

# **Mayor and Council Work Session May 19, 2026 Agenda**

*"The City of Hagerstown will inspire an inclusive, business-friendly, and sustainable community with clean, safe, and vibrant neighborhoods."*

*"The City of Hagerstown shall be a community focused municipality"*

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## **4:00 PM SPECIAL SESSION**

1. Adoption of an Ordinance: Tax Rate FY 2027
2. Adoption of an Ordinance: Budget FY 2027
3. Approval of an Ordinance: Establish Water Rates for FY27 through FY31
4. Approval of an Ordinance: Establish Sewer Rates for FY27 through FY31

## **4:00 PM WORK SESSION**

**4:15 PM** 1. Proclamation: Haitian Heritage Month

**4:20 PM** 2. Preliminary Agenda Review

3. Engineering and Capital Projects Program: Bay Restoration Fund Grant Application -  
*Nancy Hausrath, Director of Utilities*

**CITY ADMINISTRATOR'S COMMENTS**

**MAYOR AND COUNCIL COMMENTS**

**ADJOURN**

**REQUIRED MOTION  
MAYOR AND CITY COUNCIL  
HAGERSTOWN, MARYLAND**

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**Topic:**

Adoption of an Ordinance: Tax Rate FY 2027

**Mayor and City Council Action Required:**

**Discussion:**

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**ATTACHMENTS:**

**File Name**

FY27\_Motion\_and\_ordinance\_to\_adopt\_tax\_rate\_05.19.26.pdf

**Description**

Adoption of an Ordinance:  
Tax Rate FY 2027

**REQUIRED MOTION**

**MAYOR AND CITY COUNCIL  
HAGERSTOWN, MARYLAND**

**DATE:** May 19, 2026

**TOPIC: Introduction of an Ordinance: Tax Rates Beginning July 1, 2026**

Charter Amendment	_____
Code Amendment	_____
Ordinance	___ X ___
Resolution	_____
Other	_____

**MOTION:**

I hereby move for the adoption of an ordinance on May 19, 2026 to establish the City’s tax rates for the fiscal year July 1, 2026 through June 30, 2027 on the basis of \$1.057 per \$100 of assessed value of all real property and \$2.643 per \$100 of assessed value of all business personal property within the City of Hagerstown.

DATE OF INTRODUCTION: 05/12/2026  
DATE OF PASSAGE: 05/19/2026  
EFFECTIVE DATE: 07/01/2026

**ORDINANCE No.**

**ESTABLISHING THE TAX RATES  
FISCAL YEAR JULY 1, 2026 TO JUNE 30, 2027  
CITY OF HAGERSTOWN, MARYLAND**

Pursuant to the Charter of the City of Hagerstown and the general public laws of the State of Maryland, the legislative body of the City of Hagerstown is charged with establishing tax rates; and the Mayor and Council, as the duly constituted legislative body for the City of Hagerstown has complied with all the provisions of the Annotated Code of the State of Maryland, the Charter of the City of Hagerstown and all other applicable laws in reference to establishing said tax rates.

**NOW, THEREFORE, BE IT RESOLVED, ENACTED and ORDAINED** by the Mayor and Council of the City of Hagerstown, that the tax rates for the City for the taxable levy year from July 1, 2026 through June 30, 2027, is hereby established as follows:

- A. All real property is hereby levied and chargeable on the basis of **\$1.057** per \$100 based on the assessed value of said properties as required by the Charter of the City of Hagerstown, the Maryland Constitution, and the Annotated Code of Maryland.
- B. All business personal property, except as otherwise provided for by Ordinance 98-04 entitled *ORDINANCE ESTABLISHING THE ASSESSMENT LEVY FOR THE PERSONAL PROPERTY CATEGORIES OF MANUFACTURING MACHINERY & EQUIPMENT, COMMERCIAL INVENTORY AND MANUFACTURING INVENTORY for the CITY OF HAGERSTOWN, MARYLAND for the FISCAL YEAR JULY 1, 1998 and Thereafter*, is hereby levied and chargeable on the basis of **\$2.643** per \$100 based on the assessed value of said properties as required by the Charter of the City of Hagerstown, the Maryland Constitution, and the Annotated Code of Maryland.
- C. Taxpayers who pay the taxes referred to herein, between the period of July 1, 2026 up to and including July 31, 2026, shall be entitled and are hereby granted a one quarter of one percent (1/4%) discount on the amount of said tax. Any property tax levy assessed and invoiced after September 30, 2026 shall be and is hereby granted a period of thirty (30) days from the invoice date to pay without additional interest or penalty.
- D. A semiannual payment plan for all real property is established in accordance with state law. Any taxpayer who makes an election to pay taxes on a semi-annual payment plan shall pay a service charge on and with the second installment based on the amount deferred.

**BE IT FURTHER ORDAINED** that the effective date of the tax rate established herein is July 1, 2026 and shall govern for the period set forth.

**MAYOR AND COUNCIL OF THE  
CITY OF HAGERSTOWN, MARYLAND**

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**William B. McIntire, Mayor**

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**Donna Spickler, City Clerk**

Date of Introduction: *May 12, 2026*  
Date of Passage: *May 19, 2026*  
Effective Date: *July 1, 2026*

**REQUIRED MOTION  
MAYOR AND CITY COUNCIL  
HAGERSTOWN, MARYLAND**

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**Topic:**

Adoption of an Ordinance: Budget FY 2027

**Mayor and City Council Action Required:**

**Discussion:**

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**ATTACHMENTS:**

**File Name**

FY27\_Motion\_and\_ordinance\_to\_adopt\_budget\_05.19.26.pdf

**Description**

Adoption of an Ordinance:  
Budget FY 2027

**REQUIRED MOTION**

**MAYOR AND CITY COUNCIL  
HAGERSTOWN, MARYLAND**

**DATE:** May 19, 2026

**TOPIC:** **Adoption of an Ordinance: Budget FY 2026/27**

Charter Amendment	_____
Code Amendment	_____
Ordinance	<u>  X  </u>
Resolution	_____
Other	_____

**MOTION:**

I hereby move for the adoption of an ordinance on May 19, 2026 to adopt the City’s budget for fiscal year July 1, 2026 through June 30, 2027 in the total amount of \$248,656,002.

DATE OF INTRODUCTION: 05/12/2026  
DATE OF PASSAGE: 05/19/2026  
EFFECTIVE DATE: 07/01/2026

**ORDINANCE No.**

**ESTABLISHING THE BUDGET FOR  
FISCAL YEAR JULY 1, 2026 TO JUNE 30, 2027  
CITY OF HAGERSTOWN, MARYLAND**

Pursuant to the Charter of the City of Hagerstown, the City Council is required to adopt a budget providing a complete financial plan for the budget year, with estimates of anticipated revenues and proposed expenditures for the coming year. The Charter further requires that the total anticipated revenues shall equal or exceed the total of the proposed expenditures.

In accordance with the provisions of the City Charter, Article VII, Finance, the City Administrator submitted a proposed budget to the Mayor and Council not less than ninety days before the beginning of the fiscal year, and a public hearing was held on May 12, 2026 after fifteen days' notice in a newspaper of general circulation.

**NOW, THEREFORE BE IT RESOLVED, ENACTED and ORDAINED** by the Mayor and Council of the City of Hagerstown, that the budget for the City for the fiscal year beginning July 1, 2026 and ending June 30, 2027, is hereby established as follows:

<b>Funds</b>	<b>Proposed FY27 Budget</b>
General Fund	\$ 75,593,452
Community Development Block Grant Fund	854,618
Special Revenue Funds	2,085,035
General/Capital Improvement Projects	13,345,500
<b>Total Government Funds</b>	<b>91,878,605</b>
Electric Fund	49,800,269
Water Fund	41,368,305
Wastewater Fund	41,292,461
Parking Fund	2,094,425
Golf Fund	879,672
Property Management Fund	594,812
Stormwater Fund	4,484,889
<b>Total Enterprise Funds</b>	<b>140,514,833</b>
Service & Trust Funds	16,262,564
<b>Total Combined Uses of Funds</b>	<b>\$ 248,656,002</b>

**BE IT FURTHER ORDAINED** that the effective date of the budget established herein is July 1, 2026 and shall govern for the period set forth.

**MAYOR AND COUNCIL OF THE  
CITY OF HAGERSTOWN, MARYLAND**

(SEAL)

\_\_\_\_\_  
**William B. McIntire, Mayor**

\_\_\_\_\_  
**Donna Spickler, City Clerk**

Date of Introduction: *May 12, 2026*  
Date of Passage: *May 19, 2026*  
Effective Date: *July 1, 2026*

Record and return to: Donna Spickler, City Clerk  
City Hall, Room 200  
One East Franklin Street  
Hagerstown, MD 21740

**REQUIRED MOTION  
MAYOR AND CITY COUNCIL  
HAGERSTOWN, MARYLAND**

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**Topic:**

Approval of an Ordinance: Establish Water Rates for FY27 through FY31

**Mayor and City Council Action Required:**

**Discussion:**

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**ATTACHMENTS:**

**File Name**

2- FY27-FY31\_APPROVAL -  
\_WATER\_RATES\_MOTION\_AND\_ORDINANCE\_05062026.docx

**Description**

MOTION AND  
ORDINANCE WATER  
RATES FY27-FY31

**REQUIRED MOTION**  
**MAYOR AND CITY COUNCIL**  
**HAGERSTOWN, MARYLAND**

**DATE:**       **May 19, 2026**

**TOPIC:**       **Approval of an Ordinance:**  
              **Establish Water Rates for FY27 through FY31**

<b>Charter Amendment</b>	_____
<b>Code Amendment</b>	_____
<b>Ordinance</b>	_____ <b>X</b> _____
<b>Resolution</b>	_____
<b>Other</b>	_____

**MOTION:**

I hereby move for the introduction of an ordinance to establish the unit cost of water rates for all customers as per the detailed individual rate and fee charges in the volume charges and fixed charges by meter size as indicated in the body of the Ordinance for FY27 through FY31 effective for all bills rendered on or after July 1, 2026. Water Benefit Fees and Fire Line Fees will increase by 5% each year for inside and outside customers for FY27 through FY31 and become effective on July 1, 2026. These rates and fees are necessary to meet the revenue requirements of the Water Fund in order to keep the fund self-supporting as determined by the 2026 Cost of Service Study prepared by NewGen Strategies and Solutions, LLC.

The detailed individual volume charges and fixed charges by meter size are indicated in the body of the ordinance for FY27 through FY31. The increased rates shall be effective for all bills rendered on or after July 1, 2026.

DATE OF INTRODUCTION: May 12, 2026  
DATE OF PASSAGE: May 19, 2026  
EFFECTIVE DATE: June 18, 2026



## ORDINANCE

### REVISING RATES FOR WATER TREATMENT AND DISTRIBUTION FOR THE CITY OF HAGERSTOWN, MARYLAND

AN ORDINANCE of the City of Hagerstown, Maryland, pursuant to provisions of the City Charter and the Code of the City of Hagerstown, Maryland, Chapter 238, Water, to establish adequate rates and charges for water treatment and distribution.

BE IT ENACTED AND ORDAINED by the Mayor and Council of the City of Hagerstown, Maryland, that the following rate schedules are hereby adopted.

1. CITY RATES (Section 238-44)

The rate in dollars per 1,000 gallons of metered water consumption per quarter for those customers located within Hagerstown’s corporate boundaries shall be:

<b>INSIDE - Volume Fee per 1000 Gallons</b>					
<b>Residential Cost per 1000 Gallons</b>	FY27	FY28	FY29	FY30	FY31
Tier 1 Usage: 0-9,000	\$1.76	\$1.84	\$1.94	\$2.03	\$2.13
Tier 2 Usage: 9,001-18,000	\$2.19	\$2.30	\$2.42	\$2.54	\$2.67
Tier 3 Usage: 18,001-36,000	\$2.63	\$2.77	\$2.90	\$3.05	\$3.20
Tier 4 Usage: over 36,000	\$3.07	\$3.23	\$3.39	\$3.56	\$3.73
*Current Structure is same as non-residential tiers below					
<b>Non-Residential Cost per 1000 Gallons</b>	FY27	FY28	FY29	FY30	FY31
Tier 1 Usage: 0-9,000	\$1.76	\$1.84	\$1.94	\$2.03	\$2.13
Tier 2 Usage: 9,001-18,000	\$2.19	\$2.30	\$2.42	\$2.54	\$2.67
Tier 3 Usage: 18,001-36,000	\$2.63	\$2.77	\$2.90	\$3.05	\$3.20
Tier 4 Usage: over 36,000	\$3.07	\$3.23	\$3.39	\$3.56	\$3.73

In addition, for customers billed quarterly, a fixed minimum charge in dollars will be assessed and shall be:

<b>INSIDE - Fixed Fee for Each Meter Size</b>						
<b>Fixed Fee - EDU QUARTERLY</b>		FY27	FY28	FY29	FY30	FY31
Meter Size	EDU's	Fixed - Q	Fixed - Q	Fixed - Q	Fixed - Q	Fixed - Q
5/8	1	\$11.00	\$11.49	\$12.01	\$12.54	\$13.10
3/4	1	\$11.00	\$11.49	\$12.01	\$12.54	\$13.10
1	2.5	\$27.50	\$28.73	\$30.01	\$31.36	\$32.76
1.5	5	\$54.99	\$57.45	\$60.03	\$62.72	\$65.52
2	8	\$87.99	\$91.93	\$96.04	\$100.34	\$104.84
3	16	\$175.98	\$183.86	\$192.09	\$200.69	\$209.67
4	25	\$274.96	\$287.27	\$300.14	\$313.58	\$327.62
6	50	\$549.93	\$574.55	\$600.27	\$627.15	\$655.23
8	80	\$879.88	\$919.28	\$960.44	\$1,003.44	\$1,048.37
10	138	\$1,517.79	\$1,585.75	\$1,656.76	\$1,730.94	\$1,808.45

In addition, for customers billed monthly, the fixed minimum charge in dollars shall be ONE THIRD OF THE QUARTERLY FIXED MINIMUM CHARGE.

<b>INSIDE - Fixed Fee for Each Meter Size</b>						
<b>Fixed Fee - EDU Monthly</b>		<b>FY27</b>	<b>FY28</b>	<b>FY29</b>	<b>FY30</b>	<b>FY31</b>
<b>Meter Size</b>	<b>EDU's</b>	<b>Fixed - M</b>	<b>Fixed - M</b>	<b>Fixed - M</b>	<b>Fixed - M</b>	<b>Fixed - M</b>
5/8	1	\$3.67	\$3.83	\$4.00	\$4.18	\$4.37
3/4	1	\$3.67	\$3.83	\$4.00	\$4.18	\$4.37
1	2.5	\$9.17	\$9.58	\$10.00	\$10.45	\$10.92
1.5	5	\$18.33	\$19.15	\$20.01	\$20.91	\$21.84
2	8	\$29.33	\$30.64	\$32.01	\$33.45	\$34.95
3	16	\$58.66	\$61.29	\$64.03	\$66.90	\$69.89
4	25	\$91.65	\$95.76	\$100.05	\$104.53	\$109.21
6	50	\$183.31	\$191.52	\$200.09	\$209.05	\$218.41
8	80	\$293.29	\$306.43	\$320.15	\$334.48	\$349.46
10	138	\$505.93	\$528.58	\$552.25	\$576.98	\$602.82

2. RATES NON-CITY (Section 238-45)

- A. The rate in dollars per 1,000 gallons of metered water consumption per quarter for those customers that are not located within Hagerstown’s corporate boundaries shall be:

<b>INSIDE - Volume Fee per 1000 Gallons</b>					
<b>Residential Cost per 1000 Gallons</b>	<b>FY27</b>	<b>FY28</b>	<b>FY29</b>	<b>FY30</b>	<b>FY31</b>
Tier 1 Usage: 0-9,000	\$1.76	\$1.84	\$1.94	\$2.03	\$2.13
Tier 2 Usage: 9,001-18,000	\$2.19	\$2.30	\$2.42	\$2.54	\$2.67
Tier 3 Usage: 18,001-36,000	\$2.63	\$2.77	\$2.90	\$3.05	\$3.20
Tier 4 Usage: over 36,000	\$3.07	\$3.23	\$3.39	\$3.56	\$3.73
*Current Structure is same as non-residential tiers below					
<b>Non-Residential Cost per 1000 Gallons</b>	<b>FY27</b>	<b>FY28</b>	<b>FY29</b>	<b>FY30</b>	<b>FY31</b>
0-100,000 gallons					
> 100,000 gallons					
Tier 1 Usage: 0-9,000	\$1.76	\$1.84	\$1.94	\$2.03	\$2.13
Tier 2 Usage: 9,001-18,000	\$2.19	\$2.30	\$2.42	\$2.54	\$2.67
Tier 3 Usage: 18,001-36,000	\$2.63	\$2.77	\$2.90	\$3.05	\$3.20
Tier 4 Usage: over 36,000	\$3.07	\$3.23	\$3.39	\$3.56	\$3.73

In addition, for customers billed quarterly, a fixed minimum charge in dollars based on water meter size shall be assessed and shall be:

<b>OUTSIDE - Fixed Fee for Each Meter Size</b>						
Fixed Fee - EDU <b>QUARTERLY</b>		FY27	FY28	FY29	FY30	FY31
Meter Size	EDU's	Fixed - Q	Fixed - Q	Fixed - Q	Fixed - Q	Fixed - Q
5/8	1	\$31.90	\$33.32	\$34.82	\$36.37	\$38.00
3/4	1	\$31.90	\$33.32	\$34.82	\$36.37	\$38.00
1	2.5	\$79.74	\$83.31	\$87.04	\$90.94	\$95.01
1.5	5	\$159.48	\$166.62	\$174.08	\$181.87	\$190.02
2	8	\$255.17	\$266.59	\$278.53	\$291.00	\$304.03
3	16	\$510.33	\$533.18	\$557.06	\$582.00	\$608.06
4	25	\$797.39	\$833.10	\$870.40	\$909.37	\$950.09
6	50	\$1,594.78	\$1,666.19	\$1,740.80	\$1,818.74	\$1,900.18
8	80	\$2,551.65	\$2,665.91	\$2,785.28	\$2,909.99	\$3,040.29
10	138	\$4,401.60	\$4,598.69	\$4,804.60	\$5,019.73	\$5,244.50

In addition, for customers billed monthly, the fixed minimum charge in dollars shall be ONE THIRD THE QUARTERLY FIXED MINIMUM CHARGE.

<b>OUTSIDE - Fixed Fee for Each Meter Size</b>						
Fixed Fee - EDU <b>Monthly</b>		FY27	FY28	FY29	FY30	FY31
Meter Size	EDU's	Fixed - M	Fixed - M	Fixed - M	Fixed - M	Fixed - M
5/8	1	\$10.63	\$11.11	\$11.61	\$12.12	\$12.67
3/4	1	\$10.63	\$11.11	\$11.61	\$12.12	\$12.67
1	2.5	\$26.58	\$27.77	\$29.01	\$30.31	\$31.67
1.5	5	\$53.16	\$55.54	\$58.03	\$60.62	\$63.34
2	8	\$85.06	\$88.86	\$92.84	\$97.00	\$101.34
3	16	\$170.11	\$177.73	\$185.69	\$194.00	\$202.69
4	25	\$265.80	\$277.70	\$290.13	\$303.12	\$316.70
6	50	\$531.59	\$555.40	\$580.27	\$606.25	\$633.39
8	80	\$850.55	\$888.64	\$928.43	\$970.00	\$1,013.43
10	138	\$1,467.20	\$1,532.90	\$1,601.53	\$1,673.24	\$1,748.17

- B. The rate in dollars per 1,000 gallons of metered water consumption per quarter for the three (3) MUNICIPAL RESALE CUSTOMERS (Funkstown, Smithsburg, and Williamsport) shall be:

<b>WATER</b>					
<b>WHOLESALE - Volume Fee per 1000 Gallons</b>					
<b>Wholesale</b>	<b>FY27</b>	<b>FY28</b>	<b>FY29</b>	<b>FY30</b>	<b>FY31</b>
<b>Cost per 1000 Gallons</b>					
0-100,000 gallons	\$5.23	\$5.49	\$5.76	\$6.05	\$6.35
> 100,000 gallons	\$4.70	\$4.94	\$5.18	\$5.44	\$5.72

In addition, for customers billed monthly, the fixed minimum charge in dollars shall be ONE THIRD THE QUARTERLY FIXED MINIMUM CHARGE for Outside Customers.

**WHOLESALE - Fixed Fee for each Meter Size**

<b>Fixed Fee - Monthly</b>	<b>Current</b>	<b>FY27</b>	<b>FY28</b>	<b>FY29</b>	<b>FY30</b>	<b>FY31</b>
<b>Meter Size</b>	<b>Fixed - M</b>	<b>Fixed - M</b>	<b>Fixed - M</b>	<b>Fixed - M</b>	<b>Fixed - M</b>	<b>Fixed - M</b>
4	\$213.85	\$ 213.79	\$ 223.36	\$ 233.36	\$ 243.81	\$ 254.73
6	\$427.70	\$ 427.58	\$ 446.72	\$ 466.72	\$ 487.62	\$ 509.46
8	\$684.32	\$ 684.12	\$ 714.75	\$ 746.76	\$ 780.20	\$ 815.13

3. PRIVATE FIRE LINE SERVICE – ANNUAL FEE (Section 238-31 E.)

The annual fee in dollars for fire line service by pipe size shall be as follows:

<b>INSIDE - FIRELINE Charges</b>					
<b>Fireline Annual</b>	<b>FY27</b>	<b>FY28</b>	<b>FY29</b>	<b>FY30</b>	<b>FY31</b>
<b>Meter Size</b>					
4-inch	\$249.00	\$261.00	\$274.00	\$288.00	\$302.00
6-inch	\$558.00	\$586.00	\$616.00	\$646.00	\$679.00
8-inch	\$994.00	\$1,044.00	\$1,096.00	\$1,151.00	\$1,208.00
10-inch	\$1,552.00	\$1,630.00	\$1,712.00	\$1,797.00	\$1,887.00
12-inch	\$2,234.00	\$2,345.00	\$2,463.00	\$2,586.00	\$2,715.00
<b>OUTSIDE - FIRELINE Charges</b>					
<b>Fireline Annual</b>	<b>FY27</b>	<b>FY28</b>	<b>FY29</b>	<b>FY30</b>	<b>FY31</b>
<b>Meter Size</b>					
4-inch	\$332.00	\$348.00	\$365.00	\$384.00	\$403.00
6-inch	\$744.00	\$781.00	\$821.00	\$861.00	\$905.00
8-inch	\$1,325.00	\$1,392.00	\$1,461.00	\$1,535.00	\$1,611.00
10-inch	\$2,069.00	\$2,173.00	\$2,283.00	\$2,396.00	\$2,516.00
12-inch	\$2,979.00	\$3,127.00	\$3,284.00	\$3,448.00	\$3,620.00

4. BENEFIT FEES (Section 238-10 G (6).) Water Benefit Charge shall be assessed as follows:

**WATER BENEFIT CHARGES - INSIDE**

Benefit Fee	FY27	FY28	FY29	FY30	FY31
Per Gallon	\$16.16	\$16.97	\$17.82	\$18.71	\$19.65
minimum - 200 gallons	\$3,232	\$3,394	\$3,564	\$3,742	\$3,930

**WATER BENEFIT CHARGES - OUTSIDE**

Benefit Fee	FY27	FY28	FY29	FY30	FY31
Per Gallon	\$ 32.32	\$ 33.94	\$ 35.64	\$ 37.42	\$ 39.30
minimum - 200 gallons	\$ 6,464	\$ 6,788	\$ 7,128	\$ 7,484	\$ 7,860

BE IT FURTHER ENACTED AND ORDAINED that the Ordinance shall be effective thirty (30) days after passage with increases in rates effective for all bills rendered in the current fiscal year on or after July 1, 2026 and for all bills rendered on or after July 1<sup>st</sup> of each of the subsequent fiscal years.

WITNESS AND ATTEST  
AS TO CORPORATE SEAL

MAYOR AND COUNCIL OF THE  
CITY OF HAGERSTOWN, MARYLAND

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Donna K. Spickler, City Clerk

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William B. McIntire, Mayor

DATE OF INTRODUCTION: May 12, 2026  
DATE OF PASSAGE: May 19, 2026  
EFFECTIVE DATE: June 18, 2026

**REQUIRED MOTION  
MAYOR AND CITY COUNCIL  
HAGERSTOWN, MARYLAND**

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**Topic:**

Approval of an Ordinance: Establish Sewer Rates for FY27 through FY31

**Mayor and City Council Action Required:**

**Discussion:**

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**ATTACHMENTS:**

**File Name**

2- FY27-FY31\_APPROVAL -  
\_SEWER\_RATES\_MOTION\_AND\_ORDINANCE\_05062026.docx

**Description**

MOTION AND  
ORDINANCE SEWER  
RATES FY27-FY31

**REQUIRED MOTION**  
**MAYOR AND CITY COUNCIL**  
**HAGERSTOWN, MARYLAND**

**DATE:**       **May 19, 2026**

**TOPIC:**       **Approval of an Ordinance:**  
              **Establish Sewer Rates for FY27 through FY31**

<b>Charter Amendment</b>	_____
<b>Code Amendment</b>	_____
<b>Ordinance</b>	_____X_____
<b>Resolution</b>	_____
<b>Other</b>	_____

**MOTION:**

I hereby move for the approval of an ordinance to establish the unit cost of sewer rates for all customers as per the detailed individual rate and fee charges in the volume charges and fixed charges by meter size as indicated in the body of the Ordinance for FY27 through FY31 effective for all bills rendered on or after July 1, 2026. Wastewater Benefit Fees will increase by 3% each year for inside and outside customers in FY27 through FY31 and become effective on July 1, 2026. These rates and fees are necessary to meet the revenue requirements of the Sewer Fund in order to keep the fund self-supporting as determined by the 2026 Cost of Service Study prepared by NewGen Strategies and Solutions, LLC.

The detailed individual volume charges and fixed charges by meter size are indicated in the body of the ordinance for FY27 through FY31 The increased rates shall be effective for all bills rendered on or after July 1, 2026.

DATE OF INTRODUCTION: May 12, 2026  
DATE OF PASSAGE: May 19, 2026  
EFFECTIVE DATE: June 18, 2026



## ORDINANCE

### REVISING RATES FOR SEWAGE COLLECTION AND TREATMENT FOR THE CITY OF HAGERSTOWN, MARYLAND

AN ORDINANCE of the City of Hagerstown, Maryland, pursuant to provisions of the City Charter and the Code of the City of Hagerstown, Maryland, Chapter 240, Water Pollution Control, to establish adequate rates and charges for sewage collection and treatment.

BE IT ENACTED AND ORDAINED by the Mayor and Council of the City of Hagerstown, Maryland, that the following rate schedules are hereby adopted.

1. CITY RATES (Section 240-63)

The rate per 1,000 gallons of metered water consumption for those customers located within Hagerstown’s corporate boundaries shall be:

<b>INSIDE - Volume Fee per 1000 Gallons</b>					
<b>Cost per 1000 Gallons</b>	<b>FY27</b>	<b>FY28</b>	<b>FY29</b>	<b>FY30</b>	<b>FY31</b>
Tier 1 Usage: 0-9,000	\$5.71	\$5.88	\$6.06	\$6.24	\$6.43
Tier 2 Usage: 9,001-18,000	\$7.14	\$7.35	\$7.57	\$7.80	\$8.03
Tier 3 Usage: 18,001-36,000	\$8.57	\$8.82	\$9.09	\$9.36	\$9.64
Tier 4 Usage: over 36,000	\$9.99	\$10.29	\$10.60	\$10.92	\$11.25

In addition, for customers billed quarterly, a fixed minimum charge based on water meter size shall be assessed and shall be:

**INSIDE - Fixed Fee for Each Meter Size**

<b>Fixed Fee - EDU</b>		<b>FY27</b>	<b>FY28</b>	<b>FY29</b>	<b>FY30</b>	<b>FY31</b>
<b>QUARTERLY</b>						
<b>Meter Size</b>	<b>EDU's</b>	<b>Fixed - Q</b>	<b>Fixed - Q</b>	<b>Fixed - Q</b>	<b>Fixed - Q</b>	<b>Fixed - Q</b>
5/8	1	\$33.73	\$34.57	\$35.43	\$36.31	\$37.21
3/4	1	\$33.73	\$34.57	\$35.43	\$36.31	\$37.21
1	2.5	\$84.32	\$86.42	\$88.57	\$90.77	\$93.03
1.5	5	\$168.64	\$172.83	\$177.13	\$181.54	\$186.06
2	8	\$269.82	\$276.53	\$283.41	\$290.46	\$297.69
3	16	\$539.65	\$553.07	\$566.83	\$580.93	\$595.38
4	25	\$843.20	\$864.17	\$885.67	\$907.70	\$930.28
6	50	\$1,686.39	\$1,728.34	\$1,771.33	\$1,815.40	\$1,860.56
8	80	\$2,698.23	\$2,765.35	\$2,834.14	\$2,904.64	\$2,976.89
10	138	\$4,654.44	\$4,770.22	\$4,888.88	\$5,010.50	\$5,135.14

In addition, for customers billed monthly, the fixed minimum charge shall be ONE THIRD THE QUARTERLY FIXED MINIMUM CHARGE.

**INSIDE - Fixed Fee for Each Meter Size**

Fixed Fee - EDU <b>MONTHLY</b>		FY27	FY28	FY29	FY30	FY31
Meter Size	EDU's	Fixed - M	Fixed - M	Fixed - M	Fixed - M	Fixed - M
5/8	1	\$11.24	\$11.52	\$11.81	\$12.10	\$12.40
3/4	1	\$11.24	\$11.52	\$11.81	\$12.10	\$12.40
1	2.5	\$28.11	\$28.81	\$29.52	\$30.26	\$31.01
1.5	5	\$56.21	\$57.61	\$59.04	\$60.51	\$62.02
2	8	\$89.94	\$92.18	\$94.47	\$96.82	\$99.23
3	16	\$179.88	\$184.36	\$188.94	\$193.64	\$198.46
4	25	\$281.07	\$288.06	\$295.22	\$302.57	\$310.09
6	50	\$562.13	\$576.11	\$590.44	\$605.13	\$620.19
8	80	\$899.41	\$921.78	\$944.71	\$968.21	\$992.30
10	138	\$1,551.48	\$1,590.07	\$1,629.63	\$1,670.17	\$1,711.71

The rate per 1,000 gallons of metered water consumption for those customers located within Hagerstown's corporate boundaries and served by County Sewer (Inside Joint Customers) shall be:

<b>INSIDE JOINT - Volume Fee per 1000 Gallons</b>					
Cost per 1000 Gallons	FY27	FY28	FY29	FY30	FY31
per 1,000 gallons					
Tier 1 Usage: 0-9,000	\$7.38	\$7.60	\$7.83	\$8.07	\$8.31
Tier 2 Usage: 9,001-18,000	\$9.23	\$9.50	\$9.79	\$10.08	\$10.39
Tier 3 Usage: 18,001-36,000	\$11.07	\$11.41	\$11.75	\$12.10	\$12.46
Tier 4 Usage: over 36,000	\$12.92	\$13.31	\$13.71	\$14.12	\$14.54

In addition, for Inside Joint Customers billed quarterly, a fixed minimum charge based on water meter size shall be assessed and shall be:

**JOINT INSIDE - Fixed Fee for Each Meter Size**

Fixed Fee - EDU <b>QUARTERLY</b>		FY27	FY28	FY29	FY30	FY31
Meter Size	EDU's	Fixed - Q	Fixed - Q	Fixed - Q	Fixed - Q	Fixed - Q
5/8	1	\$43.61	\$44.69	\$45.80	\$46.94	\$48.11
3/4	1	\$43.61	\$44.69	\$45.80	\$46.94	\$48.11
1	2.5	\$109.02	\$111.73	\$114.51	\$117.36	\$120.28
1.5	5	\$218.03	\$223.46	\$229.01	\$234.71	\$240.55
2	8	\$348.85	\$357.53	\$366.42	\$375.54	\$384.88
3	16	\$697.70	\$715.06	\$732.85	\$751.08	\$769.76
4	25	\$1,090.16	\$1,117.28	\$1,145.07	\$1,173.56	\$1,202.75
6	50	\$2,180.33	\$2,234.56	\$2,290.15	\$2,347.12	\$2,405.50
8	80	\$3,488.52	\$3,575.30	\$3,664.24	\$3,755.39	\$3,848.81
10	138	\$6,017.70	\$6,167.39	\$6,320.81	\$6,478.05	\$6,639.19

In addition, for Inside Joint Customers billed monthly, the fixed minimum charge shall be ONE THIRD THE QUARTERLY FIXED MINIMUM CHARGE.

**INSIDE JOINT - Fixed Fee for Each Meter Size**

Fixed Fee - EDU <b>MONTHLY</b>		FY27	FY28	FY29	FY30	FY31
Meter Size	EDU's	Fixed - M	Fixed - M	Fixed - M	Fixed - M	Fixed - M
5/8	1	\$14.54	\$14.90	\$15.27	\$15.65	\$16.04
3/4	1	\$14.54	\$14.90	\$15.27	\$15.65	\$16.04
1	2.5	\$36.34	\$37.24	\$38.17	\$39.12	\$40.09
1.5	5	\$72.68	\$74.49	\$76.34	\$78.24	\$80.18
2	8	\$116.28	\$119.18	\$122.14	\$125.18	\$128.29
3	16	\$232.57	\$238.35	\$244.28	\$250.36	\$256.59
4	25	\$363.39	\$372.43	\$381.69	\$391.19	\$400.92
6	50	\$726.78	\$744.85	\$763.38	\$782.37	\$801.83
8	80	\$1,162.84	\$1,191.77	\$1,221.41	\$1,251.80	\$1,282.94
10	138	\$2,005.90	\$2,055.80	\$2,106.94	\$2,159.35	\$2,213.06

2. RATES OUTSIDE CITY (Section 240-64)

The rate per 1,000 gallons of metered water consumption for those customers that are not located within Hagerstown’s corporate boundaries and not located within an established area of joint sewer service with the Washington County Department of Water Quality shall be:

<b>OUTSIDE - Volume Fee per 1000 Gallons</b>					
Cost per 1000 Gallons	FY27	FY28	FY29	FY30	FY31
per 1,000 gallons					
Tier 1 Usage: 0-9,000	\$9.42	\$9.70	\$10.00	\$10.30	\$10.60
Tier 2 Usage: 9,001-18,000	\$11.78	\$12.13	\$12.49	\$12.87	\$13.26
Tier 3 Usage: 18,001-36,000	\$14.13	\$14.56	\$14.99	\$15.44	\$15.91
Tier 4 Usage: over 36,000	\$16.49	\$16.98	\$17.49	\$18.02	\$18.56

In addition, for customers billed quarterly, a fixed minimum charge based on water meter size shall be assessed and shall be:

**OUTSIDE - Fixed Fee for Each Meter Size**

Fixed Fee - EDU <b>QUARTERLY</b>		FY27	FY28	FY29	FY30	FY31
Meter Size	EDU's	Fixed - Q	Fixed - Q	Fixed - Q	Fixed - Q	Fixed - Q
5/8	1	\$55.65	\$57.04	\$58.45	\$59.91	\$61.40
3/4	1	\$55.65	\$57.04	\$58.45	\$59.91	\$61.40
1	2.5	\$139.13	\$142.59	\$146.14	\$149.77	\$153.50
1.5	5	\$278.25	\$285.18	\$292.27	\$299.54	\$306.99
2	8	\$445.21	\$456.28	\$467.63	\$479.26	\$491.19
3	16	\$890.41	\$912.56	\$935.26	\$958.53	\$982.37
4	25	\$1,391.27	\$1,425.88	\$1,461.35	\$1,497.70	\$1,534.96
6	50	\$2,782.55	\$2,851.76	\$2,922.70	\$2,995.41	\$3,069.92
8	80	\$4,452.07	\$4,562.82	\$4,676.32	\$4,792.65	\$4,911.87
10	138	\$7,679.82	\$7,870.87	\$8,066.66	\$8,267.32	\$8,472.98

In addition, for customers billed monthly, the fixed minimum charge shall be ONE THIRD THE QUARTERLY FIXED MINIMUM CHARGE.

**OUTSIDE - Fixed Fee for Each Meter Size**

Fixed Fee - EDU <b>MONTHLY</b>		FY27	FY28	FY29	FY30	FY31
Meter Size	EDU's	Fixed - M	Fixed - M	Fixed - M	Fixed - M	Fixed - M
5/8	1	\$18.55	\$19.01	\$19.48	\$19.97	\$20.47
3/4	1	\$18.55	\$19.01	\$19.48	\$19.97	\$20.47
1	2.5	\$46.38	\$47.53	\$48.71	\$49.92	\$51.17
1.5	5	\$92.75	\$95.06	\$97.42	\$99.85	\$102.33
2	8	\$148.40	\$152.09	\$155.88	\$159.75	\$163.73
3	16	\$296.80	\$304.19	\$311.75	\$319.51	\$327.46
4	25	\$463.76	\$475.29	\$487.12	\$499.23	\$511.65
6	50	\$927.52	\$950.59	\$974.23	\$998.47	\$1,023.31
8	80	\$1,484.02	\$1,520.94	\$1,558.77	\$1,597.55	\$1,637.29
10	138	\$2,559.94	\$2,623.62	\$2,688.89	\$2,755.77	\$2,824.33

3. JOINT RATES (Section 240-64)

The rate per 1,000 gallons of metered water consumption for those customers located within an established area of joint sewer service with the Washington County Department of Water Quality shall be:

<b>OUTSIDE JOINT - Volume Fee per 1000 Gallons</b>					
Cost per 1000 Gallons	FY27	FY28	FY29	FY30	FY31
per 1,000 gallons					
Tier 1 Usage: 0-9,000	\$8.28	\$8.53	\$8.78	\$9.05	\$9.32
Tier 2 Usage: 9,001-18,000	\$10.35	\$10.66	\$10.98	\$11.31	\$11.65
Tier 3 Usage: 18,001-36,000	\$12.42	\$12.79	\$13.18	\$13.57	\$13.98
Tier 4 Usage: over 36,000	\$14.49	\$14.92	\$15.37	\$15.83	\$16.31

In addition, for customers billed quarterly, a fixed minimum charge based on water meter size shall be assessed and shall be:

**OUTSIDE JOINT- Fixed Fee for Each Meter Size**

Fixed Fee - EDU <b>QUARTERLY</b>		FY27	FY28	FY29	FY30	FY31
Meter Size	EDU's	Fixed - Q	Fixed - Q	Fixed - Q	Fixed - Q	Fixed - Q
5/8	1	\$48.91	\$50.12	\$51.37	\$52.65	\$53.96
3/4	1	\$48.91	\$50.12	\$51.37	\$52.65	\$53.96
1	2.5	\$122.26	\$125.30	\$128.42	\$131.62	\$134.89
1.5	5	\$244.53	\$250.61	\$256.84	\$263.23	\$269.78
2	8	\$391.24	\$400.98	\$410.95	\$421.17	\$431.65
3	16	\$782.49	\$801.95	\$821.90	\$842.34	\$863.30
4	25	\$1,222.63	\$1,253.05	\$1,284.22	\$1,316.16	\$1,348.90
6	50	\$2,445.27	\$2,506.09	\$2,568.44	\$2,632.33	\$2,697.81
8	80	\$3,912.43	\$4,009.75	\$4,109.50	\$4,211.72	\$4,316.49
10	138	\$6,748.94	\$6,916.82	\$7,088.88	\$7,265.22	\$7,445.95

In addition, for customers billed monthly, the fixed minimum charge shall be ONE THIRD THE QUARTERLY FIXED MINIMUM CHARGE.

**OUTSIDE JOINT - Fixed Fee for Each Meter Size**

Fixed Fee - EDU <b>MONTHLY</b>		FY27	FY28	FY29	FY30	FY31
Meter Size	EDU's	Fixed - M	Fixed - M	Fixed - M	Fixed - M	Fixed - M
5/8	1	\$16.30	\$16.71	\$17.12	\$17.55	\$17.99
3/4	1	\$16.30	\$16.71	\$17.12	\$17.55	\$17.99
1	2.5	\$40.75	\$41.77	\$42.81	\$43.87	\$44.96
1.5	5	\$81.51	\$83.54	\$85.61	\$87.74	\$89.93
2	8	\$130.41	\$133.66	\$136.98	\$140.39	\$143.88
3	16	\$260.83	\$267.32	\$273.97	\$280.78	\$287.77
4	25	\$407.54	\$417.68	\$428.07	\$438.72	\$449.63
6	50	\$815.09	\$835.36	\$856.15	\$877.44	\$899.27
8	80	\$1,304.14	\$1,336.58	\$1,369.83	\$1,403.91	\$1,438.83
10	138	\$2,249.65	\$2,305.61	\$2,362.96	\$2,421.74	\$2,481.98

4. **LOW PRESSURE SERVICE RATES (Section 240.36)**

In addition to the standard service charge rates for all classes of customers, customers with low pressure sewer service with grinder pumps shall be charged a low-pressure service surcharge for the additional cost of maintaining the low-pressure system. The quarterly surcharge shall continue to be \$97.80 per each grinder pump serving one (1) unit and \$53.73 per unit for each grinder pump serving two (2) units.

5. **EXCESS STRENGTH, INDUSTRIAL SURCHARGE RATES (Section 240-47)**

In addition to the standard service charge rates for all classes of customers, customers with excess strength waste for the following waste characteristics shall pay the following industrial surcharge rates. The industrial surcharge rate for Chemical Oxygen Demand in excess above 2.919 pounds shall continue to be \$0.33 per 1,000 gallons. For Biological Oxygen Demand in excess above 1.688 pounds the surcharge rate shall continue to be \$0.82 per 1,000 gallons. For Suspended Solids in excess above 1.688 pounds the surcharge rate shall continue to be \$0.82 per 1,000 gallons. For Grease and Oil in excess of 0.0000 pounds the surcharge rate shall continue to be \$0.47 per 1,000 gallons.

6. **BENEFIT CHARGE (Section 240-31) Sewer Benefit Charge shall be assessed as follows for inside and outside sewer customers:**

**WASTEWATER BENEFIT CHARGES**

**INSIDE**

Benefit Fee	FY27	FY28	FY29	FY30	FY31
Per Gallon	\$27.87	\$28.71	\$29.57	\$30.46	\$31.37
minimum - 200 gallons	\$5,574	\$5,742	\$5,914	\$6,091	\$6,274

**OUTSIDE**

Benefit Fee	FY27	FY28	FY29	FY30	FY31
Per Gallon	\$31.67	\$32.62	\$33.60	\$34.61	\$35.65
minimum - 200 gallons	\$6,335	\$6,525	\$6,720	\$6,922	\$7,130

BE IT FURTHER ENACTED AND ORDAINED that this Ordinance shall be effective thirty (30) days after passage with increases in rates effective for all bills rendered in the current fiscal year on or after July 1, 2026 and for all bills rendered on or after July 1<sup>st</sup> of each of the subsequent fiscal years.

WITNESS AND ATTEST  
AS TO CORPORATE SEAL

MAYOR AND COUNCIL OF THE  
CITY OF HAGERSTOWN, MARYLAND

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Donna K. Spickler, City Clerk

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William B McIntire, Mayor

DATE OF INTRODUCTION: May 12, 2026  
DATE OF PASSAGE: May 19, 2026  
EFFECTIVE DATE: June 18, 2026

**REQUIRED MOTION  
MAYOR AND CITY COUNCIL  
HAGERSTOWN, MARYLAND**

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**Topic:**

Proclamation: Haitian Heritage Month

**Mayor and City Council Action Required:**

**Discussion:**

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**REQUIRED MOTION  
MAYOR AND CITY COUNCIL  
HAGERSTOWN, MARYLAND**

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**Topic:**

Preliminary Agenda Review

**Mayor and City Council Action Required:**

**Discussion:**

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**ATTACHMENTS:**

**File Name**

May\_26\_\_2026\_Preliminary\_Agenda.pdf

**Description**

Preliminary Agenda



**MAYOR AND CITY COUNCIL  
REGULAR SESSION  
(38<sup>TH</sup> VOTING SESSION)  
MAY 26, 2026  
AGENDA**

**Vision Statement:**

*The City of Hagerstown will inspire an inclusive, business-friendly, and sustainable community with clean, safe and vibrant neighborhoods.”*

**Mission Statement:**

*“We are dedicated to creating a thriving community where diversity is celebrated, economic development flourishes, and the quality of life is enhanced through collaborative and consistent representation.”*

Preliminary Agenda

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The agenda and meeting packet is available at [www.hagerstownmd.org/government/agenda](http://www.hagerstownmd.org/government/agenda)

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**1:00 p.m. REGULAR SESSION – Council Chamber, 2<sup>nd</sup> floor, City Hall**

**I. CALL TO ORDER - Mayor William B. McIntire**

**II. INVOCATION**

**III. PLEDGE TO THE FLAG**

**IV. ANNOUNCEMENTS**

- A. Rules of Procedure – *Effective November 18, 2025*
- B. Use of cell phones during meetings is restricted.
- C. All correspondence for distribution to Elected Officials should be provided to the City Clerk and should include a copy for the City Clerk for inclusion in the official record.
- D. Meeting Schedule:
  - 1. Tuesday, June 2, 2026 – Work Session at 4:00 p.m.
  - 2. Tuesday, June 9, 2026 – Work Session at 4:00 p.m.
  - 3. Tuesday, June 16, 2026 – No Meeting Scheduled – MML Summer Conference
  - 4. Tuesday, June 23, 2026 – Regular Session at 7:00 p.m.
  - 5. Tuesday, June 30, 2026 – No Meeting Scheduled

**V. CITIZEN COMMENTS**

Thirty minutes (30) are allotted for Citizen Comments for items germane to City of Hagerstown business.

Anyone wishing to speak during a Regular Session must pre-register using the form found on the City’s website: [www.hagerstownmd.org](http://www.hagerstownmd.org) no later than twenty-four (24) hours prior to the scheduled start of the meeting. Failing to pre-register accurately may result in a speaker not being permitted to speak. Speakers will be called in the order they pre-registered. Each speaker will be permitted to speak for three (3) minutes.

*Continued on Page 2*

**VI. MINUTES**

April 7, 2026, April 14, 2026, April 21, 2026, and April 28, 2026

**VII. CONSENT AGENDA**

A. Engineering:

1. Concrete Repairs at Sallyport Entrance at HPD - Eastern Waterproofing and Restoration of Virginia (Toano, VA) \$ 36,000.00
2. Alley Reconstruction Spring 2026 – *Material to be Presented*
3. Improvements at the Skatepark at Fairgrounds Park - Concrete Central, LLC (Hagerstown, MD) \$ 28,600.00

B. Finance:

1. Utility Bill Processing and Mailing - Artista Information Systems (Duluth, GA) \$ 228,000.00

C. Human Resources

1. Administration of Medical Coverage - United Healthcare (Chicago, IL) \$ 286,876.00
2. Administration of Dental Coverage - United Concordia (Hunt Valley, MD) \$ 45,960.00
3. Stop Loss Insurance Annual Premium – *Material to be Presented*
4. City Sponsored Life Insurance - Hartford Life & Accident Insurance Company (Hartford, CT) \$ 73,422.00

D. Information Technology:

1. Telephone Line Reconciliation – Glessner Technologies (Hagerstown, MD) \$ 13,397.50

E. Police:

1. Annual Renewal Flock Safety Gunshot Detection - Flock Group, Inc. (Dallas, TX) \$ 18,400.00
2. Increase to Existing Purchase Order for Camera System Expansion - Spichers Security (Hagerstown, MD) \$ 13,358.68
3. Camera System Expansion - Arts and Entertainment District - Spichers Security (Hagerstown, MD) \$ 17,785.90

F. Utilities:

1. Light - LED Light Fixtures for MEA L-GEM Grant -- Signify North America (Somerset, NJ) & United Utility Supply (Chambersburg, PA) \$210,900.00
2. Light: Emergency Purchase: Distribution Transformers -- T&R Electric Supply (Colman, SD) \$15,250.00
3. Light: Blanket Contract: Vegetation Management Services -- Xylem Tree Experts, LLC (Norfolk, VA) \$460,000.00
4. Light: Blanket Contract: Substation Maintenance -- TRC Companies (Lancaster, PA) \$170,000.00
5. Light: Blanket Contract: Linework Services -- Diamond Electric (Boonsboro, MD) \$250,000.00
6. Light: Blanket Contract: Electric Equipment Refurbishment -- Southeastern Transformer Company (Dunn, NC) \$135,000.00
7. Light: Blanket Contract: Regulatory Consulting Services -- GDS Associates, Inc. (Marietta, GA) \$370,000.00
8. Light: Blanket Contract: Electric Underground Locating Services -- USIC Locating Services, LLC (Indianapolis, IN) \$60,000.00
9. Light: Blanket Contract: Flame Retardant Clothing -- Hudson Workwear (Brecksville, OH) \$29,200.00
10. Light: Blanket Contract: Productivity Software Support, Maintenance, and Licensing -- Milsoft Utility Solutions (Abilene, TX ) \$55,176.75
11. Light: Blanket Contract: Heavy Duty Diesel Truck Maintenance -- Transteck, Inc. (Hagerstown, MD) \$50,000.00
12. Light: Blanket Contract: Distribution Line Transformers -- United Utility Supply (Chambersburg, PA) \$200,000.00

*Consent Agenda Items Continued on Page 3*

13. Water: R. C. Willson Camera System Upgrade -- Glessner Technologies (Hagerstown, MD) \$19,633.15
14. Water: R. C. Willson Fluoride Remediation - Final Invoice Emergency Clean-up ~ Clean Harbor/HEPACO, LLC (Dallas TX) \$94,735.62
15. Water: R. C. Willson MCC and Switchgear Transformer Oil Testing -- Capital Electric (Hagerstown, MD) \$10,614.50
16. Water: R. C. Willson Tree Removal -- Diamond State Tree Experts, LLC (Elkton, MD) \$375,050.00
17. Water: Replace Motor in 2019 Ford F-750 Dump Truck (Unit 215) -- Keystone Ford (Chambersburg, PA) \$20,906.37
18. Water: Purchase Water Meters to Replenish Inventory -- L/B Water Services, Inc. (Chambersburg, PA) \$117,308.16
19. Water: Water Pressure Zone 1 System Modeling -- Hazen and Sawyer (Baltimore, MD) \$34,260.00
20. Water: Fire Hydrant Purchase - Core & Main (Martinsburg, WV) \$89,487.96
21. Water: FY27 Patching Contract Renewal - Henson and Son, Inc. (Hagerstown, MD) \$472,128.00
22. Water: Chlorinator Annual Maintenance Contract -- Environmental Service and Equipment Company, LTD. (Marcus Hook, PA) \$11,732.00

### **VIII. UNFINISHED BUSINESS**

There is no Unfinished Business

### **IX. NEW BUSINESS**

- A. Approval of an Ordinance: Zoning Map Amendment - Trolley Drive and Corboy Drive (ZM-2026-01)
- B. Approval of an Ordinance: Zoning Map Amendment - Evergreen Property North side of Eastern Boulevard and east side of Leitersburg Pike (ZM-2026-02)
- C. Approval of a Resolution: Approval of an Operating Agreement with the Hagerstown Ice Amateur Athletic Association (HIAAA) for 2026 through 2028
- D. Approval of a Resolution: Approval to Reallocate Funding Previously Authorized for the Provision of Summer Camp Programming
- E. Approval of a Resolution: Approval of a Lease Agreement with Washington County Museum: 6 N. Potomac St. from July 13, 2026 through November 15, 2026
- F. Approval of a Resolution: Easement Agreement with the Hagerstown Housing Authority (HHA) for the Relocation of the RISE Sculpture
- G. Approval of Reallocation of Remaining CDBG CV-CARES Funding to Wheaton Park Tennis Courts
- H. Approval of Allocation of Unexpended CDBG Funding to Wheaton Park Enhancement Project Phase II
- I. Approval of Memorandum of Understanding: Between City of Hagerstown Police Department and the Hagerstown Community College Police Department
- J. Approval of FY27 Inventory Procurement Funds (Light Department)
- K. Approval of Bay Restoration Fund Grant for Enhanced Nutrient Removal Operation and Maintenance

### **X. CITY ADMINISTRATOR COMMENTS**

### **XI. MAYOR & COUNCIL COMMENTS**

### **XII. ADJOURN**

*Some items that have been discussed previously, or are of a routine nature, may not have additional information attached to this agenda.*

**REQUIRED MOTION  
MAYOR AND CITY COUNCIL  
HAGERSTOWN, MARYLAND**

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**Topic:**

Engineering and Capital Projects Program: Bay Restoration Fund Grant Application - *Nancy Hausrath, Director of Utilities*

**Mayor and City Council Action Required:**

**Discussion:**

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**ATTACHMENTS:**

**File Name**

MOTION\_BAY\_FUND\_GRANT\_APPLICATION\_FY27.doc

MEMO\_BNR-ENR\_O\_M\_GRANT\_FY27.docx

O\_M\_GRANT\_APPLICATION\_HAGERSTOWN\_FY27\_05262026.pdf

O\_M\_Grant\_Guidelines.pdf

**Description**

MOTION BNR ENR  
GRANT APPROVAL

MEMO BNR ENR  
GRANT

GRANT  
APPLICATION

GRANT  
GUIDELINES

**REQUIRED MOTION**

**MAYOR & CITY COUNCIL  
HAGERSTOWN, MARYLAND**

**DATE:** May 26, 2026

**TOPIC:** Engineering and Capital Projects Program: Bay Restoration Fund Grant Application for Enhanced Nutrient Removal Operation and Maintenance

Charter Amendment	_____
Code Amendment	_____
Ordinance	_____
Resolution	_____
Other	<u>  X  </u>

**MOTION:** I hereby move that the Mayor and City Council approve the Bay Restoration Fund Grant Application for Engineering and Capital Projects for Enhanced Nutrient Removal Operation and Maintenance. Funding will be used for Enhanced Nutrient Removal improvement projects identified in the FY27 CIP and Operating Budget expenses to help ensure compliance with the City’s NPDES nutrient load requirements for nitrogen and phosphorus.

DATE OF INTRODUCTION: 05/26/2026  
DATE OF PASSAGE: 05/26/2026  
EFFECTIVE DATE: 05/26/2026



# CITY OF HAGERSTOWN, MARYLAND

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## Utilities Department

1 Clean Water Circle • Hagerstown, MD 21740

Telephone: 301-739-8577, ext. 650

Website: [www.hagerstownmd.org](http://www.hagerstownmd.org)

May 11, 2026

To: Scott Nicewarner, City Administrator  
From: Nancy Hausrath, Director of Utilities  
Subject: Engineering and Capital Projects Program:  
Bay Restoration Fund Grant Application  
Enhanced Nutrient Removal Operation and Maintenance Projects

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Staff received notification from Maryland Department regarding the availability of the above referenced grant. Please find attached the completed Grant Application.

The City has received the following grant funds beginning in FY19:

FY19: \$240,000  
FY20: \$240,000  
FY21: \$240,000  
FY22: \$405,781  
FY23: \$440,067  
FY24: \$319,553  
FY25: \$314,239  
FY26: \$341,245

As you are aware, all customers served by the City are required pay the Bay Restoration Fee which is collected by the City and remitted to the State. This grant program returns a portion of the Bay Restoration Fees to Hagerstown wastewater customers.

As always, staff is available to provided clarification as may be needed.



**ENGINEERING AND CAPITAL PROJECTS PROGRAM  
BAY RESTORATION FUND GRANT APPLICATION  
FOR ENHANCED NUTRIENT REMOVAL OPERATION AND MAINTENANCE**

**General Information:** Individual forms must be fully completed for each facility in operation with Enhanced Nutrient Removal treatment technology.

**Facility Name:** \_\_\_\_\_

**Facility Location/County:** \_\_\_\_\_

**Applicant Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Congressional District:** \_\_\_\_\_ **Legislative District:** \_\_\_\_\_

**Contact Person/Title:** \_\_\_\_\_

**Contact Address:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Fax #:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**The following questions will be used to determine the facilities eligibility for this grant:**

1. Do the customers of this wastewater facility pay the BRF fee?

\_\_\_\_\_ Yes \_\_\_\_\_ No

2. Are you operating the enhanced nutrient removal facility in a manner that optimizes the nutrient removal capability of the facility in order to achieve enhanced nutrient removal (ENR) performance levels, thereby making best efforts to achieve 3 mg/l total nitrogen and 0.3 mg/l total phosphorus in wastewater effluent concentration?

\_\_\_\_\_ Yes \_\_\_\_\_ No



## BRF O&M Grants Guidelines

BRF O&M grants are provided in a manner that would encourage optimized ENR facilities to make best efforts to achieve 3 mg/l total nitrogen (TN) and 0.3 mg/l total phosphorus (TP) on annual averaged basis. Grant payments are allocated to the facilities based on their approved design capacity at the time of the ENR upgrade. The base grant amount is determined as follows:

Approved Design Capacity	Base Grant Amount
Less than 1.0 MGD	Fixed annual grant amount of \$30,000
Between 1.0 and 10.0 MGD	Annual grant is calculated at \$30,000 per MGD
More than 10.0 MGD	Fixed annual grant amount of \$300,000

### **Partial Payment:**     *(ENR optimization completed during the reviewed year)*

If the recipient believes that at least the ENR portion of the project has been substantially completed and the plant has been optimized to achieve ENR, then partial payment can be provided for the last months of the calendar year for which the required averages of TN and TP were achieved. The partial payment is calculated based on the following:

$$\text{Partial Payment} = \text{Base Grant Amount} \times \frac{\text{\# of months in ENR operation}}{12 \text{ months}}$$

Once a facility receives partial payment for the first year, it will be expected to be fully optimized in the subsequent years, and moving forward, grants can be provided only for full ENR performance.

### **Full Payment for Full ENR Performance:**

- Full Payment (Base Grant Amount) is made if the annual average for TN  $\leq$  3.0 mg/l, **and** TP  $\leq$  0.30 mg/l for the previous calendar year.
- No Payment is made if **either** average TN  $>$  3.0 mg/l, **or** TP  $>$  0.30 mg/l.

### **Exception:**

If most facilities in a specific region of the state (or statewide) are impacted by an extreme weather event, including extreme cold temperature, MDE may consider removing the impacted value(s) from the annual average calculations.

### **Additional Grant for ENR Outperformance:**

The Department may offer additional operation and maintenance grants for facilities achieving better than Enhanced Nutrient Removal based on the additional load reductions achieved due to the outperformance. The applicant may request to withhold any additional load reduction (in full or in part) from receiving the additional grants in order to be used instead for trading, Clean Water Commerce Act or any other purpose. Currently, additional grants are being offered only for additional nitrogen load reductions.

The additional grants are calculated using the following steps:

#### **Step 1:**

The total remaining fund is calculated by subtracting the total base grants to be awarded in the current year from the total authorized O&M funds (usually \$11 million per year).

#### **Step 2:**

The additional reduction for each facility is calculated using the following:

$$\text{Additional Reduction} = (3 \text{ mg/l TN} - \text{annual average TN concentration}) \times \text{Annual Flow} \times 8.34$$

#### **Step 3:**

Additional reductions from all facilities are added up to yield the Total Additional Reduction.

#### **Step 4:**

$$\text{Additional Grants Allocation Rate (\$/Lb)} = \frac{\text{Remaining Fund (from Step 1)}}{\text{Total Additional Reductions (from Step 3)}}$$

#### **Step 5:**

Additional grant for each WWTP is calculated by multiplying the Allocation Rate (from Step 4) by the Additional Reduction (from Step 2).

### **Example of Additional Grant Calculation:**

For 2020 performance year the total base grants for all WWTP meeting ENR was \$6,803,100. The total authorized fund was up to \$11,000,000.

Facility A achieved an annual average of 1.6 mg/l TN, and its annual average flow was 10.718 MGD.

$$\text{Step 1: Remaining Fund} = \$11,000,000 - \$6,803,100 = \$4,196,900$$

#### **Step 2:**

$$\text{Additional Reduction} = (3 \text{ mg/l} - 1.6 \text{ mg/l}) \times 10.718 \text{ MGD} \times 366 \text{ days} \times 8.34 = 45,802.47 \text{ lbs.}$$

Step 3: Total Additional Reduction for all WWTPs was determined to be 603,782.71 lbs.

$$\text{Step 4: Additional Grants Allocation Rate} = \$4,196,900 / 603,782.71 = \$6.95 \text{ per lb.}$$

$$\text{Step 5: Facility A Additional Grants} = 45,802.47 \times \$6.95 = \$318,327.17$$