

**Mayor and Council
Work Session, and Executive Session
July 18, 2017
Agenda**

*"A diverse, business-friendly, and sustainable community with clean, safe and strong neighborhoods."
"Providing the most efficient and highest-quality services as the municipal location of choice for all
customers."*

**"What we need is more people who specialize in the impossible."
Theodore Roethke**

4:00 PM WORK SESSION

1. Preliminary Agenda Review
- 4:15 PM** 2. Parking Equipment Upgrades to Parking Decks - *Eric Deike, Director of Public Works*
- 4:45 PM** 3. Massey Park Concept - *Rodney Tissue, City Engineer; Monda Sagalkin and Rabbi Ari Plost, Congregation B'nai Abraham*

CITY ADMINISTRATOR'S COMMENTS

MAYOR AND COUNCIL COMMENTS

ADJOURN

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Preliminary Agenda Review

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Parking Equipment Upgrades to Parking Decks - *Eric Deike, Director of Public Works*

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Upgrades_to_Equipment_at_Parking_Decks.pdf

Description

Upgrades to Equipment at
Parking Decks



CITY OF HAGERSTOWN, MARYLAND

Donna K. Spickler

City Clerk

One East Franklin Street • Hagerstown, MD 21740

E-mail: dspickler@hagerstownmd.org

Telephone: 301.766.4183 • TDD: 301.797.6617

TO: Mayor and City Council Members
Valerie Means, City Administrator

FROM: Donna K. Spickler, City Clerk

SUBJECT: Upgrades to Equipment at Parking Decks

DATE: July 14, 2017

Time is included on the July 18, 2017 Work Session to discuss upgrades to the parking system, which includes replacement of gates, pay stations and software. Eric Deike, Director of Public Works, will be present to discuss the upgrades in detail.

Copies of the bid results and purchase form are attached for your review.

Please let me know if you have any questions.

Thank you.



**City of Hagerstown
Mayor and Council
Purchase / Contract Information
Meeting of 7/25/17**

Do Not Complete This Section
Approved Consent Agenda: _____
New Business: _____

Originating Department: Public Works By: Eric B. Deike, Director
Account Number: _____ Account / Project Name: Upgrades to Parking Decks
Budget Amount: \$470,000 Account Balance: \$470,000 Year: 17/18 CIP Control No. C0749
Unbudgeted \$: _____ Source of Funds: Parking Fund *operations & for future bond issue (dependent on timing)*

Quantity	Description	Value
1	Parking Access & Revenue Control Systems (PARCS) Base system installation	\$269,917.00
1	Add Alternate #2 – Validation Equipment	\$1,062.00
1	Add Alternate #3 – Web Based Electronic Validation	\$4,500.00
1	Add Alternate #4 – Vulnerability Scan	\$5,265.00

TOTAL VALUE OF PROJECT: \$280,744.00

ABOVE TO BE USED FOR:

This is to replace all the PARCS (Parking Access & Revenue Control Systems) including POF (Pay On Foot) stations, gates and software at both parking decks. All payments will be at the POF stations allowing for easier exiting, tickets will be less susceptible to damage and validations can be done online.

Recommended Vendor:

Business Name: HUB Parking Technology
Address: 761 Commonwealth Drive
City, State: Warrendale, PA 15086
Bid/Proposal/Quote No.: City of Hagerstown Contract No. P1625.17

OTHER VENDORS:

Firm	City/State	Total Amount
Precision Technology	Windsor Mill, MD 21244	\$278,237.00 (\$270,919 + \$7,318)
Whitaker Parking Systems, Inc	Rockville, MD 20850	\$279,410.00 (\$268,925 + \$10,485)
Mid Atlantic Entry	Abingdon, MD 21009	\$319,313.00 (\$310,013 + \$9,300)
Scheidt & Bachmann	Lowell, MA 01854	\$360,650.85 (\$358,534 + \$2,087)
Sentry Control Systems	Ashburn, VA 20147	\$441,540.00 (\$431,978 + \$9,562)
		Base bid + Add Alternates #2, 3, 4

(1) Department Manager: The current PARCS equipment, Federal APD, is obsolete. The entire system must be replaced including gates, pay stations and software. Staff interviewed HUB, Precision and Whitaker and checked their references. HUB is a factory direct company manufacturing and servicing only HUB equipment and software. They had the most complete bid package and their presentation was completely geared towards Hagerstown focusing on service after installation. References were also excellent. Bids also requested extended costs for maintenance in years 3 through 6. HUB's maintenance and repair bid was \$51,685, Precision bid \$49,568 and Whitaker bid \$99,846 for the 4 year period of extended maintenance and repair (first 2 years of maintenance and repair are included in the base bid). Precision had the better bid numbers overall, but they were not first in references nor were they in service work. HUB provided the most complete package of costs, service and logistics for this project. The majority of this project was to be future Bond Financed. However, the issuance of the next bond is unknown at this time. Funding will come from the Parking Fund. Staff is requesting authorization from the Mayor and Council to spend up to \$294,780 for any additional work that may be required. This equates to an additional 5% of the bid value.

EB Duh 7/2/17

Signature / Date

(2) Purchasing Agent:

Recommend Approval -
Will need all Vendor Docs - as
Vendor is not set up in MUNIS.

Jason L. Miller
7/14/2017

Signature / Date

(3) Finance Manager:

Recommend Approval. This project was included?
approved in FY18 budget. The original funding
source was anticipated to be a future bond
issue; however timing of a
future bond proceed is unknown at this time

Michelle Hefner 7/14/17

Signature / Date

(4) City Administrator's Recommendation:

And alternate funding is
available in Parking Fund operations.

Approval

Valen A. Neam 7/14/17

Signature / Date

City of Hagerstown
PARCS PROPOSALS REVIEW
PROPOSAL TABULATION

Proposer Name Proposed Manufacturer	Whitaker Parking Systems, Inc	Precision Technology Solutions	Mid Atlantic Entry	Scheidt & Bachmann	Sentry Control Systems	HUB Parking Technology USA
Base System Installed Total	\$ 268,925.00	\$ 270,919.00	\$ 310,013.00	\$ 358,563.85	\$ 431,978.00	\$ 269,917.00
Financial Cost Rank (Lowest to Highest)	1	3	4	5	6	2
Extended Maintenance Contracts						
Year 2	\$ -	\$ -	\$ 13,956.00	\$ 65,560.00	\$ 28,476.00	\$ -
Year 3	\$ 21,230.00	\$ 11,500.00	\$ 14,375.00	\$ 66,871.20	\$ 29,662.00	\$ 12,480.00
Year 4	\$ 22,505.00	\$ 12,075.00	\$ 14,806.00	\$ 68,877.30	\$ 30,849.00	\$ 12,729.00
Year 5	\$ 25,780.00	\$ 12,679.00	\$ 15,250.00	\$ 71,632.40	\$ 32,035.00	\$ 13,111.00
Year 6	\$ 30,331.00	\$ 13,314.00	\$ 15,708.00	\$ 75,214.00	\$ 33,222.00	\$ 13,365.00
Maintenance Contract Totals	\$ 99,846.00	\$ 49,568.00	\$ 74,095.00	\$ 348,154.90	\$ 154,244.00	\$ 51,685.00
Base System Cost Including Maintenance Agreement Over 6 Year Term						
Base System Six Year Cost (Incl. Maint. Agrmts)	\$ 368,771.00	\$ 320,487.00	\$ 384,108.00	\$ 706,718.75	\$ 586,222.00	\$ 321,602.00
Financial Cost Rank (Lowest to Highest)	3	1	4	6	5	2
Add Alternate #1	\$ 13,275.00	\$ 11,105.00	\$ 17,200.00	\$ 20,234.50	\$ 26,446.00	\$ 13,702.00
Add Alternate #2	\$ 3,000.00	\$ 1,450.00	\$ 2,100.00	\$ 2,087.00	\$ 1,114.00	\$ 1,062.00
Add Alternate #3	\$ 3,600.00	\$ 4,060.00	\$ -	\$ -	\$ 7,923.00	\$ 4,500.00
Add Alternate #4	\$ 3,885.00	\$ 1,808.00	\$ 7,200.00	\$ -	\$ 525.00	\$ 5,265.00
Add Alternates Totals	\$ 23,760.00	\$ 18,423.00	\$ 26,500.00	\$ 22,321.50	\$ 36,008.00	\$ 24,529.00
Base System Plus All Add Alternates Over 6 Years	\$ 392,531.00	\$ 338,910.00	\$ 410,608.00	\$ 729,040.25	\$ 622,230.00	\$ 346,131.00
Financial Cost Rank (Lowest to Highest)	3	1	4	6	5	2

Notes:

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Massey Park Concept - *Rodney Tissue, City Engineer; Monda Sagalkin and Rabbi Ari Plost, Congregation B'nai Abraham*

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

tom_kennedy_park.2017.pdf

Description

Proposal for "Thomas Kennedy Park" on portion of Massey Property



CITY OF HAGERSTOWN, MARYLAND

Department of Parks and Engineering

July 18, 2017

TO: Valerie Means, City Administrator
FROM: Rodney Tissue, City Engineer *RT*
RE: Proposal for 'Thomas Kennedy Park' on portion of Massey Property

1. **Background**

For about six years we have discussed a possible park on a portion of the City-owned "Massey" property on East Baltimore Street. In 2015, the Mayor & Council approved the demolition of the two blighted buildings and only the former showroom building remains. Referring to the attached concept plan, the remaining unimproved land was targeted for 1) parking for a renovated re-use of the showroom building, 2) relocation of the access into the library parking lot and 3) a possible small park.

Regarding the development of the park, we have met with representatives from the synagogue, who are proposing a park that honors Thomas Kennedy and their proposal is attached. Monda Sagalkin, Rabbi Plost, Tom Riford and Toby Mendez will be present on Tuesday to present their proposal.

2. **Mayor & Council Action Requested**

Staff is requesting that the Mayor & Council review the following:

- A. Review the attached concept plan
- B. Review the attached proposal for a park and consider providing \$5000 toward the initial phase of the project as outlined therein. Staff understands that the City will also build the plaza when that time comes and this will be maintained as a City park.

4. **Budget**

The only option for funding for the park development (since we can't use State or Federal funds as those funds must go through the State Clearinghouse Review process which includes Maryland Historic Trust review) is local City funds. Nothing was budgeted for this initial phase of development so we would suggest the \$5000 requested be taken from CIP fund balance. A 'crowdsourcing' effort that solicits contributions from a large group of people might be an option for a park that is related to tolerance or protection of freedoms.

Staff will be available on Tuesday to review this project with the Mayor & Council.

Attachments: Proposal
Concept Plan

RAT:jj

c: Mark Haddock, Jonathan Kerns

Parks and Recreation Division

351 North Cleveland Avenue • Hagerstown, MD 21740
Ph: 301.739.8577 Ext. 169 • Fax: 301.790.0171

Engineering Division

1 East Franklin Street • Hagerstown, MD 21740-4817
Ph: 301.739.8577 Ext. 125 • Fax: 301.733.2214

Concept Plan - Thomas Kennedy Park



Proposed sidewalk

Washington Co. Library
Parking Lot

Parking summary:
Changes to County
a. shift driveway
b. remove 4 spaces
c. Add 5 spaces
New parking lot
Add 41 spaces

Relocated
Library driveway

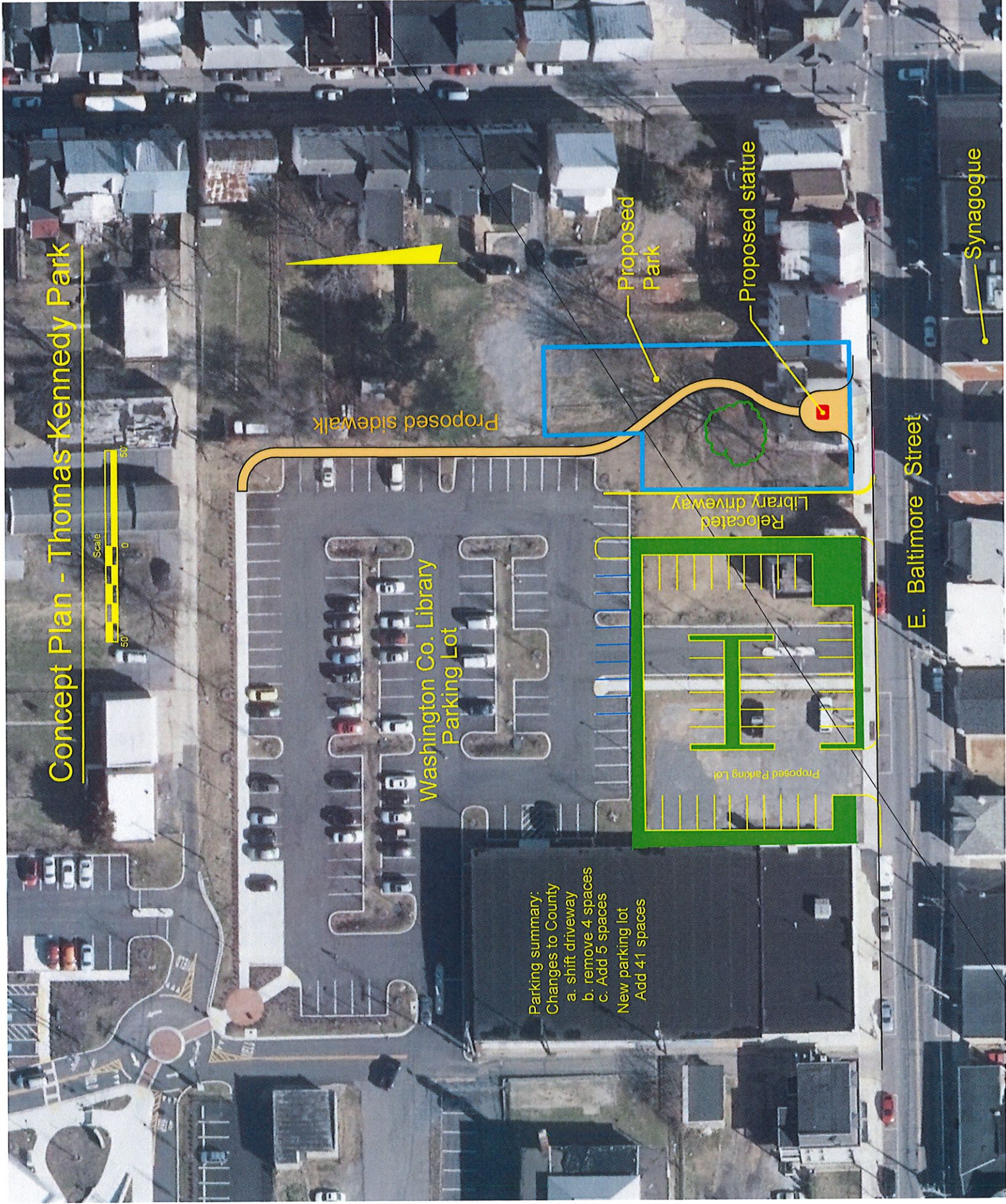
Proposed Parking Lot

Proposed
Park

Proposed statue

E. Baltimore Street

Synagogue





Congregation B'nai Abraham

בני אברהם

July 12, 2017

Rodney Tissue
City Engineer
One East Franklin St #301
Hagerstown, MD 21740

Dear Mr. Tissue,

Since our last correspondence, much progress has been made towards our shared vision of a public park, a Thomas Kennedy Park. Many thanks for the tremendous advancement in the demolition of the two dilapidated buildings across the street from the synagogue and the subsequent restoration of the area.

In discussion with city officials and city planners, we envision an historic statue of Thomas Kennedy to be erected at what, we hope, will be a Thomas Kennedy Park. Such a statue and park will serve as a dedication to the greatest single accomplishment to ever benefit Jewish Americans in Maryland. The symbol of Thomas Kennedy will also represent a magnificent dedication to the courageous pursuit of liberty, similarly reflected in the Thomas Kennedy Award, the highest distinction of service awarded to a member of the House of Delegates in the General Assembly.

We believe the establishment of a park, with a statue of Thomas Kennedy, will be a springboard to active and ongoing teaching of the legacy of Thomas Kennedy to the pride and benefit of our City.

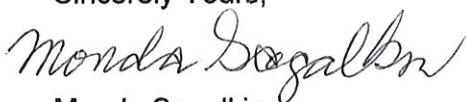
Towards our goal, we have engaged the support of a local and celebrated sculptor, Toby Mendez. Among many other national memorials, his work includes the six Hall of Fame Baltimore Orioles at Camden Yards and the Thurgood Marshall Memorial located in front of the State House in Annapolis. An enthusiastic supporter of the vision of the Thomas Kennedy Park, Toby Mendez has graciously offered, as a gesture of his commitment, an in-kind donation to lower the overall cost of the intended statue.

Still, significant funds must now be raised for the statue. We anticipate raising money from private donors, institutional sources, and State funds. (We have already had a very positive and productive conversation with Senator Andrew Serafini regarding the park.) In order to

accomplish this goal, in discussion with the artist and the other potential funders, we are now seeking support from the city in the following ways:

- A meeting with elected officials and yourself to discuss the project, with the intended participation of Tom Riford, Toby Mendez, Monda Sagalkin and myself.
- A City resolution to establish a public park, called the Thomas Kennedy Park located East Baltimore Street across from the synagogue. We need this to help Senator Serafini with his efforts on our behalf
- An initial commitment of ½ of the cost for the development of a maquette, costing \$10,000. A private donor has already committed \$5,000.
- An understanding to work collaboratively with us to develop an overall plan for the design and construction of the entire park.

Sincerely Yours,



Monda Sagalkin
President of Congregation B'nai Abraham



Rabbi Plost
Rabbi Congregation of B'nai Abraham



Thomas Kennedy Monument
Concept Renderings, 7-7'6" figure
Pedestal, with short length exedras and backless benches
Antonio Tobias Mendez Sculptor