

# **Mayor and Council**

## **12th Special Session, Work Session, and Executive Session**

### **April 11, 2017**

### **Agenda**

*"A diverse, business-friendly, and sustainable community with clean, safe and strong neighborhoods."  
"Providing the most efficient and highest-quality services as the municipal location of choice for all customers."*

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**"We all need lots of powerful long range goals to help us past the short-term obstacles."  
Jim Rohn**

#### **EXECUTIVE SESSION**

**3:00 PM** 1. EXECUTIVE SESSION

#### **4:00 PM WORK SESSION**

1. Hagerstown Municipal Band Update - *Lynn Lerew, Conductor; Chris Stockslager, President*
- 4:15 PM** 2. Spring Recreation Update - *Amy Riley, Recreation Promotion and Services Coordinator*
- 4:30 PM** 3. Benches and Updated Lighting - Public Square - *Amanda Whitmore, Downtown Coordinator; Main Street Volunteers*
- 4:45 PM** 4. Updating Street Closure Procedures - *Lauren Metz, Community Events Coordinator*
- 5:00 PM** 5. FY 2017/18 Budget Review - *Valarie Means, City Administrator; Michelle Hepburn, Finance Director*
- 6:00 PM** 6. Amendment to the City of Hagerstown Police and Fire Employees' Retirement Plan - *Karen Paulson, Director of Human Resources; Susan Delauter, Human Resources Administrator; Edward Adkins, Attorney*

#### **CITY ADMINISTRATOR'S COMMENTS**

**6:25 p.m.**

#### **MAYOR AND COUNCIL COMMENTS**

#### **ADJOURN**

**6:30 p.m.**

#### **SPECIAL SESSION**

- 6:15 PM** 1. Introduction of an Ordinance: Amending Chapter 38, Police and Fire Employees' Retirement Plan
2. Approval of an Exemption from City Code Chapter 155, Noise
3. Appointment of Brian Kurtyka to the Board of Zoning Appeals - Term to Expire April 30, 2019
4. Appointment of Community Development Block Grant Review Committee Members:

Howard Bowers, Jake Caldwell, and Kathleen O'Connell - Terms to Expire April 11, 2018

**REQUIRED MOTION  
MAYOR AND CITY COUNCIL  
HAGERSTOWN, MARYLAND**

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**Topic:**

EXECUTIVE SESSION

**Mayor and City Council Action Required:**

**Discussion:**

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**ATTACHMENTS:**

**File Name**

April\_11\_\_2017\_Executive\_Session.pdf

**Description**

Agenda



## EXECUTIVE SESSION

### MAYOR & CITY COUNCIL

APRIL 11, 2017

### AGENDA

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3:05 p.m. EXECUTIVE SESSION – *Council Chamber, 2<sup>nd</sup> floor, City Hall*

1. To consult with counsel to obtain legal advice, #7  
*\*Legal Advice*

**\*AUTHORITY: Annotated Code of Maryland, General Provisions Article: Section 3-305(b)**  
**(Subsection is noted in parentheses)**

# CITY OF HAGERSTOWN, MARYLAND

**PUBLIC BODY:** Mayor & City Council

**DATE:** April 11, 2017

**PLACE:** Council Chamber, 2<sup>nd</sup> floor, City Hall

**TIME:** 3:05 p.m.

**AUTHORITY:** **ANNOTATED CODE OF MARYLAND, GENERAL PROVISIONS ARTICLE: Section 3-305(b) :**

1. To discuss:
  - ☐ (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
  - ☐ (ii) any other personnel matter that affects 1 or more specific individuals;
- ☐ 2. To protect the privacy or reputation of individuals with respect to a matter that is not related to public business;
- ☐ 3. To consider the acquisition of real property for a public purpose and matters directly related thereto;
- ☐ 4. To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- ☐ 5. To consider the investment of public funds;
- ☐ 6. To consider the marketing of public securities;
- ☒ 7. To consult with counsel to obtain legal advice;
- ☐ 8. To consult with staff, consultants, or other individuals about pending or potential litigation;
- ☐ 9. To conduct collective bargaining negotiations or consider matters that relate to the negotiations;
- ☐ 10. To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
  - (i) the deployment of fire and police services and staff; and
  - (ii) the development and implementation of emergency plans;
- ☐ 11. To prepare, administer or grade a scholastic, licensing, or qualifying examination;
- ☐ 12. To conduct or discuss an investigative proceeding on actual or possible criminal conduct; or
- ☐ 13. To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter; or
- ☐ 14. Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.
- ☐ 15. Administrative Function

**REQUIRED MOTION  
MAYOR AND CITY COUNCIL  
HAGERSTOWN, MARYLAND**

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**Topic:**

Hagerstown Municipal Band Update - *Lynn Lerew, Conductor; Chris Stockslager, President*

**Mayor and City Council Action Required:**

**Discussion:**

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**REQUIRED MOTION  
MAYOR AND CITY COUNCIL  
HAGERSTOWN, MARYLAND**

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**Topic:**

Spring Recreation Update - *Amy Riley, Recreation Promotion and Services Coordinator*

**Mayor and City Council Action Required:**

**Discussion:**

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**ATTACHMENTS:**

**File Name**

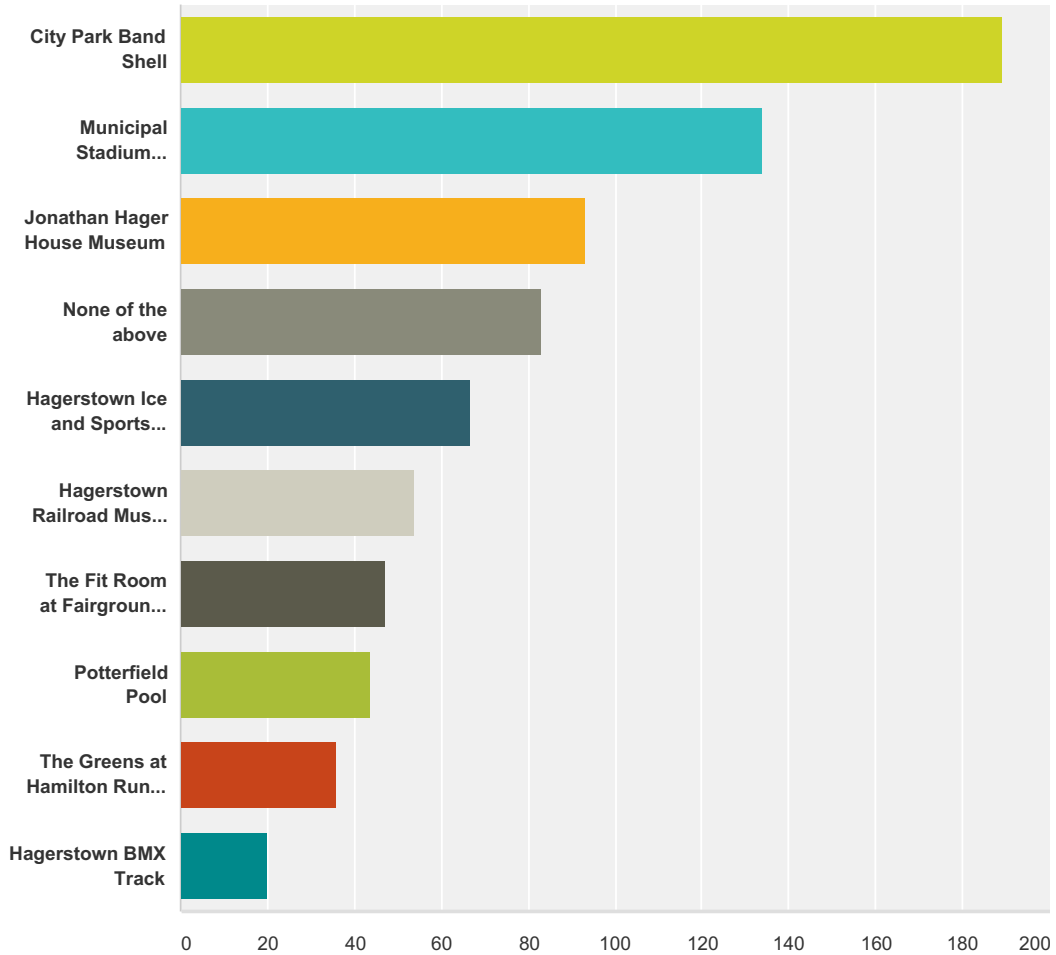
ParksRecSurvey\_170328.pdf  
Recreation\_Memo\_Mayor\_and\_Council.pdf  
Spring\_Recreation\_Guide.pdf

**Description**

Parks & Rec Survey  
Memo  
Spring Recreation Guide

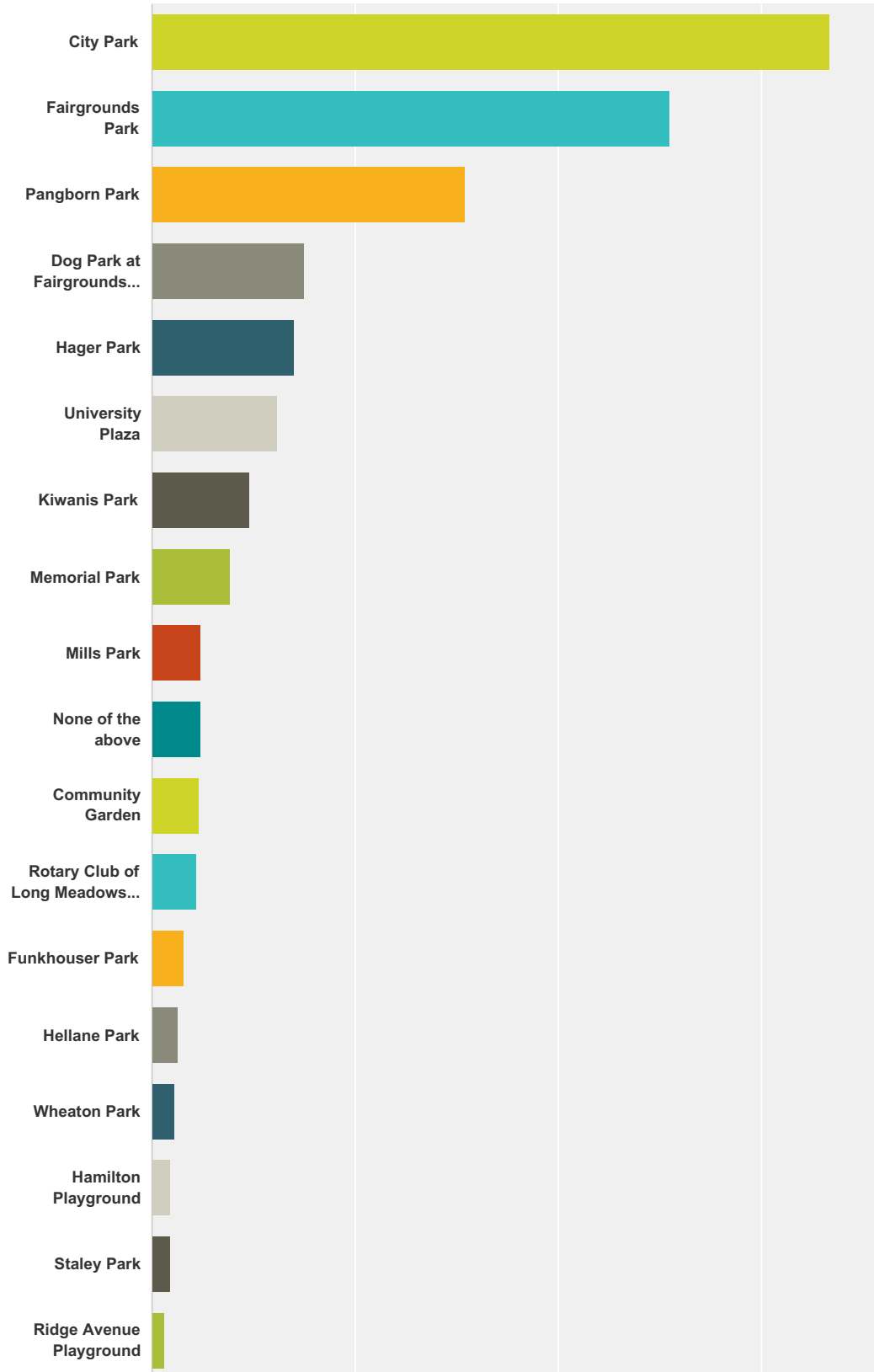
**Q1 Which recreation facilities in Hagerstown have you visited in the last 12 months? (check all that apply)**

Answered: 389 Skipped: 4

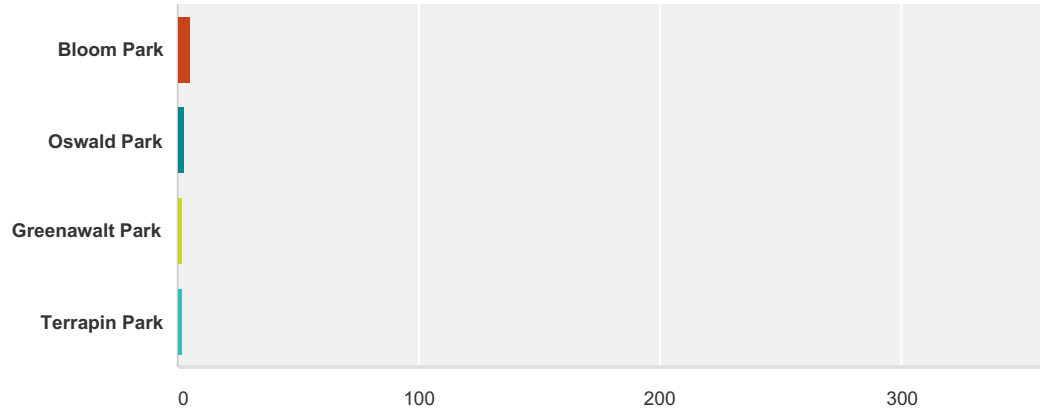


**Q2 Which parks in Hagerstown have you visited in the last 12 months? (check all that apply)**

Answered: 392 Skipped: 1

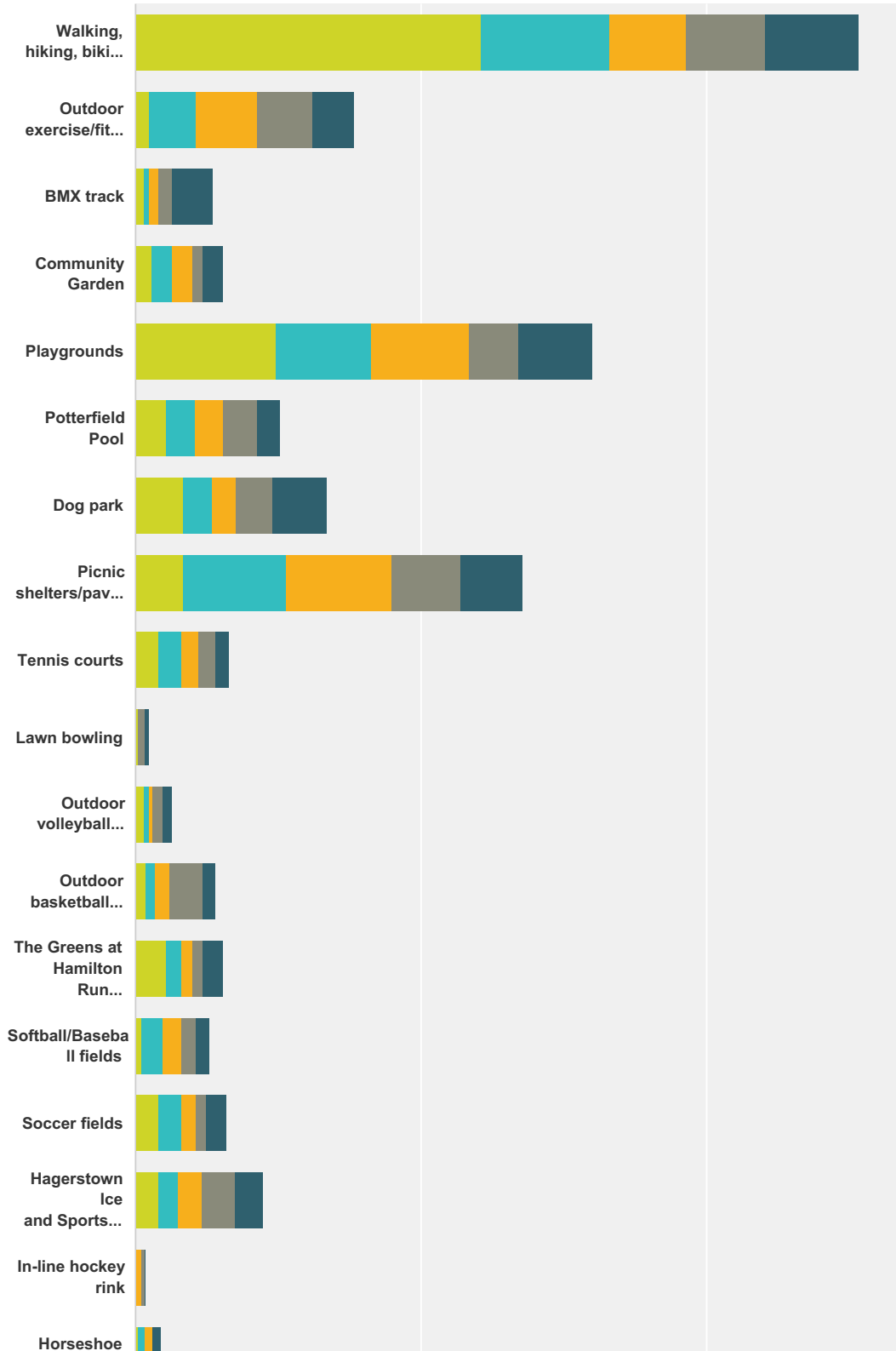


## Parks and Recreation Survey

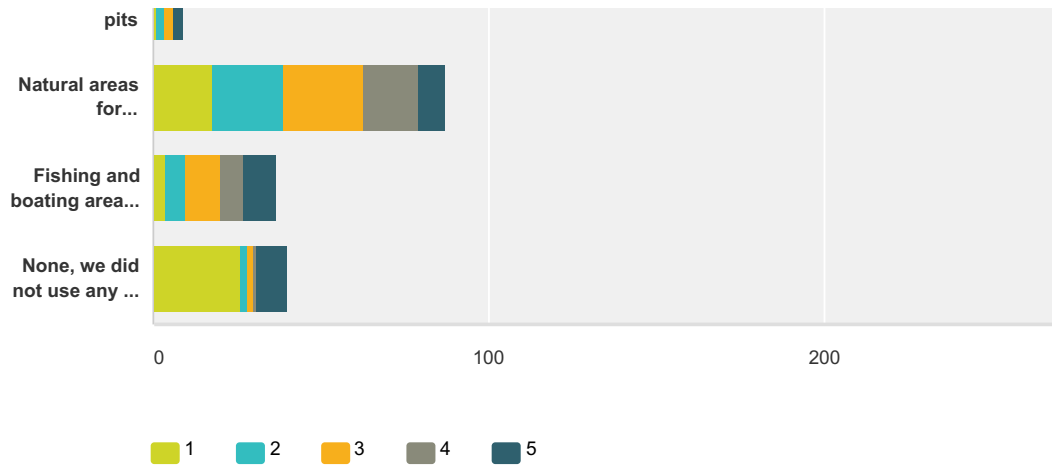


**Q3 Which five (5) of the following  
Hagerstown outdoor recreation amenities  
have you and your family used most often?  
(rate most used from 1-5 with 1=most used)**

Answered: 385 Skipped: 8

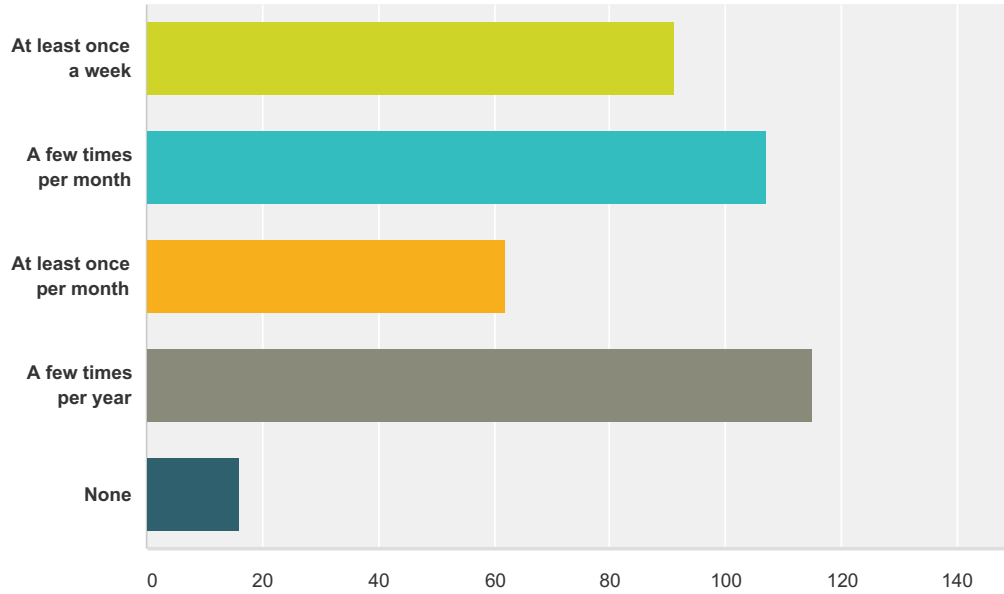


## Parks and Recreation Survey



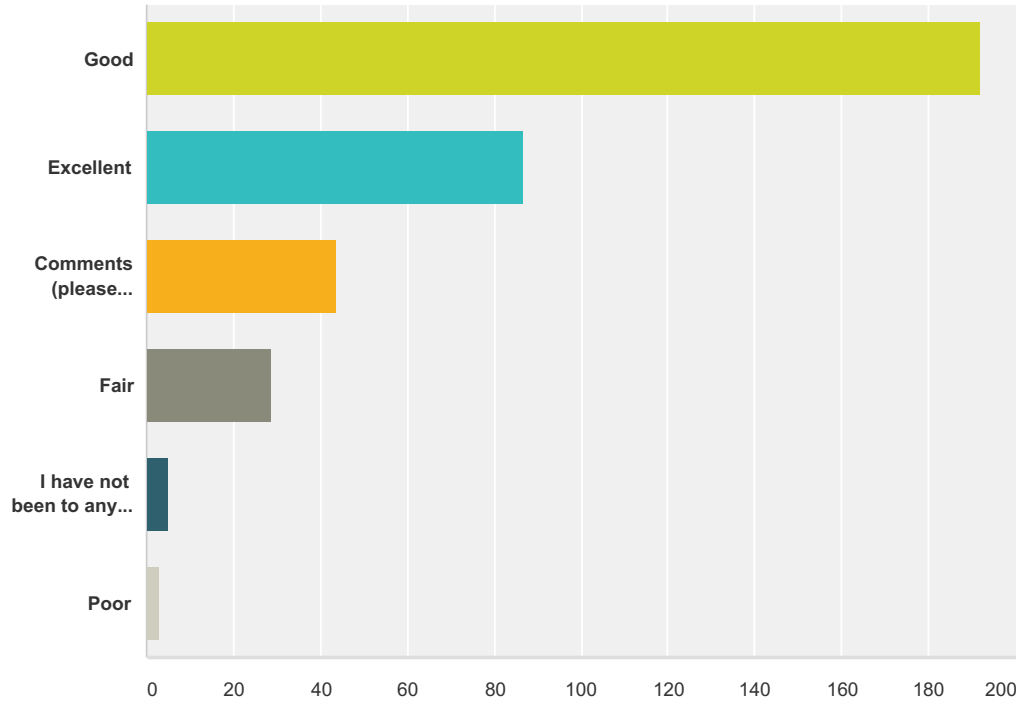
**Q4 Approximately how many times did you visit Hagerstown parks and recreation facilities in the last year?**

Answered: 391 Skipped: 2



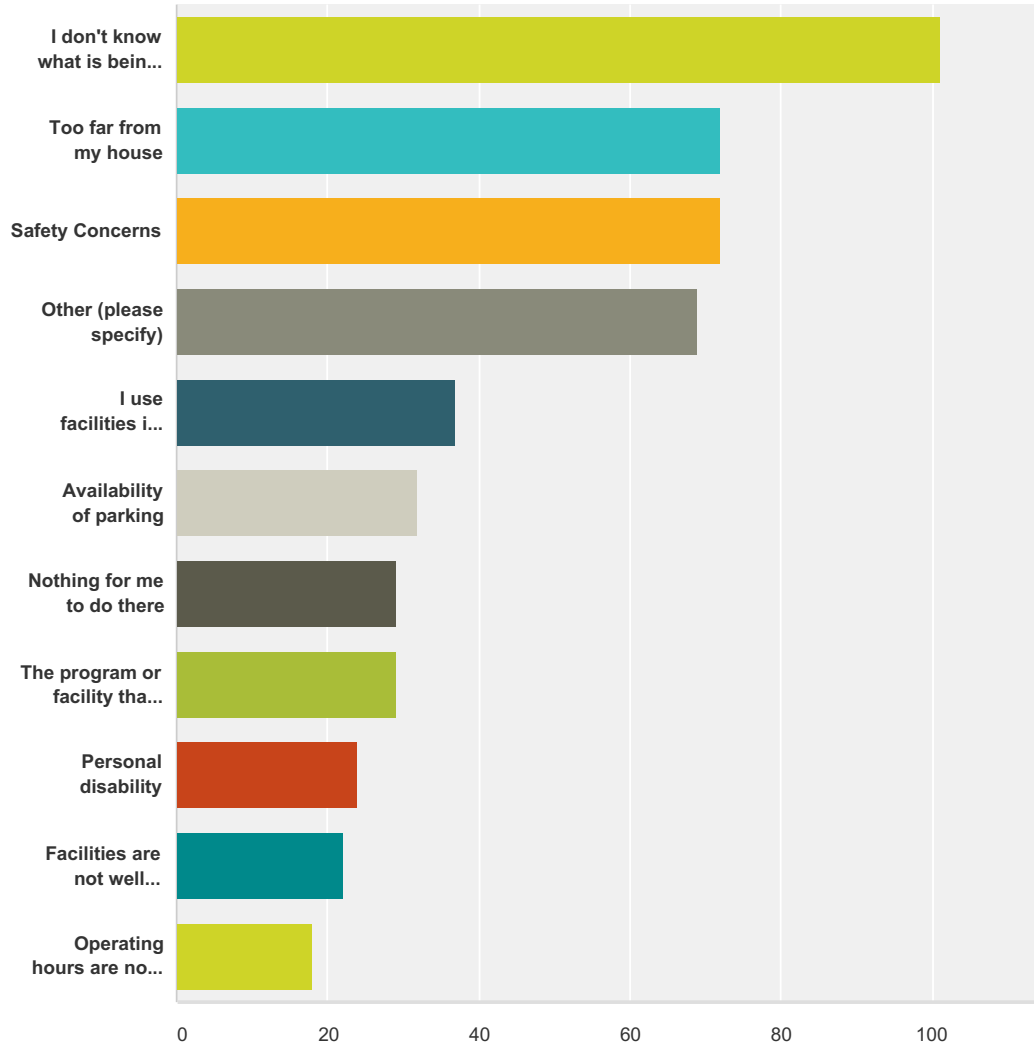
**Q5 Overall, how would you rate the overall appearance of Hagerstown parks and recreation facilities?**

Answered: 360 Skipped: 33



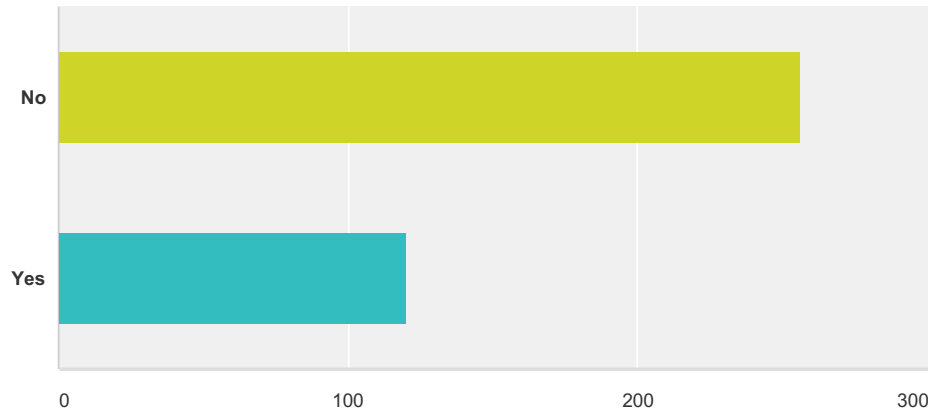
**Q6 What prevents you from visiting a Hagerstown park or recreation facility?  
(check all that apply)**

Answered: 312 Skipped: 81



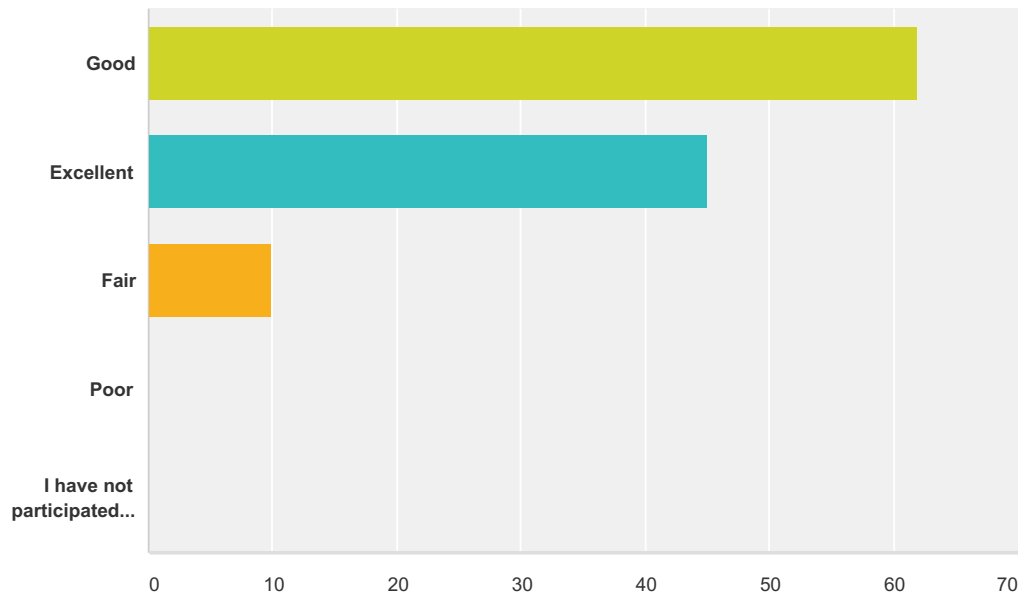
**Q7 Have you participated in a Hagerstown recreation program in the last 12 months?  
(example: Hub City 100 Miler, Yoga for weight loss, Tai Chi)**

Answered: 376 Skipped: 17



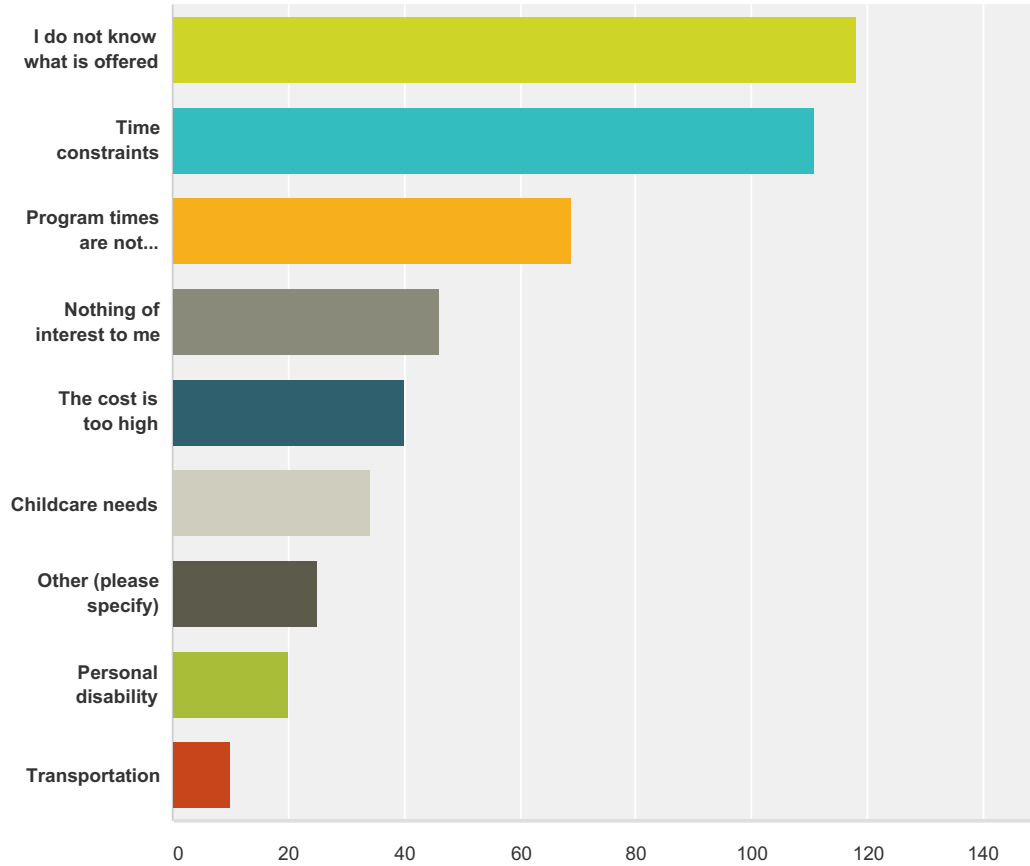
**Q8 How would you rate your experience in these programs?**

Answered: 117 Skipped: 276



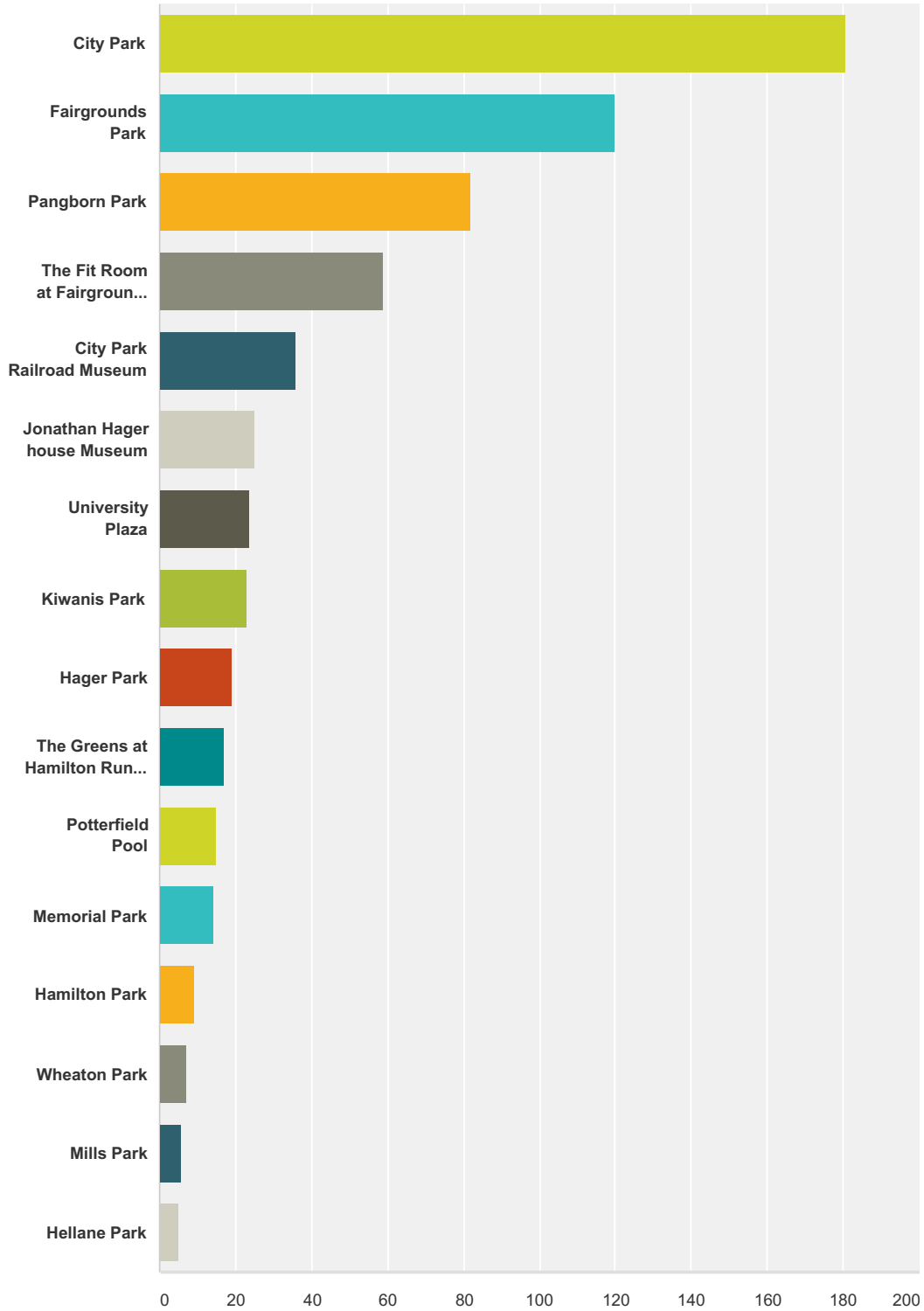
**Q9 What prevents you from attending or registering for a Parks and Recreation program? (check all that apply)**

Answered: 296 Skipped: 97



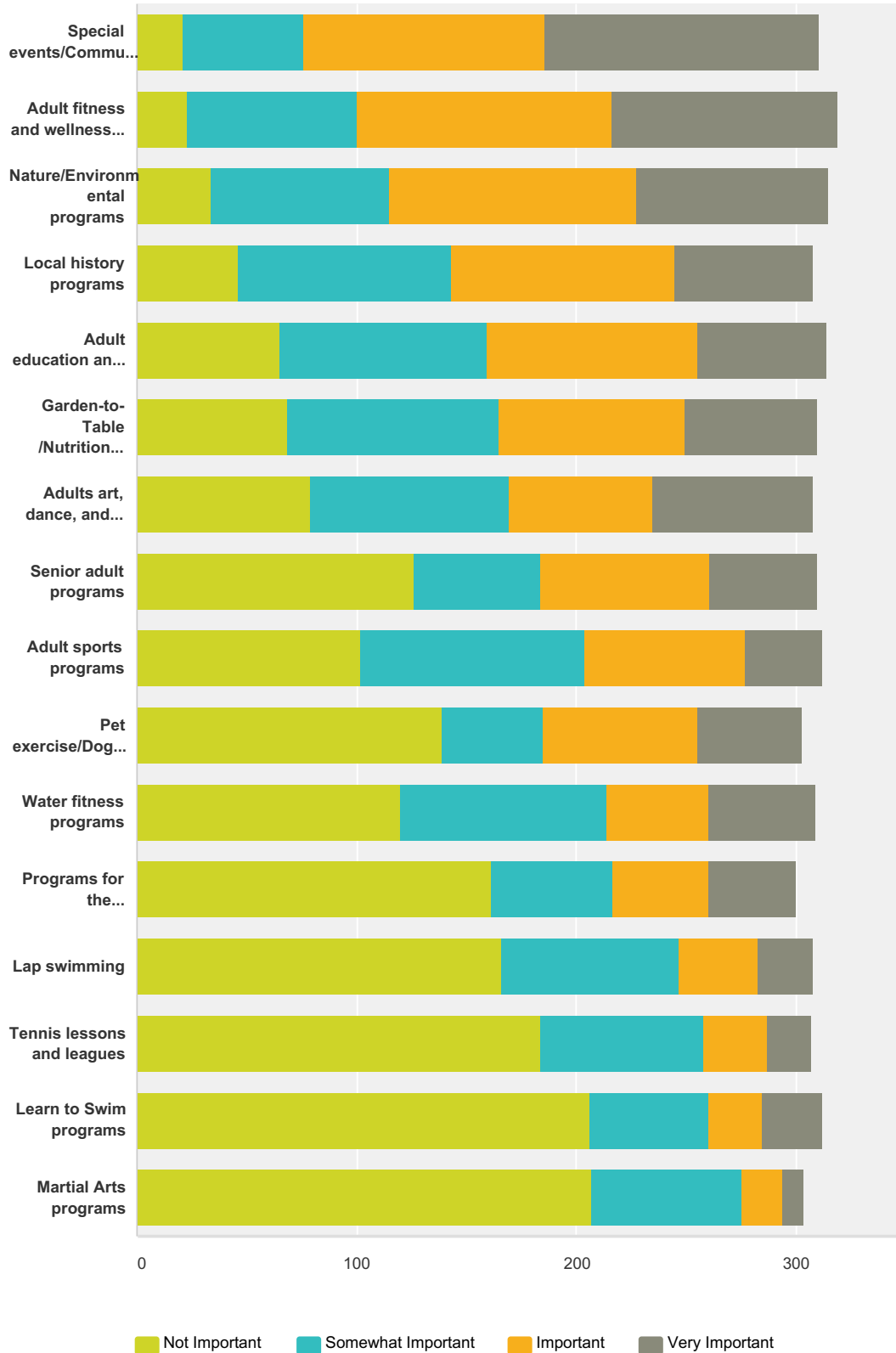
**Q10 In which facility or park would you like to see more programs offered? (check all that apply)**

Answered: 282 Skipped: 111



# **Q11 How important are the following programs to the adult members of your household?**

Answered: 329 Skipped: 64

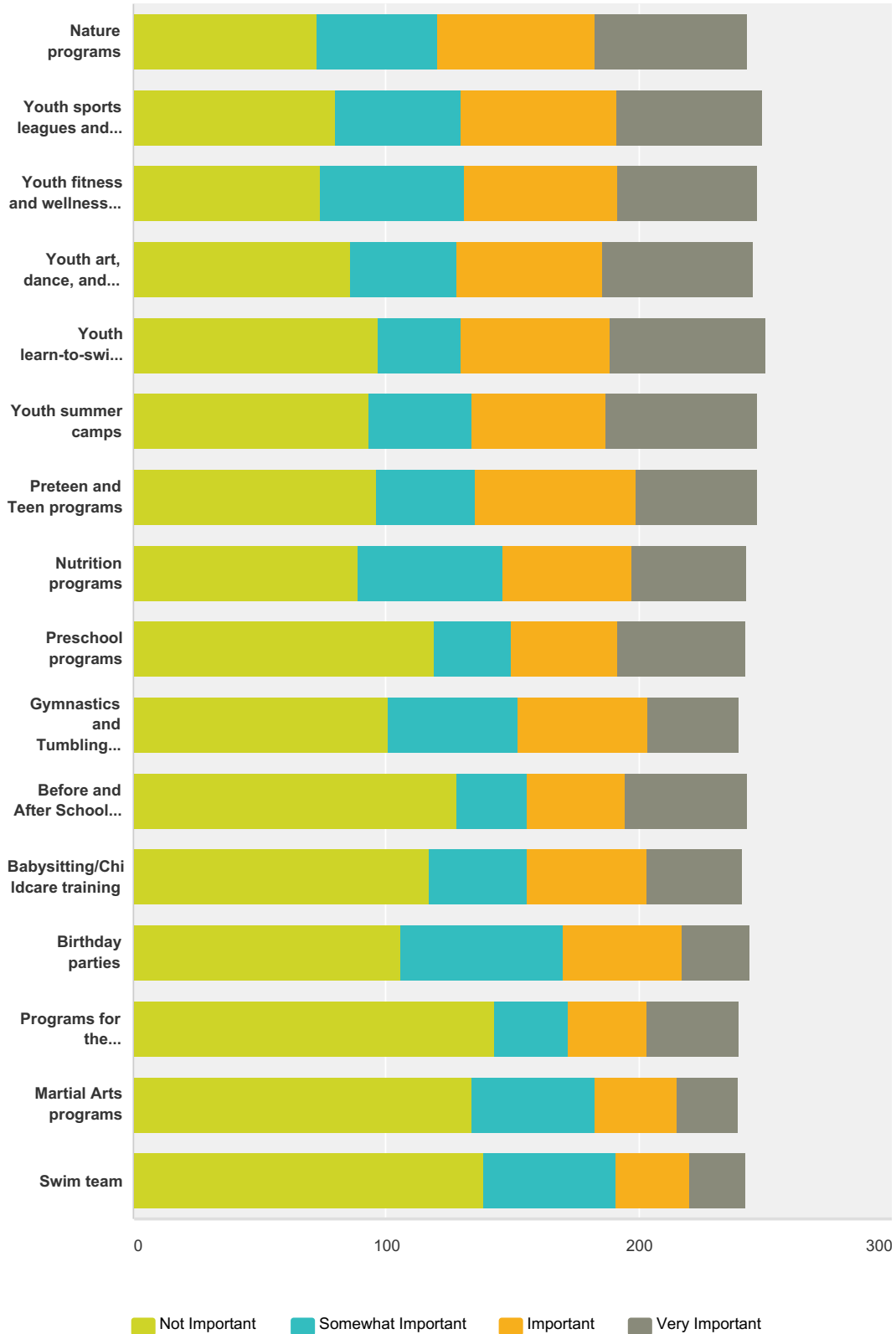




# Parks and Recreation Survey

## Q12 How important are the following programs to the youth members of your household?

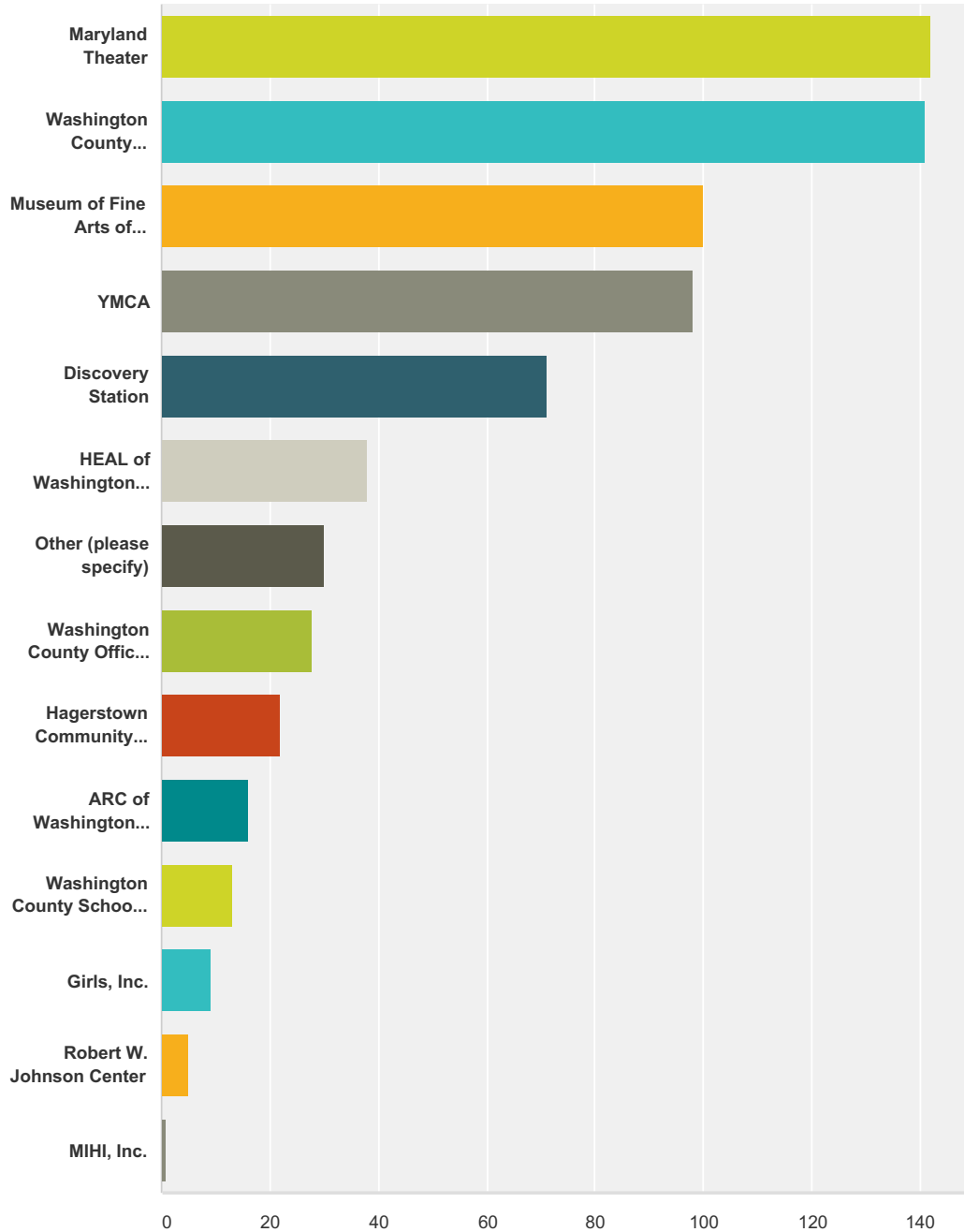
Answered: 258 Skipped: 135





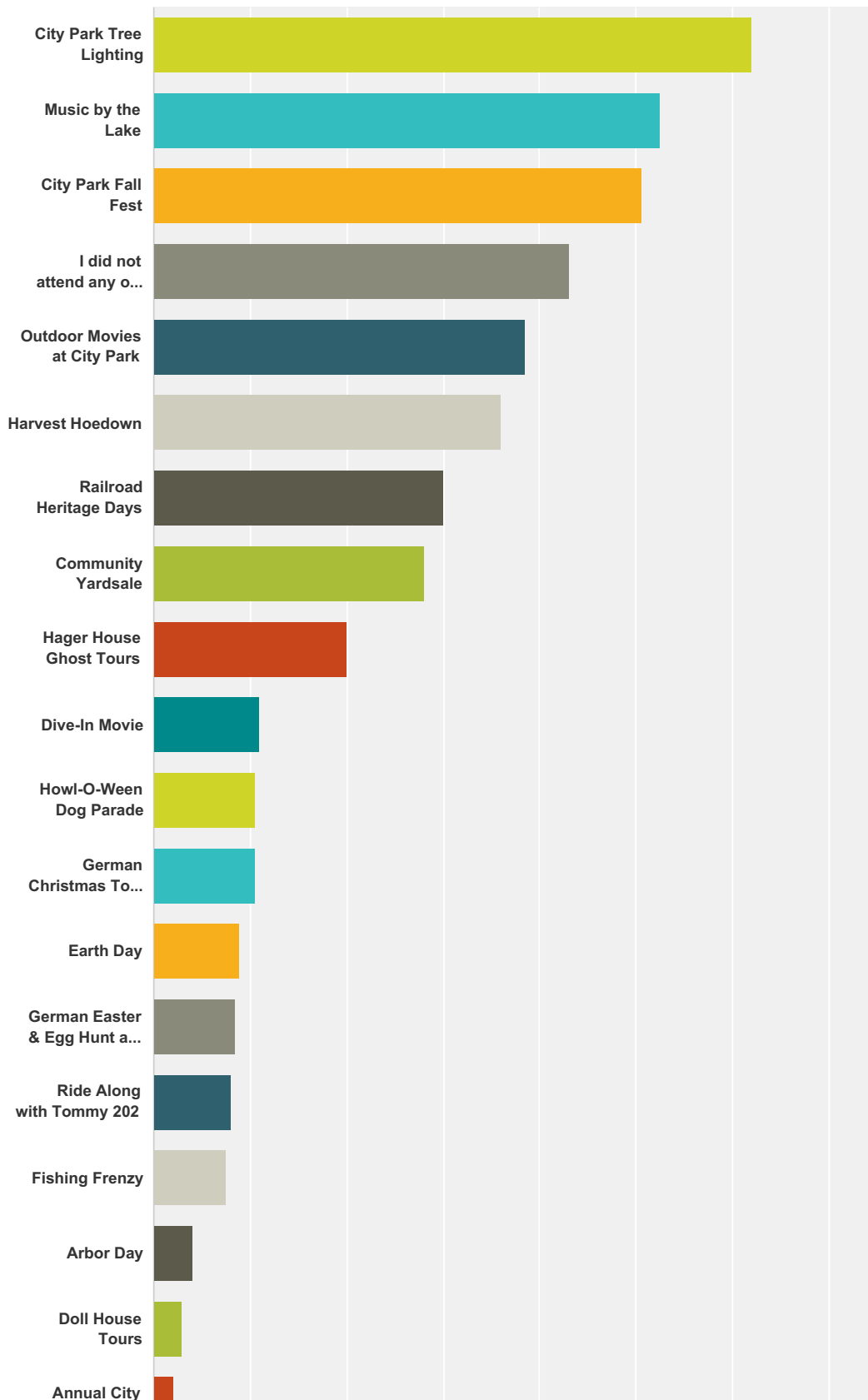
**Q13 Which of these programs or services have you participated in during the past year? (check all that apply)**

Answered: 286 Skipped: 107

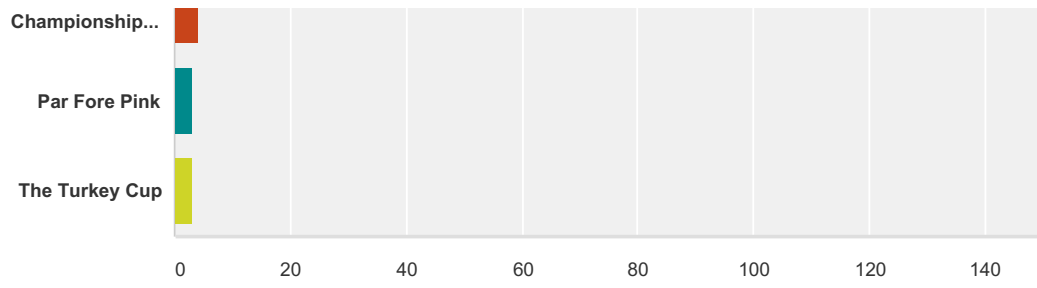


## Q14 Which of these Hagerstown events have you attended? (check all that apply)

Answered: 324 Skipped: 69

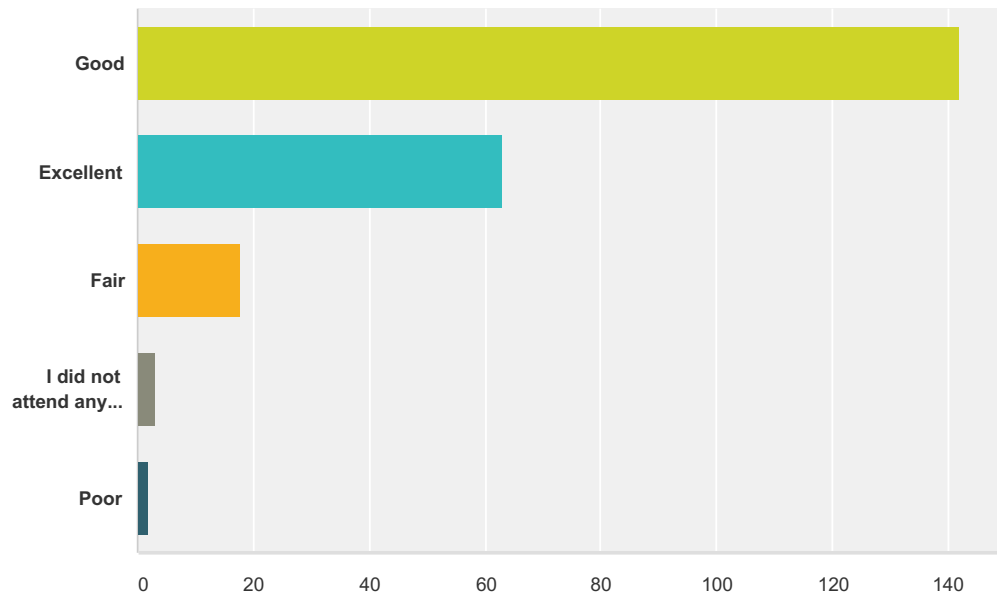


## Parks and Recreation Survey



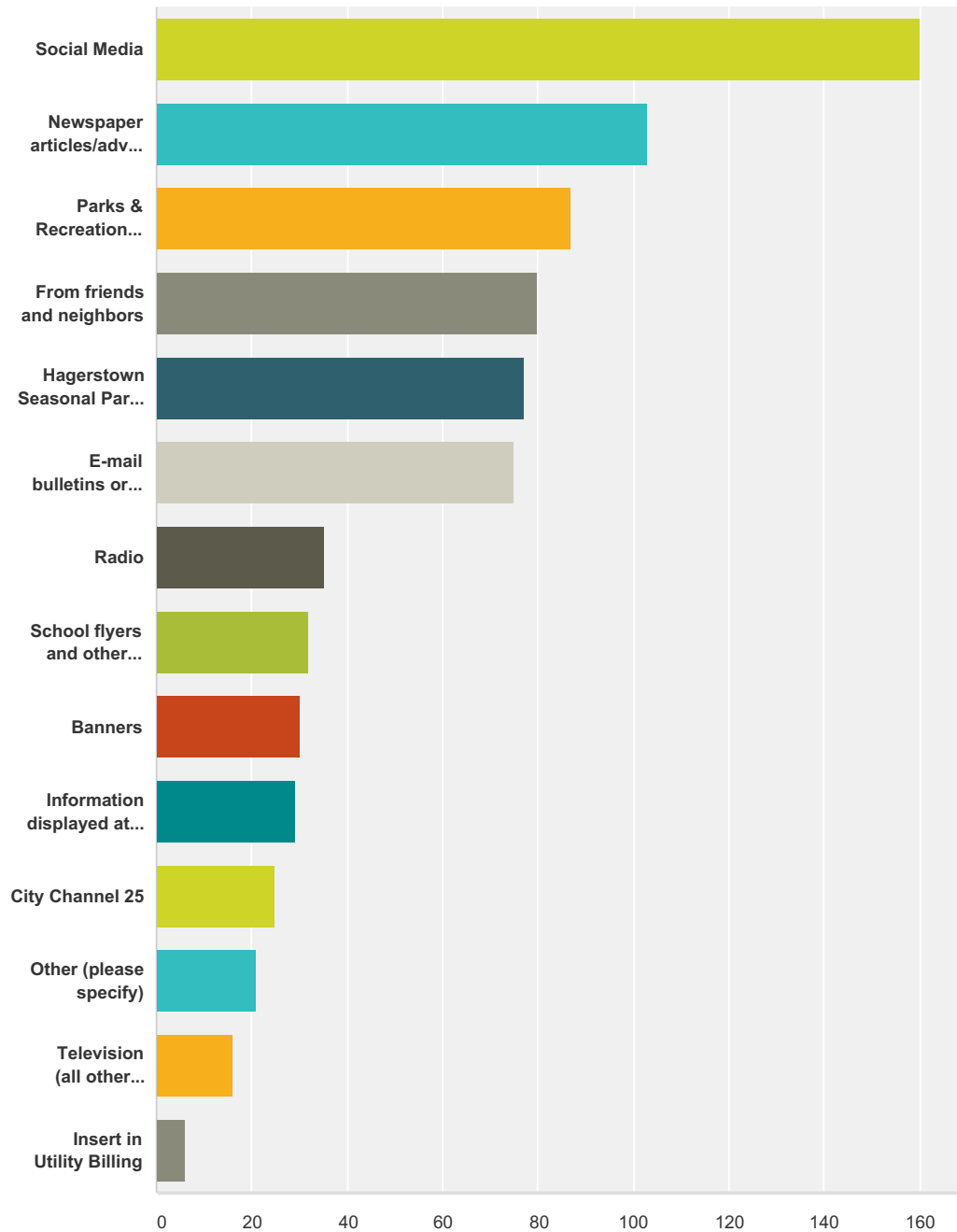
### Q15 How would you rate your overall experience at events?

Answered: 228 Skipped: 165



**Q16 How do you receive information about Hagerstown Parks and Recreation? (check all that apply)**

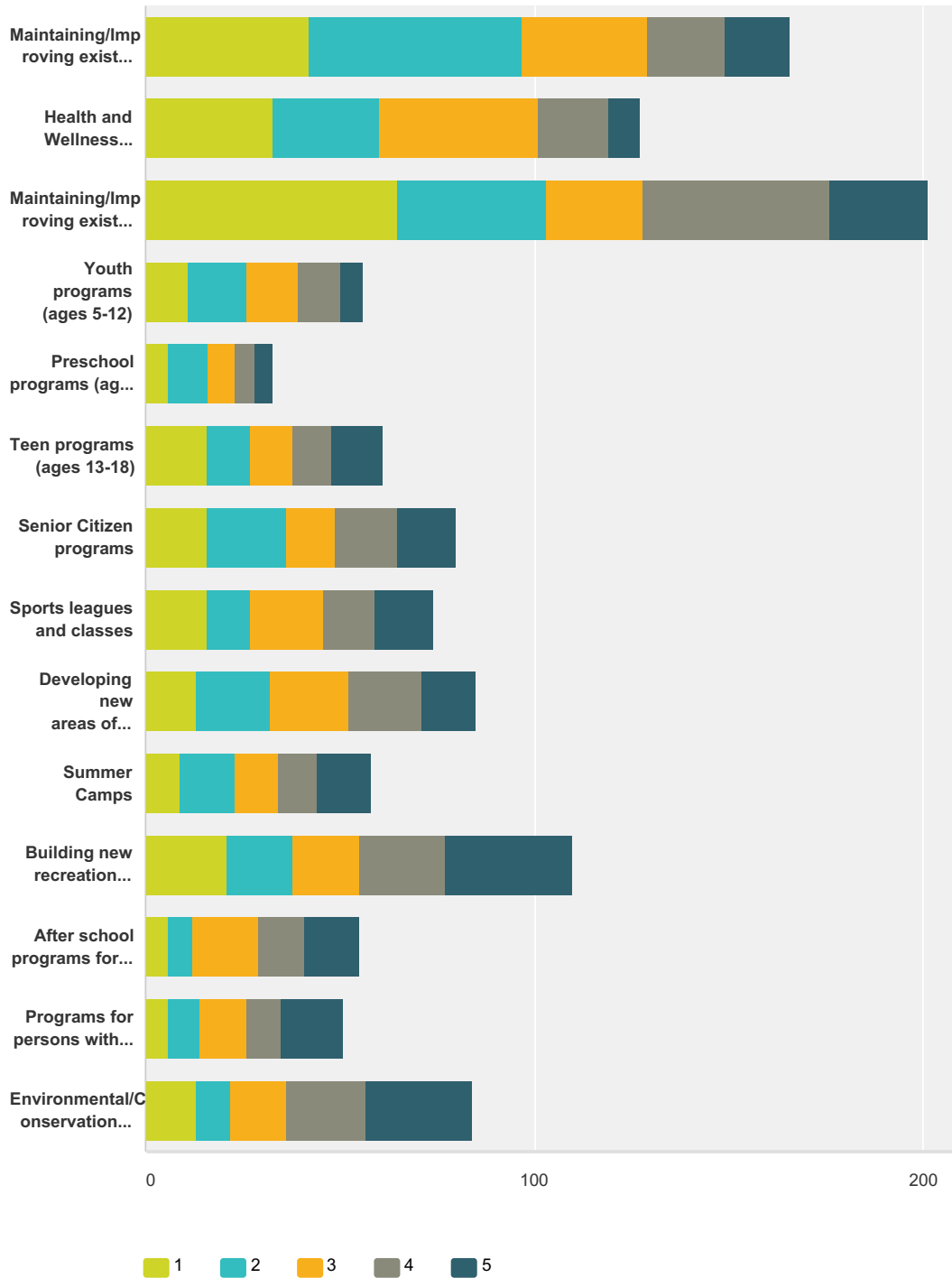
Answered: 301 Skipped: 92



# Parks and Recreation Survey

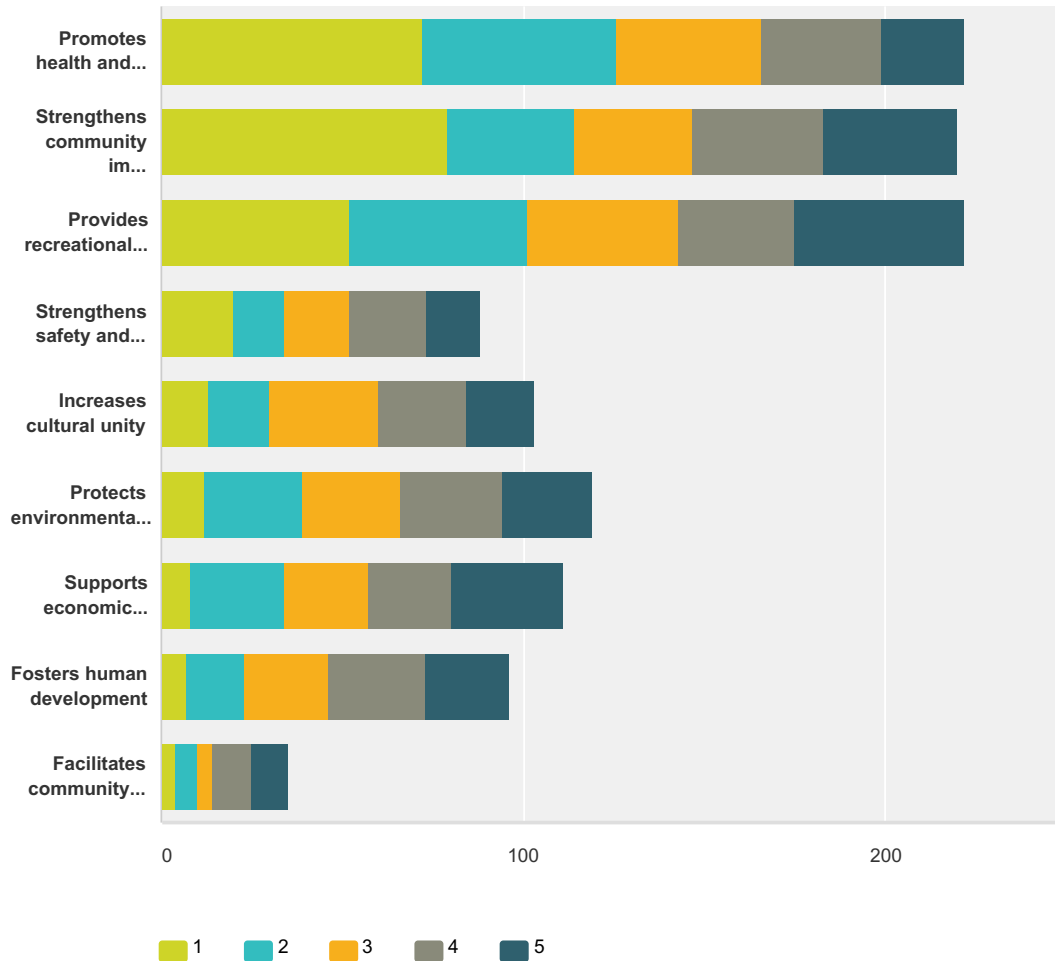
## Q17 Which five (5) areas do you think Hagerstown Parks and Recreation should focus on in the next 5 years? (rate 1-5 with 1 being the most important area to focus on)

Answered: 298 Skipped: 95



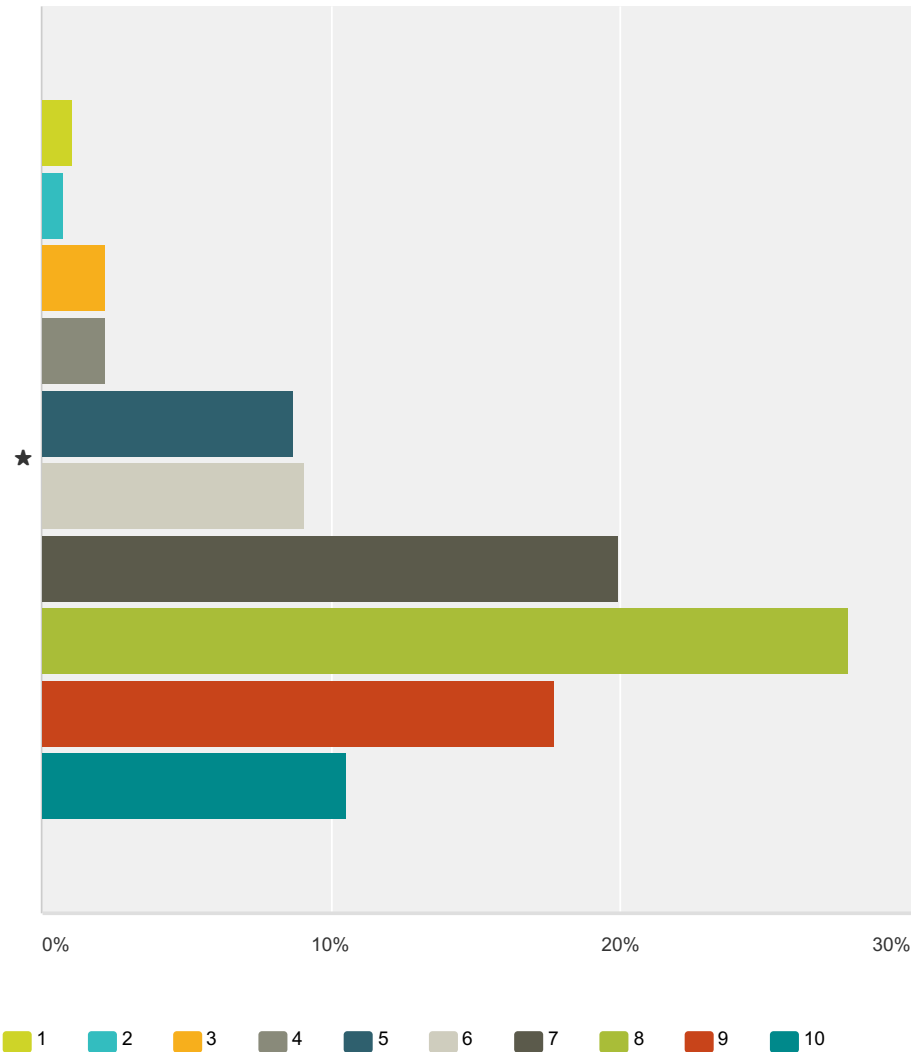
**Q18 From the list below, please rate the five (5) most important benefits you feel Hagerstown Parks and Recreation provides for the community: (rate 1-5 with 1 being the most important benefit received)**

Answered: 285 Skipped: 108



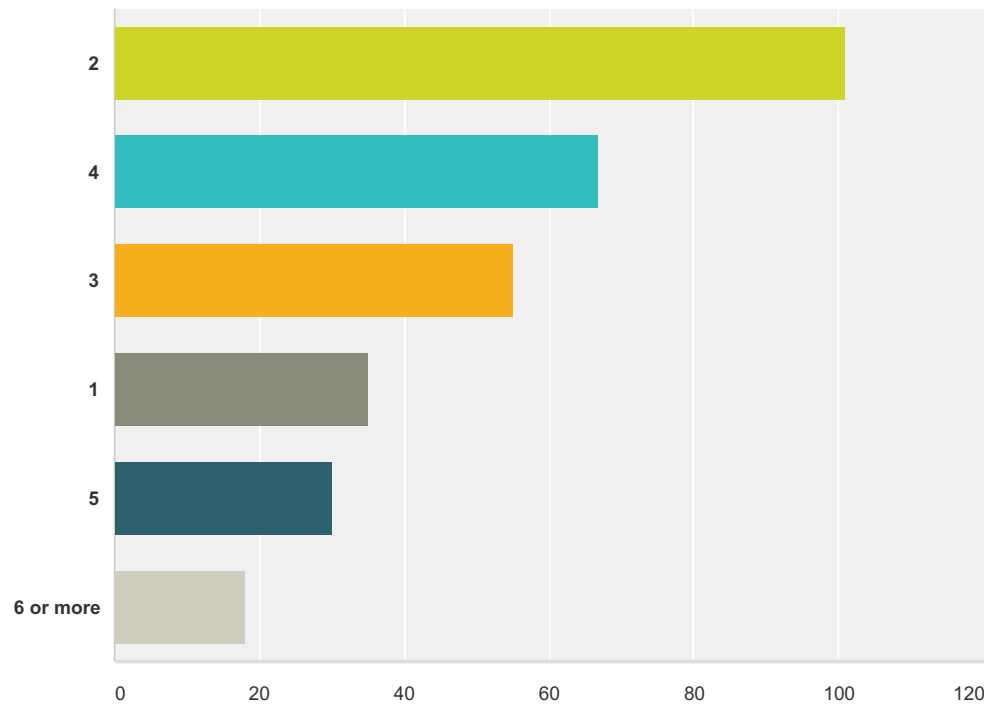
**Q19 What is your overall satisfaction with the Hagerstown Parks and Recreation programs, events and facilities? (1 star being not satisfied and 10 stars being very satisfied)**

Answered: 276 Skipped: 117



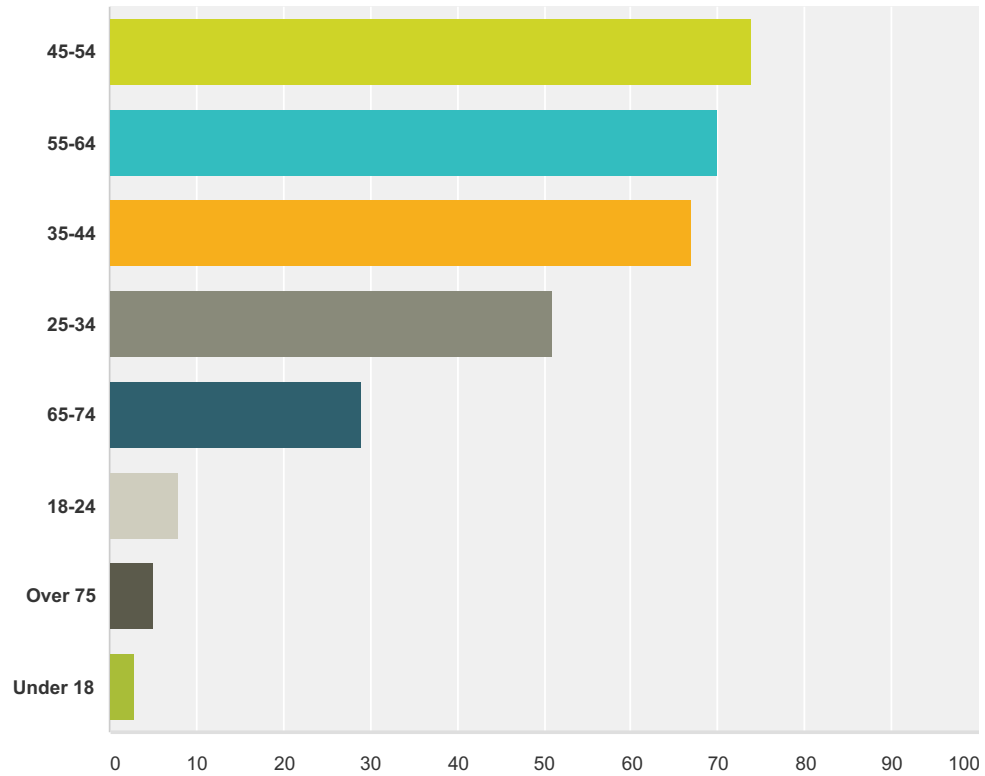
## Q20 Counting yourself, how many people live in your household?

Answered: 306 Skipped: 87



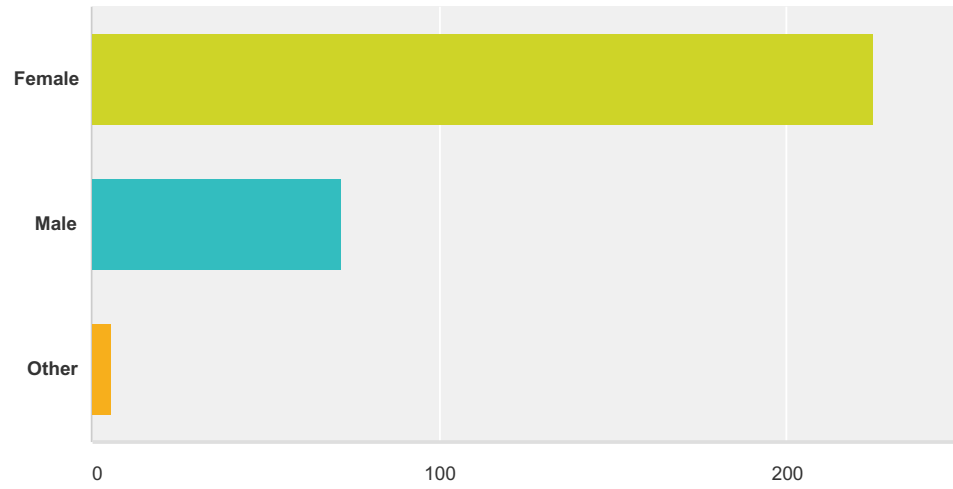
## Q21 What is your age group?

Answered: 307 Skipped: 86



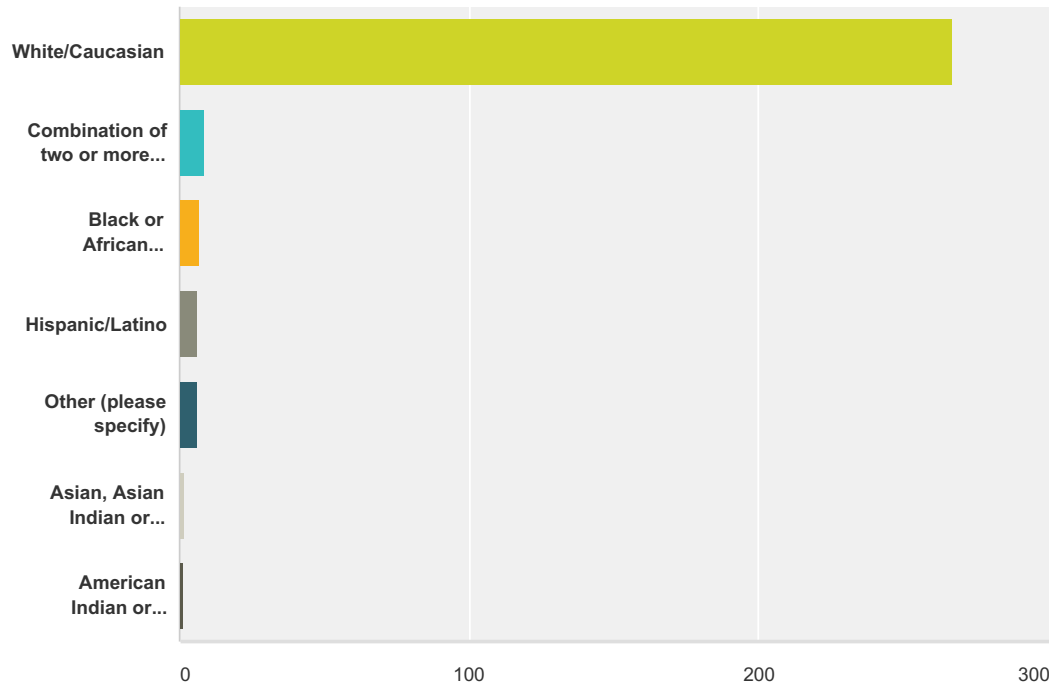
## Q22 What is your gender?

Answered: 303 Skipped: 90



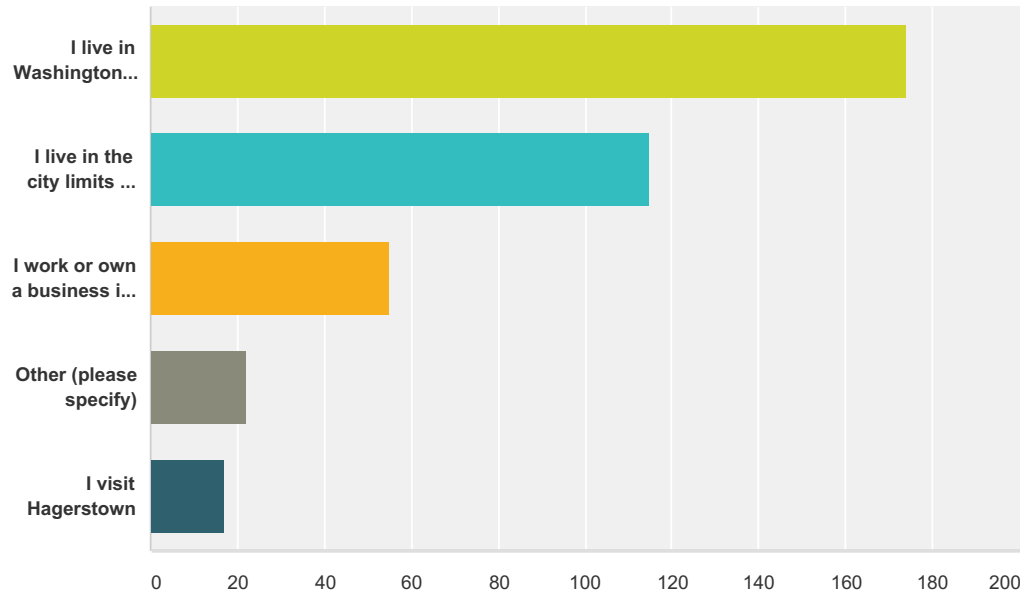
## Q23 What is your race?

Answered: 298 Skipped: 95



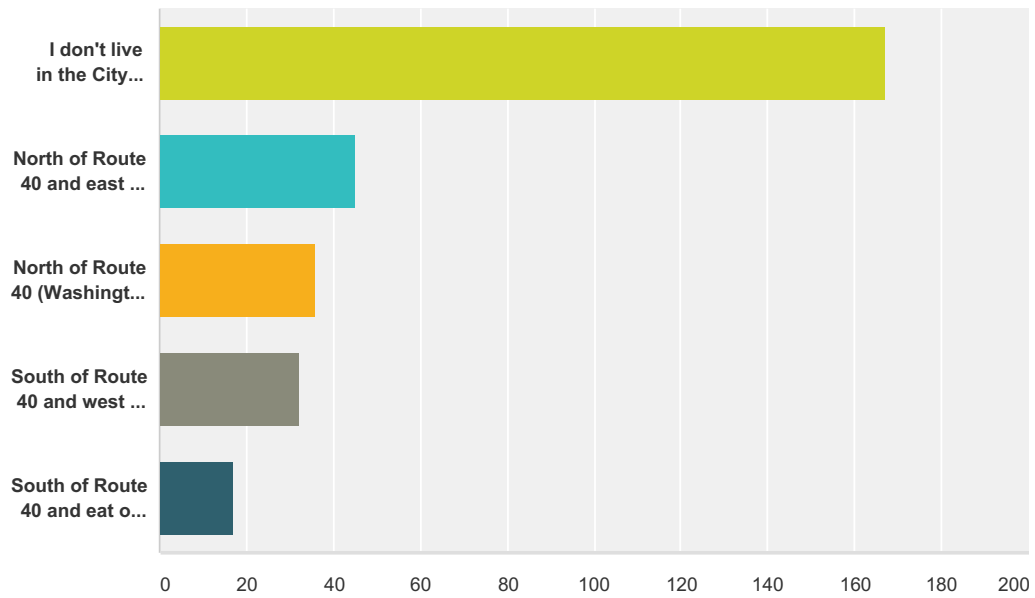
## Q24 Where do you live and work?

Answered: 306 Skipped: 87



## Q25 In what quadrant of Hagerstown do you live?

Answered: 297 Skipped: 96





# CITY OF HAGERSTOWN, MARYLAND

Department of Parks and Engineering

April 6, 2016

TO: Valerie Means, City Administrator  
FROM: Amy Riley, Recreation Coordinator  
SUBJECT: Recreation Programs Update

The Parks & Recreation Division continues to engage the community in fitness and family activities through new programs in our parks and facilities. To share these efforts, we would like to provide the following update:

## **2017 Spring/Summer Parks & Recreation Guide**

We have designed, printed and distributed 16,000 copies of our new Spring/Summer guide. Highlights of the new guide include: What's New in Our Parks, New Fit Room Indoor Rec Programs, Outdoor Rec Programs, Special Events, Recreation Facilities and Programs, Summer Camps, User Group information and more.

## **100 Miles More – Parks Fitness Challenge**

As we are nearing the finish line of our 2017 100 Miler program, our 100 Milers are asking us, what's the next challenge? Due to \$5,000 in grant monies made possible by the Washington County Health Department, we are rolling out a new program called the Parks Fitness Challenge. The goal of the program is to get people outdoors enjoying our beautiful parks while keeping them active. Staff is requesting that the Mayor & Council endorse this initiative of the Parks & Recreation Division and help us raise awareness to promote participation.

## **2017 Hub City 100 Miler Finale Celebration – Friday, April 21**

Our 14 week fitness and walking campaign is wrapping up on Friday, April 21 at 6pm at Fairgrounds Park. Nearly 1,500 people have taken the '1 Mile a Day for 100 Day Challenge' and eight companies have sponsored the program.

## **Strategic Planning for the Parks & Recreation Division**

Staff has participated in two strategic planning retreats to determine the growth of the department over the next 5 years. A SWOT (strengths, weaknesses, opportunities and threats) analysis was conducted as well as a review of our division mission and vision. We continue to work with our consultant to summarize our findings and staff will provide a full report to Mayor and Council this summer.

Fiscal responsibility is the goal for our Recreation division. Costs to execute our special events are being analyzed and reduced, and sponsors are being secured to subsidize costs. Outside of advertising costs, costs to execute our recreation programs are minimal and programming is developed to be Revenue Generating, for example:

<b>Fit Room Programs</b>	<b>100 Miler &amp; Parks Challenge</b>	<b>Hager House &amp; Railroad Museum</b>
Registration fees	Grant and sponsor supported	Admission fee increased
Room rentals	Registration fees	New programs and party rentals

Attached are the results of our survey that was used to collect necessary data from the community to complement our strategic planning. The goal was to learn more about the community we serve, what parks, facilities and programs were being utilized the most, and what our focus should be moving forward. Nearly 400 people took the survey.

Cc: Mark Haddock, Rodney Tissue

Attachments: 2017 Spring/Summer Parks & Rec Guide; Parks & Rec Survey

### **Parks and Recreation Division**

351 North Cleveland Avenue • Hagerstown, MD 21740  
Ph: 301.739.8577 Ext. 169 • Fax: 301.790.0171

### **Engineering Division**

1 East Franklin Street • Hagerstown, MD 21740-4817  
Ph: 301.739.8577 Ext. 125 • Fax: 301-733.2214

# HAGERSTOWN FIT FOR YOU

[www.hagerstownmd.org/parksandrec](http://www.hagerstownmd.org/parksandrec)

PROGRAMS & EVENTS GUIDE

SPRING/SUMMER 2017



PARKS &  
RECREATION  
CITY OF HAGERSTOWN



PAGE **5** Recreational  
Programs



PAGE **10** Events



What's  
**new**  
in our  
**PARKS?**

(page 3)

**PLUNGE IN:** 2017 POOL SEASON **BEGINS MAY 27**  
at POTTERFIELD POOL  
**NEW** Aquaclimb / Splash Pad Fun  
Swim Lessons / Swim Team Sign-Up

SUMMER DAY  
**CAMPS**

# HAGERSTOWN FIT FOR YOU

At the City of Hagerstown Parks & Recreation Division, **we're creating great events and programs** with a **FIT FOR YOU** in mind! Our goal is to provide high quality recreational and leisure opportunities in safe, well-maintained parks and facilities.

Our parks are **FIT FOR YOUR** interests and provide new ways to get active and outdoors! Our recreation facilities **FIT YOUR BUDGET** and our programs are reasonably priced each season. **Check out the listing of spring and summer programs, starting on page 5, and find the ideal FIT FOR YOU and everyone in your family!**

## STAFF

### Mark Haddock

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### Scott Smoot

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### Cathy Beach

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351 North Cleveland Avenue  
Hagerstown, MD 21740  
Office hours: M-F, 8am-4pm



## CONTENTS

### PARKS

- 3** What's New in Our Parks
- 4** Park Amenities

### PROGRAMS

- 5** Fit Room & Indoor Programs
- 7** Outdoor Programs

### EVENTS

- 10** Spring/Summer Events

### PLACES

- 12** Claude M. Potterfield Pool  
Swim Lessons & Swim Team
- 14** Jonathan Hager House & Museum
- 15** Hagerstown Railroad Museum  
New Train Pavilion available to rent
- 16** The Greens at Hamilton Run  
Golf Course

### SUMMER CAMPS

- 17** Summer Camps

### AND MORE!

- 18** National Bike Month Activities
- 19** User Groups: Soccer, Softball, Little League and More!



## RENT PAVILIONS OR FACILITIES, REGISTER FOR PROGRAMS,



Get more information about our upcoming programs and events! Visit us at:

[www.hagerstownmd.org/parksandrec](http://www.hagerstownmd.org/parksandrec)



**LIKE US!**

on facebook at **Hagerstown Parks and Recreation**

And, check us out often—we're always adding new programs & events!

# What's New IN OUR PARKS



## PARKS FITNESS SIGNAGE

Connect fun with fitness in our beautiful Parks & Recreation sites!

Look for our new Find Your Fit signs and scan the QR codes to discover the possibilities—step-by-step exercise videos, walking trail maps and tips that will inspire you to keep moving. It's as simple as finding what's **FIT FOR YOU** at City Park, Fairgrounds Park, Hellane Park, Pangborn Park and Mills Park.



**NEW PARK**  
OPENING  
in 2017!

## NATIONAL ROAD PARK

806 West Washington Street

**This park was designed by the neighborhood residents and features the first all ropes-based play equipment in the region.**

The park honors our National Road history. It provides an innovative children's play area, or a place for you to enjoy a quiet, reflective park experience in the small plaza with benches and shade.



**GRAND  
OPENING!**  
**JUNE 17**  
SEE PAGE 11  
FOR DETAILS



## HAGERSTOWN CULTURAL TRAIL

**Stroll along the 1/2 mile trail that connects the downtown Arts and Entertainment District with the City Park cultural amenities.**

Along the way you may recognize a friend or neighbor in the photo murals, enjoy sculpture by nationally recognized artists, take selfies at The Mural of Unusual Size, explore the rock garden and water feature, or learn about little-known Hagerstown history.



City of  
Hagerstown

## PARK AMENITIES

AMENITIES	PARKS	Bloom Park	City Park	Fairgrounds Park	Funkhouser Park	Greenwalt Park	Hager Park	Hagerstown Cultural Trail	Hamilton Playground	Hellane Park	Kiwanis Park	Memorial Park	Mills Park	National Road Park	Oswald Park	Pangborn Park	Ridge Avenue Playground	Rotary Club of Long Meadows Park	Staley Park	Terrapin Park	University Plaza	Wheaton Park
Pavilions		•	•			•		•	•	•		•			•	•		•	•		•	
Play Equipment		•	•	•	•	•	•	•	•			•	•		•	•		•	•		•	
Softball (League)		•	•																			
Baseball (League)				•					•									•				
Soccer (League)			•																			
Softball (Non-League)		•	•												•						•	
Soccer (Non-League)			•					•								•					•	
Basketball Court			•	•				•	•							•			•		•	
Tennis Court		•													•						•	
Outdoor Volleyball								•							•							
Dog Park			•																			
Ice Rink			•																			
Lawn Bowling															•							
Creek Access										•												
In-Line Hockey			•																			
BMX			•																			
Bike/Walk Trails		•	•				•		•	•	•	•			•							
Horseshoe Pits															•						•	
Pool/Splash Pad																		•				
Bird Watching									•			•			•							
Historical Features	•	•	•		•		•		•	•			•	•							•	
Fitness Equipment			•																			
Pickleball		•																				
Stage		•																		•	•	
Public Art		•					•													•		
Restrooms *		•	•			•			•						•			Pool		Rentals Only	•	
Parking	On Street	•	•	•	On Street	•	On Street	On Street	•	•	•	•	On Street	On Street	•	On Street	On Street	•	•	On Street	•	

\* Restrooms are seasonal; closed for winter (November–March)

## SPRING/SUMMER 2017 PROGRAMS



**NEW  
INDOOR  
LOCATION!**



## THE FIT ROOM at Fairgrounds Park 532 North Cannon Avenue

We offer programs that are fun, accessible and **FIT FOR YOU!** To get more details and to register, go to: [www.hagerstownmd.org/parksandrec](http://www.hagerstownmd.org/parksandrec) or, call 301.739.8577 x170.

## RENT OUR NEW INDOOR FIT ROOM!

From business meetings and company retreats to birthday parties and baby showers, this multipurpose space is **FIT FOR HOSTING YOUR NEXT EVENT!**

### AMENITIES:

- Holds up to 144 people
- Tables and chairs provided
- Restrooms

### RENTAL FEES:

- \$35/hr, 3 hr minimum
- \$25 admin fee
- \$50 key & damage deposit

Available for rent after June 1, 2017

Download a Facility Rental Application:  
[www.hagerstownmd.org/parksandrec](http://www.hagerstownmd.org/parksandrec)  
Or call 301.739.8577 x169

### INDOOR PROGRAMS

*All indoor programs are located in the Fit Room.*

#### Yoga For Weight Loss

M & W | 5:45pm-6:45pm  
March 6-April 26; May 1-June 21;  
July 3-August 23

Focuses on the mind-body connection and weight loss. Classes will help to tone and trim the body and are geared toward total mind-body awareness, movement and breath to jump-start weight loss and to help with managing weight. Fun, relaxed atmosphere! Suitable for all levels, beginner to advanced. 8-week series: \$95/returning students, 100 Milers and Meritus employees; \$115/new students. \$10/drop-in.

#### Gentle Yoga

Thursdays | 4:45pm-5:45pm  
March 16-April 20; April 27-June 1;  
June 15-July 20

Guided gentle yoga practice for improved focus, breath technique and resilience. A moderate, low-impact exercise routine that is simple enough for beginners, yet effective for real results for everyone. Led by Casey Hoffman. \$45/6-weeks. \$10/drop-in.

■ Programs listed in blue = **Great for Kids & Family**

■ Programs listed in green = **Nutrition**

#### CPR and First Aid

Weekends | 10am-1pm  
Fri. March 24; Sun. April 30; Sun. May 21;  
Sun. June 11; Fri. July 7

Become certified to administer CPR and First Aid. Classroom training with textbook materials and interactive experience training with manikins. Exam at the end of the course demonstrates learning to acquire certification card. In partnership with Mid-Atlantic Emergency & Safety Consultants, LLC. \$30/person. Discounted group certification rate available.

#### Child and Babysitter Safety Training

Weekends | 10am-3:30pm  
Fri. March 24; Sun. April 30; Sun. May 21;  
Sun. June 11; Fri. July 7

This program teaches skills to raise confident, knowledgeable, credibly and officially CPR and First Aid certified care providers. In partnership with Mid-Atlantic Emergency and Safety Consultants, LLC. Appropriate for ages 11+ years. \$30/person.

## INDOOR PROGRAMS

—continued

■ Programs listed in blue = Great for Kids & Family

■ Programs listed in green = Nutrition

### Tone Your Asana, Yoga Tone Series

Saturdays | 8:30am-9:30am

April 1-May 13, (no class on April 15);

May 27-July 1; July 15-August 19

Muscle meets yoga in this toning, total body workout! This class will combine the use of light free weights and cardio, with traditional Vinyasa Yoga postures to help build lean muscle mass and boost metabolism. Tone your body, calm your mind, and find balance in this fun, challenging series! Class is set to fun, up-beat music! Bring yoga mat, towel and water; weights are provided. \$65/6-weeks; \$15/drop-in.

### Work Your Core

Saturdays | 8am-8:25am | April 1-May 6

A strong core equals a stronger, healthier body! Focus will be on isolating the transverse and rectus abdominal muscles to strengthen the belly, help to relieve back pain, and improve balance and posture. Bring a yoga mat. All levels are welcome! \$30/6-week series. \$6/drop-in.

### Breathe In; Bliss Out

Sunday | 3:30pm-5pm | April 23

Learn how to down regulate your nervous system and mitigate stress with movement and breathing strategies incorporating myofascial release, yoga, meditation and more. Unbind muscular tension, relieve anxiety and master the art of *blissing out*. Led by Alys Dahbura. \$20/person.

### Unravel & Restore

Wednesdays | 9:30am-10:30am

April 19-May 10

Improve your body awareness and learn strategies to eradicate pain, improve posture and enhance athletic performance. Workshop series led by Alys Dahbura. \$60/new student (set of Yoga Tune Up Therapy balls included); \$50/returning student (balls not included).

### Lose the Stress! Lose the Weight!

Thursdays | 7pm-8pm | April 20-May 25

Tuesdays | 7pm-8pm | Aug. 10-Sept. 14

Tried every diet known to man and still can't lose weight? Stress is likely the culprit! Stress is intended to protect us, but staying stressed-out alters digestion and hormonal balance making it hard to lose weight even when you're eating right and exercising. Learn to make stress work for you to control cravings, regain energy and sleep soundly, so you can look and feel amazing! Led by Board-Certified Nutritionist Cheryle McKee. Ages 15+. \$80/6 weeks.

### Tai Chi for Balance and Movement

Mondays | 9am-10am

Saturdays | 9:45am-10:45am

April 24-June 3; June 5-July 15;

July 17-Aug. 26; Aug. 28-Oct. 2

Improve balance and movement through this intro to Tai Chi principles and postures. This low-impact mind-and-body exercise series will help you to relieve tension and reconnect with yourself. Led by Vernon Medeiros. 6-weeks: \$35/meet once weekly; \$45/meet twice weekly. \$10/drop-in.

### Restorative Yoga by Candle Light

Tuesdays | 5:45pm-6:45pm

May 2-June 13; July 11-August 15

Restorative yoga is the art of relaxation; slow, gentle yoga aims to open the body and improve range of motion and joint mobility, while releasing stress and tension! Led by Michelle Grimes. Appropriate for anyone seeking the benefits of a gentle, relaxing, nourishing practice. \$65/6-weeks. \$15/drop-in.

### Healthy Eating Strategies for Busy Families

Tuesdays | 7pm-8pm | May 2-May 16

Eating healthy can be hard amidst busy schedules and tight budgets! This three-part series teaches you the tricks to plan, shop for, and prepare healthy meals your whole family will love—without spending forever in the kitchen! Ages 15+. Led by Board-Certified Nutritionist, Cheryle McKee. \$45/3-week series. \$15/drop-in.

### Dance F.I.T. (Fitness Interval Training)

Tues. & Fri. | 9:15am-10:15am

May 2-June 23

Dance F.I.T. incorporates interval training with fun, energizing, easy to follow dance and fitness moves. This 6-week, exhilarating cardio workout will sculpt and tone your whole body! Instructor, Angela Yamashita. Ages 8+. \$25/one day per week; \$40/two days per week.

### Soolah Hoops

#### Adult Hoop Dance Class

Tuesdays | 7pm-8pm | May 16-June 20

Hoop Dance has swept the world! This class teaches hoop dancing techniques, tricks and hoop flow instruction, and incorporates fun into your Hoolah Hoop exercise routine. Don't know how to hoop? Instructor, Soolah, will assist you in how to work your hoop! \$120/6-weeks.

### Gad Abouts—Square Dance Night

Tuesdays | 7pm-9pm

May 30, June 27 & July 25

This one-night dance experience is fun for everyone! Ages 8+ years will enjoy learning new moves. Before you know it, you will be square dancing! No experience necessary. \$6/person. \$7/drop-in.

### Healthy Meals Made Fast

Thursdays | 7pm-8pm | June 8-July 6

Learn to make healthy food that actually tastes good and fills you up—without spending all day in the kitchen or breaking the bank! Come hungry—you'll be sampling lots of great food! Led by Board-Certified Nutritionist Cheryle McKee. Ages 15+. \$125/5-weeks. \$30/drop-in.

### Sculpt—Pilates & Yoga

Saturdays | 11am-Noon | June 10-July 29

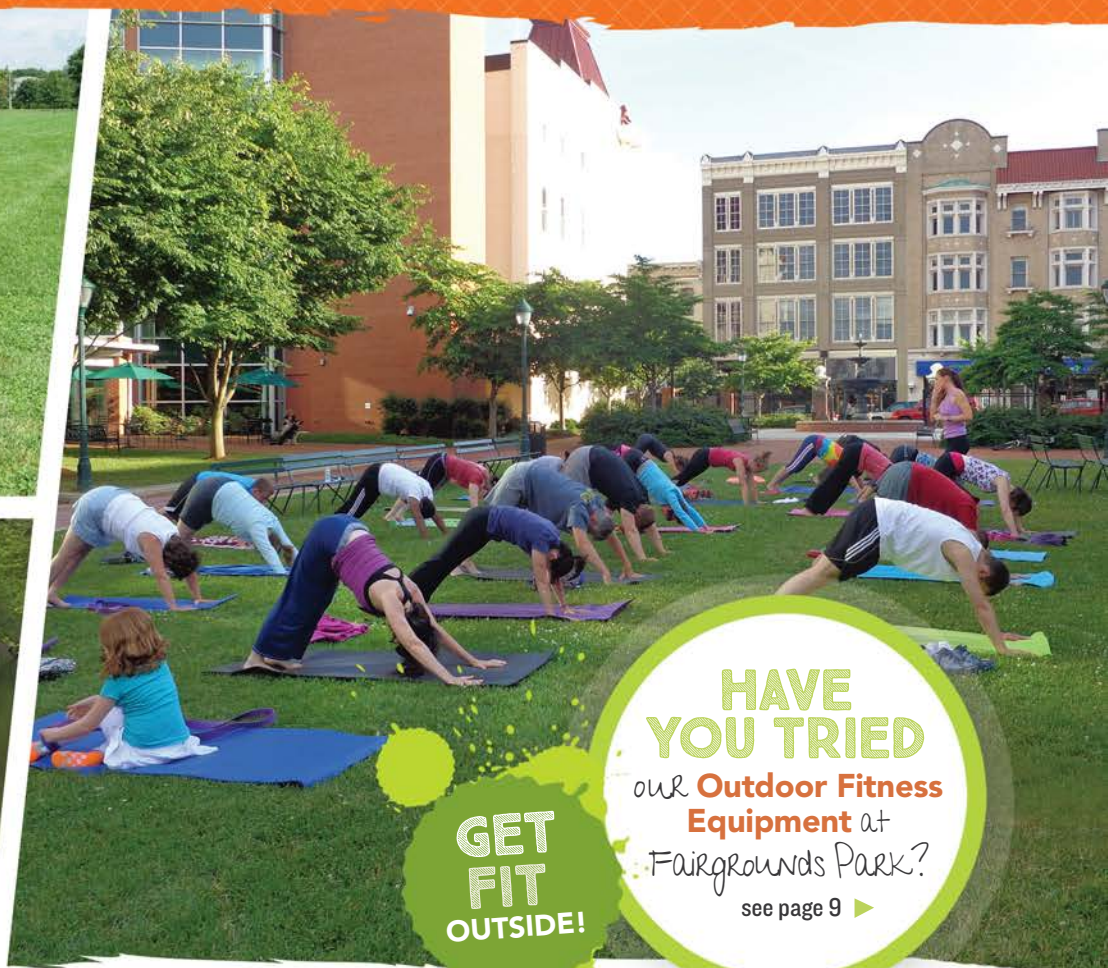
Improve posture, abdominal strength and decrease back pain. Led by Christa Angelo, take "Sculpt" to stretch, strengthen and build up core fortification through specific exercises targeted for support. \$60/8-weeks. \$10/drop-in.

### Avoid Heartburn Naturally

Monday | 7pm-9pm | June 12

Eating should be pleasurable! But, when it causes bloating, chest pain and gas, life just isn't fun! Learn what causes heartburn and gas; why antacids and probiotics can make things worse; and, how to heal your gut so you can enjoy your food! Led by Board-Certified Nutritionist, Cheryle McKee. \$22.





**GET  
FIT  
OUTSIDE!**

**HAVE  
YOU TRIED**

our **Outdoor Fitness  
Equipment** at  
*Fairgrounds Park?*

see page 9 ►

### Aikido for Teens

**Fridays | 6:30pm-7:30pm | June 23-July 28**

A great learning experience in mind-body connection and physical activity with this Japanese form of self-defense and martial art. Aikido, which means *the way of harmonious spirit*, teaches us to respect and be helpful toward others, and fosters personal and social responsibility. Ages 13-17, co-ed. Led by Vernon Medeiros. \$35/6 weeks.

### Turbo Kick

**Saturdays | Noon-1pm | June 24-July 15**

Kick-down limits and kick-up your workout routine with this New Year fitness regime with new instructor, Deanna Schleigh, for Turbo Kick, a four-Saturday-series. \$17/4-weeks. \$5/drop-in.

### Manage Diabetes through Diet & Lifestyle

**Tuesday | 7pm-9pm | July 11**

Diabetes and pre-diabetes occur when the body is unable to effectively convert carbohydrates to energy. If left untended, diabetes can cause significant health issues. Learn to use diet and lifestyle to prevent, manage and repair damage caused by diabetes, so you have abundant energy and vitality. Led by Board-Certified Nutritionist, Cheryle McKee. \$22

### PiYo

**Saturdays | Noon-1pm | July 22-Aug. 26**

This one-hour class is a combination of Pilates and yoga to engage muscles, burn fat and tone the physique. Instructor, Deanna Schleigh. \$27/6-weeks. \$5/drop-in.

### Sleep Better, Start Now!

**Monday | 7pm-9pm | July 24**

Poor sleep can make you miserable! Trouble focusing, no energy, crankiness and mood swings—even weight gain and hormonal issues. Fortunately, there's relief! Learn what causes sleep issues; what to do when you can't sleep; and, how to retrain your body and brain to return to normal sleep—for good! Led by Board-Certified Nutritionist, Cheryle McKee. \$22.

### Let's Make a Hoolah Hoop for Kids

**M-F | 9am-Noon | August 14-18**

Make your own modern Hoolah Hoop and learn to twirl and toss them in this active, educational class. Explore exercise, cooperation, movement and play as you learn and master basic Hooping, Hoop Games and Hoop Tricks. Hoop making materials are included. Bring a snack, a water bottle and wear comfortable clothes. \$200/5 days.

## OUTDOOR PROGRAMS

### Outdoor Skate with Power Stride Athletics

**M, W, F | 6:30pm-7:30pm**

Outdoor Skate Rink at Fairgrounds Park

- **Wednesdays (Beginner):**  
April 12-May 17; May 24-June 28;  
July 12-August 16
- **Mondays (Intermediate):**  
May 22-June 26; July 10-August 14
- **Fridays (Advanced):** July 21-August 25

Learn the basics of safe inline skate practices with Power Stride Athletics' own former roller derby player turned professional fitness trainer, Shawna Ploscaru. Ages 18+ years. Must complete prior session to move to next level. \$60/6-weeks.

### Bird Watching Walks in the Parks

**April 25 & May 22 at Mills Park; April 26, May 24, June 28 & July 28 at Kiwanis Park; May 6 & June 11 at Hager House; May 17 & June 24 at Pangborn Park | 8am**

Learn to identify by sight and sound the many bird species that inhabit our urban parks. This program series is offered by the Washington County Bird Club. Children are welcome. Bring your binoculars. Free.

## OUTDOOR PROGRAMS

—continued

■ Programs listed in blue = **Great for Kids & Family**

■ Programs listed in green = **Nutrition**

### Fit Fido

**Sundays | 3pm-4pm | April 23-June 18**

Get fit and have fun with your dog! One-hour playdates to bond, stimulate and explore together. Run a human- and dog- friendly obstacle course, play training games and have a blast with your pup. Meets at various park locations. \$20 per dog/human pair for 1 week; \$80 for any 4 weeks; \$155 for 8 weeks.

### NFL Flag Football League at City Park

**Sundays | 1pm | April 23-June 25**

By GameTime Hagerstown: Middle School (Grades 5-8) and High School (Grades 8-11). Eighth graders can play in both leagues. Jerseys and flags provided. 10-week series. \$50/kid; \$550/12 player team.

### Bird Watching by Kayak & Canoe

**Sunday | 7:30am | May 7 | Kiwanis Park**

Bring your own canoe or kayak, safety float jacket and binoculars to amplify your guided bird watching experience with tour leader, Sandy Sagalkin. Children under age 18 must be accompanied by an adult. Recommended for ages 6+. Free.

### Benny's Pubcycle

**Friday | 6pm | May 19**

National Bike to Work Day tribute. Sign up to Ride the Hub City Bike Loop, and then return to Benny's Pub for a brewery tour, discounted food and beverages and a t-shirt. Free.

### Geocaching in the Parks

**Once a month | 1pm-2:30pm**

**May 7, Bloom Park; June 3, Funkhouser Park; July 23, Kiwanis Park; Aug. 19, Oswald Park; Sept. 17, Greenawalt Park**

This real-world, outdoor treasure hunting game uses your GPS-enabled cell phone to navigate to hidden locations throughout Hagerstown City Parks. Learn how to earn a free GeoCoin! Free.

### Monarch Butterfly Milkweed Sale

**Saturday | 10am-1pm | May 20**

Make your garden an attractive spot for Monarch butterflies and pollinators by planting Milkweed! Purchase online and pick up at Kiwanis Park. Two varieties of milkweed available: Butterfly Weed (*orange blossom*) & Swamp Milkweed (*lavender blossom*). Quart containers: \$5. Limited quantities available.

### Cycling 101

**Saturday | 8am-4pm | May 20 & August 26  
South Pavilion at Fairgrounds Park**

This course is designed to help you develop the ability to use a bicycle with confidence and competence for pleasure, utility and/or sport under various highway, climate, terrain and traffic conditions. The course combines classroom discussion/activities and on road practice of the principles of vehicular-style bicycling. Minimum age 16. \$10/pp.



### Adult Sports Summer Leagues

**June 5 | 6pm: Monday Night Kickball at Fairgrounds Park**

**June 6 | 6pm: Tuesday Dodgeball, Wiffleball & Ultimate Frisbee at Pangborn Park**

**June 6 | 1pm: Tuesday Lunch Kickball League at Fairgrounds Park**

**June 7 | 1pm: Wednesday Lunch Wiffleball League at City Park**

**June 7 | 6pm: Wednesday Night Kickball at City Park**

Team up with GameTime Hagerstown for summer, co-ed, adult sports leagues and 10 weeks of "competitive-friendly" play! T-shirt included. \$35/Individual; \$225/Team of 8 players; \$350/Team of 12 players.

### American Doll House Tours

**June 9, 10, 16 & 17 | 10am, Noon & 2pm**

**Hager House in City Park**

Discover what life was like for American boys and girls who lived in the Jonathan Hager House throughout the centuries. If your child has a favorite doll, bring it along for the tour! Following the tour, guests and their dolls will be treated to a picnic-like setting to enjoy refreshments and the opportunity to write with an old fashioned writing utensil. \$4 children/seniors, \$5 adults.

### Maximum Volleyball at Pangborn Park

**Tues & Thurs | 9am-Noon | June 13-July 20**

Outdoor volleyball offers players another opportunity to improve due to increased ball touches on smaller teams. This 6-week program covers basics of serving, passing, setting, and blocking as well as the rules and strategies necessary to play effectively. Co-ed, ages 9-15 years. Led by Britt Whitton. \$200/6-weeks; \$40/week part-time.

### Ultimate Frisbee: Disc Fun for Everyone at Pangborn Park

**M, W, F | 9am-Noon | June 12-July 21**

Ultimate is a fun, fast-paced, aerobic team sport that involves accurate throws to teammates downfield. Learn the basics of forehand, backhand and hammer throws as well as the rules and strategies necessary to play effectively. Co-ed, ages 9-15 years. Led by Britt Whitton. \$300/6-weeks; \$60/week part-time.

### Fancy's Fairies and Tales

**Fridays | 9am-10am | June 30, July 14 & 28  
Aug. 11 & 25, Sep. 8**

Visit and learn in each room of the Jonathan Hager House Museum, once called "Hager's Fancy" by the town founder himself. Create a fairy garden and get a hands-on learning experience in the garden. \$25/series; \$5/drop-in.

### Dig It Tours

**July 7, 8, 21 & 22 | 10am, Noon & 2pm**

Come learn about the archeological history of the Jonathan Hager House! Take a short tour of the house, then go out back and experience working on an "archeological dig." Guests will learn about past digs done on site and conduct their own explorative dig. Great for ages 5+. \$4/children and seniors; \$5/adults.

### Monarch Butterfly Programs

**Saturdays | 11am-1pm | Free**

- **August 12:** ID Caterpillar, Butterfly and Plant Mini-workshop at Kiwanis Park
- **September 9:** Monarch Butterfly Tagging Demos at Kiwanis Park
- **September 16:** at the Hager House in City Park

**VISIT OUR  
TENNIS COURT  
at City Park to PLAY  
PICKLEBALL**

**Pickleball**, similar to badminton, tennis and ping pong, is the latest sports craze! It's played with a hard paddle and a smaller version of a wiffle ball on a court much like a doubles' badminton court. It's easy to learn and it's less strenuous on aging joints!

Beginner Level

# OUTDOOR FITNESS EQUIPMENT WORKOUT

## at Fairgrounds Park

### BEFORE YOU BEGIN:

- Consult with your doctor before beginning any new fitness routine.
- Stretch before and after every workout.
- Stay hydrated by drinking water before, during and after your workout.
- Refrain from exercise if you feel pain, dizziness or nausea.



### FITNESS STATION #1

(at Fairgrounds Office)

#### A - Recumbent Bike

- 5 minutes steady riding

#### B - Rowing Machine

- 5 minutes with a 10 second sprint every minute on the minute (progress to 20, then 30 second sprints over 6 weeks)

#### C - Combo Press & Pull

- 5 minutes alternating between push and pull using 10 seconds work and 20 seconds of rest (progress to 15/15, then 20/10 over 6 weeks)

#### D - Multi-Gym \*

Hand & Foot Bike:

- 5 to 8 minutes of steady pedaling

Rotator/Shoulder Press/Spin Wheel:

- 30 seconds each station with as much transition time as needed between stations, for 4 total rounds. Alternate between left and right hand each round on the spinner. Progress your work times to 40, and 50 seconds over 6 weeks.

### FITNESS STATION #2

(near Main entrance at Fairgrounds)

#### E - Airwalker Plus Single

- 5 minutes steady work

#### F - Two Person Rotator & Dip Station

- 5 minutes alternating between rotation and dips using 10 seconds work and 20 seconds of rest (progress to 15/15, then 20/10 over 6 weeks)

#### G - Pullup Station

- 5 minutes with 1-3 reps every minute on the minute (progress to 2-4 reps, then 3-5 reps as able over 6 weeks). If necessary, use a looped resistance band for assistance.

### FITNESS STATION #3

(at North Playground)

#### H - Elliptical Cross Trainer Single

- 5 minutes steady work

#### I - Single Sit Up Board

- 5 minutes with 5-10 reps every minute on the minute (progress to 10-15 reps, then 15-20 reps as able over 6 weeks)

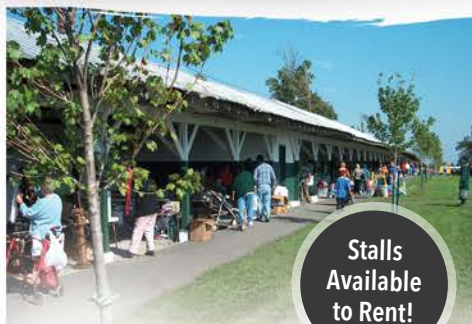
#### J - Leg Press Double

- 5 minutes alternating between left and right leg using 10 seconds work and 20 seconds of rest (progress to 15/15, then 20/10 over 6 weeks)

➤ **THIS PROGRAM CAN BE USED AS A 2 or 3 day a week training routine alternating between the three workout stations.** \* This workout is an alternative for disabled individuals, not as part of this location's workout.

➤ **A SPECIAL THANK YOU to Chad Smith, Owner of Fitness Revolution, for creating this workout! Learn more about Fitness Revolution at [www.frhagerstown.com](http://www.frhagerstown.com)**

# SPRING/SUMMER 2017 EVENTS



Stalls  
Available  
to Rent!

## Community Yard Sale

**Saturdays: April 8, June 10, August 12 & October 14 | 7am–2pm**

Join us for a multitude of vendors and find new treasures in the stalls at Fairgrounds Park. To rent a stall call 301.739.8577 x169.



## German Easter Egg Hunt (Pre-Registration Required)

**Sunday, April 9 | 1pm—Petting Zoo and Music; 3pm—Egg Hunt**

Come to the Hager House at City Park and gather up Easter eggs filled with candy after enjoying a petting zoo and a musical performance by Grammy nominated Ray Owen. **Limited Space! First 100 children ages 10 and under.**



Our spring and summer events calendar is packed with fun, family-friendly happenings with a **FITFORYOU**—and everyone in your family! Many events are free to attend and those with an admission cost are fairly priced. For more details on a specific event, please visit [www.hagerstownmd.org/parksandrec](http://www.hagerstownmd.org/parksandrec).



## Earth Day

**Tuesday, April 18 | 10am**

Our Earth Day celebration aims to inspire awareness of and appreciation for earth's environment. Join us at University Plaza in downtown Hagerstown as we demonstrate many ways you can support environmental protection such as recycling and solid waste reduction.



## Arbor Day

**Friday, April 28 | 11am**

Trees play a critical role in our environment. Join the City of Hagerstown and a group of school children as they are encouraged to plant and care for trees in Kiwanis Park. Help combat climate change; help us breathe clean air; and help our community achieve long-term environmental sustainability.

## Museum Ramble Weekend

**Fri/Sat, May 5 & 6 | 10am–4pm**

Buy one get one free admission (of equal or lesser value) to the Jonathan Hager House and the Hagerstown Railroad Museum at City Park! Submit a visitor's slip with your contact information to be entered for a chance to win free entry for your family to Railroad Heritage Days (up to 5 people) and a copy of the book *Jonathan Hager, Founder* by Mary Vernon Mish.



## Railroad Heritage Days

**Saturday, May 20 | 10am–5pm;  
Sunday, May 21 | Noon–5pm**

Hub City's annual tribute to railroad heritage! This 2-day event features train displays, food, entertainment and fun activities for kids and adults including a rock climbing wall, inflatables and rides at three locations—City Park Railroad Museum, Ridge Avenue Park and Hagerstown Roundhouse Museum. A free shuttle is provided between locations! Adults \$10; Kids 16 & under, free.

## Outdoor Movies at City Park

**Fridays: June 9 & 23; July 7 & 21 | Dusk**

Free outdoor movies in the City Park Band Shell! Fun activities and giveaways before each movie. Treat yourself to concessions and a fun evening under the stars! Seating: Band Shell benches or bring your own blanket or lawn chair. For movie titles and dates, see page 11.

Rain dates: Tuesdays, June 13 & 27; July 11 & 25.



## Fishing Frenzy

**Saturday, June 10 | 8am**

Enjoy this free annual tradition at Pangborn Park, thanks to Many Individuals Helping Individuals (MIHI). Open to children 12 and under, seniors 65+ and those with disabilities. No license required, bring your own fishing poles and bait. Onsite registration begins at 8am, fishing from 9am–1pm. Special awards for catching the: largest fish, smallest fish, largest trout, and largest five trout! For more information call 301.745.6444.



### Cultural Trail Grand Opening

**Saturday, June 17 | 2pm–5pm**

Get Down on It! Celebrate the Grand Opening of the Cultural Trail connecting downtown Hagerstown to City Park! Free activities including arts and crafts, food, interactive activities for kids, paddle boats on City Park lake and a scavenger hunt with prizes! Take a walk along the new trail and enjoy the public art, water features, photo and community murals and much more! Stay downtown for the evening and enjoy discounts on dinner.



### Music By The Lake

**Saturdays: July 15, 22, 29; August 5 | 7pm**

In partnership with the Washington County Arts Council, enjoy free concerts in the City Park Band Shell! The line-up (in order of above dates) includes: Taylor Brown and The Memphis Cats, Circa Blue, Annapolis Bluegrass Coalition, and the Cruisers. Bring your lawn chairs and blankets, or enjoy the Band Shell benches. For more information visit [www.washingtoncountyarts.com](http://www.washingtoncountyarts.com) or call 301.791.3132.

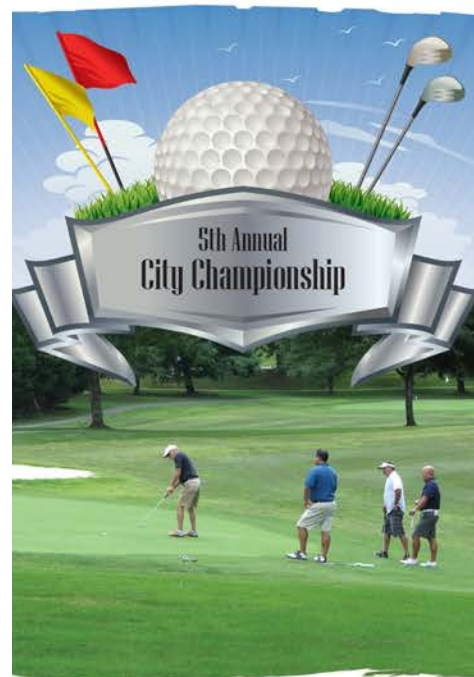


### Dive-In Movie Splash Event

**Saturday, August 5 | 5pm–Dark**

Join us for wet and wild activities and games at Potterfield Pool, plus, a poolside movie featuring Finding Dory on a larger-than-life inflatable movie screen beginning at dusk!

Rain date: August 6



### 5th Annual City Championship Golf Tournament

**Saturday, August 19**

**11:30am–12:30pm—Lunch & check-in;  
1pm—Shotgun Start**

Golfers of all levels can take a swing at winning some great prizes at our 5th annual tournament at The Greens at Hamilton Run Golf Course! Entry includes 18 holes of golf with cart, lunch and player gift bag. \$50.

**FREE!**

## OUTDOOR MOVIES AT CITY PARK

MOVIES BEGIN AT DUSK

A great evening under the stars with outdoor movies in the City Park Band Shell. Treat yourself to concessions and enjoy fun activities and giveaways before each movie! For more details visit [www.hagerstownmd.org/outdoormovies](http://www.hagerstownmd.org/outdoormovies)



**Moana**

**JUNE 9**

Rain Date:  
June 13



**Wizard of Oz**

**JUNE 23**

Rain Date:  
June 27



**The Lego  
Batman  
Movie**

**JULY 7**

Rain Date:  
July 11



**Fantastic  
Beasts and  
Where to  
Find Them**

**JULY 21**

Rain Date:  
July 25

# Claude M. Potterfield Swimming Pool

730 Frederick Street | 301.733.2599

## Swim Rates

NOW ACCEPTING CREDIT CARDS

### Daily Rates

Kids (2 & under)	FREE
Preschool (3-4)	\$1.50
Student (5-12)	\$3.00
Youth/Adult (13-61)	\$3.50
Senior (62+)	\$3.00
Family *	\$10.00

### Season Pass Rates

	CITY RESIDENT	NON-CITY RESIDENT
Kids (2 & under)	FREE	FREE
Preschool (3-4)	\$25	\$40
Student (5-12)	\$55	\$80
Youth/Adult (13-61)	\$75	\$100
Senior (62+)	\$50	\$70
Family *	\$125	\$175

\* Family is defined as one or two adults and their unmarried dependents—natural, adopted, or foster children—who permanently reside at the address set forth on the pool pass application form. Children must be 18 years of age and under or their legal dependents. Family rate applies for up to five members and an application must be completed. Season pass can only be used during public swim times and adult fitness swims.

### PUBLIC SWIM OPEN 7 DAYS A WEEK!

**POOL SEASON:** Begins May 27 and open 7 days a week through Labor Day, September 4. **HOURS:** 12:30pm–8pm, Monday through Thursday, and the 1st Friday of each month; 12:30pm–5:30pm on Fridays, Saturdays and Sundays.

RESERVE  
THE POOL  
for Birthday  
Parties!

MANAGED BY:



COMMUNITY POOL SERVICE



**New aquaClimb!**



**SPLASH PAD FUN!**

## Private Party Pool Rental

A rental application must be completed. Pool is available for rental on Fridays from 7pm–9pm (except for the first Friday of each month), and on Saturdays & Sundays from 6pm–9pm. **Beginning May 1st, reservations can be made online, at:** <http://communitypools.com/pool-management/pool-party-request-form/> or call Pete Lyerly at 301.948.2400 x118 or 800.966.2500.

**RATES:** \$100/hour .... (1-50 Patrons)  
\$150/hour .... (51-75 Patrons)  
\$250/hour .. (76-100 Patrons)

(Special quote needed for over 100 patrons.)



## 2017 Summer Swim Team

Hosted by Hagerstown Area Summer Swimming (HASS), join a fun-filled, skills-based program for kids age 4 through 18. The fun will include swim meets, pool parties, pep rallies, and more!

As long as you can make it down the pool for one length, anyone can join the team (open to all skill levels)! The goal is to improve the skills of each swimmer and give each person the fun experience of being part of a team. Get in great shape while having fun with friends!

Practices begin Tues., May 30. No pool membership required.

### SIGN-UP LOCATIONS:

- Tues., May 9, Boonsboro Library, 5pm-7pm
- Wed., May 10, Washington County Free Library, 5pm-8pm, Room #333
- Thurs., May 11, Williamsport Library, 4:30pm-6:30pm
- At Potterfield Pool once practice begins

[www.hagerstownareassummerswimming.org](http://www.hagerstownareassummerswimming.org)  
[aprilandcoachneil@hagerstownareassummerswimming.org](mailto:aprilandcoachneil@hagerstownareassummerswimming.org)

SCHEDULE

AMERICAN RED CROSS SWIMMING LESSONS LEVEL 1 - 6

## 2017 SUMMER SWIM LESSONS

### SESSION I: June 12 – June 22

### SESSION II: July 10 – July 20

### SESSION III: August 7 – August 17

### Official AMERICAN RED CROSS Swim Lessons

are 8:30am-10am with times based on participants and swimming level selected. Red Cross levels 1-6 are offered each session. Classes meet four times per week for two weeks, 30 minutes each. Rain makeup on Fridays.

#### Level 1-Introduction to Water Skills:

Helps students feel comfortable in the water and enjoy the water safely.

**Requirements:** None

**Skills Covered:** Entering and exiting the water safely, learning to submerge mouth, nose and eyes and breath control, front and back float and recovering to a stand, changing direction in the water, swimming 5 feet on front and back.

#### Level 2-Fundamental Aquatic Skills:

Gives students success with fundamental skills.

**Requirements:** Students entering this level must possess a Level 1 certificate or demonstrate all the Level 1 skills.

**Skills Covered:** Entering water by stepping or jumping in from the side, submerging entire head, blowing bubbles, open eyes underwater, front and back glide, swim 15 feet on front and 10 feet on back, swim on side, life jacket use.

**Level 3-Stroke Development:** Builds on skills in Level 2 through additional guided practice.

**Requirements:** Students entering this level must possess a Level 2 certificate or demonstrate all the Level 2 skills.

**Skills Covered:** Jump into deep water, head first entry from sitting or kneeling, submerging and retrieving an object, bobbing, survival float for 30 seconds, treading water for 30 seconds, front crawl 15 yards, butterfly 15 feet, back crawl 15 yards, elementary rescues, safe diving, check-call-care.

**Level 4-Stroke Improvement:** Develops confidence in the strokes learned thus far and improves other aquatic skills by increasing endurance through swimming greater distances.

**Requirements:** Students entering this level must possess a Level 3 certificate or demonstrate all the Level 3 skills.

**Skills Covered:** diving, underwater swimming, feet-first surface dive, 1 minute of survival floating, treading and back floating, 25 yards of front crawl, breaststroke and back crawl, 15 yards of butterfly and elementary backstroke and sidestroke, compact jump from height in a lifejacket, throwing assists and caring for conscious choking victim.

#### Level 5-Stroke Refinement:

Coordination and refinement of strokes

**Requirements:** Students entering this level must possess a Level 4 certificate or demonstrate all the Level 4 skills.

**Skills Covered:** Shallow dive, tuck and pike surface dives, 2 minutes of survival floating, back float and treading water, flip turns on front and back, 50 yards front and back crawl, 25 yards butterfly, breaststroke, elementary backstroke and sidestroke, 2 minutes of survival swimming, rescue breathing.

#### Level 6-Swimming and Skill Proficiency:

Refines strokes so students swim them with more ease, efficiency, power and smoothness over greater distances; includes "menu options" – Personal Water Safety, Fitness Swimmer and Fundamentals of Diving

**Requirements:** Students entering this level must possess a Level 5 certificate or demonstrate all the Level 5 skills

**Skills Covered:** 500 yards continuous swim using 100 yards each of front & back crawl, 50 yards each of breaststroke, elementary backstroke, sidestroke & butterfly and 100 yards choice of any of those strokes, survival floating and back floating 5 minutes each, feet first surface dive & retrieve an object from 7 feet, Cooper 12-minute swim test.

## Dive-in SPLASH Movie EVENT

**Saturday, August 5**

**5pm – Dark**

**JOIN US** for wet and wild activities and games at Potterfield Pool, plus, a **poolside movie featuring FINDING DORY** on a larger-than-life inflatable movie screen!

Concessions will be available.  
Bring a blanket or chair to sit on the deck!

Rain date is August 6. Standard swim rates apply.

**FEES: \$59 /session** (Includes \$14 HASS membership)

**TO REGISTER:** [www.hagerstownareassummerswimming.org](http://www.hagerstownareassummerswimming.org)

For more info email [aprilandcoachneil@hagerstownareassummerswimming.org](mailto:aprilandcoachneil@hagerstownareassummerswimming.org)

# JONATHAN HAGER HOUSE MUSEUM

A Historic Site in Hagerstown's City Park | 110 Key Street

Visit the refurbished historic home of Hagerstown's founder, Jonathan Hager, built circa 1739. This one of a kind house museum is staged with eighteenth-century furniture and artifacts. Take a guided tour of the restored three-story limestone homestead built over a never-failing spring for an authentic educational heritage experience unlike any other.

**HOURS OF OPERATION** : **Fridays & Saturdays: 10am–4pm (April – October)**  
Tours on the hour, no appointment necessary.  
*Private tours available by appointment, Sunday–Thursday.*  
**To schedule a tour, call 301.739.8393. Allow at least 48 hours for scheduling. Ask us about school field trips!**

**ADMISSION** : **\$5 Adults**  
**\$3 Seniors (62+) & Students (13-17)**  
**\$2 Children (6-12); 5 and under free**  
**\$3 Group Tours (per person)**

## SPRING & SUMMER EVENTS

April 7, 8, 14 & 15 . . . . . German Easter Tours  
April 9 . . . . . Easter Egg Hunt \*  
May 5 & 6 . . . . . Museum Ramble  
June 9, 10, 16 & 17 . . . . . American Doll House Tours \*  
June 30 . . . . . Fancy's Fairies and Tales \*  
July 7, 8, 21 & 22 . . . . . Dig It Tours \*  
July 14 & 28 . . . . . Fancy's Fairies and Tales \*  
August 11 & 25 . . . . . Fancy's Fairies and Tales \*  
August 25 & 26 . . . . . Garden Tours  
September 8 . . . . . Fancy's Fairies and Tales \*

\* Pre-Registration Required

American  
**DOLL HOUSE** Tours

Bring along  
your American Girl or  
**YOUR**  
Favorite  
**DOLL** for  
a special tour of the  
Hager House!



[www.hagerstownmd.org/hagerhouse](http://www.hagerstownmd.org/hagerhouse)



**BOOK  
YOUR  
PARTY  
HERE!**



## HAGERSTOWN RAILROAD MUSEUM & STEAM ENGINE 202

A Historic Site in Hagerstown's City Park | 525 Highland Way

Experience the bygone era of locomotion at Hagerstown City Park. Climb aboard a real steam engine, rail cars and cabooses! Discover hundreds of 19th century railroad tools and artifacts! Experience the industry that once catapulted Hagerstown as a leader in transportation and commerce.

### HOURS OF OPERATION

**Fridays & Saturdays: 10am–4pm (April – October)**  
Tours on the hour, no appointment necessary.  
*Private tours available by appointment, Sunday–Thursday.*  
**To schedule a tour, call 301.739.8393. Allow at least 48 hours for scheduling. Ask us about school field trips!**

### ADMISSION

**\$4 Adults**  
**\$2 Seniors (62+) & Students (13-17)**  
**\$1 Children (6-12); 5 and under free**  
**\$2 Group Tours (per person)**

▶ **ALL ABOARD THE BIRTHDAY TRAIN!**  
Have your Birthday Party at the Hagerstown Railroad Museum at City Park! \$300 includes:

- Explore and play in the real retired cabooses and steam locomotive engine. (4 hours)
- Rides on Tommy 202, the trackless tractor wagon train ride. (1.5 hours)
- Use of our **NEW Train Pavilion** inside the gated Railroad Museum parcel. Coming soon!
- Museum staff to answer your train questions!

Or, \$150 includes all of the above without rides on Tommy 202. Book your party today!  
Call 301.739.8577 x170.



**NEW  
TRAIN  
PAVILION**  
Coming  
Soon!

## SPRING & SUMMER EVENTS

May 5 & 6 . . . . . Museum Ramble  
May 20 & 21 . . . . . Railroad Heritage Days  
June 16 & 17 . . . . . Rides with Tommy 202  
July 21 & 22 . . . . . Rides with Tommy 202  
August 25 & 26 . . . . . Rides with Tommy 202





# The Greens

## AT HAMILTON RUN

2 South Cleveland Avenue

thegreens@hagerstownmd.org | 301.733.8630

**HOURS:** 6:30am–Dusk (hours may vary depending on season)

A quick, competitive, affordable round of golf is the perfect **FIT FORE YOU**. Our public, 9-hole par 34 course features many challenging shots along Hamilton Run—one par 5, three par 3s, and five par 4s. A short, tight course—making it easy to walk—with fantastic mountain views! Cart and club rentals available. Our clubhouse offers concessions, a pro shop and an indoor and outdoor eating area.

**FIT FORE YOUR BUDGET.**

**FIT FORE YOUR GOLF GAME!**

## UPCOMING EVENTS

### Ladies Day

Tuesdays until 2pm

### Senior Day

Thursdays until 2pm

## TOURNAMENTS

**Senior Championship**  
AUGUST 18

**City Championship**  
AUGUST 19

**Par Fore Pink**  
OCTOBER 6

Tournament food  
provided by:

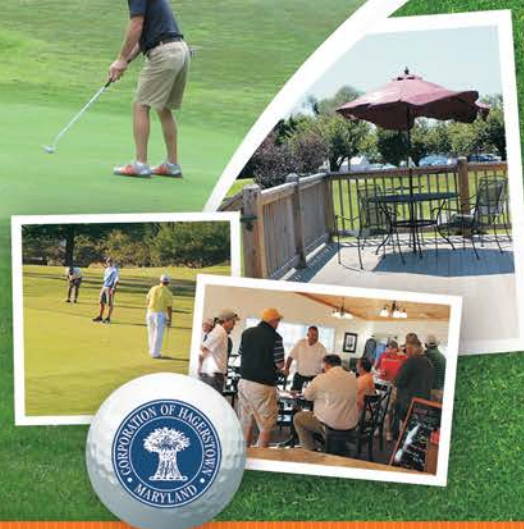


## GOLF COURSE FEES

	9-hole	18-hole
<b>GREENS FEES</b>		
Adult (17-61)	\$11	\$14
Senior (62+)	\$9	\$12
Weekends/Holidays	\$14	\$17
<b>CART RENTALS</b>		
Adult (17-61)	\$7	\$11.50
Senior (62+)	\$6	\$9.50
Pull Cart	\$2.50	\$2.50
	<b>Senior</b>	<b>Regular</b>
<b>SEASON PASS</b>		
City Resident	\$299	\$425
Non-City Resident	\$499	\$625

Ages 16 and under play free (greens fee only) with paid adult. Applies to one child per paid adult. Does not include cart rental charges. Applicable at all times except weekends (Saturdays and Sundays) before 2pm.

**HOST  
YOUR GOLF  
TOURNAMENT  
OR COMPANY  
GOLF LEAGUE  
WITH US!**



[www.hagerstowngreens.com](http://www.hagerstowngreens.com)

City of  
Hagerstown

# SUMMER DAY CAMPS

The free summer camps are funded by the City of Hagerstown Recreation Division.



**girls  
inc.®**

626 Washington Ave.

Scholarships  
Available

REGISTRATION OPENS MAY 1

**Ages 6-18** | Activities include swimming three days a week, sports, arts and crafts, recreational games, hands on gooey science experiments, weekly field trips including National Zoo, Turkey Hill Experience and so much more. Program offers a variety of age-appropriate activities where girls have fun, make new friends, develop new skills, experience new things; all in a safe, nurturing environment.

**HOURS:** M-F, 8:30am-3:30pm. Early drop off and late pick up are available for a nominal fee.

**DATES:** Camp runs weekly June 19–August 11. *Closed the week of July 10-14.*

**WEEKLY COST:** \$90 for non-members; \$60 for members. *Registration for week one must be completed by June 14.* Contact Amy Hiet 301.733.5430 or Amyh@girlsinc-md.org.



ROBERT W. JOHNSON  
COMMUNITY  
CENTER



Robert W. Johnson  
Community Center, Inc.  
109 W. North Avenue

FREE

REGISTRATION OPENS APRIL 14

**Ages 6-12** | Activities include: sports, games, arts and crafts, STEM curriculum and swimming at RWJCC pool Monday, Wednesday and Friday. Breakfast and lunch provided.

**HOURS:** 9am-3pm. Early drop off and late pick up are available upon request for a nominal fee.

**DATES:** Camp runs weekly June 19 – August 11. First come first served basis. Applications are available at RWJCC or call 301-790-0203.



1100 Eastern Boulevard

FREE

REGISTRATION OPENS MARCH 19

**Hellane Park (Ages 6-12)** | Activities include sports, games, arts and crafts, math and reading enrichment, science and nature. Swimming at Potterfield Pool on Wednesday and Friday. Breakfast and lunch provided.

**HOURS:** 9:30am-2:30pm

**Pangborn Park (Ages 6-12)** | Activities include sports, games, arts and crafts, math and reading enrichment, science and nature. Swimming at Potterfield Pool on Wednesday and Friday. Breakfast and lunch provided.

**HOURS:** 9:30am-2:30pm

**DATES:** Camp runs from June 19–August 11. A form needs to be filled out at the Front Desk of the YMCA. Visit [www.ymcahagerstown.org](http://www.ymcahagerstown.org) or call 301.739.3990.

# CITY OF HAGERSTOWN CELEBRATES 2017



NATIONAL

# BIKE MONTH



WHEN	WHAT'S HAPPENING	WHERE TO MEET	NOTES
Saturday, April 29 9:00 a.m. - Noon	<b>Bikes for the World Collection Day</b>	Otterbein United Methodist Church 108 East Franklin Street	Call 301.739.9386 or cindy.brown@myactv.net
Tuesday, May 2 4:00p.m.	<b>Proclamation of National Bicycle Month</b>	Mayor & Council Chambers City Hall	-----
Wednesday, May 10	<b>National Bike to School Day</b>	Various Schools Visit <a href="http://www.walkbiketoschool.org">www.walkbiketoschool.org</a>	-----
Wednesday, May 10 6:30 p.m.	<b>KRUMPE'S DONUT RIDE on Hub City Bike Loop*</b> Sponsored by Cumberland Valley Cycling Club (CVCC) — a recreational bicycling club. Visit <a href="http://www.bikecvcc.com">www.bikecvcc.com</a> for more information.	Fairgrounds Park (Meet at Lot B)	Stop mid-ride at Krumpe's Do-nuts for a FREE do-nut!
Saturday, May 13 9:00 a.m.	<b>11th Annual Ride with a City Councilperson on Hub City Bike Loop*</b> Sponsored by CVCC	Fairgrounds Park (Meet at Lot B)	Join a City Councilperson in a slow to moderate paced ride.
Sunday, May 14 1:00 p.m.	<b>Downsville Jaunt</b> (approximately 20 mile street ride) Sponsored by CVCC	South End Shopping Center Meet near traffic signal on Maryland Ave.	Stop mid-ride for ice cream!
Wednesday, May 17 7:00 p.m.	<b>RIDE OF SILENCE on Hub City Bike Loop*</b> Sponsored by CVCC	Fairgrounds Park (Meet at Lot B)	Join cyclists worldwide in a silent, slow-paced ride in honor of those who have been injured or killed while cycling.
Friday, May 19 6:00 p.m.	<b>BENNY'S PUB RIDE on National Bike to Work Day on Hub City Bike Loop*</b>	Benny's Pub 49 Eastern Blvd.	After the ride, enjoy a brewery tour and discounts on food & beverages at Benny's!
Saturday, May 20 9:00 a.m.	<b>Smart Cycling Course</b>	Fairgrounds Park (South Pavilion) 532 North Cannon Ave.	Learn valuable skills to ride in traffic from a certified instructor.

\* The Hub City Bike Loop is a 10 mile street ride.  
A helmet and a signed release are required to participate.

Visit [www.hagerstownmd.org](http://www.hagerstownmd.org) for City bicycling information and a map of the Hub City Bike Loop.



**VISIT:**  
[www.bikecvcc.com](http://www.bikecvcc.com)  
for additional organized rides in the area throughout the year.

## HOLD THE DATE

## TOUR OF WASHINGTON COUNTY CITY CENTER HAGERSTOWN CRITERIUM RACE Friday Evening, JUNE 16, 2017

QUESTIONS? Call the Department of Parks & Engineering at 301.739.8577 x125



The City of Hagerstown actively promotes the use of its recreational facilities by leagues, both for activities administered by the Parks & Recreation Division, and for activities that are administered by other agencies and organizations. The City is proud to work in cooperation with the following organizations:

#### LITTLE LEAGUES

**American Little League** | Hager Park  
Lewis Berry: 301.302.9560  
[www.american-little-league-inc.hub.biz/](http://www.american-little-league-inc.hub.biz/)

**Hagerstown Colt League** | Hellane Park  
Steve McLucas: 301.293.1312  
[www.leaguelineup.com/welcome.asp?url=hagcolt](http://www.leaguelineup.com/welcome.asp?url=hagcolt)

**Hagerstown Pony League** | Funkhouser Park  
Steve Berger: 301.302.5679  
[www.hagerstownponyleague.com](http://www.hagerstownponyleague.com)

**National Little League** | Staley Park  
Travis Poole: 301.639.1292  
[www.leaguelineup.com/welcome.asp?url=nationalittleleagueofhagerstown](http://www.leaguelineup.com/welcome.asp?url=nationalittleleagueofhagerstown)

**West End Little League** | Hellane Park  
Lloyd Kelley: 240.527.8866  
[www.eteamz.com/westendlittleleague4](http://www.eteamz.com/westendlittleleague4)

#### SOFTBALL LEAGUES

**Hagerstown Fairground Softball Association**  
Mike Kelbaugh: 301.800.3701  
[www.hagerstownfairgroundsoftball.com](http://www.hagerstownfairgroundsoftball.com)

**Washington County Senior Softball League (WCSSL)** | City Park  
Theresa Emery: 703.728.5842  
[www.wcssl.org](http://www.wcssl.org)

#### PARTNER ORGANIZATIONS

**Cumberland Valley Model Yacht Club** | City Park Lake  
Terry Lamb: 301.500.8689  
[www.cvmyclub.com](http://www.cvmyclub.com)

**Hagerstown Area Police Athletic League**  
[www.hagerstownpal.com](http://www.hagerstownpal.com)

**Hagerstown Suns** | Municipal Stadium  
[info@hagerstownsuns.com](mailto:info@hagerstownsuns.com) / 301.791.6266  
[www.hagerstownsuns.com](http://www.hagerstownsuns.com)

**Lawn Bowling** | Pangborn Park  
Ed Lushbaugh: 240.420.3862  
[www.hagerstownmd.org/321/Pangborn-Park](http://www.hagerstownmd.org/321/Pangborn-Park)

**Valley Art Association**  
Donna Mason: 301.791.6719  
[donnamasonart@myactv.net](mailto:donnamasonart@myactv.net)  
[www.valleyartassoc.com](http://www.valleyartassoc.com)

A Georgian-style mansion, situated in City Park serves as the headquarters for The Valley Art Association. The group creates an awareness and appreciation of art within the community by hosting special art exhibits, art workshops, classes, demonstrations by noted artists and art-related field trips.

**YMCA/HAYSL Soccer** | Fairgrounds Park  
Theresa Searcy: [theresas@ymcahagerstown.org](mailto:theresas@ymcahagerstown.org)  
[www.ymcahagerstown.org/haysl](http://www.ymcahagerstown.org/haysl)

## Star Equestrian Center Adventures

JOIN US for a fun and exciting week at STAR EQUESTRIAN CENTER, a Certified Horsemanship Association (CHA) center. Boys and girls, 8-12 years old, will learn how to take care of a horse and ride by knowledgeable and caring instructors. Horsemanship will be presented in a fun way that will make learning easy. Our horses are safe and reliable!



Available WEEKS: JUNE 19-23 & 26-30 / JULY 10-14 & 17-21 / JULY 31-AUG. 4 / AUG. 7-11

\$250 PER WEEK / 9AM-3PM

Call 301.791.6222 to Make A Reservation!



FREE ADMISSION  
& FREE PARKING

Groups such as after-school programs, Girl and Boy Scout Groups, and field trips are welcome! Call the museum to arrange a free docent tour. Visit the website for information on free Mary K. Bowman-sponsored art workshops. For those seeking Pokemon, take a break—here, the real jewel is inside!

301.739.5727 | [wcmfa.org](http://wcmfa.org) | Like us on facebook



## HAGERSTOWN ICE & SPORTS COMPLEX

@ Fairground Park  
580 Security Road, Hagerstown



[www.hagerstownice.org](http://www.hagerstownice.org)  
**301-766-9122**

**VISIT OUR WEBSITE TO SIGN UP TODAY!**

Learn to Skate Programs – Ages 3 and up

Learn to Play Co-Ed Hockey – Ages 4-12

In-house Rec League for Beginners – Ages 4-18

Hagerstown Bulldogs Hockey (HYHA) – Ages 4-18

North Stars High School Hockey – Ages 14-18

Adult Hockey Leagues for all skill levels – Ages 18-80

Learn to Figure Skate (HESA) – Ages 4-Adults

*Book your Birthday Party and have fun with your friends at the Hagerstown Ice Rink!*

**PUBLIC SKATE SESSIONS**

Fridays	7 pm – 8:50 pm
Saturdays	3 pm – 4:50 pm & 8 pm – 9:50 pm
Sundays	2 pm – 3:50 pm
Mondays	Noon – 1:50 pm

# Parks

## **FITNESS** **CHALLENGE**

Get Moving with Fun Adventures in Our City Parks

10 Weeks of Summer Fun. Registration Opens April 21, 2017

**Choose Your Adventure! May 25–August 5**

Complete at least 2 challenges per week  
and record them on your Adventure Map.

- Complete all four walking trails at City Park
- Turn an ordinary park bench into a strength training workout
- Use a playground swing to exercise your entire body
- Complete the Hub City Bike Loop
- Go kayaking on Antietam Creek
- Challenge friends to a game of pickleball
- Share a selfie enjoying one of our parks

### Entry Fees:

- \$10** Individual
- \$15** with a friend
- \$25** up to 4 people
- \$30** family/group of 5

Register  
to Win  
**Prizes!**

FitBit, Tablet, Sky Zone and  
Amusement Park Tickets,  
Outdoor Excursions  
and MORE.

RECEIVE A  
PEDOMETER  
with your  
registration



Visit us to learn more about the variety of parks challenges for all fitness levels:  
**[www.hagerstownmd.org/parksfitnesschallenge](http://www.hagerstownmd.org/parksfitnesschallenge)**

QUESTIONS? [okimberlin@hagerstownmd.org](mailto:okimberlin@hagerstownmd.org) / 301.739.8577 x883



Sponsored, in part, by Washington County Health Department

**HAGERSTOWN**  
**FITFORYOU**



# REQUIRED MOTION MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

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## **Topic:**

Benches and Updated Lighting - Public Square - *Amanda Whitmore, Downtown Coordinator;*  
*Main Street Volunteers*

## **Mayor and City Council Action Required:**

## **Discussion:**

At the April 11, 2017 Mayor and City Council meeting, staff and volunteers will provide an informational presentation on adding seating and updating lighting in Public Square. Volunteers with Main Street Hagerstown's Clean Safe and Green work group will be present.

The Clean Safe and Green work group have been learning about Crime Prevention through Environmental Design (CPTED) with Officer Gerry Kendle. Implementing CPTED principles in Main Street communities is one suggestion given by Main Street Maryland to achieve the goals of the Clean Safe and Green work group. CPTED brings together police officers, residents, business owners, local planners and members of other local agencies to examine how the area's physical features influence crime and the opportunity for crime. Physical features can then be designed or modified to reduce vulnerability to crime and perception of safety.

## **Benches**

Currently there is no place for visitors to the downtown to sit in the Public Square during their visits. Adding a few benches to the square will help to enhance this area, add more people to the streets to create a safer feeling, and assist in encouraging visitors to stay longer in the downtown. The proposed benches would be:

- 36" in width;
- backless;
- located on the northwest and northeast quadrants only; and
- limited to two benches per quadrant for a total of four benches (see attached map for proposed locations)

Image on far left depicts what benches along cultural trail will look like but trail benches will include a middle arm rest.

Image to immediate left shows proposed bench for

public square but would be a darker color.



### **Lights**

Updating some of the lighting around public square will also help with improving public safety by creating a well-lit public space. Eight cobra head lights, two in each direction of the square, will be updated from the current 250-watt

high pressure sodium lights, to white LED lights.

The benches and lights will be purchased using fiscal year 2017 funds from the Capital Improvement Fund line item for downtown beautification and will be purchased by the end of this fiscal year. The cost for benches would be \$2,624 (\$596 per bench plus \$240 freight) and eight LED lights would cost \$3,600 (\$450 per light) for a total cost of \$6,224. Public Works and the Utilities Department are donating labor to the installation of these items and we expect to have them installed and upgraded by summer.

### **Financial Impact:**

### **Recommendation:**

### **Motion:**

### **Action Dates:**

### **ATTACHMENTS:**

#### **File Name**

MCC\_Memo\_Benches\_in\_the\_square\_with\_attachments.pdf

#### **Description**

Benches and Updated Lighting in Public Square



# CITY OF HAGERSTOWN, MARYLAND

Department of Community & Economic Development

TO: Valerie Means, City Administrator

FROM: Amanda Whitmore, Downtown Coordinator

DATE: April 4, 2017

SUBJECT: Benches and Updated Lighting in Public Square

At the April 11, 2017 Mayor and City Council meeting, staff and volunteers will provide an informational presentation on adding seating and updating lighting in Public Square. Volunteers with Main Street Hagerstown's Clean Safe and Green work group will be present.

The Clean Safe and Green work group have been learning about Crime Prevention through Environmental Design (CPTED) with Officer Gerry Kendle. Implementing CPTED principles in Main Street communities is one suggestion given by Main Street Maryland to achieve the goals of the Clean Safe and Green work group. CPTED brings together police officers, residents, business owners, local planners and members of other local agencies to examine how the area's physical features influence crime and the opportunity for crime. Physical features can then be designed or modified to reduce vulnerability to crime and perception of safety.

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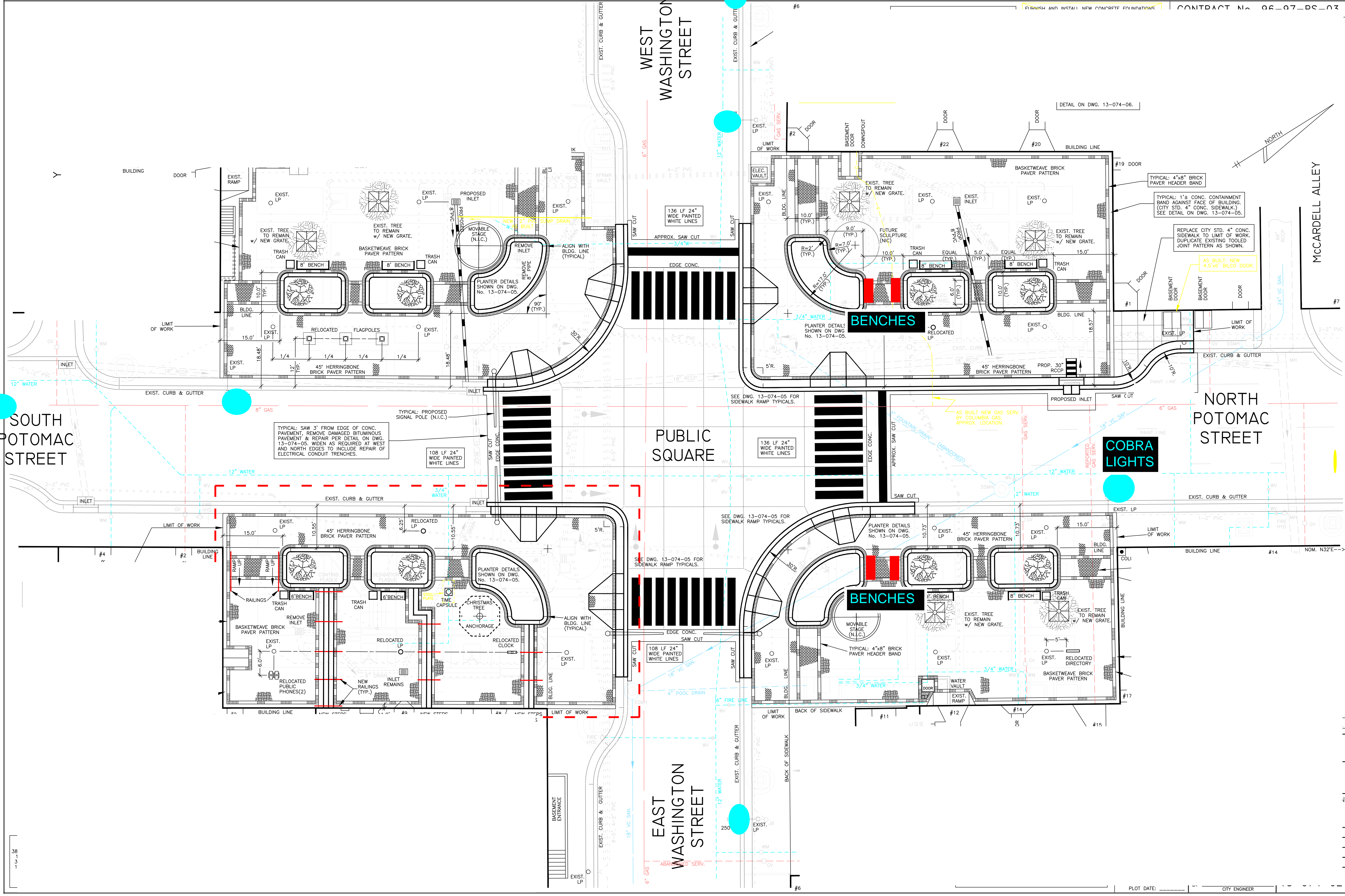
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Attachments: Public Square Map

c: Jill Frick, Director of Community & Economic Development  
Rodney Tissue, Director of Parks and Engineering  
Michael Spiker, Director of Utilities  
Eric Deike, Director of Public Works  
Main Street Hagerstown Clean Safe Green Co-Chairs







# **REQUIRED MOTION MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND**

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## **Topic:**

Updating Street Closure Procedures - *Lauren Metz, Community Events Coordinator*

## **Mayor and City Council Action Required:**

## **Discussion:**

At the April 11, 2017 Mayor and Council Work Session city staff will review suggested updates to the current street closure procedures administered by the Community and Economic Development team.

## **Background:**

There are currently five different reasons for street closures that city staff administers:

1. Private or Public Event Closures
2. City Events
3. CIP/Street Construction
4. Emergency Digs
5. Utility Projects

Historically only street closure types one and two have been brought to Mayor and City Council for review, while street closures number three, four, and five have been handled internally by the Engineering Department. Street closures were also brought forward to Mayor and City Council to provide publicity for upcoming events across Hagerstown.

## **Financial Impact:**

## **Recommendation:**

City staff is recommending the implementation of a new tiered street closure approval process for street closure types one and two only. The approval process for street closure types three, four, and five would remain the same. This new process would allow for internal staff-level street closure approvals in specific situations. The determination of a street closure would be derived from two different classified tiers of street closures to include:

1. Tier One – Low Impact Street Closures: The first tier of street closures would include lower impact closures and events that have previously taken place successfully in the city.
2. Tier Two – High Impact Street Closures: The second tier of street closures would include higher impact closures and new events that have not previously taken place in the city.

Defined criteria for these two different tiers of street closures could include any of the following items:

### Information Collected and Reviewed by Events Logistics Committee

Is the event new or pre-existing?	What is the expected attendance of the event?
What is the average daily traffic for the affected streets?	What is the number of streets being closed for the event?
What is the economic and neighborhood impact of the street closure?	What is the availability and ability of HPD to effectively cover the street closure?
What is the capacity of the event organizer to execute the desired event?	Are there other concurrent events for the selected date?
What is the duration of the event?	What is the requested total supply of city services?
Is there sufficient lead time for the event?	

The process by which these tier classifications will be determined and the street closure administrative process can be found on the attached charts.

This list of information used during the classification process is not exclusive and other criteria can be added at a later time. Once a street closure request for an event is received it would then be reviewed by the internal Event Logistics Committee for classification. The Events Logistics Committee is comprised of staff representing the Department of Community and Economic Development, Engineering, Hagerstown Police Department, Hagerstown Fire Department, Utilities, Public Works, Parks and Recreation, and Human Resources (Safety and Insurance). This team meets in advance of all private, public, and City events to review general logistics with event coordinators.

Following the review of the desired street closure by the Event Logistics Committee, street closures that are deemed tier one could then be approved on a staff level, whereas street closures deemed tier two would be approved by Mayor and City Council in the traditional approval process. At any time during the review process, however, city staff would have the right to elevate an event to require Mayor and City Council approval and review.

City staff will attend the April 11, 2017 Work Session to discuss any questions or concerns with this proposed street closure approval process.

#### **Motion:**

#### **Action Dates:**

#### **ATTACHMENTS:**

##### **File Name**

MCC\_Street\_Closures\_041117.pdf

##### **Description**

Street Closure Procedures



## CITY OF HAGERSTOWN, MARYLAND

Department of Community & Economic Development

TO: Valerie Means, City Administrator

FROM: Lauren Metz, Community Events Coordinator

DATE: April 4, 2017

SUBJECT: Updating Street Closure Procedures

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At the April 11, 2017 Mayor and Council Work Session city staff will review suggested updates to the current street closure procedures administered by the Community and Economic Development team.

### Background:

There are currently five different reasons for street closures that city staff administers:

1. Private or Public Event Closures
2. City Events
3. CIP/Street Construction
4. Emergency Digs
5. Utility Projects

Historically only street closure types one and two have been brought to Mayor and City Council for review, while street closures number three, four, and five have been handled internally by the Engineering Department. Street closures were also brought forward to Mayor and City Council to provide publicity for upcoming events across Hagerstown.

### Mayor and Council Action Requested:

City staff is recommending the implementation of a new tiered street closure approval process for street closure types one and two only. The approval process for street closure types three, four, and five would remain the same. This new process would allow for internal staff-level street closure approvals in specific situations. The determination of a street closure would be derived from two different classified tiers of street closures to include:

1. Tier One – Low Impact Street Closures: The first tier of street closures would include lower impact closures and events that have previously taken place successfully in the city.
2. Tier Two – High Impact Street Closures: The second tier of street closures would include higher impact closures and new events that have not previously taken place in the city.

Defined criteria for these two different tiers of street closures could include any of the following items:

**Information Collected and Reviewed by Events Logistics Committee**

<b>Is the event new or pre-existing?</b>	<b>What is the expected attendance of the event?</b>
<b>What is the average daily traffic for the affected streets?</b>	<b>What is the number of streets being closed for the event?</b>
<b>What is the economic and neighborhood impact of the street closure?</b>	<b>What is the availability and ability of HPD to effectively cover the street closure?</b>
<b>What is the capacity of the event organizer to execute the desired event?</b>	<b>Are there other concurrent events for the selected date?</b>
<b>What is the duration of the event?</b>	<b>What is the requested total supply of city services?</b>
<b>Is there sufficient lead time for the event?</b>	

The process by which these tier classifications will be determined and the street closure administrative process can be found on the attached charts.

This list of information used during the classification process is not exclusive and other criteria can be added at a later time. Once a street closure request for an event is received it would then be reviewed by the internal Event Logistics Committee for classification. The Events Logistics Committee is comprised of staff representing the Department of Community and Economic Development, Engineering, Hagerstown Police Department, Hagerstown Fire Department, Utilities, Public Works, Parks and Recreation, and Human Resources (Safety and Insurance). This team meets in advance of all private, public, and City events to review general logistics with event coordinators.

Following the review of the desired street closure by the Event Logistics Committee, street closures that are deemed tier one could then be approved on a staff level, whereas street closures deemed tier two would be approved by Mayor and City Council in the traditional approval process. At any time during the review process, however, city staff would have the right to elevate an event to require Mayor and City Council approval and review.

City staff will attend the April 11, 2017 Work Session to discuss any questions or concerns with this proposed street closure approval process.

C: Jill Frick, Director, Community and Economic Development

## Street Closure Administrative Process

Street Closure request is received by DCED staff from event organizer (at least 45-60 days in advance of closure)



Street Closure request is reviewed by the Event Logistics Committee and given a tier classification



Street Closure receives Tier One Classification  
(Lower Impact Closure)



Street Closure is approved and administered by the Events Logistics Committee



Street Closure receives Tier Two Classification  
(Higher Impact Closure)



DCED staff will seek Mayor and City Council approval of the street closure at a Regular Session meeting

## Tier Classification Process

Street Closure is reviewed for the following conditions:

1. Is the event new and has an expected attendance of over 2,000 attendees?
2. Is the event new and involves streets that are used by over 10,000 vehicles per day?
3. Is the event new and requires a closure of more than 2 streets/blocks?
4. Is the event new and creates undue burden to City services?
5. Are there any other factors or concerns over the street closure from the Event Logistics Committee?

If the answer is no to any of the above conditions



Street Closure is classified as Tier One and does not require Mayor and City Council Approval.

If the answer is yes to any of the above



Street Closure is classified as Tier Two and does require Mayor and City Council Approval.

**REQUIRED MOTION  
MAYOR AND CITY COUNCIL  
HAGERSTOWN, MARYLAND**

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**Topic:**

FY 2017/18 Budget Review - *Valarie Means, City Administrator; Michelle Hepburn, Finance Director*

**Mayor and City Council Action Required:**

**Discussion:**

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**ATTACHMENTS:**

**File Name**

FY18\_Budget\_Review\_Memo\_04-06-2017.pdf

**Description**

FY Budget Review



# **CITY OF HAGERSTOWN, MARYLAND**

Finance Department  
301-739-8577 X160

To: Valerie Means, City Administrator  
From: Michelle Hepburn, Director of Finance  
Date: April 6, 2017  
Subject: FY2017/18 Budget Review

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On Tuesday, April 4, 2017, we began FY2017/18 Proposed Budget discussions with an overview. Staff will continue to review the FY2017/18 Proposed Budget through April and May. The schedule outlined below is a draft and can be updated based upon time needed. Attached is a brief summary simply titled Budget Breakdown for additional reference and contains the same information presented in the FY2017/18 Proposed Budget book.

## **April 7, 2017:**

1. General Fund Revenue and Expenditure Budget Comparisons – Section 1, Pages 26-28
2. General Fund 5 Year Projections – Section 7
  - a. General Fund Revenue Projections – Pages 3, 5, and 7
  - b. General Fund Expenditures Projections – Pages 4 and 9-11
  - c. General Fund Debt Service Projections – Pages 12-13
3. Capital Improvement Program – Section 8
  - a. General Fund Projects by Funding Source (Bond Financing; CIP Fund Balance; and Transfers to CIP-General Fund) – Pages 15-19
  - b. Mayor and Council Discussion of priority projects

## **April 11, 2017 through May 16, 2017:**

Future budget review work sessions are anticipated to continue discussions on the General Fund and cover the following topics throughout April.

1. General Fund Overview Statement of Revenue and Expenditures – Section 3, Page 1-2
2. General Fund Operating Revenue – Section 3, Pages 5-14
3. General Fund Operating Budget Expenditures – Section 3, Pages 15-57
4. Mayor and Council Discussion of General Fund Proposed Budget
5. Economic Redevelopment, Section 5, Pages 11-13
6. CDBG Program, Section 5, Pages 3-8
7. Property Management 5 Year Projections, Sections 7, Pages 31-32
8. Parking Fund 5 Year Projections, Section 7, Pages 26-28
9. Parking Fund Capital Improvement Projects, Section 8, Pages 39 and 166-170
10. Golf Fund 5 Year Projections, Section 7, Pages 29-30
11. Mayor and Council Discussion of Other Funds' Proposed Budget
12. Electric Fund 5 Year Projections, Section 7, Pages 15-17
13. Electric Fund Capital Improvement Projects, Section 8, Pages 32 and 120-137
14. Water Fund 5 Year Projections, Section 7, Pages 18-21
15. Water Fund Capital Improvement Projects, Section 8, Pages 34 and Pages 138-149
16. Wastewater Fund 5 Year Projections, Section 7, Pages 22-25
17. Wastewater Fund Capital Improvement Projects, Section 8, Pages 37 and 150-165

## **May 16, 2017:**

- Public Hearing: FY18 Budget and Property Tax Rate
- Introduction of Ordinances (FY18 Budget and Property Tax Rate)

## **May 23, 2017:**

- Adoption of Ordinances (FY18 Budget and Property Tax Rate)

# BUDGET BREAKDOWN

FY2017/18 City Administrator's Proposed Budget

## Goals of the Budget:

The City Administrator is providing Mayor & Council with a comprehensive, balanced budget that considers the City's ability to deliver services in light of our community's financial resources and the needs of Hagerstown's residents. City government's principle source of revenue is property taxes, which accounts for about \$29.5 million in the General Fund. Property values across the city have generally declined over the last three years; given this, difficult decisions continue to be made to provide our community with the high level of service residents have come to know and expect.

## Proposed Property Tax Rate Increase:

The proposed budget includes a **5.5 cent** property tax rate increase, meaning a property owner would pay 96.8 cents for every \$100 in the property's assessed value.

## What's in a Tax Rate Increase?



of tax rate = \$248,812 revenue generated



= \$1,368,466

## Where is the Money Going?



= \$696,425

2.79 cents → "break even" increase (see Constant Yield)



= \$672,041

2.71 cents → additional revenue to supplement Public Safety, potential salary enhancements, employer-paid benefit costs, annual debt service requirements, and offset declines in other General Fund revenue sources

## "Constant Yield"

The State oversees property assessments every three years. Based on the assessments from 2016, the Constant Yield Tax Rate is 0.9409, or 2.79 cents higher than the current City tax rate of 0.913. Therefore, 2.79 cents is the amount that the property tax rate needs to increase in order to receive the same amount of property tax revenue from the previous fiscal year - or to break even from last year. Keep in mind, property tax revenue is City government's principle source of revenue for sustaining operations, providing services, and supporting our workforce.

### Other Current Tax Rates (per \$100 of property assessed value)

	City	County	State	Combined	County Tax: Non-City Resident
FY17 Estimated Actuals	\$0.9130	\$0.8230	\$0.1120	\$1.8480	\$0.9480
FY18 Proposed Budget	\$0.9680	\$0.8230	\$0.112	\$1.9030	\$0.9480

### How Will I Be Affected?

The chart below provides a better understanding of what the proposed 5.5 cent property tax rate increase will mean for your property tax payment. These figures are most accurate for properties that had no change in assessment.

Total Rate Increase*	0.01	0.02	0.03	0.04	0.05	0.55
Home Values						
\$100,000	\$(17.99)	\$(7.99)	\$2.01	\$12.01	\$22.01	\$27.01
\$125,000	\$(22.49)	\$(9.99)	\$2.51	\$15.01	\$27.51	\$33.76
\$150,000	\$(26.98)	\$(11.98)	\$3.02	\$18.02	\$33.02	\$40.52
\$200,000	\$(35.98)	\$(15.98)	\$4.02	\$24.02	\$44.02	\$54.02

\*Note that the totals provided reflect an amount over the current 2.79 cent Constant Yield.

The difference in your tax bill will depend on whether your property assessment decreased or increased. If your home value increased, you will see a greater difference. Likewise, if your property value decreased, you will see a lesser difference.

The City of Hagerstown recognizes a tax rate increase impacts our residents, businesses, and property owners. It is one of the many difficult considerations local government must explore in balancing our budget to sustain operations for the future and promote a high quality of life for the Hagerstown community.

### What's Next:

Department Directors have already been working with Finance staff and the City Administrator over the last several months to determine the needs of their operations and identify opportunities for cost savings. The City Administrator presented Mayor & Council with the proposed budget on March 31, 2017. The Mayor & Council will now discuss the budget and their recommended changes at several upcoming Work Sessions through the month of May. A public hearing for residents and community members to provide feedback is scheduled for **May 16, 2017 in Council Chamber, time to be decided**. The Mayor & Council is expected to approve the final budget on Tuesday, May 30, 2017 at 7:00 p.m.

### For More Information:

The City Administrator's Proposed Budget for FY2017/18 can be viewed in person at the City Clerk's Office on the second floor of City Hall. The budget can also be viewed online at [www.hagerstownmd.org](http://www.hagerstownmd.org); go to Government → Finance and select "Budgeting".

**REQUIRED MOTION  
MAYOR AND CITY COUNCIL  
HAGERSTOWN, MARYLAND**

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**Topic:**

Amendment to the City of Hagerstown Police and Fire Employees' Retirement Plan - *Karen Paulson, Director of Human Resources; Susan Delauter, Human Resources Administrator; Edward Adkins, Attorney*

**Mayor and City Council Action Required:**

**Discussion:**

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**ATTACHMENTS:**

**File Name**

Amendment\_10\_-\_memo\_to\_City\_Administrator4.11.17.pdf

**Description**

Amendment 10 - Memo to  
City Administrator



# CITY OF HAGERSTOWN, MARYLAND

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Human Resources Department

TO: Valerie Means  
City Administrator

FROM: Karen Paulson  
Director of Human Resources  
  
Susan Delauter  
Human Resources Administrator

DATE: April 11, 2017

RE: Amendment to the City of Hagerstown Police & Fire Employees' Retirement Plan

It has been determined by Edward Adkins, our attorney for the Police & Fire Retirement Plan that we need to make an amendment to the Plan to address two items.

These changes are:

1. Designate the Administrator for the Plan as an employee in Human Resources who can designate the Coordinator for the Plan. This change will protect the Retirement Committee and provide proper administration for the Plan while the Mayor and Council continue to have the Administrative authority for the Plan.
2. Expand the citizen committee representative from a Hagerstown resident to a Washington County resident to expand the pool of candidates to fill this vacancy. Only one citizen has occupied this position and it was for less than one year.

After these changes are made, we will meet with the Mayor and Council in May to request other plan changes.

**REQUIRED MOTION  
MAYOR AND CITY COUNCIL  
HAGERSTOWN, MARYLAND**

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**Topic:**

6:25 p.m.

**Mayor and City Council Action Required:**

**Discussion:**

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**REQUIRED MOTION  
MAYOR AND CITY COUNCIL  
HAGERSTOWN, MARYLAND**

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**Topic:**

6:30 p.m.

**Mayor and City Council Action Required:**

**Discussion:**

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**REQUIRED MOTION  
MAYOR AND CITY COUNCIL  
HAGERSTOWN, MARYLAND**

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**Topic:**

Introduction of an Ordinance: Amending Chapter 38, Police and Fire Employees' Retirement Plan

**Mayor and City Council Action Required:**

**Discussion:**

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**ATTACHMENTS:**

**File Name**

Amendment\_10\_-\_Introduction\_4.11.17.pdf

**Description**

Amendment 10 to Police and Fire Retirement Plan

**REQUIRED MOTION**

**MAYOR AND CITY COUNCIL  
HAGERSTOWN, MARYLAND**

**DATE:** April 11, 2017

**TOPIC:** Introduction of an Ordinance – Amendment to the City of Hagerstown Police & Fire Employees' Retirement Plan

Charter Amendment	_____
Code Amendment	_____
Ordinance	<u>  X  </u>
Resolution	_____
Other	_____

**MOTION:** I hereby move to introduce an ordinance to amend the City of Hagerstown Police & Fire Employees' Retirement Plan to provide for the designation of a Human Resource employee of the City to serve as the Administrator of the Plan and allow for the delegation of administrative responsibilities to another employee to serve as the Coordinator. The amendment changes the role of the Retirement Committee for fiduciary protection. This amendment also changes the definition of the citizen representative for this committee from a City resident to a Washington County resident.

DATE OF INTRODUCTION:	04/11/2017
DATE OF PASSAGE:	04/25/2017
EFFECTIVE DATE:	05/25/2017



**TENTH AMENDMENT TO THE  
CITY OF HAGERSTOWN POLICE & FIRE EMPLOYEES' RETIREMENT PLAN**

WHEREAS, by the enactment of Chapter 38 of the City Code, the City of Hagerstown established the City of Hagerstown Police and Fire Employees' Retirement Plan (the "Plan"); and

WHEREAS, pursuant to Section 38-65 of the City Code, the City may amend the Plan at any time by Ordinance amending the said Chapter 38; and

WHEREAS, the Mayor and Council of the City of Hagerstown desire to amend the Plan to provide for the designation of a Human Resource employee of the City to serve as the Administrator of the Plan and to allow for the delegation of administrative responsibilities by the Administrator to an employee of the City designated by the Administrator to serve as the Coordinator of the Plan, and to change the role of the Retirement Plan Committee to be advisory only and to modify the membership of that Committee to include a citizen of Washington County, Maryland; and

WHEREAS, the Mayor and Council of the City of Hagerstown find the adoption of this amendment to the Plan (known as the Tenth Amendment to the City of Hagerstown Police and Fire Employees' Retirement Plan) to be in the best interests of the citizens of the City of Hagerstown.

NOW, THEREFORE, Chapter 38 of the City Code is hereby amended as follows, effective as of May 25, 2017:

**FIRST CHANGE**

Section 38-6 is amended by deleting the definition of "Administrator" and substituting the following definition in its place:

**ADMINISTRATOR**

The Administrator shall be an employee of the City who has direct responsibility or oversight responsibility for Human Resources and to whom the City Council has delegated the administrative responsibilities for the Plan, as set forth in Section 38-54.

**SECOND CHANGE**

The first paragraph of Section 38-54 (located immediately before Subsection 35-54A.) shall be deleted in its entirety and the following paragraph shall be substituted in its place:

The plan shall be operated and administered on behalf of the City by the Administrator who shall be governed by the following:

### THIRD CHANGE

The first paragraph of Subsection 38-54A shall be deleted in its entirety and the following paragraph shall be substituted in its place:

- A. Powers of the Administrator. Except to the extent that the City has retained any power or authority, or allocated duties and responsibilities to another fiduciary, the Administrator shall have full power and authority to administer and operate the plan in accordance with its terms and in particular the authority contained in §§ 38-53 through 38-61, and, in acting pursuant thereto, shall have full power and authority to deal with all persons in any matter directly connected with the plan, including, but not limited to, the Trustees, other fiduciaries, insurance companies, investment advisors, other advisors and specialists, Participants, beneficiaries and their representatives, in accordance with the following provisions:

### FOURTH CHANGE

Subsection 38-54D shall be deleted in its entirety and the following new Subsection 38-54D shall be substituted in its place:

D. Specialized advice or assistance.

(1) Appoint persons or firms; rely upon advice.

- (a) The Administrator may appoint any persons or firms, or otherwise act to secure specialized advice or assistance, as it deems necessary or desirable in connection with the administration and operation of the plan.
- (b) The Administrator shall be entitled to rely conclusively upon, and shall be fully protected in any action or omission taken by it in good faith reliance upon, the advice or opinion of such firms or persons.

(2) Delegate duties, powers or responsibilities to City employee.

- (a) The Administrator shall have the power and authority to delegate from time to time by written instrument all or any part of his or her duties, powers or responsibilities under the plan, both ministerial and discretionary, as the Administrator deems appropriate, to an employee of the City of Hagerstown, who shall be designated by the Administrator as the plan Coordinator (the "Coordinator"), and in the same manner to revoke any such delegation of duties, powers or responsibilities.

- (b) Any action of the Coordinator in the exercise of such delegated duties, powers or responsibilities shall have the same force and effect for all purposes hereunder as if such action had been taken by the Administrator.
- (c) Further, the Administrator may authorize the Coordinator to execute any certificate or document on behalf of the Administrator, in which event any person notified by the Administrator of such authorization shall be entitled to accept and conclusively rely upon any such certificate or document executed by such person as representing action by the Administrator until such third person shall have been notified of the revocation of such authority.
- (d) The Administrator shall not be liable for any act or omission of any person to whom the Administrator's duties, powers or responsibilities have been delegated, nor shall any person to whom any duties, powers or responsibilities have been delegated have any liabilities with respect to any duties, powers or responsibilities not delegated to him or her.

#### FIFTH CHANGE

The first paragraph of Subsection 38-55 shall be deleted in its entirety and the following paragraph shall be substituted in its place:

The Retirement Plan Committee shall serve as an advisor to the Administrator, the Coordinator and the City Council with respect to the investment of the Plan's assets and any other matters that may be referred to that Committee by the Administrator, the Coordinator or the City Council.

#### SIXTH CHANGE

Subparagraph 38-55A(1)(h) shall be deleted in its entirety and the following new subparagraph shall be substituted in its place:

- (h) A citizen of Washington County, Maryland, with investment or financial experience who shall be appointed by the Mayor and City Council; and

#### SEVENTH CHANGE

Subsection 38-55D shall be deleted in its entirety and the following new subsection shall be substituted in its place:

- D. Recommendations. The Committee shall make non-binding recommendations to the Administrator, the Coordinator and the City

Council on matters referred to the Committee. Those recommendations shall be advisory only and shall not be binding on the Administrator, the Coordinator or the City Council.

#### EIGHTH CHANGE

Section 38-57 shall be deleted in its entirety and the following new section shall be substituted in its place:

§ 38-57. Uniformity of discretionary acts.

Whenever in the administration or operation of the plan discretionary actions by the City, the Administrator or the Trustees are required or permitted, such action shall be consistently and uniformly applied to all persons similarly situated, and no such action shall be taken which shall discriminate in favor of highly-compensated employees as defined in Section 414(q) of the Internal Revenue Code.

#### NINTH CHANGE

The first paragraph of Section 38-58 shall be deleted in its entirety and the following new paragraph shall be substituted in its place:

The Administrator and all other persons in any fiduciary capacity with respect to the plan shall discharge their duties with respect to the plan:

#### TENTH CHANGE

Section 38-61 shall be deleted in its entirety and the following new section shall be substituted in its place:

§ 38-61. Review procedure.

An employee aggrieved by a decision of the Administrator may request that the Administrator review his or her decision, and the Administrator shall then review its decision. The decision of the Administrator following such review upon request of an employee shall be final and conclusive.

**REQUIRED MOTION  
MAYOR AND CITY COUNCIL  
HAGERSTOWN, MARYLAND**

---

**Topic:**

Approval of an Exemption from City Code Chapter 155, Noise

**Mayor and City Council Action Required:**

**Discussion:**

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**ATTACHMENTS:**

**File Name**

Motion\_-\_Noise\_Exemption.pdf

**Description**

Motion

## **REQUIRED MOTION**

### **MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND**

**Date:** April 11, 2017

**TOPIC:** Approval of an Exemption from City Code Chapter 155, Noise

Charter Amendment	_____
Code Amendment	_____
Ordinance	_____
Resolution	_____
Other	<u>  X  </u>

**MOTION:** I hereby move for the approval of an exemption from the City Code, Chapter 155, Noise. This exemption is being granted in accordance with Section 155-5, M. to the City Chapel and Pastor Zachary Camp for an event on Saturday, April 15, 2017 at 227 E. Washington Street (corner of E. Washington Street and Cannon Avenue).

DATE OF PASSAGE: April 11, 2017

**REQUIRED MOTION  
MAYOR AND CITY COUNCIL  
HAGERSTOWN, MARYLAND**

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**Topic:**

Appointment of Brian Kurtyka to the Board of Zoning Appeals - Term to Expire April 30, 2019

**Mayor and City Council Action Required:**

**Discussion:**

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**ATTACHMENTS:**

**File Name**

Motion.appoint\_BZA\_member.pdf

**Description**

Motion

## REQUIRED MOTION

### MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

**Date:** April 11, 2017

**TOPIC:** Appointment of Brian Kurtyka to the Board of Zoning Appeals

Charter Amendment	_____
Code Amendment	_____
Ordinance	_____
Resolution	_____
Other	<u>  X  </u>

**MOTION:** I hereby move to appoint Brian Kurtyka to the Board of Zoning Appeals.  
The term of this appointment will expire on April 30, 2019.

DATE OF PASSAGE: 04/11/2017

**REQUIRED MOTION  
MAYOR AND CITY COUNCIL  
HAGERSTOWN, MARYLAND**

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**Topic:**

Appointment of Community Development Block Grant Review Committee Members: Howard Bowers, Jake Caldwell, and Kathleen O'Connell - Terms to Expire April 11, 2018

**Mayor and City Council Action Required:**

**Discussion:**

**Financial Impact:**

**Recommendation:**

**Motion:**

**Action Dates:**

**ATTACHMENTS:**

**File Name**

**Description**

Motion.appoint\_CDBG\_Public\_Service\_Review\_Committee\_2017.pdf Motion

## REQUIRED MOTION

### MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

**Date:** April 11, 2017

**TOPIC:** Appointment of Community Development Block Grant Public Service Review Committee Members

Charter Amendment	_____
Code Amendment	_____
Ordinance	_____
Resolution	_____
Other	<u>  X  </u>

**MOTION:** I hereby move that the following people be appointed to serve on the Community Development Block Grant Public Service Review Committee:

Howard Bowers  
Jake Caldwell  
Kathleen O'Connell

The terms of these appointments will expire on April 11, 2018.

DATE OF PASSAGE: 04/11/2017