE 2026 - 2028 SEASONS

RECITALS

WHEREAS, The City of Hagerstown owns and operates the Claude M. Potterfield Pool ("Pool"), located at 730 Frederick Street, for public recreation, including but not limited to daycares and swim clubs; and

WHEREAS, Monocacy Aquatic Club, Inc. ("User") has used the Pool for its swim team program under valid User Agreements during prior seasons and has requested that the City enter into a new User Agreement allowing it non-exclusive use of the Pool for nine (9) weeks during the 2026, 2027 and 2028 seasons at the total cost of \$3,400.00 per year, with no option to extend beyond the 2028 season. A copy of the User Agreement with all of its terms and conditions is attached hereto; and

WHEREAS, the Mayor and Council find it to be in the best interests of the citizens of Hagerstown to do so;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Hagerstown, Maryland, as its duly constituted legislative body, as follows:

1. That the above Recitals are incorporated herein by reference;
2. That the Mayor be and is hereby authorized to enter into the User Agreement with Monocacy Aquatic Club, Inc., a copy of which is attached hereto and incorporated herein; and
3. That the Mayor be and is hereby authorized to take any further action or execute any other documentation necessary to effectuate the purpose of this Resolution.

BE IT FURTHER RESOLVED enacted and ordained that this Resolution shall become effective immediately upon its approval.

WITNESS AND ATTEST
AS TO CORPORATE SEAL

MAYOR AND COUNCIL OF THE CITY
OF HAGERSTOWN, MARYLAND

Donna Spickler, City Clerk

By: _____
William B. McIntire, Mayor

Date of Introduction: December 16, 2025
Date of Passage: December 16, 2025
Effective Date: December 16, 2025

PREPARED BY:
SALVATORE & MORTON, LLC
CITY ATTORNEY

Claude M. Potterfield Pool
730 Frederick St. Hagerstown, Maryland 21740
Phone: 301.733.2599

2026 - 2028 Agreement for Use of Pool

The purpose of this form is to ensure that all camps, daycares and similar organizations (hereinafter "Users") which use the Claude M. Potterfield Pool ("Pool") register with the City of Hagerstown ("the City"), provide an adequate number of supervising adults to monitor their children, comply with Pool Rules, and indemnify the City & YMCA of Hagerstown against any and all liability arising from the User's use of the Pool.

User: **Monocacy Aquatic Club, Inc.**

Authorized Representative: Chris Kaplan, Head Coach

Address: PO Box 1682, Frederick, Maryland 21702

Daytime Phone Number: (410) 615-5339

Email: coachchris@macswim.net

- 1) THE USER AGREES TO PROVIDE THE FOLLOWING MINIMUM SUPERVISORS TO CHILD RATIOS:

Age of Children in User's Group	Minimum Supervising Adult to Child Ratio:
2 years old	1 to no more than 6
3 and 4 years old	1 to no more than 10
Kindergarten thru age 12	1 to no more than 15

- 2) User plans to use the pool for the purpose of establishing and conducting a swim team program.
- 3) User shall ensure its members, agents, representatives, servants, volunteers, participants, employees, guests, and invitees abide by the Pool Rules, a copy of which is attached hereto as Exhibit A. Pool Rules are subject to periodic update, and User agrees to abide by any updated rules during the term of this Agreement. City shall provide any updated Rules to User promptly.
- 4) User shall indemnify and hold the City harmless from all loss, liability, costs, and/or damages that may occur or be claimed with respect to any person or property as a result of the User's use of the Pool, including any act or omission by the User, the City, their respective agents, servants, volunteers, participants, customers, invitees, or employees.
- 5) User shall maintain general liability insurance in the amount of \$1,000,000 covering liability arising directly or indirectly from the User's use of the Pool. User shall provide to the City a Certificate of Insurance for the coverage and amount specified above with the City listed as an additional named insured. User agrees to immediately cease all use

of the Pool if its general liability insurance is canceled or expired or if it has reason to believe the insurance is canceled or expired. The User must notify the City immediately in these cases.

- 6) User agrees to pay City a user fee of \$3,400.00, which is due and payable at the time of execution of this Agreement, for 9 weeks, beginning June 1, 2026 and ending July 31, 2026. The user fee shall be \$3,400 per year for years 2027 and 2028, with the exact dates of each 10-week period to be confirmed in writing by the parties no later than April 1 each of those years, and with payment in full due no later than April 1 of each of those years.
- 7) User will be using the Pool approximately 4 days per week for 2 - 2.5 hours per session with the ability to schedule other dates based on pool availability and approval from the City. The City will offer User first right of refusal for future swim times for 2029.
- 8) User agrees to put all equipment/locker rooms/trash in the proper place when leaving the facility.
- 9) The YMCA will provide required lifeguards and certified pool operators (CPO) through a contract with the City of Hagerstown.

By signing below, User agrees to the terms set forth above.

WITNESS:

Authorized User Representative:

Name:

Chris Kaplan, _Head Coach

APPROVED:

City of Hagerstown

Date

POOL RULES FOR POTTERFIELD POOL

As of May 22, 2024

1. In an EMERGENCY, notify the pool manager or lifeguard on duty.
2. Lifeguards are not babysitters. ABSOLUTELY no children under the age of 15 may be left at the pool; children MUST be accompanied by a guardian age 18 or older while at the pool or splash pad.
3. Alcohol, tobacco use and vaping are not permitted anywhere within the pool facility or in our parks.
4. Use of profanity in the pool area is not permitted and will cause the individual to be expelled from the pool.
5. No running, pushing, or horseplay allowed in the pool deck area. No playing on ladders or steps.
6. Equipment, such as inner tubes, floats, pool toys, etc. which may be a hazard to a swimmer shall be restricted
7. Headphones are required for the use of any personal music devices.
8. No pets are allowed within the pool enclosure.
9. Proper bathing suit attire is required for pool use.
10. All individuals are requested to shower prior to entering the pool.
11. No person shall be permitted in the pool with bandages, open sores, or wounds.
12. Children who are not potty-trained are allowed to use the splash pad ONLY. Non-potty-trained children must be wearing swim diapers under their bathing attire.
13. Coolers and outside food are allowed. Pool staff reserves the right to search all bags and coolers. NO GLASS containers are allowed in the pool area.
14. Patrons are expected to clean up any leftover debris from items purchased at the concession stand.
15. Patrons are expected to clean up any leftover debris from items purchased at the concession stand.
16. No swimming will be allowed during inclement weather conditions as determined by the pool manager on duty.
17. All lifeguard and management decisions are final; anyone who refuses to cooperate with the safe enforcement of the pool will be instructed to leave the premises.
18. Deep End/Water Slide/Diving Board Rules
 - Deep end use of the pool will be restricted to those who have passed the required deep end swim test. Those who pass deep end test will be issued a wrist band.
 - You must be able to swim without water wings/life jackets/puddlers.
 - One person on the slide/dive at a time. No jumping off sides. Minimum height for slide is 42".
 - Always slide feet first. No sliding on stomach or stopping. No catching at the bottom.
 - All diving must be from the end of the diving board and must be straight forward, never off the side. No Backflips or Inward dives allowed. Exit water immediately to the closest ladder.
19. All rules are subject to the discretion of the pool manager.
20. The minimum supervising adult to child ratio is one adult to no more than six children.
21. Parents/Guardians WILL be held responsible for the supervision of their children AT ALL TIMES!!!

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Approval of a Resolution: Revised Access Easement to Columbia Gas of Maryland

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Motion_Approval_Resolution_--
_Revised_Access_Easement_Columbia_Gas.pdf

Description

Motion: Approval Resolution
Easement Columbia Gas

REQUIRED MOTION

MAYOR & CITY COUNCIL HAGERSTOWN, MARYLAND

DATE: December 16, 2025

TOPIC: Approval of a Resolution – Revised access easement to Columbia Gas of Maryland

Charter Amendment	_____
Code Amendment	_____
Ordinance	_____
Resolution	<u> X </u>
Other	_____

MOTION: I hereby move to approve a resolution to grant an access easement to Columbia Gas of Maryland across City property near 441 South Potomac Street and Alley #2-106. This agreement will rescind and replace an agreement previously approved on August 26, 2025.

DATE OF INTRODUCTION: 12/16/2025
DATE OF APPROVAL: 12/16/2025
EFFECTIVE DATE: 12/16/2025

CITY OF HAGERSTOWN, MARYLAND

**AN RESOLUTION AUTHORIZING THE EXECUTION OF A DEED OF EASEMENT BY AND
AMONG THE CITY OF HAGERSTOWN, MARYLAND
AND COLUMBIA GAS OF MARYLAND, INC. FOR USE OF A PORTION AN IMPROVED
ALLEY NEAR ALLEY 2-106**

RECITALS

WHEREAS, the City of Hagerstown, Maryland is a Municipal Corporation existing under and by virtue of the laws of the State of Maryland (hereinafter the "City"); and

WHEREAS, Columbia Gas of Maryland, Inc. a Delaware Corporation authorized to conduct business in the State of Maryland ("Columbia"), operates a facility within the City of Hagerstown, and has need to access its property from South Potomac Street and Alley 2-106;

WHEREAS, the City has agreed, for no monetary consideration, but for other good and valuable consideration, the receipt of sufficiency of which is acknowledged to convey an access easement to Columbia, as depicted on the attached Deed of Easement and Maintenance Agreement; and

WHEREAS, the City previously approved a Deed of Easement and Maintenance Agreement on August 26, 2025, but the terms of said Easement were not acceptable to Columbia and said Easement was never executed by Columbia; and

WHEREAS, the City has agreed, for no monetary consideration, but for other good and valuable consideration, the receipt of sufficiency of which is acknowledged to convey a REVISED access easement to Columbia, as depicted on the attached Deed of Easement and Maintenance Agreement; and

WHEREAS, the Mayor and Council have determined that it is in the best interests of the City to enter into the Deed of Easement.

NOW, THEREFORE, BE IT RESOLVED, ENACTED AND ORDAINED by the Mayor and Council of the City of Hagerstown, Maryland, as its duly constituted legislative body, as follows:

1. That the Mayor and City Staff be and are hereby authorized to execute and deliver the Deed of Easement between the City and Columbia Gas of Maryland, Inc., a copy of which is attached hereto and incorporated herein by reference and to act as signatory on behalf of the City on any other documentation necessary to effectuate the purpose of this Resolution.

2. The approval of the Deed of Easement with Columbia Gas of Maryland, Inc. on or about August 26, 2025 be and is hereby RESCINDED.

BE IT FURTHER RESOLVED, ENACTED AND ORDAINED THAT this Resolution shall become effective immediately upon its approval.

WITNESS AND ATTEST
AS TO CORPORATE SEAL

MAYOR AND COUNCIL OF THE
CITY OF HAGERSTOWN, MARYLAND

Donna K. Spickler, City Clerk

By: _____
William B. McIntire, Mayor

Date of Introduction: December 16, 2025
Date of Passage: December 16, 2025
Effective Date: December 16, 2025

PREPARED BY:
SALVATORE & MORTON, LLC
CITY ATTORNEY

DEED OF EASEMENT
AND MAINTENANCE AGREEMENT

THIS DEED OF EASEMENT AND MAINTENANCE AGREEMENT is made this ____ day of _____, 2025, by and between the **MAYOR AND COUNCIL OF THE CITY OF HAGERSTOWN, MARYLAND**, a municipal corporation of the State of Maryland ("Grantor") and **COLUMBIA GAS OF MARYLAND, INC.** a Delaware corporation qualified to conduct business in the State of Maryland, (hereinafter sometimes referred to as "Grantee").

WITNESSETH: That for no monetary consideration but for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the said Grantor does hereby grant and convey unto the Grantee, its successors and assigns, a **Perpetual and Permanent Easement** and the right of ingress and egress across, over and under the following described sixteen (16) foot wide strip of land, containing 2319 square feet, more or less, situate in Election District No. 3 of Washington County, Maryland, near South Potomac Street, and more particularly described as follows:

Beginning at the northwesternmost corner of the right of way of alley 2-106, thence with the property line of Columbia Gas and the property of the City of Hagerstown, L-F 1297-379 the following two calls: North 83° 56' 29" West a distance of 144.48' to a point thence South 7° 15' 36" West a distance of 16 feet to a point, thence leaving the property of Columbia Gas South 83° 56' 29" East to a point on the western right of way of alley 2-106, thence North 4° 10' 56" East to the point of beginning and containing 2319 square feet m/l.

The above-described easement is graphically depicted as "Proposed Access Easement" on a drawing dated August 8, 2025, and attached hereto as Exhibit A, consisting of one page, which is appended hereto and made a part hereof.

SUBJECT to all other easements, rights of way, covenants, conditions and restrictions of record applicable thereto.

AND SUBJECT to the rights and obligations contained herein.

TO HAVE AND TO HOLD the right and privilege of the easement hereby granted to the use and benefit of the within Grantee, its successors and assigns.

AND IT IS FURTHER understood and agreed by the parties that the easement herein granted is granted under and subject to the following terms and conditions:

1. Each of Grantor and Grantee shall perform, at its cost and effort, such maintenance, repairs, and replacements as are necessary to keep the easement area clear and useable for their respective use of the same. Grantee's use of the easement area shall not unreasonably cause backups or damage to Alley 2-105, Alley 2-106 and/or to Grantor's property. Grantor's use of the easement area shall not unreasonably cause backups or damage to the easement area or Grantee's adjacent property. Each of Grantor and Grantee shall repair, at its cost and effort, any changes made to the easement area as a result of any maintenance and repairs by said party. The Grantor and Grantee agree to cooperate in good faith in the maintenance and repair of the easement area for each party's continued use of the same.
2. Except as otherwise provided in this Deed of Easement and Maintenance Agreement,

neither party shall, without the written permission of the other directly or through others, erect any gate, fence, building or other structure within the easement area; make a fill or excavation of the earth so as to cause a change in contour; intentionally inundate the land with water, or otherwise alter the easement area. In the event a party removes any obstruction or otherwise corrects any condition constituting a violation of this paragraph, the violating party shall promptly reimburse other party's reasonable costs of doing so.

3. Grantee shall indemnify, hold harmless, and defend the Grantor from any and all claims, rights, judgments, etc. resulting from injuries, including death, damages and losses sustained by any person or property arising from the Grantee's negligence in the use of the easement area conveyed herein or the maintenance or repair of the easement. Grantor shall indemnify, hold harmless, and defend the Grantee from any and all claims, rights, judgments, etc. resulting from injuries, including death, damages and losses sustained by any person or property arising from the Grantor's negligence in the use of the easement area conveyed herein or the maintenance or repair of the easement.
4. This Deed of Easement and Maintenance Agreement shall run with the land and be binding upon and inure to the benefit of the parties and their respective successors and assigns, and the terms "Grantor" and "Grantee" hereunder shall include their respective successor and assigns.
5. This Deed of Easement is conveyed together with the right to excavate, repair, and/or replacement of the easement; together with the further right to remove trees, bushes, undergrowth, or other obstructions interfering with the operation, maintenance, and/or replacement thereof.
6. The Grantor shall be entitled to use the easement for the purpose of accessing a parking area for its Public Works Department located south of the easement.

WITNESS the hand and seal of Grantor and Grantee.

ATTEST:

COLUMBIA GAS OF MARYLAND, INC.

By: _____ (SEAL)

Printed name and Title _____

ATTEST:

MAYOR AND COUNCIL OF THE CITY
OF HAGERSTOWN, MARYLAND

Donna K. Spickler, City Clerk

By: _____ (SEAL)

William B. McIntire, Mayor

STATE OF MARYLAND, WASHINGTON COUNTY, to-wit:

I HEREBY CERTIFY that on this ____ day of _____, 2025, before me, the subscriber, a Notary Public in and for the State and County aforesaid, personally appeared **William B. McIntire, Mayor of the City of Hagerstown, Maryland**, who acknowledged the foregoing Deed of Easement and Maintenance Agreement to be the act and deed of the Mayor and Council of the City of Hagerstown, that he is authorized to make this acknowledgment, that he is duly authorized to execute the foregoing, and did swear and affirm under the penalties of perjury that the consideration stated herein is true and correct.

WITNESS my hand and Official Notarial Seal.

Notary Public

My Commission expires:

STATE OF MARYLAND, WASHINGTON COUNTY, to-wit:

I HEREBY CERTIFY that on this ____ day of _____, 2025, before me, the subscriber, a Notary Public in and for the State and County aforesaid, personally appeared _____, the _____ of **Columbia Gas of Maryland, Inc.**, who acknowledged the foregoing Deed of Easement and Maintenance Agreement to be the act and deed of said limited liability company, that he is authorized to make this acknowledgment and that the within instrument, and that the foregoing transfer is for no monetary consideration and the consideration stated herein is true and correct.

WITNESS my hand and Official Notarial Seal.

Notary Public

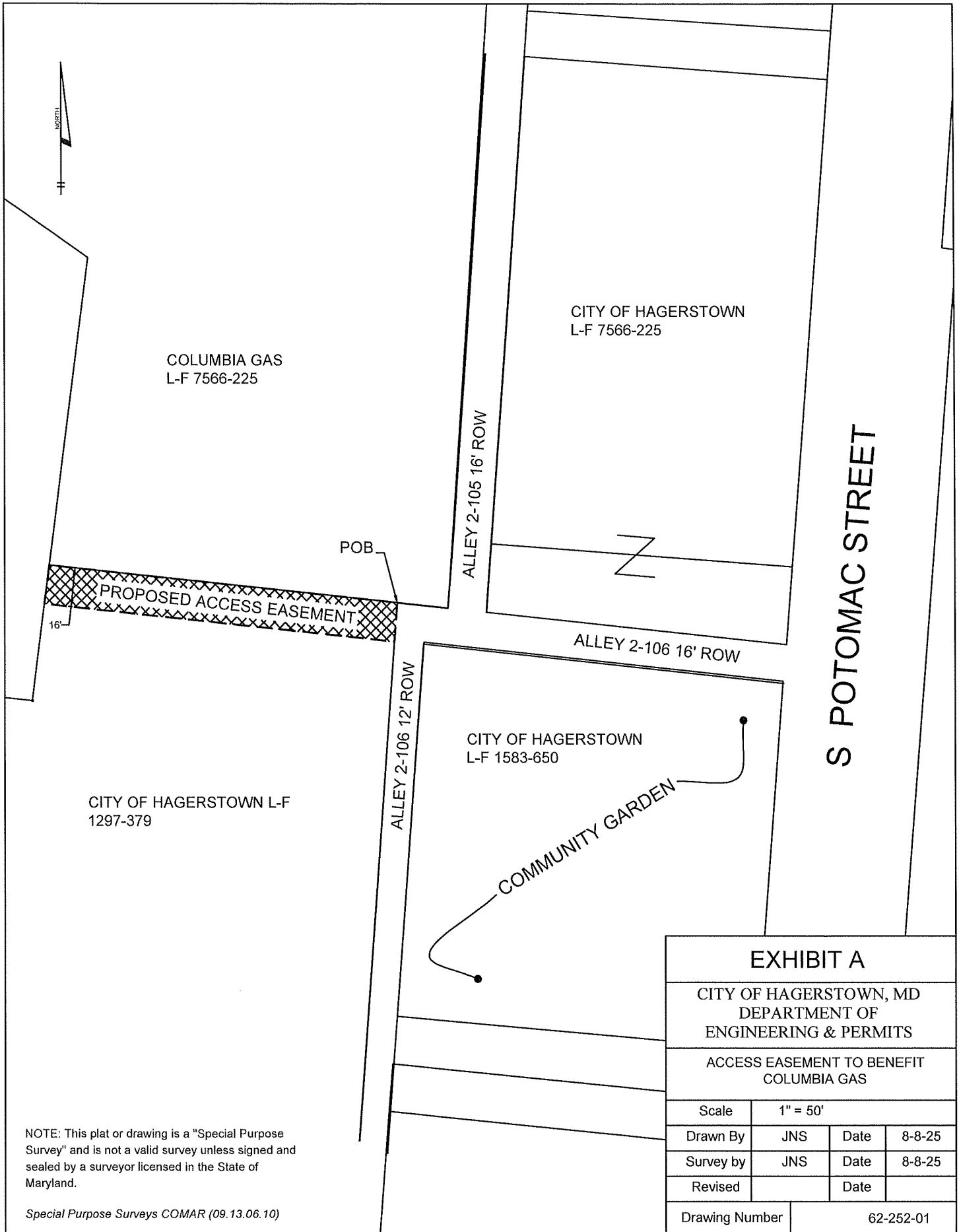
My Commission expires:

I certify that the within instrument was prepared by or under the supervision of the undersigned, an attorney duly admitted to practice before the Court of Appeals of Maryland, but the undersigned did not perform a title search, title examination or make any certification as to title.

Jason Morton

Mail to:

City of Hagerstown
Attn:
Donna K. Spickler
City Clerk
1 East Franklin Street
Hagerstown, MD 21740



**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Approval of Updates to Guidelines and Application for Hagerstown Revolving Loan Fund Program

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

RS_121625_Packet_Updates_to_HRLF_Guidelines.pdf

Description

Motion, Redline Guidelines and Application

REQUIRED MOTION

**MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

DATE: December 16, 2025

TOPIC: **Approval of a Motion: Approval of Updates to Guidelines and Application for the Hagerstown Business Revolving Loan Fund Program**

Charter Amendment	—
Code Amendment	—
Ordinance	—
Resolution	—
Other	<u>X</u>

MOTION: I hereby move for the Mayor and City Council to approve the attached updated guidelines and application for the Hagerstown Business Revolving Loan Fund Program. Staff may make administrative edits as needed for clarification and administration of the program.

DATE OF INTRODUCTION: 12/16/2025

DATE OF PASSAGE: 12/16/2025

EFFECTIVE DATE: 12/16/2025

HAGERSTOWN REVOLVING LOAN FUND PROGRAM

Quick Information Summary

Staff contact: Amanda Gregg/ ~~Finance Specialist~~Chief Housing & Community Development Officer:
agregg@hagerstownmd.org

Eligible Applicants: Small business or developer organized as a proprietorship, partnership, limited liability company or a corporation whose business sales are less than five million dollars (\$5,000,000) annually for each of the last two (2) years.

Eligible Activities: Loan funds may be used for activities, including but not limited to:

- Growth and Expansion
- Rehabilitation
- Code Compliance
- Façade Enhancement

Eligible Costs: May include the following:

- Land improvements, including but not limited to grading, new streets or street improvements, parking lots, utilities, and landscaping.
- Purchase or renovation of building.
- Purchase machinery or equipment defined to have a useful life of at least five (5) years.
- Building construction.
- Leasehold improvements provided the lease is equal to or greater than the term of the loan and the City secures a lien on the land or building, and improvements.
- Micro-enterprise activities defined as a commercial enterprise that has five (5) or fewer employees, one or more of whom owns the enterprise.
- Working Capital

Ineligible Costs: Include but are not limited to:

- Management Fees
- Financing Costs
- Franchise Fees
- Debt Repayment or Debt Consolidation
- Moving Costs
- ~~Refinancing~~
- Rental Property Rehabilitation

Ineligible Activities: Funds may not be used for:

- Non-profit Institutions
- Gambling Organizations
- ~~Lending or Investment Organizations~~
- Rental Investment Properties
- Land Speculation
- Any activity deemed illegal by federal, state or local law or ordinance

Terms and Conditions:

- Maximum loan amount is \$200,000 or 80% of total project cost, whichever is less.
- Maximum loan amount for working capital is \$30,000.
- Minimum loan amount is \$5,000.00.
- The interest rate shall be a fixed rate established at PRIME plus 1%, but shall not be less than 3%.
- Term may not exceed 7 years. Term may not exceed 5 years for working capital loans.
- Minimum of 20% cash equity investment of total project costs. For new restaurants open 3 years or less, minimum of 40% cash equity investment of total project costs.
- Repayment of loan shall begin within one month of completion of construction or taking possession of machinery or equipment purchased, or six (6) months from the date of loan settlement, whichever is sooner.



Please be advised, a credit check is required along with a non-refundable application fee based on the requested loan amount.

~~14 N. Potomac Street, Suite 200A | Hagerstown, MD 21740 — Tel: 301.739.8577 Ext. 111 | Fax: 301.739.3117~~
~~Email: dcdd@hagerstownmd.org — www.hagerstownmd.org~~

HAGERSTOWN REVOLVING LOAN FUND FULL PROGRAM GUIDELINES

Sections I through XI of this documents shall govern the use of Hagerstown Revolving Loan funds.

I. Purpose: The purpose of these guidelines is to establish policies and procedures to regulate, coordinate, and facilitate the workflow for underwriting new financing requests, servicing revolving loans, and ensuring borrower compliance with loan terms and conditions of the Hagerstown Revolving Loan Fund program (HRLF).

II. Authorization and Funding Sources: The Hagerstown Revolving Loan Fund is authorized pursuant to action by the Mayor and Council of the City of Hagerstown and capitalized through funds made available by the City of Hagerstown and the Maryland Department of Business and Economic Development.

III. Mission: The mission of the Revolving Loan Fund is to increase the City's tax base, create and retain permanent private sector jobs, improve economic opportunity and living standards for the citizens of Hagerstown by promoting local business development and expansion, attracting out-of-state businesses to locations within the City, leveraging private sector funds, and assisting the development of new technologies when other sources of funds are not available.

IV. Program Objective: The objective of the revolving loan fund is to make direct low-interest loans to businesses for certain approved activities within the Hagerstown city limits. These loans may be used to either fill the financing gap between project costs and private equity and private debt financing or to serve as the primary source of capital.

V. Equal Opportunity and Affirmative Action:

Non-discrimination. No one shall be denied assistance or access to program benefits based upon race, color, religion, ancestry or national origin, sex, age, marital status, sexual orientation, familial status or mental or physical disability. The City of Hagerstown will make every effort and reasonable accommodation to ensure that the administration of the Hagerstown Revolving Loan Program is conducted in a manner which will not cause discrimination or exclusion.

All loan recipients, developers, contractors, and subcontractors must agree:

- A. Not to discriminate in any manner against an employee or applicants because of race, color, religion, ancestry or national origin, sex, age, marital status, sexual orientation, familial status or mental or physical disability.
- B. To post and to cause subcontractors to post in conspicuous places available to employees and applicants for employment, notices setting forth the substance of this clause.
- C. To provide a fair and equal employment opportunity in accordance with Equal Employment Opportunity (EEO) laws, amendments, rules, and Executive Orders for all employees and job applicants regardless of race, color, religion, national origin, gender, sexual orientation, age, marital status, or mental or physical disability.

VI. Eligible Activities: Certain projects, applicants, activities, and costs are eligible for revolving loan funds. The Hagerstown Loan Review Authority (HLRA) may make exceptions to all eligibility rules on a case-by-case basis with documented justification.

A. **Eligible applicants:** An applicant shall be a small business or developer who is organized as a proprietorship, partnership, limited liability company or a corporation whose business sales are less than five million dollars (\$5,000,000) annually for each of the last two (2) years. The City of Hagerstown may make exceptions to this rule on a case-by-case basis. Moreover, the successful applicant must also demonstrate proof of the following:

1. Ownership or lease agreements of the subject property.
2. Property insurance.
3. Property taxes paid and current.
4. Not being delinquent on any financial obligation to the City.
5. Freedom from all judgments, liens, agreements, consent decrees, stipulations for settlements, or other such actions which would prevent the applicant from participating in any program administered by the City of Hagerstown; and
6. Compliance with all applicable federal and state laws and City of Hagerstown ordinances and plans.

B. **Eligible activities:** Loan funds may be used to assist small businesses primarily by providing financial assistance for the following types of activities, including but not limited to growth and expansion, rehabilitation, code compliance, and façade enhancement.

C. **Eligible costs:** Eligible costs may include the following:

1. **Land improvements.** Improvements to the land which are a portion of the project cost, including but not limited to: grading, new streets or street improvements, parking lots, utilities, and landscaping.
2. **Purchase or renovation of building.** Purchase and, if necessary, renovation of an existing industrial or commercial facility is permitted.
3. **Purchase machinery or equipment.** Purchase of major items of machinery and equipment independent of land and buildings. These items must be defined to have a useful life of at least five (5) years.
4. **Building construction.** Construction of a new building and/or a major addition to an existing building.
5. **Leasehold improvements.** Revolving loan funds may be used for certain leasehold improvements provided the lease is equal to or greater than the term of the loan and the City secures a lien on the land or building, and improvements.
6. **Micro-enterprise.** Micro-enterprise activities are eligible for revolving loan funds.

- a. Definition. A micro-enterprise is defined as a commercial enterprise that has five (5) or fewer employees, one or more of whom owns the enterprise.
- b. Exemption. Micro-enterprise loan applicants may be exempt from certain requirements of these guidelines on a case-by-case basis.

7. Working Capital.

- 8. **Infrastructure Improvements.** In order to promote job creation/retention for low- and moderate-income persons and/or to prevent or eliminate slums and blight the City may apply proceeds from the revolving loan fund to develop public infrastructure. Such infrastructure may include utilities, streets, walkways and/or parking facilities. The use of funds for these purposes must be appropriately documented as meeting economic development and redevelopment objectives.

VII. Ineligible Activities: Certain applicants, projects, activities, and cost are ineligible for revolving loan funds.

- A. **Ineligible applicants.** Subject to case-by-case exceptions in Paragraph VI, any applicants not meeting the eligibility requirements outlined in Section VI, subsection A shall be ineligible to receive revolving loan funds.
- B. **Ineligible activities.** Funds may not be used for non-profit institutions, gambling organizations, pawn shops, gun shops, tanning salons, massage parlors (except businesses whose practitioners are all licensed massage therapists in accordance with the Maryland Massage Therapy Act, as amended from time to time), adult video/book stores, adult entertainment facilities, check cashing, tattoo parlors, liquor stores, lending or investment organizations, land speculation, or any activity deemed illegal by federal, state or local law or ordinance.
- C. **Ineligible costs.** Ineligible costs include but are not limited to management fees, financing costs, franchise fees, debt repayment or consolidation, moving costs and refinancing.

VIII. Loan Terms and Conditions: The City shall make available to eligible applicant's direct low-interest loans for the purpose of encouraging economic development, city center development, job creation and job retention, and preservation of business districts in the City of Hagerstown.

A. Loan amount:

- 1. **Maximum loan amount.** The maximum loan available from the revolving loan fund for each eligible project is limited to two hundred thousand dollars (\$200,000.00) or 80% of total project cost, whichever is less. Loans for working capital are limited to a maximum of thirty thousand dollars (\$30,000).

2. **Minimum loan amount.** The minimum loan amount available from the revolving loan fund for each eligible project is five thousand dollars (\$5,000.00) unless restricted by other relevant programs.
- B. **Interest rate:** The interest rate shall be a fixed rate established at PRIME plus one percent (1%) as published in the Wall Street Journal on the date of application but shall not be less than three percent (3%). The HLRA reserves the right to establish interest rates on a case-by-case basis based upon existing market conditions, available collateral, and underwriting analysis.
- C. **Term:** ~~The term of the loan will be tied to the useful life of the assets being financed.~~ No loan term may exceed seven (7) years. The following general terms apply:
1. **Machinery/equipment.** The term of loans for machinery or equipment shall not exceed ~~seven (7)~~ five (5) years.
 2. ~~Land/building acquisition~~ Real estate acquisition/New construction/Building renovation. The term of loans for land and/or buildings shall not exceed seven (7) years but may be amortized over a period of up to thirty (30) years.
 - ~~3. New construction/renovation. The term of loans for new construction or renovation shall not exceed seven (7) years but may be amortized over a period of up to thirty (30) years.~~
 - 4.3. **Working Capital.** The term of loans for working capital shall not exceed five (5) years.
 - 5.4. **Balance due.** All balances will be due and payable if and when the loan recipient sells or otherwise transfers any part of his/her interest in the property, fails to comply the with provisions contained in the loan documents, fails to meet any of the guidelines established within this document before the maturity date of the loan or relocates any part or all of the business outside the City of Hagerstown, or any other action which in the opinion of the City would put the collectability of the loan at risk.
- D. **Job creation.** To maximize the effectiveness of loans made under this program, the creation or retention of jobs is vital. HRLF applicants must demonstrate projected job creation and job retention that would result from use of loan funding.
- E. **Equity participation.** There shall be a minimum twenty percent (20%) cash equity investment of total project costs required of all applicants. On applications for new or recently opened restaurants (open three years or less) the minimum equity requirement shall be forty percent (40%). Proof of cash equity is required at time of application and may be in the form of current bank or investment statements. The HLRA may make exceptions to these rules on a case-by-case basis.
- F. **Collateral requirements.** All loan agreements will be secured by one or more of the following: promissory note, mortgage, financing statement or security agreement as determined by the

City. If necessary, the city may accept a subordinate position in favor of the primary lender on the assets financed.

- G. **Letters of Commitment.** Letters of commitment from all funding sources must be submitted for the application to be deemed complete.
- H. **Personal guaranty.** Personal guarantees for persons with 5% or greater ownership in the borrowing entity shall be required.
- I. **Loan repayments.** Repayment of the loan shall begin within one (1) month of completion of construction or taking possession of machinery and equipment purchased with loan funds, or six (6) months from the date of loan settlement, whichever is sooner. The City of Hagerstown may make exceptions to this rule on a case-by-case basis. Projects must be completed by a date set by the city in consultation with the borrower. In the event of failure to complete the project by the date specified, the loan may be cancelled, and repayment of any funds already drawn, plus interest are due and payable at that time.
- J. **Loan prepayment.** Prepayments are permitted without penalty provided the Borrower makes the city whole for any losses or costs associated with the prepayment.
- K. **Notice of award or denial.** Approved applicants may be notified in writing or by phone within 14 days of receiving a complete loan application. At that time, general timeframes for application processing to settlement should be given. Applicants who have been denied will be notified in writing not more than fourteen (14) days after final action has been taken on their revolving loan fund application by the ~~DCED-DHCD~~ Staff or Hagerstown Loan Review Authority (HLRA).
- L. **Loan closing documents.** The City will close the loan within ninety (90) days of final approval of the loan application. At that time, the city will deliver to the Borrower all closing documents and a final debt service schedule. In exchange, the Borrower will deliver to the City its loan obligation which is defined as a bond, note, or other evidence of obligation issued by the Borrower to evidence indebtedness under the loan agreement.
- M. **Post-closing amendments and modifications.** Requests for amendments and modifications following award, closing or disbursement of funds to the underwriting of the original request shall require HLRA approval and shall be presented at the next scheduled meeting of the Board.
- N. **Loan declination.** The City of Hagerstown will not make a loan if it is determined that the loan amount would place an undue burden on the financial resources of the Borrower or the Borrower cannot demonstrate adequate financial capacity to repay the loan, the application does not meet the provisions of these guidelines, or it is otherwise determined that making the loan is not in the best interest of the City.

O. Appeal of denial:

1. **Written notice.** Applicants will receive written notice of the denial of the loan and the reason(s) for the determination within fourteen (14) days of the determination.
2. **Petition for reconsideration.** The aggrieved applicant may petition the HLRA in writing for reconsideration within fourteen (14) days from the date of the written notice of denial. The letter must state the reason(s) why the request for reconsideration is being made and provide detailed information that the reason(s) for the denial have been adequately addressed. If the applicant wishes to appear in person before the HLRA, the request must be in writing and be submitted at least seven (7) days prior to the HLRA's next scheduled meeting. Upon receipt of the written petition for reconsideration, the HLRA shall consider the petition at its next scheduled meeting and advise the petitioner in writing of its decision within fourteen (14) days of that meeting. The HLRA's decision will be final.
3. **Petition to Mayor and Council.** In those cases in which the HLRA, upon reconsideration, reaffirms its decision to deny a loan request, the applicant may petition the Mayor and Council to review the decision. The review by Mayor and Council shall not make a determination as to the merits of the application but shall be a review of the record only and shall be limited to determining if the decision of the HLRA was arbitrary and capricious.
4. **Reapplication.** Applicants aggrieved by the HLRA's final decision may re-apply for revolving loan funds after ninety (90) days if the concerns in the denied application are adequately and appropriately addressed.

IX. Administration

- A. **Application process.** All parties seeking revolving loan funds must file an application. Application forms may be obtained from the Office of Community and Economic Development.

1. **Components of application.** Only completed applications will be reviewed for consideration by staff. A completed application is one that satisfies the checklist provided below:
 - a. Business plan describing the scope of the project, including site plans, building plans, renderings, or blueprints;
 - b. Project budget;
 - c. Private financing commitment;
 - d. Equity investment commitment;
 - e. Proposed security;
 - f. Company financial statements (3 years);
 - g. Personal financial statements (2 years);

- h. Release for credit check;
- i. Mortgage or lease of property to be improved;
- j. Proof of insurance of property to be improved;
- k. Number of jobs to be created or retained;
- l. Wage information;
- m. Amount of loan request; and
- n. Other documentation as requested.

2. **Incomplete applications.** Staff, in their sole discretion, will determine if the application is complete and actionable. Incomplete applications will be assigned pending status, and the applicant will be informed in writing of the missing documentation. Incomplete applications in a pending status must be made complete within 30 days, and the applicant should be made aware of this timeframe in the missing documentation letter. Applications which have not been completed within 30 days should be removed from pending status and the loan file closed. After 30 days, updated documentation may be required.
3. **Transmittal.** Applications transmitted by phone will not be accepted. Applications may be submitted by fax or email, but must be dated, signed, and accompanied with a photocopy of a valid driver's license, State-issued Identification card, or U.S. Passport.
4. **Determination of eligibility.** Applicant eligibility will be determined by staff using criteria enumerated in subsection A of this section.
5. **Site inspection.** As part of the eligibility determination process, the City will inspect the property or building designated for improvements for compliance with City ordinances and zoning codes.
6. **Credit check.** A credit check for each of the company's principals shall be conducted by staff and information obtained from the credit report may be used to determine creditworthiness and approval or decline of the loan request.
7. **Loan Request Fee.** The following schedule of fees shall apply:

Loan Request	Fee
\$5,000-50,000	\$100 <u>\$200</u>
\$50,001-100,000	\$150 <u>\$300</u>
\$100,001-150,000	\$200 <u>\$400</u>
\$150,001-200,000	\$250 <u>\$500</u>

- B. **Staff responsibility.** Staff shall have the general responsibility for coordinating the application process, reviewing loan application, preparing applications and recommendations for review by the HLRA, and coordinating the loan approval and service process as set forth in subsections C – E of this section.
- C. **Loan approval process.** Department of ~~Community and Economic~~Housing & Community Development (~~DCED~~(DHCD)) staff will process loan applications and make recommendations to the Hagerstown Loan Review Authority (HLRA).

1. Upon determining the eligibility of the completed application and reviewing for credit worthiness and soundness of plan, Department of ~~Community and Economic~~Housing & Community Development (~~DCED~~(DHCD)) staff will forward all applications in excess of ten thousand (\$10,000) to the HLRA for action in accordance these guidelines.

For loan requests of ten thousand (\$10,000) or less, Staff shall have the authority to approve or deny the application following these guidelines.

2. **Criteria.** Each application shall be reviewed to determine the economic benefit to the City of Hagerstown, credit worthiness typical to the lending community including the borrower's ability to repay the loan and the collateral offered to secure the loan, the number of jobs to be created or retained, wage rates of jobs created or retained, and anticipated increase in the local tax base.
3. The HLRA will serve as the loan review committee for all loans exceeding ten thousand (\$10,000). They will also hear appeals of decision to deny requests made by ~~DCED~~-DHCD staff. If necessary, the committee may seek clarification or additional information before rendering a decision. Final determination on all revolving loan applications rests with the HLRA. Denial of loan applications for less than \$10,000 is not appealable to the Mayor & City Council.
4. **Notification of action.** The applicant shall be notified in writing within fourteen (14) days of the decision in accordance with the requirements set forth in Section VIII, Subsection K of these guidelines.
5. **Approval.** If approved, the applicant will be provided with a written commitment letter that will outline the terms and conditions of the loan approval. A copy of the commitment letter will be signed by the Borrowers and Guarantors signifying acceptance of the terms and conditions of the loan proposal and the conditions for funding. Upon the return of the executed commitment letter, ~~DCED~~-DHCD staff will begin the loan closing process with the City Attorney.

6. **Closing.** The borrower may choose the settlement attorney. It shall be the responsibility of the borrower or borrower's attorney to coordinate review of the closing documents with the City Attorney. All costs of settlement including, but not limited to, document preparation and review, title examination and title insurance, recordation fees, and the City's legal costs (including but not limited to fees incurred for the City Attorney to prepare the note, mortgage and similar documents) shall be payable by the borrower at or before closing.
- D. **Conflict of interest.** All city officials and employees shall comply with the applicable requirements set forth in the current version of the City's Code of Ethics, set forth in Section 33 of the City Code, and as amended from time to time.
- E. **Loan servicing.** Department of ~~Community and Economic~~Housing & Community Development ~~Development (DCED)-(DHCD)~~ staff will coordinate loan servicing activities.
 1. **Monitoring.** ~~DCED-DHCD~~ staff will monitor loans for compliance with the accepted terms and conditions including job creation statistics and wage and benefit levels.
 2. **Reports.** ~~DCED-DHCD~~ staff is responsible for ensuring that all required reports are filed in a timely manner.
 3. **Records.** Computer files and conventional paper files will be maintained for the purpose of documenting, tracking, and monitoring program and project activities. Program records will be maintained primarily by the Department of ~~Community and Economic~~Housing & Community Development. Where applicable, the following records will be maintained:
 - a. **Program records.** The following program information will be maintained in the program project file, including but not limited to:
 - i. Eligibility determination records as set forth in Section IX, Subsection E (1) (a-n); report;
 - ii. Progress reports;
 - iii. Property inspection;
 - iv. HLRA Resolutions;
 - v. Correspondence;
 - vi. Loan documents; and
 - vii. Executed loan agreement.
 - b. **Financial records.** The following financial information will be maintained in the financial project file, including but not limited to:
 - i. Copy of the executed loan agreement;
 - ii. Disbursement data;

- iii. Progress reports;
- iv. Repayment data; and
- v. Amortization tables.

- 4. **Record retention.** All program and financial records, supporting documents, statistical records, environmental review records and other records pertinent to the revolving loan program shall be maintained for a period of at least three (3) years from the final project report and project closeout date.

X. Default

Late payments received after the due date will be assessed as a 5% late fee. Loan accounts that are 30 days past due will result in mailed correspondence alerting the accountholder to the delinquency. Loan accounts past due by 60 days or more are considered in default and will be conveyed to the City Attorney or other collection agency for disposition. Loan accounts can also be considered default if other conditions of the loan agreement, promissory note or mortgage are violated.

XI. Funding acknowledgement

For projects financially supported by revolving loan funds the Borrower shall:

- A. Acknowledge revolving loan fund support in certain written materials including company brochures, reports, newsletters, and press releases; and
- B. Post a city-approved temporary sign on the building or expansion construction site that acknowledges financial support from the City of Hagerstown.

XII. Reporting to Mayor and Council

At least annually, staff shall report to the Mayor and Council the status of the program, including a summary of the loan portfolio. Additionally, staff shall report on the number of applications received, the number and dollar amount approved and the number denied.

Adopted by Mayor and Council: December ~~1916~~, ~~2017~~2025

HAGERSTOWN REVOLVING LOAN FUND APPLICATION

BUSINESS INFORMATION

Business Name: _____

Business Address: _____ Hagerstown, MD Zip: _____

Federal Tax ID# or SSN: _____

Business Owner(s):

<i>Principals</i>	<i>% Ownership</i>	<i>Address</i>	<i>SSN</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Business Phone Number(s): _____

Business Email Address(es): _____

Business Website: _____

Contact Information:

Contact Person (if different from Owner): _____

Job Title: _____

Contact Phone Number: _____

Contact Email Address: _____

Business Entity:

- ☐ Proprietorship ☐ Limited Partnership ☐ General Partnership ☐ Limited Liability Company
☐ Corporation

Have the business sales been less than five million dollars annually for each of the last two (2) years?

☐ **No** - you are ineligible ☐ **Yes** - financial statements are required, see documentation checklist

Business Description (include types of products or services offered):

How long has the business been in existence? _____ years _____ months

If a start-up business, does the applicant have previous experience in this type of business?

☐ **No** ☐ **Yes**

If yes, please list previous experience. If not, please list qualifications (attach additional sheet if necessary.)

REQUESTED LOAN AMOUNT AND DISTRIBUTION

Please review the guidelines for required attachments and be advised that Revolving Loan applications are subject to credit approval. Check all that apply:

- | | |
|--|-------------------------|
| <input type="checkbox"/> Building Acquisition: | Amount Requested: _____ |
| <input type="checkbox"/> Building Rehabilitation: | Amount Requested: _____ |
| <input type="checkbox"/> Building Construction: | Amount Requested: _____ |
| <input type="checkbox"/> Land Improvements: | Amount Requested: _____ |
| <input type="checkbox"/> Machinery and Equipment: | Amount Requested: _____ |
| <input type="checkbox"/> Leaseholder Improvement: | Amount Requested: _____ |
| <input type="checkbox"/> Working Capital: | Amount Requested: _____ |
| <input type="checkbox"/> Other: _____ | Amount Requested: _____ |
| <input type="checkbox"/> Other: _____ | Amount Requested: _____ |
| <input type="checkbox"/> Other: _____ | Amount Requested: _____ |

Total Loan Amount Requested: _____

Explanation of Loan Distribution:

Please provide additional information detailing the purpose of the loan (attach additional sheet if necessary)

FINANCIAL INFORMATION

Total Project Cost: \$ _____

Owner's Equity in Project: \$ _____ % of Project Cost: _____

Please list and provide sources of equity (cash, stock, CDs, etc.):

Have you applied for conventional financing? ☐ No ☐ Yes

Have you been approved for conventional financing? ☐ No ☐ Yes

If yes, please list the financial institution: _____

Please list anticipated sources and amounts of additional funds:

EXPECTED BENEFITS AND RESULTS

Indicate the number and types of new jobs expected to be created:

☐ # of jobs within the first six months _____ ☐ # of jobs within one to four years _____
☐ # of skilled workers _____ ☐ # of unskilled workers _____

Do any positions require special education or experience? ☐ No ☐ Yes

If yes, please detail the requirements:

State the means of advertising and recruitment efforts for new jobs created:

State the training opportunities for new jobs created:

If applicable, indicate the number of existing jobs that will be retained as a result of the loan:

☐ # of skilled workers _____ ☐ # of unskilled workers _____

REAL PROPERTY INFORMATION

Please complete this section if this loan is for the rehabilitation of an existing building or the installation of equipment financed will require structural modifications to an existing building.

Building Name: _____

Building Address: _____ Hagerstown, MD Zip: _____

Building Owner(s): _____

Phone Number(s): _____

If leasing the building, indicate the expiration date of the lease agreement: _____

Will the owner(s) allow the City of Hagerstown to place a lien on the property? ☐ No ☐ Yes

If no, how does applicant plan to provide adequate and sufficient collateral for the loan: _____

APPLICATION FEE

When submitting your Hagerstown Revolving Loan Fund (HRLF) Application, please remit the appropriate fee for the requested loan amount. The fee schedule is listed below:

Loan Request	Fee
5,000-50,000	\$100 <u>\$200</u>
50,001-100,000	\$150 <u>\$300</u>
100,001-150,000	\$200 <u>\$400</u>
150,001-200,000	\$250 <u>\$500</u>

☐ Certified Check or Money Order

Made payable to: The City of Hagerstown

Return Completed application to:

Department of ~~Community & Economic~~Housing &
Community Development
ATTN: Amanda Gregg
14 N. Potomac Street, Suite 200A
Hagerstown, MD 21740

CERTIFICATION

I/We certify that the information provided in this application is true and correct as of the date set forth opposite my/our signature(s). I/We acknowledge my/our understanding that intentional or negligent misrepresentation(s) of the information contained in this application may result in denial of this application and liability for monetary damages to the City of Hagerstown, its agents, insurers and any other person who may suffer any loss due to reliance upon any misinformation which I/we have made on this application. I/We agree that verification of information contained in this application may be made, either directly or through a credit reporting agency or from any source named in this application, and the original copy of this application will be retained by the City of Hagerstown, even if the loan is not approved. I/We authorize the City of Hagerstown to obtain individual and/or business credit reports and understand that any information obtained from the credit reporting agency may be used to determine eligibility for this request. I/We understand that the City of Hagerstown prohibits discrimination on the basis of race, color, sex, religion, or national/ethnic origin in the hiring of contractors and subcontractors, and further requires that loan and/or grant recipients prohibit such discrimination in the hiring of contractors or subcontractors to carry out any portion of the project(s) funded by loan/grant proceeds and to ensure equal employment opportunity without regard to these factors.

Borrower's Name (printed): _____

Title: _____

Borrower's Signature: _____

Date: _____

Co-Borrower's Name (printed): _____

Title: _____

Co-Borrower's Signature: _____

Date: _____

NOTE: Please see the attached Required Support Documentation Checklist to ensure your submission is complete. Any application submitted without all required documentation will not be reviewed until the

needed documentation is received.

REQUIRED SUPPORTING DOCUMENTATION CHECKLIST

Those interested in participating in the Hagerstown Revolving Loan Fund Program must complete the loan application and must submit all requested documentation in support of the loan application. Because of the different types of assistance offered under the program, all items will not be applicable in all cases and are so marked.

- ☐ 1. Business income tax returns for the preceding three (3) years.
 - If startup, provide personal income tax returns of business owner(s) for the preceding three (3) years.
- ☐ 2. Business financial statements for the preceding three (3) years to include balance sheets and profit/loss statements.
 - If startup, provide financial projections for three (3) years to include balancesheets, profit/loss statements and cash flow.
- ☐ 3. Current year-to-date balance sheet and profit/loss statement.
- ☐ 4. Personal financial statement for each owner, principal, or general partner.
- ☐ 5. Evidence of Organization including Articles of Incorporation, By-Laws, and Corporate Resolutions to borrow funds, if applicable.
- ☐ 6. General or Limited Partnership Agreement, if applicable.
- ☐ 7. Deed evidencing ownership of business property, a long-term lease or sales contract as applicable.
- ☐ 8. A copy of the most recent statement for all mortgages outstanding on business property.
- ☐ 9. A copy of the current business property insurance policy.
- ☐ 10. A copy of the most recent property tax bill, paid and current.
- ☐ 11. Evidence of zoning compliance for business entity.
- ☐ 12. Complete Business Plan, if new (<3 years).
- ☐ 13. A non-refundable application fee (variable based on fee schedule) made payable to the City of Hagerstown plus the actual cost of credit report(s).

NOTE: Due to the scope and variation in applicant types, additional information may be requested throughout the application review process. Any application submitted without all required and requested documentation will not be processed until the needed documentation is received.

PERSONAL FINANCIAL STATEMENT

NOTE: *If you have completed a personal financial statement for a bank within the last 3 months, you may provide that in lieu of completing this statement.*

- ☐ This is an application for individual credit in my name only. I will be relying on my own income and assets and not the income/assets of another person as the basis for repayment of the credit requested.
- ☐ This is an application for joint credit with another person
- ☐ This is an application related to my guaranty of the indebtedness of another person or a corporation/partnership

SECTION 1 – Applicant

Name: _____

Residence Address: _____

City, State, Zip: _____

Position/Job Title: _____

Business Name: _____

Business Address: _____

City, State, Zip: _____

Phone: _____ Cell: _____

Email: _____

SECTION 2 – Co-Applicant (Joint Credit)

Name: _____

Residence Address: _____

City, State, Zip: _____

Position/Job Title: _____

Business Name: _____

Business Address: _____

City, State, Zip: _____

Phone: _____ Cell: _____

Email: _____

SECTION 3 – Summary Statement of Financial Condition as of _____

ASSETS	AMOUNT	LIABILITIES	AMOUNT
CASH ON HAND & IN BANKS	\$	NOTES PAYABLE TO BANKS – SECURED	\$
MARKETABLE SECURITIES – SCH A	\$	NOTES PAYABLE TO BANKS – UNSECURED	\$
NON-MARKETABLE SECURITIES – SCH B	\$	DUE TO BROKERS	\$
BROKER HELD SECURITIES	\$	ITEMS PAYABLE TO OTHERS – SECURED	\$
RESTRICTED OR CONTROL STOCKS	\$	ITEMS PAYABLE TO OTHERS – UNSECURED	\$
INTEREST IN REAL ESTATE – SCH C	\$	ACCOUNTS AND BILLS DUE	\$
REAL ESTATE OWNED – SCH D	\$	UNPAID INCOME TAX	\$
LOANS RECEIVABLE	\$	OTHER UNPAID TAXES AND INTEREST	\$
AUTOMOBILES/PERSONAL PROPERTY	\$	REAL ESTATE MORTGAGES – SCH D	\$
CASH VALUE LIFE INSURANCE – SCH E	\$	OTHER DEBTS – ITEMIZED:	\$
OTHER ASSETS – ITEMIZED:	\$		\$
RETIREMENT ACCOUNTS	\$		\$
TOTAL ASSETS	\$	TOTAL LIABILITIES	\$

NET WORTH (TOTAL ASSETS MINUS TOTAL LIABILITIES): _____

SECTION 4 – Income, Contingent Liabilities and Personal Information

Sources of income for year ended _____		PERSONAL INFORMATION	
Salary, bonuses, & commissions	\$	Do you have a will?	If yes, name executor:
Dividends	\$		
Real estate income	\$	Are you a partner or officer in any other venture? If so, describe:	
Other income: (alimony, child support, or separate maintenance income need not be revealed if you do not wish to have it considered as a basis for repaying this obligation)			
	\$	Are you obligated to pay alimony, child support, or separate maintenance payments? If so, describe:	
	\$		
Total	\$	Are any assets pledged other than as described on schedules? If so, describe:	
CONTINGENT LIABILITIES			
Do you have any contingent liabilities? If so, describe:		Income tax settled through (date):	
As Endorser, Co-Maker, of Guarantor?	\$	Are you a defendant in any suits or legal actions?	
On leases or contracts?	\$	Name of bank holding personal accounts:	
Legal Claims	\$	Have you ever declared bankruptcy? If so, describe:	
Other Special Debt	\$		
Amount of Contested Income Tax Liens	\$		

Complete the following schedules if applicable. Attach additional pages if necessary.

SCHEDULE A – Marketable Securities

# of Shares/Bonds	Description	In Name Of	Pledged?	Market Value

SCHEDULE B – Non-Marketable Securities

# Shares	Description	In Name Of	Source of Value	Market Value
				\$
				\$
				\$

SCHEDULE C – Partial Interests in Real Estate Equities

Address/Type of Property	Title in Name of	% Ownership	Date Acquired	Market Value	Mortgage Amount
		%		\$	\$
		%		\$	\$
		%		\$	\$

SCHEDULE D – Real Estate Owned

Address/Type of Property	Title in Name of	Date Acquired	Market Value	Mortgage Amount
			\$	\$
			\$	\$
			\$	\$

SCHEDULE E – Life Insurance Carried

Insurance Company	Policy Owner	Beneficiary	Pledged?	Face Value	Cash Value
				\$	\$
				\$	\$
				\$	\$

SCHEDULE F – Banks of Finance Companies Where Credit has been Obtained

Name of Lender	Credit in the Name of:	Secured or Unsecured?	Original Date	Current Balance
				\$
				\$
				\$

ACKNOWLEDGMENT

The information contained in this statement is provided for the purpose of obtaining financial assistance through a City of Hagerstown loan program on behalf of the undersigned, or persons, firms, or corporations in whose behalf the undersigned may either severally or jointly with others, execute a guaranty. Each undersigned understands that the City of Hagerstown is relying on the information provided herein in deciding to extend credit. Each undersigned represents and warrants that the information provided is true and complete and that the city may consider this statement as continuing to be true and complete unless a written notice of change is given by the undersigned. This personal financial statement and any other financial or other information provided shall be the property of the City of Hagerstown. Authorization is hereby given to the City of Hagerstown to make all inquiries deemed necessary to verify the accuracy of the statements made herein and to determine creditworthiness.

Applicant Signature: _____ **Date:** _____

SSN: _____ **Date of Birth:** _____

Co-Applicant Signature: _____ **Date:** _____

SSN: _____ **Date of Birth:** _____

Please return to:

Department of ~~Community & Economic~~Housing &
~~Community~~ Development

ATTN: Amanda Gregg

14 N. Potomac St., Ste. 200 A

Hagerstown, MD 21740

agregg@hagerstownmd.org

301-797-6291

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Approval of Axon Contract

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Motion_-_Axon_Contract_(003).pdf

Description

Motion: Axon Contract

REQUIRED MOTION

MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

Date: December 16, 2025

TOPIC: Acceptance of Axon Technology Contract

Charter Amendment	_____
Code Amendment	_____
Ordinance	_____
Resolution	_____
Other	<u> X </u>

MOTION: I hereby move for Mayor and Council approval to enter into a 120-month contract with Axon Enterprise, Inc. for a comprehensive technology package that includes hardware, software licenses, and related services. This agreement consolidates multiple existing Axon contracts and provides an integrated suite of tools designed to enhance officer efficiency, streamline reporting, and improve overall operational effectiveness.

The total contract value is \$11,481,618.66. The contract term will commence on March 1, 2026 and will be paid for by HPD's general fund.

Approval of this motion will permit City staff to execute all necessary contract documents and proceed with implementation.

DATE OF PASSAGE: December 16, 2025



Axon Enterprise, Inc.
17800 N 85th St
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-688364-45993CD

Issued: 12/02/2025

Quote Expiration: 12/15/2025

Estimated Contract Start Date: 03/01/2026

Account Number: 110659

Payment Terms: N30

Mode of Delivery: UPS-GND

Credit/Debit Amount: \$0.00

SHIP TO	BILL TO
Hagerstown Police Dept. - MD 50 N Burhans Blvd Hagerstown, MD 21740-4661 USA	Hagerstown Police Dept. - MD 50 N Burhans Blvd Hagerstown MD 21740-4661 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Christine Della Vecchia Phone: Email: cdellavecchia@axon.com Fax:	Nick Varner Phone: 3015738275 Email: nvarner@hagerstownpd.org Fax:

Quote Summary

Program Length	120 Months
TOTAL COST	\$11,481,618.66
ESTIMATED TOTAL W/ TAX	\$11,481,618.66

Discount Summary

Average Savings Per Year	\$1,009,015.52
TOTAL SAVINGS	\$10,090,155.18

Payment Summary

Date	Subtotal	Tax	Total
Feb 2026	\$400,668.91	\$0.00	\$400,668.91
Jul 2026	\$562,083.14	\$0.00	\$562,083.14
Jul 2027	\$1,187,031.09	\$0.00	\$1,187,031.09
Jul 2028	\$1,379,462.45	\$0.00	\$1,379,462.45
Jul 2029	\$974,195.80	\$0.00	\$974,195.80
Jul 2030	\$1,013,163.65	\$0.00	\$1,013,163.65
Jul 2031	\$1,106,683.72	\$0.00	\$1,106,683.72
Jul 2032	\$1,144,088.34	\$0.00	\$1,144,088.34
Jul 2033	\$1,189,851.85	\$0.00	\$1,189,851.85
Jul 2034	\$1,237,445.93	\$0.00	\$1,237,445.93
Jul 2035	\$1,286,943.78	\$0.00	\$1,286,943.78
Total	\$11,481,618.66	\$0.00	\$11,481,618.66

Quote Unbundled Price:	\$20,119,519.14
Quote List Price:	\$12,342,128.34
Quote Subtotal:	\$11,481,618.66

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
100553	TRANSFER BALANCE - SOFTWARE AND SERVICES	1			\$1.00	(\$51,775.88)	(\$51,775.88)	\$0.00	(\$51,775.88)
100552	TRANSFER BALANCE - GOODS	1			\$1.00	\$110,260.34	\$110,260.34	\$0.00	\$110,260.34
S00016	AXON AI - AI ERA	111	120	\$302.89	\$238.92	\$238.92	\$3,182,414.40	\$0.00	\$3,182,414.40
T00001	AB4 FLEX POV TAP BUNDLE	21	60	\$6.98	\$7.69	\$7.69	\$9,689.40	\$0.00	\$9,689.40
Fleet3ARe	Fleet 3 Advanced Renewal	5	60	\$231.35	\$189.57	\$189.57	\$56,871.00	\$0.00	\$56,871.00
Fleet3ARe	Fleet 3 Advanced Renewal	5	60	\$231.35	\$189.57	\$230.64	\$69,192.00	\$0.00	\$69,192.00
IR2CA	Interview Room 2 Camera Standard	4	60	\$519.78	\$457.41	\$0.00	\$0.00	\$0.00	\$0.00
IR2CA	Interview Room 2 Camera Standard	4	60	\$519.78	\$457.41	\$0.00	\$0.00	\$0.00	\$0.00
M00036	BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	108	120	\$945.14	\$420.21	\$424.03	\$5,495,428.80	\$0.00	\$5,495,428.80
Fleet3A10Yr	Fleet 3 Advanced 10 Year	4	120	\$292.32	\$248.53	\$0.00	\$0.00	\$0.00	\$0.00
Fleet3ARe	Fleet 3 Advanced Renewal	1	60	\$203.01	\$189.57	\$206.74	\$12,404.40	\$0.00	\$12,404.40
Fleet3ARe	Fleet 3 Advanced Renewal	1	60	\$229.34	\$189.57	\$189.57	\$11,374.20	\$0.00	\$11,374.20
B00051	BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	3	120	\$476.10	\$354.17	\$354.17	\$127,501.20	\$0.00	\$127,501.20
A la Carte Hardware									
101408	AXON FUSUS - CORE - CAD	1			\$600.00	\$0.00	\$0.00	\$0.00	\$0.00
101391	AXON FUSUS - CORE - ELITE AI 2.0 44TB HDD	5			\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
101391	AXON FUSUS - CORE - ELITE AI 2.0 44TB HDD	20			\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	5			\$165.00	\$0.00	\$0.00	\$0.00	\$0.00
101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	5			\$165.00	\$0.00	\$0.00	\$0.00	\$0.00
102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	1			\$324.00	\$388.80	\$388.80	\$0.00	\$388.80
102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	4			\$324.00	\$324.00	\$1,296.00	\$0.00	\$1,296.00
102333	AXON VR - TAP REFRESH 2 - RIFLE CONTROLLER	4			\$339.00	\$339.00	\$1,356.00	\$0.00	\$1,356.00
102332	AXON VR - TAP REFRESH 3 - RIFLE CONTROLLER	4			\$351.00	\$351.00	\$1,404.00	\$0.00	\$1,404.00
101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12			\$295.00	\$295.00	\$3,540.00	\$0.00	\$3,540.00
101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12			\$295.00	\$368.75	\$4,425.00	\$0.00	\$4,425.00
101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12			\$499.00	\$499.00	\$5,988.00	\$0.00	\$5,988.00
101611	AXON VR - CONTROLLER - RIFLE VRM4R	1			\$5,499.00	\$6,598.80	\$6,598.80	\$0.00	\$6,598.80
101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12			\$499.00	\$623.75	\$7,485.00	\$0.00	\$7,485.00
101611	AXON VR - CONTROLLER - RIFLE VRM4R	4			\$5,499.00	\$5,499.00	\$21,996.00	\$0.00	\$21,996.00
102272	AXON AIR - SKYDIO SAFE - DOCK OPS BUNDLE - PHASE 2 REFRESH	3			\$26,310.00	\$26,310.00	\$78,930.00	\$0.00	\$78,930.00
102274	AXON AIR - SKYDIO SAFE - DOCK BUNDLE (VEHICLE+THERM SENSOR)	3			\$79,160.00	\$79,160.00	\$237,480.00	\$0.00	\$237,480.00
H00001	AB4 Camera Bundle	111			\$1,798.00	\$137.68	\$15,283.00	\$0.00	\$15,283.00
H00002	AB4 Multi Bay Dock Bundle	14			\$3,277.80	\$117.06	\$1,638.90	\$0.00	\$1,638.90
A la Carte Software									
73638	AXON STANDARDS - LICENSE	25	116		\$12.02	\$0.00	\$0.00	\$0.00	\$0.00
73681	AXON RECORDS	25	96		\$45.16	\$0.00	\$0.00	\$0.00	\$0.00
102212	AXON DEDRONE - DEDRONE TRACKER AI SOFTWARE C2 ONLINE	1	120		\$1,514.57	\$0.00	\$0.00	\$0.00	\$0.00
101711	AXON FUSUS - LICENSE - ADDITIONAL CCTV STREAMS	775	120		\$16.96	\$0.00	\$0.00	\$0.00	\$0.00
11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS	1	120		\$213.00	\$213.00	\$213.00	\$0.00	\$213.00

	RENEWAL - 1YR							
11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	120	\$213.00	\$213.00	\$213.00	\$0.00	\$213.00
11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	120	\$213.00	\$213.00	\$1,065.00	\$0.00	\$1,065.00
11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	120	\$213.00	\$213.00	\$1,065.00	\$0.00	\$1,065.00
100583	AXON AIR - DRONESENSE SCREENSHARE / MAVLINK LICENSE	2	120	\$75.00	\$84.38	\$20,250.00	\$0.00	\$20,250.00
100582	AXON AIR - DRONESENSE UAS LICENSE (CLASS M)	4	120	\$75.00	\$84.38	\$40,500.00	\$0.00	\$40,500.00
100551	AXON AIR - DRONESENSE CLOUDSTREAM FOR SKYDIO	3	120	\$141.67	\$159.38	\$57,376.35	\$0.00	\$57,376.35
100579	AXON AIR - DRONESENSE UAS (CLASS 1)	6	120	\$141.67	\$159.38	\$114,752.70	\$0.00	\$114,752.70
100580	AXON AIR - DRONESENSE UAS (CLASS 2)	4	120	\$241.67	\$271.88	\$130,501.80	\$0.00	\$130,501.80
BasicLicense	Basic License Bundle	30	120	\$18.17	\$18.01	\$64,836.00	\$0.00	\$64,836.00
A la Carte Services								
101267	AXON VR - PSO - FULL INSTALLATION	1		\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00
101422	AXON FUSUS - PSO - CORE DEPLOYMENT	26		\$425.00	\$0.00	\$0.00	\$0.00	\$0.00
99901	AXON ACCELERATE CONFERENCE REGISTRATION	4		\$899.00	\$0.00	\$0.00	\$0.00	\$0.00
99901	AXON ACCELERATE CONFERENCE REGISTRATION	4		\$899.00	\$0.00	\$0.00	\$0.00	\$0.00
99901	AXON ACCELERATE CONFERENCE REGISTRATION	4		\$899.00	\$0.00	\$0.00	\$0.00	\$0.00
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99901	AXON ACCELERATE CONFERENCE REGISTRATION	4		\$899.00	\$0.00	\$0.00	\$0.00	\$0.00
99901	AXON ACCELERATE CONFERENCE REGISTRATION	4		\$899.00	\$0.00	\$0.00	\$0.00	\$0.00
99901	AXON ACCELERATE CONFERENCE REGISTRATION	4		\$899.00	\$0.00	\$0.00	\$0.00	\$0.00
99901	AXON ACCELERATE CONFERENCE REGISTRATION	4		\$899.00	\$0.00	\$0.00	\$0.00	\$0.00
99901	AXON ACCELERATE CONFERENCE REGISTRATION	4		\$899.00	\$0.00	\$0.00	\$0.00	\$0.00
99901	AXON ACCELERATE CONFERENCE REGISTRATION	4		\$899.00	\$0.00	\$0.00	\$0.00	\$0.00
101181	AXON TRAINING - TACTICAL DRONE INSTRUCTOR SCHOOL	2		\$1,500.00	\$1,500.00	\$3,000.00	\$0.00	\$3,000.00
100968	AXON AIR - SKYDIO WAIVER APPLICATION - REMOTE OPS ESSENTIAL	1		\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00
73896	AXON STANDARDS - IMPLEMENTATION SERVICE	1		\$30,000.00	\$30,000.00	\$30,000.00	\$0.00	\$30,000.00
100560	AXON STANDARDS - PSO - DATA CONVERSION/MIGRATION	1		\$35,000.00	\$35,000.00	\$35,000.00	\$0.00	\$35,000.00
101499	AXON AIR - SKYDIO X10 DOCK COMMISSIONING	1		\$35,250.00	\$35,250.00	\$35,250.00	\$0.00	\$35,250.00
101502	AXON AIR - SKYDIO X10 DOCK COMMISSIONING & TRAINING	1		\$46,250.00	\$46,250.00	\$46,250.00	\$0.00	\$46,250.00
102287	AXON AIR - SKYDIO SAFE - X10 DOCK COMMISSIONING	2		\$44,060.00	\$44,060.00	\$88,120.00	\$0.00	\$88,120.00
100946	AXON - MULTI-YEAR SWS TECHNICAL ACCOUNT MANAGER	1	12	\$17,333.70	\$17,333.70	\$208,004.40	\$0.00	\$208,004.40
85157	AXON RECORDS - PROFESSIONAL SERVICES MILESTONE PAYMENT	3460		\$300.00	\$315.78	\$1,092,598.80	\$0.00	\$1,092,598.80
A la Carte Warranties								
101424	AXON FUSUS - CORE - EXTENDED WARRANTY	1	109	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	5	33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101424	AXON FUSUS - CORE - EXTENDED WARRANTY	5	109	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101424	AXON FUSUS - CORE - EXTENDED WARRANTY	20	109	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	1	51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	5	93	\$1.44	\$1.44	\$669.60	\$0.00	\$669.60
101224	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE VT300Z SENSORPKG 3YR	3		\$1,949.00	\$1,949.00	\$5,847.00	\$0.00	\$5,847.00
102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	1	49	\$90.46	\$108.55	\$5,319.05	\$0.00	\$5,319.05
101251	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE	3		\$3,300.00	\$3,300.00	\$9,900.00	\$0.00	\$9,900.00

	AIRFRAME CELL 3YR							
101508	AXON AIR - SKYDIO - CARE FOR X10 CELLULAR 5G + VT300-Z 3YR	3		\$5,249.00	\$5,249.00	\$15,747.00	\$0.00	\$15,747.00
102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	4	109	\$100.85	\$100.85	\$43,970.60	\$0.00	\$43,970.60
Total						\$11,481,618.66	\$0.00	\$11,481,618.66

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
AB4 Camera Bundle	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	17	1	02/01/2026
AB4 Camera Bundle	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	94	1	02/01/2026
AB4 Camera Bundle	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	3	1	02/01/2026
AB4 Camera Bundle	100466	AXON BODY 4 - CABLE - USB-C TO USB-C	123	1	02/01/2026
AB4 Camera Bundle	100775	AXON BODY 4 - MAGNETIC DISCONNECT CABLE	123	1	02/01/2026
AB4 Camera Bundle	74028	AXON BODY - MOUNT - WING CLIP RAPIDLOCK	123	1	02/01/2026
AB4 Multi Bay Dock Bundle	100206	AXON BODY 4 - 8 BAY DOCK	1	1	02/01/2026
AB4 Multi Bay Dock Bundle	100206	AXON BODY 4 - 8 BAY DOCK	13	1	02/01/2026
AB4 Multi Bay Dock Bundle	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	02/01/2026
AB4 Multi Bay Dock Bundle	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	13	1	02/01/2026
AB4 Multi Bay Dock Bundle	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	14	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100126	AXON VR - TACTICAL BAG	5	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	3	2	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	108	2	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	8	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100396	AXON TASER 10 - MAGAZINE - INERT RED	4	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100399	AXON TASER 10 - CARTRIDGE - LIVE	2160	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100400	AXON TASER 10 - CARTRIDGE - HALT	1080	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100401	AXON TASER 10 - CARTRIDGE - INERT	30	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100591	AXON TASER - CLEANING KIT	2	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	97	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100613	AXON TASER 10 - SAFARILAND HOLSTER - LH	11	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100623	ENHANCED HOOK-AND-LOOP TRAINING (HALT) SUIT (V2)	2	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100748	AXON VR - CONTROLLER - TASER 10	5	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100832	AXON VR - CONTROLLER - HANDGUN VR19H	5	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101122	AXON VR - HOLSTER - T10 SAFARILAND GRAY - RH	4	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101123	AXON VR - HOLSTER - T10 SAFARILAND GRAY - LH	1	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101294	AXON VR - TABLET	5	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101300	AXON VR - TABLET CASE	5	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101455	AXON TASER 10 - REPLACEMENT TOOL KIT - INTERPOSER BUCKET	2	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101456	AXON TASER 10 - REPLACEMENT INTERPOSER BUCKET	2	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101747	AXON AIR - SKYDIO DOCK-BASED DFR FOR OSP HW KIT	1	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101751	AXON VR - HEADSET - HTC FOCUS VISION	5	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2	3	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2	108	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	6	1	02/01/2026

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101886	SIGNAL SENSOR	108	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101889	AXON SIGNAL - BATTERY - CR2032	108	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	102050	AXON DEDRONEBEYOND RADAR LRR HW KIT (US)	1	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	102054	AXON DEDRONERAPIDRESPONSE RF PLUS OPTICAL	1	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	20018	AXON TASER - BATTERY PACK - TACTICAL	3	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	20018	AXON TASER - BATTERY PACK - TACTICAL	108	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	20018	AXON TASER - BATTERY PACK - TACTICAL	22	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	2	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	2	1	02/01/2026
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	100126	AXON VR - TACTICAL BAG	1	1	02/01/2026
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	100748	AXON VR - CONTROLLER - TASER 10	1	1	02/01/2026
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	100832	AXON VR - CONTROLLER - HANDGUN VR19H	1	1	02/01/2026
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	101122	AXON VR - HOLSTER - T10 SAFARILAND GRAY - RH	1	1	02/01/2026
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	101294	AXON VR - TABLET	1	1	02/01/2026
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	101300	AXON VR - TABLET CASE	1	1	02/01/2026
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	101751	AXON VR - HEADSET - HTC FOCUS VISION	1	1	02/01/2026
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	101886	SIGNAL SENSOR	3	1	02/01/2026
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	101889	AXON SIGNAL - BATTERY - CR2032	3	1	02/01/2026
Fleet 3 Advanced 10 Year	101675	AXON FLEET - ERICSSON CRADLEPOINT R980-5GD-A+5YR NETCLOUD	4	1	02/01/2026
Fleet 3 Advanced 10 Year	101924	AXON FLEET - TAOGAS ANT - 7-IN-1 4CELL 2WIFI 1GNSS INT	4	1	02/01/2026
Fleet 3 Advanced 10 Year	70112	AXON SIGNAL - VEHICLE	4	1	02/01/2026
Fleet 3 Advanced 10 Year	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	4	1	02/01/2026
Interview Room 2 Camera Standard	50114	AXON INTERVIEW - CAMERA - COVERT SENSOR	4	1	02/01/2026
Interview Room 2 Camera Standard	50118	AXON INTERVIEW - MIC - WIRED (STANDARD MIC)	4	1	02/01/2026
Interview Room 2 Camera Standard	50118	AXON INTERVIEW - MIC - WIRED (STANDARD MIC)	4	1	02/01/2026
Interview Room 2 Camera Standard	50218	AXON INTERVIEW - CAMERA - COVERT MAIN UNIT	4	1	02/01/2026
Interview Room 2 Camera Standard	50221	AXON INTERVIEW - POE SWITCH - 24 PORT	1	1	02/01/2026
Interview Room 2 Camera Standard	50294	AXON INTERVIEW - SERVER - LITE	2	1	02/01/2026
Interview Room 2 Camera Standard	50298	AXON INTERVIEW - CAMERA - OVERT DOME	4	1	02/01/2026
Interview Room 2 Camera Standard	50322	AXON INTERVIEW - TOUCH PANEL PRO	4	1	02/01/2026
Interview Room 2 Camera Standard	74056	AXON INTERVIEW - TOUCH PANEL WALL MOUNT	4	1	02/01/2026
Interview Room 2 Camera Standard	74116	AXON INTERVIEW - COVERT ENCLOSURE	4	1	02/01/2026
A la Carte	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	5	1	02/01/2026
A la Carte	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	1	02/01/2026
A la Carte	101391	AXON FUSUS - CORE - ELITE AI 2.0 44TB HDD	20	1	02/01/2026
A la Carte	101391	AXON FUSUS - CORE - ELITE AI 2.0 44TB HDD	5	1	02/01/2026
A la Carte	101408	AXON FUSUS - CORE - CAD	1	1	02/01/2026
A la Carte	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	1	02/01/2026
A la Carte	101611	AXON VR - CONTROLLER - RIFLE VRM4R	4	1	02/01/2026
A la Carte	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	5	1	02/01/2026
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100399	AXON TASER 10 - CARTRIDGE - LIVE	330	1	02/01/2027
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100400	AXON TASER 10 - CARTRIDGE - HALT	870	1	02/01/2027
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100399	AXON TASER 10 - CARTRIDGE - LIVE	320	1	02/01/2028
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100400	AXON TASER 10 - CARTRIDGE - HALT	860	1	02/01/2028
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100210	AXON VR - TAP REFRESH 1 - TABLET	5	1	08/01/2028
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101009	AXON VR - TAP REFRESH 1 - SIDEARM CONTROLLER	5	1	08/01/2028
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101012	AXON VR - TAP REFRESH 1 - CONTROLLER	5	1	08/01/2028

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	20373	AXON VR - TAP REFRESH 1 - HEADSET	5	1	08/01/2028
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	73309	AXON BODY - TAP REFRESH 1 - CAMERA	111	1	08/01/2028
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY	14	1	08/01/2028
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	100210	AXON VR - TAP REFRESH 1 - TABLET	1	1	08/01/2028
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	101009	AXON VR - TAP REFRESH 1 - SIDEARM CONTROLLER	1	1	08/01/2028
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	101012	AXON VR - TAP REFRESH 1 - CONTROLLER	1	1	08/01/2028
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	20373	AXON VR - TAP REFRESH 1 - HEADSET	1	1	08/01/2028
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	73309	AXON BODY - TAP REFRESH 1 - CAMERA	3	1	08/01/2028
A la Carte	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	4	1	08/01/2028
Fleet 3 Advanced Renewal	72040	AXON FLEET - TAP REFRESH 1 - 2 CAMERA KIT	5	1	11/01/2028
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100399	AXON TASER 10 - CARTRIDGE - LIVE	330	1	02/01/2029
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100400	AXON TASER 10 - CARTRIDGE - HALT	870	1	02/01/2029
AB4 FLEX POV TAP BUNDLE	100976	AXON BODY - TAP REFRESH 1 - AB4 FLEX POV	21	1	08/01/2029
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100399	AXON TASER 10 - CARTRIDGE - LIVE	320	1	02/01/2030
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100400	AXON TASER 10 - CARTRIDGE - HALT	860	1	02/01/2030
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100211	AXON VR - TAP REFRESH 2 - TABLET	5	1	02/01/2031
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101010	AXON VR - TAP REFRESH 2 - SIDEARM CONTROLLER	5	1	02/01/2031
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101013	AXON VR - TAP REFRESH 2 - CONTROLLER	5	1	02/01/2031
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	20242	AXON TASER - CERTIFICATION PROGRAM YEAR 6-10 HARDWARE	108	1	02/01/2031
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	20374	AXON VR - TAP REFRESH 2 - HEADSET	5	1	02/01/2031
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	73310	AXON BODY - TAP REFRESH 2 - CAMERA	111	1	02/01/2031
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	73688	AXON BODY - TAP REFRESH 2 - DOCK MULTI BAY	14	1	02/01/2031
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	100211	AXON VR - TAP REFRESH 2 - TABLET	1	1	02/01/2031
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	101010	AXON VR - TAP REFRESH 2 - SIDEARM CONTROLLER	1	1	02/01/2031
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	101013	AXON VR - TAP REFRESH 2 - CONTROLLER	1	1	02/01/2031
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	20374	AXON VR - TAP REFRESH 2 - HEADSET	1	1	02/01/2031
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	73310	AXON BODY - TAP REFRESH 2 - CAMERA	3	1	02/01/2031
Fleet 3 Advanced 10 Year	72040	AXON FLEET - TAP REFRESH 1 - 2 CAMERA KIT	4	1	02/01/2031
Fleet 3 Advanced Renewal	72040	AXON FLEET - TAP REFRESH 1 - 2 CAMERA KIT	1	1	02/01/2031
Interview Room 2 Camera Standard	50114	AXON INTERVIEW - CAMERA - COVERT SENSOR	4	1	02/01/2031
Interview Room 2 Camera Standard	50118	AXON INTERVIEW - MIC - WIRED (STANDARD MIC)	4	1	02/01/2031
Interview Room 2 Camera Standard	50118	AXON INTERVIEW - MIC - WIRED (STANDARD MIC)	4	1	02/01/2031
Interview Room 2 Camera Standard	50218	AXON INTERVIEW - CAMERA - COVERT MAIN UNIT	4	1	02/01/2031
Interview Room 2 Camera Standard	50221	AXON INTERVIEW - POE SWITCH - 24 PORT	1	1	02/01/2031
Interview Room 2 Camera Standard	50294	AXON INTERVIEW - SERVER - LITE	2	1	02/01/2031
Interview Room 2 Camera Standard	50298	AXON INTERVIEW - CAMERA - OVERT DOME	4	1	02/01/2031
Interview Room 2 Camera Standard	50322	AXON INTERVIEW - TOUCH PANEL PRO	4	1	02/01/2031
Interview Room 2 Camera Standard	74056	AXON INTERVIEW - TOUCH PANEL WALL MOUNT	4	1	02/01/2031
Interview Room 2 Camera Standard	74116	AXON INTERVIEW - COVERT ENCLOSURE	4	1	02/01/2031
A la Carte	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	1	02/01/2031
A la Carte	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	1	02/01/2031
A la Carte	101611	AXON VR - CONTROLLER - RIFLE VRM4R	1	1	02/01/2031
A la Carte	102274	AXON AIR - SKYDIO SAFE - DOCK BUNDLE (VEHICLE+THERM SENSOR)	3	1	02/01/2031
A la Carte	102333	AXON VR - TAP REFRESH 2 - RIFLE CONTROLLER	4	1	02/01/2031
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100212	AXON VR - TAP REFRESH 3 - TABLET	5	1	08/01/2033
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101011	AXON VR - TAP REFRESH 3 - SIDEARM CONTROLLER	5	1	08/01/2033
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101014	AXON VR - TAP REFRESH 3 - CONTROLLER	5	1	08/01/2033
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	20375	AXON VR - TAP REFRESH 3 - HEADSET	5	1	08/01/2033
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	73345	AXON BODY - TAP REFRESH 3 - CAMERA	111	1	08/01/2033
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	73347	AXON BODY - TAP REFRESH 3 - DOCK MULTI BAY	14	1	08/01/2033
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	100212	AXON VR - TAP REFRESH 3 - TABLET	1	1	08/01/2033

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	101011	AXON VR - TAP REFRESH 3 - SIDEARM CONTROLLER	1	1	08/01/2033
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	101014	AXON VR - TAP REFRESH 3 - CONTROLLER	1	1	08/01/2033
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	20375	AXON VR - TAP REFRESH 3 - HEADSET	1	1	08/01/2033
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	73345	AXON BODY - TAP REFRESH 3 - CAMERA	3	1	08/01/2033
A la Carte	102272	AXON AIR - SKYDIO SAFE - DOCK OPS BUNDLE - PHASE 2 REFRESH	3	1	08/01/2033
A la Carte	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	1	1	08/01/2033
A la Carte	102332	AXON VR - TAP REFRESH 3 - RIFLE CONTROLLER	4	1	08/01/2033
Fleet 3 Advanced Renewal	72040	AXON FLEET - TAP REFRESH 1 - 2 CAMERA KIT	5	1	11/01/2033
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	73346	AXON BODY - TAP REFRESH 4 - CAMERA	111	1	02/01/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	73348	AXON BODY - TAP REFRESH 4 - DOCK MULTI BAY	14	1	02/01/2036
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	73346	AXON BODY - TAP REFRESH 4 - CAMERA	3	1	02/01/2036
Fleet 3 Advanced 10 Year	100092	AXON FLEET - TAP REFRESH 2 - 2 CAMERA KIT	4	1	02/01/2036
Fleet 3 Advanced Renewal	72040	AXON FLEET - TAP REFRESH 1 - 2 CAMERA KIT	1	1	02/01/2036

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
AXON AI - AI ERA	101740	AXON - AI SOFTWARE LICENSE	111	03/01/2026	02/29/2036
Basic License Bundle	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	30	03/01/2026	02/29/2036
Basic License Bundle	73840	AXON EVIDENCE - ECOM LICENSE - BASIC	30	03/01/2026	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100165	AXON EVIDENCE - STORAGE - THIRD PARTY UNLIMITED	108	03/01/2026	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100590	AXON MY90 - LICENSE	108	03/01/2026	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101180	AXON TASER - DATA SCIENCE PROGRAM	108	03/01/2026	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101706	AXON FUSUS - LICENSE - PRO+ USER	108	03/01/2026	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101711	AXON FUSUS - LICENSE - ADDITIONAL CCTV STREAMS	225	03/01/2026	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101878	AXON AIR - SKYDIO - MAINTENANCE AND REPAIR FOR OSP X10 DOCK	1	03/01/2026	02/28/2031
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101879	AXON AIR - SKYDIO DFR COMMAND FOR OSP	1	03/01/2026	02/28/2031
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101883	AXON AIR - DEDRONE BEYOND LONG RANGE RADAR SOFTWARE	3	03/01/2026	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	102202	AXON DEDRONE - DEDRONETRACKER.AI CAM & RADAR SOFTWARE HOSTED	2	03/01/2026	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	102205	AXON DEDRONE - DEDRONETRACKER.AI RF SOFTWARE HOSTED	4	03/01/2026	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	102207	AXON DEDRONE BEYOND RADAR - LONG RANGE SOFTWARE	1	03/01/2026	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	102207	AXON DEDRONE BEYOND RADAR - LONG RANGE SOFTWARE	3	03/01/2026	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	20248	AXON TASER - EVIDENCE.COM LICENSE	2	03/01/2026	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	20248	AXON TASER - EVIDENCE.COM LICENSE	108	03/01/2026	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	20370	AXON VR - USER ACCESS - FULL VR	108	03/01/2026	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	73449	AXON BODY - LICENSE - CONNECTED CAMERA	108	03/01/2026	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	108	03/01/2026	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	73618	AXON COMMUNITY REQUEST	108	03/01/2026	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	108	03/01/2026	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	108	03/01/2026	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	73739	AXON PERFORMANCE - LICENSE	108	03/01/2026	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	73746	AXON EVIDENCE - ECOM LICENSE - PRO	1	03/01/2026	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	73746	AXON EVIDENCE - ECOM LICENSE - PRO	108	03/01/2026	02/29/2036
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	100165	AXON EVIDENCE - STORAGE - THIRD PARTY UNLIMITED	3	03/01/2026	02/29/2036
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	100590	AXON MY90 - LICENSE	3	03/01/2026	02/29/2036
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	101706	AXON FUSUS - LICENSE - PRO+ USER	3	03/01/2026	02/29/2036

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	20370	AXON VR - USER ACCESS - FULL VR	3	03/01/2026	02/29/2036
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	73449	AXON BODY - LICENSE - CONNECTED CAMERA	3	03/01/2026	02/29/2036
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	3	03/01/2026	02/29/2036
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	73618	AXON COMMUNITY REQUEST	3	03/01/2026	02/29/2036
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	3	03/01/2026	02/29/2036
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	3	03/01/2026	02/29/2036
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	73739	AXON PERFORMANCE - LICENSE	3	03/01/2026	02/29/2036
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	73746	AXON EVIDENCE - ECOM LICENSE - PRO	3	03/01/2026	02/29/2036
Fleet 3 Advanced 10 Year	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	4	03/01/2026	02/29/2036
Fleet 3 Advanced 10 Year	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	4	03/01/2026	02/29/2036
Fleet 3 Advanced 10 Year	80402	AXON FLEET - LICENSE - REAL-TIME LOCATION, ALERTS, & LIVESTREAM	4	03/01/2026	02/29/2036
Fleet 3 Advanced 10 Year	80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	8	03/01/2026	02/29/2036
Fleet 3 Advanced Renewal	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	5	03/01/2026	02/28/2031
Fleet 3 Advanced Renewal	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	1	03/01/2026	02/28/2031
Fleet 3 Advanced Renewal	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	5	03/01/2026	02/28/2031
Fleet 3 Advanced Renewal	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	1	03/01/2026	02/28/2031
Fleet 3 Advanced Renewal	80402	AXON FLEET - LICENSE - REAL-TIME LOCATION, ALERTS, & LIVESTREAM	1	03/01/2026	02/28/2031
Fleet 3 Advanced Renewal	80402	AXON FLEET - LICENSE - REAL-TIME LOCATION, ALERTS, & LIVESTREAM	5	03/01/2026	02/28/2031
Fleet 3 Advanced Renewal	80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	10	03/01/2026	02/28/2031
Fleet 3 Advanced Renewal	80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	2	03/01/2026	02/28/2031
Interview Room 2 Camera Standard	50037	AXON INTERVIEW - CLIENT SOFTWARE - PER TOUCH PANEL-PC	4	03/01/2026	02/28/2031
Interview Room 2 Camera Standard	50039	AXON INTERVIEW - CLIENT SOFTWARE - MAINT. PER TOUCH PANEL	4	03/01/2026	02/28/2031
Interview Room 2 Camera Standard	50041	AXON INTERVIEW - STREAMING SERVER LICENSE - PER SERVER	2	03/01/2026	02/28/2031
Interview Room 2 Camera Standard	50043	AXON INTERVIEW - STREAMING SERVER MAINTENANCE - PER SERVER	2	03/01/2026	02/28/2031
Interview Room 2 Camera Standard	50045	AXON EVIDENCE - STORAGE - INTERVIEW ROOM UNLIMITED	8	03/01/2026	02/28/2031
Interview Room 2 Camera Standard	73840	AXON EVIDENCE - ECOM LICENSE - BASIC	1	03/01/2026	02/28/2031
A la Carte	100551	AXON AIR - DRONESENSE CLOUDSTREAM FOR SKYDIO	3	03/01/2026	02/29/2036
A la Carte	100579	AXON AIR - DRONESENSE UAS (CLASS 1)	6	03/01/2026	02/29/2036
A la Carte	100580	AXON AIR - DRONESENSE UAS (CLASS 2)	4	03/01/2026	02/29/2036
A la Carte	100582	AXON AIR - DRONESENSE UAS LICENSE (CLASS M)	4	03/01/2026	02/29/2036
A la Carte	100583	AXON AIR - DRONESENSE SCREENSHARE / MAVLINK LICENSE	2	03/01/2026	02/29/2036
A la Carte	101711	AXON FUSUS - LICENSE - ADDITIONAL CCTV STREAMS	775	03/01/2026	02/29/2036
A la Carte	102212	AXON DEDRONE - DEDRONE TRACKER AI SOFTWARE C2 ONLINE	1	03/01/2026	02/29/2036
A la Carte	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	03/01/2026	02/29/2036
A la Carte	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	03/01/2026	02/29/2036
A la Carte	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	03/01/2026	02/29/2036
A la Carte	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	03/01/2026	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	73638	AXON STANDARDS - LICENSE	108	07/01/2026	02/29/2036
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	73638	AXON STANDARDS - LICENSE	3	07/01/2026	02/29/2036
A la Carte	73638	AXON STANDARDS - LICENSE	25	07/01/2026	02/29/2036

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	73681	AXON RECORDS	108	03/01/2028	02/29/2036
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	73681	AXON RECORDS	3	03/01/2028	02/29/2036
A la Carte	73681	AXON RECORDS	25	03/01/2028	02/29/2036
Fleet 3 Advanced Renewal	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	1	03/01/2031	02/29/2036
Fleet 3 Advanced Renewal	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	5	03/01/2031	02/29/2036
Fleet 3 Advanced Renewal	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	5	03/01/2031	02/29/2036
Fleet 3 Advanced Renewal	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	1	03/01/2031	02/29/2036
Fleet 3 Advanced Renewal	80402	AXON FLEET - LICENSE - REAL-TIME LOCATION, ALERTS, & LIVESTREAM	5	03/01/2031	02/29/2036
Fleet 3 Advanced Renewal	80402	AXON FLEET - LICENSE - REAL-TIME LOCATION, ALERTS, & LIVESTREAM	1	03/01/2031	02/29/2036
Fleet 3 Advanced Renewal	80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	10	03/01/2031	02/29/2036
Fleet 3 Advanced Renewal	80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	2	03/01/2031	02/29/2036
Interview Room 2 Camera Standard	50037	AXON INTERVIEW - CLIENT SOFTWARE - PER TOUCH PANEL-PC	4	03/01/2031	02/29/2036
Interview Room 2 Camera Standard	50039	AXON INTERVIEW - CLIENT SOFTWARE - MAINT. PER TOUCH PANEL	4	03/01/2031	02/29/2036
Interview Room 2 Camera Standard	50041	AXON INTERVIEW - STREAMING SERVER LICENSE - PER SERVER	2	03/01/2031	02/29/2036
Interview Room 2 Camera Standard	50043	AXON INTERVIEW - STREAMING SERVER MAINTENANCE - PER SERVER	2	03/01/2031	02/29/2036
Interview Room 2 Camera Standard	50045	AXON EVIDENCE - STORAGE - INTERVIEW ROOM UNLIMITED	8	03/01/2031	02/29/2036
Interview Room 2 Camera Standard	73840	AXON EVIDENCE - ECOM LICENSE - BASIC	1	03/01/2031	02/29/2036

Services

Bundle	Item	Description	QTY
AXON AI - AI ERA	101741	AXON - AI PROFESSIONAL SERVICES	111
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100105	COMMUNITY LINK/PRO PSO SETUP	1
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	108
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101184	AXON INVESTIGATE - TRAINING - OPERATOR AND EXAMINER	7
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101193	AXON TASER - ON DEMAND CERTIFICATION	108
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101743	AXON AIR - SKYDIO REGULATORY SUPPORT - AXON OSP	1
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101781	AXON FUSUS - PSO - SW IMPLEMENTATION - PRO+	1
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	102201	AXON DEDRONE - INSTALL SERVICES	2
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	102201	AXON DEDRONE - INSTALL SERVICES	2
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	108
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	12021	AXON AIR - PROFESSIONAL IMPLEMENTATION	1
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	3
Fleet 3 Advanced 10 Year	100738	AXON FLEET 3 - SIM INSERTION - VZW 4FF	4
Fleet 3 Advanced 10 Year	73391	AXON FLEET 3 - DEPLOYMENT PER VEHICLE - NOT OVERSIZED	4
Fleet 3 Advanced 10 Year	73392	AXON FLEET 3 - INSTALLATION - UPGRADE (PER VEHICLE)	4
Fleet 3 Advanced Renewal	73392	AXON FLEET 3 - INSTALLATION - UPGRADE (PER VEHICLE)	1
Fleet 3 Advanced Renewal	73392	AXON FLEET 3 - INSTALLATION - UPGRADE (PER VEHICLE)	5
Fleet 3 Advanced Renewal	73392	AXON FLEET 3 - INSTALLATION - UPGRADE (PER VEHICLE)	5
Interview Room 2 Camera Standard	85170	AXON INTERVIEW - INSTALLATION - STANDARD (PER ROOM)	4
Interview Room 2 Camera Standard	85170	AXON INTERVIEW - INSTALLATION - STANDARD (PER ROOM)	4
A la Carte	100560	AXON STANDARDS - PSO - DATA CONVERSION/MIGRATION	1
A la Carte	100946	AXON - MULTI-YEAR SWS TECHNICAL ACCOUNT MANAGER	1
A la Carte	100968	AXON AIR - SKYDIO WAIVER APPLICATION - REMOTE OPS ESSENTIAL	1
A la Carte	101181	AXON TRAINING - TACTICAL DRONE INSTRUCTOR SCHOOL	2
A la Carte	101267	AXON VR - PSO - FULL INSTALLATION	1

Services

Bundle	Item	Description	QTY
A la Carte	101422	AXON FUSUS - PSO - CORE DEPLOYMENT	26
A la Carte	101499	AXON AIR - SKYDIO X10 DOCK COMMISSIONING	1
A la Carte	101502	AXON AIR - SKYDIO X10 DOCK COMMISSIONING & TRAINING	1
A la Carte	102287	AXON AIR - SKYDIO SAFE - X10 DOCK COMMISSIONING	2
A la Carte	73896	AXON STANDARDS - IMPLEMENTATION SERVICE	1
A la Carte	85157	AXON RECORDS - PROFESSIONAL SERVICES MILESTONE PAYMENT	3460
A la Carte	99901	AXON ACCELERATE CONFERENCE REGISTRATION	4
A la Carte	99901	AXON ACCELERATE CONFERENCE REGISTRATION	4
A la Carte	99901	AXON ACCELERATE CONFERENCE REGISTRATION	4
A la Carte	99901	AXON ACCELERATE CONFERENCE REGISTRATION	4
A la Carte	99901	AXON ACCELERATE CONFERENCE REGISTRATION	4
A la Carte	99901	AXON ACCELERATE CONFERENCE REGISTRATION	4
A la Carte	99901	AXON ACCELERATE CONFERENCE REGISTRATION	4
A la Carte	99901	AXON ACCELERATE CONFERENCE REGISTRATION	4
A la Carte	99901	AXON ACCELERATE CONFERENCE REGISTRATION	4
A la Carte	99901	AXON ACCELERATE CONFERENCE REGISTRATION	4

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
AB4 FLEX POV TAP BUNDLE	100945	AXON BODY 4 - EXT WARRANTY - FLEX POV MODULE	21	03/01/2026	02/28/2031
Fleet 3 Advanced Renewal	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	5	03/01/2026	02/28/2031
Interview Room 2 Camera Standard	101648	AXON INTERVIEW - EXT WARRANTY - 5 YEARS	4		
Interview Room 2 Camera Standard	101648	AXON INTERVIEW - EXT WARRANTY - 5 YEARS	4		
A la Carte	101224	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE VT300Z SENSORPKG 3YR	3		
A la Carte	101251	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE AIRFRAME CELL 3YR	3		
A la Carte	101508	AXON AIR - SKYDIO - CARE FOR X10 CELLULAR 5G + VT300-Z 3YR	3		
A la Carte	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	1	03/01/2026	05/31/2030
A la Carte	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	5	03/01/2026	11/30/2028
A la Carte	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	5	03/01/2026	11/30/2033
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100197	AXON VR - EXT WARRANTY - HEADSET	5	02/01/2027	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100213	AXON VR - EXT WARRANTY - TABLET	5	02/01/2027	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	108	02/01/2027	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	3	02/01/2027	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101007	AXON VR - EXT WARRANTY - CONTROLLER	5	02/01/2027	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	5	02/01/2027	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	102228	AXON DEDRONE - DEDRONE BEYOND LONG RANGE EXT WARRANTY	3	02/01/2027	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	102232	AXON DEDRONE - MS 360 RADAR EXT HARDWARE WARRANTY	1	02/01/2027	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	3	02/01/2027	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	22	02/01/2027	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	108	02/01/2027	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	02/01/2027	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	80464	AXON BODY - TAP WARRANTY - CAMERA	108	02/01/2027	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	80464	AXON BODY - TAP WARRANTY - CAMERA	3	02/01/2027	02/29/2036
BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	14	02/01/2027	02/29/2036
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	100197	AXON VR - EXT WARRANTY - HEADSET	1	02/01/2027	02/29/2036
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	100213	AXON VR - EXT WARRANTY - TABLET	1	02/01/2027	02/29/2036
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	101007	AXON VR - EXT WARRANTY - CONTROLLER	1	02/01/2027	02/29/2036
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	1	02/01/2027	02/29/2036
BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	80464	AXON BODY - TAP WARRANTY - CAMERA	3	02/01/2027	02/29/2036

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Fleet 3 Advanced 10 Year	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	4	02/01/2027	02/29/2036
Fleet 3 Advanced 10 Year	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	4	02/01/2027	02/29/2036
Fleet 3 Advanced Renewal	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	1	02/01/2027	02/28/2031
A la Carte	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	1	02/01/2027	02/29/2036
A la Carte	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	20	02/01/2027	02/29/2036
A la Carte	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	5	02/01/2027	02/29/2036
A la Carte	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	4	02/01/2027	02/29/2036
Fleet 3 Advanced Renewal	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	1	03/01/2031	02/29/2036
Fleet 3 Advanced Renewal	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	5	03/01/2031	02/29/2036
A la Carte	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	1	02/01/2032	02/29/2036

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	50 N Burhans Blvd	Hagerstown	MD	21740-4661	USA
2	50 N Burhans Blvd	Hagerstown	MD	21740-4661	USA

Payment Details

Feb 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 1	IR2CA	Interview Room 2 Camera Standard	4	\$0.00	\$0.00	\$0.00
Transfer Value	100552	TRANSFER BALANCE - GOODS	1	\$110,260.34	\$0.00	\$110,260.34
Transfer Value	100553	TRANSFER BALANCE - SOFTWARE AND SERVICES	1	(\$51,775.88)	\$0.00	(\$51,775.88)
Upfront	100968	AXON AIR - SKYDIO WAIVER APPLICATION - REMOTE OPS ESSENTIAL	1	\$20,000.00	\$0.00	\$20,000.00
Upfront	101181	AXON TRAINING - TACTICAL DRONE INSTRUCTOR SCHOOL	2	\$3,000.00	\$0.00	\$3,000.00
Upfront	101267	AXON VR - PSO - FULL INSTALLATION	1	\$0.00	\$0.00	\$0.00
Upfront	101502	AXON AIR - SKYDIO X10 DOCK COMMISSIONING & TRAINING	1	\$46,250.00	\$0.00	\$46,250.00
Upfront	101611	AXON VR - CONTROLLER - RIFLE VRM4R	4	\$21,996.00	\$0.00	\$21,996.00
Upfront	H00001	AB4 Camera Bundle	111	\$15,283.00	\$0.00	\$15,283.00
Upfront	H00002	AB4 Multi Bay Dock Bundle	14	\$1,638.90	\$0.00	\$1,638.90
Year 1	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	5	\$0.00	\$0.00	\$0.00
Year 1	100551	AXON AIR - DRONESENSE CLOUDSTREAM FOR SKYDIO	3	\$1,350.43	\$0.00	\$1,350.43
Year 1	100579	AXON AIR - DRONESENSE UAS (CLASS 1)	6	\$2,700.86	\$0.00	\$2,700.86
Year 1	100580	AXON AIR - DRONESENSE UAS (CLASS 2)	4	\$3,071.54	\$0.00	\$3,071.54
Year 1	100582	AXON AIR - DRONESENSE UAS LICENSE (CLASS M)	4	\$953.22	\$0.00	\$953.22
Year 1	100583	AXON AIR - DRONESENSE SCREENSHARE / MAVLINK LICENSE	2	\$476.61	\$0.00	\$476.61
Year 1	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	\$83.32	\$0.00	\$83.32
Year 1	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	\$104.15	\$0.00	\$104.15
Year 1	101224	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE VT300Z SENSORPKG 3YR	3	\$137.62	\$0.00	\$137.62
Year 1	101251	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE AIRFRAME CELL 3YR	3	\$233.01	\$0.00	\$233.01
Year 1	101391	AXON FUSUS - CORE - ELITE AI 2.0 44TB HDD	20	\$0.00	\$0.00	\$0.00
Year 1	101408	AXON FUSUS - CORE - CAD	1	\$0.00	\$0.00	\$0.00
Year 1	101422	AXON FUSUS - PSO - CORE DEPLOYMENT	26	\$0.00	\$0.00	\$0.00
Year 1	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	20	\$0.00	\$0.00	\$0.00
Year 1	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	1	\$0.00	\$0.00	\$0.00
Year 1	101499	AXON AIR - SKYDIO X10 DOCK COMMISSIONING	1	\$829.66	\$0.00	\$829.66
Year 1	101508	AXON AIR - SKYDIO - CARE FOR X10 CELLULAR 5G + VT300-Z 3YR	3	\$370.63	\$0.00	\$370.63
Year 1	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	\$140.94	\$0.00	\$140.94
Year 1	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	\$176.17	\$0.00	\$176.17
Year 1	101711	AXON FUSUS - LICENSE - ADDITIONAL CCTV STREAMS	775	\$0.00	\$0.00	\$0.00
Year 1	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	5	\$0.00	\$0.00	\$0.00
Year 1	102212	AXON DEDRONE - DEDRONE TRACKER AI SOFTWARE C2 ONLINE	1	\$0.00	\$0.00	\$0.00
Year 1	102272	AXON AIR - SKYDIO SAFE - DOCK OPS BUNDLE - PHASE 2 REFRESH	3	\$1,857.73	\$0.00	\$1,857.73
Year 1	102274	AXON AIR - SKYDIO SAFE - DOCK BUNDLE (VEHICLE+THERM SENSOR)	3	\$5,589.42	\$0.00	\$5,589.42
Year 1	102287	AXON AIR - SKYDIO SAFE - X10 DOCK COMMISSIONING	2	\$2,074.02	\$0.00	\$2,074.02
Year 1	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	1	\$9.15	\$0.00	\$9.15
Year 1	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	4	\$30.50	\$0.00	\$30.50
Year 1	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	4	\$1,034.91	\$0.00	\$1,034.91
Year 1	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	1	\$125.19	\$0.00	\$125.19

Feb 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	102332	AXON VR - TAP REFRESH 3 - RIFLE CONTROLLER	4	\$33.05	\$0.00	\$33.05
Year 1	102333	AXON VR - TAP REFRESH 2 - RIFLE CONTROLLER	4	\$31.92	\$0.00	\$31.92
Year 1	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	\$5.01	\$0.00	\$5.01
Year 1	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	\$5.01	\$0.00	\$5.01
Year 1	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	\$25.07	\$0.00	\$25.07
Year 1	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	\$25.07	\$0.00	\$25.07
Year 1	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	1	\$0.00	\$0.00	\$0.00
Year 1	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	5	\$0.00	\$0.00	\$0.00
Year 1	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	5	\$15.76	\$0.00	\$15.76
Year 1	B00051	BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	3	\$3,000.94	\$0.00	\$3,000.94
Year 1	BasicLicense	Basic License Bundle	30	\$1,526.00	\$0.00	\$1,526.00
Year 1	Fleet3ARe	Fleet 3 Advanced Renewal	1	\$267.72	\$0.00	\$267.72
Year 1	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$1,338.53	\$0.00	\$1,338.53
Year 1	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$1,628.54	\$0.00	\$1,628.54
Year 1	Fleet3ARe	Fleet 3 Advanced Renewal	1	\$291.95	\$0.00	\$291.95
Year 1	H00001	AB4 Camera Bundle	111	\$0.00	\$0.00	\$0.00
Year 1	H00002	AB4 Multi Bay Dock Bundle	14	\$0.00	\$0.00	\$0.00
Year 1	M00036	BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	108	\$129,342.45	\$0.00	\$129,342.45
Year 1	S00016	AXON AI - AI ERA	111	\$74,902.39	\$0.00	\$74,902.39
Year 1	T00001	AB4 FLEX POV TAP BUNDLE	21	\$228.06	\$0.00	\$228.06
Invoice Upon Fulfillment	101391	AXON FUSUS - CORE - ELITE AI 2.0 44TB HDD	5	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	5	\$0.00	\$0.00	\$0.00
Total				\$400,668.91	\$0.00	\$400,668.91

Mar 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Invoice Upon Fulfillment	99901	AXON ACCELERATE CONFERENCE REGISTRATION	4	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	99901	AXON ACCELERATE CONFERENCE REGISTRATION	4	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	99901	AXON ACCELERATE CONFERENCE REGISTRATION	4	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	99901	AXON ACCELERATE CONFERENCE REGISTRATION	4	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	99901	AXON ACCELERATE CONFERENCE REGISTRATION	4	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	99901	AXON ACCELERATE CONFERENCE REGISTRATION	4	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	99901	AXON ACCELERATE CONFERENCE REGISTRATION	4	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	99901	AXON ACCELERATE CONFERENCE REGISTRATION	4	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	99901	AXON ACCELERATE CONFERENCE REGISTRATION	4	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	99901	AXON ACCELERATE CONFERENCE REGISTRATION	4	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	Fleet3A10Yr	Fleet 3 Advanced 10 Year	4	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	IR2CA	Interview Room 2 Camera Standard	4	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	M00036	BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	108	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	T00001	AB4 FLEX POV TAP BUNDLE	21	\$0.00	\$0.00	\$0.00
Total				\$0.00	\$0.00	\$0.00

Jul 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 1	73638	AXON STANDARDS - LICENSE	25	\$0.00	\$0.00	\$0.00
Annual Payment 2	IR2CA	Interview Room 2 Camera Standard	4	\$0.00	\$0.00	\$0.00
Standards PSO	73896	AXON STANDARDS - IMPLEMENTATION SERVICE	1	\$30,000.00	\$0.00	\$30,000.00
Year 11	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	5	\$0.00	\$0.00	\$0.00
Year 11	100551	AXON AIR - DRONESENSE CLOUDSTREAM FOR SKYDIO	3	\$3,070.47	\$0.00	\$3,070.47
Year 11	100579	AXON AIR - DRONESENSE UAS (CLASS 1)	6	\$6,140.95	\$0.00	\$6,140.95

Jul 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 11	100580	AXON AIR - DRONESENSE UAS (CLASS 2)	4	\$6,983.75	\$0.00	\$6,983.75
Year 11	100582	AXON AIR - DRONESENSE UAS LICENSE (CLASS M)	4	\$2,167.34	\$0.00	\$2,167.34
Year 11	100583	AXON AIR - DRONESENSE SCREENSHARE / MAVLINK LICENSE	2	\$1,083.67	\$0.00	\$1,083.67
Year 11	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	\$236.80	\$0.00	\$236.80
Year 11	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	\$189.44	\$0.00	\$189.44
Year 11	101224	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE VT300Z SENSORPKG 3YR	3	\$312.90	\$0.00	\$312.90
Year 11	101251	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE AIRFRAME CELL 3YR	3	\$529.79	\$0.00	\$529.79
Year 11	101391	AXON FUSUS - CORE - ELITE AI 2.0 44TB HDD	20	\$0.00	\$0.00	\$0.00
Year 11	101408	AXON FUSUS - CORE - CAD	1	\$0.00	\$0.00	\$0.00
Year 11	101422	AXON FUSUS - PSO - CORE DEPLOYMENT	26	\$0.00	\$0.00	\$0.00
Year 11	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	1	\$0.00	\$0.00	\$0.00
Year 11	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	20	\$0.00	\$0.00	\$0.00
Year 11	101499	AXON AIR - SKYDIO X10 DOCK COMMISSIONING	1	\$1,886.39	\$0.00	\$1,886.39
Year 11	101508	AXON AIR - SKYDIO - CARE FOR X10 CELLULAR 5G + VT300-Z 3YR	3	\$842.69	\$0.00	\$842.69
Year 11	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	\$400.56	\$0.00	\$400.56
Year 11	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	\$320.45	\$0.00	\$320.45
Year 11	101711	AXON FUSUS - LICENSE - ADDITIONAL CCTV STREAMS	775	\$0.00	\$0.00	\$0.00
Year 11	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	5	\$0.00	\$0.00	\$0.00
Year 11	102212	AXON DEDRONE - DEDRONE TRACKER AI SOFTWARE C2 ONLINE	1	\$0.00	\$0.00	\$0.00
Year 11	102272	AXON AIR - SKYDIO SAFE - DOCK OPS BUNDLE - PHASE 2 REFRESH	3	\$4,223.91	\$0.00	\$4,223.91
Year 11	102274	AXON AIR - SKYDIO SAFE - DOCK BUNDLE (VEHICLE+THERM SENSOR)	3	\$12,708.65	\$0.00	\$12,708.65
Year 11	102287	AXON AIR - SKYDIO SAFE - X10 DOCK COMMISSIONING	2	\$4,715.71	\$0.00	\$4,715.71
Year 11	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	1	\$20.81	\$0.00	\$20.81
Year 11	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	4	\$69.35	\$0.00	\$69.35
Year 11	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	1	\$284.65	\$0.00	\$284.65
Year 11	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	4	\$2,353.07	\$0.00	\$2,353.07
Year 11	102332	AXON VR - TAP REFRESH 3 - RIFLE CONTROLLER	4	\$75.13	\$0.00	\$75.13
Year 11	102333	AXON VR - TAP REFRESH 2 - RIFLE CONTROLLER	4	\$72.57	\$0.00	\$72.57
Year 11	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	\$11.40	\$0.00	\$11.40
Year 11	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	\$56.99	\$0.00	\$56.99
Year 11	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	\$56.99	\$0.00	\$56.99
Year 11	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	\$11.40	\$0.00	\$11.40
Year 11	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	1	\$0.00	\$0.00	\$0.00
Year 11	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	5	\$0.00	\$0.00	\$0.00
Year 11	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	5	\$35.83	\$0.00	\$35.83
Year 11	B00051	BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	3	\$6,823.18	\$0.00	\$6,823.18
Year 11	BasicLicense	Basic License Bundle	30	\$3,469.67	\$0.00	\$3,469.67
Year 11	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$3,702.78	\$0.00	\$3,702.78
Year 11	Fleet3ARe	Fleet 3 Advanced Renewal	1	\$663.81	\$0.00	\$663.81
Year 11	Fleet3ARe	Fleet 3 Advanced Renewal	1	\$608.69	\$0.00	\$608.69
Year 11	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$3,043.42	\$0.00	\$3,043.42
Year 11	H00001	AB4 Camera Bundle	111	\$0.00	\$0.00	\$0.00
Year 11	H00002	AB4 Multi Bay Dock Bundle	14	\$0.00	\$0.00	\$0.00
Year 11	M00036	BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	108	\$294,085.61	\$0.00	\$294,085.61
Year 11	S00016	AXON AI - AI ERA	111	\$170,305.80	\$0.00	\$170,305.80
Year 11	T00001	AB4 FLEX POV TAP BUNDLE	21	\$518.52	\$0.00	\$518.52
Total				\$562,083.14	\$0.00	\$562,083.14

Jul 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 2	73638	AXON STANDARDS - LICENSE	25	\$0.00	\$0.00	\$0.00
Annual Payment 3	IR2CA	Interview Room 2 Camera Standard	4	\$0.00	\$0.00	\$0.00

Jul 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	5	\$0.00	\$0.00	\$0.00
Year 2	100551	AXON AIR - DRONESENSE CLOUDSTREAM FOR SKYDIO	3	\$6,849.96	\$0.00	\$6,849.96
Year 2	100579	AXON AIR - DRONESENSE UAS (CLASS 1)	6	\$13,699.91	\$0.00	\$13,699.91
Year 2	100580	AXON AIR - DRONESENSE UAS (CLASS 2)	4	\$15,580.14	\$0.00	\$15,580.14
Year 2	100582	AXON AIR - DRONESENSE UAS LICENSE (CLASS M)	4	\$4,835.15	\$0.00	\$4,835.15
Year 2	100583	AXON AIR - DRONESENSE SCREENSHARE / MAVLINK LICENSE	2	\$2,417.58	\$0.00	\$2,417.58
Year 2	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	\$422.63	\$0.00	\$422.63
Year 2	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	\$528.28	\$0.00	\$528.28
Year 2	101224	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE VT300Z SENSORPKG 3YR	3	\$698.05	\$0.00	\$698.05
Year 2	101251	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE AIRFRAME CELL 3YR	3	\$1,181.93	\$0.00	\$1,181.93
Year 2	101391	AXON FUSUS - CORE - ELITE AI 2.0 44TB HDD	20	\$0.00	\$0.00	\$0.00
Year 2	101408	AXON FUSUS - CORE - CAD	1	\$0.00	\$0.00	\$0.00
Year 2	101422	AXON FUSUS - PSO - CORE DEPLOYMENT	26	\$0.00	\$0.00	\$0.00
Year 2	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	20	\$0.00	\$0.00	\$0.00
Year 2	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	1	\$0.00	\$0.00	\$0.00
Year 2	101499	AXON AIR - SKYDIO X10 DOCK COMMISSIONING	1	\$4,208.37	\$0.00	\$4,208.37
Year 2	101508	AXON AIR - SKYDIO - CARE FOR X10 CELLULAR 5G + VT300-Z 3YR	3	\$1,879.98	\$0.00	\$1,879.98
Year 2	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	\$893.61	\$0.00	\$893.61
Year 2	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	\$714.89	\$0.00	\$714.89
Year 2	101711	AXON FUSUS - LICENSE - ADDITIONAL CCTV STREAMS	775	\$0.00	\$0.00	\$0.00
Year 2	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	5	\$0.00	\$0.00	\$0.00
Year 2	102212	AXON DEDRONE - DEDRONE TRACKER AI SOFTWARE C2 ONLINE	1	\$0.00	\$0.00	\$0.00
Year 2	102272	AXON AIR - SKYDIO SAFE - DOCK OPS BUNDLE - PHASE 2 REFRESH	3	\$9,423.17	\$0.00	\$9,423.17
Year 2	102274	AXON AIR - SKYDIO SAFE - DOCK BUNDLE (VEHICLE+THERM SENSOR)	3	\$28,351.89	\$0.00	\$28,351.89
Year 2	102287	AXON AIR - SKYDIO SAFE - X10 DOCK COMMISSIONING	2	\$10,520.33	\$0.00	\$10,520.33
Year 2	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	4	\$154.72	\$0.00	\$154.72
Year 2	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	1	\$46.42	\$0.00	\$46.42
Year 2	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	1	\$635.02	\$0.00	\$635.02
Year 2	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	4	\$5,249.49	\$0.00	\$5,249.49
Year 2	102332	AXON VR - TAP REFRESH 3 - RIFLE CONTROLLER	4	\$167.62	\$0.00	\$167.62
Year 2	102333	AXON VR - TAP REFRESH 2 - RIFLE CONTROLLER	4	\$161.89	\$0.00	\$161.89
Year 2	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	\$25.43	\$0.00	\$25.43
Year 2	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	\$25.43	\$0.00	\$25.43
Year 2	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	\$127.15	\$0.00	\$127.15
Year 2	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	\$127.15	\$0.00	\$127.15
Year 2	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	5	\$0.00	\$0.00	\$0.00
Year 2	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	1	\$0.00	\$0.00	\$0.00
Year 2	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	5	\$79.94	\$0.00	\$79.94
Year 2	B00051	BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	3	\$15,221.92	\$0.00	\$15,221.92
Year 2	BasicLicense	Basic License Bundle	30	\$7,740.54	\$0.00	\$7,740.54
Year 2	Fleet3ARe	Fleet 3 Advanced Renewal	1	\$1,357.93	\$0.00	\$1,357.93
Year 2	Fleet3ARe	Fleet 3 Advanced Renewal	1	\$1,480.92	\$0.00	\$1,480.92
Year 2	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$6,789.63	\$0.00	\$6,789.63
Year 2	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$8,260.59	\$0.00	\$8,260.59
Year 2	H00001	AB4 Camera Bundle	111	\$0.00	\$0.00	\$0.00
Year 2	H00002	AB4 Multi Bay Dock Bundle	14	\$0.00	\$0.00	\$0.00
Year 2	M00036	BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	108	\$656,079.56	\$0.00	\$656,079.56
Year 2	S00016	AXON AI - AI ERA	111	\$379,937.09	\$0.00	\$379,937.09
Year 2	T00001	AB4 FLEX POV TAP BUNDLE	21	\$1,156.78	\$0.00	\$1,156.78
Total				\$1,187,031.09	\$0.00	\$1,187,031.09

Jul 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 1	100560	AXON STANDARDS - PSO - DATA CONVERSION/MIGRATION	1	\$3,798.47	\$0.00	\$3,798.47
Annual Payment 1	100946	AXON - MULTI-YEAR SWS TECHNICAL ACCOUNT MANAGER	1	\$22,574.27	\$0.00	\$22,574.27
Annual Payment 1	73681	AXON RECORDS	25	\$0.00	\$0.00	\$0.00
Annual Payment 1	85157	AXON RECORDS - PROFESSIONAL SERVICES MILESTONE PAYMENT	3460	\$118,577.39	\$0.00	\$118,577.39
Annual Payment 3	73638	AXON STANDARDS - LICENSE	25	\$0.00	\$0.00	\$0.00
Annual Payment 4	IR2CA	Interview Room 2 Camera Standard	4	\$0.00	\$0.00	\$0.00
Year 3	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	5	\$0.00	\$0.00	\$0.00
Year 3	100551	AXON AIR - DRONESENSE CLOUDSTREAM FOR SKYDIO	3	\$7,123.96	\$0.00	\$7,123.96
Year 3	100579	AXON AIR - DRONESENSE UAS (CLASS 1)	6	\$14,247.91	\$0.00	\$14,247.91
Year 3	100580	AXON AIR - DRONESENSE UAS (CLASS 2)	4	\$16,203.35	\$0.00	\$16,203.35
Year 3	100582	AXON AIR - DRONESENSE UAS LICENSE (CLASS M)	4	\$5,028.56	\$0.00	\$5,028.56
Year 3	100583	AXON AIR - DRONESENSE SCREENSHARE / MAVLINK LICENSE	2	\$2,514.28	\$0.00	\$2,514.28
Year 3	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	\$439.53	\$0.00	\$439.53
Year 3	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	\$549.42	\$0.00	\$549.42
Year 3	101224	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE VT300Z SENSORPKG 3YR	3	\$725.97	\$0.00	\$725.97
Year 3	101251	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE AIRFRAME CELL 3YR	3	\$1,229.20	\$0.00	\$1,229.20
Year 3	101391	AXON FUSUS - CORE - ELITE AI 2.0 44TB HDD	20	\$0.00	\$0.00	\$0.00
Year 3	101408	AXON FUSUS - CORE - CAD	1	\$0.00	\$0.00	\$0.00
Year 3	101422	AXON FUSUS - PSO - CORE DEPLOYMENT	26	\$0.00	\$0.00	\$0.00
Year 3	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	20	\$0.00	\$0.00	\$0.00
Year 3	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	1	\$0.00	\$0.00	\$0.00
Year 3	101499	AXON AIR - SKYDIO X10 DOCK COMMISSIONING	1	\$4,376.71	\$0.00	\$4,376.71
Year 3	101508	AXON AIR - SKYDIO - CARE FOR X10 CELLULAR 5G + VT300-Z 3YR	3	\$1,955.18	\$0.00	\$1,955.18
Year 3	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	\$929.35	\$0.00	\$929.35
Year 3	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	\$743.48	\$0.00	\$743.48
Year 3	101711	AXON FUSUS - LICENSE - ADDITIONAL CCTV STREAMS	775	\$0.00	\$0.00	\$0.00
Year 3	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	5	\$0.00	\$0.00	\$0.00
Year 3	102212	AXON DEDRONE - DEDRONE TRACKER AI SOFTWARE C2 ONLINE	1	\$0.00	\$0.00	\$0.00
Year 3	102272	AXON AIR - SKYDIO SAFE - DOCK OPS BUNDLE - PHASE 2 REFRESH	3	\$9,800.10	\$0.00	\$9,800.10
Year 3	102274	AXON AIR - SKYDIO SAFE - DOCK BUNDLE (VEHICLE+THERM SENSOR)	3	\$29,485.96	\$0.00	\$29,485.96
Year 3	102287	AXON AIR - SKYDIO SAFE - X10 DOCK COMMISSIONING	2	\$10,941.14	\$0.00	\$10,941.14
Year 3	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	1	\$48.27	\$0.00	\$48.27
Year 3	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	4	\$160.91	\$0.00	\$160.91
Year 3	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	1	\$660.42	\$0.00	\$660.42
Year 3	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	4	\$5,459.47	\$0.00	\$5,459.47
Year 3	102332	AXON VR - TAP REFRESH 3 - RIFLE CONTROLLER	4	\$174.32	\$0.00	\$174.32
Year 3	102333	AXON VR - TAP REFRESH 2 - RIFLE CONTROLLER	4	\$168.36	\$0.00	\$168.36
Year 3	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	\$132.23	\$0.00	\$132.23
Year 3	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	\$26.45	\$0.00	\$26.45
Year 3	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	\$132.23	\$0.00	\$132.23
Year 3	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	\$26.45	\$0.00	\$26.45
Year 3	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	5	\$0.00	\$0.00	\$0.00
Year 3	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	1	\$0.00	\$0.00	\$0.00
Year 3	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	5	\$83.14	\$0.00	\$83.14
Year 3	B00051	BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	3	\$15,830.78	\$0.00	\$15,830.78
Year 3	BasicLicense	Basic License Bundle	30	\$8,050.16	\$0.00	\$8,050.16
Year 3	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$7,061.21	\$0.00	\$7,061.21
Year 3	Fleet3ARe	Fleet 3 Advanced Renewal	1	\$1,412.25	\$0.00	\$1,412.25
Year 3	Fleet3ARe	Fleet 3 Advanced Renewal	1	\$1,540.15	\$0.00	\$1,540.15
Year 3	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$8,591.00	\$0.00	\$8,591.00
Year 3	H00001	AB4 Camera Bundle	111	\$0.00	\$0.00	\$0.00
Year 3	H00002	AB4 Multi Bay Dock Bundle	14	\$0.00	\$0.00	\$0.00

Jul 2028						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	M00036	BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	108	\$682,322.76	\$0.00	\$682,322.76
Year 3	S00016	AXON AI - AI ERA	111	\$395,134.60	\$0.00	\$395,134.60
Year 3	T00001	AB4 FLEX POV TAP BUNDLE	21	\$1,203.06	\$0.00	\$1,203.06
Total				\$1,379,462.45	\$0.00	\$1,379,462.45

Jul 2029						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 2	100560	AXON STANDARDS - PSO - DATA CONVERSION/MIGRATION	1	\$3,950.41	\$0.00	\$3,950.41
Annual Payment 2	100946	AXON - MULTI-YEAR SWS TECHNICAL ACCOUNT MANAGER	1	\$23,477.24	\$0.00	\$23,477.24
Annual Payment 2	73681	AXON RECORDS	25	\$0.00	\$0.00	\$0.00
Annual Payment 2	85157	AXON RECORDS - PROFESSIONAL SERVICES MILESTONE PAYMENT	3460	\$123,320.47	\$0.00	\$123,320.47
Annual Payment 4	73638	AXON STANDARDS - LICENSE	25	\$0.00	\$0.00	\$0.00
Annual Payment 5	IR2CA	Interview Room 2 Camera Standard	4	\$0.00	\$0.00	\$0.00
Year 4	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	5	\$0.00	\$0.00	\$0.00
Year 4	100551	AXON AIR - DRONESENSE CLOUDSTREAM FOR SKYDIO	3	\$4,751.84	\$0.00	\$4,751.84
Year 4	100579	AXON AIR - DRONESENSE UAS (CLASS 1)	6	\$9,503.68	\$0.00	\$9,503.68
Year 4	100580	AXON AIR - DRONESENSE UAS (CLASS 2)	4	\$10,808.00	\$0.00	\$10,808.00
Year 4	100582	AXON AIR - DRONESENSE UAS LICENSE (CLASS M)	4	\$3,354.16	\$0.00	\$3,354.16
Year 4	100583	AXON AIR - DRONESENSE SCREENSHARE / MAVLINK LICENSE	2	\$1,677.08	\$0.00	\$1,677.08
Year 4	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	\$293.18	\$0.00	\$293.18
Year 4	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	\$366.47	\$0.00	\$366.47
Year 4	101224	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE VT300Z SENSORPKG 3YR	3	\$484.24	\$0.00	\$484.24
Year 4	101251	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE AIRFRAME CELL 3YR	3	\$819.91	\$0.00	\$819.91
Year 4	101391	AXON FUSUS - CORE - ELITE AI 2.0 44TB HDD	20	\$0.00	\$0.00	\$0.00
Year 4	101408	AXON FUSUS - CORE - CAD	1	\$0.00	\$0.00	\$0.00
Year 4	101422	AXON FUSUS - PSO - CORE DEPLOYMENT	26	\$0.00	\$0.00	\$0.00
Year 4	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	20	\$0.00	\$0.00	\$0.00
Year 4	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	1	\$0.00	\$0.00	\$0.00
Year 4	101499	AXON AIR - SKYDIO X10 DOCK COMMISSIONING	1	\$2,919.36	\$0.00	\$2,919.36
Year 4	101508	AXON AIR - SKYDIO - CARE FOR X10 CELLULAR 5G + VT300-Z 3YR	3	\$1,304.15	\$0.00	\$1,304.15
Year 4	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	\$619.90	\$0.00	\$619.90
Year 4	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	\$495.92	\$0.00	\$495.92
Year 4	101711	AXON FUSUS - LICENSE - ADDITIONAL CCTV STREAMS	775	\$0.00	\$0.00	\$0.00
Year 4	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	5	\$0.00	\$0.00	\$0.00
Year 4	102212	AXON DEDRONE - DEDRONE TRACKER AI SOFTWARE C2 ONLINE	1	\$0.00	\$0.00	\$0.00
Year 4	102272	AXON AIR - SKYDIO SAFE - DOCK OPS BUNDLE - PHASE 2 REFRESH	3	\$6,536.89	\$0.00	\$6,536.89
Year 4	102274	AXON AIR - SKYDIO SAFE - DOCK BUNDLE (VEHICLE+THERM SENSOR)	3	\$19,667.81	\$0.00	\$19,667.81
Year 4	102287	AXON AIR - SKYDIO SAFE - X10 DOCK COMMISSIONING	2	\$7,297.99	\$0.00	\$7,297.99
Year 4	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	4	\$107.33	\$0.00	\$107.33
Year 4	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	1	\$32.20	\$0.00	\$32.20
Year 4	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	1	\$440.52	\$0.00	\$440.52
Year 4	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	4	\$3,641.59	\$0.00	\$3,641.59
Year 4	102332	AXON VR - TAP REFRESH 3 - RIFLE CONTROLLER	4	\$116.28	\$0.00	\$116.28
Year 4	102333	AXON VR - TAP REFRESH 2 - RIFLE CONTROLLER	4	\$112.30	\$0.00	\$112.30
Year 4	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	\$17.64	\$0.00	\$17.64
Year 4	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	\$88.20	\$0.00	\$88.20
Year 4	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	\$88.20	\$0.00	\$88.20
Year 4	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	\$17.64	\$0.00	\$17.64
Year 4	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	1	\$0.00	\$0.00	\$0.00
Year 4	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	5	\$0.00	\$0.00	\$0.00
Year 4	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	5	\$55.46	\$0.00	\$55.46
Year 4	B00051	BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	3	\$10,559.47	\$0.00	\$10,559.47

Jul 2029						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	BasicLicense	Basic License Bundle	30	\$5,369.64	\$0.00	\$5,369.64
Year 4	Fleet3ARe	Fleet 3 Advanced Renewal	1	\$1,027.31	\$0.00	\$1,027.31
Year 4	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$4,709.99	\$0.00	\$4,709.99
Year 4	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$5,730.40	\$0.00	\$5,730.40
Year 4	Fleet3ARe	Fleet 3 Advanced Renewal	1	\$942.00	\$0.00	\$942.00
Year 4	H00001	AB4 Camera Bundle	111	\$0.00	\$0.00	\$0.00
Year 4	H00002	AB4 Multi Bay Dock Bundle	14	\$0.00	\$0.00	\$0.00
Year 4	M00036	BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	108	\$455,124.73	\$0.00	\$455,124.73
Year 4	S00016	AXON AI - AI ERA	111	\$263,563.74	\$0.00	\$263,563.74
Year 4	T00001	AB4 FLEX POV TAP BUNDLE	21	\$802.46	\$0.00	\$802.46
Total				\$974,195.80	\$0.00	\$974,195.80

Jul 2030						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 3	100560	AXON STANDARDS - PSO - DATA CONVERSION/MIGRATION	1	\$4,108.43	\$0.00	\$4,108.43
Annual Payment 3	100946	AXON - MULTI-YEAR SWS TECHNICAL ACCOUNT MANAGER	1	\$24,416.33	\$0.00	\$24,416.33
Annual Payment 3	73681	AXON RECORDS	25	\$0.00	\$0.00	\$0.00
Annual Payment 3	85157	AXON RECORDS - PROFESSIONAL SERVICES MILESTONE PAYMENT	3460	\$128,253.29	\$0.00	\$128,253.29
Annual Payment 5	73638	AXON STANDARDS - LICENSE	25	\$0.00	\$0.00	\$0.00
Annual Payment 6	IR2CA	Interview Room 2 Camera Standard	4	\$0.00	\$0.00	\$0.00
Year 5	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	5	\$0.00	\$0.00	\$0.00
Year 5	100551	AXON AIR - DRONESENSE CLOUDSTREAM FOR SKYDIO	3	\$4,941.91	\$0.00	\$4,941.91
Year 5	100579	AXON AIR - DRONESENSE UAS (CLASS 1)	6	\$9,883.83	\$0.00	\$9,883.83
Year 5	100580	AXON AIR - DRONESENSE UAS (CLASS 2)	4	\$11,240.32	\$0.00	\$11,240.32
Year 5	100582	AXON AIR - DRONESENSE UAS LICENSE (CLASS M)	4	\$3,488.33	\$0.00	\$3,488.33
Year 5	100583	AXON AIR - DRONESENSE SCREENSHARE / MAVLINK LICENSE	2	\$1,744.16	\$0.00	\$1,744.16
Year 5	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	\$381.13	\$0.00	\$381.13
Year 5	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	\$304.91	\$0.00	\$304.91
Year 5	101224	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE VT300Z SENSORPKG 3YR	3	\$503.61	\$0.00	\$503.61
Year 5	101251	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE AIRFRAME CELL 3YR	3	\$852.70	\$0.00	\$852.70
Year 5	101391	AXON FUSUS - CORE - ELITE AI 2.0 44TB HDD	20	\$0.00	\$0.00	\$0.00
Year 5	101408	AXON FUSUS - CORE - CAD	1	\$0.00	\$0.00	\$0.00
Year 5	101422	AXON FUSUS - PSO - CORE DEPLOYMENT	26	\$0.00	\$0.00	\$0.00
Year 5	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	1	\$0.00	\$0.00	\$0.00
Year 5	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	20	\$0.00	\$0.00	\$0.00
Year 5	101499	AXON AIR - SKYDIO X10 DOCK COMMISSIONING	1	\$3,036.14	\$0.00	\$3,036.14
Year 5	101508	AXON AIR - SKYDIO - CARE FOR X10 CELLULAR 5G + VT300-Z 3YR	3	\$1,356.31	\$0.00	\$1,356.31
Year 5	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	\$515.76	\$0.00	\$515.76
Year 5	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	\$644.69	\$0.00	\$644.69
Year 5	101711	AXON FUSUS - LICENSE - ADDITIONAL CCTV STREAMS	775	\$0.00	\$0.00	\$0.00
Year 5	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	5	\$0.00	\$0.00	\$0.00
Year 5	102212	AXON DEDRONE - DEDRONE TRACKER AI SOFTWARE C2 ONLINE	1	\$0.00	\$0.00	\$0.00
Year 5	102272	AXON AIR - SKYDIO SAFE - DOCK OPS BUNDLE - PHASE 2 REFRESH	3	\$6,798.36	\$0.00	\$6,798.36
Year 5	102274	AXON AIR - SKYDIO SAFE - DOCK BUNDLE (VEHICLE+THERM SENSOR)	3	\$20,454.52	\$0.00	\$20,454.52
Year 5	102287	AXON AIR - SKYDIO SAFE - X10 DOCK COMMISSIONING	2	\$7,589.91	\$0.00	\$7,589.91
Year 5	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	1	\$33.49	\$0.00	\$33.49
Year 5	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	4	\$111.63	\$0.00	\$111.63
Year 5	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	4	\$3,787.26	\$0.00	\$3,787.26
Year 5	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	1	\$458.14	\$0.00	\$458.14
Year 5	102332	AXON VR - TAP REFRESH 3 - RIFLE CONTROLLER	4	\$120.93	\$0.00	\$120.93
Year 5	102333	AXON VR - TAP REFRESH 2 - RIFLE CONTROLLER	4	\$116.79	\$0.00	\$116.79
Year 5	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	\$91.73	\$0.00	\$91.73

Jul 2030						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	\$18.35	\$0.00	\$18.35
Year 5	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	\$18.35	\$0.00	\$18.35
Year 5	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	\$91.73	\$0.00	\$91.73
Year 5	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	1	\$0.00	\$0.00	\$0.00
Year 5	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	5	\$0.00	\$0.00	\$0.00
Year 5	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	5	\$57.67	\$0.00	\$57.67
Year 5	B00051	BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	3	\$10,981.90	\$0.00	\$10,981.90
Year 5	BasicLicense	Basic License Bundle	30	\$5,584.42	\$0.00	\$5,584.42
Year 5	Fleet3ARe	Fleet 3 Advanced Renewal	1	\$979.67	\$0.00	\$979.67
Year 5	Fleet3ARe	Fleet 3 Advanced Renewal	1	\$1,068.40	\$0.00	\$1,068.40
Year 5	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$5,959.61	\$0.00	\$5,959.61
Year 5	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$4,898.38	\$0.00	\$4,898.38
Year 5	H00001	AB4 Camera Bundle	111	\$0.00	\$0.00	\$0.00
Year 5	H00002	AB4 Multi Bay Dock Bundle	14	\$0.00	\$0.00	\$0.00
Year 5	M00036	BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	108	\$473,329.78	\$0.00	\$473,329.78
Year 5	S00016	AXON AI - AI ERA	111	\$274,106.21	\$0.00	\$274,106.21
Year 5	T00001	AB4 FLEX POV TAP BUNDLE	21	\$834.57	\$0.00	\$834.57
Total				\$1,013,163.65	\$0.00	\$1,013,163.65

Mar 2031						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Invoice Upon Fulfillment	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	IR2CA	Interview Room 2 Camera Standard	4	\$0.00	\$0.00	\$0.00
Total				\$0.00	\$0.00	\$0.00

Jul 2031						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 1	IR2CA	Interview Room 2 Camera Standard	4	\$0.00	\$0.00	\$0.00
Annual Payment 4	100560	AXON STANDARDS - PSO - DATA CONVERSION/MIGRATION	1	\$4,272.77	\$0.00	\$4,272.77
Annual Payment 4	100946	AXON - MULTI-YEAR SWS TECHNICAL ACCOUNT MANAGER	1	\$25,392.98	\$0.00	\$25,392.98
Annual Payment 4	73681	AXON RECORDS	25	\$0.00	\$0.00	\$0.00
Annual Payment 4	85157	AXON RECORDS - PROFESSIONAL SERVICES MILESTONE PAYMENT	3460	\$133,383.42	\$0.00	\$133,383.42
Annual Payment 6	73638	AXON STANDARDS - LICENSE	25	\$0.00	\$0.00	\$0.00
New Controller	101611	AXON VR - CONTROLLER - RIFLE VRM4R	1	\$6,598.80	\$0.00	\$6,598.80
Year 6	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	5	\$0.00	\$0.00	\$0.00
Year 6	100551	AXON AIR - DRONESENSE CLOUDSTREAM FOR SKYDIO	3	\$5,407.32	\$0.00	\$5,407.32
Year 6	100579	AXON AIR - DRONESENSE UAS (CLASS 1)	6	\$10,814.64	\$0.00	\$10,814.64
Year 6	100580	AXON AIR - DRONESENSE UAS (CLASS 2)	4	\$12,298.88	\$0.00	\$12,298.88
Year 6	100582	AXON AIR - DRONESENSE UAS LICENSE (CLASS M)	4	\$3,816.84	\$0.00	\$3,816.84
Year 6	100583	AXON AIR - DRONESENSE SCREENSHARE / MAVLINK LICENSE	2	\$1,908.42	\$0.00	\$1,908.42
Year 6	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	\$333.62	\$0.00	\$333.62
Year 6	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	\$417.03	\$0.00	\$417.03
Year 6	101224	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE VT300Z SENSORPKG 3YR	3	\$551.04	\$0.00	\$551.04
Year 6	101251	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE AIRFRAME CELL 3YR	3	\$933.01	\$0.00	\$933.01
Year 6	101391	AXON FUSUS - CORE - ELITE AI 2.0 44TB HDD	20	\$0.00	\$0.00	\$0.00
Year 6	101408	AXON FUSUS - CORE - CAD	1	\$0.00	\$0.00	\$0.00
Year 6	101422	AXON FUSUS - PSO - CORE DEPLOYMENT	26	\$0.00	\$0.00	\$0.00
Year 6	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	20	\$0.00	\$0.00	\$0.00
Year 6	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	1	\$0.00	\$0.00	\$0.00
Year 6	101499	AXON AIR - SKYDIO X10 DOCK COMMISSIONING	1	\$3,322.07	\$0.00	\$3,322.07
Year 6	101508	AXON AIR - SKYDIO - CARE FOR X10 CELLULAR 5G + VT300-Z 3YR	3	\$1,484.04	\$0.00	\$1,484.04

Jul 2031						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 6	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	\$705.41	\$0.00	\$705.41
Year 6	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	\$564.33	\$0.00	\$564.33
Year 6	101711	AXON FUSUS - LICENSE - ADDITIONAL CCTV STREAMS	775	\$0.00	\$0.00	\$0.00
Year 6	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	5	\$0.00	\$0.00	\$0.00
Year 6	102212	AXON DEDRONE - DEDRONE TRACKER AI SOFTWARE C2 ONLINE	1	\$0.00	\$0.00	\$0.00
Year 6	102272	AXON AIR - SKYDIO SAFE - DOCK OPS BUNDLE - PHASE 2 REFRESH	3	\$7,438.60	\$0.00	\$7,438.60
Year 6	102274	AXON AIR - SKYDIO SAFE - DOCK BUNDLE (VEHICLE+THERM SENSOR)	3	\$22,380.82	\$0.00	\$22,380.82
Year 6	102287	AXON AIR - SKYDIO SAFE - X10 DOCK COMMISSIONING	2	\$8,304.69	\$0.00	\$8,304.69
Year 6	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	1	\$36.64	\$0.00	\$36.64
Year 6	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	4	\$122.14	\$0.00	\$122.14
Year 6	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	4	\$4,143.92	\$0.00	\$4,143.92
Year 6	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	1	\$501.28	\$0.00	\$501.28
Year 6	102332	AXON VR - TAP REFRESH 3 - RIFLE CONTROLLER	4	\$132.32	\$0.00	\$132.32
Year 6	102333	AXON VR - TAP REFRESH 2 - RIFLE CONTROLLER	4	\$127.79	\$0.00	\$127.79
Year 6	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	\$20.07	\$0.00	\$20.07
Year 6	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	\$100.37	\$0.00	\$100.37
Year 6	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	\$20.07	\$0.00	\$20.07
Year 6	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	\$100.37	\$0.00	\$100.37
Year 6	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	1	\$0.00	\$0.00	\$0.00
Year 6	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	5	\$0.00	\$0.00	\$0.00
Year 6	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	5	\$63.11	\$0.00	\$63.11
Year 6	B00051	BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	3	\$12,016.07	\$0.00	\$12,016.07
Year 6	BasicLicense	Basic License Bundle	30	\$6,110.34	\$0.00	\$6,110.34
Year 6	Fleet3ARe	Fleet 3 Advanced Renewal	1	\$1,071.93	\$0.00	\$1,071.93
Year 6	Fleet3ARe	Fleet 3 Advanced Renewal	1	\$1,169.02	\$0.00	\$1,169.02
Year 6	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$6,520.85	\$0.00	\$6,520.85
Year 6	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$5,359.68	\$0.00	\$5,359.68
Year 6	H00001	AB4 Camera Bundle	111	\$0.00	\$0.00	\$0.00
Year 6	H00002	AB4 Multi Bay Dock Bundle	14	\$0.00	\$0.00	\$0.00
Year 6	M00036	BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	108	\$517,905.55	\$0.00	\$517,905.55
Year 6	S00016	AXON AI - AI ERA	111	\$299,920.31	\$0.00	\$299,920.31
Year 6	T00001	AB4 FLEX POV TAP BUNDLE	21	\$913.16	\$0.00	\$913.16
Total				\$1,106,683.72	\$0.00	\$1,106,683.72

Jul 2032						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 2	IR2CA	Interview Room 2 Camera Standard	4	\$0.00	\$0.00	\$0.00
Annual Payment 5	100560	AXON STANDARDS - PSO - DATA CONVERSION/MIGRATION	1	\$4,443.68	\$0.00	\$4,443.68
Annual Payment 5	100946	AXON - MULTI-YEAR SWS TECHNICAL ACCOUNT MANAGER	1	\$26,408.70	\$0.00	\$26,408.70
Annual Payment 5	73681	AXON RECORDS	25	\$0.00	\$0.00	\$0.00
Annual Payment 5	85157	AXON RECORDS - PROFESSIONAL SERVICES MILESTONE PAYMENT	3460	\$138,718.76	\$0.00	\$138,718.76
Annual Payment 7	73638	AXON STANDARDS - LICENSE	25	\$0.00	\$0.00	\$0.00
Year 7	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	5	\$0.00	\$0.00	\$0.00
Year 7	100551	AXON AIR - DRONESENSE CLOUDSTREAM FOR SKYDIO	3	\$5,623.61	\$0.00	\$5,623.61
Year 7	100579	AXON AIR - DRONESENSE UAS (CLASS 1)	6	\$11,247.22	\$0.00	\$11,247.22
Year 7	100580	AXON AIR - DRONESENSE UAS (CLASS 2)	4	\$12,790.83	\$0.00	\$12,790.83
Year 7	100582	AXON AIR - DRONESENSE UAS LICENSE (CLASS M)	4	\$3,969.51	\$0.00	\$3,969.51
Year 7	100583	AXON AIR - DRONESENSE SCREENSHARE / MAVLINK LICENSE	2	\$1,984.76	\$0.00	\$1,984.76
Year 7	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	\$346.96	\$0.00	\$346.96
Year 7	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	\$433.71	\$0.00	\$433.71
Year 7	101224	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE VT300Z SENSORPKG 3YR	3	\$573.08	\$0.00	\$573.08
Year 7	101251	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE AIRFRAME CELL 3YR	3	\$970.33	\$0.00	\$970.33

Jul 2032						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 7	101391	AXON FUSUS - CORE - ELITE AI 2.0 44TB HDD	20	\$0.00	\$0.00	\$0.00
Year 7	101408	AXON FUSUS - CORE - CAD	1	\$0.00	\$0.00	\$0.00
Year 7	101422	AXON FUSUS - PSO - CORE DEPLOYMENT	26	\$0.00	\$0.00	\$0.00
Year 7	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	1	\$0.00	\$0.00	\$0.00
Year 7	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	20	\$0.00	\$0.00	\$0.00
Year 7	101499	AXON AIR - SKYDIO X10 DOCK COMMISSIONING	1	\$3,454.95	\$0.00	\$3,454.95
Year 7	101508	AXON AIR - SKYDIO - CARE FOR X10 CELLULAR 5G + VT300-Z 3YR	3	\$1,543.41	\$0.00	\$1,543.41
Year 7	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	\$586.90	\$0.00	\$586.90
Year 7	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	\$733.63	\$0.00	\$733.63
Year 7	101711	AXON FUSUS - LICENSE - ADDITIONAL CCTV STREAMS	775	\$0.00	\$0.00	\$0.00
Year 7	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	5	\$0.00	\$0.00	\$0.00
Year 7	102212	AXON DEDRONE - DEDRONE TRACKER AI SOFTWARE C2 ONLINE	1	\$0.00	\$0.00	\$0.00
Year 7	102272	AXON AIR - SKYDIO SAFE - DOCK OPS BUNDLE - PHASE 2 REFRESH	3	\$7,736.14	\$0.00	\$7,736.14
Year 7	102274	AXON AIR - SKYDIO SAFE - DOCK BUNDLE (VEHICLE+THERM SENSOR)	3	\$23,276.06	\$0.00	\$23,276.06
Year 7	102287	AXON AIR - SKYDIO SAFE - X10 DOCK COMMISSIONING	2	\$8,636.88	\$0.00	\$8,636.88
Year 7	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	1	\$38.11	\$0.00	\$38.11
Year 7	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	4	\$127.02	\$0.00	\$127.02
Year 7	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	4	\$4,309.68	\$0.00	\$4,309.68
Year 7	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	1	\$521.33	\$0.00	\$521.33
Year 7	102332	AXON VR - TAP REFRESH 3 - RIFLE CONTROLLER	4	\$137.61	\$0.00	\$137.61
Year 7	102333	AXON VR - TAP REFRESH 2 - RIFLE CONTROLLER	4	\$132.91	\$0.00	\$132.91
Year 7	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	\$104.38	\$0.00	\$104.38
Year 7	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	\$20.88	\$0.00	\$20.88
Year 7	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	\$20.88	\$0.00	\$20.88
Year 7	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	\$104.38	\$0.00	\$104.38
Year 7	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	5	\$0.00	\$0.00	\$0.00
Year 7	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	1	\$0.00	\$0.00	\$0.00
Year 7	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	5	\$65.63	\$0.00	\$65.63
Year 7	B00051	BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	3	\$12,496.73	\$0.00	\$12,496.73
Year 7	BasicLicense	Basic License Bundle	30	\$6,354.75	\$0.00	\$6,354.75
Year 7	Fleet3ARe	Fleet 3 Advanced Renewal	1	\$1,215.78	\$0.00	\$1,215.78
Year 7	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$5,574.07	\$0.00	\$5,574.07
Year 7	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$6,781.69	\$0.00	\$6,781.69
Year 7	Fleet3ARe	Fleet 3 Advanced Renewal	1	\$1,114.81	\$0.00	\$1,114.81
Year 7	H00001	AB4 Camera Bundle	111	\$0.00	\$0.00	\$0.00
Year 7	H00002	AB4 Multi Bay Dock Bundle	14	\$0.00	\$0.00	\$0.00
Year 7	M00036	BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	108	\$538,621.77	\$0.00	\$538,621.77
Year 7	S00016	AXON AI - AI ERA	111	\$311,917.13	\$0.00	\$311,917.13
Year 7	T00001	AB4 FLEX POV TAP BUNDLE	21	\$949.68	\$0.00	\$949.68
Total				\$1,144,088.34	\$0.00	\$1,144,088.34

Jul 2033						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 3	IR2CA	Interview Room 2 Camera Standard	4	\$0.00	\$0.00	\$0.00
Annual Payment 6	100560	AXON STANDARDS - PSO - DATA CONVERSION/MIGRATION	1	\$4,621.42	\$0.00	\$4,621.42
Annual Payment 6	100946	AXON - MULTI-YEAR SWS TECHNICAL ACCOUNT MANAGER	1	\$27,465.05	\$0.00	\$27,465.05
Annual Payment 6	73681	AXON RECORDS	25	\$0.00	\$0.00	\$0.00
Annual Payment 6	85157	AXON RECORDS - PROFESSIONAL SERVICES MILESTONE PAYMENT	3460	\$144,267.51	\$0.00	\$144,267.51
Annual Payment 8	73638	AXON STANDARDS - LICENSE	25	\$0.00	\$0.00	\$0.00
Year 8	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	5	\$0.00	\$0.00	\$0.00
Year 8	100551	AXON AIR - DRONESENSE CLOUDSTREAM FOR SKYDIO	3	\$5,848.56	\$0.00	\$5,848.56
Year 8	100579	AXON AIR - DRONESENSE UAS (CLASS 1)	6	\$11,697.11	\$0.00	\$11,697.11

Jul 2033						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 8	100580	AXON AIR - DRONESENSE UAS (CLASS 2)	4	\$13,302.47	\$0.00	\$13,302.47
Year 8	100582	AXON AIR - DRONESENSE UAS LICENSE (CLASS M)	4	\$4,128.29	\$0.00	\$4,128.29
Year 8	100583	AXON AIR - DRONESENSE SCREENSHARE / MAVLINK LICENSE	2	\$2,064.15	\$0.00	\$2,064.15
Year 8	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	\$451.05	\$0.00	\$451.05
Year 8	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	\$360.84	\$0.00	\$360.84
Year 8	101224	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE VT300Z SENSORPKG 3YR	3	\$596.00	\$0.00	\$596.00
Year 8	101251	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE AIRFRAME CELL 3YR	3	\$1,009.14	\$0.00	\$1,009.14
Year 8	101391	AXON FUSUS - CORE - ELITE AI 2.0 44TB HDD	20	\$0.00	\$0.00	\$0.00
Year 8	101408	AXON FUSUS - CORE - CAD	1	\$0.00	\$0.00	\$0.00
Year 8	101422	AXON FUSUS - PSO - CORE DEPLOYMENT	26	\$0.00	\$0.00	\$0.00
Year 8	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	20	\$0.00	\$0.00	\$0.00
Year 8	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	1	\$0.00	\$0.00	\$0.00
Year 8	101499	AXON AIR - SKYDIO X10 DOCK COMMISSIONING	1	\$3,593.15	\$0.00	\$3,593.15
Year 8	101508	AXON AIR - SKYDIO - CARE FOR X10 CELLULAR 5G + VT300-Z 3YR	3	\$1,605.14	\$0.00	\$1,605.14
Year 8	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	\$610.38	\$0.00	\$610.38
Year 8	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	\$762.97	\$0.00	\$762.97
Year 8	101711	AXON FUSUS - LICENSE - ADDITIONAL CCTV STREAMS	775	\$0.00	\$0.00	\$0.00
Year 8	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	5	\$0.00	\$0.00	\$0.00
Year 8	102212	AXON DEDRONE - DEDRONE TRACKER AI SOFTWARE C2 ONLINE	1	\$0.00	\$0.00	\$0.00
Year 8	102272	AXON AIR - SKYDIO SAFE - DOCK OPS BUNDLE - PHASE 2 REFRESH	3	\$8,045.59	\$0.00	\$8,045.59
Year 8	102274	AXON AIR - SKYDIO SAFE - DOCK BUNDLE (VEHICLE+THERM SENSOR)	3	\$24,207.10	\$0.00	\$24,207.10
Year 8	102287	AXON AIR - SKYDIO SAFE - X10 DOCK COMMISSIONING	2	\$8,982.35	\$0.00	\$8,982.35
Year 8	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	1	\$39.63	\$0.00	\$39.63
Year 8	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	4	\$132.11	\$0.00	\$132.11
Year 8	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	1	\$542.19	\$0.00	\$542.19
Year 8	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	4	\$4,482.06	\$0.00	\$4,482.06
Year 8	102332	AXON VR - TAP REFRESH 3 - RIFLE CONTROLLER	4	\$143.11	\$0.00	\$143.11
Year 8	102333	AXON VR - TAP REFRESH 2 - RIFLE CONTROLLER	4	\$138.22	\$0.00	\$138.22
Year 8	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	\$21.71	\$0.00	\$21.71
Year 8	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	\$108.56	\$0.00	\$108.56
Year 8	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	\$21.71	\$0.00	\$21.71
Year 8	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	\$108.56	\$0.00	\$108.56
Year 8	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	5	\$0.00	\$0.00	\$0.00
Year 8	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	1	\$0.00	\$0.00	\$0.00
Year 8	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	5	\$68.25	\$0.00	\$68.25
Year 8	B00051	BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	3	\$12,996.60	\$0.00	\$12,996.60
Year 8	BasicLicense	Basic License Bundle	30	\$6,608.94	\$0.00	\$6,608.94
Year 8	Fleet3ARe	Fleet 3 Advanced Renewal	1	\$1,159.41	\$0.00	\$1,159.41
Year 8	Fleet3ARe	Fleet 3 Advanced Renewal	1	\$1,264.41	\$0.00	\$1,264.41
Year 8	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$5,797.04	\$0.00	\$5,797.04
Year 8	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$7,052.96	\$0.00	\$7,052.96
Year 8	H00001	AB4 Camera Bundle	111	\$0.00	\$0.00	\$0.00
Year 8	H00002	AB4 Multi Bay Dock Bundle	14	\$0.00	\$0.00	\$0.00
Year 8	M00036	BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	108	\$560,166.68	\$0.00	\$560,166.68
Year 8	S00016	AXON AI - AI ERA	111	\$324,393.76	\$0.00	\$324,393.76
Year 8	T00001	AB4 FLEX POV TAP BUNDLE	21	\$987.67	\$0.00	\$987.67
Total				\$1,189,851.85	\$0.00	\$1,189,851.85

Jul 2034						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 4	IR2CA	Interview Room 2 Camera Standard	4	\$0.00	\$0.00	\$0.00
Annual Payment 7	100560	AXON STANDARDS - PSO - DATA CONVERSION/MIGRATION	1	\$4,806.28	\$0.00	\$4,806.28

Jul 2034

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 7	100946	AXON - MULTI-YEAR SWS TECHNICAL ACCOUNT MANAGER	1	\$28,563.65	\$0.00	\$28,563.65
Annual Payment 7	73681	AXON RECORDS	25	\$0.00	\$0.00	\$0.00
Annual Payment 7	85157	AXON RECORDS - PROFESSIONAL SERVICES MILESTONE PAYMENT	3460	\$150,038.21	\$0.00	\$150,038.21
Annual Payment 9	73638	AXON STANDARDS - LICENSE	25	\$0.00	\$0.00	\$0.00
Year 9	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	5	\$0.00	\$0.00	\$0.00
Year 9	100551	AXON AIR - DRONESENSE CLOUDSTREAM FOR SKYDIO	3	\$6,082.50	\$0.00	\$6,082.50
Year 9	100579	AXON AIR - DRONESENSE UAS (CLASS 1)	6	\$12,165.00	\$0.00	\$12,165.00
Year 9	100580	AXON AIR - DRONESENSE UAS (CLASS 2)	4	\$13,834.57	\$0.00	\$13,834.57
Year 9	100582	AXON AIR - DRONESENSE UAS LICENSE (CLASS M)	4	\$4,293.43	\$0.00	\$4,293.43
Year 9	100583	AXON AIR - DRONESENSE SCREENSHARE / MAVLINK LICENSE	2	\$2,146.71	\$0.00	\$2,146.71
Year 9	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	\$469.10	\$0.00	\$469.10
Year 9	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	\$375.28	\$0.00	\$375.28
Year 9	101224	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE VT300Z SENSORPKG 3YR	3	\$619.84	\$0.00	\$619.84
Year 9	101251	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE AIRFRAME CELL 3YR	3	\$1,049.50	\$0.00	\$1,049.50
Year 9	101391	AXON FUSUS - CORE - ELITE AI 2.0 44TB HDD	20	\$0.00	\$0.00	\$0.00
Year 9	101408	AXON FUSUS - CORE - CAD	1	\$0.00	\$0.00	\$0.00
Year 9	101422	AXON FUSUS - PSO - CORE DEPLOYMENT	26	\$0.00	\$0.00	\$0.00
Year 9	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	20	\$0.00	\$0.00	\$0.00
Year 9	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	1	\$0.00	\$0.00	\$0.00
Year 9	101499	AXON AIR - SKYDIO X10 DOCK COMMISSIONING	1	\$3,736.87	\$0.00	\$3,736.87
Year 9	101508	AXON AIR - SKYDIO - CARE FOR X10 CELLULAR 5G + VT300-Z 3YR	3	\$1,669.35	\$0.00	\$1,669.35
Year 9	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	\$634.79	\$0.00	\$634.79
Year 9	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	\$793.49	\$0.00	\$793.49
Year 9	101711	AXON FUSUS - LICENSE - ADDITIONAL CCTV STREAMS	775	\$0.00	\$0.00	\$0.00
Year 9	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	5	\$0.00	\$0.00	\$0.00
Year 9	102212	AXON DEDRONE - DEDRONE TRACKER AI SOFTWARE C2 ONLINE	1	\$0.00	\$0.00	\$0.00
Year 9	102272	AXON AIR - SKYDIO SAFE - DOCK OPS BUNDLE - PHASE 2 REFRESH	3	\$8,367.41	\$0.00	\$8,367.41
Year 9	102274	AXON AIR - SKYDIO SAFE - DOCK BUNDLE (VEHICLE+THERM SENSOR)	3	\$25,175.38	\$0.00	\$25,175.38
Year 9	102287	AXON AIR - SKYDIO SAFE - X10 DOCK COMMISSIONING	2	\$9,341.65	\$0.00	\$9,341.65
Year 9	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	4	\$137.39	\$0.00	\$137.39
Year 9	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	1	\$41.22	\$0.00	\$41.22
Year 9	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	4	\$4,661.35	\$0.00	\$4,661.35
Year 9	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	1	\$563.88	\$0.00	\$563.88
Year 9	102332	AXON VR - TAP REFRESH 3 - RIFLE CONTROLLER	4	\$148.84	\$0.00	\$148.84
Year 9	102333	AXON VR - TAP REFRESH 2 - RIFLE CONTROLLER	4	\$143.75	\$0.00	\$143.75
Year 9	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	\$22.58	\$0.00	\$22.58
Year 9	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	\$22.58	\$0.00	\$22.58
Year 9	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	\$112.90	\$0.00	\$112.90
Year 9	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	\$112.90	\$0.00	\$112.90
Year 9	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	5	\$0.00	\$0.00	\$0.00
Year 9	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	1	\$0.00	\$0.00	\$0.00
Year 9	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	5	\$70.98	\$0.00	\$70.98
Year 9	B00051	BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	3	\$13,516.49	\$0.00	\$13,516.49
Year 9	BasicLicense	Basic License Bundle	30	\$6,873.30	\$0.00	\$6,873.30
Year 9	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$7,335.07	\$0.00	\$7,335.07
Year 9	Fleet3ARe	Fleet 3 Advanced Renewal	1	\$1,205.80	\$0.00	\$1,205.80
Year 9	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$6,028.93	\$0.00	\$6,028.93
Year 9	Fleet3ARe	Fleet 3 Advanced Renewal	1	\$1,315.01	\$0.00	\$1,315.01
Year 9	H00001	AB4 Camera Bundle	111	\$0.00	\$0.00	\$0.00
Year 9	H00002	AB4 Multi Bay Dock Bundle	14	\$0.00	\$0.00	\$0.00
Year 9	M00036	BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	108	\$582,573.34	\$0.00	\$582,573.34
Year 9	S00016	AXON AI - AI ERA	111	\$337,369.43	\$0.00	\$337,369.43

Jul 2034						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 9	T00001	AB4 FLEX POV TAP BUNDLE	21	\$1,027.18	\$0.00	\$1,027.18
Total				\$1,237,445.93	\$0.00	\$1,237,445.93

Jul 2035						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 10	73638	AXON STANDARDS - LICENSE	25	\$0.00	\$0.00	\$0.00
Annual Payment 5	IR2CA	Interview Room 2 Camera Standard	4	\$0.00	\$0.00	\$0.00
Annual Payment 8	100560	AXON STANDARDS - PSO - DATA CONVERSION/MIGRATION	1	\$4,998.53	\$0.00	\$4,998.53
Annual Payment 8	100946	AXON - MULTI-YEAR SWS TECHNICAL ACCOUNT MANAGER	1	\$29,706.19	\$0.00	\$29,706.19
Annual Payment 8	73681	AXON RECORDS	25	\$0.00	\$0.00	\$0.00
Annual Payment 8	85157	AXON RECORDS - PROFESSIONAL SERVICES MILESTONE PAYMENT	3460	\$156,039.75	\$0.00	\$156,039.75
Year 10	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	5	\$0.00	\$0.00	\$0.00
Year 10	100551	AXON AIR - DRONESENSE CLOUDSTREAM FOR SKYDIO	3	\$6,325.80	\$0.00	\$6,325.80
Year 10	100579	AXON AIR - DRONESENSE UAS (CLASS 1)	6	\$12,651.60	\$0.00	\$12,651.60
Year 10	100580	AXON AIR - DRONESENSE UAS (CLASS 2)	4	\$14,387.95	\$0.00	\$14,387.95
Year 10	100582	AXON AIR - DRONESENSE UAS LICENSE (CLASS M)	4	\$4,465.16	\$0.00	\$4,465.16
Year 10	100583	AXON AIR - DRONESENSE SCREENSHARE / MAVLINK LICENSE	2	\$2,232.58	\$0.00	\$2,232.58
Year 10	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	\$390.29	\$0.00	\$390.29
Year 10	101212	AXON AIR - SKYDIO SPARE PROPELLERS FOR X10	12	\$487.86	\$0.00	\$487.86
Year 10	101224	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE VT300Z SENSORPKG 3YR	3	\$644.64	\$0.00	\$644.64
Year 10	101251	AXON AIR - SKYDIO X10 CARE SAFE VEHICLE AIRFRAME CELL 3YR	3	\$1,091.48	\$0.00	\$1,091.48
Year 10	101391	AXON FUSUS - CORE - ELITE AI 2.0 44TB HDD	20	\$0.00	\$0.00	\$0.00
Year 10	101408	AXON FUSUS - CORE - CAD	1	\$0.00	\$0.00	\$0.00
Year 10	101422	AXON FUSUS - PSO - CORE DEPLOYMENT	26	\$0.00	\$0.00	\$0.00
Year 10	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	20	\$0.00	\$0.00	\$0.00
Year 10	101424	AXON FUSUS - CORE - EXTENDED WARRANTY	1	\$0.00	\$0.00	\$0.00
Year 10	101499	AXON AIR - SKYDIO X10 DOCK COMMISSIONING	1	\$3,886.35	\$0.00	\$3,886.35
Year 10	101508	AXON AIR - SKYDIO - CARE FOR X10 CELLULAR 5G + VT300-Z 3YR	3	\$1,736.12	\$0.00	\$1,736.12
Year 10	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	\$660.18	\$0.00	\$660.18
Year 10	101558	AXON AIR - SKYDIO DOCK BATTERY FOR X10	12	\$825.23	\$0.00	\$825.23
Year 10	101711	AXON FUSUS - LICENSE - ADDITIONAL CCTV STREAMS	775	\$0.00	\$0.00	\$0.00
Year 10	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	5	\$0.00	\$0.00	\$0.00
Year 10	102212	AXON DEDRONE - DEDRONE TRACKER AI SOFTWARE C2 ONLINE	1	\$0.00	\$0.00	\$0.00
Year 10	102272	AXON AIR - SKYDIO SAFE - DOCK OPS BUNDLE - PHASE 2 REFRESH	3	\$8,702.11	\$0.00	\$8,702.11
Year 10	102274	AXON AIR - SKYDIO SAFE - DOCK BUNDLE (VEHICLE+THERM SENSOR)	3	\$26,182.40	\$0.00	\$26,182.40
Year 10	102287	AXON AIR - SKYDIO SAFE - X10 DOCK COMMISSIONING	2	\$9,715.31	\$0.00	\$9,715.31
Year 10	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	4	\$142.89	\$0.00	\$142.89
Year 10	102330	AXON VR - TAP REFRESH 1 - RIFLE CONTROLLER	1	\$42.87	\$0.00	\$42.87
Year 10	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	1	\$586.43	\$0.00	\$586.43
Year 10	102331	AXON VR - EXT WARRANTY - RIFLE CONTROLLER	4	\$4,847.80	\$0.00	\$4,847.80
Year 10	102332	AXON VR - TAP REFRESH 3 - RIFLE CONTROLLER	4	\$154.79	\$0.00	\$154.79
Year 10	102333	AXON VR - TAP REFRESH 2 - RIFLE CONTROLLER	4	\$149.50	\$0.00	\$149.50
Year 10	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	\$117.42	\$0.00	\$117.42
Year 10	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	5	\$117.42	\$0.00	\$117.42
Year 10	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	\$23.48	\$0.00	\$23.48
Year 10	11641	AXON FLEET - CRADLEPOINT NETCLOUD ESSENTIALS RENEWAL - 1YR	1	\$23.48	\$0.00	\$23.48
Year 10	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	5	\$0.00	\$0.00	\$0.00
Year 10	73390	AXON FLEET - CRADLEPOINT ROUTER TRANSFERRED WARRANTY	1	\$0.00	\$0.00	\$0.00
Year 10	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	5	\$73.82	\$0.00	\$73.82
Year 10	B00051	BUNDLE - UNLIMITED PREMIUM WITH VR 10YR	3	\$14,057.09	\$0.00	\$14,057.09
Year 10	BasicLicense	Basic License Bundle	30	\$7,148.23	\$0.00	\$7,148.23
Year 10	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$7,628.49	\$0.00	\$7,628.49

Jul 2035

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 10	Fleet3ARe	Fleet 3 Advanced Renewal	1	\$1,367.59	\$0.00	\$1,367.59
Year 10	Fleet3ARe	Fleet 3 Advanced Renewal	5	\$6,270.09	\$0.00	\$6,270.09
Year 10	Fleet3ARe	Fleet 3 Advanced Renewal	1	\$1,254.00	\$0.00	\$1,254.00
Year 10	H00001	AB4 Camera Bundle	111	\$0.00	\$0.00	\$0.00
Year 10	H00002	AB4 Multi Bay Dock Bundle	14	\$0.00	\$0.00	\$0.00
Year 10	M00036	BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	108	\$605,876.30	\$0.00	\$605,876.30
Year 10	S00016	AXON AI - AI ERA	111	\$350,864.29	\$0.00	\$350,864.29
Year 10	T00001	AB4 FLEX POV TAP BUNDLE	21	\$1,068.27	\$0.00	\$1,068.27
Total				\$1,286,943.78	\$0.00	\$1,286,943.78

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Contract Sourcwell #101223-AXN is incorporated by reference into the terms and conditions of this Agreement. In the event of conflict the terms of Axon's Master Services and Purchasing Agreement shall govern.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Exceptions to Standard Terms and Conditions

Agency has existing contract(s) originated via Quote(s):

Q-368314, Q-412734, Q-418589, Q-419141, Q-459359, Q-464117, Q-515435, Q-526426, Q-497751, Q-563742, Q-649520, Q-650914, Q-666233, Q-753161,

Agency is terminating those contracts effective 3/1/2026. Any changes in this date will result in modification of the program value which may result in additional fees or credits due to or from Axon.

The parties agree that Axon is applying a Transfer Balance of \$58,484.46

100% discounted body-worn camera and docking station hardware contained in this quote reflects a TAP replacement for hardware purchased under existing quotes aforementioned above. All TAP obligations from this contract will be considered fulfilled upon execution of this quote.

Any credits contained in this quote are contingent upon payment in full of the following amounts:

Outstanding Invoice - INUS393282 - 11/1/2025 - \$31,075.95

Outstanding Invoice - INUS393282 - 11/1/2025 - \$31,075.95

Outstanding Invoice - INUS393972 - 11/3/2025 - \$11,578.14

Signature

Date Signed

12/2/2025



**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Approval to Authorize Staff to Terminate the Unifirst Contract

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Motion_-_Terminate_Unifirst_Contract.pdf

Description

Motion: Terminate Unifirst
Contract

REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND

DATE: December 16, 2025

TOPIC: Approval to Authorize Staff to Terminate a Lease Agreement with
Unifirst

Charter Amendment	_____
Code Amendment	_____
Ordinance	_____
Resolution	_____
Other	<u> X </u>

MOTION:

I hereby move for Mayor and Council to approve authorizing staff to terminate a lease agreement as defined in the contract documents with UniFirst for uniform rental service.

DATE OF PASSAGE: 12/16/2025
EFFECTIVE DATE: 12/16/2025

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Approval to Modify the Approved Contribution to the Washington County Historical Society.

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

121625_RS_WCHS.pdf

Description

Approval to Modify the
Approved Contribution to
the Washington County
Historical Society.

REQUIRED MOTION

**MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

DATE: December 16, 2025

TOPIC: **Approval to Modify the Approved Contribution to the Washington County Historical Society**

Charter Amendment	—
Code Amendment	—
Ordinance	—
Resolution	—
Other	<u>X</u>

MOTION: I hereby move for the Mayor and City Council to modify the October 28, 2025 approval of a financial contribution to the Washington County Historical Society. The modification maintains the City contribution at up to \$40,000, and allows any Washington County contribution to count separately towards other pre-development costs. Total pre-development costs are estimated at \$100,000.

The City contribution will be paid from the Economic Redevelopment fund.

DATE OF INTRODUCTION:	12/16/25
DATE OF PASSAGE:	12/16/25
EFFECTIVE DATE:	12/16/25



TO: Scott Nicewarner, City Administrator

FROM: Jill Thompson, Director of Planning & Economic Development

DATE: December 2, 2025

RE: Request for Modification to Support – Washington County Historical Society

Staff will attend the December 2, 2025 Work Session of the Mayor and City Council to review a requested modification to the funding support approved for the Washington County Historical Society.

The Mayor and City Council approved “up to \$40,000” with a request that “staff seek a Washington County contribution towards the \$40,000.” Attached is the Motion approved at the 10/28/25 Regular Session.

Staff seek a modification to the approval maintaining City support at up to \$40,000, but counting any Washington County contribution towards other pre-development costs.

The total pre-development costs are \$100,000 for the following items.

- a feasibility study
- a current valid appraisal
- a thorough building/facilities inspection with a report
- legal review of the option agreement
- \$25,000 in option money for a 2 year option to purchase the building (to be subtracted from the purchase price).
- a signed option agreement locking up the property for 2 years

The Washington County Historical Society seeks to configure the support for the total expenses as follows:

- Washington County Historical Society - \$30,000
- City of Hagerstown - \$35,000 (up to \$40,000 if needed)
- Washington County - \$35,000 (requested)
- Total = \$100,000

c: Michelle Hepburn
Doug Reaser

APPROVED
Mayor & Council

Date 10/28/25
[Signature]

REQUIRED MOTION

MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

DATE: October 28, 2025

TOPIC: Approval of Contribution to the Washington County Historical Society

Charter Amendment	___
Code Amendment	___
Ordinance	___
Resolution	___
Other	<u>X</u>

MOTION: I hereby move for the Mayor and City Council to approve a financial contribution to the Washington County Historical Society of up to \$40,000 for a feasibility study of the possible reuse of the former Discovery Station building located at 101 W. Washington Street. The total expected cost of the study is \$50,000 plus contingency not to exceed \$10,000. The Washington County Historical Society is contributing \$20,000.

The City contribution will be paid from the Economic Redevelopment fund.

The Mayor and City Council request staff seek a Washington County contribution towards the \$40,000 need of the Washington County Historical Society.

DATE OF INTRODUCTION:	10/28/25
DATE OF PASSAGE:	10/28/25
EFFECTIVE DATE:	10/28/25

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Approval of New Enterprise Resource Planning Software (ERP) Project Change Order

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Motion to approve Workday Change Order to extend the go-live from January to July.

Action Dates:

ATTACHMENTS:

File Name

ERP_Project_Change_Order_Motion.pdf

Description

Motion for Workday Change Order

REQUIRED MOTION
MAYOR & CITY COUNCIL
HAGERSTOWN, MARYLAND

DATE: December 4, 2025

TOPIC: Approval for New Enterprise Resource Planning Software (ERP) Project Change Order

Charter Amendment	_____
Code Amendment	_____
Ordinance	_____
Resolution	_____
Other	<u> X </u>

MOTION: I hereby move for Mayor and Council approval to move forward ERP project change order as follows:

Approval of the change order to extend the Workday project timeline from January 2026 to July 2026 in the amount of \$ 127,916.00 which covers all implementation costs during the first phase of the project. The funding source will be GF FB Reserves.

DATE OF PASSAGE: 12/16/2025
EFFECTIVE DATE: 12/16/2025

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Approval of Forfeiture from Maryland Department of Housing and Community Development
Grant agreement of the CDC Tax Sale/Acquisition/Rehab Grant

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

12.16.25_Motion_for_Forfeiture_CDC_Tax_Sale.pdf

Description

Forfeiture from MD DHCD
grant agreement of the CDC
Tax Sale/ Acquisition/Rehab
Grant

REQUIRED MOTION

**MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

DATE: December 16th, 2025

TOPIC: Forfeiture from MD DHCD grant agreement of the CDC Tax Sale Acquisition/Rehab Grant.

Charter Amendment	_____
Code Amendment	_____
Ordinance	_____
Resolution	_____
Other	<u> X </u>

MOTION:

Mayor and Council hereby direct staff to forfeit the fiscal year 2021 Grant Agreement with the Maryland Department of Housing & Community Development for CDC Tax Sale Acquisition/Rehab Grant of \$150,000.00.

DATE OF PASSAGE: 12/16/2025
EFFECTIVE DATE: 12/16/2025