

Mayor and Council Work Session November 12, 2013 Agenda

*"A diverse, business-friendly, and sustainable community with clean, safe and strong neighborhoods."
"Providing the most efficient and highest-quality services as the municipal location of choice for all
customers."*

"Art is the essence of awareness." Louise Nevelson

3:00 p.m. Artist Alley Sign Unveiling and Washington County Arts Council Gallery Ribbon
Cutting - Washington County Arts Council, 34 S. Potomac St. Hagerstown, Maryland

4:15 p.m. Executive Session

SPECIAL SESSION

5:45 PM 1. 28th Special Session - Approval of IBEW Contract

6:00 PM WORK SESSION

1. Main Street Maryland Designation

6:15 PM 2. Community/Neighborhood Policing

6:45 PM 3. Budget Discussion

7:30 PM 4. Washington County Delegation Meeting Discussion Points

CITY ADMINISTRATOR'S COMMENTS

MAYOR AND COUNCIL COMMENTS

ADJOURN

REQUIRED MOTION

**MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

28th Special Session - Approval of IBEW Contract

Mayor and City Council Action Requested:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

Name:

Description:

📎 [IBEW.pdf](#)

28th Special Session - Approval of IBEW Contract

📎 [IBEW.pdf](#)

28th Special Session - Approval of IBEW Contract

📎 [IBEW.pdf](#)

28th Special Session - Approval of IBEW Contract



CITY OF HAGERSTOWN, MARYLAND

Human Resources
301.739.8577, Ext. 108

TO: Bruce Zimmerman, City Administrator

FROM: Karen Paulson, Director of Human Resources *KP*

DATE: November 12, 2013

RE: **IBEW Local 307 Labor Contract Approval**

The City's negotiating team has reached agreement on a new contract with the International Brotherhood of Electrical Workers, Local 307. This collective bargaining agreement was ratified by the union's membership on Tuesday, November 5, 2013. The agreement is scheduled for Mayor and Council approval during Special Session on November 12, 2013. Mayor and Council adoption of this collective bargaining agreement is recommended.

The terms of the agreement are as follows:

- 1) Term: November 4, 2013 through June 30, 2016 with a reopener limited to wages and benefits to be effective July 1, 2015.
- 2) Wages: A 4.0% cost of living increase effective November 4, 2013. No wage enhancement for the 2nd year of the contract. Wages for the 3rd year of the contract are subject to the wage and benefit reopener. Two 'frozen' Apprentice Lineworkers will be promoted to Lineworker as eligible.
- 3) Healthcare: Language has been changed to allow retirees and dependents who were eligible for coverage at the time of retirement to opt out at time of retirement but able to enroll in later years. There are cases where an employee retires and finds other employment that offers health insurance through their new employer or they have coverage through a spouse. Allowing them to opt out of insurance at retirement saves the retiree premiums and the City enjoys savings on premiums and claims expense.
- 4) Clothing: Increase in clothing allowance from \$600 to \$750 annually for employees who are mandated by OSHA to wear flame retardant clothing.
- 5) Overtime: hours worked beyond 16 working hours will be paid at two times the regular rate of pay with a defined rest period after. Overtime language has also been expanded to provide management and union more flexibility.
- 6) Non-Financial: There are several non-financial agreements to include language clarification to reflect changes in age requirements in healthcare due to the Affordable Care Act, language change to reflect we now have 1 Clerk/Operator instead of two and temporary assignment language.

The projected cost of the 4.0% wage increase, promotion of Apprentice Lineworkers, and clothing benefit in FY 2013/14 is \$50,962.10. Projected impact in FY15 is \$76,443.15 of which 100% is from the Electric Fund.



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REQUIRED MOTION

MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

Topic:

Main Street Maryland Designation

Mayor and City Council Action Requested:

Staff ask for the Mayor and City Council's support for the City's application to the State of Maryland Department of Housing and Community Development (DHCD) to designate the City Center commercial district as a Main Street Maryland and National Main Street community.

Discussion:

A Main Street designation is a nationally-recognized symbol, indicating that the community cares about their downtown, and that grass-roots promotion and events, unique business incentive programs and community pride are all important. The brand has value, made consistent and strengthened by the guiding principles, which are standardized across all Main Street communities (see attached). A committee structure is also standard, which helps to organize the often fractured downtown revitalization conversation into collaborating action-oriented teams. The Main Street program requires a four point committee approach: *Organization, Promotion, Design and Economic Restructuring*. Main Street Maryland requires one additional point: *Clean, Safe and Green* (see further explanations of these committees attached). The committees include representation from all the various stakeholders in the downtown revitalization effort, from both the public and private sectors. It is within these committees that the hard work is done. Action-plans are developed, strategies

implemented, and the Main Street organization at both the State and National levels are there as supportive resources with extensive experience.

There are many benefits to joining the Main Street Maryland community, including funding prioritization, technical assistance for revitalization efforts, a strong network of support across all Main Street communities, trainings and database access. More details of the benefits are attached to this memo.

Launched in 1977 by the National Trust for Historic Preservation, the Main Street Project was implemented to preserve the business climates and architecture that was quickly being eroded in many of America's downtowns. Originally designed as a strategic structure that could be easily implemented in any town anywhere, the Main Street program has evolved to be a separate entity from the National Trust, called the National Main Street Center. Since the program's inception, there have been more than 2,000 communities assisted by becoming a Main Street Community.

The Main Street Maryland program is administered by the State of Maryland Department of Housing and Community Development (DHCD). In August 2013, City staff and Downtown Alliance representatives met for nearly a full day with DHCD staff responsible for the Main Street Maryland program. Since the initial meeting, staff have further researched and explored various components of the Main Street program in preparation for this recommendation.

The City's Department of Community and Economic Development (DCED) already does much of the work that is required to be demonstrated in order to obtain and maintain the Main Street Maryland designation (see attached examples). As a result, staff believe that the DCED is best positioned to be the required designated point of contact for the Main Street program. However, it is important to note that while the City would be the designated point of contact with the State, Hagerstown's Main Street Program will be a public-private partnership with broad community involvement and stakeholder participation through the committee structure. The committee structure is designed to be action-oriented vs. advisory. The work to improve and support City Center by the community's public and private stakeholders would be channeled into this action-oriented committee structure under the umbrella of Hagerstown's Main Street Program. Such a public-private partnership would increase community engagement efforts while at the same time increasing efficiency and reducing redundancy. DHCD has advised the City that existing personnel hours across various City staff that support downtown projects meets the Main Street Maryland staffing requirement. No new position is required or recommended.

DHCD has advised the City that portions of the existing City Department of Community and Economic Development operating budget that support City Center meet the Main Street Maryland program budget requirement. For Fiscal Year 2015, staff anticipate requesting a moderate increase to the advertising budget.

Additionally, there are no application fees or annual fees for the Main Street Maryland program. There is a quarterly reporting requirement for program activities.

Financial Impact:

Recommendation:

Staff believe that this approach will assist in fostering collaboration and public-private participation in the redevelopment of City Center and will position the City Center for maximum forward momentum and further growth.

Next Steps:

- With the authorization of the Mayor and City Council, staff will complete the Main Street Maryland Application for Designation.
- The Application for Designation requires a resolution by the Mayor and City Council which could be introduced at the November 26, 2013 meeting. (sample resolution attached.)

Motion:

Action Dates:

ATTACHMENTS:

Name:

Description:

 [Main Street Designation 11122013.pdf](#)

Main Street Designation Memo & Draft Resolution



CITY OF HAGERSTOWN, MARYLAND

Department of Community & Economic Development

TO: Bruce Zimmerman, City Administrator

FROM: Andrew H. Sargent, Downtown Manager 

DATE: November 7, 2013

SUBJECT: Main Street Maryland Designation

Action Requested

Staff ask for the Mayor and City Council's support for the City's application to the State of Maryland Department of Housing and Community Development (DHCD) to designate the City Center commercial district as a Main Street Maryland and National Main Street community.

Background

A Main Street designation is a nationally-recognized symbol, indicating that the community cares about their downtown, and that grass-roots promotion and events, unique business incentive programs and community pride are all important. The brand has value, made consistent and strengthened by the guiding principles, which are standardized across all Main Street communities (see attached). A committee structure is also standard, which helps to organize the often fractured downtown revitalization conversation into collaborating action-oriented teams. The Main Street program requires a four point committee approach: *Organization, Promotion, Design and Economic Restructuring*. Main Street Maryland requires one additional point: *Clean, Safe and Green* (see further explanations of these committees attached). The committees include representation from all the various stakeholders in the downtown revitalization effort, from both the public and private sectors. It is within these committees that the hard work is done. Action-plans are developed, strategies implemented, and the Main Street organization at both the State and National levels are there as supportive resources with extensive experience.

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14 North Potomac Street, Suite 200A
Hagerstown, MD 21740

Supplemental Information about the Main Street Maryland Program & the DCED's Role

To accomplish Main Street Maryland goals and objectives, the Department of Housing and Community Development has partnered with the National Trust for Historic Preservation's National Main Street Center, which developed the Main Street Four Point Approach™ for commercial revitalization. Beginning in 2008, Main Street Maryland programs incorporated a Fifth Point: Clean, Safe, and Green.

This *5-point approach* emphasizes the importance of working simultaneously in the following areas:

Organization: *Building consensus and cooperation among the many groups and individuals who have a role in the revitalization process.* The Main Street approach to revitalization is a community-wide effort. A Main Street program must facilitate coordination between the public and private sector actors, while building capacity with people, funds, and local support.

Promotion: *Marketing the traditional commercial district's assets to customers, potential investors, new businesses, local citizens and visitors.* Promoting and marketing a Main Street area will increase the neighborhood's visibility. Main Street programs should market the area through events to increase retail sales, improve the area's image, and to develop tourism opportunities.

Design: *Enhancing the physical appearance of the commercial district by rehabilitating historic buildings, encouraging supportive new construction, developing sensitive design management systems, and long-term planning.* The Main Street approach to design incorporates historic preservation and involves improving buildings, signage, window displays, and streetscapes.

Economic Restructuring: *Strengthening the district's existing economic base while finding ways to expand it to meet new opportunities and challenges from outlying development.* Main Street programs should assess challenges and opportunities for the downtown area, recruit businesses to fill vacant spaces, and encourage the mixed-use of commercial buildings; i.e. store-front commercial use and residential upper-story use.

Clean, Safe, and Green: *Enhancing the perception of a community through the principles of Smart Growth and sustainability.* Main Street communities should work to present a clean and safe commercial district through strategies such as expanding parks and playgrounds, implementing commercial recycling programs, and promoting energy and water efficient building improvements.

WHAT THE CITY DOES THAT IS CONSISTENT WITH MAIN STREET MARYLAND GOALS (Draft Sampling)

Design

- Advise applicants on appropriate alterations and gaining HDC approval
- Sign and Façade Grant Programs
- Neighborhood and Exterior Enhancement Program
- Construct and manage public parking facilities
- Parking Master Plan
- Streetscape enhancement projects
- HDC design review in historic district
- Streetscape promotional fixtures such as light pole banners
- Wayfinding signs for parking and attractions
- Historical markers

Promotion

- DCED Quarterly Newsletter
- City Center Alerts
- "Good News" Newsletter
- Website
- City Center Dollars Program
- Ribbon Cuttings
- Anniversary Celebrations
- Maintain a community Calendar of Events
- Auxiliary Police
- Events
 - Bluesfest
 - Bluesfest Cabin Fever Blast
 - Miss Maryland Pageant assist
 - St. Patrick's Day Run
 - City Farmer's Market
 - Market Fair
 - Shepherd University Art Exhibit assist
 - Maryland International Film Festival
 - Small Business Saturday
 - Holiday Tour of Houses of Worship assist
 - Donut Drop assist
 - Storybook Holiday assist
 - Reindeer Run assist
 - Gallery and Arts Tour assist
 - Alsatia Mummer's Parade assist
 - Holiday Window Displays with the Downtown Alliance
 - Augustoberfest
 - Taste of the Arts with the Downtown Alliance

- Enterprise Zone promotion
 - A&E Tax Credits
 - Sign and Façade Grant Programs
 - Revolving Loan Fund
 - Competitive Negotiated Sale Process
 - Micro-Grant Programs as possible (ex. Spring Sprout Grants)
- Entrepreneur Support
 - StartUp Maryland Campaign
 - Business Incubator/Resource Facility

Green, Clean and Safe

- Street sweeping program
- Code enforcement of trash and weeds
- Trash receptacles
- Crime Prevention Through Environmental Design (CPTED)
- Downtown Police Squad
- Auxiliary Police Squad
- Integrated police camera systems
- Street tree, tree pit and flower bed programs
- Recycling initiative

(Sample)
**CITY OF HAGERSTOWN RESOLUTION
MAIN STREET MARYLAND PROGRAM**

Resolution that The City of Hagerstown, Department of Community and Economic Development has received, by application and award, the Main Street Maryland designation by the Department of Housing and Community Development (the "Department") of the State of Maryland and supports the local administration of the Main Street Maryland program in Hagerstown, Maryland.

WHEREAS, The City of Hagerstown, Department of Community and Economic Development recognizes that there is a significant need for continued reinvestment and revitalization of this community in Washington County, City of Hagerstown; and,

WHEREAS, The City of Hagerstown, Department of Community and Economic Development has made a commitment to improve the economy, appearance and image of their traditional downtown business district; and,

WHEREAS, a local organization, The City of Hagerstown Department of Community and Economic Development, has been designated to implement a comprehensive revitalization strategy, based on the Department's Main Street Maryland program which utilizes the Main Street Four-Point Approach®, to strengthen the economic potential of the historic downtown and neighborhood business district

NOW, THEREFORE BE IT RESOLVED THAT, The City of Hagerstown hereby endorses and supports The City of Hagerstown Department of Community and Economic Development in administering the local Main Street Maryland program for The City of Hagerstown; and

BE IT FURTHER RESOLVED THAT, the chief elected executive official be, and is hereby requested to endorse this Resolution, thereby indicating approval thereof; and,

BE IT FURTHER RESOLVED THAT, the Director of Community and Economic Development is hereby authorized to execute documents and take any action necessary to carry out the intent of these resolutions; and,

BE IT FURTHER RESOLVED THAT, copies of this Resolution be sent to the Department of Housing and Community Development of the State of Maryland Main Street Maryland Program.

READ AND PASSED THIS _____ day of _____, 2013.

BY ORDER: I hereby certify that Resolution Number _____ is true and correct and duly adopted by the Mayor and City Council of Hagerstown, Maryland.

ATTEST/WITNESS:

The City of Hagerstown

By: _____
Name: David Gysberts
Title: Mayor

Approved By: _____
Name: _____
Title: _____

[Chief elected executive official]

Date: _____

REQUIRED MOTION

MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND

Topic:

Community/Neighborhood Policing

Mayor and City Council Action Requested:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

Name:

- 📎 [Neighborhood Policing Program.pdf](#)
- 📎 [Neighborhood Policing.pdf](#)

Description:

Community/Neighborhood Policing
Community/Neighborhood Policing



CITY OF HAGERSTOWN MARYLAND

DEPARTMENT OF POLICE
50 N. Burhans Blvd.

Non-Emergency 301-790-3700
Emergency 301-739-6000
Fax 301-733-5513

November 8, 2013

To: Bruce Zimmerman
City Administrator

From: Mark Holtzman
Chief of Police

Ref: Neighborhood Policing Program

Starting in November, the Hagerstown City Police will pilot a Neighborhood Policing Program designed to strengthen communication with the public and the safety in our neighborhoods. Under the program, officers will be assigned to individual neighborhoods where they will work to address immediate issues and longstanding concerns using a Problem Solving Policing approach. The officers assigned to the pilot program will be seen walking in neighborhoods during their regular patrol shifts engaging the community to improve the quality of life.

Thank you.





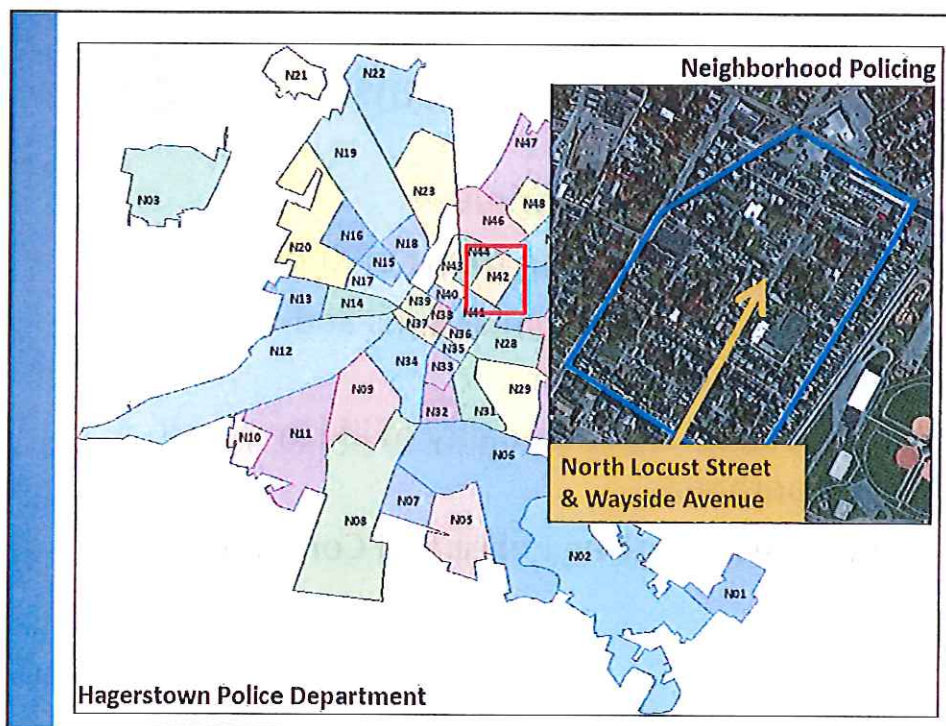
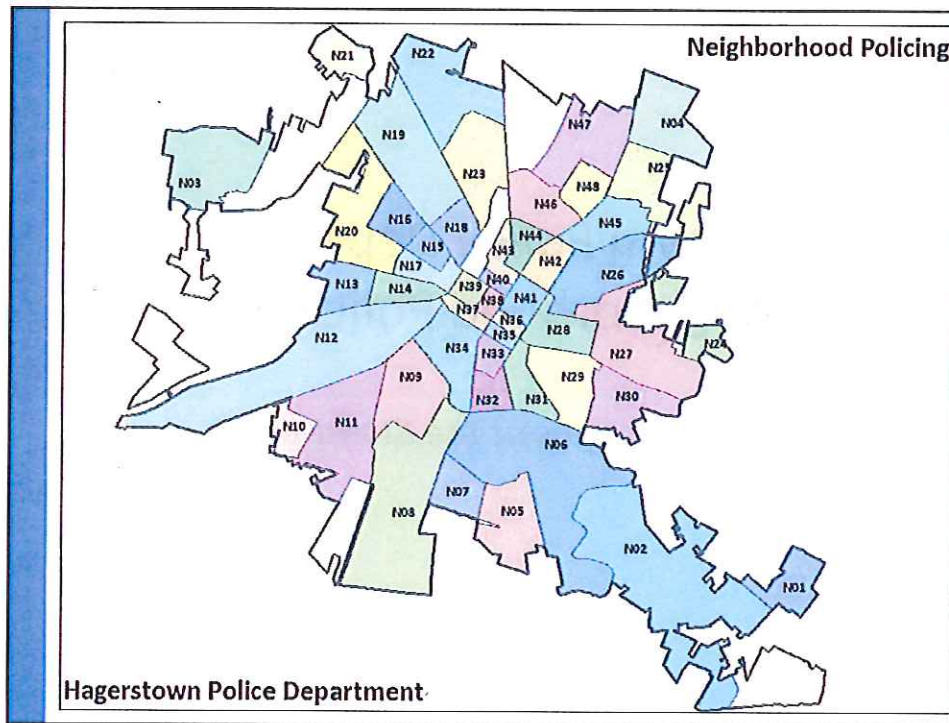
Hagerstown Police Department Neighborhood Policing

Solving Problems at the Street Level



Program Goals

- Reduce and Prevent Crime
- Reduce the Perception [Fear] of Crime
- Improve Contact with residents and businesses operators
- Improved safety and quality of life in our all neighborhoods.
- Build Trust between Police and Community



Neighborhood Policing



"...shows the disparity between the problems people face and the problems the police attack."

Key Point:

The police must learn what the **real issues** are in the neighborhood from the people who live there.

"Trash on the street, noise, abandoned buildings and barking dogs... residents judge these problems to be more serious than street crime." (Eck & Spelman p.414)

Defining the Problem



The beat officer may close the burglary case but problem-solving policing takes deeper look into the problems facing the neighborhood.

"The key is to **accept the neighborhoods definition of the problem** rather than the police definition." (Eck & Spelman, p.420)



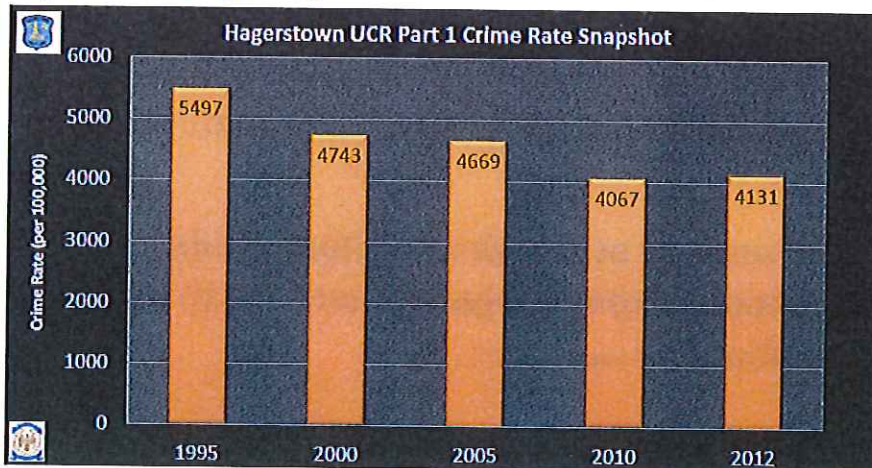
Crime Rate vs. Perception of Crime

Which is more relevant to the public?

1995-2012 Crime Rate

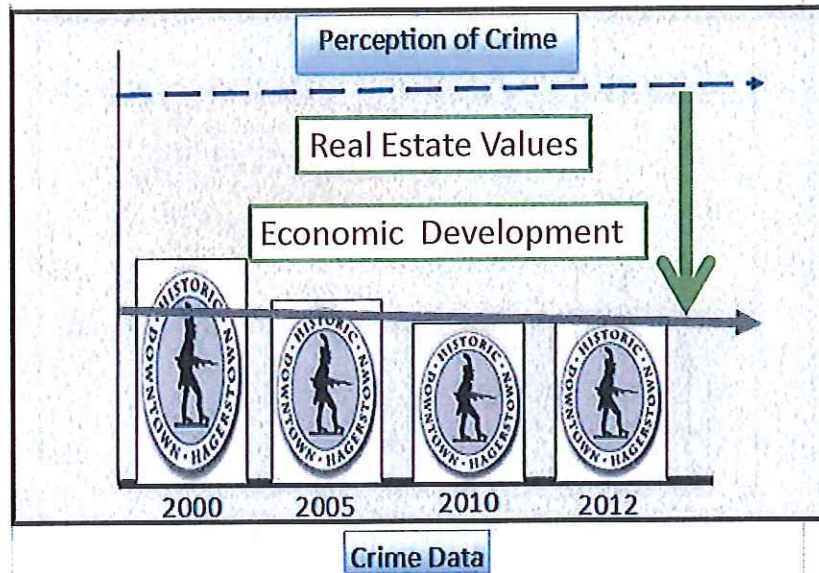


Hagerstown Police Department

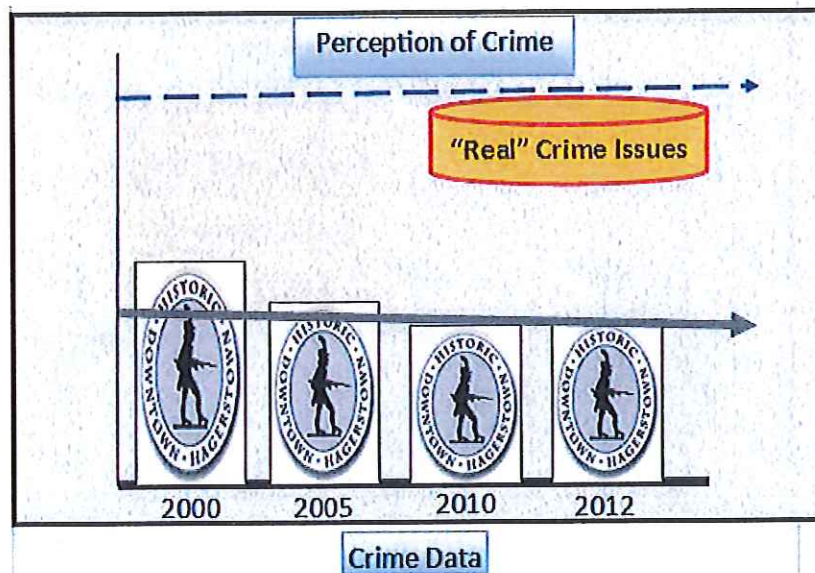


*Source: US Department of Justice (FBI) Uniform Crime Report and Hagerstown Police Department UCR data.

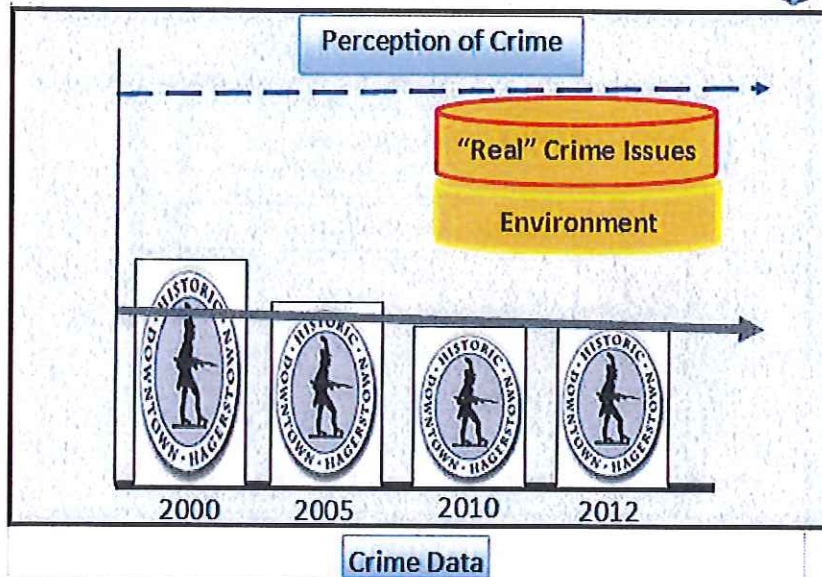
Perception [Fear] of Crime



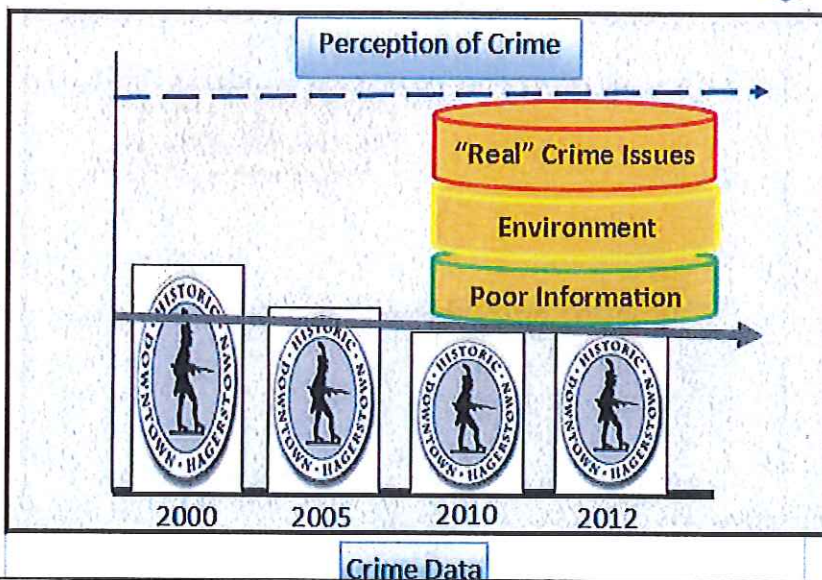
Q. What contributes to the perception [fear] of crime?



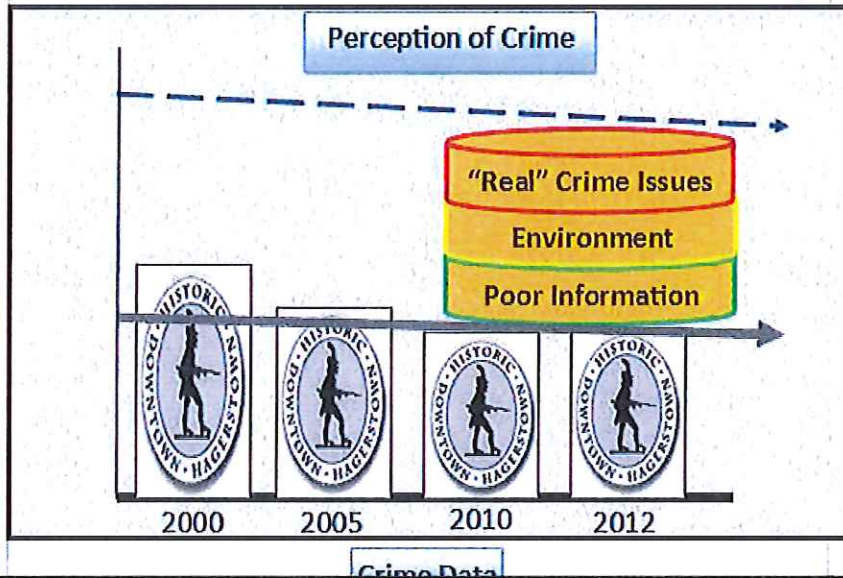
Q. What contributes to the perception [fear] of crime?



Q. How do we bring down the perception [fear] of crime?



A. By addressing the 'real issues' of the community and sharing our successes.



Finding out the Real Issues



Improving the Environment



Officers working to build safer neighborhoods in Hagerstown

-News 2014

Sharing the News

REQUIRED MOTION

**MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Budget Discussion

Mayor and City Council Action Requested:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

Name:

📎 [budget work session memo 11.12.13.pdf](#)

📎 [Budget_Info.pdf](#)

Description:

Budget Discussion

Budget Discussion



CITY OF HAGERSTOWN, MARYLAND

Bruce J. Zimmerman
City Administrator
(301) 739-8577 x114

November 8, 2013

To: Mayor and Council
From: Bruce Zimmerman, City Administrator *BZ*
Subject: November 12, 2013 Budget Work Session

The November 12th Work Session includes time for the Mayor and Council to continue your discussions on the City's budget and finances.

Staff will be looking to update Mayor and Council on three important components of our finances and operations and to receive guidance from Mayor and Council that will assist us in managing the City's finances and in preparing next year's budget. We would appreciate discussing the following three issues with Mayor and Council next Tuesday.

Bond Financing and Debt Service:

In regard to the Bond Issue, Mayor and Council may recall that you approved an ordinance on March 26, 2013 for a general obligation bond issue with an aggregate principal amount not to exceed \$4,275,000. In subsequent discussions with staff and our Financial Advisor, we have begun to develop an alternative financing structure that would use a competitive bid private financing rather than the issuance of bonds. It would also involve a possible reduction in the amount of financing based on future discussions with Mayor and Council, which in turn would lower annual debt service costs. We would like to discuss this further with you next Tuesday.

Safe Speed for Students Program:

We are still gaining experience in reference to the costs and revenues associated with the Safe Speed for Students Program. Here is a brief history on the timing of this new program.

The initial 30 day warning period for the automated speed enforcement cameras in school zones ended on April 16, 2012, which is when the City first began to issue citations at a limited number of school locations. Throughout 2012 cameras were installed at additional school zones as the City gained State approval for the placement of cameras on State Routes. As a result of this timing, there was no prior operating experience on which to base the \$729,000 revenue projection for the FY 13 Budget that was approved by Mayor and Council in May, 2012. This past March as we finalized the current year proposed

budget we increased the estimated revenue for last year from \$729,000 to \$1,340,000. Preliminary results for last year indicate a year-end total of \$1,560,024. The current year's approved budget includes \$1,557,000 in program revenue.

You might recall that on December 18, 2012 this Mayor and Council utilized some of the higher than anticipated revenue in FY 13 to restore the three unfunded fire captain positions, a police officer position, and an additional vehicle for HPD. In addition this revenue will provide local matching requirements for the five police officer positions partially funded by the COPS Hiring Grant that also was approved by Mayor and Council. We would like to review the FY 13 Safe Speed for Students Program financial performance in more detail with you on Tuesday.

FY 13 Preliminary General Fund Year End Results:

It has always been the City's goal to finish the fiscal year with a surplus rather than a deficit in the General Fund. This demonstrates that we manage our operations within our finances. The size and complexity of our General Fund operations and the uncertainties that surround municipal governments throughout the course of any year always makes achieving this goal a challenge. It is a positive reflection on Hagerstown's City Government that we have a history of completing the fiscal year with a surplus, although these surpluses are relatively small compared to the size of the General Fund.

Finance is continuing its work with the Auditors on the FY 13 year end result for all of the City's Funds and operations. However, based on preliminary results we will have a larger surplus in the General Fund for FY 13 than in the past. This will provide the Mayor and Council an opportunity to possibly use these funds to address some of your community and organizational priorities. By Tuesday we will be prepared with further details on the amount of the preliminary year end General Fund surplus. We would like to review these preliminary numbers with you and begin to get Mayor and Council's initial thoughts on how you wish to utilize this money.

Staff appreciates the opportunity to discuss these financial issues with Mayor and Council next week. We will have additional informational handouts for Mayor and Council on Tuesday that will assist you in considering these issues.

cc: Department Heads

History of Safe Speed for Schools Program

FY12-FY14

November 12, 2013

	Audited FY12 Total	Preliminary FY13 Total	FY14 Approved Budget	FY14 Actual	FY14 Projected
Revenues:					
Citation revenue	291,300	1,629,461	1,417,000	400,546	1,602,184
Late fee revenue	6,460	194,478	140,000	57,470	229,880
Reserve for uncollectible	(8,430)	(263,915)	-		(300,000)
Total revenue	289,330	1,560,024	1,557,000	458,016	1,532,064
Less Payments to Brekford	(50,372)	(592,611)	(542,400)	(155,762)	(638,222)

*The City's Safe Speed for Schools Program began on 4/16/12.

City of Hagerstown
FY13 Preliminary General Fund
November 12, 2013

Primary Sources of Preliminary Surplus:

FY13 Approved Budget - Budgeted Surplus	126,000
Real Estate & Corporate Personal Property Tax Revenue	330,000
Income Tax Revenue	132,000
Admission Tax Revenue	56,000
Safe Speed for School Revenue	831,000
Various Revenue Sources	10,000
FY13 Expenditure Savings over Budget	15,000

Preliminary FY13 General Fund Surplus <Deficit>	<u>1,500,000</u>
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Uses of FY13 General Fund Surplus:

FY13 Transfer for Purchase of all Patrol Vehicles in FY14	(210,000)
Lien Abatement for 21 E Antietam Street	(90,500)
FY13 Golf Course Deficit	(97,000)
CDBG HUD Repayment for 2011 Audit	(24,360)
	<u>(421,860)</u>

Other Potential Uses of FY13 General Fund Surplus:

FY13 Transfer for Fire Department Engine 1 & Battalion Vehicle	(346,000)
Additional HPD vehicles	(150,000)
CDBG HUD Repayment for Massey Property use	(195,000)
MELP Project	(250,000)
One-time stipend to employees	
Designate use toward FY15 budget deficit for one-time CIP projects	
Pavement Preservation Project	
Stormwater Management Project	
	<u>(941,000)</u>

Revised Preliminary FY13 General Fund Surplus <Deficit>	<u>137,140</u>
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2013 Bond Financing and Private Placement Competitive Bid Alternate

November 12, 2013

	2013 G/O Bond Issue	2013 Private Placement Financing	
General Fund			
C0010 Fire Department Vehicles	346,000.00	-	Replace Engine 1 Fire Truck and Tahoe vehicle
C0065 Public Works Vehicles	171,000.00	171,000.00	Replace 2 dump trucks
C0099 Market House Improvements	110,000.00	110,000.00	Replace roof of the building
C0332 City Park Bandshell Seating	50,000.00	50,000.00	Purchase permanent seating in front of band shell for use by general public
C0444 Stormdrain System Upgrades	10,000.00	10,000.00	Inspection of "minor" bridges in conjunction/cooperation with Washington County
C0838 Memorial Blvd Underdrain	87,427.00	87,427.00	Emergency repair of old blocked stormdrain that is flooding
C0839 MELP	250,000.00	-	Purchase of property in East end to remove slum & blight for open space
Subtotal General Fund	1,024,427.00	428,427.00	
Parking Fund			
C0749 North Potomac Street Parking Facility	100,000.00	100,000.00	Structural parking deck rehab
Subtotal Parking Fund	100,000.00	100,000.00	
Water Fund			
C0166 Willson Treatment Plant	70,000.00	-	Various equipment replacements: pumps, motors, communication equip, etc
C0653 Distribution Services Meter Program	1,170,000.00	-	Residential (4500 FY 13) and Large meter (10 FY 13) replacements
C0709 Distribution Rehab Main Replacement	250,000.00	-	Replace water main and aging infrastructure throughout; including hydrants & valves
C0820 Water System SCADA Improvement	415,000.00	-	Begin upgrade at Breichner plant for SCADA
Subtotal Water Fund	1,905,000.00	-	
Wastewater Fund			
C0004 Wastewater Vehicles	580,000.00	580,000.00	Replace 1 pick-up truck, 1 vac truck, and 1 dump truck
C0327 Collection System Rehab	150,000.00	150,000.00	Point Repair for reduction of Inflow and Infiltration
C0584 WWTP Equipment	60,000.00	60,000.00	Replacement of miscellaneous WWTP equipment -pumps/motors/etc.
C0713 Collection System Equipment	80,000.00	80,000.00	Replacement/purchase of CCTV, manhole grouter, etc.
C0745 Lab Equipment	65,000.00	65,000.00	Replace Lachet equipment and 35 Degree C Incubator for Bacteria testing
C0767 Grinder Pump Replacement	70,000.00	70,000.00	Replacement of 27 grinder pumps/year of 280 system wide grinder pumps
C0832 Eliminate Pump Station #12	120,000.00	120,000.00	Installation of 12" gravity main feeder
Subtotal Wastewater Fund	1,125,000.00	1,125,000.00	
Grand Total Proceed	\$4,154,427.00	\$1,653,427.00	

REQUIRED MOTION

MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND

Topic:

Washington County Delegation Meeting Discussion Points

Mayor and City Council Action Requested:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

Name:

📎 [Memo Delegation Work Session Discussion 11-12-13.pdf](#)

Description:

Washington County Delegation Meeting Discussion Points



CITY OF HAGERSTOWN, MARYLAND

Donna K. Spickler
City Clerk

TO: Mayor and City Council
Bruce Zimmerman, City Administrator

FROM: Donna Spickler, City Clerk

SUBJECT: Washington County Delegation Meeting Discussion Points

DATE: November 8, 2013

In preparation for the annual meeting with the Washington County Delegation, the Mayor has scheduled time during the November 12, 2013 Work Session for the Mayor and Council to establish their priorities and discussion points.

The meeting with the Washington County Delegation will be held on Tuesday, December 3, 2013 at 2:00 p.m. at Hagerstown Community College.

Thank you.

REQUIRED MOTION

MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND

Topic:

Mayor and City Council Action Requested:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

Name:

Description:

No Attachments Available

REQUIRED MOTION

MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND

Topic:

Mayor and City Council Action Requested:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

Name:

Description:

No Attachments Available