

**29th Regular Session and Executive Session
Mayor and City Council
November 28, 2017
Agenda**

5:15 PM Executive Session

7:00 PM - November 28, 2017 - REGULAR SESSION -*Council Chamber, 2nd Floor, City Hall*

I. CALL TO ORDER

Mayor Robert E. Bruchey, II

II. INVOCATION

Mayor Robert E. Bruchey, II

III. PLEDGE TO THE FLAG

IV. ANNOUNCEMENTS

- A. Rules of Procedure – Adopted December 20, 2016
- B. Use of cell phones during meetings is restricted.
- C. All correspondence for distribution to Elected Officials should be provided to the City Clerk and should include a copy for the City Clerk for inclusion in the official record.
- D. Meeting Schedule:
 - 1. Tuesday, December 5, 2017 – Work Session at 4:00 p.m.
 - 2. Tuesday, December 12, 2017 - Work Session at 4:00 p.m.
 - 3. Tuesday, December 19, 2017 – Regular Session at 7:00 p.m.
 - 4. Tuesday, December 26, 2017 - No Meeting Scheduled

V. GUESTS

Hagerstown Gridiron Classic MVP Presentation

VI. CITIZEN COMMENTS

VII. PUBLIC HEARINGS

Land Management Code Text Amendments - Revisions to Cluster Subdivision Requirements of Article 4, Section D (Residential Districts)

VIII. CITY ADMINISTRATOR'S COMMENTS

IX. MAYOR AND COUNCIL COMMENTS

X. MINUTES

October 3, 2017, October 10, 2017, October 17, 2017, and October 24, 2017

XI. CONSENT

A. Parks and Engineering

- 1. Engineering - 2018 and 2019 Pavement Preservation Lists

B. Police

1. Downtown Fiber Loops Material - FiberPlus (Jessup, MD) \$ 18,914.00
2. Signal Sidearm and Vehicle Systems - Axon Enterprise, Inc. (Scottsdale, AZ) \$ 28,834.92

C. Public Works

1. Bulk Diesel Fuel - IPC (USA) Inc. (Columbia, MD) \$ 199,730.00 (\$ 1.6468/gallon)
2. Bulk Gasoline - Petroleum Traders Corporation (Fort Wayne, IN) \$ 259,162.00 (\$ 1.5628/gallon)

D. Utilities

1. Water - 6" Neptune HP Protectus II Meters - Core & Main (Montrose, VA) \$ 20,400.00
2. Water - R. C. Willson Plant - Flocculator Rehabilitation - Jim Myers & Sons, Inc. (Charlotte, NC) \$ 43,560.00
3. Water Division Consent Agenda FY18-FY19 Chemical Purchase 112817
4. Wastewater Division Consent Agenda FY18-FY19 Chemical Purchase
5. Wastewater - Muffin Monster Repair - JWC Environmental (Santa Ana, CA) \$ 19,259.00
6. Wastewater - Vehicle Replacement Unit #512 - Keystone Ford (Chambersburg, PA) \$117,416.00

XII. UNFINISHED BUSINESS

- A. Termination of Contracts and Prohibiting Future Purchases with VerStandig Broadcasting (Tabled on October 24, 2017)

XIII. NEW BUSINESS

- A. Introduction of an Ordinance: Land Management Code Text Amendment Regarding Cluster Subdivisions
- B. Approval of a Resolution: Approval of First Amendment to the Agreement with American Traffic Solutions, Inc. (ATS) Extending the Contract Through December 31, 2018
- C. Approval of a Resolution: Execution of a Lease Agreement for a portion of the City of Hagerstown property known as BuroBox located at 60 West Washington Street, Hagerstown, MD.
- D. Approval of Funding for a Community Coalition Lobbyist
- E. Approval of the waiver of permit fees for an economic development project by the Washington County Museum of Fine Arts

XIV. ADJOURN

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Executive Session

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

November_28__2017_Executive_Session.pdf

Description

Agenda



EXECUTIVE SESSION

MAYOR & CITY COUNCIL

NOVEMBER 28, 2017

AGENDA

5:15 p.m. EXECUTIVE SESSION – *Council Chamber, 2nd floor, City Hall*

1. To consult with counsel to obtain legal advice; #7
**Potential litigation*
2. To discuss the appointment, employment, assignment, promotion, discipline, demotions, compensation, removal, resignation or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; #1
**Review of Councilmember applications*

***AUTHORITY: Annotated Code of Maryland, General Provisions Article: Section 3-305(b)**
(Subsection is noted in parentheses)

CITY OF HAGERSTOWN, MARYLAND

PUBLIC BODY: Mayor & City Council

DATE: November 28, 2017

PLACE: Council Chamber, 2nd floor, City Hall

TIME: 5:15 p.m.

AUTHORITY: **ANNOTATED CODE OF MARYLAND, GENERAL PROVISIONS ARTICLE: Section 3-305(b) :**

1. To discuss:
 - ☒ (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - ☐ (ii) any other personnel matter that affects 1 or more specific individuals;
- ☐ 2. To protect the privacy or reputation of individuals with respect to a matter that is not related to public business;
- ☐ 3. To consider the acquisition of real property for a public purpose and matters directly related thereto;
- ☐ 4. To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- ☐ 5. To consider the investment of public funds;
- ☐ 6. To consider the marketing of public securities;
- ☒ 7. To consult with counsel to obtain legal advice;
- ☐ 8. To consult with staff, consultants, or other individuals about pending or potential litigation;
- ☐ 9. To conduct collective bargaining negotiations or consider matters that relate to the negotiations;
- ☐ 10. To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- ☐ 11. To prepare, administer or grade a scholastic, licensing, or qualifying examination;
- ☐ 12. To conduct or discuss an investigative proceeding on actual or possible criminal conduct; or
- ☐ 13. To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter; or
- ☐ 14. Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.
- ☐ 15. Administrative Function

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Mayor Robert E. Bruchey, II

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Mayor Robert E. Bruchey, II

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

- A. Rules of Procedure – Adopted December 20, 2016
- B. Use of cell phones during meetings is restricted.
- C. All correspondence for distribution to Elected Officials should be provided to the City Clerk and should include a copy for the City Clerk for inclusion in the official record.
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 - 4. Tuesday, December 26, 2017 - No Meeting Scheduled

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Hagerstown Gridiron Classic MVP Presentation

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Land Management Code Text Amendments - Revisions to Cluster Subdivision Requirements of Article 4, Section D (Residential Districts)

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Public_Hearing_Notice_-_Land_Management_Code_Amendments.docx

Description

Public Hearing Notice

PUBLIC HEARING

NOTICE is hereby given that a public hearing will be held by the Hagerstown Mayor and City Council at 7:00 p.m., in the Council Chamber, 2nd Floor, City Hall, Hagerstown, MD, on Tues., November 28, 2017.

The purpose of the public hearing is to consider proposed amendments to the Land Management Code, Art.4, Sect. D, regarding provisions for cluster subdivisions in the city's residential zoning districts.

Persons wishing to speak must register in advance with the City Clerk. For further information regarding the hearing, the Maryland Open Meetings Law and special accommodations for the disabled may be obtained at the City Website at www.hagerstownmd.org or from the City Clerk 301.739.8577, ext. 113 or TDD 301.797.6617.

MAYOR AND CITY COUNCIL

Robert E. Bruchey, II, Mayor

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

October 3, 2017, October 10, 2017, October 17, 2017, and October 24, 2017

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Motion.minutes.pdf

Description

Motion

REQUIRED MOTION

MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

Date: November 28, 2017

TOPIC: **Approval of Minutes**

Charter Amendment	_____
Code Amendment	_____
Ordinance	_____
Resolution	_____
Other	<u> X </u>

MOTION: I hereby move for the approval of minutes, as presented, for the Mayor and Council meetings held on October 3, 2017, October 10, 2017, October 17, 2017, and October 24, 2017.

DATE OF PASSAGE: November 28, 2017

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Engineering - 2018 and 2019 Pavement Preservation Lists

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Consent_Agenda_Motion_and_Documents.pdf

2018_and_2019_Pavement_Preservation_Program.pdf

Complete_Consent_Agenda_packet.pdf

Description

Motion and Documents for
Consent Agenda

Pavement Preservation
Program Lists

Complete Consent Agenda

REQUIRED MOTION

MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

Date: November 28, 2017

TOPIC: Consent Agenda

Charter Amendment	_____
Code Amendment	_____
Ordinance	_____
Resolution	_____
Other	<u> X </u>

MOTION: I hereby move that all the Consent Agenda be approved as presented.

Note: If you want to discuss any one item listed on the Consent Agenda, you must first make a request to remove that item from the Consent Agenda. The item automatically is moved to the last item under New Business and may then be discussed at that time. The appropriate motion for approval then is:

“I hereby move that the Consent Agenda, with the exception of (list item and topic) be approved.”



CITY OF HAGERSTOWN, MARYLAND

Department of Parks and Engineering

November 16, 2017

TO: Valerie Means, City Administrator
FROM: Rodney Tissue, City Engineer *Rct*
RE: 2018 and 2019 Pavement Preservation Program

1. Background

In November 2016 the Council endorsed a draft 2018 street list for pavement preservation, and now the City must finalize the 2018 street list and begin to establish a list of streets for pavement preservation in 2019. This would allow utilities to budget for and install main replacements as necessary. In addition, property owners who receive curb and sidewalk notices will have approximately 12 months to complete the required work prior to the 2019 pavement preservation work (see section 5 below).

2. Mayor & Council Action Requested

Staff requests that the Mayor & Council on November 28th approve the list of streets proposed for pavement preservation in 2018 and tentatively approve the list of streets for pavement preservation in 2019.

3. Pavement Preservation Program

In 2015, we completed a "pavement condition" survey that we use to determine future pavement preservation work. In both 2018 and 2019, we plan to mill/overlay, slurry seal, crackfill, and complete random patching based on the results of the pavement conditions survey.

A big factor in selecting streets is the condition of underground utilities and if the respective utility will upgrade prior to paving. We coordinate with the City utilities and Columbia Gas to assure us that their systems are in good condition in the proposed streets.

4. Budget

We will endeavor to budget \$1,200,000 annually for pavement preservation including all paving, milling, slurry seal, patching, crack filling, and pavement markings. If State Highway User Revenue falls short of this, we will postpone streets to stay within budget.

5. Curb & Sidewalk Notices

Staff sends about 75 to 100 "Curb & Sidewalk" notices each year. We endeavor to work with property owners and offer a loan program for owner-occupied properties. Staff will follow the previously established City Code and Council-approved policies to issue Notices to the "2019" streets.

Parks and Recreation Division

351 North Cleveland Avenue • Hagerstown, MD 21740
Ph: 301.739.8577 Ext. 169 • Fax: 301.790.0171

Engineering Division

1 East Franklin Street • Hagerstown, MD 21740-4817
Ph: 301.739.8577 Ext. 125 • Fax: 301.733.2214

Staff will be available on Tuesday to discuss our Pavement Preservation Program.

Attachment: * 2018 Pavement Preservation list for approval
 * Proposed 2019 Pavement Preservation list for review

c: Jim Bender
 Eric Deike
 Delbert Horst
 Dan Poffenberger
 Tim Young
 Mike Spiker

**City of Hagerstown
Pavement Preservation Program
Summer 2018**

FINAL – Mill and Overlay Streets *Last revised 11/16/2017*

<u>Year Last Resurfaced</u>	<u>Street</u>	<u>Location</u>	<u>Area</u>
1993	Reynolds Avenue	Virginia avenue to Summit Avenue	1,775 sy
1993	Highland Way	Union Place to City Park Drive	4,825 sy
1991	Potomac Avenue	CSX Railroad to Oak Hill Avenue	3,750 sy
1990	Winter Street	Washington Street to Salem Avenue	5,635 sy
1992	Alexander Street	Salem Avenue to Dale Street	4,715 sy
1988	Walnut Street	West Washington Street to Church Street	4,250 sy
1991	East Irvin Avenue	Mealey Pkwy to Valleybrook Drive (include circle)	3,440 sy
1992	North Avenue	North Potomac Street to North Mulberry Street	3,535 sy
1999	Fairchild Avenue	Beechwood Avenue to Pennsylvania Avenue	3,670 sy
1968	Division Avenue	City Line to Westwood Street	2,670 sy
1971	South Street	West Lee Street to Sycamore Street	1,360 sy
1988	Stratford Avenue	Florida Avenue to Salem Avenue	4,565 sy
1989	Wood Street	Jefferson Street to Cleveland Avenue	1,790 sy
1965	Pinecrest Avenue	Marion Street to cul de sac	1,920 sy
1997	Cleveland Avenue	Cannon Avenue to Security Road	15,400 sy
1975	Funkhouser Park	Driveway and Portion of Parking Lot	1,500 sy
TOTAL			64,800 SY

Slurry Seal Streets: Stadium parking lot, ice rink parking lot, The Terrace (north of Northern Avenue), others TBD.

City of Hagerstown Pavement Preservation Program Summer 2019

DRAFT – Mill and Overlay Streets *Last revised 11/16/2017*

<u>Year Last Resurfaced</u>	<u>Street</u>	<u>Location</u>	<u>Area</u>
1970	Snyder Avenue	Virginia Avenue to Noland Drive	2,045sy
1999	North Potomac Street	Oak Hill Ave to Franklin Street	10,215 sy
1982	Indiana Avenue	Salem Avenue to Marshall Street	4,165 sy
1997	Pennsylvania Avenue	Belview Ave to north of Park Lane	3,290 sy
1992	Liganore Avenue	Salem Avenue to dead end	5,000 sy
1992	West Antietam Street	Walnut Street to Potomac Street	4,344 sy
1997	West Baltimore Street	Summit Avenue to Prospect Street	1,625 sy
1992	Magnolia Avenue	Mealey Avenue to Oak Hill Avenue	5,870 sy
1980	Manila Avenue	Potomac Avenue to Mulberry Avenue	3,000 sy
1968	Jackson Avenue	Monroe Avenue to Westwood Street	2,215 sy
1992	Valleybrook Drive	East Irvin to dead end	7,420 sy
1965	Bowman Ave	Eldridge Drive to Commonwealth Avenue	3,580 sy
1992	East Irvin Avenue	Potomac Avenue to Mulberry Avenue	3,690 sy
1997	Key Avenue	Church Street to City Line on Daycotah	<u>8,020 sy</u>
TOTAL			64,479 SY

Slurry Seal Streets: TDB by 2018 pavement survey

CITY OF HAGERSTOWN
MAYOR AND COUNCIL
PURCHASE/CONTRACT INFORMATION
MEETING OF 11/28/17

Do Not Complete This Section:

APPROVED FOR: _____
CONSENT AGENDA _____
NEW BUSINESS _____

Originating Department Police By Victor V. Brito

Account No. 4510000 5832 C0130 Account/Project Name Fiber Loops Materials

Budget Amount \$ 150,000 Account Balance \$ 150,000 Year 2018 C.I.P. Control No. _____

Unbudgeted * \$ 0 Source of Funds CIP Project Balance
*(See Department Manager's Comments) Gen. Fund Balance Reserve

QUANTITY	DESCRIPTION	VALUE
<u>1</u>	<u>Mounting materials and fiber optic cable for a second expansion of crime cameras</u>	<u>\$ 18,914.00</u>
TOTAL VALUE		<u>\$ 18,914.00</u>

ABOVE TO BE USED FOR:

Expansion of Crime Cameras

RECOMMENDED VENDOR:

BUSINESS NAME: FiberPlus

ADDRESS: 8240 Preston Court, Suite C

CITY, STATE: Jessup, Maryland 20794

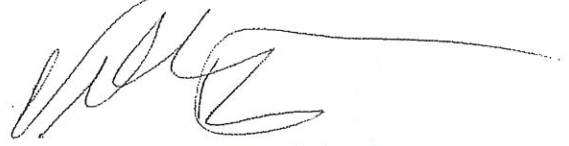
BID/PROPOSAL/QUOTE NO.: _____ (Circle one)

OTHER VENDORS:

Firm	City/State	Total Amount
<u>Maryland Contract Pricing</u>	_____	\$ _____
_____	_____	_____
_____	_____	_____
_____	_____	_____

COMMENTS

(1) DEPARTMENT MANAGER:



Signature/Date

(2) PURCHASING AGENT:

Recommend Approval.

Jason T. Miller 11/15/17

Signature/Date

(3) FINANCE MANAGER:

Recommend approval.



Signature/Date

11/15/17

(4) CITY ADMINISTRATOR'S RECOMMENDATION:

Approval

John A. Mearns 11/16/17

Signature/Date

CITY OF HAGERSTOWN
MAYOR AND COUNCIL
PURCHASE/CONTRACT INFORMATION
MEETING OF _____

Do Not Complete This Section:

APPROVED FOR: _____
CONSENT AGENDA _____
NEW BUSINESS _____

Originating Department Police By Chief Victor Brito

Account No. 4510000 5329 C0196 Account/Project Name: Signal Sidearm and Vehicle Systems

Budget Amount \$ _____ Account Balance 56,000 Year 2018 C.I.P. Control No. _____

Unbudgeted * \$ _____ Source of Funds CIP
*(See Department Manager's Comments)

<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>VALUE</u>
<u>68</u>	<u>Signal Sidearm and Vehicle Systems (Hardware and Holsters)</u>	<u>\$ 28,834.92</u>
	TOTAL VALUE	<u>\$ 28,834.92</u>

ABOVE TO BE USED FOR:

Signal Sidearm and Vehicle Systems (Hardware and Holsters)

RECOMMENDED VENDOR:

BUSINESS NAME: Axon

ADDRESS: 17800 N. 85th Street

CITY, STATE: Scottsdale, Arizona 85255-9603

BID/PROPOSAL/QUOTE NO.: Q-140871-2 (Circle one)

OTHER VENDORS:

<u>Firm</u>	<u>City/State</u>	<u>Total Amount</u>
<u>Sole Source - Compatabile</u>	_____	<u>\$ _____</u>
<u>With Existing Equipment</u>	_____	_____
_____	_____	_____
_____	_____	_____

COMMENTS

(1) DEPARTMENT MANAGER:

Nat V. P.

Signature/Date

(2) PURCHASING AGENT:

Recommend Approval.

Jason L. Miller 11/15/17

Signature/Date

(3) FINANCE MANAGER:

*Recommend approval. Funding was approved in FY17+
deferred until FY18.*

Michelle

Signature/Date

11/15/17

(4) CITY ADMINISTRATOR'S RECOMMENDATION:

approval

Vicki A. Mann 11/14/17

Signature/Date

**City of Hagerstown
Mayor and Council
Purchase / Contract Information
Meeting of 11/28/17**

Do Not Complete This Section
Approved Consent Agenda: _____
New Business: _____

Originating Department: Public Works By: Eric B. Deike, Director
Account Number: xxxx-5431 Account / Project Name: Fuel Inventory
Budget Amount: \$558,035 Account Balance: \$443,048 Year: 17/18 CIP Control No. NA
Unbudgeted \$: _____ Source of Funds: General Fund, Light, Water, Wastewater, Golf

Quantity	Description	Value
100,000 gallons	Bulk Diesel Fuel Purchase (est. 100,000 gallons per year) excluding taxes	*\$1.6468/gal
	(taxes include MD Road Tax [\$0.3455/gal]; Fed LUST Tax [\$0.0010/gal];	
	Fed Enviro Rec Fee [\$0.0021/gal]; MD Enviro Fee [\$0.0019/gal])	

*Excludes Taxes for Comparison Purposes

TOTAL VALUE OF PROJECT: **\$199,730

**Includes Taxes

ABOVE TO BE USED FOR:

Highway use of diesel fuel for General Fund Departments (Public Works, Parks, etc.), Utility
Departments (Light, Water, Wastewater) and the Golf Course to operate fleet vehicles and equipment.

Recommended Vendor:

Business Name: IPC (USA) Inc.
Address: 9121 Red Ranch Road
City, State: Columbia, MD 21045 410.418.5500
Bid/Proposal/Quote No.: Washington County PUR-1362

OTHER VENDORS:

Firm	City/State	Total Amount
CATO	Salisbury, MD	\$1.6641/gal
Papco, Inc.	Aston, PA	\$1.6703/gal
Petroleum Traders Corp.	Fort Wayne, IN	\$1.6833/gal
Truman Arnold Company	Dallas, TX	\$1.6984/gal
Mansfield	Gainsville, GA	\$1.7037/gal
Metro Petroleum, Inc.	Mt. Airy, MD	\$1.7568/gal
AC&T	Hagerstown, MD	\$1.8183/gal

(1) Department Manager: Washington County Government competitively bids out the diesel fuel for themselves, the Board of Education and the City of Hagerstown to obtain a better bulk rate. The price is based on a bidder's Plus/Minus Factor (think "overhead") added to the current OPIS (Oil Price Information Service) price given on a particular date. The actual price for fuel will vary over the length of the contract from the bid price depending upon the current OPIS rate. The bidder's Plus Factor prices are good from December 1, 2017 through November 30, 2018. Total value of contract is based on an estimated amount of 100,000 gallons of diesel fuel to be used in one calendar year. Budget amount based on both gasoline and diesel fuel purchases.

EB Doherty 11/17/17

Signature / Date

(2) Purchasing Agent:

Recommend Approval.

Jason T. Miller
11/15/17

Signature / Date

(3) Finance Manager:

Recommend approval.

Michelle Lepore
11/15/17

Signature / Date

(4) City Administrator's Recommendation:

Approval

Vicki A. Mann 11/14/17

Signature / Date

**City of Hagerstown
Mayor and Council
Purchase / Contract Information
Meeting of 11/28/17**

Do Not Complete This Section

Approved Consent Agenda: _____

New Business: _____

Originating Department: Public Works By: Eric B. Deike, Director
 Account Number: xxxx-5431 Account / Project Name: Fuel Inventory
 Budget Amount: \$558,035 Account Balance: \$443,048 Year: 17/18 CIP Control No. NA
 Unbudgeted \$: _____ Source of Funds: General Fund, Light, Water, Wastewater, Golf

Quantity	Description	Value
136,000 gallons	Bulk Gasoline Purchase (est. 136,000 gallons per year) excluding taxes	*\$1.5628/gal
	(taxes include Fed. Excise Tax [\$0.3380/gal]; Fed LUST Tax [\$0.0010/gal])	
	MD Enviro. Fee [\$0.0019./gal]; Fed Enviro Rec Fee [\$0.0019/gal])	

*Excludes Taxes for Comparison Purposes

TOTAL VALUE OF PROJECT: **\$259,162

**Includes Taxes

ABOVE TO BE USED FOR:

Highway use of gasoline for General Fund Departments (Public Works, Parks, etc.), Utility
 Departments (Light, Water, Wastewater) and the Golf Course to operate fleet vehicles and equipment.

Recommended Vendor:

Business Name: Petroleum Traders Corporation
 Address: 7120 Pointe Inverness Way
 City, State: Fort Wayne, IN 46804 800.348.3705
 Bid/Proposal/Quote No.: Washington County PUR-1362

OTHER VENDORS:

Firm	City/State	Total Amount
Papco, Inc.	Aston, PA	\$1.5656/gal
CATO	Salisbury, MD	\$1.5699/gal
AC&T	Hagerstown, MD	\$1.5815/gal
Mansfield	Gainsville, GA	\$1.5904/gal
Truman Arnold Company	Dallas, TX	\$1.6250/gal
Metro Petroleum, Inc.	Mt. Airy, MD	\$1.6540/gal

(1) Department Manager: Washington County Government competitively bids out the gasoline for themselves, the Board of Education and the City of Hagerstown to obtain a better bulk rate. The price is based on a bidder's Plus/Minus Factor (think "overhead") added to the current OPIS (Oil Price Information Service) price given on a particular date. The actual price for fuel will vary over the length of the contract from the bid price depending upon the current OPIS rate. The bidder's Plus Factor prices are good from December 1, 2017 through November 30, 2018. Total value of contract is based on an estimated amount of 136,000 gallons of gasoline to be used in one calendar year. Budget amount based on both gasoline and diesel fuel purchases.

EB Durr 11/17/17

Signature / Date

(2) Purchasing Agent:

Recommend Approval.

Jacqui Miller
11/15/17

Signature / Date

(3) Finance Manager:

Recommend approval.

Michelle Hefner
11/15/17

Signature / Date

(4) City Administrator's Recommendation:

Approved

Victoria Memon 11/14/17

Signature / Date

Approval For: _____
Consent Agenda: **X** _____
New Business: _____

Quantity	Description	Value
2	6" Neptune HP Protectus II Meters	\$ 20,400.00
	TOTAL	\$ 20,400.00

The City is reimbursed for these meters by the customer once the meter is installed and placed into service. Meter to be used by a commercial/industrial customer for domestic use and fire protection. Sole Source - Equipment Standardization

Business Name: Core & Main
Address: 842 Panorama Road
City, State: Montrose, VA 22520

Other Vendors:

[illegible]

Comments

Department Manager (required on all unbudgeted items):

The City is reimbursed for these meters by the customer once the meter is installed and placed into service. Meter to be used by a commercial/industrial customer for domestic use and fire protection. Sole Source - Equipment Standardization

Nancy Hausack

Water Operations Manager

November 9, 2017

Date

Finance Department:

Recommend Approval.

Jason T. Miller

Signature

11/15/17

Date

Finance Manager:

Recommend approval.

Michelle Lepore

Signature

11/15/17

Date

City Administrator's Recommendation:

Approval

Vala C. Meun

Signature

11/16/17

Date

Approval For: _____
 Consent Agenda: **X** _____
 New Business: _____

Replacement/Rehabilitation of the first stage of the Flocculators (North and South) - Flocculators were installed in the 1992 Plant upgrades and have been in continual continuous use since that time. This work will replace all wear parts in the stage one basin (Flocculators are four stage). Sole Source -Proprietary Equipment

Sole Source -Proprietary Equipment

Comments

Department Manager (required on all unbudgeted items):

Replacement/Rehabilitation of the first stage of the Flocculators (North and South) - Flocculators were installed in the 1992 Plant upgrades and have been in continual continuous use since that time. This work will replace all wear parts in the stage one basin (Flocculators are four stage). Operating and CIP Funds are available to complete this work. This work is part of the planned RCW CIP work for FY18. Sole Source -Proprietary Equipment

Nancy Hausrock

Water Operations Manager

November 9, 2017

Date

Finance Department:

Recommend Approval.

Jason Miller

Signature

11/15/17

Date

Finance Manager:

Recommend approval.

Michelle Hoke

Signature

11/15/17

Date

City Administrator's Recommendation:

Approval

Valerie O'Meara

Signature

11/14/17

Date

Approval For: _____
Consent Agenda: X
New Business: _____

Quantity	Description	Value
NEW BUSINESS		
60 Dry Tons	Wastewater - Chemicals - 38%-42% Ferric Chloride (Kemira)	\$ 29,700
12,000 Gallons	Wastewater - Chemicals - 12.5% Sodium Hypochlorite (Univar USA)	\$ 17,280
17,000 Pounds	Wastewater - Chemicals - 3" Tablet Chlorine (Univar USA)	\$ 33,320
2,000 Gallons	Wastewater - Chemicals - Defoamer Suppressor (Maryland BioChemical)	\$ 14,220
90,000 Gallons	Wastewater - Chemicals - Thioguard (Premier Magnesia)	\$ 231,300
5000 Pounds	Wastewater - Chemicals - Polymer Zetag 7563 (Coyne Chemical)	\$ 12,895
50,000 Gallons	Wastewater - Chemicals - Methanol (Univar USA)	\$ 69,000
1500 Pounds	Wastewater - Bacterial Enzymatic Powder (Maryland BioChemical)	\$ 14,805
2000 Gallons	Wastewater - Caustic 50% (Univar USA)	\$ 4,100
4000 Gallons	Wastewater - Chemicals - Polymer Zetag 8814 (Coyne Chemical)	\$ 43,424
	TOTAL	\$ 470,044

The above chemicals are used in the wastewater treatment process. The chemicals are bid as part of a combined purchase agreement with Washington County. Bid spans 2-fiscal years and balance will be budgeted in the FY19 Budget. County Bid: PUR-1365. See Attached Summary Report

Other Vendors:

[illegible]

Comments

Department Manager (required on all unbudgeted items):

Chemicals for the Utilities Department - Wastewater Division bid through Washington County. The attached charts provide a summary of all bidders and a summary of the most responsive bidder. This contract will begin on December 1, 2017. The chemicals are bid as part of a combined purchase agreement with Washington County. Bid spans 2-fiscal years and balance will be budgeted in the FY19 Budget. County Bid: PUR-1365. See Attached Summary Report

Note that the award is based on the unit cost of each chemical and the actual expense will be based on the quantity of chemical required to meet all mandated treatment requirements and may be more or less than the dollar amount stated herein. Bid totals are based on historical actual usage average for each chemical.



Director of Utilities

November 9, 2017

Date



Water Operations Manager

November 9, 2017

Date

Purchasing Agent

Recommend Approval.



Signature

11/15/17

Date

Finance Manager:

Recommend approval.



Signature

11/15/17

Date

City Administrator's Recommendation:

Approval



Signature

11/16/17

Date

Approval For: _____
 Consent Agenda: X
 New Business: _____

Quantity	Description	Value
NEW BUSINESS		
60 Tons	Water - Chemicals - Liquid Chlorine (Univar USA)	\$ 36,000.00
150,000 Pounds	Water - Chemicals - Aqueous Ammonia (Univar USA)	\$ 16,500.00
16 Tons	Water - Chemicals - Powered Activated Carbon (George S. Coyne)	\$ 36,358.00
100 Dry Tons	Water - Chemicals - DelPac (USALCO)	\$ 201,600.00
150,000 Gallons	Water - Chemicals - 25% Liquid Caustic Soda (Univar USA)	\$ 141,900.00
30,000 Gallons	Water - Chemicals - 93% Sulfuric Acid (Univar USA)	\$ 40,500.00
50,000 Pounds	Water - Chemicals - Potassium Permanganate (Brenntag Northeast)	\$ 171,000.00
6,000 Pounds	Water - Chemicals - Sodium Bisulfite (George S. Coyne)	\$ 1,445.00
44,000 Pounds	Water - Chemicals - Sodium Fluorosilicate (Univar USA)	\$ 27,311.00
180,000 Pounds	Water - Chemicals - Poly-Orthophosphate (Shannon Chemical)	\$ 69,120.00
	TOTAL	\$ 741,734.00

The above chemicals are used in the water treatment process. The chemicals are bid as part of a combined purchase agreement with Washington County. Bid spans 2-fiscal years and balance will be budgeted in the FY19 Budget. County Bid: PUR-1365. See Attached Summary Report

Amount

[illegible]

Comments

Department Manager (required on all unbudgeted items):

Chemicals for the Utilities Department - Water Division bid through Washington County. The attached charts provide a summary of all bidders and a summary of the most responsive bidder. This contract will begin on December 1, 2017. The chemicals are bid as part of a combined purchase agreement with Washington County.

Bid spans 2-fiscal years and balance will be budgeted in the FY19 Budget. County Bid: PUR-1365. See Attached Summary Report

Note that the award is based on the unit cost of each chemical and the actual expense will be based on the quantity of chemical required to meet all mandated treatment requirements and may be more or less than the dollar amount stated herein. Bid totals are based on historical actual usage average for each chemical.

M. Spiker

Director of Utilities

November 9, 2017

Date

Nancy Hausman

Water Operations Manager

November 9, 2017

Date

Purchasing Agent

Signature

Date

Finance Manager:

Recommend approval.

Michelle J. J. 11/15/17

Signature

Date

City Administrator's Recommendation:

Approval

Vala C. Mearns

Signature

11/16/17

Date

PUR-1365 - Water Treatment Chemicals

Bid Item No.	Description / (Delivered Price per Unit of Measure)	Delivered Price Per	Unit of Measure	Brenntag Northeast, Inc. Reading, PA	Chemrite, Inc. Buford, GA	George S. Coyne Chemical Co., Inc. Croydon, PA	JCI Jones Chemicals, Inc. Milford, VA	Kemira Water Solutions Lawrence, KS	Shannon Chemical Corporation Malvern, PA	Univar USA, Inc. Middletown, PA	USALCO Baltimore Plant, LLC Baltimore, MD	Comments
1	Liquid Chlorine (City of Hagerstown)	Cylinder	1-Ton Cylinder	No Bid	No Bid	No Bid	\$600.00 *	No Bid	No Bid	\$600.00	No Bid	Univar equal bid, Jones should not be allowed to bid
2	Aqueous Ammonia 19% (City of Hagerstown)	Pound	Pound Bulk	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$0.11 *	No Bid	Univar was the only bid
6	Powdered Activated Carbon (City of Hagerstown)	Ton	50-Pound Bag	No Bid	No Bid	\$2,272.37 *	No Bid	No Bid	No Bid	\$2,454.60	No Bid	Coyne was the low bidder
7	Polyaluminum Chloride (PAC) (City of Hagerstown)	Dry Ton	Dry Ton	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$2,016.00	USALCO was the only bidder
9	Caustic Soda (Sodium Hydroxide) (City of Hagerstown)	Gallon	Gallon Bulk	\$1.148	No Bid	No Bid	No Bid	No Bid	No Bid	\$0.946	No Bid	Univar was the low bid
10	Sulfuric Acid 93% - (City of Hagerstown)	Gallon	Gallon Bulk	\$1.352	No Bid	No Bid	No Bid	No Bid	No Bid	\$1.35	No Bid	Univar was the low bid
13	Potassium Permanganate (City of Hagerstown)	Pound	55-Pound Pail	\$3.42	\$1.81 *	\$1.6998 *	No Bid	No Bid	No Bid	\$3.5436	No Bid	Univar was the low bid
23	Sodium Bisulfite (38% - 40%) (City of Hagerstown)	Pound	600-Gallon Tote	\$0.7331	No Bid	\$0.2408 *	No Bid	No Bid	No Bid	No Bid	No Bid	Coyne was the low bidder
25	Sodium Fluorosilicate (City of Hagerstown)	Pound	50-Pound Bag	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$0.6207	No Bid	Univar was the only bid
31	Poly-Orthophosphate Solution (SLI-5250) (City of Hagerstown)	Pound	Pound Bulk	No Bid	No Bid	\$0.342 *	No Bid	No Bid	\$0.384/#	No Bid	No Bid	Shannon low bid

Exceptions:

Brenntag Northeast, Inc. - None

Chemrite, Inc. -

1 #13 - Not domestically made!

Potassium Permanganate is not domestically made.

1 #13 - Pricing corrected per information provided.

Exceptions:

George S. Coyne Chemical Co., Inc.

1 #6 - Bidding Hydrocarco B. Min 1 pallet, 50 Bags/Dely

3 #13 - Min 1 Pallet/Dely

6 #23 - Bidding a 330 gal Tote

10 #31 - Bidding on CP 722

Exceptions:

JCI Jones Chemicals, Inc.

1 #1 - Mandatory Safety Seminar Required

Univar USA, Inc.

1 #2 - wet lb.

Water and Wastewater Chemical Bid Recommendation for FY18 & FY19

Operation and Account Number	FY18 Budgeted Amount	Item#	Description	Facility	Estimated Quantity	Unit	Recommended Vendor	FY18 Unit Cost	FY18/19 Projected Annual Cost
R.C. WILLSON WATER PLANT - 52-70501									
559103	\$ 30,000	1	Liquid Chlorine	Water	60	Ton	UNIVAR USA	\$ 600.00	\$ 36,000
559123	\$ 25,000	2	Aqueous Ammonia - 19% Powdered Activated Carbon	Water	150,000	Pound	UNIVAR USA	\$ 0.11	\$ 16,500
559113	\$ 20,000	6	Polyaluminum Chloride	Water	16	Ton	GEORGE S. COYNE CHEMICAL CO., INC	\$ 2,272.37	\$ 36,358
559110	\$ 200,000	7	25% Liquid Caustic Soda	Water	100	Dry Ton	USALCO, LLC	\$ 2,016.00	\$ 201,600
559101	\$ 165,000	9	Potassium Permanganate	Water	150,000	Gallon	UNIVAR USA	\$ 0.946	\$ 141,900
559119	\$ 60,000	10	Sulfuric Acid (93-95%)	Water	30,000	Gallon	UNIVAR USA	\$ 1.35	\$ 40,500
559112	\$ 115,000	13	Sodium Bisulfite	Water	50,000	Pound	BRENNTAG NORTHEAST	\$ 3.4200	\$ 171,000
559121	\$ 2,500	23	Sodium Fluorosilicate	Water	6,000	Pound	GEORGE S. COYNE CHEMICAL CO., INC	\$ 0.2408	\$ 1,445
559106	\$ 10,000	25	Poly-Orthophosphate	Water	44,000	Pound	UNIVAR USA	\$ 0.6207	\$ 27,311
559122	\$ 75,000	31		Water	180,000	Pound	SHANNON CHEMICAL	\$ 0.384	\$ 69,120

Operation and Account Number	FY18 Budgeted Amount	FY18 Expenses	Description
R.C. WILLSON WATER PLANT - 52-70501			
559103	\$ 30,000	\$ 15,600	Liquid Chlorine
559123	\$ 25,000	\$ 4,700	Aqueous Ammonia - 19% Powdered Activated Carbon
559113	\$ 20,000	\$ -	
559110	\$ 200,000	\$ 50,300	Polyaluminum Chloride
559101	\$ 165,000	\$ 7,200	25% Liquid Caustic Soda
559119	\$ 60,000	\$ 11,000	Sulfuric Acid (93-95%) Potassium Permanganate
559112	\$ 115,000	\$ 54,100	Sodium Bisulfite
559121	\$ 2,500	\$ 900	Sodium Fluorosilicate
559106	\$ 10,000	\$ 2,600	Poly-Orthophosphate
559122	\$ 75,000	\$ 23,300	
Total:	\$ 702,500	\$ 169,700	

FY18/19 Estimated Expense

WILLSON \$741,734

TOTAL ESTIMATED WATER COST \$741,734

Water and Wastewater Chemical Bid Recommendation for FY18 & FY19

Operation and Account Number	FY18 Budgeted Amount	Item#	Description	Facility	Estimated Quantity	Unit	Recommended Vendor	FY18 Unit Cost	FY18/19 Projected Annual Cost
Wastewater Treatment Plant 54-71501									
559105	\$ 20,000	3	Ferric Chloride	Wastewater	60	Dry Ton	KEMIRA WATER SOLUTIONS	\$ 495,000	\$ 29,700
559115	\$ 12,000	5	12.5% Sodium Hypochlorite	Wastewater	12,000	Gallon	UNIVAR USA	\$ 1,440	\$ 17,280
54-72601-559104	\$ 3,000	18	3" Tablet Chlorine	Wastewater	17,000	Pound	UNIVAR USA	\$ 1,960	\$ 33,320
559102	\$ 10,000	26	Defoamer	Wastewater	2,000	Gallon	MARYLAND BIOCHEMICAL CO.	\$ 7,110	\$ 14,220
559117	\$ 140,000	27	Thioguard (Magnesium Hydroxide)	Wastewater	90,000	Gallon	PREMIER MAGNESIA	\$ 2,570	\$ 231,300
559116	\$ 55,000	28	Polymer (Zetag 7563)	Wastewater	5,000	Pound	GEORGE S. COYNE CHEMICAL CO., INC	\$ 2,579	\$ 12,895
559118	\$ 50,000	29	Methanol	Wastewater	50,000	Gallon	UNIVAR USA	\$ 1,380	\$ 69,000
		30	Bacterial Enzymatic Powder	Wastewater	1,500	Pound	MARYLAND BIOCHEMICAL CO.	\$ 9,870	\$ 14,805
	\$ 5,000	32	Caustic (50%)	Wastewater	2,000	Gallon	UNIVAR USA	\$ 2,050	\$ 4,100
559116	see 559116	37	Polymer (Zetag 8814)	Wastewater	4,000	Gallon	GEORGE S. COYNE CHEMICAL CO., INC	\$ 10,856	\$ 43,424

Operation and Account Number	FY18 Budgeted Amount	FY18 Expenses	Description
Wastewater Treatment Plant 54-71501			
559105	\$ 20,000	\$ 12,600	38% Ferric Chloride
559115	\$ 12,000	\$ 3,600	12.5% Sodium Hypochlorite
54-72601-559104	\$ 3,000	\$ 2,100	3" Tablet Chlorine
559102	\$ 10,000	\$ 6,300	Defoamer
559117	\$ 140,000	\$ 77,000	Thioguard
559116	\$ 55,000	\$ 5,300	Polymer (Zetag 7563)
54-71501 (5374)	\$ 50,000	\$ 47,000	Methanol
54-72601			Bacterial Enzymatic Powder
	\$ 5,000	\$ -	Caustic (50%)
559116	see 559116		Polymer (Zetag 8814)
Total:	\$ 295,000	\$ 153,900	

FY17/18 Estimated Expense

WASTEWATER TREATMENT \$470,044

TOTAL ESTIMATED WASTEWATER COST \$470,044

Water and Wastewater Chemical Bid Recommendation for FY18 & FY19

Operation and Account Number	FY18 Budgeted Amount	Item#	Description	Facility	Estimated Quantity	Unit	Recommended Vendor	FY18 Unit Cost	FY18/19 Projected Annual Cost
Wastewater Treatment Plant 54-71501									
559105	\$ 20,000	3	Ferric Chloride	Wastewater	60	Dry Ton	KEMIRA WATER SOLUTIONS	\$ 495,000	\$ 29,700
559115	\$ 12,000	5	12.5% Sodium Hypochlorite	Wastewater	12,000	Gallon	UNITVAR USA	\$ 1,440	\$ 17,280
54-72601-559104	\$ 3,000	18	3" Tablet Chlorine	Wastewater	17,000	Pound	UNITVAR USA	\$ 1,960	\$ 33,320
559102	\$ 10,000	26	Defoamer	Wastewater	2,000	Gallon	MARYLAND BIOCHEMICAL CO.	\$ 7,110	\$ 14,220
559117	\$ 140,000	27	Thioguard (Magnesium Hydroxide)	Wastewater	90,000	Gallon	PREMIER MAGNESIA	\$ 2,570	\$ 231,300
559116	\$ 55,000	28	Polymer (Zetag 7563)	Wastewater	5,000	Pound	GEORGE S. COYNE CHEMICAL CO., INC	\$ 2,579	\$ 12,895
559118	\$ 50,000	29	Methanol	Wastewater	50,000	Gallon	UNITVAR USA	\$ 1,380	\$ 69,000
		30	Bacterial Enzymatic Powder	Wastewater	1,500	Pound	MARYLAND BIOCHEMICAL CO.	\$ 9,870	\$ 14,805
	\$ 5,000	32	Caustic (50%)	Wastewater	2,000	Gallon	UNITVAR USA	\$ 2,050	\$ 4,100
559116	see 559116	37	Polymer (Zetag 8814)	Wastewater	4,000	Gallon	GEORGE S. COYNE CHEMICAL CO., INC	\$ 10,856	\$ 43,424

Operation and Account Number	FY18 Budgeted Amount	FY18 Expenses	Description
Wastewater Treatment Plant 54-71501			
559105	\$ 20,000	\$ 12,600	38% Ferric Chloride
559115	\$ 12,000	\$ 3,600	12.5% Sodium Hypochlorite
54-72601-559104	\$ 3,000	\$ 2,100	3" Tablet Chlorine
559102	\$ 10,000	\$ 6,300	Defoamer
559117	\$ 140,000	\$ 77,000	Thioguard
559116	\$ 55,000	\$ 5,300	Polymer (Zetag 7563)
54-71501 (5374)	\$ 50,000	\$ 47,000	Methanol
54-72601			Bacterial Enzymatic Powder
	\$ 5,000	\$ -	Caustic (50%)
559116	see 559116		Polymer (Zetag 8814)
Total:	\$ 295,000	\$ 153,900	

FY17/18 Estimated Expense

WASTEWATER TREATMENT \$470,044

TOTAL ESTIMATED WASTEWATER COST \$470,044

PUR-1365 - Waste Water Treatment Chemicals

Bid Item No.	Description / (Delivered Price per Unit of Measure)	Delivered Price Per	Unit of Measure	Amato Industries, Inc. / Anchor Silver Spring, MD	Brenntag Northeast, Inc. Reading, PA	Chemrite, Inc. Buford, GA	George S. Coyne Chemical Co., Inc. Croydon, PA	Kemira Water Solutions Lawrence, KS	Maryland Bichemical Company, Inc. Bel Air, MD	Maryland Chemical Company, Inc. Baltimore, MD	Premier Magnesia, LLC Wayne, PA	PVS Technologies, Inc. Detroit, MI	Univar USA, Inc. Middletown, PA
3	Ferric Chloride (City of Hagerstown)	Dry Ton	Dry Ton	No Bid	No Bid	No Bid	No Bid	\$495.00 *	No Bid	No Bid	No Bid	\$604.00	No Bid
5	12.5% Sodium Hypochlorite (City of Hagerstown)	Gallon	Gallon Bulk	\$2.25	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$1.44
18	3" Tablet Chlorine (Calcium Hypochlorite) (City of Hagerstown)	Pound	50 - 100 Pound Drum	\$3.69	No Bid	\$1.97 *	\$2.0198 *	No Bid	No Bid	No Bid	No Bid	No Bid	\$1.96
26	Defoamer - Anti-Foam (City of Hagerstown)	Gallon	55-Gallon	No Bid	No Bid	No Bid	\$8.113 *	No Bid	\$7.11 *	No Bid	No Bid	No Bid	No Bid
27	Thioguard (55% - 65% Magnesium Hydroxide) (City of Hagerstown)	Gallon	Gallon Bulk	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$2.57 *	No Bid	No Bid
28	Polymer (Zetag 7563) (City of Hagerstown)	Pound	55-Pound Bag	No Bid	No Bid	No Bid	\$2.579 *	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
29	Methanol (City of Hagerstown)	Gallon	Gallon Bulk	No Bid	\$1.67	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$1.38
30	Bacterial Enzymatic Powder (Washington County DWQ)	Pound	50-Pound Containers (1/2 pound packets)	No Bid	No Bid	No Bid	No Bid	No Bid	\$9.87 *	\$9.88	No Bid	No Bid	No Bid
32	50% Caustic Soda (Sodium Hydroxide) (City of Hagerstown)	Gallon	Gallon Bulk	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$2.05
36	Polymer (Zetag 8814) (City of Hagerstown)	Gallon	Gallon Bulk	No Bid	No Bid	No Bid	\$10.856 *	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid

Exceptions:

George S. Coyne Chemical Co., Inc.

#18 - Bidding on NSF Certified Accu Tab SI Tablets. Min 2 Pallets/Dely

#26 - Bidding FF 410

#28 - Bidding on Zetag 7563 as specified. Min 1 Pallet/Dely

#36 - Bidding on Zetag 8814 as Specified

Exceptions:

Kemira Water Solutions

#3 - Kemira PTX-111

Chemrite, Inc.

#18 - Pricing corrected per information provided.

Exceptions:

Maryland Biochemical Company, Inc.

#26 - MB 012 SF

#30 - MB 12 BP

Premier Magnesia LLC

#27 - Minimum 3,500 gallons per

Approval For: _____
Consent Agenda: **X** _____
New Business: _____

Quantity	Description	Value
1	2018 F-750 Diesel Base Regular Cab Dump Truck	\$ 117,416.00
	TOTAL	\$ 117,416.00

To replace 2000 Dump Truck #512 for Wastewater Collections System which currently has approximately 47,219 miles and has \$39,802.68 of repair charges that have accrued through the years. The vehicle which has reached its useful service life, is a replacement and not an addition to the fleet. Adequate funds are available. The City is piggybacking on the Pennsylvania Department of General Services Bid through COSTARS. (COSTARS is the Commonwealth of Pennsylvania's cooperative purchasing program)

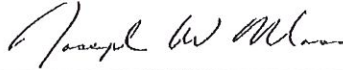
Business Name: Keystone Ford
Address: 301 Walker Road
City, State: Chambersburg, PA 17201-3507

[illegible][illegible]

Comments

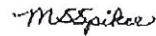
Department Manager (required on all unbudgeted items):

To replace 2000 Dump Truck #512 for Wastewater Collections System which currently has approximately 47,219 miles and has \$39,802.68 of repair charges that have accrued through the years. The vehicle which has reached its useful service life, is a replacement and not an addition to the fleet. Adequate funds are available. The City is piggybacking on the Pennsylvania Department of General Services Bid through COSTARS. (COSTARS is the Commonwealth of Pennsylvania's cooperative purchasing program)



Water Operations Manager

November 28, 2017



Director of Utilities

November 28, 2017

Date

Finance Department:

Recommend Approval.



Signature

11/15/17

Date

Finance Manager:

Recommend approval.



Signature

11/15/17

Date

City Administrator's Recommendation:

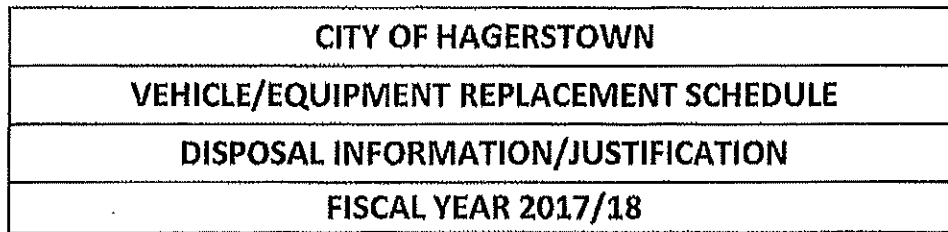
Approval



Signature

11/14/17

Date



# of Service Orders:	131	Condition:	FAIR
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Prepared By: L. [Signature] Date: 11-2-17

Approval For:	
Consent Agenda:	X
New Business:	

Quantity	Description	Value
1	Muffin Monster Exchange/Return for Pump Station No. 4	\$ 19,259.00
	TOTAL :	\$19,259.00

Repair and Replacement of the shredder unit for Pump Station No. 4. The City utilizes JWC Environmental to exchange the cutting core on shredders (Muffin Monsters) at all our wastewater pumping stations as necessary to limit the down time experienced for the pump stations. (Sole Source purchase for compatible/proprietary equipment)

Bid/Proposal/Quote No.: 33471

[illegible]

Comments

Department Manager (required on all unbudgeted items):

Repair and Replacement of the shredder unit for Pump Station No. 4. The City utilizes JWC Environmental to exchange the cutting core on shredders (Muffin Monsters) at all our wastewater pumping stations as necessary to limit the down time experienced for the pump stations. (Sole Source purchase for compatible/proprietary equipment)


Wastewater Operations Manager

November 28, 2017

Date

Finance Department:

Recommend Approval.


Signature

11/15/17
Date

Finance Manager:

Recommend approval.


Signature

11/15/17
Date

City Administrator's Recommendation:

Approval


Signature

11/15/17
Date



CITY OF HAGERSTOWN, MARYLAND

Department of Parks and Engineering

November 16, 2017

TO: Valerie Means, City Administrator
FROM: Rodney Tissue, City Engineer *RT*
RE: 2018 and 2019 Pavement Preservation Program

1. Background

In November 2016 the Council endorsed a draft 2018 street list for pavement preservation, and now the City must finalize the 2018 street list and begin to establish a list of streets for pavement preservation in 2019. This would allow utilities to budget for and install main replacements as necessary. In addition, property owners who receive curb and sidewalk notices will have approximately 12 months to complete the required work prior to the 2019 pavement preservation work (see section 5 below).

2. Mayor & Council Action Requested

Staff requests that the Mayor & Council on November 28th approve the list of streets proposed for pavement preservation in 2018 and tentatively approve the list of streets for pavement preservation in 2019.

3. Pavement Preservation Program

In 2015, we completed a "pavement condition" survey that we use to determine future pavement preservation work. In both 2018 and 2019, we plan to mill/overlay, slurry seal, crackfill, and complete random patching based on the results of the pavement conditions survey.

A big factor in selecting streets is the condition of underground utilities and if the respective utility will upgrade prior to paving. We coordinate with the City utilities and Columbia Gas to assure us that their systems are in good condition in the proposed streets.

4. Budget

We will endeavor to budget \$1,200,000 annually for pavement preservation including all paving, milling, slurry seal, patching, crack filling, and pavement markings. If State Highway User Revenue falls short of this, we will postpone streets to stay within budget.

5. Curb & Sidewalk Notices

Staff sends about 75 to 100 "Curb & Sidewalk" notices each year. We endeavor to work with property owners and offer a loan program for owner-occupied properties. Staff will follow the previously established City Code and Council-approved policies to issue Notices to the "2019" streets.

Parks and Recreation Division

351 North Cleveland Avenue • Hagerstown, MD 21740
Ph: 301.739.8577 Ext. 169 • Fax: 301.790.0171

Engineering Division

1 East Franklin Street • Hagerstown, MD 21740-4817
Ph: 301.739.8577 Ext. 125 • Fax: 301.733.2214

Staff will be available on Tuesday to discuss our Pavement Preservation Program.

Attachment: * 2018 Pavement Preservation list for approval
 * Proposed 2019 Pavement Preservation list for review

c: Jim Bender
 Eric Deike
 Delbert Horst
 Dan Poffenberger
 Tim Young
 Mike Spiker

**City of Hagerstown
Pavement Preservation Program
Summer 2018**

FINAL – Mill and Overlay Streets *Last revised 11/16/2017*

<u>Year Last Resurfaced</u>	<u>Street</u>	<u>Location</u>	<u>Area</u>
1993	Reynolds Avenue	Virginia avenue to Summit Avenue	1,775 sy
1993	Highland Way	Union Place to City Park Drive	4,825 sy
1991	Potomac Avenue	CSX Railroad to Oak Hill Avenue	3,750 sy
1990	Winter Street	Washington Street to Salem Avenue	5,635 sy
1992	Alexander Street	Salem Avenue to Dale Street	4,715 sy
1988	Walnut Street	West Washington Street to Church Street	4,250 sy
1991	East Irvin Avenue	Mealey Pkwy to Valleybrook Drive (include circle)	3,440 sy
1992	North Avenue	North Potomac Street to North Mulberry Street	3,535 sy
1999	Fairchild Avenue	Beechwood Avenue to Pennsylvania Avenue	3,670 sy
1968	Division Avenue	City Line to Westwood Street	2,670 sy
1971	South Street	West Lee Street to Sycamore Street	1,360 sy
1988	Stratford Avenue	Florida Avenue to Salem Avenue	4,565 sy
1989	Wood Street	Jefferson Street to Cleveland Avenue	1,790 sy
1965	Pinecrest Avenue	Marion Street to cul de sac	1,920 sy
1997	Cleveland Avenue	Cannon Avenue to Security Road	15,400 sy
1975	Funkhouser Park	Driveway and Portion of Parking Lot	1,500 sy
TOTAL			64,800 SY

Slurry Seal Streets: Stadium parking lot, ice rink parking lot, The Terrace (north of Northern Avenue), others TBD.

**City of Hagerstown
Pavement Preservation Program
Summer 2019**

DRAFT – Mill and Overlay Streets *Last revised 11/16/2017*

<u>Year Last Resurfaced</u>	<u>Street</u>	<u>Location</u>	<u>Area</u>
1970	Snyder Avenue	Virginia Avenue to Noland Drive	2,045sy
1999	North Potomac Street	Oak Hill Ave to Franklin Street	10,215 sy
1982	Indiana Avenue	Salem Avenue to Marshall Street	4,165 sy
1997	Pennsylvania Avenue	Belview Ave to north of Park Lane	3,290 sy
1992	Liganore Avenue	Salem Avenue to dead end	5,000 sy
1992	West Antietam Street	Walnut Street to Potomac Street	4,344 sy
1997	West Baltimore Street	Summit Avenue to Prospect Street	1,625 sy
1992	Magnolia Avenue	Mealey Avenue to Oak Hill Avenue	5,870 sy
1980	Manila Avenue	Potomac Avenue to Mulberry Avenue	3,000 sy
1968	Jackson Avenue	Monroe Avenue to Westwood Street	2,215 sy
1992	Valleybrook Drive	East Irvin to dead end	7,420 sy
1965	Bowman Ave	Eldridge Drive to Commonwealth Avenue	3,580 sy
1992	East Irvin Avenue	Potomac Avenue to Mulberry Avenue	3,690 sy
1997	Key Avenue	Church Street to City Line on Daycotah	<u>8,020 sy</u>
TOTAL			64,479 SY

Slurry Seal Streets: TDB by 2018 pavement survey



CITY OF HAGERSTOWN, MARYLAND

Department of Parks and Engineering

November 16, 2017

TO: Valerie Means, City Administrator
FROM: Rodney Tissue, City Engineer *Rct*
RE: 2018 and 2019 Pavement Preservation Program

1. Background

In November 2016 the Council endorsed a draft 2018 street list for pavement preservation, and now the City must finalize the 2018 street list and begin to establish a list of streets for pavement preservation in 2019. This would allow utilities to budget for and install main replacements as necessary. In addition, property owners who receive curb and sidewalk notices will have approximately 12 months to complete the required work prior to the 2019 pavement preservation work (see section 5 below).

2. Mayor & Council Action Requested

Staff requests that the Mayor & Council on November 28th approve the list of streets proposed for pavement preservation in 2018 and tentatively approve the list of streets for pavement preservation in 2019.

3. Pavement Preservation Program

In 2015, we completed a "pavement condition" survey that we use to determine future pavement preservation work. In both 2018 and 2019, we plan to mill/overlay, slurry seal, crackfill, and complete random patching based on the results of the pavement conditions survey.

A big factor in selecting streets is the condition of underground utilities and if the respective utility will upgrade prior to paving. We coordinate with the City utilities and Columbia Gas to assure us that their systems are in good condition in the proposed streets.

4. Budget

We will endeavor to budget \$1,200,000 annually for pavement preservation including all paving, milling, slurry seal, patching, crack filling, and pavement markings. If State Highway User Revenue falls short of this, we will postpone streets to stay within budget.

5. Curb & Sidewalk Notices

Staff sends about 75 to 100 "Curb & Sidewalk" notices each year. We endeavor to work with property owners and offer a loan program for owner-occupied properties. Staff will follow the previously established City Code and Council-approved policies to issue Notices to the "2019" streets.

Staff will be available on Tuesday to discuss our Pavement Preservation Program.

Attachment: * 2018 Pavement Preservation list for approval
 * Proposed 2019 Pavement Preservation list for review

c: Jim Bender
 Eric Deike
 Delbert Horst
 Dan Poffenberger
 Tim Young
 Mike Spiker

**City of Hagerstown
Pavement Preservation Program
Summer 2018**

FINAL – Mill and Overlay Streets *Last revised 11/16/2017*

<u>Year Last Resurfaced</u>	<u>Street</u>	<u>Location</u>	<u>Area</u>
1993	Reynolds Avenue	Virginia avenue to Summit Avenue	1,775 sy
1993	Highland Way	Union Place to City Park Drive	4,825 sy
1991	Potomac Avenue	CSX Railroad to Oak Hill Avenue	3,750 sy
1990	Winter Street	Washington Street to Salem Avenue	5,635 sy
1992	Alexander Street	Salem Avenue to Dale Street	4,715 sy
1988	Walnut Street	West Washington Street to Church Street	4,250 sy
1991	East Irvin Avenue	Mealey Pkwy to Valleybrook Drive (include circle)	3,440 sy
1992	North Avenue	North Potomac Street to North Mulberry Street	3,535 sy
1999	Fairchild Avenue	Beechwood Avenue to Pennsylvania Avenue	3,670 sy
1968	Division Avenue	City Line to Westwood Street	2,670 sy
1971	South Street	West Lee Street to Sycamore Street	1,360 sy
1988	Stratford Avenue	Florida Avenue to Salem Avenue	4,565 sy
1989	Wood Street	Jefferson Street to Cleveland Avenue	1,790 sy
1965	Pinecrest Avenue	Marion Street to cul de sac	1,920 sy
1997	Cleveland Avenue	Cannon Avenue to Security Road	15,400 sy
1975	Funkhouser Park	Driveway and Portion of Parking Lot	1,500 sy
TOTAL			64,800 SY

Slurry Seal Streets: Stadium parking lot, ice rink parking lot, The Terrace (north of Northern Avenue), others TBD.

City of Hagerstown Pavement Preservation Program Summer 2019

DRAFT – Mill and Overlay Streets Last revised 11/16/2017

<u>Year Last Resurfaced</u>	<u>Street</u>	<u>Location</u>	<u>Area</u>
1970	Snyder Avenue	Virginia Avenue to Noland Drive	2,045sy
1999	North Potomac Street	Oak Hill Ave to Franklin Street	10,215 sy
1982	Indiana Avenue	Salem Avenue to Marshall Street	4,165 sy
1997	Pennsylvania Avenue	Belview Ave to north of Park Lane	3,290 sy
1992	Liganore Avenue	Salem Avenue to dead end	5,000 sy
1992	West Antietam Street	Walnut Street to Potomac Street	4,344 sy
1997	West Baltimore Street	Summit Avenue to Prospect Street	1,625 sy
1992	Magnolia Avenue	Mealey Avenue to Oak Hill Avenue	5,870 sy
1980	Manila Avenue	Potomac Avenue to Mulberry Avenue	3,000 sy
1968	Jackson Avenue	Monroe Avenue to Westwood Street	2,215 sy
1992	Valleybrook Drive	East Irvin to dead end	7,420 sy
1965	Bowman Ave	Eldridge Drive to Commonwealth Avenue	3,580 sy
1992	East Irvin Avenue	Potomac Avenue to Mulberry Avenue	3,690 sy
1997	Key Avenue	Church Street to City Line on Daycotah	<u>8,020 sy</u>
TOTAL			64,479 SY

Slurry Seal Streets: TDB by 2018 pavement survey

CITY OF HAGERSTOWN
MAYOR AND COUNCIL
PURCHASE/CONTRACT INFORMATION
MEETING OF 11/28/17

Do Not Complete This Section:

APPROVED FOR: _____
CONSENT AGENDA _____
NEW BUSINESS _____

Originating Department Police By Victor V. Brito

Account No. 4510000 5832 C0130 Account/Project Name Fiber Loops Materials

Budget Amount \$ 150,000 Account Balance \$ 150,000 Year 2018 C.I.P. Control No. _____

Unbudgeted * \$ 0 Source of Funds CIP Project Balance
*(See Department Manager's Comments) Gen. Fund Balance Reserve

QUANTITY	DESCRIPTION	VALUE
<u>1</u>	<u>Mounting materials and fiber optic cable for a second expansion of crime cameras</u>	<u>\$ 18,914.00</u>
TOTAL VALUE		<u>\$ 18,914.00</u>

ABOVE TO BE USED FOR:

Expansion of Crime Cameras

RECOMMENDED VENDOR:

BUSINESS NAME: FiberPlus

ADDRESS: 8240 Preston Court, Suite C

CITY, STATE: Jessup, Maryland 20794

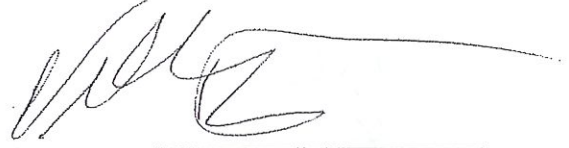
BID/PROPOSAL/QUOTE NO.: _____ (Circle one)

OTHER VENDORS:

Firm	City/State	Total Amount
<u>Maryland Contract Pricing</u>	_____	\$ _____
_____	_____	_____
_____	_____	_____
_____	_____	_____

COMMENTS

(1) DEPARTMENT MANAGER:



Signature/Date

(2) PURCHASING AGENT:

Recommend Approval.

Jason T. Miller 11/15/17

Signature/Date

(3) FINANCE MANAGER:

Recommend approval.



Signature/Date

11/15/17

(4) CITY ADMINISTRATOR'S RECOMMENDATION:

Approval

Val A. Mearns 11/16/17

Signature/Date



CITY OF HAGERSTOWN MARYLAND

DEPARTMENT OF POLICE
50 N. Burhans Blvd.

Non-Emergency 301-790-3700
Emergency 240-313-4345
Fax 301-733-5513

October 12, 2017

To: Valerie Means, City Administrator

From: Victor V. Brito, Chief of Police 

Re: HPD Downtown Fiber Loops Materials Proposal

In September of 2016, work began on an expansion of Hagerstown Police Department's long-standing crime camera program, one which would cover the Jonathan Street area of the city. The goals of this expansion were four-fold-

- To provide an up-fit for aging and malfunctioning analog cameras around Jonathan Street at that time
- To improve the quality of video from crime cameras for forensic purposes
- Increasing the reliability and availability of camera feeds or footage from public safety incidents
- Lowering recurring costs by moving to City-owned fiber rather than relying on cellular and cable providers for connectivity

This work was completed in March of 2017, and resulted in the addition of 41 new 4K-resolution cameras onto the department's camera system.

Action Requested-

We are requesting Mayor and Council approval of a purchase from FiberPlus of mounting materials and fiber optic cable for a second expansion of crime cameras. This next up-fit/expansion will cover downtown along Franklin and Washington Streets eastward to Cannon Ave, and southward to Baltimore Street. With this new fiber infrastructure, at least 65 4k camera sensors will be added to Hagerstown Police Department's crime camera system.

Amount and Funding-

\$18,914.00, to be paid from CIP 410000 5832 C0130. FiberPlus's quote has been provided under State of Maryland Cable & Wiring Contract, number 060B6400046.



A Nationally Accredited Law Enforcement Agency •



Date: October 10, 2017

To: Rory Crisler Smith
Hagerstown Police Department

RE: HPD Downtown Fiber Loop Materials
State of Maryland Cable & Wiring Contract 060B6400046

FiberPlus, Inc. (FPI) will furnish and install this project as described by Rory Crisler Smith – Hagerstown Police Department. Specifically, FiberPlus, Inc. will provide:

1. FPI shall provide Hagerstown Light Department (HLD) with materials to complete the installation of the fiber loop.
2. Materials to be provided by FPI, and approved by HLD are as follows:
 - a. 24 strand, Singlemode, ADSS Fiber.
 - b. Fiberlign Aluminum ADSS Trunnion Supports.
 - c. Fiberlign Dielectric ADSS Dend-ends.
3. Any and all materials other than the list above is provided by Hagerstown Light Department.
4. Materials will be delivered to HLD for installation by them.
5. Quote does not include any terminations, hardware, etc. A quote for this can be provided after installation is complete.

EXCLUSIONS

1. Permits of any type.
2. AutoCad Drawings.
3. Labor of any type.
4. Make Ready work of any type.
5. Cabinets of any type.
6. Anything other than what is spelled out in the Scope of Work.

All work to be performed with minimum interference, Monday through Friday, between normal business hours, unless specified in writing by FiberPlus, Inc. All cabling will be labeled, tested, and warranted for one year.

FPI is a registered BICSI installer. For verification, please call 1-800-242-7405.

FPI employs a Master General Electrician and is licensed by the State of Maryland, Virginia and several counties to perform electrical construction and to obtain low voltage communication cabling permits.

FPI is able to supply a Certificate of Insurance, if necessary, for this project.

Scope of Work

This scope of work/agreement incorporates all the covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, contracts, scopes of work and

THIS DOCUMENT IS PROPRIETARY AND SHALL NOT BE REPRODUCED OR DISTRIBUTED WITHOUT PRIOR
WRITTEN CONSENT FROM FIBERPLUS, INC.

8240 Preston Court, Suite C, Jessup, Maryland 20794 * Telephone: 301.317.3300 Fax: 301.317.8585
www.fiberplusinc.com

understandings have been merged into this written agreement. No prior contracts or understandings, verbal or otherwise of the parties or their agents shall be valid or enforceable unless embodied in this scope of work. Claims and requirements made in the attachments are binding unless replaced or superseded by statements or claims in the scope of work document, from which the attachments are referenced.

Change Orders

Changes to the scope of work may become necessary and both parties to this contract have the right to request changes to the original, agreed upon Scope of Work. Changes may take one of two forms. Where either your point-of-contact or FPI is requesting a change, the request should be made in writing and submitted to the appropriate point-of-contact. If the requested change alters the base contract amount, FPI will prepare a Change Order describing the requested change and the Dollar amount of the change. Upon authorization, FPI will perform the work.

Where the change is requested in the field by your point-of-contact, the FPI lead technician will prepare a Field Change Order describing the requested change. An authorized signature must be obtained before work can be done. A copy will be given to your point-of-contact and FPI will price the change and include the amount as an adjustment to the base contract. FPI will inform you as to the amount of the change.

Labor rates are quoted at standard daytime labor rates. If the customer requests overtime, weekend or evening rates, then it will require a change order. If Davis-Bacon or scale labor rates are required, then FiberPlus reserves the right to provide a new quotation. **FPI may invoice for change orders separately or in conjunction with the primary invoice(s) at FPI's option.**

Warehouse Fee

A fee may be applied to materials ordered and stored during project delays outside the control of FPI. A restocking fee of 30% may be charged for materials ordered that are returned if the scope of work has been reduced or the project is cancelled.

Payment & Invoicing

Monthly progress payments will apply with payment terms of NET 30 days from date of Invoice.

Accounts outstanding for more than 30 days will bear interest at the rate of 1-1/2 percent per month (18% APR) on the unpaid balance. Should the credit of the Customer in the Judgment of the Seller become impaired at any time, the Seller has the right to require payment in advance before continuing to work on contract.

In the event that the Customer fails to make payment as established in this agreement and the Seller retains a collection agency and/or an attorney to collect any unpaid amounts, the Customer assumes full liability for all reasonable collection and/or legal fees. All discounts given are fully voided if the Customer fails to make payment as established in this agreement.

In the event that the Customer fails to make payment as established in this agreement and the Seller retains a collection agency and/or an attorney to collect any unpaid amounts, the Customer assumes full liability for all reasonable collection and/or legal fees. All discounts given are fully voided if the Customer fails to make payment as established in this agreement.

ACCEPTANCE:

- ♦ **WE PROPOSE** to furnish materials only, complete in accordance with above specifications for the sum of:

Eighteen Thousand Nine Hundred Fourteen Dollars and 00/100.....**\$18,914.00**

Due to the rapidly escalating cost of cable and many other telecommunications and construction materials, FiberPlus, Inc. reserves the right to adjust the price of this proposal solely to reflect such cost increases

This quote is valid for 30 days, unless extended in writing by FiberPlus, Inc. FPI reserves the right to adjust the quoted price based on market fluctuations for materials purchased after 90 days from date of acceptance.

In no event shall FiberPlus, Inc. be responsible for any indirect, incidental, special or consequential damages including loss of profits, revenue and/or data incurred by either party to this agreement or any third party resulting from the usage of products or services supplied under this purchase order.

If you have any questions or concerns about this proposal, please call me immediately Susan Green or via email at sgreen@fiberplusinc.com or to the FiberPlus Sales Support Specialist, DeeDee Sewell, who can be reached at 301-957-2101 or via email at dsewell@fiberplusinc.com. To place this order, please sign below and fax to the attention of SALES and SUPPORT SPECIALIST on 301-317-8585.

On behalf of FiberPlus, Inc., I appreciate the opportunity to provide a telecommunications solution to Hagerstown Police Station.

Very truly yours,

Susan Green

**Susan Green
Account Manager**

ACCEPTED. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

By signing this agreement you acknowledge that you have read, understand, and agree to the terms and conditions stated in this proposal. You also acknowledge that you have the authority to execute this agreement and agree to these terms and conditions on behalf of the corporate entity referenced in this Proposal.

Company Name _____

Signature _____

Printed Name _____

Title _____

Date of Acceptance _____

Purchase Order # _____

CITY OF HAGERSTOWN
MAYOR AND COUNCIL
PURCHASE/CONTRACT INFORMATION
MEETING OF _____

Do Not Complete This Section:

APPROVED FOR:
CONSENT AGENDA _____
NEW BUSINESS _____

Originating Department Police By Chief Victor Brito

Account No. 4510000 5329 C0196 Account/Project Name: Signal Sidearm and Vehicle Systems

Budget Amount \$ _____ Account Balance 56,000 Year 2018 C.I.P. Control No. _____

Unbudgeted * \$ _____ Source of Funds CIP
*(See Department Manager's Comments)

<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>VALUE</u>
<u>68</u>	<u>Signal Sidearm and Vehicle Systems (Hardware and Holsters)</u>	<u>\$ 28,834.92</u>
	TOTAL VALUE	<u>\$ 28,834.92</u>

ABOVE TO BE USED FOR:

Signal Sidearm and Vehicle Systems (Hardware and Holsters)

RECOMMENDED VENDOR:

BUSINESS NAME: Axon

ADDRESS: 17800 N. 85th Street

CITY, STATE: Scottsdale, Arizona 85255-9603

BID/PROPOSAL/QUOTE NO.: Q-140871-2 (Circle one)

OTHER VENDORS:

<u>Firm</u>	<u>City/State</u>	<u>Total Amount</u>
<u>Sole Source - Compatabile</u>	_____	<u>\$ _____</u>
<u>With Existing Equipment</u>	_____	_____
_____	_____	_____
_____	_____	_____

COMMENTS

(1) DEPARTMENT MANAGER:



Signature/Date

(2) PURCHASING AGENT:

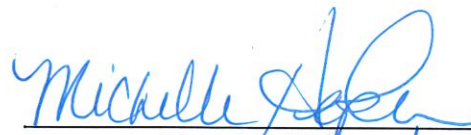
Recommend Approval.

 11/15/17

Signature/Date

(3) FINANCE MANAGER:

Recommend approval. Funding was approved in FY17+ deferred until FY18.

 11/15/17

Signature/Date

(4) CITY ADMINISTRATOR'S RECOMMENDATION:

approval

 11/14/17

Signature/Date



CITY OF HAGERSTOWN
MARYLAND
21740-4696

DEPARTMENT OF POLICE
50 N. Burhans Blvd.

Non-Emergency 301-790-3700
Emergency 301-739-6000
Fax 301-733-5513

8 November 2017

To: Valerie Means,
City Administrator

From: Victor V. Brito,
Chief of Police

Re: Purchase of Signal Sidearm and Vehicle Systems

HPD is requesting M&C approval for the purchase of Signal Sidearm and Vehicle System units. The signal sidearm unit emits a Bluetooth signal which activates our Body Worn Cameras when the weapon is drawn from the holster. The vehicle system will activate a Bluetooth signal which can activate our Body Worn Cameras with three different triggers. These systems will help ensure our body cameras are actively recording during incidents.

These systems will be purchased from Axon Enterprise, Inc. (formerly known as Taser International). The funds will come out of the CIP Fund C0196. The total purchase price is \$28,834.92.



Axon Enterprise, Inc.

Protect Life.

17800 N 85th St.
Scottsdale, Arizona 85255
United States
Phone: (800) 978-2737
Fax:

Edward Plummer
(301) 790-3700
eplummer@hagerstownpd.org

Computer Software



Quotation

Quote: Q-140871-2
Date: 11/2/2017 9:59 AM
Quote Expiration: 11/30/2017
Contract Start Date*: 1/1/2017
Contract Term: 3 years

AX Account Number:
110659

Bill To:
Hagerstown Police Dept. - MD
50 N. BURHANS BLVD.
Hagerstown, MD 21740
US

Ship To:
Edward Plummer
Hagerstown Police Dept. - MD
50 N. BURHANS BLVD.
Hagerstown, MD 21740
US

SALESPERSON	PHONE	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Jason Wood		jawood@axon.com	Fedex - Ground	Net 30

*Note this will vary based on the shipment date of the product.

Year 1

Due Net 30

QTY	ITEM #	DESCRIPTION	NET UNIT PRICE	NET TOTAL
65	71029	SIGNAL SIDEARM, HARDWARE PACK A	USD 0.00	USD 0.00
65	71045	SIGNAL SIDEARM, YEAR 1 PAYMENT	USD 120.00	USD 7,800.00
55	75003	SIGNAL SIDEARM, RH HOLSTER, 0794-R	USD 0.00	USD 0.00
10	75004	SIGNAL SIDEARM, LH HOLSTER, 0794-L	USD 0.00	USD 0.00
17	70112	AXON SIGNAL UNIT	USD 279.00	USD 4,743.00
17	80129	SIGNAL ONLY OR ROUTER ONLY INSTALLATION PER VEHICLE	USD 250.00	USD 4,250.00
Year 1 Total Before Discounts:				USD 16,793.00
Year 1 Net Amount Due:				USD 16,793.00

Spares

QTY	ITEM #	DESCRIPTION	NET UNIT PRICE	NET TOTAL
1	75004	SIGNAL SIDEARM, LH HOLSTER, 0794-L	USD 0.00	USD 0.00
134	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	USD 0.00	USD 0.00
1	75003	SIGNAL SIDEARM, RH HOLSTER, 0794-R	USD 0.00	USD 0.00
Spares Total Before Discounts:				USD 0.00
Spares Net Amount Due:				USD 0.00

Year 2

QTY	ITEM #	DESCRIPTION	NET UNIT PRICE	NET TOTAL
65	71046	SIGNAL SIDEARM, YEAR 2 PAYMENT	USD 120.00	USD 7,800.00
Year 2 Total Before Discounts:				USD 7,800.00
Year 2 Net Amount Due:				USD 7,800.00

Year 3- Payment

QTY	ITEM #	DESCRIPTION	NET UNIT PRICE	NET TOTAL
65	71047	SIGNAL SIDEARM, YEAR 3 PAYMENT, PARTIAL	USD 60.00	USD 3,900.00
Year 3- Payment Total Before Discounts:				USD 3,900.00
Year 3- Payment Net Amount Due:				USD 3,900.00

Subtotal	USD 28,493.00
Estimated Shipping & Handling Cost	USD 341.92
Grand Total	USD 28,834.92

Hardware Shipping Estimate

Typically, hardware shipment occurs between 4 – 6 weeks after purchase date. Product availability for new or high demand products may impact delivery time.

Axon Enterprise, Inc.'s Sales Terms and Conditions for Direct Sales to End User Purchasers

By signing this Quote, you are entering into a contract and you certify that you have read and agree to the provisions set forth in this Quote and Axon's Master Services and Purchasing Agreement posted at <https://www.axon.com/legal/sales-terms-and-conditions>. You represent that you are lawfully able to enter into contracts and if you are entering into this agreement for an entity, such as the company, municipality, or government agency you work for, you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, do not sign this Quote.

Signature:

Date:

Name (Print):

Title:

PO# (if needed):

Quote: Q-140871-2

Please sign and email to Jason Wood at jawood@axon.com or fax to

THANK YOU FOR YOUR BUSINESS!

'Protect Life'® and TASER® are registered trademarks of Axon Enterprise, Inc, registered in the U.S.
© 2013 Axon Enterprise, Inc. All rights reserved.

**City of Hagerstown
Mayor and Council
Purchase / Contract Information
Meeting of 11/28/17**

Do Not Complete This Section
Approved Consent Agenda: _____
New Business: _____

Originating Department: Public Works By: Eric B. Deike, Director
Account Number: xxxx-5431 Account / Project Name: Fuel Inventory
Budget Amount: \$558,035 Account Balance: \$443,048 Year: 17/18 CIP Control No. NA
Unbudgeted \$: _____ Source of Funds: General Fund, Light, Water, Wastewater, Golf

Quantity	Description	Value
100,000 gallons	Bulk Diesel Fuel Purchase (est. 100,000 gallons per year) excluding taxes	*\$1.6468/gal
	(taxes include MD Road Tax [\$0.3455/gal]; Fed LUST Tax [\$0.0010/gal];	
	Fed Enviro Rec Fee [\$0.0021/gal]; MD Enviro Fee [\$0.0019/gal])	

*Excludes Taxes for Comparison Purposes

TOTAL VALUE OF PROJECT: **\$199,730

**Includes Taxes

ABOVE TO BE USED FOR:

Highway use of diesel fuel for General Fund Departments (Public Works, Parks, etc.), Utility
Departments (Light, Water, Wastewater) and the Golf Course to operate fleet vehicles and equipment.

Recommended Vendor:

Business Name: IPC (USA) Inc.
Address: 9121 Red Ranch Road
City, State: Columbia, MD 21045 410.418.5500
Bid/Proposal/Quote No.: Washington County PUR-1362

OTHER VENDORS:

Firm	City/State	Total Amount
CATO	Salisbury, MD	\$1.6641/gal
Papco, Inc.	Aston, PA	\$1.6703/gal
Petroleum Traders Corp.	Fort Wayne, IN	\$1.6833/gal
Truman Arnold Company	Dallas, TX	\$1.6984/gal
Mansfield	Gainsville, GA	\$1.7037/gal
Metro Petroleum, Inc.	Mt. Airy, MD	\$1.7568/gal
AC&T	Hagerstown, MD	\$1.8183/gal

(1) Department Manager: Washington County Government competitively bids out the diesel fuel for themselves, the Board of Education and the City of Hagerstown to obtain a better bulk rate. The price is based on a bidder's Plus/Minus Factor (think "overhead") added to the current OPIS (Oil Price Information Service) price given on a particular date. The actual price for fuel will vary over the length of the contract from the bid price depending upon the current OPIS rate. The bidder's Plus Factor prices are good from December 1, 2017 through November 30, 2018. Total value of contract is based on an estimated amount of 100,000 gallons of diesel fuel to be used in one calendar year. Budget amount based on both gasoline and diesel fuel purchases.

EB Doherty 11/17/17

Signature / Date

(2) Purchasing Agent:

Recommend Approval.

Jason T. Miller
11/15/17

Signature / Date

(3) Finance Manager:

Recommend approval.

Michelle Lepore
11/15/17

Signature / Date

(4) City Administrator's Recommendation:

Approval

Vicki A. Mann 11/14/17

Signature / Date

**City of Hagerstown
Mayor and Council
Purchase / Contract Information
Meeting of 11/28/17**

Do Not Complete This Section
Approved Consent Agenda: _____
New Business: _____

Originating Department: Public Works By: Eric B. Deike, Director
Account Number: xxxx-5431 Account / Project Name: Fuel Inventory
Budget Amount: \$558,035 Account Balance: \$443,048 Year: 17/18 CIP Control No. NA
Unbudgeted \$: _____ Source of Funds: General Fund, Light, Water, Wastewater, Golf

Quantity	Description	Value
136,000 gallons	Bulk Gasoline Purchase (est. 136,000 gallons per year) excluding taxes	*\$1.5628/gal
	(taxes include Fed. Excise Tax [\$0.3380/gal]; Fed LUST Tax [\$0.0010/gal]	
	MD Enviro. Fee [\$0.0019./gal]; Fed Enviro Rec Fee [\$0.0019/gal])	

*Excludes Taxes for Comparison Purposes

TOTAL VALUE OF PROJECT: **\$259,162

**Includes Taxes

ABOVE TO BE USED FOR:

Highway use of gasoline for General Fund Departments (Public Works, Parks, etc.), Utility
Departments (Light, Water, Wastewater) and the Golf Course to operate fleet vehicles and equipment.

Recommended Vendor:

Business Name: Petroleum Traders Corporation
Address: 7120 Pointe Inverness Way
City, State: Fort Wayne, IN 46804 800.348.3705
Bid/Proposal/Quote No.: Washington County PUR-1362

OTHER VENDORS:

Firm	City/State	Total Amount
Papco, Inc.	Aston, PA	\$1.5656/gal
CATO	Salisbury, MD	\$1.5699/gal
AC&T	Hagerstown, MD	\$1.5815/gal
Mansfield	Gainsville, GA	\$1.5904/gal
Truman Arnold Company	Dallas, TX	\$1.6250/gal
Metro Petroleum, Inc.	Mt. Airy, MD	\$1.6540/gal

(1) Department Manager: Washington County Government competitively bids out the gasoline for themselves, the Board of Education and the City of Hagerstown to obtain a better bulk rate. The price is based on a bidder's Plus/Minus Factor (think "overhead") added to the current OPIS (Oil Price Information Service) price given on a particular date. The actual price for fuel will vary over the length of the contract from the bid price depending upon the current OPIS rate. The bidder's Plus Factor prices are good from December 1, 2017 through November 30, 2018. Total value of contract is based on an estimated amount of 136,000 gallons of gasoline to be used in one calendar year. Budget amount based on both gasoline and diesel fuel purchases.

EB Durr 11/17/17

Signature / Date

(2) Purchasing Agent:

Recommend Approval.

Jason T. Miller
11/15/17

Signature / Date

(3) Finance Manager:

Recommend approval.

Michelle Hefner
11/15/17

Signature / Date

(4) City Administrator's Recommendation:

Approved

Victoria M. M... 11/16/17

Signature / Date

Approval For: _____
Consent Agenda: **X** _____
New Business: _____

Quantity	Description	Value
2	6" Neptune HP Protectus II Meters	\$ 20,400.00
	TOTAL	\$ 20,400.00

The City is reimbursed for these meters by the customer once the meter is installed and placed into service. Meter to be used by a commercial/industrial customer for domestic use and fire protection. Sole Source - Equipment Standardization

Business Name: Core & Main
Address: 842 Panorama Road
City, State: Montrose, VA 22520

NONE Sole Source - Equipment Standardization

Comments

Department Manager (required on all unbudgeted items):

The City is reimbursed for these meters by the customer once the meter is installed and placed into service. Meter to be used by a commercial/industrial customer for domestic use and fire protection. Sole Source - Equipment Standardization

Nancy Hausrock

Water Operations Manager

November 9, 2017

Date

Finance Department:

Recommend Approval.

Jason T. Miller

Signature

11/15/17

Date

Finance Manager:

Recommend approval.

Michelle Lepore

Signature

11/15/17

Date

City Administrator's Recommendation:

Approval

Vala G. Meun

Signature

11/16/17

Date

Charlie Henson

From: Hennage, Deborah [Deborah.Hennage@coreandmain.com]
Sent: Tuesday, October 10, 2017 12:54 PM
To: Charlie Henson
Subject: 6" HPP III Meter Quote

Your Cost:

(2) 6" HP Protectus III Meters \$10,200.00 each = \$20,400.00

Thank you.

Debbie Hennage
Inside Sales
Core & Main



(Formerly HD Supply Waterworks)

842 Panorama Road
Montross, VA 22520
Phone (804) 493-8085
FAX (804) 493-8611
deborah.hennage@coreandmain.com

CONFIDENTIALITY NOTICE: This message is for intended addressee(s) only and may contain confidential, proprietary or privileged information exempt from disclosure, and subject to terms at <http://emailterms.coreandmain.com>

Approval For:
Consent Agenda:
New Business:

Sole Source -Proprietary Equipment

Comments

Department Manager (required on all unbudgeted items):

Replacement/Rehabilitation of the first stage of the Flocculators (North and South) - Flocculators were installed in the 1992 Plant upgrades and have been in continual continuous use since that time. This work will replace all wear parts in the stage one basin (Flocculators are four stage). Operating and CIP Funds are available to complete this work. This work is part of the planned RCW CIP work for FY18. Sole Source -Proprietary Equipment

Nancy Housack

Water Operations Manager

November 9, 2017

Date

Finance Department:

Recommend Approval.

Jacoby Miller

Signature

11/15/17

Date

Finance Manager:

Recommend approval.

Michelle Hoke

Signature

11/15/17

Date

City Administrator's Recommendation:

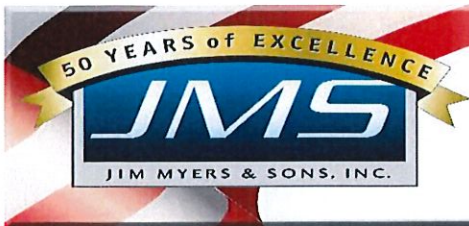
Approval

Valerie O'Brien

Signature

11/14/17

Date



J I M M Y E R S & S O N S , I N C .
P.O. Box 38778, Charlotte, North Carolina 28278
Phone: 704-554-8397, Fax: 704-554-9113, www.jmsequipment.com

Aftermarket Parts

☒ Quote To Customer

☐ Order Acknowledgement

☐ Purchasing Order

Date: 8/23/17
JMS Quote #: AMP-17-114
JMS AMP Code #: 4140
JMS Job #: 00-1025

Customer PO: _____
JMS Rep: Heyward MD
Plant Name: Hagerstown WTP

Bill To: Water Department- Admin
51 West Memorial Blvd
Hagerstown, MD 21740

Ship To: Water Department- RC Wilson
10802 Water Works Rd.
Williamsport, MD 21795

Contact: _____
Phone: _____
Email: _____

Contact: Duane Bartles
Phone: 301-331-0663
Email: dbartles@hagerstownmd.org

As requested, we offer the following pricing for replacement parts for the existing following equipment:
Flocs

Quantity	Part Number	Part Description	Cost Per Item	Total Cost
2	JMS-35SS	SS 35t Driven sprocket w/ SS hub and UHMW teeth	\$3,000.00	\$6,000.00
8	JMS-400	316 SS JMS 4" mega bearings w/ SS base plates and HPVT liners	\$2,500.00	\$20,000.00
48	FRP	FRP paddles 13' x 8"	\$120.00	\$5,760.00
2	JMS Shafts Assemblies	304 SS Floc shafts with hub plates and paddle arms and all necessary hardware (for both stage 1 flocs) Per drawing GA-1	\$5,900.00	\$11,800.00
		Lead times may vary		
			Subtotal:	\$43,560.00
			Sales Tax Status:	Not Included
			Tax:	NA
			Freight:	TBD
			Total Amount:	\$43,560.00

Sincerely,

Troy Rives
Aftermarket Parts Sales
Jim Myers & Sons, Inc.

704-554-8397

trives@jmsequipment.com



J I M M Y E R S & S O N S , I N C .
P.O. Box 38778, Charlotte, North Carolina 28278
Phone: 704-554-8397, Fax: 704-554-9113, www.jmsequipment.com

PAYMENT TERMS

100% Upon Shipment (Net 30)

VALIDITY

All pricing is based on the stainless steel surcharge per the date of this quotation. Prices are valid for 90 days from the date of this quotation.

FREIGHT

Freight is NOT included unless otherwise stated in the above quote.

WARRANTY

All JMS equipment and/or materials are of high quality and are manufactured in conformity with the best commercial practices. We guarantee all equipment / materials, manufactured or supplied by us, to be free from defects in material and workmanship at the time of shipment. We will furnish without charge, but will not install, replacements for such parts/materials as we find to be defective.

This guarantee shall not apply to any equipment which has been improperly handled or stored, improperly lubricated, subjected to misuse or neglect, misapplied with reference to the engineer's specifications, altered or tampered with, or damaged by corrective work performed without our specific written consent. No allowances will be made for such corrective work done without such consent. Deterioration by chemical action, improper maintenance, or normal wear does not constitute defects and are therefore not covered by this warranty. Consumable items are not covered by this warranty. All warranty claims must be submitted within ten (10) calendar days of discovery of defects or it shall be deemed waived. The foregoing is in lieu of all other warranties, whether expressed or implied.

EXCLUDED ITEMS

Any & all taxes. Installation and field assembly.

Approval For: _____
Consent Agenda: X
New Business: _____

Quantity	Description	Value
NEW BUSINESS		
60 Tons	Water - Chemicals - Liquid Chlorine (Univar USA)	\$ 36,000.00
150,000 Pounds	Water - Chemicals - Aqueous Ammonia (Univar USA)	\$ 16,500.00
16 Tons	Water - Chemicals - Powered Activated Carbon (George S. Coyne)	\$ 36,358.00
100 Dry Tons	Water - Chemicals - DelPac (USALCO)	\$ 201,600.00
150,000 Gallons	Water - Chemicals - 25% Liquid Caustic Soda (Univar USA)	\$ 141,900.00
30,000 Gallons	Water - Chemicals - 93% Sulfuric Acid (Univar USA)	\$ 40,500.00
50,000 Pounds	Water - Chemicals - Potassium Permanganate (Brenntag Northeast)	\$ 171,000.00
6,000 Pounds	Water - Chemicals - Sodium Bisulfite (George S. Coyne)	\$ 1,445.00
44,000 Pounds	Water - Chemicals - Sodium Fluorosilicate (Univar USA)	\$ 27,311.00
180,000 Pounds	Water - Chemicals - Poly-Orthophosphate (Shannon Chemical)	\$ 69,120.00
TOTAL		\$ 741,734.00

The above chemicals are used in the water treatment process. The chemicals are bid as part of a combined purchase agreement with Washington County. Bid spans 2-fiscal years and balance will be budgeted in the FY19 Budget. County Bid: PUR-1365. See Attached Summary Report

[illegible]

Comments

Department Manager (required on all unbudgeted items):

Chemicals for the Utilities Department - Water Division bid through Washington County. The attached charts provide a summary of all bidders and a summary of the most responsive bidder. This contract will begin on December 1, 2017. The chemicals are bid as part of a combined purchase agreement with Washington County. Bid spans 2-fiscal years and balance will be budgeted in the FY19 Budget. County Bid: PUR-1365. See Attached Summary Report

Note that the award is based on the unit cost of each chemical and the actual expense will be based on the quantity of chemical required to meet all mandated treatment requirements and may be more or less than the dollar amount stated herein. Bid totals are based on historical actual usage average for each chemical.



Director of Utilities

November 9, 2017

Date



Water Operations Manager

November 9, 2017

Date

Purchasing Agent

Signature

Date

Finance Manager:

Recommend approval.



11/15/17

Signature

Date

City Administrator's Recommendation:

Approval



11/16/17

Signature

Date

Approval For: _____
Consent Agenda: ☒ _____
New Business: _____

Quantity	Description	Value
NEW BUSINESS		
60 Dry Tons	Wastewater - Chemicals - 38%-42% Ferric Chloride (Kemira)	\$ 29,700
12,000 Gallons	Wastewater - Chemicals - 12.5% Sodium Hypochlorite (Univar USA)	\$ 17,280
17,000 Pounds	Wastewater - Chemicals - 3" Tablet Chlorine (Univar USA)	\$ 33,320
2,000 Gallons	Wastewater - Chemicals - Defoamer Suppressor (Maryland BioChemical)	\$ 14,220
90,000 Gallons	Wastewater - Chemicals - Thioguard (Premier Magnesia)	\$ 231,300
5000 Pounds	Wastewater - Chemicals - Polymer Zetag 7563 (Coyne Chemical)	\$ 12,895
50,000 Gallons	Wastewater - Chemicals - Methanol (Univar USA)	\$ 69,000
1500 Pounds	Wastewater - Bacterial Enzymatic Powder (Maryland BioChemical)	\$ 14,805
2000 Gallons	Wastewater - Caustic 50% (Univar USA)	\$ 4,100
4000 Gallons	Wastewater - Chemicals - Polymer Zetag 8814 (Coyne Chemical)	\$ 43,424
TOTAL		\$ 470,044

The above chemicals are used in the wastewater treatment process. The chemicals are bid as part of a combined purchase agreement with Washington County. Bid spans 2-fiscal years and balance will be budgeted in the FY19 Budget. County Bid: PUR-1365. See Attached Summary Report

Bid/Proposal/Quote No.: County Bid: PUR-1365

<u>Firm</u>	<u>City, State</u>	<u>Amount</u>
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[illegible]

Comments

Department Manager (required on all unbudgeted items):

Chemicals for the Utilities Department - Wastewater Division bid through Washington County. The attached charts provide a summary of all bidders and a summary of the most responsive bidder. This contract will begin on December 1, 2017. The chemicals are bid as part of a combined purchase agreement with Washington County. Bid spans 2-fiscal years and balance will be budgeted in the FY19 Budget. County Bid: PUR-1365. See Attached Summary Report

Note that the award is based on the unit cost of each chemical and the actual expense will be based on the quantity of chemical required to meet all mandated treatment requirements and may be more or less than the dollar amount stated herein. Bid totals are based on historical actual usage average for each chemical.



Director of Utilities

November 9, 2017

Date



Water Operations Manager

November 9, 2017

Date

Purchasing Agent

Recommend Approval.



Signature

11/15/17

Date

Finance Manager:

Recommend approval.



Signature

11/15/17

Date

City Administrator's Recommendation:

Approval



Signature

11/16/17

Date

PUR-1365 - Water Treatment Chemicals

Bid Item No.	Description / (Delivered Price per Unit of Measure)	Delivered Price Per	Unit of Measure	Brenntag Northeast, Inc. Reading, PA	Chemrite, Inc. Buford, GA	George S. Coyne Chemical Co., Inc. Croydon, PA	JCI Jones Chemicals, Inc. Milford, VA	Kemira Water Solutions Lawrence, KS	Shannon Chemical Corporation Malvern, PA	Univar USA, Inc. Middletown, PA	USALCO Baltimore Plant, LLC Baltimore, MD	Comments
1	Liquid Chlorine (City of Hagerstown)	Cylinder	1-Ton Cylinder	No Bid	No Bid	No Bid	\$600.00 *	No Bid	No Bid	\$600.00	No Bid	Univar equal bid, Jones should not be allowed to bid
2	Aqueous Ammonia 19% (City of Hagerstown)	Pound	Pound Bulk	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$0.11 *	No Bid	Univar was the only bid
6	Powdered Activated Carbon (City of Hagerstown)	Ton	50-Pound Bag	No Bid	No Bid	\$2,272.37 *	No Bid	No Bid	No Bid	\$2,454.60	No Bid	Coyne was the low bidder
7	Polyaluminum Chloride (PAC) (City of Hagerstown)	Dry Ton	Dry Ton	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$2,016.00	USALCO was the only bidder
9	Caustic Soda (Sodium Hydroxide) (City of Hagerstown)	Gallon	Gallon Bulk	\$1.148	No Bid	No Bid	No Bid	No Bid	No Bid	\$0.946	No Bid	Univar was the low bid
10	Sulfuric Acid 93% - (City of Hagerstown)	Gallon	Gallon Bulk	\$1.352	No Bid	No Bid	No Bid	No Bid	No Bid	\$1.35	No Bid	Univar was the low bid
13	Potassium Permanganate (City of Hagerstown)	Pound	55-Pound Pail	\$3.42	\$1.81 *	\$1.6998 *	No Bid	No Bid	No Bid	\$3.5436	No Bid	Univar was the low bid
23	Sodium Bisulfite (38% - 40%) (City of Hagerstown)	Pound	600-Gallon Tote	\$0.7331	No Bid	\$0.2408 *	No Bid	No Bid	No Bid	No Bid	No Bid	Coyne was the low bidder
25	Sodium Fluorosilicate (City of Hagerstown)	Pound	50-Pound Bag	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$0.6207	No Bid	Univar was the only bid
31	Poly-Orthophosphate Solution (SLI-5250) (City of Hagerstown)	Pound	Pound Bulk	No Bid	No Bid	\$0.342 *	No Bid	No Bid	\$0.384/#	No Bid	No Bid	Shannon low bid

Exceptions:

Brenntag Northeast, Inc. - None

Chemrite, Inc. -

1 #13 - Not domestically made!

Potassium Permanganate is not domestically made.

1 #13 - Pricing corrected per information provided.

Exceptions:

George S. Coyne Chemical Co., Inc.

1 #6 - Bidding Hydrocarco B. Min 1 pallet, 50 Bags/Dely

3 #13 - Min 1 Pallet/Dely

6 #23 - Bidding a 330 gal Tote

10 #31 - Bidding on CP 722

Exceptions:

JCI Jones Chemicals, Inc.

1 #1 - Mandatory Safety Seminar Required

Univar USA, Inc.

1 #2 - wet lb.

Water and Wastewater Chemical Bid Recommendation for FY18 & FY19

Operation and Account Number	FY18 Budgeted Amount	Item#	Description	Facility	Estimated Quantity	Unit	Recommended Vendor	FY18 Unit Cost	FY18/19 Projected Annual Cost
R.C. WILLSON WATER PLANT - 52-70501									
559103	\$ 30,000	1	Liquid Chlorine	Water	60	Ton	UNIVAR USA	\$ 600.00	\$ 36,000
559123	\$ 25,000	2	Aqueous Ammonia - 19% Powdered Activated Carbon	Water	150,000	Pound	UNIVAR USA	\$ 0.11	\$ 16,500
559113	\$ 20,000	6	Carbon	Water	16	Ton	GEORGE S. COYNE CHEMICAL CO., INC	\$ 2,272.37	\$ 36,358
559110	\$ 200,000	7	Polyaluminum Chloride	Water	100	Dry Ton	USALCO, LLC	\$ 2,016.00	\$ 201,600
559101	\$ 165,000	9	25% Liquid Caustic Soda	Water	150,000	Gallon	UNIVAR USA	\$ 0.946	\$ 141,900
559119	\$ 60,000	10	Sulfuric Acid (93-95%) Potassium Permanganate	Water	30,000	Gallon	UNIVAR USA	\$ 1.35	\$ 40,500
559112	\$ 115,000	13	Sulfuric Acid (93-95%) Potassium Permanganate	Water	50,000	Pound	BRENTAG NORTHEAST	\$ 3,4200	\$ 171,000
559121	\$ 2,500	23	Sodium Bisulfite	Water	6,000	Pound	GEORGE S. COYNE CHEMICAL CO., INC	\$ 0.2408	\$ 1,445
559106	\$ 10,000	25	Sodium Fluorosilicate	Water	44,000	Pound	UNIVAR USA	\$ 0.6207	\$ 27,311
559122	\$ 75,000	31	Poly-Orthophosphate	Water	180,000	Pound	SHANNON CHEMICAL	\$ 0.384	\$ 69,120

Operation and Account Number	FY18 Budgeted Amount	FY18 Expenses	Description
R.C. WILLSON WATER PLANT - 52-70501			
559103	\$ 30,000	\$ 15,600	Liquid Chlorine
559123	\$ 25,000	\$ 4,700	Aqueous Ammonia - 19%
559113	\$ 20,000	\$ -	Powdered Activated Carbon
559110	\$ 200,000	\$ 50,300	Polyaluminum Chloride
559101	\$ 165,000	\$ 7,200	25% Liquid Caustic Soda
559119	\$ 60,000	\$ 11,000	Sulfuric Acid (93-95%) Potassium
559112	\$ 115,000	\$ 54,100	Potassium Permanganate
559121	\$ 2,500	\$ 900	Sodium Bisulfite
559106	\$ 10,000	\$ 2,600	Sodium Fluorosilicate
559122	\$ 75,000	\$ 23,300	Poly-Orthophosphate
Total:	\$ 702,500	\$ 169,700	

FY18/19 Estimated Expense

WILLSON \$741,734

TOTAL ESTIMATED WATER COST \$741,734

Water and Wastewater Chemical Bid Recommendation for FY18 & FY19

Operation and Account Number	FY18 Budgeted Amount	Item#	Description	Facility	Estimated Quantity	Unit	Recommended Vendor	FY18 Unit Cost	FY18/19 Projected Annual Cost
Wastewater Treatment Plant 54-71501									
559105	\$ 20,000	3	Ferric Chloride	Wastewater	60	Dry Ton	KEMIRA WATER SOLUTIONS	\$ 495,000	\$ 29,700
559115	\$ 12,000	5	12.5% Sodium Hypochlorite	Wastewater	12,000	Gallon	UNIVAR USA	\$ 1,440	\$ 17,280
54-72601-559104	\$ 3,000	18	3" Tablet Chlorine	Wastewater	17,000	Pound	UNIVAR USA	\$ 1,960	\$ 33,320
559102	\$ 10,000	26	Defoamer	Wastewater	2,000	Gallon	MARYLAND BIOCHEMICAL CO.	\$ 7,110	\$ 14,220
559117	\$ 140,000	27	Thioguard (Magnesium Hydroxide)	Wastewater	90,000	Gallon	PREMIER MAGNESIA	\$ 2,570	\$ 231,300
559116	\$ 55,000	28	Polymer (Zetag 7563)	Wastewater	5,000	Pound	GEORGE S. COYNE CHEMICAL CO., INC	\$ 2,579	\$ 12,895
559118	\$ 50,000	29	Methanol	Wastewater	50,000	Gallon	UNIVAR USA	\$ 1,380	\$ 69,000
		30	Bacterial Enzymatic Powder	Wastewater	1,500	Pound	MARYLAND BIOCHEMICAL CO.	\$ 9,870	\$ 14,805
	\$ 5,000	32	Caustic (50%)	Wastewater	2,000	Gallon	UNIVAR USA	\$ 2,050	\$ 4,100
559116	see 559116	37	Polymer (Zetag 8814)	Wastewater	4,000	Gallon	GEORGE S. COYNE CHEMICAL CO., INC	\$ 10,856	\$ 43,424

Operation and Account Number	FY18 Budgeted Amount	FY18 Expenses	Description
Wastewater Treatment Plant 54-71501			
559105	\$ 20,000	\$ 12,600	38% Ferric Chloride
559115	\$ 12,000	\$ 3,600	12.5% Sodium Hypochlorite
54-72601-559104	\$ 3,000	\$ 2,100	3" Tablet Chlorine
559102	\$ 10,000	\$ 6,300	Defoamer
559117	\$ 140,000	\$ 77,000	Thioguard
559116	\$ 55,000	\$ 5,300	Polymer (Zetag 7563)
54-71501 (5374)	\$ 50,000	\$ 47,000	Methanol
54-72601			Bacterial Enzymatic Powder
	\$ 5,000	\$ -	Caustic (50%)
559116	see 559116		Polymer (Zetag 8814)
Total:	\$ 295,000	\$ 153,900	

FY17/18 Estimated Expense

WASTEWATER TREATMENT \$470,044

TOTAL ESTIMATED WASTEWATER COST \$470,044

Water and Wastewater Chemical Bid Recommendation for FY18 & FY19

Operation and Account Number	FY18 Budgeted Amount	Item#	Description	Facility	Estimated Quantity	Unit	Recommended Vendor	FY18 Unit Cost	FY18/19 Projected Annual Cost
Wastewater Treatment Plant 54-71501									
559105	\$ 20,000	3	Ferric Chloride	Wastewater	60	Dry Ton	KEMIRA WATER SOLUTIONS	\$ 495,000	\$ 29,700
559115	\$ 12,000	5	12.5% Sodium Hypochlorite	Wastewater	12,000	Gallon	UNIVAR USA	\$ 1,440	\$ 17,280
54-72601-559104	\$ 3,000	18	3" Tablet Chlorine	Wastewater	17,000	Pound	UNIVAR USA	\$ 1,960	\$ 33,320
559102	\$ 10,000	26	Defoamer	Wastewater	2,000	Gallon	MARYLAND BIOCHEMICAL CO.	\$ 7,110	\$ 14,220
559117	\$ 140,000	27	Thioguard (Magnesium Hydroxide)	Wastewater	90,000	Gallon	PREMIER MAGNESIA	\$ 2,570	\$ 231,300
559116	\$ 55,000	28	Polymer (Zetag 7562)	Wastewater	5,000	Pound	GEORGE S. COYNE CHEMICAL CO., INC	\$ 2,579	\$ 12,895
559118	\$ 50,000	29	Methanol	Wastewater	50,000	Gallon	UNIVAR USA	\$ 1,380	\$ 69,000
		30	Bacterial Enzymatic Powder	Wastewater	1,500	Pound	MARYLAND BIOCHEMICAL CO.	\$ 9,870	\$ 14,805
	\$ 5,000	32	Caustic (50%)	Wastewater	2,000	Gallon	UNIVAR USA	\$ 2,050	\$ 4,100
559116	see 559116	37	Polymer (Zetag 8814)	Wastewater	4,000	Gallon	GEORGE S. COYNE CHEMICAL CO., INC	\$ 10,856	\$ 43,424

Operation and Account Number	FY18 Budgeted Amount	FY18 Expenses	Description
Wastewater Treatment Plant 54-71501			
559105	\$ 20,000	\$ 12,600	38% Ferric Chloride
559115	\$ 12,000	\$ 3,600	12.5% Sodium Hypochlorite
54-72601-559104	\$ 3,000	\$ 2,100	3" Tablet Chlorine
559102	\$ 10,000	\$ 6,300	Defoamer
559117	\$ 140,000	\$ 77,000	Thioguard
559116	\$ 55,000	\$ 5,300	Polymer (Zetag 7563)
54-71501 (5374)	\$ 50,000	\$ 47,000	Methanol
54-72601			Bacterial Enzymatic Powder
	\$ 5,000	\$ -	Caustic (50%)
559116	see 559116		Polymer (Zetag 8814)
Total:	\$ 295,000	\$ 153,900	

FY17/18 Estimated Expense

WASTEWATER TREATMENT \$470,044

TOTAL ESTIMATED WASTEWATER COST \$470,044

[illegible]

PUR-136S - WasteWater Treatment Chemicals

Bid Item No.	Description / (Delivered Price per Unit of Measure)	Delivered Price Per	Unit of Measure	Amato Industries, Inc / Anchor Silver Spring, MD	Brenntag Northeast, Inc. Reading, PA	Chemrite, Inc. Buford, GA	George S. Coyne Chemical Co., Inc. Croydon, PA	Kemira Water Solutions Lawrence, KS	Maryland Biochemical Company, Inc. Bel Air, MD	Maryland Chemical Company, Inc. Baltimore, MD	Premier Magnesia, LLC Wayne, PA	PVS Technologies, Inc. Detroit, MI	Univar USA, Inc. Middletown, PA
3	Ferrie Chloride (City of Hagerstown)	Dry Ton	Dry Ton	No Bid	No Bid	No Bid	No Bid	\$495.00 *	No Bid	No Bid	No Bid	\$604.00	No Bid
5	12.5% Sodium Hypochlorite (City of Hagerstown)	Gallon	Gallon Bulk	\$2.25	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$1.44
18	3" Tablet Chlorine (Calcium Hypochlorite) (City of Hagerstown)	Pound	50 - 100 Pound Drum	\$3.69	No Bid	\$1.97 *	\$2.0198 *	No Bid	No Bid	No Bid	No Bid	No Bid	\$1.96
26	Defoamer - Anti-Foam (City of Hagerstown)	Gallon	55-Gallon	No Bid	No Bid	No Bid	\$8.113 *	No Bid	\$7.11 *	No Bid	No Bid	No Bid	No Bid
27	Thioguard (55% - 65% Magnesium Hydroxide) (City of Hagerstown)	Gallon	Gallon Bulk	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$2.57 *	No Bid	No Bid
28	Polymer (Zetag 7563) (City of Hagerstown)	Pound	55-Pound Bag	No Bid	No Bid	No Bid	\$2.379 *	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
29	Methanol (City of Hagerstown)	Gallon	Gallon Bulk	No Bid	\$1.67	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$1.38
30	Bacterial Enzymatic Powder (Washington County DWQ)	Pound	50-Pound Containers (1/2 pound packets)	No Bid	No Bid	No Bid	No Bid	No Bid	\$9.87 *	\$9.88	No Bid	No Bid	No Bid
32	50% Caustic Soda (Sodium Hydroxide) (City of Hagerstown)	Gallon	Gallon Bulk	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$2.05
36	Polymer (Zetag 8814) (City of Hagerstown)	Gallon	Gallon Bulk	No Bid	No Bid	No Bid	\$10.856 *	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid

Exceptions:

George S. Coyne Chemical Co., Inc.

#18 - Bidding on NSF Certified Accu Tab S1 Tablets. Min 2 Pallets/Dely

#26 - Bidding FT 410

#28 - Bidding on Zetag 7563 as specified. Min 1 Pallet/Dely

#36 - Bidding on Zetag 8814 as Specified

Exceptions:

Kemira Water Solutions

#3 - Kemira PTX-111

Chemrite, Inc.

#18 - Pricing corrected per information provided.

Exceptions:

Maryland Biochemical Company, Inc.

#26 - MB 012 SF

#30 - MB 12 BP

Premier Magnesia LLC

#27 - Minimum 3,500 gallons per

Approval For: _____
Consent Agenda: ☒ X _____
New Business: _____

Quantity	Description	Value
1	2018 F-750 Diesel Base Regular Cab Dump Truck	\$ 117,416.00
	TOTAL	\$ 117,416.00

To replace 2000 Dump Truck #512 for Wastewater Collections System which currently has approximately 47,219 miles and has \$39,802.68 of repair charges that have accrued through the years. The vehicle which has reached its useful service life, is a replacement and not an addition to the fleet. Adequate funds are available. The City is piggybacking on the Pennsylvania Department of General Services Bid through COSTARS. (COSTARS is the Commonwealth of Pennsylvania's cooperative purchasing program)

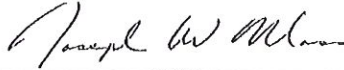
Business Name: Keystone Ford
Address: 301 Walker Road
City, State: Chambersburg, PA 17201-3507

[illegible]

Comments

Department Manager (required on all unbudgeted items):

To replace 2000 Dump Truck #512 for Wastewater Collections System which currently has approximately 47,219 miles and has \$39,802.68 of repair charges that have accrued through the years. The vehicle which has reached its useful service life, is a replacement and not an addition to the fleet. Adequate funds are available. The City is piggybacking on the Pennsylvania Department of General Services Bid through COSTARS. (COSTARS is the Commonwealth of Pennsylvania's cooperative purchasing program)



Water Operations Manager

November 28, 2017



Director of Utilities

November 28, 2017

Date

Finance Department:





Signature



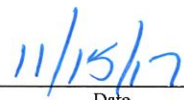
Date

Finance Manager:





Signature



Date

City Administrator's Recommendation:

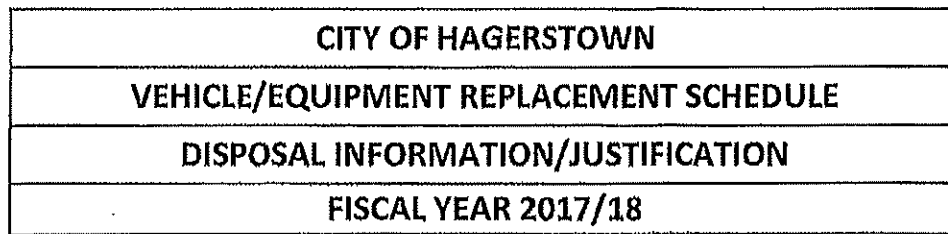




Signature



Date



# of Service Orders:	131	Condition:	FAIR
----------------------	-----	------------	------

Date:



Commonwealth of Pennsylvania
Department of General Services
Bureau of Procurement
555 Walnut Street, 6th Floor
Harrisburg, PA 17101-1914

Toll Free Telephone: 1-866-768-7827
Local Telephone: 717-346-9009
Fax: 717-783-6241
Email: GS-PACostars@state.pa.us
Website: www.costars.state.pa.us

Date: 05/12/2017

Mar-Eco dba Keystone Ford
Attn: Nelson Raines
301 Walker Road
Chambersburg, PA 17201

Subject: COSTARS Participation -- Renewal Confirmation
Contract Number: 025-155 - Municipal Work Vehicles

Dear Contractor:

The Department of General Services, Bureau of Procurement, has received your payment of the \$1500.00 administrative fee required to renew your COSTARS participation for contract number 025-155. This will confirm that your company is authorized to continue to sell the awarded items/services under this contract to registered COSTARS members for the contract term 06/28/2012 through 06/28/2018 .

Thank you for your continued participation in the COSTARS Program. Should you have any questions, please contact COSTARS Program staff by email to GS-PACostars@pa.gov or toll-free telephone at 1.866.768.7827.

Regards,

Stacey Logan-Kent
(P): 717-787-2355
(F): 717-783-6241
E-Mail: slogankent@pa.gov

BIDDER/CONTRACTOR'S LEGAL NAME:

D/B/A NAME, IF APPLICABLE:
BIDDER ADDRESS:

COUNTY LOCATED IN:

VENDOR NUMBER:

Primary POC regarding IFB/Contract:

Secondary POC regarding IFB/Contract:

PHONE NUMBER:

FAX NUMBER:

EMAIL ADDRESS:

COMPANY'S GENERAL WEBSITE ADDRESS:

Keystone Ford
301 Walker Rd
Chambersburg, Pa 17201
Franklin

330705

Nelson Raines
Don Hill
717-860-9577
717-263-2086
nraines@keystoneford.com
keystoneford.com

SEND PURCHASE ORDER(S) TO NAME:

D/B/A NAME, IF APPLICABLE:
ADDRESS:

COUNTY LOCATED IN:

HOURS OF OPERATION:

POC regarding PURCHASE ORDER(S):

PHONE NUMBER:

FAX NUMBER:

EMAIL ADDRESS:

Nelson Raines
Keystone Ford
301 Walker Rd
Chambersburg, Pa 17201
Franklin
M-F 9:00AM-8:00PM Sat 9:00AM-5:00PM Sunday Closed
Nelson Raines
717-860-9577
717-263-2086
nraines@keystoneford.com

SEND PAYMENT(S) TO NAME:

D/B/A NAME, IF APPLICABLE:
ADDRESS:

POC regarding PAYMENT(S):

PHONE NUMBER:

FAX NUMBER:

EMAIL ADDRESS:

Claudia Place
Keystone Ford
301 Walker Rd
Chambersburg, Pa 17201
Nelson Raines
717-860-9577
717-263-2086
nraines@keystoneford.com



Keystone Ford
301 Walker Road, Chambersburg, Pennsylvania,
172013507
Office: 717-264-5104 Fax: 717-264-1718

Customer Proposal

Prepared for:

Scott Kiser
City Of Hagerstown
425 East Baltimore St
Hagerstown, MD 21740
Office: 301-739-8577
Fax: 301-790-0231
Mobile: 240-675-3749
Email: skiser@hagerstownmd.org

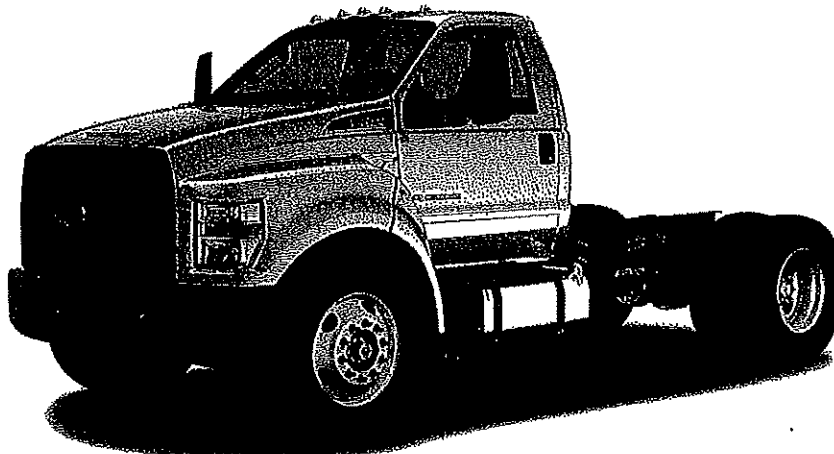
Prepared by:

Nelson Raines
Office: 717-264-5104
Email: nraines@keystoneford.com

Date: 09/26/2017

Vehicle: 2018 F-750 Diesel Base
Regular Cab

Quote ID: CtyOfHag12





Scott Kiser
City Of Hagerstown
425 East Baltimore St
Hagerstown, MD 21740
Office: 301-739-8577
Fax: 301-790-0231
Mobile: 240-675-3749
Email: skiser@hagerstownmd.org

Re: Vehicle Proposal

Dear Scott,

Thank you very much for your interest in acquiring a vehicle from our dealership. We concur that your interest is well deserved. We hope that an outstanding product lineup and our dedication to customer service will enhance your ownership experience should you decide to buy a vehicle from us.

Attached, please find additional information that I hope will assist you in making a more informed decision. Please feel free to contact me at any time as I would truly appreciate the opportunity to be of service to you.

Sincerely,

Nelson Raines

717-264-5104
nraines@keystoneford.com



Keystone Ford
301 Walker Road, Chambersburg, Pennsylvania,
172013507
Office: 717-264-5104

2018 F-750 Diesel, Regular Cab
Regular Cab Base(F7D)
Price Level: 815 Quote ID: CtyOfHag12

Selected Options

Code	Description	MSRP
Base Vehicle		
F7D	Base Vehicle Price (F7D)	\$68,865.00
Engines		
99X	6.7L Power Stroke V8 Turbo Diesel - 330 HP @ 2600 RPM	\$3,495.00
	Includes Engine Exhaust Brake and manual regen capability. Torque: 725 ft.lbs. @ 1800 rpm.	
	Governed RPM: 3400. Includes CARB clean idle label - may be removed if un-necessary.	
425	50-State Emissions	N/C
41H	Engine Block Heater, Phillips, 120 Volt/750 Watt	\$60.00
Transmissions		
44G	Ford TorqShift HD 6-Speed Automatic - Double Overdrive, less PTO Provision, less Park Pawl	STD
41A	Transmission Power Take-Off Provision w/LiveDrive Capability	\$895.00
Front Wheels & Tires		
643	Wheels, Front 22.5x8.25 White Powder Coated Steel, 10-Hole	\$30.00
	(285.75MM BC) hub piloted, flanged nut, metric mount, 8.25 DC rims; with steel hubs.	
TDG	Tires, Front Two 295/80R22.5H Continental HSR2 (501 rev/mile)	\$395.00
Rear Wheels & Tires		
667	Wheels, Rear 22.5x7.5 White Powder Coated Steel, 10-Hole	STD
	(285.75MM BC) hub piloted, flanged nut, metric mount, 7.50 DC rims; with steel hubs.	
RDG	Tires, Rear Four 295/80R22.5H Continental HSR2 (501 rev/mile)	\$395.00
Brakes		
67C	Air Brakes - Straight Truck	\$1,770.00
	Meritor Q-Plus with ABS, Bendix Anti-Lock Brake System, 4-channel. Includes 16" x 4" front brakes, dual direct reading air pressure gauges, brake lines color coded nylon, Bendix 13.2 CFM capacity air compressor, instrument panel mounted yellow knob parking brake control valve, automatic slack adjusters front and rear, two rear spring parking air-brake chambers mounted on front of rear axle, three drain valves and two air tanks (Reference Body Builders Book for location). Rear brake size and components dependent upon axle selection.	
62D	Air Dryer, Bendix AD/IP w/Heater	\$460.00
	Mounted left frame rail.	

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Scott Kiser, City Of Hagerstown



KEYSTONE FORD
301 Walker Road, Chambersburg, Pennsylvania,
172013507
Office: 717-264-5104

2016 F-750 Diesel, Regular Cab
Regular Cab Base(F7D)
Price Level: 815 Quote ID: CityOfHag12

Selected Options (cont'd)

Code	Description	MSRP
159	Trailer Connection Socket - 7-Way, Wired for Turn Signals Combined with Stop <i>Mounted at rear of frame, for combined trailer stop, tail, turn (compatible with trailers that use combined stop, tail, turn lights).</i>	\$100.00

Front Axle and Suspension

43D	14,000 lb. Cap. Non-Driving - Dana	\$1,280.00
61F	Taper-Leaf Springs, Parabolic - 14,000 lb. Cap <i>3-leaf, 62" x 3.15". Also includes, standard duty, dual, double acting shock absorbers.</i>	\$425.00
60A	Lube, Front Axle, EmGard 50W, Synthetic Oil	\$50.00

Rear Axle and Suspension

47P	23,000 lb. Single Reduction - Locking - Dana / Spicer S23-170D <i>NOTE: When specifying an axle ratio, check performance guidelines for startability and gradeability.</i>	\$2,400.00
68T	Multi-Leaf Springs - 31,000 lb. Cap <i>11-leaf. Includes 2,000 lb auxiliary springs for load stabilization.</i>	\$490.00
607	Lube, Rear Axle, EmGard 75W-90, Synthetic Oil	\$100.00
X6A	6.14 Axle Ratio	N/C

Wheelbase

182WB	182" Wheelbase/108" CA/70" AF/291" OAL	\$210.00
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Frame

536	Single Channel - Straight 'C' 14.18 SM, 120,000 PSI <i>1,701,600 RBM. Heat treated alloy steel; 10.125" x 3.680" x 0.312" (257.2mm x 90.9mm x 8.0mm).</i>	\$365.00
41R	Outer "C" Channel Reinforcement - 120,000 PSI <i>29.84 SM; 3,580,800 RBM. Heat treated alloy steel; 10.813" x 3.892" x 0.312"; (274.6 mm x 98.9 mm x 8.0 mm).</i>	\$1,160.00
86B	Grille, Fixed - Black/Gray	\$125.00

Exhaust

91G	Under Cab, Right Side Outlet, Switchback-Style <i>Single, horizontal muffler, right side, under cab, outside of frame rail with rear discharge.</i>	STD
-----	---	-----

Fuel Tanks

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Prepared for: Scott Kiser, City Of Hagerstown



Keystone Ford
301 Walker Road, Chambersburg, Pennsylvania,
172013507
Office: 717-264-5104

2016 F-750 Diesel, Regular Cab
Regular Cab Base(F7D)
Price Level: 815 Quote ID: CtyOfHag12

Selected Options (cont'd)

Code	Description	MSRP
65B	Fuel Tank - LH 50 Gallon Rectangular - Aluminum	STD
12	12 Gal. Single Tank Fuel Fill. Mandatory Charge Applied, Based On Tank Selection	\$0.00

Electrical / Alternator / Battery

17A	200 Amp Denso SC5 Heavy Duty Alternator <i>Extra heavy duty 12 Volt.</i>	Included
55M	Jump Start Stud - Remote Mounted	\$90.00
63A	Battery - Two 750 CCA, 1500 Total, Includes Steel Battery Box <i>12Volt, Motorcraft.</i>	STD
59C	Body Bulder Wiring - At End of Frame, Combined - (ILO Standard - Back of Cab Combined) <i>Includes sealed connectors for 2 ground circuits, with combined left/stop, combined right/stop, back up lamps. Also includes 2 additional pass through wires to cab.</i>	\$135.00
16V	Voltmeter <i>Available in message center.</i>	\$100.00

Seats

88N	30/0/30 Air Ride Driver (External Air Source) & Fixed Passenger w/Console - Vinyl	\$395.00
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Cab Interior

600A	Preferred Equipment Package 600A <i>Includes:</i> - Bumper, Front - Black, Full Width - Wheel Seals, Front - Oil lubricated, SKF ScotSeal PlusXL Seals - Wheel Seals, Rear - Oil lubricated, SKF ScotSeal PlusXL Seals - Hydraulic Brake System - Bosch HydroMax Full power with automatic adjustment, 4-channel ABS antilock brake system. Includes 12" x 3" (Bosch) DSSA type rear axle mounted parking brake, Orscheln lever control, right of driver. - Manual Regen Initiation - Driver Interface in Message Center - Engine Exhaust Brake - 200 Amp Denso SC5 Heavy Duty Alternator Extra heavy duty 12 Volt. - Lights - Roof Marker/Clearance - Amber Lenses, 5 Lights - Tow Hooks, Front (2) - Frame-Mounted, Painted Black - Four Body Bulder Switches - Mounted in Center Instrument Panel With connector access located in engine compartment. Amperages vary by switch: 10, 15, 25, 25. - Floor Covering - Black Vinyl - Intelligent Oil Life Monitor - Steering Column - Tilt - Steering Wheel - Black PVC w/Integral Cruise Control Switches	N/C
90P	Power Equipment Group - (Included in (90A) Appearance Group) <i>Includes power front side windows, power door locks and door trim panel.</i>	\$470.00
21D	SYNC Media System	\$395.00

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Prepared for: Scott Kiser, City Of Hagerstown



KEYSTONE FORD
301 Walker Road, Chambersburg, Pennsylvania,
172013507
Office: 717-264-5104

2016 F-750 Diesel, Regular Cab
Regular Cab Base(F7D)
Price Level: 815 Quote ID: CtyOfHag12

Selected Options (cont'd)

Code	Description	MSRP
586	<i>Includes dash mounted USB 2.0 port and redundant steering wheel SYNC controls.</i> Radio, Electronic Premium AM/FM Stereo, Disc <i>With 4 speakers, dash-mounted aux audio input jack and clock and redundant steering wheel audio controls.</i>	\$280.00
Cab Exterior		
54P	Mirrors, Dual - Heated & Motorized Rectangular, XL2020 - 96" Width <i>Integral spot mirror, sail type, solid black finish.</i>	\$245.00
Miscellaneous		
PAINT	Paint Type - Environmentally Friendly, "3 - Wet System"	STD
Interior Colors		
E_01	Gray	N/C
Primary Colors		
YZ_01	Oxford White	N/C
SUBTOTAL		\$85,180.00
Destination Charge		\$1,495.00
TOTAL		\$86,675.00

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Prepared for: Scott Kiser, City Of Hagerstown



Keystone Ford
301 Walker Road, Chambersburg, Pennsylvania,
172013507
Office: 717-264-5104

2018 F-750 Diesel, Regular Cab
Regular Cab Base(F7D)
Price Level: 815 Quote ID: CtyOfHag12

Pricing - Single Vehicle

MSRP

Vehicle Pricing

Base Vehicle Price	\$68,865.00
Options & Colors	\$16,315.00
Upfitting	\$0.00
Destination Charge	\$1,495.00

Subtotal \$86,675.00

Pre-Tax Adjustments

Description

Intercon Equipment Upfit	\$49,146.00
Discount	-\$18,405.00

Total \$117,416.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Scott Kiser, City Of Hagerstown
By: Nelson Raines Date: 09/28/2017

Quote

INTERCON TRUCK EQUIPMENT, INC.

Page:

1

142A Conchester Highway
Aston, PA. 19014
Tel (610) 364-9500 Fax (610) 364-3385
www.intercontruck.com



1200 Pauls Lane
Joppa, MD. 21085
Tel (410) 679-4900 Fax (410) 679-3117
www.intercontruck.com

Quote Number: 0009935
Order Date: 9/15/2017
Terms NET 30 DAYS

Quoted By: RS
Customer Number CIT132
Work Order #:

Sold To:
CITY OF HAGERSTOWN
426 EAST BALTIMORE STREET
Hagerstown, MD 21740

Ship To:
CITY OF HAGERSTOWN
426 EAST BALTIMORE STREET
Hagerstown, MD 21740

Attention: SCOTT KISER

F.O.B. JOPPA, MD

COSTARS Contract Number: 025-031

QTY	ITEM NUMBER	DESCRIPTION	Price	Amount
1.00	MISC	Furnish and Install J&J 12' Body Armor Cross-Memberless Dump Body 36" Post Style Sides (4) Square Face Side Posts 8" Oak Side Boards 44" Tailgate Constructed with 1/4" Body Armor, Top Offset Hardware, Three Cam over Coal doors Vertical Panels, Hardware and Chains, Air Control Tailgate Constructed of 3/16" Body Armor 450 Sides & Bulkhead Floor Constructed with 1/4" Body Armor, 8" Formed Longsills Wood Cushion Sub-Frame Cab Shield Constructed of 10 Gauge HT, 1/2 (24"), Full Width, 6" Face Ladder & Step Left Front Single Tarp Roll, Round Splash Shields LED Marker Lights Oval LED S/T/T In Rear Posts Oval LED Back up Lights In Rear Posts Fender Mounted Plow Lights w/Turns Rear Rubber Mud Flaps Front Mount Telescopic Holst Cylinder, 63104 (6) Oval LED Strobes, 4 cab shield, 2 Rear Posts Wired to Factory Upfilter Switches Pintle Plate with Wallace 30 Ton Pintle Hook, D-Rings ICC Bumper, Pin On 7 Pin RV Style Trailer Plug Trailer Electric Brakes	49,146.00	49,146.00

Continued

Quote

INTERCON TRUCK EQUIPMENT, INC.

Page: 2

142A Conchester Highway
Aston, PA, 19014
Tel (610) 364-9500 Fax (610) 364-3385
www.intercontruck.com



1200 Pauls Lane
Joppa, MD. 21085
Tel (410) 679-4900 Fax (410) 679-3117
www.intercontruck.com

Quote Number: 0009935
Order Date: 9/15/2017
Terms NET 30 DAYS

Quoted By: RS
Customer Number CIT132
Work Order #:

Sold To:
CITY OF HAGERSTOWN
426 EAST BALTIMORE STREET
Hagerstown, MD 21740

Ship To:
CITY OF HAGERSTOWN
426 EAST BALTIMORE STREET
Hagerstown, MD 21740

Attention: SCOTT KISER

F.O.B. JOPPA, MD

COSTARS Contract Number: 025-031

QTY	ITEM NUMBER	DESCRIPTION	Price	Amount
		Back Up Alarm Conspicuity Tape Sides and Rear Pro Vision 7" Monitor Rear View Xtreme Camera Mountain Tarp 14-17' Mesh Material Electric Tarp System Apron, Steel Bolt-On Hendrickson 20K Toughlift Lift Axle, Add Maxl Brakes, Tire Size 11R22.5(Tires and Wheels Not Included Hot Shift PTO, Slim-line Air Shift Dump Pump Steel Central Hyd. Oil Tank, Filter with Sending Unit, Sight/Temp. Gauge, Magnetic Drain Plug Air Controls for Body and Plow, Plow to be a Joystick Monroe Model MP36R10-ISCT Plow Monroe Plow Hitch Model MC5000, Bumper to Frame, 30-1/2" Pin Centers - - - - - - - -		

Continued

Quote

INTERCON TRUCK EQUIPMENT, INC.

Page: 3

142A Conchester Highway
Aston, PA. 19014
Tel (610) 364-9500 Fax (610) 364-3385
www.intercontruck.com



1200 Pauls Lane
Joppa, MD. 21085
Tel (410) 679-4900 Fax (410) 679-3117
www.intercontruck.com

Quote Number: 0009935
Order Date: 9/15/2017
Terms NET 30 DAYS

Quoted By: RS
Customer Number CIT132
Work Order #:

Sold To:
CITY OF HAGERSTOWN
426 EAST BALTIMORE STREET
Hagerstown, MD 21740

Ship To:
CITY OF HAGERSTOWN
426 EAST BALTIMORE STREET
Hagerstown, MD 21740

Attention: SCOTT KISER

F.O.B. JOPPA, MD

COSTARS Contract Number: 025-031

QTY	ITEM NUMBER	DESCRIPTION	Price	Amount
0.00	"	"		
		SUGGESTED ITEMS (CIRCLE DESIRED): BELOW COST(S) TO DO NOT CALCULATE IN BOTTOM LINE PRICE OF QUOTE		
	"	"		
	MISC		1,323.00	0.00
		Henke Model 36R10IS-10 Foot Reversible Snowplow I.L.O. Monroe Plow Listed Above		
		36" High with 10 Gauge Rolled Plate Moldboard and Integral Snow Shield		
		Compression Spring Trip		
		Hydraulic Power Reverse with (2) 3" x 10" x 2" D.A. Cylinders and Cushion Valve		
		Inverted Circle Pushframe, A-Frame and Swivel Plate		
		5/8" x 8" SAE 1084 High Carbon Steel Cutting Edge		
		Rubber Shield		
		Hitch, Plow Portion (30" C-C)		
		PA DOT Swivel		
		Curb Guards		
		Jackstand		
		Henke Plow Hitch Truck Portion, Low Profile Universal Mount		
		Telescopic Lift Arm		
		Double Acting Lift Cylinder, 3" x 10"		
		"		
		"		
		Please Circle Any Desired Options.	Net Order:	49,146.00
		Prices good for 30 days. Federal or state taxes apply unless tax exempt.	Freight:	0.00
		All equipment requiring computer reprogramming at vehicle dealership is customers responsibility.	Sales Tax:	0.00
			Order Total:	49,146.00
		Signature _____ Date _____		
		Stock/VIN #: _____ PO #: _____		

City of Hagerstown
Repair Order History

Page: 1 of 14
11/1/2017 1:47:03 PM
Eastern Standard Time

Search and Select:

Units	Unit - Unit Number	512 (Trucks) CMG
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Report Parameters:

R/O Work	ALL R/O's (Internal Work, External Work, or Both)
R/O Costs	ALL Costs (Internal and External)
Date (Out) Start	11/15/2008
Date (Out) End	11/1/2017

City of Hagerstown
Repair Order History

Page: 2 of 14
11/1/2017 1:47:03 PM
Eastern Standard Time

512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor			
24770		10/12/2017	49,936 Miles	Paul Yeager			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	PMS-000-000	\$84.53	\$102.92	\$187.45
		PERFORM B-PM.					
Totals For 24770					\$84.53	\$102.92	\$187.45

24067		5/31/2017	RICE TIRES				
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	017-000-000	\$659.90	\$0.00	\$659.90
Totals For 24067					\$659.90	\$0.00	\$659.90

23820		4/19/2017	Michael Cline				
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	MSC-000-000	\$0.00	\$48.09	\$48.09
		DOT INSPECTION					
Totals For 23820					\$0.00	\$48.09	\$48.09

23640		3/13/2017	Daniel Cralgie				
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	071-000-000	\$52.36	\$554.32	\$606.68
		REINSTALL BED					
Totals For 23640					\$52.36	\$554.32	\$606.68

City of Hagerstown
Repair Order History

Page: 14 of 14
 11/1/2017 1:47:03 PM
 Eastern Standard Time

512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	034-000-000	\$0.00	\$49.86	\$49.86
		Replace circuit breaker for wiper motor and radio. Replace strobe light bulb and orange cover.					
			Routine Work	070-000-000	\$11.66	\$99.72	\$111.38
		Adjust tailgate latches. Install wiper blades.					
			Totals For 06511		\$11.66	\$149.58	\$161.24
			Totals		\$10,746.30	\$17,110.42	\$27,856.72
			Grand Totals		\$10,746.30	\$17,110.42	\$27,856.72

City of Hagerstown
Repair Order History

Page: 13 of 14
11/1/2017 1:47:03 PM
Eastern Standard Time

512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor		
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work	013-000-000	\$207.92	\$458.30	\$666.22
	6/16 Checked brakes for overheating. Slack adjuster bad. 6/17 Replaced slack adjusters and front brake chamber. 6/18 Checked and charged ac.					
		Totals For 07177		\$207.92	\$458.30	\$666.22

07003	5/22/2009 28,048 Miles		Scott Kiser			
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work	PMS-000-000	\$69.06	\$99.72	\$168.78
	B-Maint. Replace left rear bed marker light.					
		Totals For 07003		\$69.06	\$99.72	\$168.78

06952	5/11/2009 27,918 Miles		Scott Kiser			
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work	070-000-000	\$20.35	\$99.72	\$120.07
	Replace drivers window regulator and track.					
		Totals For 06952		\$20.35	\$99.72	\$120.07

06937	5/8/2009		Scott Kiser			
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work	034-000-000	\$156.32	\$49.86	\$206.18
	Replace strobe light					
		Routine Work	070-000-000	\$168.91	\$149.58	\$318.49
	Repair tarp					
		Totals For 06937		\$325.23	\$199.44	\$524.67

06928	3/31/2009		T&R Tire			
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work	017-000-000	\$405.23	\$0.00	\$405.23
		Totals For 06928		\$405.23	\$0.00	\$405.23

06511	3/6/2009 27,191 Miles		Scott Kiser			
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512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	PMS-000-000	\$48.04	\$149.50	\$197.54
		PERFORM B-PM.					
				Totals For 08835	\$48.04	\$149.50	\$197.54

08769

		3/15/2010		Allen Taylor			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	002-000-000	\$325.35	\$164.18	\$489.53
		Drivers door hits front fender. Hood needs adjusted. Move hood around and shim to keep away from door. Tap edge of door down because of damage from hood. 3-16 Put back together so they could take truck.					
				Totals For 08769	\$325.35	\$164.18	\$489.53

08758

		3/11/2010		Scott Kiser			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	070-000-000	\$42.95	\$187.65	\$230.60
		Replace tarp motor and switch					
				Totals For 08758	\$42.95	\$187.65	\$230.60

07787

		10/5/2009 29,556 Miles		Scott Kiser			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Dot inspection	MSC-000-000	\$47.65	\$149.58	\$197.23
		DOT inspection.					
				Totals For 07787	\$47.65	\$149.58	\$197.23

07546

		8/24/2009		Paul Yeager			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	002-000-000	\$0.00	\$325.81	\$325.81
		REMOVE SEAT CUSHIONS AND TAKE TO CLASSIC. INSTALL REUPHOLSTERED SEAT BACK AND BOTTOM. RECOVER SEAT BOTTOM AND BACK					
				Totals For 07546	\$0.00	\$325.81	\$325.81

07177

		6/16/2009		Daniel Craigie			
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512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor		Total
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Amount
		Routine Work	070-000-000	\$762.75	\$328.35	\$1,091.10
	Install new tarp arms and tarp.					
		Totals For 10163		\$762.75	\$328.35	\$1,091.10

09821		9/8/2010	31,930 Miles	Scott Kiser		
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Dot inspection	MSC-000-000	\$19.92	\$131.34	\$151.26
	Dot Inspection					
		Totals For 09821		\$19.92	\$131.34	\$151.26

09663		8/11/2010		Fisher Auto Parts		
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work	79H-000-000	\$12.64	\$0.00	\$12.64
		Totals For 09663		\$12.64	\$0.00	\$12.64

09549		7/22/2010		Scott Kiser		
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work	065-000-000	\$26.13	\$187.65	\$213.78
	Make and replace hold straps for hydraulic tank					
		Totals For 09549		\$26.13	\$187.65	\$213.78

09037		4/26/2010		Daniel Craigie		
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work	070-000-000	\$26.32	\$2,737.61	\$2,763.93
	4-26 Allen Pull up floormat and remove all wet insulation. Clean up mud under mat and cut mudflaps to fit. 4-27 allen Put floormat back and put back together. Scrape dump bed and spray with acid. 4-28 Allen Prime and start to paint bed and paint wheels and steps 4-29 Allen Paint bed and rear plate 4-30 Allen Finish up all painting and paint front bumper and repair fiberglass hood and touchup paint					
		Totals For 09037		\$26.32	\$2,737.61	\$2,763.93

08835		3/25/2010	30,721 Miles	Paul Yeager		
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512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor		
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work	PMS-000-000	\$86.84	\$131.34	\$218.18
	B-Maint					
			Totals For 11026	\$86.84	\$131.34	\$218.18

10808

		2/16/2011		RESLEY TIRES		
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work	017-000-000	\$506.85	\$0.00	\$506.85
			Totals For 10808	\$506.85	\$0.00	\$506.85

10785

		2/15/2011 33,133 Miles		Allen Taylor		
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work	002-000-000	\$17.83	\$32.84	\$50.67
	Replace mirrorhead and adjust					
			Totals For 10785	\$17.83	\$32.84	\$50.67

10693

		1/20/2011 33,008 Miles		Allen Taylor		
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work	MSC-000-000	\$136.66	\$98.51	\$235.17
	Replace strobe and mirror and add washer fluid .					
			Totals For 10693	\$136.66	\$98.51	\$235.17

10301

		11/19/2010 32,802 Miles		Allen Taylor		
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work	002-000-000	\$70.67	\$262.68	\$333.35
	Pull door panel and window reg.. Replace reg. for being bent up and twisted. Secure with bolts and lock nuts.Repair front guide track and install washer to keep from breaking . Straigten up door panel and replace broken fasteners on door . Pul panel and reg. back in and put trim panel on.					
			Totals For 10301	\$70.67	\$262.68	\$333.35

10163

		10/28/2010 32,559 Miles		Scott Klser		
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512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor		
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work	013-000-000	\$56.16	\$131.34	\$187.50
	Replace air switch under dash. for air leak					
		Totals For 11900		\$56.16	\$131.34	\$187.50

11731	8/1/2011 34,583 Miles		Scott Kiser			
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Dot Inspection	MSC-000-000	\$0.00	\$131.34	\$131.34
	DOT Inspection					
		Totals For 11731		\$0.00	\$131.34	\$131.34

11717	7/29/2011		Paul Yeager			
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work	070-000-000	\$0.00	\$209.30	\$209.30
	REMOVE TAILGATE, STRAIGHTEN DAMAGE, ADJUST LOCKS, REPAIR CHAIN AND RAPIR BED SIDE.					
		Totals For 11717		\$0.00	\$209.30	\$209.30

11173	4/11/2011		Hagerstown Spring Work			
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work	016-000-000	\$0.00	\$1,768.00	\$1,768.00
	REBUSH SPINDLES AND FIT PINS REMOVE AND REINSTALL KING PINS ALIGN FRONT END					
		Totals For 11173		\$0.00	\$1,768.00	\$1,768.00

11071	4/5/2011		Allen Taylor			
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work	015-000-000	\$0.00	\$65.67	\$65.67
	Steering tight. Pull inside and check. Left front kingpin tight. Kingpins bad. Take next door to have kingpins replaced.					
		Totals For 11071		\$0.00	\$65.67	\$65.67

11026	3/25/2011 33,456 Miles		Scott Kiser			
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512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor		
13645		7/13/2012	37,524 Miles	Scott Kiser		
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	Dot Inspection	Dot Inspection	MSC-000-000	\$0.00	\$131.34	\$131.34
	Totals For 13645					\$0.00 \$131.34 \$131.34

13349		5/17/2012		Paul Yeager		
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	Routine Work	Routine Work	Q59-000-000	\$254.00	\$256.81	\$510.81
	PINTLE HITCH LATCH BROKEN, CHECK FOR PARTS, NONE AVAILABLE. ORDER NEW HITCH FROM CENTRAL. Install hitch and repair tarp.					
	Totals For 13349					\$254.00 \$256.81 \$510.81

13133		4/3/2012		McCarthy Tires		
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	Routine Work	Routine Work	017-000-000	\$879.80	\$0.00	\$879.80
	Totals For 13133					\$879.80 \$0.00 \$879.80

12847		2/17/2012	36,382 Miles	Paul Yeager		
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	Routine Work	Routine Work	PMS-000-000	\$56.52	\$89.70	\$146.22
	PERFORM B-PM. REPLACE BAD MARKER LIGHT BULBS.					
	Totals For 12847					\$56.52 \$89.70 \$146.22

12064		9/14/2011		RESLEY TIRES		
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	Routine Work	Routine Work	017-000-000	\$64.29	\$0.00	\$64.29
	Totals For 12064					\$64.29 \$0.00 \$64.29

11900		8/26/2011		Scott Kiser		
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512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	065-000-000	\$10.00	\$293.75	\$303.75
		Worked on hydraulic system.					
			Totals For 15087		\$10.00	\$293.75	\$303.75

14925

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	2/15/2013		Routine Work	PMS-000-000	\$82.85	\$149.50	\$232.35
		PERFORM B-PM. REPLACE W/W BLADES AND REPAIR MARKER LAMPS.					
			Totals For 14925		\$82.85	\$149.50	\$232.35

14758

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	1/18/2013		Routine Work	065-000-000	\$47.60	\$29.90	\$77.50
		STRAP UP PLUGGED HYD LINES AND REFILL HYD RESERVIOR					
			Totals For 14758		\$47.60	\$29.90	\$77.50

14525

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	12/5/2012		Routine Work	MSC-000-000	\$10.13	\$29.90	\$40.03
		REPLACE MUD FLAP AND FIX WIPERS.					
			Totals For 14525		\$10.13	\$29.90	\$40.03

14188

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	10/8/2012		Routine Work	034-000-000	\$120.33	\$57.02	\$177.35
		Replaced front strobe light.					
			Totals For 14188		\$120.33	\$57.02	\$177.35

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512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor		
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount
			Routine Work	MSC-000-000	\$0.00	\$57.02
		dot Inspec				
				Totals For 17956	\$0.00	\$57.02

\$57.02

16990

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	1/31/2014		Routine Work	042-000-000	\$119.70	\$298.08	\$417.78
		Engine block heater not working. Block heater bad. Coolant leak on engine. Replace bad hose clamps Replaced block heater 2/7/14					
				Totals For 16990	\$119.70	\$298.08	\$417.78

\$417.78

16092

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	8/26/2013		Routine Work	032-000-000	\$621.10	\$197.01	\$818.11
		Replace starter and replace batteries.					
				Totals For 16092	\$621.10	\$197.01	\$818.11

\$818.11

15612

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	6/6/2013 39,399 Miles		Dot Inspection	MSC-000-000	\$0.00	\$131.34	\$131.34
		DOT Inspection					
				Totals For 15612	\$0.00	\$131.34	\$131.34

\$131.34

15170

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	3/22/2013		Routine Work	065-000-000	\$881.07	\$741.26	\$1,622.33
		Replaced hydraulic tank and return line. Replaced seal in hydraulic pump.					
				Totals For 15170	\$881.07	\$741.26	\$1,622.33

\$1,622.33

15087

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	3/14/2013						

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512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor			
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount	
		Routine Work	MSC-000-000	\$380.43	\$114.04	\$494.47	
	DOT INSPECTION ORDER NEW STEERING SHAFT						
			Totals For 20082	\$380.43	\$114.04	\$494.47	

19779		5/20/2015		Mitch Leizear			
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount	
		Routine Work	065-000-000	\$214.20	\$140.04	\$354.24	
	Took hydraulic tank off truck. Welded tank. Filled with new hydraulic oil. Checked for leaks						
			Totals For 19779	\$214.20	\$140.04	\$354.24	

19044		1/22/2015 42,750 Miles		Allen Taylor			
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount	
				\$0.00	\$0.00		
			Totals For 19044	\$0.00	\$0.00		

19045		1/22/2015 42,750 Miles		Allen Taylor			
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount	
		Routine Work	PMS-000-000	\$0.00	\$0.00	\$0.00	
			Totals For 19045	\$0.00	\$0.00	\$0.00	

19004		1/15/2015		Allen Taylor			
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount	
		Routine Work	071-000-000	\$100.33	\$689.54	\$789.87	
	PERFORM B-PM REPAIR COOLANT LEAKS Repair tarp for not working. Replaced switch and ran new wire harness to switch						
			Totals For 19004	\$100.33	\$689.54	\$789.87	

17956		7/10/2014		Daniel Craigle			
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512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor			
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount	
		Routine Work	MSC-000-000	\$414.68	\$201.88	\$616.56	
	DOT INSPECTION EMPTY AND REMOVE HYD TANK						
			Totals For 21934	\$414.68	\$201.88	\$616.56	

21752	4/1/2016	Stanley Gunter					
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount	
		Routine Work	042-000-000	\$38.83	\$100.94	\$139.77	
	REPLACE BUSTED HEATER HOSE						
			Totals For 21752	\$38.83	\$100.94	\$139.77	

21589	3/1/2016	Stanley Gunter					
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount	
		Routine Work	065-000-000	\$38.08	\$25.24	\$63.32	
	FILL HYDRO FLUIDS						
			Totals For 21589	\$38.08	\$25.24	\$63.32	

21210	12/29/2015 44,205 Miles	Paul Yeager					
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount	
		Routine Work	PMS-000-000	\$64.33	\$68.61	\$132.94	
	PERFORM B-PM.						
			Totals For 21210	\$64.33	\$68.61	\$132.94	

20125	6/26/2015	Daniel Craigie					
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount	
		Routine Work	015-000-000	\$0.00	\$57.02	\$57.02	
	REPLACED STEERING SHAFT						
			Totals For 20125	\$0.00	\$57.02	\$57.02	

20082	6/24/2015	Daniel Craigie					
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512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor			
23491		2/16/2017		Daniel Craigle			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	065-000-000	\$0.00	\$970.06	\$970.06
		WORKED ON BED CYLINDER REBUILD					
			Routine Work	071-000-000	\$507.62	\$1,857.25	\$2,364.87
		INSPECTED BED PINS PREPARED BED FOR REMOVAL REMOVE BED AND WORK ON REBUILDING BED FRAME WORKED ON REBUILDING BED SUPPORTS MAKE CUSTOM CYLINDER ROD					
		Totals For 23491			\$507.62	\$2,827.31	\$3,334.93
23311		1/10/2017		Stanley Gunter			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	PMS-000-000	\$119.93	\$100.94	\$220.87
		PERFORM B-PM					
		Totals For 23311			\$119.93	\$100.94	\$220.87
22354		7/19/2016		Daniel Craigle			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	040-000-000	\$1,697.48	\$1,316.51	\$3,013.99
		REPLACED AIR COMPRESSOR REPLACE HIGH PRESSURE OIL PUMP AND FITTINGS					
		Totals For 22354			\$1,697.48	\$1,316.51	\$3,013.99
21959		5/11/2016	44,980 Miles	Stanley Gunter			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	MSC-000-000	\$0.00	\$100.94	\$100.94
		DOT REPAIRS HYD LEAK					
		Totals For 21959			\$0.00	\$100.94	\$100.94
21934		5/6/2016		Daniel Craigle			

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Username: ENaylor1

Password: ENaylor2570

Central Maintenance Charges

Vehicle Number 005616

Period(s) ?*

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Date	Track #	line Identifier	Quantity	Amount
Vehicle 005616 2000 GMC TOPKICK MED CONV.SERIES "C" DUMP TRUCK TC7H042				
Call 512				
04/26/2000	CM56160017	0004 PCG2938 SCREW METAL 33831 TEKS 10-16 X 3/4	10.00000	1.12
04/26/2000	CM56160017	0005 PCG0684 FUSE ATO-20 7554-A	1.00000	.34
----- period 2000-10 ----->				1.46
04/26/2000	CM56160017	0006 L02843 Mervin F Nuice Radio Technician	4.00000	203.23
04/27/2000	CM56160017	0007 L02843 Mervin F Nuice Radio Technician	3.00000	152.43
----- period 2000-11 ----->				355.66
06/08/2000	CM56160023	0003 PCG0993 OIL CITGO CITGARD 600 15W-40 ROTELLA T 15W-40	22.00000	23.59
06/08/2000	CM56160023	0004 PCG5696 FILTER 1791 OIL	1.00000	4.46
06/08/2000	CM56160023	0005 PCG0005 ANTI-FREEZE WINDSHIELD SOLVENT	1.00000	.70
----- period 2000-12 ----->				28.75
----- year 2000 ----->				385.87
11/06/2000	CM56160045	0003 PCG0005 ANTI-FREEZE WINDSHIELD SOLVENT	1.00000	.70
11/06/2000	CM56160045	0004 PCG5696 FILTER 1791 OIL	1.00000	4.46
11/06/2000	CM56160045	0005 PCG6852 FILTER 3442 FUEL	1.00000	11.52
11/06/2000	CM56160045	0006 PCG6332 FILTER 6433 AIR	1.00000	19.00
11/06/2000	CM56160045	0007 PCG0443 CONDITIONER DIESEL FUEL	2.00000	6.71
11/14/2000	CM56160046	0003 EXPENSE HAG. AUTOMOTIVE INC INV#913103 FUEL FILTER P.O.# 600133-57	1.00000	5.89
----- period 2001-05 ----->				48.28
11/06/2000	CM56160045	0008 L02817 Donald E. Fox, Sr. Mechanico Assistant	3.00000	109.18

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Date	Track #	line Identifier	Quantity	Amount
12/08/2000	CM56160049	0003 PCG4111 SCREW METAL 32016 PHILLIPS 6 X 1	2.00000	.11
06/08/2000	CM56160023	0006 L02817 Donald E. Fox, Sr. Mechanic Assistant	2.00000	72.79
		----- period 2001-06 ----->		182.08
04/03/2001	CM56160114	0003 E TRUCK ENTERPRISE PO 600151-43 ADAPTER & FITTING	1.00000	6.43
		----- period 2001-10 ----->		6.43
05/14/2001	CM56160120	0003 L02817 Donald E. Fox, Sr. Mechanic Assistant	3.50000	127.38
05/14/2001	CM56160120	0004 PCG0993 OIL CHEVRON DELO 400 15W-40	20.00000	-916.98
05/14/2001	CM56160120	0005 PCG5696 FILTER 1791 OIL	1.00000	4.52
05/14/2001	CM56160120	0006 PCG6888 FILTER 3377 FUEL	1.00000	5.84
05/14/2001	CM56160120	0007 PCG6852 FILTER 3442 FUEL	1.00000	11.52
05/14/2001	CM56160120	0008 PCG0443 DIESEL FUEL CONDITIONER	3.00000	10.06
05/14/2001	CM56160120	0009 PCG0005 WINDSHIELD SOLVENT	1.00000	1.51
05/14/2001	CM56160120	0010 PCG5641 CLEANER BRAKE	1.00000	3.91
05/14/2001	CM56160120	0011 PCG6332 FILTER 6433 AIR	1.00000	19.00
05/22/2001	CM56160121	0003 L02817 Donald E. Fox, Sr. Mechanic Assistant	.50000	18.20
		----- period 2001-11 ----->		-715.04
		----- year 2001 ----->		-478.25
08/28/2001	CM56160135	0003 PCG0005 WINDSHIELD SOLVENT YEAR ROUND	1.00000	1.07
08/28/2001	CM56160135	0004 L02449 David W Kinzer Veh/Equip Diesel Mechanic I	2.00000	92.38

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Date	Track #	line Identifier	Quantity	Amount
----- period 2002-02 ----->				93.45
09/19/2001	CM56160138	0003 E	1.00000	292.61
		T & R TIRE PO 600336-71		
		11R22.5 DR 444 TIRE		
09/19/2001	CM56160138	0004 E	1.00000	.40
		T & R TIRE PO 600336-71		
		MD RECYCLE FEE		
09/19/2001	CM56160138	0005 E	1.00000	8.00
		T & R TIRE PO 600336-71		
		TIRE SCRAP FEE		
09/19/2001	CM56160138	0006 E	1.00000	18.00
		T & R TIRE PO 600336-71		
		TIRE DISMOUNT/MOUNT		
----- period 2002-03 ----->				319.01
01/11/2002	CM56160202	0003 PCG1545	1.00000	5.52
		MUD FLAPS 24 X 36		
----- period 2002-07 ----->				5.52
05/16/2002	CM56160220	0003 L02843	2.00000	100.90
		Mervin F Nuice		
		Radio Technician		
05/17/2002	CM56160220	0004 L02817	3.90000	141.94
		Donald E. Fox, Sr.		
		Mechanic Assistant		
05/17/2002	CM56160220	0005 PCG0993	20.00000	31.34
		OIL CHEVRON DELO 400 15W-40		
05/17/2002	CM56160220	0006 PCG5696	1.00000	4.68
		FILTER 1791 OIL		
05/17/2002	CM56160220	0007 PCG6888	1.00000	5.93
		FILTER 3377 FUEL		
05/17/2002	CM56160220	0008 PCG6852	1.00000	11.84
		FILTER 3442 FUEL		
05/17/2002	CM56160220	0009 PCG6332	1.00000	19.77
		FILTER 6433 AIR		
05/17/2002	CM56160220	0010 PCG0443	3.00000	11.33
		DIESEL FUEL CONDITIONER		
05/17/2002	CM56160220	0011 PCG0005	1.00000	1.39
		WINDSHIELD SOLVENT YEAR ROUND		
05/17/2002	CM56160220	0012 PCG1464	2.00000	7.57
		LIGHT 8429-R GROTE MARKER RED		
		SEALED		
05/28/2002	CM56160222	0003 L03482	.50000	17.58
		Allen D. Taylor		
		Vehicle Maintenance Mechanic		

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05/28/2002	CM56160222	0004 PCG2874 SCREW MACHINE 31130 8-32 X 1/2	8.00000	.30
05/28/2002	CM56160222	0005 PCG4926 NUTS HEX KEPS 31232 8-32 USS	8.00000	.82
05/28/2002	CM56160222	0006 PCG2923 WASHER 31429 FINISHING #8	8.00000	.80
05/28/2002	CM56160222	0007 PCG2985 WASHER 32572 FENDER 1/4	8.00000	.94
05/30/2002	CM56160222	0008 L02449 David W Kinzer Veh/Equip Diesel Mechanic I	2.00000	92.98
		----- period 2002-11 ----->		449.51
06/05/2002	CM56160222	0009 E BATTERY ONE PO 600311-42 LFH8740G HYDRAULIC FILTER	2.00000	47.08
		----- period 2002-12 ----->		47.08
		----- year 2002 ----->		914.67
06/24/2002	CM56160226	0003 E T & R TIRE PO 600336-229 SERVICE CALL	1.00000	35.00
06/24/2002	CM56160226	0004 E T & R TIRE PO 600336-229 FLAT REPAIR TRUCK 11R22.5	1.00000	30.00
		----- period 2003-01 ----->		65.00
01/27/2003	CM56160305	0003 PCG4439 BULB 1157, 7469-H	1.00000	.63
01/27/2003	CM56160305	0004 PCG0302 BULB 1156, 7470-H	1.00000	1.24
		----- period 2003-07 ----->		1.87
05/01/2003	CM56160318	0003 PCG4439 BULB 1157, 7469-H	1.00000	1.09
		----- period 2003-11 ----->		1.09
		----- year 2003 ----->		67.96
07/09/2003	CM56160328	0003 E TRUCK ENTERPRISES 311735 DOT INSPECTION & REPAIRS	1.00000	392.12
07/14/2003	CM56160329	0003 PCG6222 WIRE PRIMARY 23420-1 ORANGE 18 GA	6.00000	.99

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Date	Track #	line Identifier	Quantity	Amount
08/07/2003	CM56160332	0003 PCG0652 MUD FLAPS 24 X 30	2.00000	393.11 13.87
10/16/2003	CM56160342	0003 PCG5696 FILTER LFP3191 OIL	1.00000	13.87 4.61
10/16/2003	CM56160342	0004 PCG6888 FILTER LFF4783 FUEL	1.00000	6.10
10/16/2003	CM56160342	0005 PCG6852 FILTER LFF902 FUEL	1.00000	11.31
10/16/2003	CM56160342	0006 PCG0443 DIESEL FUEL CONDITIONER	1.00000	2.46
10/16/2003	CM56160342	0007 PCG0993 OIL CHEVRON DELO 400 15W-40	20.00000	26.59
10/16/2003	CM56160342	0008 L03581 Elmer W. Poffenberger Vehicle/Equipment Preventative	4.00000	115.28
01/05/2004	CM56160402	0003 PCG2428 GREASE RED #21409	1.00000	166.35 5.76
01/05/2004	CM56160402	0004 PCG4439 BULB 1157, 7469-H	2.00000	1.88
01/05/2004	CM56160402	0005 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	2.00000	84.20
03/01/2004	CM56160410	0003 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	2.50000	71.84 80.26
05/07/2004	CM56160419	0003 PCG6760 ANTI-FREEZE EXTENDED LIFE/RED TEXACO	1.00000	80.26 6.21
05/07/2004	CM56160419	0004 PCG0005 WINDSHIELD SOLVENT YEAR ROUND	1.00000	1.41
06/01/2004	CM56160423	0003 E WILBAR TRUCK 600640-30 12-701 BRACKET	1.00000	1.95
06/01/2004	CM56160423	0004 E WILBAR TRUCK 600640-30 12-707 SOCKET 7 WAY	1.00000	8.60

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Date	Track #	Line Identifier	Quantity	Amount
06/01/2004	CM56160423	0005 E WILBAR TRUCK 600640-30 5500 BRAKE CONTROL	1.00000	97.89
06/01/2004	CM56160423	0006 E WILBAR TRUCK 600640-30 71114 CIRCUIT BREAKER	2.00000	5.30
06/01/2004	CM56160423	0007 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	1.50000	53.29
06/01/2004	CM56160423	0008 L03637 Paul M Yeager Vehicle & Equip. Maint. Mech	3.50000	105.82
06/02/2004	CM56160423	0009 L03637 Paul M Yeager Vehicle & Equip. Maint. Mech	5.50000	166.29
06/03/2004	CM56160423	0010 L03637 Paul M Yeager Vehicle & Equip. Maint. Mech	1.50000	45.35
06/03/2004	CM56160423	0012 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	2.50000	88.82
06/02/2004	CM56160423	0013 PCG2937 SCREW METAL 33830 TEKS 10-16 X 5/8	3.00000	.33
06/02/2004	CM56160423	0014 PCG2117 TERMINAL ELEC. 23044 16-12 STUD 8-10	5.00000	1.57
06/02/2004	CM56160423	0015 PCG2354 TERMINAL ELEC. 23847 SEAL BUTT CONNECTOR 12-10	4.00000	4.12
06/02/2004	CM56160423	0016 PCG0009 TY-RAP 23923-X TIES BLACK	17.00000	2.74
06/02/2004	CM56160423	0017 PCG4511 TERMINAL ELEC. 23045 RING 16-12 STUD 1/4	3.00000	1.21
06/02/2004	CM56160423	0018 PCG4507 TERMINAL ELEC. 23087-1 MALE	1.00000	.29
06/02/2004	CM56160423	0019 PCG0207 BOLT USS 36006 1/4 X 1 1/2	2.00000	.45
06/02/2004	CM56160423	0020 PCG0983 NUTS USS 36601 1/4	2.00000	.32
06/02/2004	CM56160423	0021 PCG1391 WASHER 36725 LOCK 1/4	2.00000	.04
06/02/2004	CM56160423	0022 PCG2143 TERMINAL ELEC. 18554 U ELEMENT 18-14	4.00000	1.01

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06/02/2004	CM56160423	0023 PCG6281 WIRE PRIMARY 23449 RED 14 GA	15.00000	4.08
06/02/2004	CM56160423	0024 PCG6356 WIRE PRIMARY 23453 BLUE 14 GA	15.00000	3.60
06/02/2004	CM56160423	0025 PCG6700 WIRE PRIMARY 23447 BLACK 14 GA	8.00000	2.17
06/02/2004	CM56160423	0026 PCG6685 WIRE PRIMARY 23448 WHITE 14 GA	8.00000	1.94
06/04/2004	CM56160423	0027 L03637 Paul M Yeager Vehicle & Equip. Maint. Mech	3.50000	105.82
06/04/2004	CM56160423	0028 PCG2124 TERMINAL ELEC. 23035 BUTT 16-14	1.00000	.20
06/10/2004	CM56160424	0003 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	1.00000	35.53
06/15/2004	CM56160425	0003 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	1.00000	35.53
06/16/2004	CM56160425	0004 L03639 Alexander A Cunningham Vehicle & Equip. Maint. Mech	2.00000	60.47
----- period 2004-12 ----->				842.35
----- year 2004 ----->				1,567.78
07/29/2004	CM56160431	0004 L03637 Paul M Yeager Vehicle & Equip. Maint. Mech	3.00000	90.70
07/29/2004	CM56160431	0003 PCG1636 CLEANER CARBURETOR	1.00000	5.60
----- period 2005-01 ----->				96.30
08/02/2004	CM56160432	0003 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	1.00000	35.53
08/03/2004	CM56160432	0004 E SCOTT'S AUTO 600657-4 SERVICE A/C	1.00000	150.00
07/19/2004	CM56160430	0003 E T & R TIRES 600962-14 BFG 11R22.5 TIRES	1.00000	332.87
07/19/2004	CM56160430	0004 E T & R TIRES 600962-14 SCRAP * RECYCLE FEES	1.00000	8.40
----- period 2005-02 ----->				526.80

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Date	Track #	line Identifier	Quantity	Amount
09/27/2004	CM56160440	0003 E T & R TIRES C3-82 SERVICE CALL	1.00000	35.00
09/27/2004	CM56160440	0004 E T & R TIRES C3-82 FLAT REPAIR	1.00000	30.00
		----- period 2005-04 ----->		65.00
11/19/2004	CM56160447	0003 E T & R TIRES C5-87 USED 11R22.5 TIRE	1.00000	175.00
11/19/2004	CM56160447	0004 E T & R TIRES C5-87 MOUNT DISMOUNT & SCRAP	1.00000	43.00
12/27/2004	CM56160501	0003 E CENTRAL TRUCK C6-97 5070735 POLY COG BELTS	1.00000	28.90
12/27/2004	CM56160501	0004 PCQ5696 FILTER LFP3191 OIL	1.00000	4.76
12/27/2004	CM56160501	0005 PCQ0993 OIL CHEVRON DELO 400 15W-40	20.00000	28.16
12/27/2004	CM56160501	0006 PCQ0005 WINDSHIELD SOLVENT YEAR ROUND	1.00000	1.41
12/27/2004	CM56160501	0007 PCG6332 FILTER LAF1878 AIR	1.00000	18.24
12/27/2004	CM56160501	0008 L03637 Paul M Yeager Vehicle & Equip. Maint. Mech	4.50000	139.50
		----- period 2005-06 ----->		438.97
04/12/2005	CM56160516	0003 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	1.00000	35.53
04/13/2005	CM56160516	0004 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	4.00000	142.11
		----- period 2005-10 ----->		177.64
05/12/2005	CM56160520	0003 PCG6944 VISOR UTILITY WALLET	1.00000	2.09
05/25/2005	CM56160522	0003 E WILBAR TRUCK C11-123 397D TARP	1.00000	80.14
05/25/2005	CM56160522	0004 PCQ2932 SCREW METAL 33846 TEKS 1/4-14 X 3/4	2.00000	.39
05/25/2005	CM56160522	0005 PCQ4683 BOLT USS 36034 5/16 X 2 1/4	2.00000	3.65

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Date	Track #	line Identifier	Quantity	Amount
05/25/2005	CM56160522	0006 PCG1395 WASHER 36726 LOCK 5/16	2.00000	.26
05/26/2005	CM56160522	0007 L03637 Paul M Yeager Vehicle & Equip. Maint. Mech	4.70000	157.30
05/25/2005	CM56160522	0008 E FOLTZ MFG C11-124 STD BLK PIPE	1.00000	25.07
05/25/2005	CM56160522	0009 E FOLTZ MFG C11-124 CUTTING CHARGE	1.00000	11.50
----- period 2005-11 ----->				280.40
05/26/2005	CM56160522	0010 PCG1394 WASHER 36727 LOCK 3/8	1.00000	.06
05/26/2005	CM56160522	0011 PCG0985 NUTS USS 36603 3/8	1.00000	.16
05/12/2005	CM56160520	0004 E TRUCK ENTER. C11-52 DOT INSPECTION & REPAIRS	1.00000	165.16
06/27/2005	CM56160527	0003 E AUTO ELECTRIC C12-104 TANG SHAFT	1.00000	179.00
06/28/2005	CM56160527	0004 PCG4734 WASHER 36701-HD FLAT 1/4 SAE	4.00000	.39
06/27/2005	CM56160527	0005 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	2.00000	71.06
06/28/2005	CM56160527	0006 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	2.50000	88.82
----- period 2005-12 ----->				504.65
----- year 2005 ----->				2,089.76
07/01/2005	CM56160527	0007 PCG1545 MUD FLAPS 24 X 36	1.00000	8.00
----- period 2006-01 ----->				8.00
10/06/2005	CM56160541	0003 PCG0322 BULB L51	1.00000	.42
10/06/2005	CM56160541	0004 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	2.00000	71.06
10/11/2005	CM56160542	0003 L03790 Scott G Kiser Veh & Equip. Maint. Mech II	2.50000	79.66

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10/11/2005	CM56160542	0005 PCG2973 CHAIN 2953 3/8	8.00000	60.13
10/11/2005	CM56160542	0006 PCG2949 NUTS USS TORQUE 36785 9/16"	2.00000	1.12
10/20/2005	CM56160543	0003 E EAST END AUTO C4-84 EXH 510405 SEAL BANK CLAMP	2.00000	19.40
10/20/2005	CM56160543	0004 E KELLER TRUCK C4-88 3430051X 30/30 SEALED GHM	2.00000	112.60
10/20/2005	CM56160543	0005 E KELLER TRUCK C4-88 R810019 AUTO SLACK CLEVIS PIN	2.00000	25.00
10/20/2005	CM56160543	0006 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	4.00000	142.11
10/24/2005	CM56160544	0003 PCG5816 TY-RAP 23927-X TIES	20.00000	14.57
10/25/2005	CM56160544	0004 PCG2949 NUTS USS TORQUE 36785 9/16"	2.00000	1.12
10/24/2005	CM56160544	0005 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	5.00000	177.64
		----- period 2006-04 ----->		704.83
09/22/2005	CM56160539	0003 E THIELE IND. 353758 M121372P TAILGATE PANEL	1.00000	879.00
09/22/2005	CM56160539	0004 E THIELE IND. 353758 FREIGHT	1.00000	155.63
		----- period 2006-05 ----->		1,034.63
12/02/2005	CM56160549	0003 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	3.00000	106.58
12/02/2005	CM56160549	0004 PCG0993 OIL CHEVRON DELO 400 15W-40	20.00000	26.98
12/02/2005	CM56160549	0005 PCG5696 FILTER LFP3191 OIL	1.00000	4.44
12/02/2005	CM56160549	0006 PCG6332 FILTER LAF1878 AIR	1.00000	16.89
12/02/2005	CM56160549	0007 PCG2428 GREASE RED #21409	2.00000	10.20

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12/02/2005	CM56160549	0008 PCG0120 BLADE WIPER 18-51, 31-18 TRI 33-183,PRL-18-2	2.00000	12.97
12/02/2005	CM56160549	0009 PCG6760 ANTI-FREEZE EXTENDED LIFE/RED TEXACO	1.00000	6.21
12/27/2005	CM56160601	0003 L03790 Scott G Kiser Veh & Equip. Maint. Mech II	5.00000	159.31
12/27/2005	CM56160601	0004 PCG5641 CLEANER BRAKE	2.00000	9.88
----- period 2006-06 ----->				353.46
01/03/2006	CM56160602	0003 E T & R TIRES C7-11 SERVICE CALL	1.00000	45.00
01/03/2006	CM56160602	0004 E T & R TIRES C7-11 FLAT REPAIR & MINI COMNI	1.00000	36.00
02/17/2006	CM56160608	0003 E HAGERSTOWN AUTO C8-74 655-2189 BLOWER MOTORS	1.00000	88.11
02/17/2006	CM56160608	0005 E HAGERSTOWN AUTO C8-74 765-1190 NAPA DIELECTRIC	1.00000	6.15
02/17/2006	CM56160608	0006 E HAGERSTOWN AUTO C8-74 655-2189 BLOWER MOTOR	1.00000	-88.11
02/17/2006	CM56160608	0007 E HAGERSTOWN AUTO C8-74 655-1744 BLOWER MOTOR	1.00000	56.17
02/17/2006	CM56160608	0008 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	1.50000	50.20
----- period 2006-08 ----->				193.52
03/14/2006	CM56160612	0003 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	3.00000	100.40
03/14/2006	CM56160612	0004 PCG6913 FIRE EXTINGUISHER ANSUL SY0216 W/BACKET	1.00000	35.53
03/14/2006	CM56160612	0005 PCG1545 MUD FLAPS 24 X 36	1.00000	8.00
03/29/2006	CM56160616	0003 PCG0889 LENS RED 91302-5	1.00000	7.03
03/29/2006	CM56160616	0004 PCG0302 BULB 1156, 7470-H	1.00000	1.22
----- period 2006-09 ----->				152.18

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Date	Track #	line Identifier	Quantity	Amount
06/23/2006	CM56160626	0003 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	1.00000	33.47
06/23/2006	CM56160626	0004 PCG1298 LIGHT STROBE ECCO 6970A AMBER	1.00000	123.91
06/23/2006	CM56160626	0005 PCG2124 TERMINAL ELEC. 23035 BUTT 16-14	4.00000	.97
----- period 2006-12 ----->				158.35
----- year 2006 ----->				2,604.97
10/19/2006	CM56160643	0003 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	2.00000	137.67
----- period 2007-04 ----->				137.67
12/13/2007	CM56160651	0003 E CENTRAL TRUCK C6-59 EDD1508A TARP MOTOR	1.00000	180.18
----- period 2007-07 ----->				180.18
02/07/2007	CM56160707	0003 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	3.00000	206.51
02/07/2007	CM56160707	0004 PCG6332 FILTER LAF1878 AIR	1.00000	19.95
02/07/2007	CM56160707	0005 PCG7000 15W40 MOTOR OIL (BULK)	22.00000	35.57
02/07/2007	CM56160707	0006 PCG5696 FILTER LFP3191 OIL	1.00000	4.85
02/07/2007	CM56160707	0007 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	3.00000	206.51
02/07/2007	CM56160707	0008 PCG4439 BULB 1157, 7469-H	1.00000	.76
02/07/2007	CM56160707	0009 PCG0924 LIGHT 770-9808 RED & AMBER	1.00000	16.20
----- period 2007-08 ----->				490.35
05/02/2007	CM56160719	0003 L03482 Allen D. Taylor Vehicle Maintenance Mechanic	4.00000	327.73
05/04/2007	CM56160719	0004 L03482 Allen D. Taylor Vehicle Maintenance Mechanic	1.00000	81.93

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05/03/2007	CM56160719	0005 E TRUCK ENTER. C11-10 15149659 MUFFLER	1.00000	334.43
05/03/2007	CM56160719	0007 E TRUCK ENTER C11-10 SUPPLIER PREMIUM	1.00000	12.67
05/03/2007	CM56160719	0008 E HAGERSTOWN AUTO C11-12 89240 CONTROL	1.00000	84.58
05/03/2007	CM56160719	0009 E TRUCK ENTER C11-30 15038675 SWITCH	1.00000	20.43
05/07/2007	CM56160720	0003 L03870 Daniel P Craigie Veh & Equip. Maint. Mech I	1.00000	59.43
05/07/2007	CM56160720	0004 L03870 Daniel P Craigie Veh & Equip. Maint. Mech I	2.00000	118.86
05/07/2007	CM56160720	0005 L03482 Allen D. Taylor Vehicle Maintenance Mechanic	3.50000	286.76
05/18/2007	CM56160721	0003 E EAST END AUTO C11-93 LTG 53722 TURN/TAIL LAMP	1.00000	36.59
05/18/2007	CM56160721	0004 PCG5735 LINKS QUICK 2949 3/8	2.00000	10.38
----- period 2007-11 ----->				1,373.79
----- year 2007 ----->				2,181.99
07/12/2007	CM56160729	0003 PCG1298 LIGHT STROBE ECCO 6970A AMBER	1.00000	133.44
----- period 2008-03 ----->				133.44
10/17/2007	CM56160743	0003 L03870 Daniel P Craigie Veh & Equip. Maint. Mech I	2.00000	91.65
10/22/2007	CM56160744	0003 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	.50000	28.72
10/22/2007	CM56160744	0004 E S & S TIRES C4-164 11/R225G TIRES	2.00000	583.06
10/22/2007	CM56160744	0006 E S & S TIRES C4-164 DISMOUNT & MOUNT	2.00000	65.00
10/22/2007	CM56160744	0008 E S & S TIRES C4-164 MD TRF TAX	1.00000	1.60
----- period 2008-04 ----->				770.03

Central Maintenance Charges
Vehicle Number 005616

Period(s) ?*

11/01/2017
page 14

Date	Track #	line Identifier	Quantity	Amount
12/13/2007	CM56160751	0003 E CENTRAL TRUCK C6-58 350-0015 HTR KIT	1.00000	65.54
12/17/2007	CM56160752	0003 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	3.00000	172.81
12/17/2007	CM56160752	0004 PCG5839 LIGHT BAR GRO 49042	1.00000	15.84
12/17/2007	CM56160752	0005 PCG1188 SCREW MACHINE 31137 10-24 X 1	2.00000	.15
12/17/2007	CM56160752	0006 PCG4927 NUTS HEX KEPS 31234 10-24 USS	2.00000	.86
12/17/2007	CM56160752	0007 PCG2316 TERMINAL ELEC. 23846 SEAL BUTT CONNECTOR 61-14	1.00000	1.00
12/13/2007	CM56160751	0004 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	1.00000	57.44
12/13/2007	CM56160751	0006 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	2.00000	114.87
12/13/2007	CM56160751	0007 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	1.00000	57.44
12/14/2007	CM56160751	0008 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	1.00000	57.44
12/14/2007	CM56160751	0009 PCG1298 LIGHT STROBE ECCO 6970A AMBER	1.00000	149.97
12/14/2007	CM56160751	0010 PCG7000 15W40 MOTOR OIL (BULK)	22.00000	39.10
12/14/2007	CM56160751	0011 PCG5696 FILTER LFP3191 OIL	1.00000	4.98
12/14/2007	CM56160751	0012 PCG6332 FILTER LAF1878 AIR	1.00000	19.71
12/14/2007	CM56160751	0013 PCG7004 WINDOW SOLVENT (BULK)	1.00000	1.49
----- period 2008-06 ----->				757.64
12/28/2008	CM56160801	0003 L03482 Allen D. Taylor Veh & Equip Maint Mech IV	2.50000	150.90
12/28/2008	CM56160801	0004 PCG1298 LIGHT STROBE ECCO 6970A AMBER	1.00000	149.97

Central Maintenance Charges

Vehicle Number 005616

Period(s) ?*

11/01/2017

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Date	Track #	Line Identifier	Quantity	Amount
12/28/2008	CM56160801	0005 PCG2316 TERMINAL ELEC. 23846 SEAL BUTT CONNECTOR 61-14	2.00000	2.01
		----- period 2008-07 ----->		302.88
04/22/2008	CM56160818	0003 PCG1545 MUD FLAPS 24 X 36	1.00000	10.13
05/05/2008	CM56160820	0005 PCG5735 LINKS QUICK 2949 3/8	2.00000	10.38
		----- period 2008-11 ----->		20.51
		----- year 2008 ----->		1,984.50
07/25/2008	CM56160831	0003 L03870 Daniel P Craigie Veh & Equip. Maint. Mech I	1.00000	57.02
07/28/2008	CM56160832	0003 L03870 Daniel P Craigie Veh & Equip. Maint. Mech I	1.00000	57.02
07/25/2008	CM56160831	0004 E HOFFMAN AUTO C1-127 15588469 CHNL	1.00000	20.66
07/25/2008	CM56160831	0005 E HOFFMAN AUTO C1-127 22071951 REGULATOR	1.00000	145.33
		----- period 2009-01 ----->		280.03
08/25/2008	CM56160836	0003 L03637 Paul M Yeager Veh & Equip. Maint. Mech II	2.50000	149.51
08/25/2008	CM56160836	0004 PCG7000 15W40 MOTOR OIL (BULK)	22.00000	45.54
08/25/2008	CM56160836	0005 PCG5696 FILTER LFP3191 OIL	1.00000	4.84
08/25/2008	CM56160836	0006 PCG6852 FILTER LFF902 FUEL	1.00000	13.41
08/25/2008	CM56160836	0007 PCG6888 FILTER LFF4783 FUEL	1.00000	6.43
08/25/2008	CM56160836	0008 PCG7004 WINDOW SOLVENT (BULK)	1.00000	1.93
		----- period 2009-02 ----->		221.66
11/14/2008	CM56160847	0003 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	2.00000	125.12
		----- period 2009-08 ----->		125.12

Central Maintenance Charges
Vehicle Number 005616

Period(s) ?*

11/01/2017
page 16

Date	Track #	line Identifier	Quantity	Amount
-----				-----
----- year 2009 ----->				626.81
-----				-----
005616 call(512)				11,945.96
-----				-----

Vehicle Total for Periods ?*

=====
11,945.96
=====

Approval For:	
Consent Agenda:	X
New Business:	

Above To Be Used For: Repair and Replacement of the shredder unit for Pump Station No. 4. The City utilizes JWC Environmental to exchange the cutting core on shredders (Muffin Monsters) at all our wastewater pumping stations as necessary to limit the down time experienced for the pump stations. (Sole Source purchase for compatible/proprietary equipment)
--

[illegible]

Comments

Department Manager (required on all unbudgeted items):

Repair and Replacement of the shredder unit for Pump Station No. 4. The City utilizes JWC Environmental to exchange the cutting core on shredders (Muffin Monsters) at all our wastewater pumping stations as necessary to limit the down time experienced for the pump stations. (Sole Source purchase for compatible/proprietary equipment)



Wastewater Operations Manager

November 28, 2017

Date

Finance Department:





Signature



Date

Finance Manager:





Signature



Date

City Administrator's Recommendation:





Signature



Date



Customer Service Center
2600 S. Garnsey Street
Santa Ana, CA 92707 USA
Phone: 949 833-3888
Toll Free: 800 331-2277
Fax: 714 549-4007

Customer: 5010810
Brian Brandt
Hagerstown, City of
Accounting Department
1 East Franklin Street
Hagerstown, MD 21740

US

Quote Number: 41164 RevA
Quote Date: 10/26/2017
Terms: NET 30 DAYS
Pricing: Valid 60 Days
FOB: Origin
Lead Time: 4-6 Weeks ARO / One Way
Shipping & Handling Included
Grinder Serial #: 31406

bbrandt@hagerstownmd.org

Project: PS #4

All orders will be billed the applicable sales tax, based on the "ship to address", unless a valid tax exemption certificate is provided prior to shipment.

Part Number	Description	Qty	Unit Price	Extended Price
EVAL_CA	CMD2410-AD Grinder SN: 31406 Original SO#34392	1	\$0.00	\$0.00
CMD2410-XDS2.0	CMD2410-XDS2.0 Upgrade 11T Cam Cutters 1:1 Stack Hardened Alloy STL Buna N Elastomers Cork & Rubber Gaskets Motor Type: Electric New Spool Less Motor Less Reducer 12mm (1/2") Perforated Drum with Drum Brush Paint Epoxy Green Grinder SN: TBD	1	\$19,259.00	\$19,259.00
MANUALS	O&M MANUALS	2	\$0.00	\$0.00
Shipping	Shipping & Handling One Way Shipping & Handling Included	1	\$0.00	\$0.00

Please verify serial number is correct.

Sub Total	\$19,259.00
Tax	
Total	\$19,259.00

Notes:

1. Please fax or mail a purchase order for the total amount and we can process your order.
Please include the following:



Customer Service Center
2600 S. Garnsey Street
Santa Ana, CA 92707 USA
Phone: 949 833-3888
Toll Free: 800 331-2277
Fax: 714 549-4007

- Billing Address, Ship to Address, and sales tax exemption certificate.
2. Reference our quote number on your purchase order.
 3. Availability of parts are subject to change at any time.
 4. 20% restocking fee on all returns.
 5. Sales tax is not included in price.
 6. JWCE standard one year warranty included except for older models i.e. GTS, MS and SPF models.
 7. Subject to attached JWC Environmental Standard Terms and Conditions of Sale.

Thank-You for your Business!

JWC Environmental LLC
Yesenia Esquivel
Customer Service



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2600 S. Garnsey Street
Santa Ana, CA 92707 USA
Phone: 949 833-3888
Toll Free: 800 331-2277
Fax: 714 549-4007

Please provide the following information. Failure to do so may delay processing of order.

Quote #: 41164 RevA

Bill To Name & Address:

City of Hagerstown
Waste Water Div.
1 Clean Water Circle
Hagerstown, MD 21740-6848

Email Address: bbrandt@Hagerstownmd.org

PO# _____

Ship To Name & Address:

Same

Payment terms: Net 30 FOB: Origin

Please select a shipping method:

☐ Prepay & Add to Invoice

☐ Collect Account #: _____

Carrier: _____

✓ JWCE will add shipping and handling charges to invoices unless otherwise specified.

✓ Please fax or email your PO and most recent tax certificate to:
Fax (714) 549-4007
Email servicesales@jwce.com

Credit cards:

☐ I authorize JWCE to process this order on my credit card and add shipping and handling charges.
Call Customer Service at (800) 331-2277 for credit card processing.

Signature: _____

Date: _____



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Phone: 949 833-3888
Toll Free: 800 331-2277
Fax: 714 549-4007

JWC ENVIRONMENTAL TERMS AND CONDITIONS OF SALE

Unless otherwise specifically agreed to in writing by the buyer ("Buyer") of the products and or related services purchased hereunder (the "Products") and JWC Environmental (the "Seller"), the sale of the Products is made only upon the following terms and conditions. Whether these terms are included in an offer or an acceptance by Seller, such offer or acceptance is conditioned on Buyer's assent to these terms. Seller rejects all additional, conditional and different terms in Buyer's form or documents.

PAYMENT TERMS

Subject to any contrary terms set forth in our price quotation, order acceptance or invoice the full net amount of each invoice is due and payable in cash within 30 days from the date of the invoice. If any payment is not received within such 30-day period, Buyer shall pay Seller the lesser of 1 1/2% per month or the maximum legal rate on all amounts not received by the due date of the invoice, from the 31st day after the date of invoice until said invoice and charges are paid in full. Unless Sellers documents provide otherwise, freight, storage, insurance and all taxes, duties or other governmental charges related to the Products shall be paid by the Buyer. If Seller is required to pay any such charges, Buyer shall immediately reimburse Seller for said charges. In all cases, regardless of partial payment, title to the Products shall remain the Sellers until payment for the Products has been made in full. All orders are subject to credit approval by Seller. All offers by Seller and/or acceptance of Buyer's order shall be nullified by any failure of Buyer to obtain credit approval. Furthermore, Buyer shall not assert any claim against Seller due to Buyer's inability to obtain credit approval. Irrevocable Letter of Credit from Buyer in form and term acceptable to Seller is required for Product orders delivered outside the United States of America

DELIVERY

Unless otherwise provided in our price quotation, delivery of the Products shall be made F.O.B. place of manufacture. Any shipment, delivery, installation or service dates quoted by the Seller are estimated and the Seller shall be obligated only to use reasonable efforts to meet such dates. The Seller shall in no event be liable for any delays in delivery or failure to give notice of delay or for any other failure to perform hereunder due to causes beyond the reasonable control of the Seller. Such causes shall include, but not be limited to, acts of God, the elements, acts or omissions of manufacturers or suppliers of the Products or parts thereof, acts or omissions of Buyer or civil and military authorities, fires, labor disputes or any other inability to obtain the Products, parts thereof, or necessary power, labor, materials or supplies. The Seller will be entitled to refuse to make, or to delay, any shipments of the Products if Buyer shall fail to pay when due any amount owed by it to the Seller, whether under this or any other contract between the Seller and Buyer. Any claims for shortages must be made to the Company in writing within five calendar days from the delivery date and disposition of the claim is solely subject to Seller's determination

PRICES

Prices of the Seller's Products are subject to change without notice. Quotations are conditioned upon acceptance within 30 days unless otherwise stated and are subject to correction for errors and/or omissions. Prices include charges for regular packaging but, unless expressly stated, do not include charges for special requirements of government or other purchaser. Prices are subject to adjustment should Buyer place an order past the validity period of the quotation or delay delivery of Products beyond the quoted lead time for any reason.

RETURNS

No Products may be returned for cash. No Product may be returned for credit after delivery to Buyer without Buyer first receiving written permission from the Seller. Buyer must make a request for return of Product in writing to Seller at its place of business in Costa Mesa, California. A return material authorization number must be issued by the Seller to the Buyer before a Product may be returned. Permission to return Product to Seller by Buyer is solely and exclusively the Seller's. Product must be returned to Seller at Buyer's expense, including packaging, insurance, transportation and any governmental fees. Any credit for Product returned to Seller shall be subject to the inspection of and acceptance of the Product by the Seller and is at the sole discretion of the Seller.

LIMITED WARRANTY

Subject to the terms and conditions hereof, the Seller warrants until one year after commissioning (written notification to Seller by Buyer required) of the Product or until 18 months after delivery of such Product to Buyer, whichever is earlier, that each Product will be free of defects in material and workmanship. If (a) the Seller receives written notification of such defect during the warranty period and the defective Products use is discontinued promptly upon discovery of alleged defect, and (b) if the owner ("Owner") forwards the Product to the Seller's nearest service/repair facility, transportation and related insurance charges prepaid. The Seller will cause any Products whose defect is covered under this warranty to either be replaced or be repaired at no cost to the Owner. The foregoing warranty does not cover repairs required due to repair or alteration other than by the Seller's personnel, accident, neglect, misuse, transportation or causes other than ordinary use and maintenance in accordance with the Seller's instructions and specifications. In addition, the foregoing warranty does not cover any Products, or components thereof, which are not directly manufactured by the Seller. To the extent a warranty for repair or replacement of such Products or components not manufactured directly by the Seller is available to Buyer under agreements of the Seller with its vendors, the Seller will make such warranties available to Buyer. Costs of transportation of any covered defective item to and from the nearest service/repair center and related insurance will be paid or reimbursed by Buyer. Any replaced Products will become the property of the Seller. Any replacement Products will be warranted only for any remaining term of the original limited warranty period and not beyond that term.

DISCLAIMER OF WARRANTIES AND LIMITATIONS OF LIABILITIES

THE SELLER'S FOREGOING LIMITED WARRANTY IS THE EXCLUSIVE AND ONLY WARRANTY WITH RESPECT TO THE PRODUCTS AND SHALL BE IN LIEU OF ALL OTHER WARRANTIES (OTHER THAN THE WARRANTY OF TITLE), EXPRESS, STATUTORY OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ANY STATEMENTS MADE BY EMPLOYEES, AGENTS OF THE SELLER OR OTHERS REGARDING THE PRODUCTS. THE OBLIGATIONS OF THE SELLER UNDER THE FOREGOING WARRANTY SHALL BE FULLY SATISFIED BY THE REPAIR OR THE REPLACEMENT OF THE DEFECTIVE PRODUCT OR PART, AS PROVIDED ABOVE. IN NO EVENT SHALL THE SELLER BE LIABLE FOR LOST PROFITS OR OTHER SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES, EVEN IF THE SELLER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE TOTAL LIABILITY OF THE SELLER TO BUYER AND OTHERS ARISING FROM ANY CAUSE WHATSOEVER IN CONNECTION WITH BUYER'S PURCHASE, USE AND DISPOSITION OF ANY PRODUCT COVERED HEREBY SHALL, UNDER NO CIRCUMSTANCES, EXCEED THE PURCHASE PRICE PAID FOR THE PRODUCT BY BUYER. NO ACTION, REGARDLESS OF FORM, ARISING FROM THIS AGREEMENT OR BASED UPON BUYER'S PURCHASE, USE OR DISPOSITION OF THE PRODUCTS MAY BE BROUGHT BY EITHER PARTY MORE THAN ONE YEAR AFTER THE CAUSE OF ACTION ACCRUES, EXCEPT THAT ANY CAUSE OF ACTION FOR THE NONPAYMENT OF THE PURCHASE PRICE MAY BE BROUGHT AT ANY TIME

The remedies provided to Buyer pursuant to the limited warranty, disclaimer of warranties and limitations of liabilities, described herein are the sole and exclusive remedies.

Unless specifically agreed to in writing by the Seller, no charges may be made to the Seller by Buyer or any third party employed by buyer for removing, installing or modifying any Product.

The Seller and its representatives may furnish, at no additional expense, data and engineering services relating to the application, installation, maintenance or use of the Products by Buyer. The Seller will not be responsible for, and does not assume any liability whatsoever for, damages of any kind sustained either directly or indirectly by any person through the adoption or use of such data or engineering services in whole or in part.

CONFIDENTIAL INFORMATION

Except with the Seller's prior written consent, Buyer shall not use, duplicate or disclose any confidential proprietary information delivered or disclosed by the Seller to Buyer for any purpose other than for operation or maintenance of the Products.

CANCELLATION AND DEFAULT

Absolutely no credit will be allowed for any change or cancellation of an order for Products by Buyer after fabrication of the Products to fill Buyer's order has been commenced. If Buyer shall default in paying for any Products purchased hereunder, Buyer shall be responsible for all reasonable costs and expenses, including (without limitation) attorney's fees incurred by the Seller in collecting any sums owed by Buyer. All rights and remedies to the Seller hereunder or under applicable laws are cumulative and none of them shall be exclusive of any other right to remedy. No failure by the Seller to enforce any right or remedy hereunder shall be deemed to be a waiver of such right or remedy, unless a written waiver is signed by an authorized management employee of the Seller and the Seller's waiver of a breach of this agreement by Buyer shall not be deemed to be a waiver of any other breach of the same or any other provision.

CHANGES IN PRODUCTS

Changes may be made in materials, designs and specifications of the Products without notice. The Seller shall not incur any obligation to furnish or install any such changes or modifications on Products previously ordered by, or sold to, Buyer.

APPLICABLE LAW, RESOLUTION OF DISPUTES AND SEVERABILITY

This agreement is entered into in Costa Mesa, California. This agreement and performance by the parties hereunder shall be construed in accordance with, and governed by, the laws of the State of California. Any claim or dispute arising from or based upon this agreement or the Products which form its subject matter shall be resolved by binding arbitration before the American Arbitration Association in Los Angeles, California, pursuant to the Commercial Arbitration Rules, excepting only that each of the parties shall be entitled to take no more than two depositions, and serve no more than 30 interrogatories, 10 requests for admissions and 20 individual requests for production of documents, such discovery to be served pursuant to the California Code of Civil Procedure. Any award made by the arbitrator may be entered as a final judgment, in any court having jurisdiction to do so. If any provision of this agreement shall be held by a court of competent jurisdiction or an arbitrator to be unenforceable to any extent, that provision shall be enforced to the full extent permitted by law and the remaining provisions shall remain in full force and effect.

ASSIGNMENT

This agreement shall be binding upon the parties and their respective successors and assigns. However, except for rights expressly provided to subsequent Owners of the Products under "Limited Warranty"



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Fax: 714 549-4007

above, any assignment of this agreement or any rights hereunder by Buyer shall be void without the Company's written consent first obtained. Any exercise of rights by an Owner other than Buyer shall be subject to all of the limitations on liability and other related terms and conditions set forth in this agreement.

EXCLUSIVE TERMS AND CONDITIONS

The terms and conditions of this agreement may be changed or modified only by an instrument in writing signed by an authorized management employee of the Seller. This instrument, together with any amendment or supplement hereto specifically agreed to in writing by an authorized management employee of the Seller, contains the entire and the only agreement between the parties with respect to the sale of the Products covered hereby and supersedes any alleged related representation, promise or condition not specifically incorporated herein.

SELLER'S PRODUCTS ARE OFFERED FOR SALE AND SOLD ONLY ON THE TERMS AND CONDITIONS CONTAINED HEREIN. NOTWITHSTANDING ANY DIFFERENT OR ADDITIONAL TERMS OR CONDITIONS CONTAINED IN BUYER'S SEPARATE PURCHASE ORDERS OR OTHER ORAL OR WRITTEN COMMUNICATION, BUYER'S ORDER IS OR SHALL BE ACCEPTED BY THE COMPANY ONLY ON THE CONDITION THAT BUYER ACCEPTS AND CONSENTS TO THE TERMS AND CONDITIONS CONTAINED HEREIN. IN THE ABSENCE OF BUYER'S ACCEPTANCE OF THE TERMS AND CONDITIONS CONTAINED HEREIN THE SELLER'S COMMENCEMENT OF PERFORMANCE AND/OR DELIVERY OF THE PRODUCTS, OR THE SELLER'S STATEMENT OF ACKNOWLEDGMENT OF THE RECEIPT OF BUYER'S PURCHASE ORDER, SHALL BE FOR BUYER'S CONVENIENCE ONLY AND SHALL NOT BE DEEMED OR CONSTRUED TO BE ACCEPTANCE OF BUYER'S DIFFERING TERMS OR CONDITIONS, OR ANY OF THEM. ANY DIFFERENT OR ADDITIONAL TERMS ARE HEREBY REJECTED UNLESS SPECIFICALLY AGREED UPON IN WRITING BY AN AUTHORIZED MANAGEMENT EMPLOYEE OF THE SELLER. IF A CONTRACT IS NOT EARLIER FORMED BY MUTUAL AGREEMENT IN WRITING, BUYER'S ACCEPTANCE OF ANY PRODUCTS COVERED HEREBY SHALL BE DEEMED ACCEPTANCE OF ALL OF THE TERMS AND CONDITIONS STATED HEREIN. THE SELLER'S FAILURE TO OBJECT TO PROVISIONS INCONSISTENT HERewith CONTAINED IN ANY COMMUNICATION FROM BUYER SHALL NOT BE DEEMED A WAIVER OF THE PROVISIONS CONTAINED HEREIN.

F360JWCE0107

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Downtown Fiber Loops Material - FiberPlus (Jessup, MD) \$ 18,914.00

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

CONSENT_AGENDA_-_FIBERPLUS.pdf

QUOTE_-_FIBERPLUS.pdf

Description

Consent Agenda - Fiber
Loops Materials

Quote - FiberPlus

COMMENTS

(1) DEPARTMENT MANAGER:



Signature/Date

(2) PURCHASING AGENT:

Signature/Date

(3) FINANCE MANAGER:

Signature/Date

(4) CITY ADMINISTRATOR'S RECOMMENDATION:

Signature/Date



Date: October 10, 2017

To: Rory Crisler Smith
Hagerstown Police Department

RE: HPD Downtown Fiber Loop Materials
State of Maryland Cable & Wiring Contract 060B6400046

FiberPlus, Inc. (FPI) will furnish and install this project as described by Rory Crisler Smith -- Hagerstown Police Department. Specifically, FiberPlus, Inc. will provide:

1. FPI shall provide Hagerstown Light Department (HLD) with materials to complete the installation of the fiber loop.
2. Materials to be provided by FPI, and approved by HLD are as follows:
 - a. 24 strand, Singlemode, ADSS Fiber.
 - b. Fiberlign Aluminum ADSS Trunnion Supports.
 - c. Fiberlign Dielectric ADSS Dend-ends.
3. Any and all materials other than the list above is provided by Hagerstown Light Department.
4. Materials will be delivered to HLD for installation by them.
5. Quote does not include any terminations, hardware, etc. A quote for this can be provided after installation is complete.

EXCLUSIONS

1. Permits of any type.
2. AutoCad Drawings.
3. Labor of any type.
4. Make Ready work of any type.
5. Cabinets of any type.
6. Anything other than what is spelled out in the Scope of Work.

All work to be performed with minimum interference, Monday through Friday, between normal business hours, unless specified in writing by FiberPlus, Inc. All cabling will be labeled, tested, and warranted for one year.

FPI is a registered BICSI installer. For verification, please call 1-800-242-7405.

FPI employs a Master General Electrician and is licensed by the State of Maryland, Virginia and several counties to perform electrical construction and to obtain low voltage communication cabling permits.

FPI is able to supply a Certificate of Insurance, if necessary, for this project.

Scope of Work

This scope of work/agreement incorporates all the covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, contracts, scopes of work and

THIS DOCUMENT IS PROPRIETARY AND SHALL NOT BE REPRODUCED OR DISTRIBUTED WITHOUT PRIOR
WRITTEN CONSENT FROM FIBERPLUS, INC.

8240 Preston Court, Suite C, Jessup, Maryland 20794 * Telephone: 301.317.3300 Fax: 301.317.8585
www.fiberplusinc.com

understandings have been merged into this written agreement. No prior contracts or understandings, verbal or otherwise of the parties or their agents shall be valid or enforceable unless embodied in this scope of work. Claims and requirements made in the attachments are binding unless replaced or superseded by statements or claims in the scope of work document, from which the attachments are referenced.

Change Orders

Changes to the scope of work may become necessary and both parties to this contract have the right to request changes to the original, agreed upon Scope of Work. Changes may take one of two forms. Where either your point-of-contact or FPI is requesting a change, the request should be made in writing and submitted to the appropriate point-of-contact. If the requested change alters the base contract amount, FPI will prepare a Change Order describing the requested change and the Dollar amount of the change. Upon authorization, FPI will perform the work.

Where the change is requested in the field by your point-of-contact, the FPI lead technician will prepare a Field Change Order describing the requested change. An authorized signature must be obtained before work can be done. A copy will be given to your point-of-contact and FPI will price the change and include the amount as an adjustment to the base contract. FPI will inform you as to the amount of the change.

Labor rates are quoted at standard daytime labor rates. If the customer requests overtime, weekend or evening rates, then it will require a change order. If Davis-Bacon or scale labor rates are required, then FiberPlus reserves the right to provide a new quotation. **FPI may invoice for change orders separately or in conjunction with the primary invoice(s) at FPI's option.**

Warehouse Fee

A fee may be applied to materials ordered and stored during project delays outside the control of FPI. A restocking fee of 30% may be charged for materials ordered that are returned if the scope of work has been reduced or the project is cancelled.

Payment & Invoicing

Monthly progress payments will apply with payment terms of NET 30 days from date of invoice.

Accounts outstanding for more than 30 days will bear interest at the rate of 1-1/2 percent per month (18% APR) on the unpaid balance. Should the credit of the Customer in the judgment of the Seller become impaired at any time, the Seller has the right to require payment in advance before continuing to work on contract.

In the event that the Customer fails to make payment as established in this agreement and the Seller retains a collection agency and/or an attorney to collect any unpaid amounts, the Customer assumes full liability for all reasonable collection and/or legal fees. All discounts given are fully voided if the Customer fails to make payment as established in this agreement.

In the event that the Customer fails to make payment as established in this agreement and the Seller retains a collection agency and/or an attorney to collect any unpaid amounts, the Customer assumes full liability for all reasonable collection and/or legal fees. All discounts given are fully voided if the Customer fails to make payment as established in this agreement.

ACCEPTANCE:

- ♦ **WE PROPOSE** to furnish materials only, complete in accordance with above specifications for the sum of:

Eighteen Thousand Nine Hundred Fourteen Dollars and 00/100.....\$18,914.00

Due to the rapidly escalating cost of cable and many other telecommunications and construction materials, FiberPlus, Inc. reserves the right to adjust the price of this proposal solely to reflect such cost increases

This quote is valid for 30 days, unless extended in writing by FiberPlus, Inc. FPI reserves the right to adjust the quoted price based on market fluctuations for materials purchased after 90 days from date of acceptance.

In no event shall FiberPlus, Inc. be responsible for any indirect, incidental, special or consequential damages including loss of profits, revenue and/or data incurred by either party to this agreement or any third party resulting from the usage of products or services supplied under this purchase order.

If you have any questions or concerns about this proposal, please call me immediately Susan Green or via email at sgreen@fiberplusinc.com or to the FiberPlus Sales Support Specialist, DeeDee Sewell, who can be reached at 301-957-2101 or via email at dsewell@fiberplusinc.com. To place this order, please sign below and fax to the attention of SALES and SUPPORT SPECIALIST on 301-317-8585.

On behalf of FiberPlus, Inc., I appreciate the opportunity to provide a telecommunications solution to **Hagerstown Police Station**.

Very truly yours,

Susan Green

**Susan Green
Account Manager**

ACCEPTED. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

By signing this agreement you acknowledge that you have read, understand, and agree to the terms and conditions stated in this proposal. You also acknowledge that you have the authority to execute this agreement and agree to these terms and conditions on behalf of the corporate entity referenced in this Proposal.

Company Name _____

Signature _____

Printed Name _____

Title _____

Date of Acceptance _____

Purchase Order # _____

THIS DOCUMENT IS PROPRIETARY AND SHALL NOT BE REPRODUCED OR DISTRIBUTED WITHOUT PRIOR WRITTEN CONSENT FROM FIBERPLUS, INC.

8240 Preston Court, Suite C, Jessup, Maryland 20794 * Telephone: 301.317.3300 Fax: 301.317.8585
www.fiberplusinc.com

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Signal Sidearm and Vehicle Systems - Axon Enterprise, Inc. (Scottsdale, AZ) \$ 28,834.92

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

CONSENT_AGENDA_-_AXON.pdf

AXON_MEMO.pdf

AXON_QUOTE.pdf

Description

Consent Agenda - Signal
Sidearm and Vehicle
Systems

Memo - Signal Sidearm and
Vehicle Systems

Quote - Signal Sidearm and
Vehicle Systems

CITY OF HAGERSTOWN
MAYOR AND COUNCIL
PURCHASE/CONTRACT INFORMATION
MEETING OF _____

Do Not Complete This Section:
APPROVED FOR: _____
CONSENT AGENDA _____
NEW BUSINESS _____

Originating Department Police By Chief Victor Brito

Account No. 4510000 5329 C0196 Account/Project Name: Signal Sidearm and Vehicle Systems

Budget Amount \$ _____ Account Balance _____ Year 2018 C.I.P. Control No. _____

Unbudgeted * \$ _____ Source of Funds _____ CIP _____

*(See Department Manager's Comments)

<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>VALUE</u>
<u>68</u>	<u>Signal Sidearm and Vehicle Systems (Hardware and Holsters)</u>	<u>\$ 28,834.92</u>

TOTAL VALUE \$ 28,834.92

ABOVE TO BE USED FOR:

Signal Sidearm and Vehicle Systems (Hardware and Holsters)

RECOMMENDED VENDOR:

BUSINESS NAME: Axon

ADDRESS: 17800 N. 85th Street

CITY, STATE: Scottsdale, Arizona 85255-9603

BID/PROPOSAL/QUOTE NO.: Q-140871-2 (Circle one)

OTHER VENDORS:

<u>Firm</u>	<u>City/State</u>	<u>Total Amount</u>
<u>Sole Source - Compatabile</u>	_____	<u>\$ _____</u>
<u>With Existing Equipment</u>	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

COMMENTS

(1) DEPARTMENT MANAGER:



Signature/Date

(2) PURCHASING AGENT:

Signature/Date

(3) FINANCE MANAGER:

Signature/Date

(4) CITY ADMINISTRATOR'S RECOMMENDATION:

Signature/Date



CITY OF HAGERSTOWN
MARYLAND
21740-4696

DEPARTMENT OF POLICE
50 N. Burhans Blvd.

Non-Emergency 301-790-3700
Emergency 301-739-6000
Fax 301-733-5513

8 November 2017

To: Valerie Means,
City Administrator

From: Victor V. Brito,
Chief of Police

Re: Purchase of Signal Sidearm and Vehicle Systems

HPD is requesting M&C approval for the purchase of Signal Sidearm and Vehicle System units. The signal sidearm unit emits a Bluetooth signal which activates our Body Worn Cameras when the weapon is drawn from the holster. The vehicle system will activate a Bluetooth signal which can activate our Body Worn Cameras with three different triggers. These systems will help ensure our body cameras are actively recording during incidents.

These systems will be purchased from Axon Enterprise, Inc. (formerly known as Taser International). The funds will come out of the CIP Fund C0196. The total purchase price is \$28,834.92.



Axon Enterprise, Inc.

Protect Life.

17800 N 85th St.
Scottsdale, Arizona 85255
United States
Phone: (800) 978-2737
Fax:

Edward Plummer
(301) 790-3700
eplummer@hagerstownpd.org

Computer Software**Quotation**

Quote: Q-140871-2
Date: 11/2/2017 9:59 AM
Quote Expiration: 11/30/2017
Contract Start Date*: 1/1/2017
Contract Term: 3 years

AX Account Number:
110659

Bill To:
Hagerstown Police Dept. - MD
50 N. BURHANS BLVD.
Hagerstown, MD 21740
US

Ship To:
Edward Plummer
Hagerstown Police Dept. - MD
50 N. BURHANS BLVD.
Hagerstown, MD 21740
US

SALESPERSON	PHONE	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Jason Wood		jawood@axon.com	Fedex - Ground	Net 30

*Note this will vary based on the shipment date of the product.

Year 1

Due Net 30

QTY	ITEM #	DESCRIPTION	NET UNIT PRICE	NET TOTAL
65	71029	SIGNAL SIDEARM, HARDWARE PACK A	USD 0.00	USD 0.00
65	71045	SIGNAL SIDEARM, YEAR 1 PAYMENT	USD 120.00	USD 7,800.00
55	75003	SIGNAL SIDEARM, RH HOLSTER, 0794-R	USD 0.00	USD 0.00
10	75004	SIGNAL SIDEARM, LH HOLSTER, 0794-L	USD 0.00	USD 0.00
17	70112	AXON SIGNAL UNIT	USD 279.00	USD 4,743.00
17	80129	SIGNAL ONLY OR ROUTER ONLY INSTALLATION PER VEHICLE	USD 250.00	USD 4,250.00
Year 1 Total Before Discounts:				USD 16,793.00
Year 1 Net Amount Due:				USD 16,793.00

Spares

QTY	ITEM #	DESCRIPTION	NET UNIT PRICE	NET TOTAL
1	75004	SIGNAL SIDEARM, LH HOLSTER, 0794-L	USD 0.00	USD 0.00
134	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	USD 0.00	USD 0.00
1	75003	SIGNAL SIDEARM, RH HOLSTER, 0794-R	USD 0.00	USD 0.00
Spares Total Before Discounts:				USD 0.00
Spares Net Amount Due:				USD 0.00

Year 2

QTY	ITEM #	DESCRIPTION	NET UNIT PRICE	NET TOTAL
65	71046	SIGNAL SIDEARM, YEAR 2 PAYMENT	USD 120.00	USD 7,800.00
Year 2 Total Before Discounts:				USD 7,800.00
Year 2 Net Amount Due:				USD 7,800.00

Year 3- Payment

QTY	ITEM #	DESCRIPTION	NET UNIT PRICE	NET TOTAL
65	71047	SIGNAL SIDEARM, YEAR 3 PAYMENT, PARTIAL	USD 60.00	USD 3,900.00
Year 3- Payment Total Before Discounts:				USD 3,900.00
Year 3- Payment Net Amount Due:				USD 3,900.00

Subtotal	USD 28,493.00
Estimated Shipping & Handling Cost	USD 341.92
Grand Total	USD 28,834.92

Hardware Shipping Estimate

Typically, hardware shipment occurs between 4 – 6 weeks after purchase date. Product availability for new or high demand products may impact delivery time.

Axon Enterprise, Inc.'s Sales Terms and Conditions for Direct Sales to End User Purchasers

By signing this Quote, you are entering into a contract and you certify that you have read and agree to the provisions set forth in this Quote and Axon's Master Services and Purchasing Agreement posted at <https://www.axon.com/legal/sales-terms-and-conditions>. You represent that you are lawfully able to enter into contracts and if you are entering into this agreement for an entity, such as the company, municipality, or government agency you work for, you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, do not sign this Quote.

Signature:

Date:

Name (Print):

Title:

PO# (if needed):

Quote: Q-140871-2

Please sign and email to Jason Wood at jawood@axon.com or fax to

THANK YOU FOR YOUR BUSINESS!

'Protect Life'® and TASER® are registered trademarks of Axon Enterprise, Inc, registered in the U.S.
© 2013 Axon Enterprise, Inc. All rights reserved.

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Bulk Diesel Fuel - IPC (USA) Inc. (Columbia, MD) \$ 199,730.00 (\$ 1.6468/gallon)

Mayor and City Council Action Required:

Approval of contract with IPC (USA) Inc. of Columbia, MD

Discussion:

Highway use of diesel fuel for General Fund Departments (Public Works, Parks, etc.), Utility Departments (Light, Water, Wastewater) and the Golf Course to operate fleet vehicles and equipment.

Washington County Government competitively bids out the diesel fuel for themselves, the Board of Education and the City of Hagerstown to obtain a better bulk rate. The price is based on a bidder's Plus/Minus Factor (think "overhead") added to the current OPIS (Oil Price Information Service) price given on a particular date. The actual price for fuel will vary over the length of the contract from the bid price depending upon the current OPIS rate. The bidder's Plus Factor prices are good from December 1, 2017 through November 30, 2018. Total value of contract is based on an estimated amount of 100,000 gallons of diesel fuel to be used in one calendar year. Budget amount based on both gasoline and diesel fuel purchases.

Financial Impact:

Originating Department:	Public Works	By:	Eric B. Deike, Director
Account Number:	xxxx-5431	Account / Project Name:	Fuel Inventory
Budget Amount:	\$558,035	Account Balance:	\$443,048
Unbudgeted \$:		Year:	17/18
	Source of Funds:	CIP Control No.	NA
		General Fund, Light, Water, Wastewater, Golf	

Quantity	Description	Value
100,000 gallons	Bulk Diesel Fuel Purchase (est. 100,000 gallons per year) excluding taxes	*\$1.6468/gal
	(taxes include MD Road Tax [\$0.3455/gal]; Fed LUST Tax [\$0.0010/gal];	
	Fed Enviro Rec Fee [\$0.0021/gal]; MD Enviro Fee [\$0.0019/gal])	

--	--	--

*Excludes Taxes for Comparison Purposes

TOTAL VALUE OF PROJECT : **\$199,730

****Includes Taxes**

Recommendation:

Recommended Vendor:

Business Name:	IPC (USA) Inc.
Address:	9121 Red Ranch Road
City, State:	Columbia, MD 21045 410.418.5500
Bid/Proposal/Quote No.:	Washington County PUR-1362

Motion:

NA

Action Dates:

The bidder's Plus Factor prices are good from December 1, 2017 through November 30, 2018.

ATTACHMENTS:

File Name

Diesel_Fuel_2017.2018_IPC_(USA)_Inc..pdf

Description

Consent form Diesel Fuel
Purchase

**City of Hagerstown
Mayor and Council
Purchase / Contract Information
Meeting of 11/28/17**

Do Not Complete This Section
Approved Consent Agenda: _____
New Business: _____

Originating Department: Public Works By: Eric B. Deike, Director
Account Number: xxxx-5431 Account / Project Name: Fuel Inventory
Budget Amount: \$558,035 Account Balance: \$443,048 Year: 17/18 CIP Control No. NA
Unbudgeted \$: _____ Source of Funds: General Fund, Light, Water, Wastewater, Golf

Quantity	Description	Value
100,000 gallons	Bulk Diesel Fuel Purchase (est. 100,000 gallons per year) excluding taxes	*\$1.6468/gal
	(taxes include MD Road Tax [\$0.3455/gal]; Fed LUST Tax [\$0.0010/gal];	
	Fed Enviro Rec Fee [\$0.0021/gal]; MD Enviro Fee [\$0.0019/gal])	

*Excludes Taxes for Comparison Purposes

TOTAL VALUE OF PROJECT: **\$199,730
**Includes Taxes

ABOVE TO BE USED FOR:

Highway use of diesel fuel for General Fund Departments (Public Works, Parks, etc.), Utility
Departments (Light, Water, Wastewater) and the Golf Course to operate fleet vehicles and equipment.

Recommended Vendor:

Business Name: IPC (USA) Inc.
Address: 9121 Red Ranch Road
City, State: Columbia, MD 21045 410.418.5500
Bid/Proposal/Quote No.: Washington County PUR-1362

OTHER VENDORS:		
Firm	City/State	Total Amount
CATO	Salisbury, MD	\$1.6641/gal
Papco, Inc.	Aston, PA	\$1.6703/gal
Petroleum Traders Corp.	Fort Wayne, IN	\$1.6833/gal
Truman Arnold Company	Dallas, TX	\$1.6984/gal
Mansfield	Gainsville, GA	\$1.7037/gal
Metro Petroleum, Inc.	Mt. Airy, MD	\$1.7568/gal
AC&T	Hagerstown, MD	\$1.8183/gal

(1)Department Manager: Washington County Government competitively bids out the diesel fuel for themselves, the Board of Education and the City of Hagerstown to obtain a better bulk rate. The price is based on a bidder's Plus/Minus Factor (think "overhead") added to the current OPIS (Oil Price Information Service) price given on a particular date. The actual price for fuel will vary over the length of the contract from the bid price depending upon the current OPIS rate. The bidder's Plus Factor prices are good from December 1, 2017 through November 30, 2018. Total value of contract is based on an estimated amount of 100,000 gallons of diesel fuel to be used in one calendar year. Budget amount based on both gasoline and diesel fuel purchases.

Signature / Date

(2) Purchasing Agent:

Signature / Date

(3) Finance Manager:

Signature / Date

(4) City Administrator's Recommendation:

Signature / Date

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Bulk Gasoline - Petroleum Traders Corporation (Fort Wayne, IN) \$ 259,162.00 (\$ 1.5628/gallon)

Mayor and City Council Action Required:

Approval of contract with Petroleum Traders Corporation

Discussion:

Highway use of gasoline for General Fund Departments (Public Works, Parks, etc.), Utility Departments (Light, Water, Wastewater) and the Golf Course to operate fleet vehicles and equipment. Washington County Government competitively bids out the gasoline for themselves, the Board of Education and the City of Hagerstown to obtain a better bulk rate. The price is based on a bidder's Plus/Minus Factor (think "overhead") added to the current OPIS (Oil Price Information Service) price given on a particular date. The actual price for fuel will vary over the length of the contract from the bid price depending upon the current OPIS rate. The bidder's Plus Factor prices are good from December 1, 2017 through November 30, 2018. Total value of contract is based on an estimated amount of 136,000 gallons of gasoline to be used in one calendar year. Budget amount based on both gasoline and diesel fuel purchases.

Financial Impact:

Originating Department: Public Works By: Eric B. Deike, Director
Account Number: xxxx-5431 Account / Project Name: Fuel Inventory
Budget Amount: \$558,035 Account Balance: \$443,048 Year: 17/18 CIP Control No. NA
Unbudgeted \$: _____ Source of Funds: General Fund, Light, Water, Wastewater, Golf

Quantity	Description	Value
136,000 gallons	Bulk Gasoline Purchase (est. 136,000 gallons per year) excluding taxes	*\$1.5628/gal
	(taxes include Fed. Excise Tax [\$0.3380/gal]; Fed LUST Tax [\$0.0010/gal]	
	MD Enviro. Fee [\$0.0019./gal]; Fed Enviro Rec Fee [\$0.0019/gal])	

*Excludes Taxes for Comparison Purposes

TOTAL VALUE OF PROJECT: **\$259,162

**Includes Taxes

Recommendation:**Recommended Vendor:**

Business Name:	Petroleum Traders Corporation
Address:	7120 Pointe Inverness Way
City, State:	Fort Wayne, IN 46804 800.348.3705
Bid/Proposal/Quote No.:	Washington County PUR-1362

Motion:

NA

Action Dates:

The bidder's Plus Factor prices are good from December 1, 2017 through November 30, 2018.

ATTACHMENTS:**File Name**

Gasoline_2017.2018_Petroleum_Traders_Corporation.pdf

DescriptionConsent form for Gasoline
Purchase

**City of Hagerstown
Mayor and Council
Purchase / Contract Information
Meeting of 11/28/17**

Do Not Complete This Section
Approved Consent Agenda: _____
New Business: _____

Originating Department: Public Works By: Eric B. Deike, Director
Account Number: xxxx-5431 Account / Project Name: Fuel Inventory
Budget Amount: \$558,035 Account Balance: \$443,048 Year: 17/18 CIP Control No. NA
Unbudgeted \$: _____ Source of Funds: General Fund, Light, Water, Wastewater, Golf

Quantity	Description	Value
136,000 gallons	Bulk Gasoline Purchase (est. 136,000 gallons per year) excluding taxes	*\$1.5628/gal
	(taxes include Fed. Excise Tax [\$0.3380/gal]; Fed LUST Tax [\$0.0010/gal]	
	MD Enviro. Fee [\$0.0019./gal]; Fed Enviro Rec Fee [\$0.0019/gal])	

*Excludes Taxes for Comparison Purposes

TOTAL VALUE OF PROJECT: **\$259,162
**Includes Taxes

ABOVE TO BE USED FOR:

Highway use of gasoline for General Fund Departments (Public Works, Parks, etc.), Utility
Departments (Light, Water, Wastewater) and the Golf Course to operate fleet vehicles and equipment.

Recommended Vendor:

Business Name: Petroleum Traders Corporation
Address: 7120 Pointe Inverness Way
City, State: Fort Wayne, IN 46804 800.348.3705
Bid/Proposal/Quote No.: Washington County PUR-1362

OTHER VENDORS:		
Firm	City/State	Total Amount
Papco, Inc.	Aston, PA	\$1.5656/gal
CATO	Salisbury, MD	\$1.5699/gal
AC&T	Hagerstown, MD	\$1.5815/gal
Mansfield	Gainsville, GA	\$1.5904/gal
Truman Arnold Company	Dallas, TX	\$1.6250/gal
Metro Petroleum, Inc.	Mt. Airy, MD	\$1.6540/gal

(1)Department Manager: Washington County Government competitively bids out the gasoline for themselves, the Board of Education and the City of Hagerstown to obtain a better bulk rate. The price is based on a bidder's Plus/Minus Factor (think "overhead") added to the current OPIS (Oil Price Information Service) price given on a particular date. The actual price for fuel will vary over the length of the contract from the bid price depending upon the current OPIS rate. The bidder's Plus Factor prices are good from December 1, 2017 through November 30, 2018. Total value of contract is based on an estimated amount of 136,000 gallons of gasoline to be used in one calendar year. Budget amount based on both gasoline and diesel fuel purchases.

Signature / Date

(2) Purchasing Agent:

Signature / Date

(3) Finance Manager:

Signature / Date

(4) City Administrator's Recommendation:

Signature / Date

Approval For: _____
 Consent Agenda: **X** _____
 New Business: _____

2	6" Neptune HP Protectus II Meters	\$ 20,400.00
	TOTAL	\$ 20,400.00

The City is reimbursed for these meters by the customer once the meter is installed and placed into service. Meter to be used by a commercial/industrial customer for domestic use and fire protection. Sole Source - Equipment Standardization

Business Name: Core & Main
Address: 842 Panorama Road
City, State: Montrose, VA 22520

	NONE Sole Source - Equipment Standardization	

Comments

Department Manager (required on all unbudgeted items):

The City is reimbursed for these meters by the customer once the meter is installed and placed into service. Meter to be used by a commercial/industrial customer for domestic use and fire protection. Sole Source - Equipment Standardization



Water Operations Manager

November 9, 2017

Date

Finance Department:

Signature

Date

Finance Manager:

Signature

Date

City Administrator's Recommendation:

Signature

Date

Charlie Henson

From: Hennage, Deborah [Deborah.Hennage@coreandmain.com]
Sent: Tuesday, October 10, 2017 12:54 PM
To: Charlie Henson
Subject: 6" HPP III Meter Quote

Your Cost:
(2) 6" HP Protectus III Meters \$10,200.00 each = \$20,400.00

Thank you.
Debbie Hennage
Inside Sales
Core & Main



(Formerly HD Supply Waterworks)

842 Panorama Road
Montross, VA 22520
Phone (804) 493-8085
FAX (804) 493-8611
deborah.hennage@coreandmain.com

CONFIDENTIALITY NOTICE: This message is for intended addressee(s) only and may contain confidential, proprietary or privileged information exempt from disclosure, and subject to terms at <http://emailterms.coreandmain.com>

File Name	Description
Water_Division_Consent__JMS_Flocculator_Rehab_112817.pdf	Water Division Consent JMS Flocculator Rehab
Water_Division_Consent_JMS_Flocc_Stage_1_Quote_112817.pdf	Water Division Consent JMS Flocc Stage 1 Quote

Approval For:	
Consent Agenda:	X
New Business:	

1	R.C. Willson Plant - Flocculator Rehabilitation	\$	43,560.00
	TOTAL	\$	43,560.00

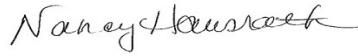
Replacement/Rehabilitation of the first stage of the Flocculators (North and South) - Flocculators were installed in the 1992 Plant upgrades and have been in continual continuous use since that time. This work will replace all wear parts in the stage one basin (Flocculators are four stage). Sole Source -Proprietary Equipment

<u>Firm</u>	<u>City, State</u>	<u>Amount</u>
	Sole Source -Proprietary Equipment	

Comments

Department Manager (required on all unbudgeted items):

Replacement/Rehabilitation of the first stage of the Flocculators (North and South) - Flocculators were installed in the 1992 Plant upgrades and have been in continual continuous use since that time. This work will replace all wear parts in the stage one basin (Flocculators are four stage). Operating and CIP Funds are available to complete this work. This work is part of the planned RCW CIP work for FY18. Sole Source -Proprietary Equipment



Water Operations Manager

November 9, 2017

Date

Finance Department:

Signature

Date

Finance Manager:

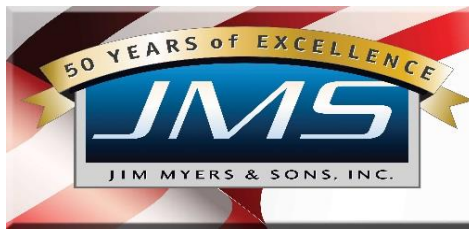
Signature

Date

City Administrator's Recommendation:

Signature

Date



J I M M Y E R S & S O N S , I N C .

P.O. Box 38778, Charlotte, North Carolina 28278

Phone: 704-554-8397, Fax: 704-554-9113, www.jmsequipment.com

Aftermarket Parts

☒ Quote To Customer

☐ Order Acknowledgement

☐ Purchasing Order

Date: 8/23/17
 JMS Quote #: AMP-17-114
 JMS AMP Code #: 4140
 JMS Job #: 00-1025

Customer PO: _____
 JMS Rep: Heyward MD
 Plant Name: Hagerstown WTP

Bill To: Water Department- Admin
51 West Memorial Blvd
Hagerstown, MD 21740

Ship To: Water Department- RC Wilson
10802 Water Works Rd.
Williamsport, MD 21795

Contact: _____
 Phone: _____
 Email: _____

Contact: Duane Bartles
 Phone: 301-331-0663
 Email: dbartles@hagerstownmd.org

As requested, we offer the following pricing for replacement parts for the existing following equipment:

Flocs

Quantity	Part Number	Part Description	Cost Per Item	Total Cost
2	JMS-35SS	SS 35t Driven sprocket w/ SS hub and UHMW teeth	\$3,000.00	\$6,000.00
8	JMS-400	316 SS JMS 4" mega bearings w/ SS base plates and HPVT liners	\$2,500.00	\$20,000.00
48	FRP	FRP paddles 13' x 8"	\$120.00	\$5,760.00
2	JMS Shafts Assemblies	304 SS Floc shafts with hub plates and paddle arms and all necessary hardware (for both stage 1 flocs) Per drawing GA-1	\$5,900.00	\$11,800.00
		Lead times may vary		
			Subtotal:	\$43,560.00
			Sales Tax Status:	Not Included
			Tax:	NA
			Freight:	TBD
			Total Amount:	\$43,560.00

Sincerely,

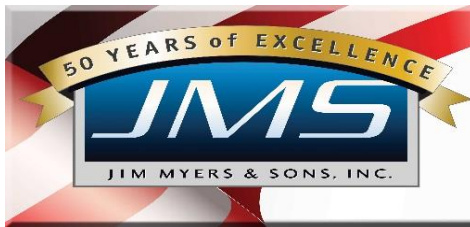
Troy Rives

Aftermarket Parts Sales

Jim Myers & Sons, Inc.

704-554-8397

trives@jmsequipment.com



J I M M Y E R S & S O N S , I N C .

P.O. Box 38778, Charlotte, North Carolina 28278

Phone: 704-554-8397, Fax: 704-554-9113, www.jmsequipment.com

PAYMENT TERMS

100% Upon Shipment (Net 30)

VALIDITY

All pricing is based on the stainless steel surcharge per the date of this quotation. Prices are valid for 90 days from the date of this quotation.

FREIGHT

Freight is NOT included unless otherwise stated in the above quote.

WARRANTY

All JMS equipment and/or materials are of high quality and are manufactured in conformity with the best commercial practices. We guarantee all equipment / materials, manufactured or supplied by us, to be free from defects in material and workmanship at the time of shipment. We will furnish without charge, but will not install, replacements for such parts/materials as we find to be defective.

This guarantee shall not apply to any equipment which has been improperly handled or stored, improperly lubricated, subjected to misuse or neglect, misapplied with reference to the engineer's specifications, altered or tampered with, or damaged by corrective work performed without our specific written consent. No allowances will be made for such corrective work done without such consent. Deterioration by chemical action, improper maintenance, or normal wear does not constitute defects and are therefore not covered by this warranty. Consumable items are not covered by this warranty. All warranty claims must be submitted within ten (10) calendar days of discovery of defects or it shall be deemed waived. The foregoing is in lieu of all other warranties, whether expressed or implied.

EXCLUDED ITEMS

Any & all taxes. Installation and field assembly.

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Water Division Consent Agenda FY18-FY19 Chemical Purchase 112817

Mayor and City Council Action Required:

Requested approval of the Water Division Consent Agenda FY18-FY19 Chemical Purchase in the amount of \$741,734.00

Discussion:

Chemicals for the Utilities Department - Water Division bid through Washington County. The attached charts provide a summary of all bidders and a summary of the most responsive bidder. This contract will begin on December 1, 2017. The chemicals are bid as part of a combined purchase agreement with Washington County. Bid spans 2-fiscal years and balance will be budgeted in the FY19 Budget. County Bid: PUR-1365. See Attached Summary Report

Note that the award is based on the unit cost of each chemical and the actual expense will be based on the quantity of chemical required to meet all mandated treatment requirements and may be more or less than the dollar amount stated herein. Bid totals are based on historical actual usage average for each chemical.

Financial Impact:

Originating Department:	Utilities Dept. (Water Division)		By:	Nancy Hausrath	
Account Number:	Various		Account/Project Name:	City/County Joint Chemical Bid	
Budget Amount:	FY18	\$ 702,500	Account Balance:	\$ 532,800	Year
			Account Balance:		Year
Unbudgeted:	Source Of Funds: Water Fund - Operating				
Quantity	Description				Value
	NEW BUSINESS				
60 Tons	Water - Chemicals - Liquid Chlorine (Univar USA)				\$ 36,000.00
150,000 Pounds	Water - Chemicals - Aqueous Ammonia (Univar USA)				\$ 16,500.00
16 Tons	Water - Chemicals - Powered Activated Carbon (George S. Coyne)				\$ 36,358.00
100 Dry Tons	Water - Chemicals - DelPac (USALCO)				\$ 201,600.00
150,000 Gallons	Water - Chemicals - 25% Liquid Caustic Soda (Univar USA)				\$ 141,900.00
30,000 Gallons	Water - Chemicals - 93% Sulfuric Acid (Univar USA)				\$ 40,500.00
50,000 Pounds	Water - Chemicals - Potassium Permanganate (Brenntag Northeast)				\$ 171,000.00
6,000 Pounds	Water - Chemicals - Sodium Bisulfite (George S. Coyne)				\$ 1,445.00
44,000 Pounds	Water - Chemicals - Sodium Fluorosilicate (Univar USA)				\$ 27,311.00
180,000 Pounds	Water - Chemicals - Poly-Orthophosphate (Shannon Chemical)				\$ 69,120.00
	TOTAL				\$ 741,734.00

Recommendation:

Staff recommended approval

Motion:

Consent Agenda

Action Dates:

Regular Session 11/28/17

ATTACHMENTS:

File Name

Water_Division_Consent_Packet_Chemical_112817.pdf

Description

Water Division Consent Packet
Chemical 112817

Approval For: _____
Consent Agenda: X
New Business: _____

Quantity	Description	Value
NEW BUSINESS		
60 Tons	Water - Chemicals - Liquid Chlorine (Univar USA)	\$ 36,000.00
150,000 Pounds	Water - Chemicals - Aqueous Ammonia (Univar USA)	\$ 16,500.00
16 Tons	Water - Chemicals - Powered Activated Carbon (George S. Coyne)	\$ 36,358.00
100 Dry Tons	Water - Chemicals - DelPac (USALCO)	\$ 201,600.00
150,000 Gallons	Water - Chemicals - 25% Liquid Caustic Soda (Univar USA)	\$ 141,900.00
30,000 Gallons	Water - Chemicals - 93% Sulfuric Acid (Univar USA)	\$ 40,500.00
50,000 Pounds	Water - Chemicals - Potassium Permanganate (Brenntag Northeast)	\$ 171,000.00
6,000 Pounds	Water - Chemicals - Sodium Bisulfite (George S. Coyne)	\$ 1,445.00
44,000 Pounds	Water - Chemicals - Sodium Fluorosilicate (Univar USA)	\$ 27,311.00
180,000 Pounds	Water - Chemicals - Poly-Orthophosphate (Shannon Chemical)	\$ 69,120.00
	TOTAL	\$ 741,734.00

The above chemicals are used in the water treatment process. The chemicals are bid as part of a combined purchase agreement with Washington County. Bid spans 2-fiscal years and balance will be budgeted in the FY19 Budget. County Bid: PUR-1365. See Attached Summary Report

Business Name: See Attached Summary Report

Address:

City, State:

Other Vendors:

[illegible]

Comments

Department Manager (required on all unbudgeted items):

Chemicals for the Utilities Department - Water Division bid through Washington County. The attached charts provide a summary of all bidders and a summary of the most responsive bidder. This contract will begin on December 1, 2017. The chemicals are bid as part of a combined purchase agreement with Washington County. Bid spans 2-fiscal years and balance will be budgeted in the FY19 Budget. County Bid: PUR-1365. See Attached Summary Report
Note that the award is based on the unit cost of each chemical and the actual expense will be based on the quantity of chemical required to meet all mandated treatment requirements and may be more or less than the dollar amount stated herein. Bid totals are based on historical actual usage average for each chemical.



Director of Utilities

November 9, 2017

Date



Water Operations Manager

November 9, 2017

Date

Purchasing Agent

Signature

Date

Finance Manager:

Signature

Date

City Administrator's Recommendation:

Signature

Date

WATER DIVISION:		BID ITEM NO.	PRODUCTS	UNIT MEASURE	PRICE PER UNIT MEASURE	QUANTITY	ESTIMATED ANNUAL COST
COMPANY NAME							
JCL JONES CHEMICALS, INC.		1	LIQUID CHLORINE (1 TON CYLINDER)	CYLINDER	\$ 600.0000	60	\$ 36,000.00
UNIVAR USA		1	LIQUID CHLORINE (1 TON CYLINDER)	CYLINDER	\$ 600.0000	60	\$ 36,000.00
UNIVAR USA		2	AQUEOUS AMMONIA (19%)	POUND	\$ 0.1100	150,000	\$ 16,500.00
GEORGE S. COYNE CHEMICAL CO., INC		6	POWDERED ACTIVATED CARBON - EXCEPTION	TON	\$ 2,272.3700	16	\$ 36,357.92
UNIVAR USA		6	POWDERED ACTIVATED CARBON	TON	\$ 2,454.6000	16	\$ 39,273.60
USALCO, LLC		7	POLY ALUMINUM CHLORIDE (pac)	DRY TON	\$ 2,016.0000	100	\$ 201,600.00
BRENNTAG NORTHEAST		9	CAUSTIC SODA (SODIUM HYDROXIDE) - EXCEPTION	GALLON	\$ 1.1480	150,000	\$ 172,200.00
UNIVAR USA		9	CAUSTIC SODA (SODIUM HYDROXIDE)	GALLON	\$ 0.9460	150,000	\$ 141,900.00
BRENNTAG NORTHEAST		10	SULFURIC ACID (93-95%) - EXCEPTION	GALLON	\$ 1.3520	30,000	\$ 40,560.00
UNIVAR USA		10	SULFURIC ACID (93-95%) - EXCEPTION	GALLON	\$ 1.3500	30,000	\$ 40,500.00
BRENNTAG NORTHEAST		13	POTASSIUM PERMANGANATE	POUND	\$ 3.4200	50,000	\$ 171,000.00
CHEMRITE, INC.		13	POTASSIUM PERMANGANATE - EXCEPTION	POUND	\$ 1.8100	50,000	\$ 90,500.00
GEORGE S. COYNE CHEMICAL CO., INC		13	POTASSIUM PERMANGANATE - EXCEPTION	POUND	\$ 1.6998	50,000	\$ 84,990.00
UNIVAR USA		13	POTASSIUM PERMANGANATE	POUND	\$ 3.5436	50,000	\$ 177,180.00
BRENNTAG NORTHEAST		23	SODIUM BISULFITE (38-40%)	POUND	\$ 0.7331	6,000	\$ 4,398.60
GEORGE S. COYNE CHEMICAL CO., INC		23	SODIUM BISULFITE (38-40%)	POUND	\$ 0.2408	6,000	\$ 1,444.80
UNIVAR USA		29	SODIUM FLUOROSILICATE	POUND	\$ 0.6207	44,000	\$ 27,310.80
GEORGE S. COYNE CHEMICAL CO., INC		35	POLY-ORTHOPHOSPHATE - EXCEPTION	POUND	\$ 0.3420	180,000	\$ 61,560.00
SHANNON CHEMICAL		35	POLY-ORTHOPHOSPHATE	POUND	\$ 0.3840	180,000	\$ 69,120.00
							\$ 741,733.52

PUR-1365 - Water Treatment Chemicals

Bid Item No.	Description / (Delivered Price per Unit of Measure)	Delivered Price Per	Unit of Measure	Brenntag Northeast, Inc. Reading, PA	Chemrite, Inc. Buford, GA	George S. Coyne Chemical Co., Inc. Crofton, PA	JCI Jones Chemicals, Inc. Milford, VA	Kemira Water Solutions Lawrence, KS	Shannon Chemical Corporation Malvern, PA	Univar USA, Inc. Middletown, PA	USALCO Baltimore Plant, LLC Baltimore, MD	Comments
1	Liquid Chlorine (City of Hagerstown)	Cylinder	1-Ton Cylinder	No Bid	No Bid	No Bid	\$600.00 *	No Bid	No Bid	\$600.00	No Bid	Univar equal bid, Jones should not be allowed to bid
2	Aqueous Ammonia 19% (City of Hagerstown)	Pound	Pound Bulk	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$0.11 *	No Bid	Univar was the only bid
6	Powdered Activated Carbon (City of Hagerstown)	Ton	50-Pound Bag	No Bid	No Bid	\$2,272.37 *	No Bid	No Bid	No Bid	\$2,454.60	No Bid	Coyne was the low bidder
7	Polyaluminum Chloride (PAC) (City of Hagerstown)	Dry Ton	Dry Ton	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$2,016.00	USALCO was the only bidder
9	Caustic Soda (Sodium Hydroxide) (City of Hagerstown)	Gallon	Gallon Bulk	\$1.148	No Bid	No Bid	No Bid	No Bid	No Bid	\$0.946	No Bid	Univar was the low bid
10	Sulfuric Acid 93% - 95% (City of Hagerstown)	Gallon	Gallon Bulk	\$1.352	No Bid	No Bid	No Bid	No Bid	No Bid	\$1.35	No Bid	Univar was the low bid
13	Potassium Permanganate (City of Hagerstown)	Pound	55-Pound Pail	\$3.42	\$1.81 *	\$1.6998 *	No Bid	No Bid	No Bid	\$3.5436	No Bid	Univar was the low bid
23	Sodium Bisulfite (38% - 40%) (City of Hagerstown)	Pound	600-Gallon Tote	\$0.7331	No Bid	\$0.2408 *	No Bid	No Bid	No Bid	No Bid	No Bid	Coyne was the low bidder
25	Sodium Fluorosilicate (City of Hagerstown)	Pound	50-Pound Bag	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$0.6207	No Bid	Univar was the only bid
31	Poly-Orthophosphate Solution (SL-5250) (City of Hagerstown)	Pound	Pound Bulk	No Bid	No Bid	\$0.342 *	No Bid	No Bid	\$0.384/#	No Bid	No Bid	Shannon low bid

Exceptions:

Brenntag Northeast, Inc. - None

Chemrite, Inc. -

1 #13 - Not domestically made!

Potassium Permanganate is not domestically made.

1 #13 - Pricing corrected per information provided.

Exceptions:

George S. Coyne Chemical Co., Inc.

1 #6 - Bidding Hydrocarco B. Min 1 pallet, 50 Bags/Dely

3 #13 - Min 1 Pallet/Dely

6 #23 - Bidding a 330 gal Tote

10 #31 - Bidding on CP 722

Exceptions:

JCI Jones Chemicals, Inc.

1 #1 - Mandatory Safety Seminar Required

Univar USA, Inc.

1 #2 - wet lb.

Water and Wastewater Chemical Bid Recommendation for FY18 & FY19

Operation and Account Number	FY18 Budgeted Amount	Item#	Description	Facility	Estimated Quantity	Unit	Recommended Vendor	FY18 Unit Cost	FY18/19 Projected Annual Cost
R.C. WILLSON WATER PLANT - 52-70501									
559103	\$ 30,000	1	Liquid Chlorine	Water	60	Ton	UNIVAR USA	\$ 600.00	\$ 36,000
559123	\$ 25,000	2	Aqueous Ammonia - 19%	Water	150,000	Pound	UNIVAR USA	\$ 0.11	\$ 16,500
559113	\$ 20,000	6	Powdered Activated Carbon	Water	16	Ton	GEORGE S. COYNE CHEMICAL CO., INC	\$ 2,272.37	\$ 36,358
559110	\$ 200,000	7	Polyaluminum Chloride	Water	100	Dry Ton	USALCO, LLC	\$ 2,016.00	\$ 201,600
559101	\$ 165,000	9	25% Liquid Caustic Soda	Water	150,000	Gallon	UNIVAR USA	\$ 0.946	\$ 141,900
559119	\$ 60,000	10	Sulfuric Acid (93-95%) Potassium Permanganate	Water	30,000	Gallon	UNIVAR USA	\$ 1.35	\$ 40,500
559112	\$ 115,000	13	Potassium Permanganate	Water	50,000	Pound	BRENNTAG NORTHEAST GEORGE S. COYNE CHEMICAL CO., INC	\$ 3,4200	\$ 171,000
559121	\$ 2,500	23	Sodium Bisulfite	Water	6,000	Pound	INC	\$ 0.2408	\$ 1,445
559106	\$ 10,000	25	Sodium Fluorosilicate	Water	44,000	Pound	UNIVAR USA	\$ 0.6207	\$ 27,311
559122	\$ 75,000	31	Poly-Orthophosphate	Water	180,000	Pound	SHANNON CHEMICAL	\$ 0.384	\$ 69,120

Operation and Account Number	FY18 Budgeted Amount	FY18 Expenses	Description
R.C. WILLSON WATER PLANT - 52-70501			
559103	\$ 30,000	\$ 15,600	Liquid Chlorine
559123	\$ 25,000	\$ 4,700	Aqueous Ammonia - 19%
559113	\$ 20,000	\$ -	Powdered Activated Carbon
559110	\$ 200,000	\$ 50,300	Polyaluminum Chloride
559101	\$ 165,000	\$ 7,200	25% Liquid Caustic Soda
559119	\$ 60,000	\$ 11,000	Sulfuric Acid (93-95%) Potassium Permanganate
559112	\$ 115,000	\$ 54,100	Sodium Bisulfite
559121	\$ 2,500	\$ 900	Sodium Fluorosilicate
559106	\$ 10,000	\$ 2,600	Sodium Fluorosilicate
559122	\$ 75,000	\$ 23,300	Poly-Orthophosphate
Total:	\$ 702,500	\$ 169,700	

FY18/19 Estimated Expense

WILLSON \$741,734

TOTAL ESTIMATED WATER COST \$741,734

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Wastewater Division Consent Agenda FY18-FY19 Chemical Purchase

Mayor and City Council Action Required:

Requested approval of the Wastewater Division Consent Agenda FY18-FY19 Chemical Purchase in the amount of \$470,044.00

Discussion:

Chemicals for the Utilities Department - Wastewater Division bid through Washington County. The attached charts provide a summary of all bidders and a summary of the most responsive bidder. This contract will begin on December 1, 2017. The chemicals are bid as part of a combined purchase agreement with Washington County. Bid spans 2-fiscal years and balance will be budgeted in the FY19 Budget. County Bid: PUR-1365. See Attached Summary Report

Note that the award is based on the unit cost of each chemical and the actual expense will be based on the quantity of chemical required to meet all mandated treatment requirements and may be more or less than the dollar amount stated herein. Bid totals are based on historical actual usage average for each chemical.

Financial Impact:

Originating Department:	Utilities Dept. (Wastewater Division)		By:	Joseph Moss	
Account Number:	Various		Account/Project Name:	City/County Joint Chemical Bid	
Budget Amount:	FY18	\$ 295,000	Account Balance:	\$ 141,100	Year
			Account Balance:		Year
Unbudgeted:	Source Of Funds: Wastewater Fund - Operating				
Quantity	Description				Value
	NEW BUSINESS				
60 Dry Tons	Wastewater - Chemicals - 38%-42% Ferric Chloride (Kemira)				\$ 29,700
12,000 Gallons	Wastewater - Chemicals - 12.5% Sodium Hypochlorite (Univar USA)				\$ 17,280
17,000 Pounds	Wastewater - Chemicals - 3" Tablet Chlorine (Univar USA)				\$ 33,320
2,000 Gallons	Wastewater - Chemicals - Defoamer Suppressor (Maryland BioChemical)				\$ 14,220
90,000 Gallons	Wastewater - Chemicals - Thioguard (Premier Magnesia)				\$ 231,300
5000 Pounds	Wastewater - Chemicals - Polymer Zetag 7563 (Coyne Chemical)				\$ 12,895
50,000 Gallons	Wastewater - Chemicals - Methanol (Univar USA)				\$ 69,000
1500 Pounds	Wastewater - Bacterial Enzymatic Powder (Maryland BioChemical)				\$ 14,805
2000 Gallons	Wastewater - Caustic 50% (Univar USA)				\$ 4,100
4000 Gallons	Wastewater - Chemicals - Polymer Zetag 8814 (Coyne Chemical)				\$ 43,424
	TOTAL				\$ 470,044

Recommendation:

Staff recommended approval

Motion:

Consent Agenda

Action Dates:

Regular Session 11/28/17

ATTACHMENTS:

File Name

Wastewater_Division_Consent_Packet_Chemical_112817.pdf

Description

Wastewater Division Consent Packet
Chemical 112817

Approval For:	
Consent Agenda:	X
New Business:	

Originating Department:	Utilities Dept. (Wastewater Division)	By:	Joseph Moss
Account Number:	Various	Account/Project Name:	City/County Joint Chemical Bid
Budget Amount:	FY18 \$ 295,000	Account Balance:	\$ 141,100 Year CIP Control No.: NA
		Account Balance:	Year CIP Control No.:
Unbudgeted:		Source Of Funds:	Wastewater Fund - Operating

Quantity	Description	Value
NEW BUSINESS		
60 Dry Tons	Wastewater - Chemicals - 38%-42% Ferric Chloride (Kemira)	\$ 29,700
12,000 Gallons	Wastewater - Chemicals - 12.5% Sodium Hypochlorite (Univar USA)	\$ 17,280
17,000 Pounds	Wastewater - Chemicals - 3" Tablet Chlorine (Univar USA)	\$ 33,320
2,000 Gallons	Wastewater - Chemicals - Defoamer Suppressor (Maryland BioChemical)	\$ 14,220
90,000 Gallons	Wastewater - Chemicals - Thioguard (Premier Magnesia)	\$ 231,300
5000 Pounds	Wastewater - Chemicals - Polymer Zetag 7563 (Coyne Chemical)	\$ 12,895
50,000 Gallons	Wastewater - Chemicals - Methanol (Univar USA)	\$ 69,000
1500 Pounds	Wastewater - Bacterial Enzymatic Powder (Maryland BioChemical)	\$ 14,805
2000 Gallons	Wastewater - Caustic 50% (Univar USA)	\$ 4,100
4000 Gallons	Wastewater - Chemicals - Polymer Zetag 8814 (Coyne Chemical)	\$ 43,424
	TOTAL	\$ 470,044

The above chemicals are used in the wastewater treatment process. The chemicals are bid as part of a combined purchase agreement with Washington County. Bid spans 2-fiscal years and balance will be budgeted in the FY19 Budget. County Bid: PUR-1365. See Attached Summary Report

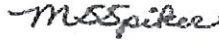
County Bid: PUR-1365

Comments

Department Manager (required on all unbudgeted items):

Chemicals for the Utilities Department - Wastewater Division bid through Washington County. The attached charts provide a summary of all bidders and a summary of the most responsive bidder. This contract will begin on December 1, 2017. The chemicals are bid as part of a combined purchase agreement with Washington County. Bid spans 2-fiscal years and balance will be budgeted in the FY19 Budget. County Bid: PUR-1365. See Attached Summary Report

Note that the award is based on the unit cost of each chemical and the actual expense will be based on the quantity of chemical required to meet all mandated treatment requirements and may be more or less than the dollar amount stated herein. Bid totals are based on historical actual usage average for each chemical.



Director of Utilities

November 9, 2017

Date



Water Operations Manager

November 9, 2017

Date

Purchasing Agent

Signature

Date

Finance Manager:

Signature

Date

City Administrator's Recommendation:

Signature

Date

Water and Wastewater Chemical Bid Recommendation for FY18 & FY19

Operation and Account Number	FY18 Budgeted Amount	Item#	Description	Facility	Estimated Quantity	Unit	Recommended Vendor	FY18 Unit Cost	FY18/19 Projected Annual Cost
Wastewater Treatment Plant 54-71501									
559105	\$ 20,000	3	Ferric Chloride	Wastewater	60	Dry Ton	KEMIRA WATER SOLUTIONS	\$ 495,000	\$ 29,700
559115	\$ 12,000	5	12.5% Sodium Hypochlorite	Wastewater	12,000	Gallon	UNIVAR USA	\$ 1,440	\$ 17,280
54-72601-559104	\$ 3,000	18	3" Tablet Chlorine	Wastewater	17,000	Pound	UNIVAR USA	\$ 1,960	\$ 33,320
559102	\$ 10,000	26	Defoamer	Wastewater	2,000	Gallon	MARYLAND BIOCHEMICAL CO.	\$ 7,110	\$ 14,220
559117	\$ 140,000	27	Thioguard (Magnesium Hydroxide)	Wastewater	90,000	Gallon	PREMIER MAGNESIA	\$ 2,570	\$ 231,300
559116	\$ 55,000	28	Polymer (Zetag 7563)	Wastewater	5,000	Pound	GEORGE S. COYNE CHEMICAL CO., INC	\$ 2,579	\$ 12,895
559118	\$ 50,000	29	Methanol	Wastewater	50,000	Gallon	UNIVAR USA	\$ 1,380	\$ 69,000
		30	Bacterial Enzymatic Powder	Wastewater	1,500	Pound	MARYLAND BIOCHEMICAL CO.	\$ 9,870	\$ 14,805
	\$ 5,000	32	Caustic (50%)	Wastewater	2,000	Gallon	UNIVAR USA	\$ 2,050	\$ 4,100
559116	see 559116	37	Polymer (Zetag 8814)	Wastewater	4,000	Gallon	GEORGE S. COYNE CHEMICAL CO., INC	\$ 10,856	\$ 43,424

Operation and Account Number	FY18 Budgeted Amount	FY18 Expenses	Description
Wastewater Treatment Plant 54-71501			
559105	\$ 20,000	\$ 12,600	38% Ferric Chloride
559115	\$ 12,000	\$ 3,600	12.5% Sodium Hypochlorite
54-72601-559104	\$ 3,000	\$ 2,100	3" Tablet Chlorine
559102	\$ 10,000	\$ 6,300	Defoamer
559117	\$ 140,000	\$ 77,000	Thioguard
559116	\$ 55,000	\$ 5,300	Polymer (Zetag 7563)
54-71501 (5374)	\$ 50,000	\$ 47,000	Methanol
54-72601			Bacterial Enzymatic Powder
	\$ 5,000	\$ -	Caustic (50%)
559116	see 559116		Polymer (Zetag 8814)
Total:	\$ 295,000	\$ 153,900	

FY17/18 Estimated Expense

WASTEWATER TREATMENT \$470,044

TOTAL ESTIMATED WASTEWATER COST \$470,044

PUR-1365 - WasteWater Treatment Chemicals

Bid Item No.	Description / (Delivered Price per Unit of Measure)	Delivered Price Per	Unit of Measure	Amato Industries, Inc / Amchlor Silver Spring, MD	Brenntag Northeast, Inc. Reading, PA	Chemrite, Inc. Buford, GA	George S. Coyne Chemical Co., Inc. Croydon, PA	Kemira Water Solutions Lawrence, KS	Maryland Bichemical Company, Inc. Bel Air, MD	Maryland Chemical Company, Inc. Baltimore, MD	Premier Magnesia, LLC Wayne, PA	PVS Technologies, Inc. Detroit, MI	Univar USA, Inc. Middletown, PA
3	Ferric Chloride (City of Hagerstown)	Dry Ton	Dry Ton	No Bid	No Bid	No Bid	No Bid	\$495.00 *	No Bid	No Bid	No Bid	\$604.00	No Bid
5	12.5% Sodium Hypochlorite (City of Hagerstown)	Gallon	Gallon Bulk	\$2.25	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$1.44
18	3" Tablet Chlorine (Calcium Hypochlorite) (City of Hagerstown)	Pound	50 - 100 Pound Drum	\$3.69	No Bid	\$1.97 *	\$2.0198 *	No Bid	No Bid	No Bid	No Bid	No Bid	\$1.96
26	Defoamer - Anti-Foam (City of Hagerstown)	Gallon	55-Gallon	No Bid	No Bid	No Bid	\$8.113 *	No Bid	\$7.11 *	No Bid	No Bid	No Bid	No Bid
27	Thioguard (55% - 65% Magnesium Hydroxide) (City of Hagerstown)	Gallon	Gallon Bulk	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$2.57 *	No Bid	No Bid
28	Polymer (Zetag 7563) (City of Hagerstown)	Pound	55-Pound Bag	No Bid	No Bid	No Bid	\$2.579 *	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
29	Methanol (City of Hagerstown)	Gallon	Gallon Bulk	No Bid	\$1.67	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$1.38
30	Bacterial Enzymatic Powder (Washington County DWQ)	Pound	50-Pound Containers (1/2 pound packets)	No Bid	No Bid	No Bid	No Bid	No Bid	\$9.87 *	\$9.88	No Bid	No Bid	No Bid
32	50% Caustic Soda (Sodium Hydroxide) (City of Hagerstown)	Gallon	Gallon Bulk	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$2.05
36	Polymer (Zetag 8814) (City of Hagerstown)	Gallon	Gallon Bulk	No Bid	No Bid	No Bid	\$10.856 *	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid

Exceptions:

George S. Coyne Chemical Co., Inc.

#18 - Bidding on NSF Certified Accu Tab SI Tablets. Min 2 Pallets/Dely

#26 - Bidding FF 410

#28 - Bidding on Zetag 7563 as specified. Min 1 Pallet/Dely

#36 - Bidding on Zetag 8814 as Specified

Exceptions:

Kemira Water Solutions

#3 - Kemira PIX-111

Chemrite, Inc.

#18 - Pricing corrected per information provided.

Exceptions:

Maryland Biochemical Company, Inc.

#26 - MB 012 SF

#30 - MB 12 BP

Premier Magnesia LLC

#27 - Minimum 3,500 gallons per

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Wastewater - Muffin Monster Repair - JWC Environmental (Santa Ana, CA) \$ 19,259.00

Mayor and City Council Action Required:

Requested approval of the Wastewater Division Consent Muffin Monster repair by JWC Environmental in the amount of \$19259.00.

Discussion:

Repair and Replacement of the shredder unit for Pump Station No. 4. The City utilizes JWC Environmental to exchange the cutting core on shredders (Muffin Monsters) at all our wastewater pumping stations as necessary to limit the down time experienced for the pump stations. (Sole Source purchase for compatible/proprietary equipment)

Financial Impact:

Account Number:		54-5485001-5881	Account/Project Name:		C00299 Pump Station Improvements		
Account Number:			Account/Project Name:				
Budget Amount:	FY18	\$ 121,000	Account Balance:	\$ 120,643	Year	FY18	CIP Control No.: C0299
	FY16				Year		CIP Control No.:
Unbudgeted:			Source Of Funds:				
Quantity			Description				Value
1			Muffin Monster Exchange/Return for Pump Station No. 4			\$	19,259.00

Recommendation:

Staff recommended approval

Motion:

Consent Agenda

Action Dates:

Regular Session 11/28/17

ATTACHMENTS:

File Name

Wastewater_Division_Consent_Muffin_Monster_JWC_Environmental_112817.xls

Wastewater_Division_Muffin_Monster_JWC_Environmental_Quote_112817.pdf

Description

Wastewater Division Consent Muffin Monster JWC Environmental

Wastewater Division Muffin Monster JWC Environmental Quote 112817

Approval For: _____
 Consent Agenda: _____ X
 New Business: _____

Quantity	Description	Value
1	Muffin Monster Exchange/Return for Pump Station No. 4	\$
	TOTAL :	

Repair and Replacement of the shredder unit for Pump Station No. 4. The City utilizes JWC Environmental to exchange the cutting core on shredders (Monsters) at all our wastewater pumping stations as necessary to limit the down time experienced for the pump stations. (Sole Source purchase for compatible/proprietary equipment)

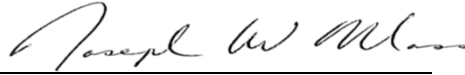
Other Vendors: (Sole Source purchase for compatible/proprietary equipment)

Amount

Comments

Department Manager (required on all unbudgeted items):

Repair and Replacement of the shredder unit for Pump Station No. 4. The City utilizes JWC Environmental to exchange the cutting core on shredders (Monsters) at all our wastewater pumping stations as necessary to limit the down time experienced for the pump stations. (Sole Source purchase for compatible/proprietary equipment)



Wastewater Operations Manager

November 28,

Date

Finance Department:

Signature

Date

Finance Manager:

Signature

Date

City Administrator's Recommendation:

Signature

Date

[illegible]



Customer Service Center
2600 S. Garnsey Street
Santa Ana, CA 92707 USA
Phone: 949 833-3888
Toll Free: 800 331-2277
Fax: 714 549-4007

Customer: 5010810
Brian Brandt
Hagerstown, City of
Accounting Department
1 East Franklin Street
Hagerstown, MD 21740

US

Quote Number: 41164 RevA
Quote Date: 10/26/2017
Terms: NET 30 DAYS
Pricing: Valid 60 Days
FOB: Origin
Lead Time: 4-6 Weeks ARO / One Way
Shipping & Handling Included
Grinder Serial #: 31406

bbrandt@hagerstownmd.org

Project: PS #4

All orders will be billed the applicable sales tax, based on the "ship to address", unless a valid tax exemption certificate is provided prior to shipment.

Part Number	Description	Qty	Unit Price	Extended Price
EVAL_CA	CMD2410-AD Grinder SN: 31406 Original SO#34392	1	\$0.00	\$0.00
CMD2410-XDS2.0	CMD2410-XDS2.0 Upgrade 11T Cam Cutters 1:1 Stack Hardened Alloy STL Buna N Elastomers Cork & Rubber Gaskets Motor Type: Electric New Spool Less Motor Less Reducer 12mm (1/2") Perforated Drum with Drum Brush Paint Epoxy Green Grinder SN: TBD	1	\$19,259.00	\$19,259.00
MANUALS	O&M MANUALS	2	\$0.00	\$0.00
Shipping	Shipping & Handling One Way Shipping & Handling Included	1	\$0.00	\$0.00

Please verify serial number is correct.

Sub Total	\$19,259.00
Tax	
Total	\$19,259.00

Notes:

1. Please fax or mail a purchase order for the total amount and we can process your order.
Please include the following:



Customer Service Center
2600 S. Garnsey Street
Santa Ana, CA 92707 USA
Phone: 949 833-3888
Toll Free: 800 331-2277
Fax: 714 549-4007

- Billing Address, Ship to Address, and sales tax exemption certificate.
2. Reference our quote number on your purchase order.
 3. Availability of parts are subject to change at any time.
 4. 20% restocking fee on all returns.
 5. Sales tax is not included in price.
 6. JWCE standard one year warranty included except for older models i.e. GTS, MS and SPF models.
 7. Subject to attached JWC Environmental Standard Terms and Conditions of Sale.

Thank-You for your Business!

JWC Environmental LLC
Yesenia Esquivel
Customer Service



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2600 S. Garnsey Street
Santa Ana, CA 92707 USA
Phone: 949 833-3888
Toll Free: 800 331-2277
Fax: 714 549-4007

Please provide the following information. Failure to do so may delay processing of order.

Quote #: 41164 RevA

Bill To Name & Address:

City of Hagerstown
Waste Water Div.
1 Clean Water Circle
Hagerstown, MD 21740-6848

Email Address: bbrandt@Hagerstownmd.org

PO# _____

Ship To Name & Address:

Same

Payment terms: Net 30 FOB: Origin

Please select a shipping method:

☐ Prepay & Add to Invoice

☐ Collect Account #: _____

Carrier: _____

✓ JWCE will add shipping and handling charges to invoices unless otherwise specified.

✓ Please fax or email your PO and most recent tax certificate to:
Fax (714) 549-4007
Email servicesales@jwce.com

Credit cards:

☐ I authorize JWCE to process this order on my credit card and add shipping and handling charges.
Call Customer Service at (800) 331-2277 for credit card processing.

Signature: _____

Date: _____



Customer Service Center
2600 S. Garnsey Street
Santa Ana, CA 92707 USA
Phone: 949 833-3888
Toll Free: 800 331-2277
Fax: 714 549-4007

JWC ENVIRONMENTAL TERMS AND CONDITIONS OF SALE

Unless otherwise specifically agreed to in writing by the buyer ("Buyer") of the products and or related services purchased hereunder (the "Products") and JWC Environmental (the "Seller"), the sale of the Products is made only upon the following terms and conditions. Whether these terms are included in an offer or an acceptance by Seller, such offer or acceptance is conditioned on Buyer's assent to these terms. Seller rejects all additional, conditional and different terms in Buyer's form or documents.

PAYMENT TERMS

Subject to any contrary terms set forth in our price quotation, order acceptance or invoice the full net amount of each invoice is due and payable in cash within 30 days from the date of the invoice. If any payment is not received within such 30-day period, Buyer shall pay Seller the lesser of 1 1/2% per month or the maximum legal rate on all amounts not received by the due date of the invoice, from the 31st day after the date of invoice until said invoice and charges are paid in full. Unless Sellers documents provide otherwise, freight, storage, insurance and all taxes, duties or other governmental charges related to the Products shall be paid by the Buyer. If Seller is required to pay any such charges, Buyer shall immediately reimburse Seller for said charges. In all cases, regardless of partial payment, title to the Products shall remain the Sellers until payment for the Products has been made in full. All orders are subject to credit approval by Seller. All offers by Seller and/or acceptance of Buyer's order shall be nullified by any failure of Buyer to obtain credit approval. Furthermore, Buyer shall not assert any claim against Seller due to Buyer's inability to obtain credit approval. Irrevocable Letter of Credit from Buyer in form and term acceptable to Seller is required for Product orders delivered outside the United States of America

DELIVERY

Unless otherwise provided in our price quotation, delivery of the Products shall be made F.O.B. place of manufacture. Any shipment, delivery, installation or service dates quoted by the Seller are estimated and the Seller shall be obligated only to use reasonable efforts to meet such dates. The Seller shall in no event be liable for any delays in delivery or failure to give notice of delay or for any other failure to perform hereunder due to causes beyond the reasonable control of the Seller. Such causes shall include, but not be limited to, acts of God, the elements, acts or omissions of manufacturers or suppliers of the Products or parts thereof, acts or omissions of Buyer or civil and military authorities, fires, labor disputes or any other inability to obtain the Products, parts thereof, or necessary power, labor, materials or supplies. The Seller will be entitled to refuse to make, or to delay, any shipments of the Products if Buyer shall fail to pay when due any amount owed by it to the Seller, whether under this or any other contract between the Seller and Buyer. Any claims for shortages must be made to the Company in writing within five calendar days from the delivery date and disposition of the claim is solely subject to Seller's determination

PRICES

Prices of the Seller's Products are subject to change without notice. Quotations are conditioned upon acceptance within 30 days unless otherwise stated and are subject to correction for errors and/or omissions. Prices include charges for regular packaging but, unless expressly stated, do not include charges for special requirements of government or other purchaser. Prices are subject to adjustment should Buyer place an order past the validity period of the quotation or delay delivery of Products beyond the quoted lead time for any reason.

RETURNS

No Products may be returned for cash. No Product may be returned for credit after delivery to Buyer without Buyer first receiving written permission from the Seller. Buyer must make a request for return of Product in writing to Seller at its place of business in Costa Mesa, California. A return material authorization number must be issued by the Seller to the Buyer before a Product may be returned. Permission to return Product to Seller by Buyer is solely and exclusively the Seller's. Product must be returned to Seller at Buyer's expense, including packaging, insurance, transportation and any governmental fees. Any credit for Product returned to Seller shall be subject to the inspection of and acceptance of the Product by the Seller and is at the sole discretion of the Seller.

LIMITED WARRANTY

Subject to the terms and conditions hereof, the Seller warrants until one year after commissioning (written notification to Seller by Buyer required) of the Product or until 18 months after delivery of such Product to Buyer, whichever is earlier, that each Product will be free of defects in material and workmanship. If (a) the Seller receives written notification of such defect during the warranty period and the defective Products use is discontinued promptly upon discovery of alleged defect, and (b) if the owner ("Owner") forwards the Product to the Seller's nearest service/repair facility, transportation and related insurance charges prepaid. The Seller will cause any Products whose defect is covered under this warranty to either be replaced or be repaired at no cost to the Owner. The foregoing warranty does not cover repairs required due to repair or alteration other than by the Seller's personnel, accident, neglect, misuse, transportation or causes other than ordinary use and maintenance in accordance with the Seller's instructions and specifications. In addition, the foregoing warranty does not cover any Products, or components thereof, which are not directly manufactured by the Seller. To the extent a warranty for repair or replacement of such Products or components not manufactured directly by the Seller is available to Buyer under agreements of the Seller with its vendors; the Seller will make such warranties available to Buyer. Costs of transportation of any covered defective item to and from the nearest service/repair center and related insurance will be paid or reimbursed by Buyer. Any replaced Products will become the property of the Seller. Any replacement Products will be warranted only for any remaining term of the original limited warranty period and not beyond that term.

DISCLAIMER OF WARRANTIES AND LIMITATIONS OF LIABILITIES

THE SELLER'S FOREGOING LIMITED WARRANTY IS THE EXCLUSIVE AND ONLY WARRANTY WITH RESPECT TO THE PRODUCTS AND SHALL BE IN LIEU OF ALL OTHER WARRANTIES (OTHER THAN THE WARRANTY OF TITLE), EXPRESS, STATUTORY OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ANY STATEMENTS MADE BY EMPLOYEES, AGENTS OF THE SELLER OR OTHERS REGARDING THE PRODUCTS. THE OBLIGATIONS OF THE SELLER UNDER THE FOREGOING WARRANTY SHALL BE FULLY SATISFIED BY THE REPAIR OR THE REPLACEMENT OF THE DEFECTIVE PRODUCT OR PART, AS PROVIDED ABOVE. IN NO EVENT SHALL THE SELLER BE LIABLE FOR LOST PROFITS OR OTHER SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES, EVEN IF THE SELLER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE TOTAL LIABILITY OF THE SELLER TO BUYER AND OTHERS ARISING FROM ANY CAUSE WHATSOEVER IN CONNECTION WITH BUYER'S PURCHASE, USE AND DISPOSITION OF ANY PRODUCT COVERED HEREBY SHALL, UNDER NO CIRCUMSTANCES, EXCEED THE PURCHASE PRICE PAID FOR THE PRODUCT BY BUYER. NO ACTION, REGARDLESS OF FORM, ARISING FROM THIS AGREEMENT OR BASED UPON BUYER'S PURCHASE, USE OR DISPOSITION OF THE PRODUCTS MAY BE BROUGHT BY EITHER PARTY MORE THAN ONE YEAR AFTER THE CAUSE OF ACTION ACCRUES, EXCEPT THAT ANY CAUSE OF ACTION FOR THE NONPAYMENT OF THE PURCHASE PRICE MAY BE BROUGHT AT ANY TIME

The remedies provided to Buyer pursuant to the limited warranty, disclaimer of warranties and limitations of liabilities, described herein are the sole and exclusive remedies.

Unless specifically agreed to in writing by the Seller, no charges may be made to the Seller by Buyer or any third party employed by buyer for removing, installing or modifying any Product.

The Seller and its representatives may furnish, at no additional expense, data and engineering services relating to the application, installation, maintenance or use of the Products by Buyer. The Seller will not be responsible for, and does not assume any liability whatsoever for, damages of any kind sustained either directly or indirectly by any person through the adoption or use of such data or engineering services in whole or in part.

CONFIDENTIAL INFORMATION

Except with the Seller's prior written consent, Buyer shall not use, duplicate or disclose any confidential proprietary information delivered or disclosed by the Seller to Buyer for any purpose other than for operation or maintenance of the Products.

CANCELLATION AND DEFAULT

Absolutely no credit will be allowed for any change or cancellation of an order for Products by Buyer after fabrication of the Products to fill Buyer's order has been commenced. If Buyer shall default in paying for any Products purchased hereunder, Buyer shall be responsible for all reasonable costs and expenses, including (without limitation) attorney's fees incurred by the Seller in collecting any sums owed by Buyer. All rights and remedies to the Seller hereunder or under applicable laws are cumulative and none of them shall be exclusive of any other right to remedy. No failure by the Seller to enforce any right or remedy hereunder shall be deemed to be a waiver of such right or remedy, unless a written waiver is signed by an authorized management employee of the Seller and the Seller's waiver of a breach of this agreement by Buyer shall not be deemed to be a waiver of any other breach of the same or any other provision.

CHANGES IN PRODUCTS

Changes may be made in materials, designs and specifications of the Products without notice. The Seller shall not incur any obligation to furnish or install any such changes or modifications on Products previously ordered by, or sold to, Buyer.

APPLICABLE LAW, RESOLUTION OF DISPUTES AND SEVERABILITY

This agreement is entered into in Costa Mesa, California. This agreement and performance by the parties hereunder shall be construed in accordance with, and governed by, the laws of the State of California. Any claim or dispute arising from or based upon this agreement or the Products which form its subject matter shall be resolved by binding arbitration before the American Arbitration Association in Los Angeles, California, pursuant to the Commercial Arbitration Rules, excepting only that each of the parties shall be entitled to take no more than two depositions, and serve no more than 30 interrogatories, 10 requests for admissions and 20 individual requests for production of documents, such discovery to be served pursuant to the California Code of Civil Procedure. Any award made by the arbitrator may be entered as a final judgment, in any court having jurisdiction to do so. If any provision of this agreement shall be held by a court of competent jurisdiction or an arbitrator to be unenforceable to any extent, that provision shall be enforced to the full extent permitted by law and the remaining provisions shall remain in full force and effect.

ASSIGNMENT

This agreement shall be binding upon the parties and their respective successors and assigns. However, except for rights expressly provided to subsequent Owners of the Products under "Limited Warranty"



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above, any assignment of this agreement or any rights hereunder by Buyer shall be void without the Company's written consent first obtained. Any exercise of rights by an Owner other than Buyer shall be subject to all of the limitations on liability and other related terms and conditions set forth in this agreement.

EXCLUSIVE TERMS AND CONDITIONS

The terms and conditions of this agreement may be changed or modified only by an instrument in writing signed by an authorized management employee of the Seller. This instrument, together with any amendment or supplement hereto specifically agreed to in writing by an authorized management employee of the Seller, contains the entire and the only agreement between the parties with respect to the sale of the Products covered hereby and supersedes any alleged related representation, promise or condition not specifically incorporated herein.

SELLER'S PRODUCTS ARE OFFERED FOR SALE AND SOLD ONLY ON THE TERMS AND CONDITIONS CONTAINED HEREIN. NOTWITHSTANDING ANY DIFFERENT OR ADDITIONAL TERMS OR CONDITIONS CONTAINED IN BUYER'S SEPARATE PURCHASE ORDERS OR OTHER ORAL OR WRITTEN COMMUNICATION, BUYER'S ORDER IS OR SHALL BE ACCEPTED BY THE COMPANY ONLY ON THE CONDITION THAT BUYER ACCEPTS AND CONSENTS TO THE TERMS AND CONDITIONS CONTAINED HEREIN. IN THE ABSENCE OF BUYER'S ACCEPTANCE OF THE TERMS AND CONDITIONS CONTAINED HEREIN THE SELLER'S COMMENCEMENT OF PERFORMANCE AND/OR DELIVERY OF THE PRODUCTS, OR THE SELLER'S STATEMENT OF ACKNOWLEDGMENT OF THE RECEIPT OF BUYER'S PURCHASE ORDER, SHALL BE FOR BUYER'S CONVENIENCE ONLY AND SHALL NOT BE DEEMED OR CONSTRUED TO BE ACCEPTANCE OF BUYER'S DIFFERING TERMS OR CONDITIONS, OR ANY OF THEM. ANY DIFFERENT OR ADDITIONAL TERMS ARE HEREBY REJECTED UNLESS SPECIFICALLY AGREED UPON IN WRITING BY AN AUTHORIZED MANAGEMENT EMPLOYEE OF THE SELLER. IF A CONTRACT IS NOT EARLIER FORMED BY MUTUAL AGREEMENT IN WRITING, BUYER'S ACCEPTANCE OF ANY PRODUCTS COVERED HEREBY SHALL BE DEEMED ACCEPTANCE OF ALL OF THE TERMS AND CONDITIONS STATED HEREIN. THE SELLER'S FAILURE TO OBJECT TO PROVISIONS INCONSISTENT HERewith CONTAINED IN ANY COMMUNICATION FROM BUYER SHALL NOT BE DEEMED A WAIVER OF THE PROVISIONS CONTAINED HEREIN.

F360JWCE0107

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Wastewater - Vehicle Replacement Unit #512 - Keystone Ford (Chambersburg, PA) \$117,416.00

Mayor and City Council Action Required:

Requested approval of the Wastewater Division Vehicle 512 Replacement in the amount of \$117,416.00

Discussion:

To replace 2000 Dump Truck #512 for Wastewater Collections System which currently has approximately 47,219 miles and has \$39,802.68 of repair charges that have accrued through the years. The vehicle which has reached its useful service life, is a replacement and not an addition to the fleet. Adequate funds are available. The City is piggybacking on the Pennsylvania Department of General Services Bid through COSTARS. (COSTARS is the Commonwealth of Pennsylvania's cooperative purchasing program)

Financial Impact:

Account Number:		54-85001-5840-C0004		Account/Project Name:		Vehicle Replacement								
Account Number:				Account/Project Name:										
Budget Amount:		FY18	\$	135,000		Account Balance:		\$	236,237	Year	FY18	CIP Control No.:	C0004	
		FY18				Account Balance:				Year		CIP Control No.:		
Unbudgeted:				Source Of Funds:		Wastewater Fund								
Quantity			Description									Value		
1			2018 F-750 Diesel Base Regular Cab Dump Truck									\$ 117,416.00		

Recommendation:

Staff recommended approval

Motion:

Consent Agenda

Action Dates:

Regular Session 11/28/17

ATTACHMENTS:

File Name	Description
Wastewater_Division_Vehicle_512_Replacement_Packet_112817.pdf	Wastewater Division Vehicle 512 Replacement Packet Information

Approval For:	
Consent Agenda:	X
New Business:	

Quantity	Description	Value
1	2018 F-750 Diesel Base Regular Cab Dump Truck	\$ 117,416.00
	TOTAL	\$ 117,416.00

To replace 2000 Dump Truck #512 for Wastewater Collections System which currently has approximately 47,219 miles and has \$39,802.68 of repair charges that have accrued through the years. The vehicle which has reached its useful service life, is a replacement and not an addition to the fleet. Adequate funds are available. The City is piggybacking on the Pennsylvania Department of General Services Bid through COSTARS. (COSTARS is the Commonwealth of Pennsylvania's cooperative purchasing program)

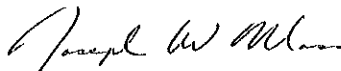
Business Name: <u>Keystone Ford</u>
Address: <u>301 Walker Road</u>
City, State: <u>Chambersburg, PA 17201-3507</u>

[illegible]

Comments

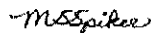
Department Manager (required on all unbudgeted items):

To replace 2000 Dump Truck #512 for Wastewater Collections System which currently has approximately 47,219 miles and has \$39,802.68 of repair charges that have accrued through the years. The vehicle which has reached its useful service life, is a replacement and not an addition to the fleet. Adequate funds are available. The City is piggybacking on the Pennsylvania Department of General Services Bid through COSTARS. (COSTARS is the Commonwealth of Pennsylvania's cooperative purchasing program)



Water Operations Manager

November 28, 2017



Director of Utilities

November 28, 2017

Date

Finance Department:

Signature

Date

Finance Manager:

Signature

Date

City Administrator's Recommendation:

Signature

Date



CITY OF HAGERSTOWN
VEHICLE/EQUIPMENT REPLACEMENT SCHEDULE
DISPOSAL INFORMATION/JUSTIFICATION
FISCAL YEAR 2017/18

Department: UTILITIES Division: WASTEWATER

Vehicle Call #: 512 Model Yr: 2000 VIN# 1GDP7H1C5YJ514610

Make: GMC Model: TOPKICK DUMP TRUCK

Vehicle Description: DUMP TRUCK

Mileage/Hours: 47,219 Repair Costs to Date: \$39,803

of Service Orders: 131 Condition: FAIR

Reason(s) for Replacement:

☒	Deteriorating Condition
☐	Undersized for Type of Work
☐	Hours and/or Age
☐	Other (explain in detail)

Is purchase an addition to the fleet? _____

Reason for addition: _____

Disposition:

☐	Addition
☐	Transfer within City
☒	Disposal
☐	Junked

Salvage Value: TBD @ AUCTION

Auction:

Prepared By: *Joseph M. [Signature]* Date: 11-2-17



Commonwealth of Pennsylvania
Department of General Services
Bureau of Procurement
555 Walnut Street, 6th Floor
Harrisburg, PA 17101-1914

Toll Free Telephone: 1-866-768-7827
Local Telephone: 717-346-9009
Fax: 717-783-6241
Email: GS-PACostars@state.pa.us
Website: www.costars.state.pa.us

Date: 05/12/2017

Mar-Eco dba Keystone Ford
Attn: Nelson Raines
301 Walker Road
Chambersburg, PA 17201

Subject: COSTARS Participation -- Renewal Confirmation
Contract Number: 025-155 - Municipal Work Vehicles

Dear Contractor:

The Department of General Services, Bureau of Procurement, has received your payment of the \$1500.00 administrative fee required to renew your COSTARS participation for contract number 025-155. This will confirm that your company is authorized to continue to sell the awarded items/services under this contract to registered COSTARS members for the contract term 06/28/2012 through 06/28/2018 .

Thank you for your continued participation in the COSTARS Program. Should you have any questions, please contact COSTARS Program staff by email to GS-PACostars@pa.gov or toll-free telephone at 1.866.768.7827.

Regards,

Stacey Logan-Kent
(P): 717-787-2355
(F) :717-783-6241
E-Mail: slogankent@pa.gov

BIDDER/CONTRACTOR'S LEGAL NAME:

D/B/A NAME, IF APPLICABLE:
BIDDER ADDRESS:

COUNTY LOCATED IN:

VENDOR NUMBER:

Primary POC regarding IFB/Contract:

Secondary POC regarding IFB/Contract:

PHONE NUMBER:

FAX NUMBER:

EMAIL ADDRESS:

COMPANY'S GENERAL WEBSITE ADDRESS

Keystone Ford
301 Walker Rd
Chambersburg, Pa 17201
Franklin

330705

Nelson Raines
Don Hill
717-860-9577
717-263-2086
nraines@keystoneford.com
keystoneford.com

SEND PURCHASE ORDER(S) TO NAME:

D/B/A NAME, IF APPLICABLE:
ADDRESS:

COUNTY LOCATED IN:
HOURS OF OPERATION:

POC regarding PURCHASE ORDER(S):

PHONE NUMBER:

FAX NUMBER:

EMAIL ADDRESS:

Nelson Raines
Keystone Ford
301 Walker Rd
Chambersburg, Pa 17201
Franklin
M-F 9:00AM-8:00PM Sat 9:00AM-5:00PM Sunday Closed
Nelson Raines
717-860-9577
717-263-2086
nraines@keystoneford.com

SEND PAYMENT(S) TO NAME:

D/B/A NAME, IF APPLICABLE:
ADDRESS:

POC regarding PAYMENT(S):

PHONE NUMBER:

FAX NUMBER:

EMAIL ADDRESS:

Claudia Place
Keystone Ford
301 Walker Rd
Chambersburg, Pa 17201
Nelson Raines
717-860-9577
717-263-2086
nraines@keystoneford.com



Keystone Ford
301 Walker Road, Chambersburg, Pennsylvania,
172013507
Office: 717-264-5104 Fax: 717-264-1718

Customer Proposal

Prepared for:

Scott Kiser
City Of Hagerstown
425 East Baltimore St
Hagerstown, MD 21740
Office: 301-739-8577
Fax: 301-790-0231
Mobile: 240-675-3749
Email: skiser@hagerstownmd.org

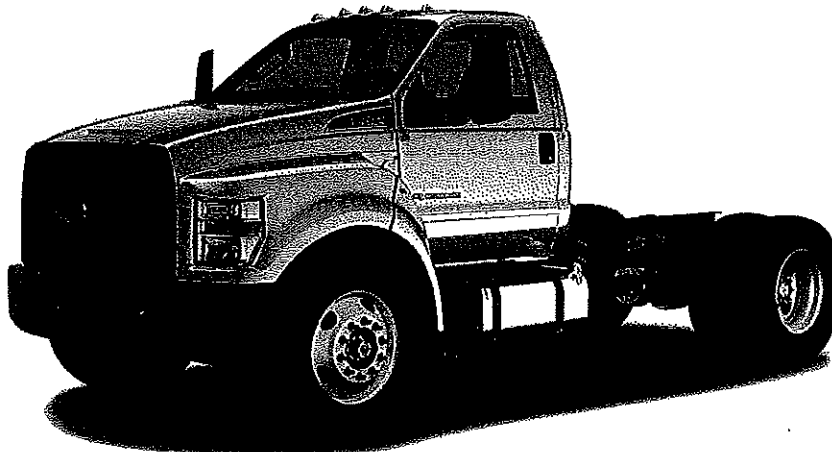
Prepared by:

Nelson Raines
Office: 717-264-5104
Email: nraines@keystoneford.com

Date: 09/26/2017

Vehicle: 2018 F-750 Diesel Base
Regular Cab

Quote ID: CtyOfHag12





Scott Kiser
City Of Hagerstown
425 East Baltimore St
Hagerstown, MD 21740
Office: 301-739-8577
Fax: 301-790-0231
Mobile: 240-675-3749
Email: skiser@hagerstownmd.org

Re: Vehicle Proposal

Dear Scott,

Thank you very much for your interest in acquiring a vehicle from our dealership. We concur that your interest is well deserved. We hope that an outstanding product lineup and our dedication to customer service will enhance your ownership experience should you decide to buy a vehicle from us.

Attached, please find additional information that I hope will assist you in making a more informed decision. Please feel free to contact me at any time as I would truly appreciate the opportunity to be of service to you.

Sincerely,

Nelson Raines

717-264-5104
nraines@keystoneford.com



Selected Equipment & Specs

Dimensions

- * Exterior length: 291.0"
- * Exterior width: 96.7"
- * Wheelbase: 182.0"
- * Rear track: 72.7"
- * Front headroom: 40.7"
- * Front shoulder room: 68.0"
- * Cab to axle: 108.0"
- * Exterior height: 94.3"
- * Front track: 83.5"
- * Front legroom: 41.4"
- * Front hiproom: 67.6"

Powertrain

- * 330hp 6.7L OHV 32 valve intercooled turbo V-8 engine with diesel direct injection
- * federal
- * Rear-wheel drive
- * Fuel Economy Highway: N/A
- * Fuel/water separator
- * Driver controlled locking rear differential
- * Right mounted horizontal tailpipe
- * Recommended fuel : diesel
- * 6 speed automatic transmission with overdrive
- * Fuel Economy Cty: N/A
- * 50.0 gal. rectangular Left front fuel tank
- * Transmission PTO provision
- * Right mounted horizontal muffler

Suspension/Handling

- * Front non-independent leaf spring suspension
- * Hydraulic power-assist re-circulating ball Steering
- * Metric measure truck tire 295/80R22.5 HBSW AS front and rear tires
- * Frame reinforcement
- * Rear rigid axle leaf spring suspension
- * Front 22.5 x 8.25, rear 22.5 x 7.5 wheels
- * Dual rear wheels

Body Exterior

- * 2 doors
- * Black door mirrors
- * Side steps
- * Clearcoat paint
- * Stationary radiator mounted grille
- * Driver and passenger power remote heated folding door mirrors
- * Black bumpers
- * Trailer harness
- * Straight front bumper ends
- * Front 22.5 x 8.25 white steel wheels with 10 wheel studs, rear 22.5 x 7.5 white steel wheels with 10 wheel studs

Convenience

- * Manual air conditioning
- * Power front windows
- * Power door locks
- * Wireless phone connectivity
- * Passenger visor mirror
- * Automatic gearshift steering column lever
- * Cruise control with steering wheel controls
- * Driver and passenger 1-touch down
- * Manual tilt steering wheel
- * Front cupholders
- * Dual electric horn
- * Driver and passenger door bins

Seats and Trim

- * Seating capacity of 2
- * Fixed passenger seat
- * Bucket driver seat, Bucket passenger seat
- * Driver seat with high back, passenger seat with low back
- * 4 way seat direction
- * Fixed driver seat headrest
- * Fixed driver seat
- * Driver and passenger armrests
- * Folding seat back
- * Driver seat air suspension
- * Manual fore/aft seats

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Selected Equipment & Specs (cont'd)

Entertainment Features

- * AM/FM stereo radio with radio data system
- * MP3 decoder
- * External memory control
- * 4 speakers
- * Fixed antenna
- * Single CD player
- * Auxiliary audio input
- * Steering wheel mounted radio controls
- * Wireless streaming

Lighting, Visibility and Instrumentation

- * Halogen aero-composite headlights
- * Light tinted windows
- * Tachometer
- * Oil pressure gauge
- * Trip odometer
- * Variable intermittent front windshield wipers
- * Front reading lights
- * Voltmeter
- * Trip computer
- * RNDM

Safety and Security

- * 4-wheel ABS brakes
- * Power door locks
- * Air brakes

Dimensions

General Weights

Curb	10974 lbs.	Front curb weight	6798 lbs.
Rear curb weight	4176 lbs.	Front axle capacity	14000 lbs.
Rear axle capacity	23000 lbs.	Front spring rating	14000 lbs.
Rear spring rating	31000 lbs.	Front tire/wheel capacity	15660 lbs.
Rear tire/wheel capacity	27760 lbs.	Front GAWR	14000 lbs.
Rear GAWR	23000 lbs.	GVWR	37000 lbs.
GCWR	50000 lbs.		

Trailing Type

Harness Yes

Fuel Tank type

Capacity 50 gal.

Front Frame

Height loaded 35 " Height unloaded 38 "

Rear Frame

Height loaded 37 " Height unloaded 38 "

Powertrain

Engine Type

Block material	Iron	Cylinders	V-8
Head material	Aluminum	Ignition	Compression
Injection	Diesel direct injection	Liters	6.7L
Orientation	Longitudinal	Recommended fuel	Diesel
Valves per cylinder	4	Valvetrain	OHV
Forced induction	Intercooled turbo		

Engine Spec

Bore	3.90"	Compression ratio	16.2:1
Displacement	406 cu.in.	Stroke	4.25"

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Selected Equipment & Specs (cont'd)

Engine Power

Output	330 HP @ 2,600 RPM	Torque	725 ft.-lb @ 1,800 RPM
Governed RPM	3400		

Alternator

Type	HD	Amps	200
------	----	------	-----

Battery

Cold cranking amps	1500	Location	Forward right
Step	Yes	Type	Dual

Engine Extras

Block heater	Yes
--------------	-----

Transmission

Electronic control	Yes	Lock-up	Yes
Overdrive	Yes	Speed	6
Type	Automatic		

Transmission Gear Ratios

1st	3.974	2nd	2.318
3rd	1.516	4th	1.149
5th	0.858	6th	0.674
Reverse Gear ratios	3.128		

Transmission Torque Converter

Stall ratio	1.85
-------------	------

Transmission Extras

Driver selectable mode	Yes	Sequential shift control	Yes
Oil cooler	Regular duty	PTO provision	Yes

Drive Type

Type	Rear-wheel
------	------------

Drive Axle

Ratio	6.14
-------	------

Exhaust

Material	Aluminized steel	System type	Single
----------	------------------	-------------	--------

Emissions

CARB	Federal
------	---------

Engine Retarder

Type	Yes
------	-----

Driveability

Brakes

ABS	4-wheel	ABS channels	4
Type	Air brakes		

Suspension Control

Ride	Regular
------	---------

Front Suspension

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Selected Equipment & Specs (cont'd)

Independence	Non-independent	Type	Leaf
Front Spring			
Type	Tapered leaf	Grade	Regular
Front Shocks			
Type	Regular		
Rear Suspension			
Independence	Rigid axle	Type	Leaf
Rear Spring			
Type	Multi-leaf	Grade	Regular
Steering			
Activation	Hydraulic power-assist	Type	Re-circulating ball
Steering Specs			
# of wheels	2		
Exterior			
Front Wheels			
Diameter	22.5"	Width	8.25"
Rear Wheels			
Diameter	22.5"	Width	7.50"
Dual	Yes		
Front Tires			
Aspect	80	Diameter	22.5"
Sidewalls	BSW	Tread	AS
Width	295mm	LT load rating	H
RPM	501		
Rear Tires			
Aspect	80	Diameter	22.5"
Sidewalls	BSW	Tread	AS
Width	295mm	LT load rating	H
RPM	501		
Wheels			
Front track	83.5"	Rear track	72.7"
Turning radius (to curb)	25'	Turning radius (to bumper)	26'
Wheelbase	182.0"		
Body Features			
Front splash guards	Yes	Body material	Composite/galvanized steel
Side steps	Yes		
Body Doors			
Door count	2		
Exterior Dimensions			
Length	291.0"	Body width	96.7"
Body height	94.3"	Cab to axle	108.0"
Axle to end of frame	70.0"	Frame section modulus	29.8cu.in.
Frame yield strength (psi)	120000.0	Frame rail depth	10.8"

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Keystone Ford
301 Walker Road, Chambersburg, Pennsylvania,
172013507
Office: 717-264-5104

2016 F-150 Diesel, Regular Cab
Regular Cab Base(F7D)
Price Level: 815 Quote ID: CityOfHag12

Selected Equipment & Specs (cont'd)

Frame rail width	3.9"	Frame rail thickness	0.3"
Max RBM (in.-lbs.)	3580800.0	Frame rail section	9.5"
Front bumper to Front axle	39.0"	Nominal RBM (in.-lbs.)	3580800.0

Seating

Passenger Capacity

Capacity	2
----------	---

Driver Seat

Type	Bucket	Back	Folding
Back type	High	Suspension	Air
Way direction control	4	Fore/aft	Manual

Driver Headrest

Type	Fixed
------	-------

Passenger Seat

Type	Bucket	Back	Folding
Back type	Low	Way direction control	4
Fore/aft	Manual		

Front Armrest

Driver	Yes	Passenger	Yes
--------	-----	-----------	-----

Front Seat Trim

Material	Vinyl	Back material	Carpet
----------	-------	---------------	--------

Convenience

AC And Heat Type

Air conditioning	Manual
------------------	--------

Audio System

CD	Single	CD location	In-dash
MP3 decoder	MP3 decoder	Auxiliary audio input	Yes
Radio	AM/FM stereo	Radio data system	Yes
Radio grade	Regular	Seek-scan	Yes
External memory control	External memory control		

Audio Speakers

Speaker type	Regular	Speakers	4
--------------	---------	----------	---

Audio Controls

Steering wheel controls	Yes	Voice activation	Yes
Wireless streaming	Yes		

Audio Antenna

Type	Fixed
------	-------

Cruise Control

Cruise control	With steering wheel controls
----------------	------------------------------

Convenience Features

12V DC power outlet	2	Wireless phone connectivity	Yes
Horn	Dual electric		

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Prepared for: Scott Klser, City Of Hagerstown
By: Nelson Raines Date: 09/26/2017



Keystone Ford
301 Walker Road, Chambersburg, Pennsylvania,
172013507
Office: 717-264-5104

2016 F-750 Diesel, Regular Cab
Regular Cab Base(F7D)
Price Level: 815 Quote ID: CtyOfHag12

Selected Equipment & Specs (cont'd)

Door Lock Activation

Type Power

Instrumentation Type

Display Analog

Instrumentation Gauges

Tachometer	Yes	Oil pressure	Yes
Engine temperature	Yes	Voltmeter	Yes
Transmission fluid temp	Yes	Engine hour meter	Yes
Primary air pressure	Yes		

Instrumentation Warnings

Battery	Yes	Lights on	Yes
Key	Yes	Service interval	Yes
Brake fluid	Yes	Transmission fluid temp	Yes

Instrumentation Displays

Clock In-radio display

Instrumentation Feature

Trip computer	Yes	Trip odometer	Yes
Shift Indicator	RNDM		

Steering Wheel Type

Material	Urethane	Tilting	Manual
----------	----------	---------	--------

Front Side Windows

Window 1st row activation Power

Window Features

1-touch down	Driver and passenger	Tinted	Light
--------------	----------------------	--------	-------

Front Windshield

Wiper Variable intermittent

Rear Windshield

Window Fixed

Automatic Gearshift

Location Steering column lever

Interior

Passenger Visor

Mirror Yes

Headliner

Coverage	Full	Material	Cloth
----------	------	----------	-------

Floor Trim

Coverage	Full	Covering	Vinyl/rubber
----------	------	----------	--------------

Trim Feature

Gear shift knob Urethane

Lighting

Dome light type	Delay	Front reading	Yes
-----------------	-------	---------------	-----

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Prepared for: Scott Kiser, City Of Hagerstown
By: Nelson Raines Date: 09/26/2017



Keystone Ford
301 Walker Road, Chambersburg, Pennsylvania,
172013507
Office: 717-264-5104

2018 F-150 Diesel, Regular Cab
Regular Cab Base(F7D)
Price Level: 815 Quote ID: CityOfHag12

Selected Equipment & Specs (cont'd)

Variable IP lighting	Yes		
Floor Console Storage			
Type	Partial		
Storage			
Driver door bin	Yes	Front Beverage holder(s)	Yes
Glove box	Yes	Passenger door bin	Yes
Dashboard	Yes		
Legroom			
Front	41.4"		
Headroom			
Front	40.7"		
Hip Room			
Front	67.6"		
Shoulder Room			
Front	68.0"		

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Prepared for: Scott Kiser, City Of Hagerstown
By: Nelson Raines Date: 09/26/2017



Keystone Ford
301 Walker Road, Chambersburg, Pennsylvania,
172013507
Office: 717-264-5104

2016 F-750 Diesel, Regular Cab
Regular Cab Base(F7D)
Price Level: 815 Quote ID: CtyOfHag12

Warranty - Selected Equipment & Specs

Warranty

Basic

Distance	Unlimited miles	Months	24 months
----------	-----------------	--------	-----------

Powertrain

Distance	Unlimited miles	Months	24 months
----------	-----------------	--------	-----------

Corrosion Perforation

Distance	Unlimited miles	Months	36 months
----------	-----------------	--------	-----------

Roadside Assistance

Distance	Unlimited miles	Months	24 months
----------	-----------------	--------	-----------

Diesel Engine

Distance	250000 miles	Months	60 months
----------	--------------	--------	-----------

Transmission

Distance	250000 miles	Months	60 months
----------	--------------	--------	-----------

traction battery

Distance	Unlimited miles	Months	60 months
----------	-----------------	--------	-----------

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Prepared for: Scott Kiser, City Of Hagerstown
By: Nelson Raines Date: 09/26/2017



Keystone Ford
301 Walker Road, Chambersburg, Pennsylvania,
172013507
Office: 717-264-5104

2018 F-750 Diesel, Regular Cab
Regular Cab Base(F7D)
Price Level: 815 Quote ID: CtyOfHag12

Selected Options

Code	Description	MSRP
Base Vehicle		
F7D	Base Vehicle Price (F7D)	\$68,865.00
Engines		
99X	6.7L Power Stroke V8 Turbo Diesel - 330 HP @ 2600 RPM	\$3,495.00
	Includes Engine Exhaust Brake and manual regen capability. Torque: 725 ft.lbs. @ 1800 rpm.	
	Governed RPM: 3400. Includes CARB clean idle label - may be removed if un-necessary.	
425	50-State Emissions	N/C
41H	Engine Block Heater, Phillips, 120 Volt/750 Watt	\$60.00
Transmissions		
44G	Ford TorqShift HD 6-Speed Automatic - Double Overdrive, less PTO Provision, less Park Pawl	STD
41A	Transmission Power Take-Off Provision w/LiveDrive Capability	\$895.00
Front Wheels & Tires		
643	Wheels, Front 22.5x8.25 White Powder Coated Steel, 10-Hole (285.75MM BC) hub piloted, flanged nut, metric mount, 8.25 DC rims; with steel hubs.	\$30.00
TDG	Tires, Front Two 295/80R22.5H Continental HSR2 (501 rev/mile)	\$395.00
Rear Wheels & Tires		
667	Wheels, Rear 22.5x7.5 White Powder Coated Steel, 10-Hole (285.75MM BC) hub piloted, flanged nut, metric mount, 7.50 DC rims; with steel hubs.	STD
RDG	Tires, Rear Four 295/80R22.5H Continental HSR2 (501 rev/mile)	\$395.00
Brakes		
67C	Air Brakes - Straight Truck Meritor Q-Plus with ABS, Bendix Anti-Lock Brake System, 4-channel. Includes 15" x 4" front brakes, dual direct reading air pressure gauges, brake lines color coded nylon, Bendix 13.2 CFM capacity air compressor, instrument panel mounted yellow knob parking brake control valve, automatic slack adjusters front and rear, two rear spring parking air brake chambers mounted on front of rear axle, three drain valves and two air tanks (Reference Body Builders Book for location). Rear brake size and components dependent upon axle selection.	\$1,770.00
62D	Air Dryer, Bendix AD/IP w/Heater Mounted left frame rail.	\$460.00

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Prepared for: Scott Kiser, City Of Hagerstown



Keystone Ford
301 Walker Road, Chambersburg, Pennsylvania,
172013507
Office: 717-264-5104

2010 F-750 Diesel, Regular Cab
Regular Cab Base(F7D)
Price Level: 815 Quote ID: CtyOfHag12

Selected Options (cont'd)

Code	Description	MSRP
159	Trailer Connection Socket - 7-Way, Wired for Turn Signals Combined with Stop <i>Mounted at rear of frame, for combined trailer stop, tail, turn (compatible with trailers that use combined stop, tail, turn lights).</i>	\$100.00
Front Axle and Suspension		
43D	14,000 lb. Cap. Non-Driving - Dana	\$1,280.00
61F	Taper-Leaf Springs, Parabolic - 14,000 lb. Cap <i>3-leaf, 62" x 3.15". Also includes, standard duty, dual, double acting shock absorbers.</i>	\$425.00
60A	Lube, Front Axle, EmGard 50W, Synthetic Oil	\$50.00
Rear Axle and Suspension		
47P	23,000 lb. Single Reduction - Locking - Dana / Spicer S23-170D <i>NOTE: When specifying an axle ratio, check performance guidelines for startability and gradeability.</i>	\$2,400.00
68T	Multi-Leaf Springs - 31,000 lb. Cap <i>11-leaf. Includes 2,000 lb auxiliary springs for load stabilization.</i>	\$490.00
607	Lube, Rear Axle, EmGard 75W-90, Synthetic Oil	\$100.00
X6A	6.14 Axle Ratio	N/C
Wheelbase		
182WB	182" Wheelbase/108" CA/70" AF/291" OAL	\$210.00
Frame		
536	Single Channel - Straight 'C' 14.18 SM, 120,000 PSI <i>1,701,600 RBM. Heat treated alloy steel; 10.125" x 3.580" x 0.312" (257.2mm x 90.9mm x 8.0mm).</i>	\$365.00
41R	Outer "C" Channel Reinforcement - 120,000 PSI <i>29.84 SM; 3,580,800 RBM. Heat treated alloy steel; 10.813" x 3.892" x 0.312"; (274.6 mm x 98.9 mm x 8.0 mm).</i>	\$1,160.00
86B	Grille, Fixed - Black/Gray	\$125.00
Exhaust		
91G	Under Cab, Right Side Outlet, Switchback-Style <i>Single, horizontal muffler, right side, under cab, outside of frame rail with rear discharge.</i>	STD
Fuel Tanks		

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Prepared for: Scott Kiser, City Of Hagerstown



Keystone Ford
301 Walker Road, Chambersburg, Pennsylvania,
172013507
Office: 717-264-5104

2016 F-750 Diesel, Regular Cab
Regular Cab Base(F7D)
Price Level: 815 Quote ID: CtyOfHag12

Selected Options (cont'd)

Code	Description	MSRP
65B	Fuel Tank - LH 50 Gallon Rectangular - Aluminum	STD
12	12 Gal. Single Tank Fuel Fill. Mandatory Charge Applied, Based On Tank Selection	\$0.00
Electrical / Alternator / Battery		
17A	200 Amp Denso SC5 Heavy Duty Alternator <i>Extra heavy duty 12 Volt.</i>	Included
55M	Jump Start Stud - Remote Mounted	\$90.00
63A	Battery - Two 750 CCA, 1500 Total, Includes Steel Battery Box <i>12Volt, Motorcraft.</i>	STD
59C	Body Builder Wiring - At End of Frame, Combined - (ILO Standard - Back of Cab Combined) <i>Includes sealed connectors for 2 ground circuits, with combined left/stop, combined right/stop, back up lamps. Also includes 2 additional pass through wires to cab.</i>	\$135.00
16V	Voltmeter <i>Available in message center.</i>	\$100.00
Seats		
88N	30/0/30 Air Ride Driver (External Air Source) & Fixed Passenger w/Console - Vinyl	\$395.00
Cab Interior		
600A	Preferred Equipment Package 600A <i>Includes:</i> - Bumper, Front - Black, Full Width - Wheel Seals, Front - Oil lubricated, SKF ScotSeal PlusXL Seals - Wheel Seals, Rear - Oil lubricated, SKF ScotSeal PlusXL Seals - Hydraulic Brake System - Bosch HydroMax - Full power with automatic adjustment, 4-channel ABS antilock brake system. Includes 12" x 3" (Bosch) DSSA type rear axle mounted parking brake, Orscheln lever control, right of driver. - Manual Regen Initiation - Driver Interface In Message Center - Engine Exhaust Brake - 200 Amp Denso SC5 Heavy Duty Alternator - Extra heavy duty 12 Volt. - Lights - Roof Marker/Clearance - Amber Lenses, 5 Lights - Tow Hooks, Front (2) - Frame-Mounted, Painted Black - Four Body Builder Switches - Mounted In Center Instrument Panel - With connector access located in engine compartment. Amperages vary by switch: 10, 15, 25, 25. - Floor Covering - Black Vinyl - Intelligent Oil Life Monitor - Steering Column - Tilt - Steering Wheel - Black PVC w/Integral Cruise Control Switches	N/C
90P	Power Equipment Group - (Included in (90A) Appearance Group) <i>Includes power front side windows, power door locks and door trim panel.</i>	\$470.00
21D	SYNC Media System	\$395.00

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Prepared for: Scott Kiser, City Of Hagerstown



KEYSTONE FORD
301 Walker Road, Chambersburg, Pennsylvania,
172013507
Office: 717-264-5104

2016 F-750 Diesel, Regular Cab
Regular Cab Base(F7D)
Price Level: 815 Quote ID: CtyOfHag12

Selected Options (cont'd)

Code	Description	MSRP
	<i>Includes dash mounted USB 2.0 port and redundant steering wheel SYNC controls.</i>	
586	Radio, Electronic Premium AM/FM Stereo, Disc <i>With 4 speakers, dash-mounted aux audio input jack and clock and redundant steering wheel audio controls.</i>	\$280.00
Cab Exterior		
54P	Mirrors, Dual - Heated & Motorized Rectangular, XL2020 - 96" Width <i>Integral spot mirror, sail type, solid black finish.</i>	\$245.00
Miscellaneous		
PAINT	Paint Type - Environmentally Friendly, "3 - Wet System"	STD
Interior Colors		
E_01	Gray	N/C
Primary Colors		
YZ_01	Oxford White	N/C
SUBTOTAL		\$85,180.00
Destination Charge		\$1,495.00
TOTAL		\$86,675.00

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Prepared for: Scott Kiser, City Of Hagerstown



Keystone Ford
301 Walker Road, Chambersburg, Pennsylvania,
172013507
Office: 717-264-5104

2018 F-750 Diesel, Regular Cab
Regular Cab Base(F7D)
Price Level: 815 Quote ID: CtyOfHag12

Pricing - Single Vehicle

MSRP

Vehicle Pricing

Base Vehicle Price	\$68,865.00
Options & Colors	\$16,315.00
Upfitting	\$0.00
Destination Charge	\$1,495.00
Subtotal	\$86,675.00

Pre-Tax Adjustments

Description

Intercon Equipment Upfit	\$49,146.00
Discount	-\$18,405.00

Total	\$117,416.00
--------------	---------------------

Customer Signature

Acceptance Date

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Prepared for: Scott Kiser, City Of Hagerstown
By: Nelson Ralnes Date: 09/26/2017

Quote

INTERCON TRUCK EQUIPMENT, INC.

Page: 1

142A Conchester Highway
Aston, PA. 19014
Tel (610) 364-9500 Fax (610) 364-3385
www.intercontruck.com



1200 Pauls Lane
Joppa, MD. 21085
Tel (410) 679-4900 Fax (410) 679-3117
www.intercontruck.com

Quote Number: 0009935
Order Date: 9/15/2017
Terms NET 30 DAYS

Quoted By: RS
Customer Number CIT132
Work Order #:

Sold To:
CITY OF HAGERSTOWN
426 EAST BALTIMORE STREET
Hagerstown, MD 21740

Ship To:
CITY OF HAGERSTOWN
426 EAST BALTIMORE STREET
Hagerstown, MD 21740

Attention: SCOTT KISER

F.O.B. JOPPA, MD

COSTARS Contract Number: 025-031

QTY	ITEM NUMBER	DESCRIPTION	Price	Amount
1.00	MISC	Furnish and Install J&J 12' Body Armor Cross-Memberless Dump Body 36" Post Style Sides (4) Square Face Side Posts 8" Oak Side Boards 44" Tailgate Constructed with 1/4" Body Armor, Top Offset Hardware, Three Cam over Coal doors Vertical Panels, Hardware and Chains, Air Control Tailgate Constructed of 3/16" Body Armor 450 Sides & Bulkhead Floor Constructed with 1/4" Body Armor, 8" Formed Longsills Wood Cushion Sub-Frame Cab Shield Constructed of 10 Gauge HT, 1/2 (24"), Full Width, 6" Face Ladder & Step Left Front Single Tarp Rail, Round Splash Shields LED Marker Lights Oval LED S/T/T in Rear Posts Oval LED Back up Lights In Rear Posts Fender Mounted Plow Lights w/Turns Rear Rubber Mud Flaps Front Mount Telescopic Holst Cylinder, 63104 (6) Oval LED Strobes, 4 cab shield, 2 Rear Posts Wired to Factory Upfitter Switches Pintle Plate with Wallace 30 Ton Pintle Hook, D-Rings ICC Bumper, Pin On 7 Pin RV Style Trailer Plug Trailer Electric Brakes	49,146.00	49,146.00

Continued

Quote

INTERCON TRUCK EQUIPMENT, INC.

Page: 2

142A Conchester Highway
Aston, PA. 19014
Tel (610) 364-9500 Fax (610) 364-3385
www.intercontruck.com



1200 Pauls Lane
Joppa, MD. 21085
Tel (410) 679-4900 Fax (410) 679-3117
www.intercontruck.com

Quote Number: 0009935
Order Date: 9/15/2017
Terms NET 30 DAYS

Quoted By: RS
Customer Number CIT132
Work Order #:

Sold To:
CITY OF HAGERSTOWN
426 EAST BALTIMORE STREET
Hagerstown, MD 21740

Ship To:
CITY OF HAGERSTOWN
426 EAST BALTIMORE STREET
Hagerstown, MD 21740

Attention: SCOTT KISER

F.O.B. JOPPA, MD

COSTARS Contract Number: 025-031

QTY	ITEM NUMBER	DESCRIPTION	Price	Amount
		Back Up Alarm Conspicuity Tape Sides and Rear Pro Vision 7" Monitor Rear View Xtreme Camera Mountain Tarp 14-17' Mesh Material Electric Tarp System Apron, Steel Bolt-On Hendrickson 20K Toughlift Lift Axle, Add Maxi Brakes, Tire Size 11R22.5(Tires and Wheels Not Included Hot Shift PTO, Slim-line Air Shift Dump Pump Steel Central Hyd. Oil Tank, Filter with Sending Unit, Sight/Temp. Gauge, Magnetic Drain Plug Air Controls for Body and Plow, Plow to be a Joystick Monroe Model MP36R10-ISCT Plow Monroe Plow Hitch Model MC5000, Bumper to Frame, 30-1/2" Pin Centers - - - - - - - - -		

Continued

Quote

INTERCON TRUCK EQUIPMENT, INC.

Page: 3

142A Conchester Highway
Aston, PA. 19014
Tel (610) 364-9500 Fax (610) 364-3385
www.intercontruck.com



1200 Pauls Lane
Joppa, MD. 21085
Tel (410) 679-4900 Fax (410) 679-3117
www.intercontruck.com

Quote Number: 0009935
Order Date: 9/15/2017
Terms NET 30 DAYS

Quoted By: RS
Customer Number CIT132
Work Order #:

Sold To:
CITY OF HAGERSTOWN
426 EAST BALTIMORE STREET
Hagerstown, MD 21740

Ship To:
CITY OF HAGERSTOWN
426 EAST BALTIMORE STREET
Hagerstown, MD 21740

Attention: SCOTT KISER

F.O.B. JOPPA, MD

COSTARS Contract Number: 025-031

QTY	ITEM NUMBER	DESCRIPTION	Price	Amount
0.00		SUGGESTED ITEMS (CIRCLE DESIRED): BELOW COST(S) TO DO NOT CALCULATE IN BOTTOM LINE PRICE OF QUOTE MISC Henke Model 36R10IS-10 Foot Reversible Snowplow I.L.O. Monroe Plow Listed Above 36" High with 10 Gauge Rolled Plate Moldboard and Integral Snow Shield Compression Spring Trip Hydraulic Power Reverse with (2) 3" x 10" x 2" D.A. Cylinders and Cushion Valve Inverted Circle Pushframe, A-Frame and Swivel Plate 5/8" x 8" SAE 1084 High Carbon Steel Cutting Edge Rubber Shield Hitch, Plow Portion (30" C-C) PA DOT Swivel Curb Guards Jackstand Henke Plow Hitch Truck Portion, Low Profile Universal Mount Telescopic Lift Arm Double Acting Lift Cylinder, 3" x 10"	1,323.00	0.00
Please Circle Any Desired Options. Prices good for 30 days. Federal or state taxes apply unless tax exempt. All equipment requiring computer reprograming at vehicle dealership is customers responsibility.			Net Order:	49,146.00
			Freight:	0.00
			Sales Tax:	0.00
			Order Total	49,146.00
Signature _____ Date _____ Stock/VIN #: _____ PO #: _____				

City of Hagerstown
Repair Order History

Page: 1 of 14
11/1/2017 1:47:03 PM
Eastern Standard Time

Search and Select:

Units	Unit - Unit Number	512 (Trucks) CMG
-------	--------------------	------------------

Report Parameters:

R/O Work	ALL R/O's (Internal Work, External Work, or Both)
R/O Costs	ALL Costs (Internal and External)
Date (Out) Start	11/15/2008
Date (Out) End	11/1/2017

City of Hagerstown
Repair Order History

Page: 2 of 14
11/1/2017 1:47:03 PM
Eastern Standard Time

512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor			
24770		10/12/2017	49,936 Miles	Paul Yeager			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	PMS-000-000	\$84.53	\$102.92	\$187.45
		PERFORM B-PM.					
Totals For 24770					\$84.53	\$102.92	\$187.45

24067	5/31/2017				RICE TIRES		
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	017-000-000	\$659.90	\$0.00	\$659.90
Totals For 24067					\$659.90	\$0.00	\$659.90

23820	4/19/2017				Michael Cline		
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	MSC-000-000	\$0.00	\$48.09	\$48.09
		DOT INSPECTION					
Totals For 23820					\$0.00	\$48.09	\$48.09

23640	3/13/2017				Daniel Cralgie		
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	071-000-000	\$52.36	\$554.32	\$606.68
		REINSTALL BED					
Totals For 23640					\$52.36	\$554.32	\$606.68

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512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor		
23491		2/16/2017		Daniel Craigie		
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work	065-000-000	\$0.00	\$970.06	\$970.06
	WORKED ON BED CYLINDER REBUILD					
		Routine Work	071-000-000	\$507.62	\$1,857.25	\$2,364.87
	INSPECTED BED PINS PREPARED BED FOR REMOVAL REMOVE BED AND WORK ON REBUILDING BED FRAME WORKED ON REBUILDING BED SUPPORTS MAKE CUSTOM CYLINDER ROD					
	Totals For 23491			\$507.62	\$2,827.31	\$3,334.93
23311		1/10/2017		Stanley Gunter		
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work	PMS-000-000	\$119.93	\$100.94	\$220.87
	PERFORM B-PM					
	Totals For 23311			\$119.93	\$100.94	\$220.87
22354		7/19/2016		Daniel Craigie		
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work	040-000-000	\$1,697.48	\$1,316.51	\$3,013.99
	REPLACED AIR COMPRESSOR REPLACE HIGH PRESSURE OIL PUMP AND FITTINGS					
	Totals For 22354			\$1,697.48	\$1,316.51	\$3,013.99
21959		5/11/2016 44,980 Miles		Stanley Gunter		
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work	MSC-000-000	\$0.00	\$100.94	\$100.94
	DOT REPAIRS HYD LEAK					
	Totals For 21959			\$0.00	\$100.94	\$100.94
21934		5/6/2016		Daniel Craigie		

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512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	MSC-000-000	\$414.68	\$201.88	\$616.56
		DOT INSPECTION EMPTY AND REMOVE HYD TANK					
			Totals For 21934		\$414.68	\$201.88	\$616.56

21752

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	4/1/2016		Routine Work	042-000-000	\$38.83	\$100.94	\$139.77
		REPLACE BUSTED HEATER HOSE					
			Totals For 21752		\$38.83	\$100.94	\$139.77

21589

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	3/1/2016		Routine Work	065-000-000	\$38.08	\$25.24	\$63.32
		FILL HYDRO FLUIDS					
			Totals For 21589		\$38.08	\$25.24	\$63.32

21210

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	12/29/2015		Routine Work	PMS-000-000	\$64.33	\$68.61	\$132.94
		PERFORM B-PM.					
			Totals For 21210		\$64.33	\$68.61	\$132.94

20125

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	6/26/2015		Routine Work	015-000-000	\$0.00	\$57.02	\$57.02
		REPLACED STEERING SHAFT					
			Totals For 20125		\$0.00	\$57.02	\$57.02

20082

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	6/24/2015						

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512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor			
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount	
		Routine Work	MSC-000-000	\$380.43	\$114.04	\$494.47	
	DOT INSPECTION ORDER NEW STEERING SHAFT						
			Totals For 20082	\$380.43	\$114.04	\$494.47	

19779

		5/20/2015		Mitch Leizear			
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount	
		Routine Work	065-000-000	\$214.20	\$140.04	\$354.24	
	Took hydrolc tank off truck. Welded tank. Filled with new hydrolic oil.Checked for leaks						
			Totals For 19779	\$214.20	\$140.04	\$354.24	

19044

		1/22/2015 42,750 Miles		Allen Taylor			
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount	
				\$0.00	\$0.00		
			Totals For 19044	\$0.00	\$0.00		

19045

		1/22/2015 42,750 Miles		Allen Taylor			
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount	
		Routine Work	PMS-000-000	\$0.00	\$0.00	\$0.00	
			Totals For 19045	\$0.00	\$0.00	\$0.00	

19004

		1/15/2015		Allen Taylor			
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount	
		Routine Work	071-000-000	\$100.33	\$689.54	\$789.87	
	PERFORM B-PM REPAIR COOLANT LEAKS Repair tarp for not working.Replaced switch and ran new wire harness to switch						
			Totals For 19004	\$100.33	\$689.54	\$789.87	

17956

		7/10/2014		Daniel Craigie			
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512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	MSC-000-000	\$0.00	\$57.02	\$57.02
		dot inspec					
				Totals For 17956	\$0.00	\$57.02	\$57.02

16990

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	042-000-000	\$119.70	\$298.08	\$417.78
		Engine block heater not working. Block heater bad. Coolant leak on engine .Replace bad hose clamps Replaced block heater 2/7/14					
				Totals For 16990	\$119.70	\$298.08	\$417.78

16092

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	032-000-000	\$621.10	\$197.01	\$818.11
		Replace starter and replace batteries.					
			Totals For 16092		\$621.10	\$197.01	\$818.11

15612

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Dot inspection	MSC-000-000	\$0.00	\$131.34	\$131.34
		DOT Inspection					
				Totals For 15612	\$0.00	\$131.34	\$131.34

15170

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	065-000-000	\$881.07	\$741.26	\$1,622.33
		Replaced hydraulic tank and return line. Replaced seal in hydraulic pump.					
		Totals For 15170			\$881.07	\$741.26	\$1,622.33

15087

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512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor		
Vendor (Invoice)	Date Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work	065-000-000	\$10.00	\$293.75	\$303.75
	Worked on hydraulic system.					
		Totals For 15087		\$10.00	\$293.75	\$303.75

14925

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	2/15/2013						
		Routine Work	PMS-000-000	\$82.85	\$149.50	\$232.35	
	PERFORM B-PM. REPLACE W/W BLADES AND REPAIR MARKER LAMPS.						
		Totals For 14925		\$82.85	\$149.50	\$232.35	

14758

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	1/18/2013						
		Routine Work	065-000-000	\$47.60	\$29.90	\$77.50	
	STRAP UP PLUGGED HYD LINES AND REFILL HYD RESERVIOR						
		Totals For 14758		\$47.60	\$29.90	\$77.50	

14525

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	12/5/2012						
		Routine Work	MSC-000-000	\$10.13	\$29.90	\$40.03	
	REPLACE MUD FLAP AND FIX WIPERS.						
		Totals For 14525		\$10.13	\$29.90	\$40.03	

14188

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	10/8/2012						
		Routine Work	034-000-000	\$120.33	\$57.02	\$177.35	
	Replaced front strobe light.						
		Totals For 14188		\$120.33	\$57.02	\$177.35	

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512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor			
13645		7/13/2012	37,524 Miles	Scott Kiser			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Dot Inspection		MSC-000-000	\$0.00	\$131.34	\$131.34
		Dot Inspection					
			Totals For 13645		\$0.00	\$131.34	\$131.34

13349		5/17/2012		Paul Yeager			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work		059-000-000	\$254.00	\$256.81	\$510.81
		PINTLE HITCH LATCH BROKEN. CHECK FOR PARTS. NONE AVAILABLE. ORDER NEW HITCH FROM CENTRAL. Install hitch and repair tarp.					
			Totals For 13349		\$254.00	\$256.81	\$510.81

13133		4/3/2012		MCCarthy Tires			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work		017-000-000	\$879.80	\$0.00	\$879.80
			Totals For 13133		\$879.80	\$0.00	\$879.80

12847		2/17/2012	36,382 Miles	Paul Yeager			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work		PMS-000-000	\$56.52	\$89.70	\$146.22
		PERFORM B-PM. REPLACE BAD MARKER LIGHT BULBS.					
			Totals For 12847		\$56.52	\$89.70	\$146.22

12064		9/14/2011		RESLEY TIRES			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
		Routine Work		017-000-000	\$64.29	\$0.00	\$64.29
			Totals For 12064		\$64.29	\$0.00	\$64.29

11900		8/26/2011		Scott Kiser			
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512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	013-000-000	\$56.16	\$131.34	\$187.50
		Replace air switch under dash. for air leak					
			Totals For 11900		\$56.16	\$131.34	\$187.50

11731

8/1/2011 34,583 Miles

Scott Kiser

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Dot Inspection	MSC-000-000	\$0.00	\$131.34	\$131.34
		DOT Inspection					
			Totals For 11731		\$0.00	\$131.34	\$131.34

11717

7/29/2011

Paul Yeager

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	070-000-000	\$0.00	\$209.30	\$209.30
		REMOVE TAILGATE, STRAIGHTEN DAMAGE, ADJUST LOCKS, REPAIR CHAIN AND RAPIR BED SIDE.					
			Totals For 11717		\$0.00	\$209.30	\$209.30

11173

4/11/2011

Hagerstown Spring Work

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	016-000-000	\$0.00	\$1,768.00	\$1,768.00
		REBUSH SPINDLES AND FIT PINS REMOVE AND REINSTALL KING PINS ALIGN FRONT END					
			Totals For 11173		\$0.00	\$1,768.00	\$1,768.00

11071

4/5/2011

Allen Taylor

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	015-000-000	\$0.00	\$65.67	\$65.67
		Steering tight. Pull inside and check. Left front kingpin tight. Kingpins bad. Take next door to have kingpins replaced.					
			Totals For 11071		\$0.00	\$65.67	\$65.67

11026

3/25/2011 33,456 Miles

Scott Kiser

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512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor		
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount
			Routine Work	PMS-000-000	\$86.84	\$131.34
		B-Maint				
				Totals For 11026	\$86.84	\$131.34
						\$218.18

10808

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount
	2/16/2011		Routine Work	017-000-000	\$506.85	\$0.00
				Totals For 10808	\$506.85	\$0.00
						\$506.85

10785

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount
	2/15/2011	33,133 Miles	Routine Work	002-000-000	\$17.83	\$32.84
		Replace mirrorhead and adjust				
				Totals For 10785	\$17.83	\$32.84
						\$50.67

10693

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount
	1/20/2011	33,008 Miles	Routine Work	MSC-000-000	\$136.66	\$98.51
		Replace strobe and mirror and add washer fluid .				
				Totals For 10693	\$136.66	\$98.51
						\$235.17

10301

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount
	11/19/2010	32,802 Miles	Routine Work	002-000-000	\$70.67	\$262.68
		Pull door panel and window reg.. Replace reg. for being bent up and twisted. Secure with bolts and lock nuts.Repair front guide track and install washer to keep from breaking . Straighten up door panel and replace broken fasteners on door . Put panel and reg. back in and put trim panel on.				
				Totals For 10301	\$70.67	\$262.68
						\$333.35

10163

	10/28/2010	32,559 Miles		Scott Kiser		
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512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	070-000-000	\$762.75	\$328.35	\$1,091.10
		Install new tarp arms and tarp.					
			Totals For 10163		\$762.75	\$328.35	\$1,091.10

09821

			9/8/2010	31,930 Miles	Scott Kiser		
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Dot inspection	MSC-000-000	\$19.92	\$131.34	\$151.26
		Dot Inspection					
			Totals For 09821		\$19.92	\$131.34	\$151.26

09663

			8/11/2010		Fisher Auto Parts		
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	79H-000-000	\$12.64	\$0.00	\$12.64
			Totals For 09663		\$12.64	\$0.00	\$12.64

09549

			7/22/2010		Scott Kiser		
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	065-000-000	\$26.13	\$187.65	\$213.78
		Make and replace hold straps for hydraulic tank					
			Totals For 09549		\$26.13	\$187.65	\$213.78

09037

			4/26/2010		Daniel Craigie		
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	070-000-000	\$26.32	\$2,737.61	\$2,763.93
		4-26 Allen Pull up floormat and remove all wet insulation. Clean up mud under mat and cut mudflaps to fit. 4-27 allen Put floormat back and put back together. Scrape dump bed and spray with acid. 4-28 Allen Prime and start to paint bed and paint wheels and steps 4-29 Allen Paint bed and rear plate 4-30 Allen Finish up all painting and paint front bumper and repair fiberglass hood and touchup paint					
			Totals For 09037		\$26.32	\$2,737.61	\$2,763.93

08835

			3/25/2010	30,721 Miles	Paul Yeager		
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512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	PMS-000-000	\$48.04	\$149.50	\$197.54
		PERFORM B-PM.					
				Totals For 08835	\$48.04	\$149.50	\$197.54

08769		3/15/2010		Allen Taylor			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	002-000-000	\$325.35	\$164.18	\$489.53
		Drivers door hits front fender. Hood needs adjusted. Move hood around and shim to keep away from door. Tap edge of door down because of damage from hood. 3-16 Put back together so they could take truck.					
				Totals For 08769	\$325.35	\$164.18	\$489.53

08758		3/11/2010		Scott Kiser			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	070-000-000	\$42.95	\$187.65	\$230.60
		Replace tarp motor and switch					
				Totals For 08758	\$42.95	\$187.65	\$230.60

07787		10/5/2009 29,556 Miles		Scott Kiser			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Dot inspection	MSC-000-000	\$47.65	\$149.58	\$197.23
		DOT Inspection.					
				Totals For 07787	\$47.65	\$149.58	\$197.23

07546		8/24/2009		Paul Yeager			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	002-000-000	\$0.00	\$325.81	\$325.81
		REMOVE SEAT CUSHIONS AND TAKE TO CLASSIC. INSTALL REUPHOLSTERED SEAT BACK AND BOTTOM. RECOVER SEAT BOTTOM AND BACK					
				Totals For 07546	\$0.00	\$325.81	\$325.81

07177		6/16/2009		Daniel Craigie			
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512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	013-000-000	\$207.92	\$458.30	\$666.22
		6/16 Checked brakes for overheating. Slack adjuster bad. 6/17 Replaced slack adjusters and front brake chamber. 6/18 Checked and charged ac.					

Totals For 07177 \$207.92 \$458.30 \$666.22

07003

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	5/22/2009			28,048 Miles			
			Routine Work	PMS-000-000	\$69.06	\$99.72	\$168.78
		B-Maint. Replace left rear bed marker light.					

Totals For 07003 \$69.06 \$99.72 \$168.78

06952

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	5/11/2009			27,918 Miles			
			Routine Work	070-000-000	\$20.35	\$99.72	\$120.07
		Replace drivers window regulator and track.					

Totals For 06952 \$20.35 \$99.72 \$120.07

06937

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	5/8/2009						
			Routine Work	034-000-000	\$156.32	\$49.86	\$206.18
		Replace strobe light					
			Routine Work	070-000-000	\$168.91	\$149.58	\$318.49
		Repair tarp					

Totals For 06937 \$325.23 \$199.44 \$524.67

06928

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	3/31/2009						
			Routine Work	017-000-000	\$405.23	\$0.00	\$405.23

Totals For 06928 \$405.23 \$0.00 \$405.23

06511

Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
	3/6/2009			27,191 Miles			

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512 (Trucks) CMG

RO Number	RO Stage	Date	Meter Reading	Mechanic/Vendor			
Vendor (Invoice)	Date	Work Description	Repair Reason	VMRS Code	Parts Amount	Labor Amount	Total Amount
			Routine Work	034-000-000	\$0.00	\$49.86	\$49.86
		Replace circuit breaker for wiper motor and radio. Replace strobe light bulb and orange cover.					
			Routine Work	070-000-000	\$11.66	\$99.72	\$111.38
		Adjust tailgate latches. Install wiper blades.					
			Totals For 06511		\$11.66	\$149.58	\$161.24
			Totals		\$10,746.30	\$17,110.42	\$27,856.72
			Grand Totals		\$10,746.30	\$17,110.42	\$27,856.72

You have been invited to use City of Hagerstown's LGIT Online Campus system by Kevin DeHaven. To log in, go to <http://www.localgovu.com/products/learn/7c-igit> and use the following codes:

Username: ENaylor1

Password: ENaylor2570

Central Maintenance Charges

Vehicle Number 005616

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Date	Track #	line Identifier	Quantity	Amount
Vehicle 005616 2000 GMC TOPKICK MED CONV.SERIES "C" DUMP TRUCK TC7H042				
Call 512				
04/26/2000	CM56160017	0004 PCG2938 SCREW METAL 33831 TEKS 10-16 X 3/4	10.00000	1.12
04/26/2000	CM56160017	0005 PCG0684 FUSE ATO-20 7554-A	1.00000	.34
----- period 2000-10 ----->				1.46
04/26/2000	CM56160017	0006 L02843 Mervin F Nuice Radio Technician	4.00000	203.23
04/27/2000	CM56160017	0007 L02843 Mervin F Nuice Radio Technician	3.00000	152.43
----- period 2000-11 ----->				355.66
06/08/2000	CM56160023	0003 PCG0993 OIL CITGO CITGARD 600 15W-40 ROTELLA T 15W-40	22.00000	23.59
06/08/2000	CM56160023	0004 PCG5696 FILTER 1791 OIL	1.00000	4.46
06/08/2000	CM56160023	0005 PCG0005 ANTI-FREEZE WINDSHIELD SOLVENT	1.00000	.70
----- period 2000-12 ----->				28.75
----- year 2000 ----->				385.87
11/06/2000	CM56160045	0003 PCG0005 ANTI-FREEZE WINDSHIELD SOLVENT	1.00000	.70
11/06/2000	CM56160045	0004 PCG5696 FILTER 1791 OIL	1.00000	4.46
11/06/2000	CM56160045	0005 PCG6852 FILTER 3442 FUEL	1.00000	11.52
11/06/2000	CM56160045	0006 PCG6332 FILTER 6433 AIR	1.00000	19.00
11/06/2000	CM56160045	0007 PCG0443 CONDITIONER DIESEL FUEL	2.00000	6.71
11/14/2000	CM56160046	0003 EXPENSE HAG. AUTOMOTIVE INC INV#913103 FUEL FILTER P.O.# 600133-57	1.00000	5.89
----- period 2001-05 ----->				48.28
11/06/2000	CM56160045	0008 L02817 Donald E. Fox, Sr. Mechanic Assistant	3.00000	109.18

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Date	Track #	line Identifier	Quantity	Amount
12/08/2000	CM56160049	0003 PCG4111 SCREW METAL 32016 PHILLIPS 6 X 1	2.00000	.11
06/08/2000	CM56160023	0006 L02817 Donald E. Fox, Sr. Mechanic Assistant	2.00000	72.79
04/03/2001	CM56160114	0003 E TRUCK ENTERPRISE PO 600151-43 ADAPTER & FITTING	1.00000	6.43
		----- period 2001-06 ----->		182.08
05/14/2001	CM56160120	0003 L02817 Donald E. Fox, Sr. Mechanic Assistant	3.50000	127.38
05/14/2001	CM56160120	0004 PCG0993 OIL CHEVRON DELO 400 15W-40	20.00000	-916.98
05/14/2001	CM56160120	0005 PCG5696 FILTER 1791 OIL	1.00000	4.52
05/14/2001	CM56160120	0006 PCG6888 FILTER 3377 FUEL	1.00000	5.84
05/14/2001	CM56160120	0007 PCG6852 FILTER 3442 FUEL	1.00000	11.52
05/14/2001	CM56160120	0008 PCG0443 DIESEL FUEL CONDITIONER	3.00000	10.06
05/14/2001	CM56160120	0009 PCG0005 WINDSHIELD SOLVENT	1.00000	1.51
05/14/2001	CM56160120	0010 PCG5641 CLEANER BRAKE	1.00000	3.91
05/14/2001	CM56160120	0011 PCG6332 FILTER 6433 AIR	1.00000	19.00
05/22/2001	CM56160121	0003 L02817 Donald E. Fox, Sr. Mechanic Assistant	.50000	18.20
		----- period 2001-11 ----->		-715.04
		----- year 2001 ----->		-478.25
08/28/2001	CM56160135	0003 PCG0005 WINDSHIELD SOLVENT YEAR ROUND	1.00000	1.07
08/28/2001	CM56160135	0004 L02449 David W Kinzer Veh/Equip Diesel Mechanic I	2.00000	92.38

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Date	Track #	line Identifier	Quantity	Amount
----- period 2002-02 ----->				93.45
09/19/2001	CM56160138	0003 E	1.00000	292.61
		T & R TIRE PO 600336-71		
		11R22.5 DR 444 TIRE		
09/19/2001	CM56160138	0004 E	1.00000	.40
		T & R TIRE PO 600336-71		
		MD RECYCLE FEE		
09/19/2001	CM56160138	0005 E	1.00000	8.00
		T & R TIRE PO 600336-71		
		TIRE SCRAP FEE		
09/19/2001	CM56160138	0006 E	1.00000	18.00
		T & R TIRE PO 600336-71		
		TIRE DISMOUNT/MOUNT		
----- period 2002-03 ----->				319.01
01/11/2002	CM56160202	0003 PCG1545	1.00000	5.52
		MUD FLAPS 24 X 36		
----- period 2002-07 ----->				5.52
05/16/2002	CM56160220	0003 L02843	2.00000	100.90
		Mervin F Nuice		
		Radio Technician		
05/17/2002	CM56160220	0004 L02817	3.90000	141.94
		Donald E. Fox, Sr.		
		Mechanic Assistant		
05/17/2002	CM56160220	0005 PCG0993	20.00000	31.34
		OIL CHEVRON DELO 400 15W-40		
05/17/2002	CM56160220	0006 PCG5696	1.00000	4.68
		FILTER 1791 OIL		
05/17/2002	CM56160220	0007 PCG6888	1.00000	5.93
		FILTER 3377 FUEL		
05/17/2002	CM56160220	0008 PCG6852	1.00000	11.84
		FILTER 3442 FUEL		
05/17/2002	CM56160220	0009 PCG6332	1.00000	19.77
		FILTER 6433 AIR		
05/17/2002	CM56160220	0010 PCG0443	3.00000	11.33
		DIESEL FUEL CONDITIONER		
05/17/2002	CM56160220	0011 PCG0005	1.00000	1.39
		WINDSHIELD SOLVENT YEAR ROUND		
05/17/2002	CM56160220	0012 PCG1464	2.00000	7.57
		LIGHT 8429-R GROTE MARKER RED		
		SEALED		
05/28/2002	CM56160222	0003 L03482	.50000	17.58
		Allen D. Taylor		
		Vehicle Maintenance Mechanic		

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Date	Track #	line Identifier	Quantity	Amount
05/28/2002	CM56160222	0004 PCG2874 SCREW MACHINE 31130 8-32 X 1/2	8.00000	.30
05/28/2002	CM56160222	0005 PCG4926 NUTS HEX KEPS 31232 8-32 USS	8.00000	.82
05/28/2002	CM56160222	0006 PCG2923 WASHER 31429 FINISHING #8	8.00000	.80
05/28/2002	CM56160222	0007 PCG2985 WASHER 32572 FENDER 1/4	8.00000	.94
05/30/2002	CM56160222	0008 L02449 David W Kinzer Veh/Equip Diesel Mechanic I	2.00000	92.38
		----- period 2002-11 ----->		449.51
06/05/2002	CM56160222	0009 E BATTERY ONE PO 600311-42 LFH8740G HYDRAULIC FILTER	2.00000	47.08
		----- period 2002-12 ----->		47.08
		----- year 2002 ----->		914.67
06/24/2002	CM56160226	0003 E T & R TIRE PO 600336-229 SERVICE CALL	1.00000	35.00
06/24/2002	CM56160226	0004 E T & R TIRE PO 600336-229 FLAT REPAIR TRUCK 11R22.5	1.00000	30.00
		----- period 2003-01 ----->		65.00
01/27/2003	CM56160305	0003 PCG4439 BULB 1157, 7469-H	1.00000	.63
01/27/2003	CM56160305	0004 PCG0302 BULB 1156, 7470-H	1.00000	1.24
		----- period 2003-07 ----->		1.87
05/01/2003	CM56160318	0003 PCG4439 BULB 1157, 7469-H	1.00000	1.09
		----- period 2003-11 ----->		1.09
		----- year 2003 ----->		67.96
07/09/2003	CM56160328	0003 E TRUCK ENTERPRISES 311736 DOT INSPECTION & REPAIRS	1.00000	392.12
07/14/2003	CM56160329	0003 PCG6222 WIRE PRIMARY 23420-1 ORANGE 18 GA	6.00000	.99

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Date	Track #	line Identifier	Quantity	Amount
		----- period 2004-01 ----->		393.11
08/07/2003	CM56160332	0003 PCG0652 MUD FLAPS 24 X 30	2.00000	13.87
		----- period 2004-02 ----->		13.87
10/16/2003	CM56160342	0003 PCG5696 FILTER LFP3191 OIL	1.00000	4.61
10/16/2003	CM56160342	0004 PCG6888 FILTER LFF4783 FUEL	1.00000	6.10
10/16/2003	CM56160342	0005 PCG6852 FILTER LFF902 FUEL	1.00000	11.31
10/16/2003	CM56160342	0006 PCG0443 DIESEL FUEL CONDITIONER	1.00000	2.46
10/16/2003	CM56160342	0007 PCG0993 OIL CHEVRON DELO 400 15W-40	20.00000	26.59
10/16/2003	CM56160342	0008 L03581 Elmer W. Poffenberger Vehicle/Equipment Preventative	4.00000	115.28
		----- period 2004-04 ----->		166.35
01/05/2004	CM56160402	0003 PCG2428 GREASE RED #21409	1.00000	5.76
01/05/2004	CM56160402	0004 PCG4439 BULB 1157, 7469-H	2.00000	1.88
01/05/2004	CM56160402	0005 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	2.00000	64.20
		----- period 2004-07 ----->		71.84
03/01/2004	CM56160410	0003 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	2.50000	80.26
		----- period 2004-09 ----->		80.26
05/07/2004	CM56160419	0003 PCG6760 ANTI-FREEZE EXTENDED LIFE/RED TEXACO	1.00000	6.21
05/07/2004	CM56160419	0004 PCG0005 WINDSHIELD SOLVENT YEAR ROUND	1.00000	1.41
06/01/2004	CM56160423	0003 E WILBAR TRUCK 600640-30 12-701 BRACKET	1.00000	1.95
06/01/2004	CM56160423	0004 E WILBAR TRUCK 600640-30 12-707 SOCKET 7 WAY	1.00000	8.60

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Date	Track #	line Identifier	Quantity	Amount
06/01/2004	CM56160423	0005 E WILBAR TRUCK 600640-30 5500 BRAKE CONTROL	1.00000	97.89
06/01/2004	CM56160423	0006 E WILBAR TRUCK 600640-30 71114 CIRCUIT BREAKER	2.00000	5.30
06/01/2004	CM56160423	0007 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	1.50000	53.29
06/01/2004	CM56160423	0008 L03637 Paul M Yeager Vehicle & Equip. Maint. Mech	3.50000	105.82
06/02/2004	CM56160423	0009 L03637 Paul M Yeager Vehicle & Equip. Maint. Mech	5.50000	166.29
06/03/2004	CM56160423	0010 L03637 Paul M Yeager Vehicle & Equip. Maint. Mech	1.50000	45.35
06/03/2004	CM56160423	0012 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	2.50000	88.82
06/02/2004	CM56160423	0013 PCG2937 SCREW METAL 33830 TEKS 10-16 X 5/8	3.00000	.33
06/02/2004	CM56160423	0014 PCG2117 TERMINAL ELEC. 23044 16-12 STUD 8-10	5.00000	1.57
06/02/2004	CM56160423	0015 PCG2354 TERMINAL ELEC. 23847 SEAL BUTT CONNECTOR 12-10	4.00000	4.12
06/02/2004	CM56160423	0016 PCG0009 TY-RAP 23923-X TIES BLACK	17.00000	2.74
06/02/2004	CM56160423	0017 PCG4511 TERMINAL ELEC. 23045 RING 16-12 STUD 1/4	3.00000	1.21
06/02/2004	CM56160423	0018 PCG4507 TERMINAL ELEC. 23087-1 MALE	1.00000	.29
06/02/2004	CM56160423	0019 PCG0207 BOLT USS 36006 1/4 X 1 1/2	2.00000	.45
06/02/2004	CM56160423	0020 PCG0983 NUTS USS 36601 1/4	2.00000	.32
06/02/2004	CM56160423	0021 PCG1391 WASHER 36725 LOCK 1/4	2.00000	.04
06/02/2004	CM56160423	0022 PCG2143 TERMINAL ELEC. 18554 U ELEMENT 18-14	4.00000	1.01

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Date	Track #	line Identifier	Quantity	Amount
06/02/2004	CM56160423	0023 PCG6281 WIRE PRIMARY 23449 RED 14 GA	15.00000	4.08
06/02/2004	CM56160423	0024 PCG6356 WIRE PRIMARY 23453 BLUE 14 GA	15.00000	3.60
06/02/2004	CM56160423	0025 PCG6700 WIRE PRIMARY 23447 BLACK 14 GA	8.00000	2.17
06/02/2004	CM56160423	0026 PCG6685 WIRE PRIMARY 23448 WHITE 14 GA	8.00000	1.94
06/04/2004	CM56160423	0027 L03637 Paul M Yeager Vehicle & Equip. Maint. Mech	3.50000	105.82
06/04/2004	CM56160423	0028 PCG2124 TERMINAL ELEC. 23035 BUTT 16-14	1.00000	.20
06/10/2004	CM56160424	0003 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	1.00000	35.53
06/15/2004	CM56160425	0003 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	1.00000	35.53
06/16/2004	CM56160425	0004 L03639 Alexander A Cunningham Vehicle & Equip. Maint. Mech	2.00000	60.47
----- period 2004-12 ----->				842.35
----- year 2004 ----->				1,567.78
07/29/2004	CM56160431	0004 L03637 Paul M Yeager Vehicle & Equip. Maint. Mech	3.00000	90.70
07/29/2004	CM56160431	0003 PCG1636 CLEANER CARBURETOR	1.00000	5.60
----- period 2005-01 ----->				96.30
08/02/2004	CM56160432	0003 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	1.00000	35.53
08/03/2004	CM56160432	0004 E SCOTT'S AUTO 600657-4 SERVICE A/C	1.00000	150.00
07/19/2004	CM56160430	0003 E T & R TIRES 600962-14 BFG 11R22.5 TIRES	1.00000	332.87
07/19/2004	CM56160430	0004 E T & R TIRES 600962-14 SCRAP * RECYCLE FEES	1.00000	8.40
----- period 2005-02 ----->				526.80

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Date	Track #	line Identifier	Quantity	Amount
09/27/2004	CM56160440	0003 E T & R TIRES C3-82 SERVICE CALL	1.00000	35.00
09/27/2004	CM56160440	0004 E T & R TIRES C3-82 FLAT REPAIR	1.00000	30.00
----- period 2005-04 ----->				65.00
11/19/2004	CM56160447	0003 E T & R TIRES C5-87 USED 11R22.5 TIRE	1.00000	175.00
11/19/2004	CM56160447	0004 E T & R TIRES C5-87 MOUNT DISMOUNT & SCRAP	1.00000	43.00
12/27/2004	CM56160501	0003 E CENTRAL TRUCK C6-97 5070735 POLY COG BELTS	1.00000	28.90
12/27/2004	CM56160501	0004 PCG5696 FILTER LFP3191 OIL	1.00000	4.76
12/27/2004	CM56160501	0005 PCG0993 OIL CHEVRON DELO 400 15W-40	20.00000	28.16
12/27/2004	CM56160501	0006 PCG0005 WINDSHIELD SOLVENT YEAR ROUND	1.00000	1.41
12/27/2004	CM56160501	0007 PCG6332 FILTER LAF1878 AIR	1.00000	18.24
12/27/2004	CM56160501	0008 L03637 Paul M Yeager Vehicle & Equip. Maint. Mech	4.50000	139.50
----- period 2005-06 ----->				438.97
04/12/2005	CM56160516	0003 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	1.00000	35.53
04/13/2005	CM56160516	0004 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	4.00000	142.11
----- period 2005-10 ----->				177.64
05/12/2005	CM56160520	0003 PCG6944 VISOR UTILITY WALLET	1.00000	2.09
05/25/2005	CM56160522	0003 E WILBAR TRUCK C11-123 397D TARP	1.00000	80.14
05/25/2005	CM56160522	0004 PCG2932 SCREW METAL 33846 TEKS 1/4-14 X 3/4	2.00000	.39
05/25/2005	CM56160522	0005 PCG4683 BOLT USS 36034 5/16 X 2 1/4	2.00000	3.65

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Date	Track #	line Identifier	Quantity	Amount
05/25/2005	CM56160522	0006 PCG1395 WASHER 36726 LOCK 5/16	2.00000	.26
05/26/2005	CM56160522	0007 L03637 Paul M Yeager Vehicle & Equip. Maint. Mech	4.70000	157.30
05/25/2005	CM56160522	0008 E FOLTZ MFG C11-124 STD BLK PIPE	1.00000	25.07
05/25/2005	CM56160522	0009 E FOLTZ MFG C11-124 CUTTING CHARGE	1.00000	11.50
----- period 2005-11 ----->				280.40
05/26/2005	CM56160522	0010 PCG1394 WASHER 36727 LOCK 3/8	1.00000	.06
05/26/2005	CM56160522	0011 PCG0985 NUTS USS 36603 3/8	1.00000	.16
05/12/2005	CM56160520	0004 E TRUCK ENTER. C11-52 DOT INSPECTION & REPAIRS	1.00000	165.16
06/27/2005	CM56160527	0003 E AUTO ELECTRIC C12-104 TANG SHAFT	1.00000	179.00
06/28/2005	CM56160527	0004 PCG4734 WASHER 36701-HD FLAT 1/4 SAE	4.00000	.39
06/27/2005	CM56160527	0005 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	2.00000	71.06
06/28/2005	CM56160527	0006 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	2.50000	88.82
----- period 2005-12 ----->				504.65
----- year 2005 ----->				2,089.76
07/01/2005	CM56160527	0007 PCG1545 MUD FLAPS 24 X 36	1.00000	8.00
----- period 2006-01 ----->				8.00
10/06/2005	CM56160541	0003 PCG0322 BULB L51	1.00000	.42
10/06/2005	CM56160541	0004 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	2.00000	71.06
10/11/2005	CM56160542	0003 L03790 Scott G Kiser Veh & Equip. Maint. Mech II	2.50000	79.66

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Date	Track #	line Identifier	Quantity	Amount
10/11/2005	CM56160542	0005 PCG2973 CHAIN 2953 3/8	8.00000	60.13
10/11/2005	CM56160542	0006 PCG2949 NUTS USS TORQUE 36785 9/16"	2.00000	1.12
10/20/2005	CM56160543	0003 E EAST END AUTO C4-84 EXH 510405 SEAL BANK CLAMP	2.00000	19.40
10/20/2005	CM56160543	0004 E KELLER TRUCK C4-88 3430051X 30/30 SEALED CHM	2.00000	112.60
10/20/2005	CM56160543	0005 E KELLER TRUCK C4-88 R810019 AUTO SLACK CLEVIS PIN	2.00000	25.00
10/20/2005	CM56160543	0006 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	4.00000	142.11
10/24/2005	CM56160544	0003 PCG5816 TY-RAP 23927-X TIES	20.00000	14.57
10/25/2005	CM56160544	0004 PCG2949 NUTS USS TORQUE 36785 9/16"	2.00000	1.12
10/24/2005	CM56160544	0005 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	5.00000	177.64
		----- period 2006-04 ----->		704.83
09/22/2005	CM56160539	0003 E THIELE IND. 353758 M121372P TAILGATE PANEL	1.00000	879.00
09/22/2005	CM56160539	0004 E THIELE IND. 353758 FREIGHT	1.00000	155.63
		----- period 2006-05 ----->		1,034.63
12/02/2005	CM56160549	0003 L03283 George E. Kearns, Jr. Vehicle Maintenance Mechanic	3.00000	106.58
12/02/2005	CM56160549	0004 PCG0993 OIL CHEVRON DELO 400 15W-40	20.00000	26.98
12/02/2005	CM56160549	0005 PCG5696 FILTER LFP3191 OIL	1.00000	4.44
12/02/2005	CM56160549	0006 PCG6332 FILTER LAF1878 AIR	1.00000	16.89
12/02/2005	CM56160549	0007 PCG2428 GREASE RED #21409	2.00000	10.20

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Date	Track #	line Identifier	Quantity	Amount
12/02/2005	CM56160549	0008 PCG0120 BLADE WIPER 18-51, 31-18 TRI 33-183,PRL-18-2	2.00000	12.97
12/02/2005	CM56160549	0009 PCG6760 ANTI-FREEZE EXTENDED LIFE/RED TEXACO	1.00000	6.21
12/27/2005	CM56160601	0003 L03790 Scott G Kiser Veh & Equip. Maint. Mech II	5.00000	159.31
12/27/2005	CM56160601	0004 PCG5641 CLEANER BRAKE	2.00000	9.88
----- period 2006-06 ----->				353.46
01/03/2006	CM56160602	0003 E T & R TIRES C7-11 SERVICE CALL	1.00000	45.00
01/03/2006	CM56160602	0004 E T & R TIRES C7-11 FLAT REPAIR & MINI COMNI	1.00000	36.00
02/17/2006	CM56160608	0003 E HAGERSTOWN AUTO C8-74 655-2189 BLOWER MOTORS	1.00000	88.11
02/17/2006	CM56160608	0005 E HAGERSTOWN AUTO C8-74 765-1190 NAPA DIELECTRIC	1.00000	6.15
02/17/2006	CM56160608	0006 E HAGERSTOWN AUTO C8-74 655-2189 BLOWER MOTOR	1.00000	-88.11
02/17/2006	CM56160608	0007 E HAGERSTOWN AUTO C8-74 655-1744 BLOWER MOTOR	1.00000	56.17
02/17/2006	CM56160608	0008 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	1.50000	50.20
----- period 2006-08 ----->				193.52
03/14/2006	CM56160612	0003 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	3.00000	100.40
03/14/2006	CM56160612	0004 PCG6913 FIRE EXTINGUISHER ANSUL SY0216 W/BACKET	1.00000	35.53
03/14/2006	CM56160612	0005 PCG1545 MUD FLAPS 24 X 36	1.00000	8.00
03/29/2006	CM56160616	0003 PCG0889 LENS RED 91302-5	1.00000	7.03
03/29/2006	CM56160616	0004 PCG0302 BULB 1156, 7470-H	1.00000	1.22
----- period 2006-09 ----->				152.18

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Date	Track #	line Identifier	Quantity	Amount
06/23/2006	CM56160626	0003 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	1.00000	33.47
06/23/2006	CM56160626	0004 PCG1298 LIGHT STROBE ECCO 6970A AMBER	1.00000	123.91
06/23/2006	CM56160626	0005 PCG2124 TERMINAL ELEC. 23035 BUTT 16-14	4.00000	.97
----- period 2006-12 ----->				158.35
----- year 2006 ----->				2,604.97
10/19/2006	CM56160643	0003 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	2.00000	137.67
----- period 2007-04 ----->				137.67
12/13/2007	CM56160651	0003 E CENTRAL TRUCK C6-59 EDD1508A TARP MOTOR	1.00000	180.18
----- period 2007-07 ----->				180.18
02/07/2007	CM56160707	0003 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	3.00000	206.51
02/07/2007	CM56160707	0004 PCG6332 FILTER LAF1878 AIR	1.00000	19.95
02/07/2007	CM56160707	0005 PCG7000 15W40 MOTOR OIL (BULK)	22.00000	35.57
02/07/2007	CM56160707	0006 PCG5696 FILTER LFP3191 OIL	1.00000	4.85
02/07/2007	CM56160707	0007 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	3.00000	206.51
02/07/2007	CM56160707	0008 PCG4439 BULB 1157, 7469-H	1.00000	.76
02/07/2007	CM56160707	0009 PCG0924 LIGHT 770-9808 RED & AMBER	1.00000	16.20
----- period 2007-08 ----->				490.35
05/02/2007	CM56160719	0003 L03482 Allen D. Taylor Vehicle Maintenance Mechanic	4.00000	327.73
05/04/2007	CM56160719	0004 L03482 Allen D. Taylor Vehicle Maintenance Mechanic	1.00000	81.93

Central Maintenance Charges

Vehicle Number 005616

Period(s) ?*

11/01/2017

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Date	Track #	line Identifier	Quantity	Amount
05/03/2007	CM56160719	0005 E TRUCK ENTER. C11-10 15149659 MUFFLER	1.00000	334.43
05/03/2007	CM56160719	0007 E TRUCK ENTER C11-10 SUPPLIER PREMIUM	1.00000	12.67
05/03/2007	CM56160719	0008 E HAGERSTOWN AUTO C11-12 89240 CONTROL	1.00000	84.58
05/03/2007	CM56160719	0009 E TRUCK ENTER C11-30 15038675 SWITCH	1.00000	20.43
05/07/2007	CM56160720	0003 L03870 Daniel P Craigie Veh & Equip. Maint. Mech I	1.00000	59.43
05/07/2007	CM56160720	0004 L03870 Daniel P Craigie Veh & Equip. Maint. Mech I	2.00000	118.86
05/07/2007	CM56160720	0005 L03482 Allen D. Taylor Vehicle Maintenance Mechanic	3.50000	286.76
05/18/2007	CM56160721	0003 E EAST END AUTO C11-93 LTG 53722 TURN/TAIL LAMP	1.00000	36.59
05/18/2007	CM56160721	0004 PCG5735 LINKS QUICK 2949 3/8	2.00000	10.38
----- period 2007-11 ----->				1,373.79
----- year 2007 ----->				2,181.99
07/12/2007	CM56160729	0003 PCG1298 LIGHT STROBE ECCO 6970A AMBER	1.00000	133.44
----- period 2008-03 ----->				133.44
10/17/2007	CM56160743	0003 L03870 Daniel P Craigie Veh & Equip. Maint. Mech I	2.00000	91.65
10/22/2007	CM56160744	0003 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	.50000	28.72
10/22/2007	CM56160744	0004 E S & S TIRES C4-164 11/R225G TIRES	2.00000	583.06
10/22/2007	CM56160744	0006 E S & S TIRES C4-164 DISMOUNT & MOUNT	2.00000	65.00
10/22/2007	CM56160744	0008 E S & S TIRES C4-164 MD TRF TAX	1.00000	1.60
----- period 2008-04 ----->				770.03

Central Maintenance Charges

Vehicle Number 005616

Period(s) ?*

11/01/2017

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Date	Track #	line Identifier	Quantity	Amount
12/13/2007	CM56160751	0003 E CENTRAL TRUCK C6-58 350-0015 HTR KIT	1.00000	65.54
12/17/2007	CM56160752	0003 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	3.00000	172.31
12/17/2007	CM56160752	0004 PCG5839 LIGHT BAR GRO 49042	1.00000	15.84
12/17/2007	CM56160752	0005 PCG1188 SCREW MACHINE 31137 10-24 X 1	2.00000	.15
12/17/2007	CM56160752	0006 PCG4927 NUTS HEX KEPS 31234 10-24 USS	2.00000	.36
12/17/2007	CM56160752	0007 PCG2316 TERMINAL ELEC. 23846 SEAL BUTT CONNECTOR 61-14	1.00000	1.00
12/13/2007	CM56160751	0004 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	1.00000	57.44
12/13/2007	CM56160751	0006 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	2.00000	114.87
12/13/2007	CM56160751	0007 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	1.00000	57.44
12/14/2007	CM56160751	0008 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	1.00000	57.44
12/14/2007	CM56160751	0009 PCG1298 LIGHT STROBE ECCO 6970A AMBER	1.00000	149.97
12/14/2007	CM56160751	0010 PCG7000 15W40 MOTOR OIL (BULK)	22.00000	39.10
12/14/2007	CM56160751	0011 PCG5696 FILTER LFP3191 OIL	1.00000	4.98
12/14/2007	CM56160751	0012 PCG6332 FILTER LAF1878 AIR	1.00000	19.71
12/14/2007	CM56160751	0013 PCG7004 WINDOW SOLVENT (BULK)	1.00000	1.49
----- period 2008-06 ----->				757.64
12/28/2008	CM56160801	0003 L03482 Allen D. Taylor Veh & Equip Maint Mech IV	2.50000	150.90
12/28/2008	CM56160801	0004 PCG1298 LIGHT STROBE ECCO 6970A AMBER	1.00000	149.97

Date	Track #	line Identifier	Quantity	Amount
12/28/2008	CM56160801	0005 PCG2316 TERMINAL ELEC. 23846 SEAL BUTT CONNECTOR 61-14	2.00000	2.01
		----- period 2008-07 ----->		302.88
04/22/2008	CM56160818	0003 PCG1545 MUD FLAPS 24 X 36	1.00000	10.13
05/05/2008	CM56160820	0005 PCG5735 LINKS QUICK 2949 3/8	2.00000	10.38
		----- period 2008-11 ----->		20.51
		----- year 2008 ----->		1,984.50
07/25/2008	CM56160831	0003 L03870 Daniel P Craigie Veh & Equip. Maint. Mech I	1.00000	57.02
07/28/2008	CM56160832	0003 L03870 Daniel P Craigie Veh & Equip. Maint. Mech I	1.00000	57.02
07/25/2008	CM56160831	0004 E HOFFMAN AUTO C1-127 15588469 CHNL	1.00000	20.66
07/25/2008	CM56160831	0005 E HOFFMAN AUTO C1-127 22071951 REGULATOR	1.00000	145.33
		----- period 2009-01 ----->		280.03
08/25/2008	CM56160836	0003 L03637 Paul M Yeager Veh & Equip. Maint. Mech II	2.50000	149.51
08/25/2008	CM56160836	0004 PCG7000 15W40 MOTOR OIL (BULK)	22.00000	45.54
08/25/2008	CM56160836	0005 PCG5696 FILTER LFP3191 OIL	1.00000	4.84
08/25/2008	CM56160836	0006 PCG6852 FILTER LFF902 FUEL	1.00000	13.41
08/25/2008	CM56160836	0007 PCG6888 FILTER LFF4783 FUEL	1.00000	6.43
08/25/2008	CM56160836	0008 PCG7004 WINDOW SOLVENT (BULK)	1.00000	1.93
		----- period 2009-02 ----->		221.66
11/14/2008	CM56160847	0003 L03790 Scott G Kiser Veh. & Equip. Maint. Mech III	2.00000	125.12
		----- period 2009-08 ----->		125.12

Central Maintenance Charges

Vehicle Number 005616

Period(s) ?*

11/01/2017

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Date	Track #	line Identifier	Quantity	Amount
-----	-----	-----	-----	-----
		----- year 2009 ----->		626.81

005616	call(512)	11,945.96
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Vehicle Total for Periods ?*

=====
11,945.96
=====

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Termination of Contracts and Prohibiting Future Purchases with VerStandig Broadcasting
(Tabled on October 24, 2017)

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

motion.terminate_contracts_with_VerStandig_Broadcasting_-
_Tabled.pdf

Description

Tabled Motion from October
24, 2017

REQUIRED MOTION

MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

Date: October 24, 2017

TOPIC: Termination of Contracts and Prohibit Future Purchases with
VerStandig Broadcasting

Charter Amendment	_____
Code Amendment	_____
Ordinance	_____
Resolution	_____
Other	<u> X </u>

MOTION: I hereby move for Mayor and Council action to authorize staff to terminate any and all existing contracts and prohibit any future purchases with VerStandig Broadcasting due to the actions of the radio station known as 101.5.

******Motion tabled on October 24, 2017. The motion must be removed from the table for further action.******

DATE OF PASSAGE: 10/24/2017

EFFECTIVE DATE: 10/24/2017

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Introduction of an Ordinance: Land Management Code Text Amendment Regarding Cluster Subdivisions

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Ordinance - Land Management Code Amendments -
_Cluster_Subdivision_Requirements.pdf

Description

Motion - Introduction of an
Ordinance - Land
Management Code
Amendments

REQUIRED MOTION

MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

Date: November 28, 2017

**TOPIC: Introduction of an Ordinance: Land Management Code
Amendments – Revision to Cluster Subdivision Requirements of
Article 4, Section D (Residential Districts).**

Charter Amendment	
Code Amendment	
Ordinance	X
Resolution	
Other	

MOTION: I hereby move that the Mayor and City Council introduce an ordinance to amend Chapter 140 (Land Management Code) of the City Code. This amendment shall revise Article 4 (Zoning), Section D (Residential Zoning Districts), Subsection 6 (Cluster Subdivisions). This amendment shall extend the applicability of the cluster subdivision regulations beyond the currently permitted RMOD Zoning District to include also the RMED, RH and RO Zoning Districts, revised the minimum bulk requirements chart and require all dwellings to be on fee-simple lots for each dwelling or two-family dwelling.

Upon the effective date of this Ordinance, the newly updated Land Management Code that includes this amendment shall be identified as the Land Management Code, Version 3.3.

DATE OF INTRODUCTION:	11/28/2017
DATE OF PASSAGE:	12/19/2017
EFFECTIVE DATE:	01/18/2018

CITY OF HAGERSTOWN, MARYLAND

**AN ORDINANCE TO AMEND THE
CODE OF THE CITY OF HAGERSTOWN,
TO REVISE CHAPTER 140, *LAND MANAGEMENT CODE*
TO AMEND THE PROVISIONS FOR DEVELOPING LAND IN ACCORDANCE
WITH PROVISIONS FOR CLUSTER SUBDIVISIONS**

RECITALS

WHEREAS, by virtue of State Law and the City Charter, the City of Hagerstown regulates land use within the City; and

WHEREAS, the Mayor and Council have a responsibility to promote public health, safety and general welfare of the citizens of Hagerstown; and

WHEREAS, the Planning Commission has recommended amendments to the *Land Management Code*, Article 4 (Zoning Ordinance), Section D (Residential Zoning Districts), Subsection 6 (Cluster Developments) to revise the provisions set forth in the ordinance necessary to develop land as a "cluster subdivision" per the Code, and

WHEREAS, the Mayor and Council find it to be in the best interests of the citizens to revise Chapter 140 of the *Land Management Code* as hereafter described;

NOW THEREFORE, BE IT RESOLVED, ENACTED AND ORDAINED by the Mayor and Council of the City of Hagerstown, Maryland, as its duly constituted legislative body, as follows:

1. The foregoing recitals be and are incorporated herein as if restated verbatim.
2. The Code of the City of Hagerstown is hereby amended to revise Chapter 140, *Land Management Code*, Article 4 (Zoning), Section D (Residential Zoning Districts), Subsection 6 (Cluster Developments), as follows:

See attachment

BE IT FURTHER RESOLVED, ENACTED AND ORDAINED THAT this enacting ordinance shall become effective immediately upon the expiration of thirty calendar days following its approval.

WITNESS AND ATTEST
AS TO CORPORATE SEAL

MAYOR AND COUNCIL OF THE
CITY OF HAGERSTOWN, MARYLAND

Donna K. Spickler, City Clerk

Robert E. Bruchey, II, Mayor

Date of Introduction: November 28, 2017
Date of Passage: December 19, 2017
Effective Date: January 18, 2018

ATTACHMENT
AMENDMENT TO CHAPTER 140, ARTICLE 4, SUBSECTION D.6

6. Cluster Developments.

- a. **Description.** Clustering is an alternative type of development which provides for reduction in minimum lot size for residential development. It permits a reduction in the size of individual lots while maintaining the maximum gross density allowed in the district in which it is located. This land development technique involves siting clusters of home sites on smaller lots than those permitted under conventional development regulations with the remaining "saved" land being retained as common open space.
- b. **Use of Open Space.** The permanent, common open space, legally dedicated through subdivision plat recordation and deed restriction, can be used for natural conservation and/or recreational facilities for benefit of the residents of the development. Such open space may also be made available for the use and enjoyment of the general population if public dedication of the open space is accepted by the Mayor and City Council.
- c. **Site Design Criteria.**
 - (1) Subdivision Approval for Cluster Development.
 - (a) No cluster development may be constructed except in accordance with a Development Plan and Final Subdivision Plat approved by the Planning Commission under the Subdivision Regulations.
 - (b) Wherever the yard and lot dimensional requirements are less than those required in non-cluster developments, they shall be shown and identified on the Development Plan and Final Subdivision Plats.
 - (2) Open Space.
 - (a) Lot reduction shall be compensated for by the provision of one square foot of open space for each square foot of area that each lot in the subdivision is reduced below non-cluster lot area requirements, providing such minimum open space is configured for the use and enjoyment of the residents of the subdivision as the Planning Commission determines to be suitable to meet the intent of this Article. Such open space shall not be comprised of accumulations of leftover remnants of land on the site, but shall constitute meaningful contiguous areas of land which provide for the preservation of significant natural features on the land, and/or provide recreational amenities for the use of the residents of the development. The Planning Commission must be furnished satisfactory evidence as a condition of approval that such open space area will be continued and that perpetual maintenance is provided for.

- (b) Up to 25% of this area may be designated forest retention areas intended to meet the requirements of the Forest Conservation Ordinance, provided that at least 75% of the forest conservation requirement is being met within the development (retention, afforestation and street trees). The Planning Commission may consider a deviation from this forest conservation standard to allow up to 50% of open space area designated for forest retention areas intended to meet the requirements of the Forest Conservation Ordinance, provided that 100% of the Forest Conservation requirement is being met within the proposed development.
- (c) "Open space" does not include public or private streets, rights-of-way, or off-street parking.
- (d) The open space shall be either publicly or privately owned. A deed with covenants or other legal arrangements shall specify ownership of the cluster open space; method of maintenance; responsibility for maintenance; maintenance taxes and insurance; compulsory membership and compulsory assessment provisions; guarantees that any association formed to own and maintain cluster open space will not be dissolved without the consent of the Planning Commission and any other specifications deemed necessary by the Planning Commission. Unless specifically agreed to by the Mayor and Council, approval of the cluster open space does not commit the City to maintenance of the cluster open space.

(3) Buffer Zones.

Buffer zones shall, where appropriate, be included to prevent or minimize adverse impacts from adjoining areas having different types or densities of development by providing separation and barriers to objectionable views, glare, and noise. Several types of buffers may be required by the Planning Commission.

- (a) Landscaping and buffer strips may be required to reduce noise or visual impacts between developments.
- (b) Common open space, if appropriately located, may be used in satisfying buffer requirements, provided that the open space is adequately landscaped to prevent or minimize the adverse effects of the proposed development.

(4) Cluster Dimensional Requirements.

- (a) Lot area requirements shall be based on the average for the entire development.
- (b) Maximum number of townhouse units per building: Eight.

- (c) The minimum lot area, lot width and yard requirements for dwellings in cluster subdivisions shall be in accordance with the requirements set forth in the following chart.
- (d) Each single-family detached dwelling, semi-detached dwelling, two-family dwelling (as defined in Article 3), triplex dwelling unit, quadraplex dwelling unit and townhouse dwelling in a cluster subdivision shall be located on a separate fee-simple lot when constructed in a subdivision created in accordance with this subsection.

Cluster Subdivision Minimum Dimensional Requirements Schedule								
Type of Building	Minimum Lot Area (square feet)	Lot Width (minimum feet)	Minimum Lot Area Per Dwelling Unit (square feet)	Front Yard Depth (feet) (C)	Rear Yard Depth (feet) (C) (D)	Minimum Aggregate Width of Side Yards (feet)	Minimum Width of Side Yards (feet)	Number of Side Yards Required
Single-family detached	5,000	40	5,000	5	20	10	4	2
Single-family semi-detached	2,500	25	2,500	5	20	5	5	1
Two-family	5,000	65	2,500	5	20	10	4	2
Triplex (A)	4,500	65	1,500	5	20	10	5	2
Quadraplex (A)	6,000	65	1,500	5	20	10	5	2
Townhouse (B)	1,000	15	1,000	5	20	10 between buildings	5	1 (end unit)
Accessory Building	N/A	N/A	N/A	15	5	N/A	4*	N/A

NOTES:

- (A) Triplexes and quadraplexes are permitted in cluster developments only. This shall be applied as if they were permitted in other districts, and in accordance with the provisions of Subsection 6.c above. Due to their design, a triplex or quadraplex unit may not front on a public street per provisions elsewhere in this Chapter, but since fee-simple subdivision is required in cluster developments, such lots may be accessed through dedicated open space areas.
- (B) Townhouses are not a permitted use in the RMOD Zoning District. They are permitted in the RMED, RH and RO Districts.
- (C) All elements of the front and rear façades, including porches, decks or stoops, shall comply with this setback, and development shall not benefit from the provisions found elsewhere in this Section that permit such features to extend into front and rear setbacks for developments created under the standard lot area and setback provisions.
- (D) Rear yards shall have a minimum 20 foot deep area un-encumbered by sheds, detached garages or other detached buildings of any size.
- * Accessory structure side setback shall not apply on lots containing attached dwellings, along the lot line containing a party wall if the accessory structure is a garage attached to another garage on the adjacent property or a storage shed attached to another storage shed on the adjacent property.

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Approval of a Resolution: Approval of First Amendment to the Agreement with American Traffic Solutions, Inc. (ATS) Extending the Contract Through December 31, 2018

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Resolution - First Amendment to Agreement with ATS -
_Digital_Red_Light_Camera_System.pdf
ATS_MEMO.pdf
ATS_RESOLUTION.pdf
ATS_AGREEMENT.pdf

Description

Motion and Resolution
ATS Memo
ATS - Resolution
ATS Agreement

REQUIRED MOTION

MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

Date: November 28, 2017

TOPIC: Approval of a Resolution: First Amendment to Agreement with American Traffic Solutions, Inc. (ATS), for the Purposes of Providing a Digital Red Light Camera System and Related Office Services

Charter Amendment	_____
Code Amendment	_____
Ordinance	_____
Resolution	___X___
Other	_____

MOTION: I hereby move for Mayor and Council approval of a resolution to approve a first amendment to the agreement with American Traffic Solutions, Inc. This amendment is to secure ATS's assistance with installation, approval of locations, training, technical and other support relating to Red Light Camera System in the City. Approval of the amendment extends the contract until December 31, 2018.

DATE OF PASSAGE: 11/28/17
EFFECTIVE DATE: 11/28/17

CITY OF HAGERSTOWN, MARYLAND

**A RESOLUTION TO APPROVE
THE EXECUTION AND DELIVERY
OF A FIRST AMENDMENT TO AGREEMENT WITH
AMERICAN TRAFFIC SOLUTIONS, INC.
FOR THE PURPOSES OF
PROVIDING A DIGITAL RED LIGHT CAMERA SYSTEM
AND RELATED OFFICE SERVICES**

RECITALS

WHEREAS, Maryland Transportation Code Ann. §21-202.1 (“the Code”) authorizes the use of traffic control signal monitoring systems (“Red Light Camera Systems”); and

WHEREAS, the Mayor and City Council of the City of Hagerstown, hereinafter referred to as “the City,” believe it is in the best interest for the safety of its citizens that a Red Light Camera System be implemented within the City of Hagerstown, in accordance with the Code;

WHEREAS, American Traffic Solutions, Inc. (“ATS”), a corporation organized and existing under the laws of the State of Kansas, installs, operates, and provides technical and other support services for Red Light Camera Systems in the State of Maryland;

WHEREAS, Howard County, Maryland (“Howard County”) entered into a written agreement with ATS on or about January 5, 2016 for the provision of a Red Light Camera System in Howard County (the “Howard County Agreement”), after a competitive bid process;

WHEREAS, Howard County can provide assistance with installation, approval of locations, training, technical and other support relating to Red Light Camera System in the City through the City’s membership and participation in the Regional Automated Enforcement Center (“RAEC”);

WHEREAS, the City entered into agreements with both ATS (“the ATS Agreement”) and Howard County which provide for the benefits of Howard County Agreement, as well as Howard County’s assistance with installation, approval of locations, training, technical and other support relating to Red Light Camera System in the City, and the City’s use of the RAEC;

WHEREAS, the ATS Agreement expires on December 31, 2017, unless extended by the parties;

WHEREAS, the City and ATS wish to extend the terms of the ATS Agreement until December 31, 2018; and

WHEREAS, attached hereto and incorporated herein is a First Amendment to Agreement between the City and ATS to secure ATS’s assistance with installation, approval of locations, training, technical and other support relating to Red Light Camera System in the City.

The First Amendment is effective for a one-year period beginning on January 1, 2018 and ending on December 31, 2018, subject to rights of termination by either party as set forth in Howard County Agreement.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Hagerstown, Maryland as its duly constituted legislative body as follows:

1. That the foregoing recitals are incorporated herein as if fully set forth.
2. That the City of Hagerstown be and is hereby authorized to execute the First Amendment to Agreement between the City and ATS, a copy of which is attached hereto, and to execute such other and further documents as are necessary to effectuate the same.

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon its approval.

WITNESS AND ATTEST
AS TO CORPORATE SEAL

MAYOR AND COUNCIL OF THE CITY
OF HAGERSTOWN, MARYLAND

Donna K. Spickler, City Clerk

By: _____
Robert E. Bruchey, II, Mayor

Date of Introduction: November 28, 2017
Date of Passage: November 28, 2017
Effective Date: November 28, 2017

PREPARED BY:
SALVATORE & MORTON, LLC
CITY ATTORNEYS

**FIRST AMENDMENT TO AGREEMENT
BETWEEN CITY OF HAGERSTOWN, MARYLAND
AND AMERICAN TRAFFIC SOLUTIONS, INC.**

This First Amendment ("Amendment") is effective as of the date of final execution hereof and entered into between the City of Hagerstown, a municipal corporation of the State of Maryland ("Municipality") and American Traffic Solutions, Inc., a Kansas corporation ("ATS").

WHEREAS, ATS entered into an agreement with Howard County, Maryland as of January 5, 2016 (hereinafter the “Howard County Agreement”); and

WHEREAS, the Municipality and ATS entered into an Agreement, subject to the terms and conditions of the Howard County Agreement, effective January 5, 2016 (“Agreement”); and

WHEREAS, the Municipality and ATS wish to modify and amend certain terms and conditions of the Agreement; and

WHEREAS, Section 3.2 of the Howard County Agreement allows seven (7) one-year renewal options; and

NOW, THEREFORE, in consideration of the mutual covenants, warranties, representations, and conditions contained in the Agreement, the parties hereto agree as follows:

1. The Agreement is hereby extended for a one-year period beginning January 1, 2018, and ending December 31, 2018. The parties specifically preserve the right to terminate the Agreement, per paragraphs 3.1 and 5 of the Howard County Agreement.
2. Except as expressly amended or modified by the terms of this Amendment, all terms of the Agreement shall remain in full force and effect. In the event of a conflict between the terms of this Amendment and the Agreement, the terms of this Amendment shall prevail and control.
3. This Amendment may be executed in one or more counterparts, each of which shall constitute an original, but all of which taken together shall constitute one and the same instrument. Each party represents and warrants that the representative signing this Amendment on its behalf has all right and authority to bind and commit that party to the terms and conditions of this Amendment.

IN WITNESS WHEREOF, authorized representatives of the parties have set forth their signatures below, intending to be legally bound.

AMERICAN TRAFFIC SOLUTIONS, INC.

CITY OF HAGERSTOWN

By: Elizabeth Caracciolo Date _____
SVP/GM, Government Solutions

By: Robert E. Bruchey, II Date



CITY OF HAGERSTOWN MARYLAND

DEPARTMENT OF POLICE
50 N. Burhans Blvd.

Non-Emergency 301-790-3700
Emergency 240-313-4345
Fax 301-733-5513

November 7, 2017

To: Valerie Means,
City Administrator

From: Victor V. Brito, 
Chief of Police

Re: ATS Red Light Contract Renewal

HPD is requesting M&C approval for the renewal of the contact with American Traffic Solutions, Inc. For the purposes of providing a digital red light camera systems and related office services.

The new contract is based on the Howard County contract awarded to ATS in 2016.



A Nationally Accredited Law Enforcement Agency

CITY OF HAGERSTOWN, MARYLAND

**A RESOLUTION TO APPROVE
THE EXECUTION AND DELIVERY
OF A FIRST AMENDMENT TO AGREEMENT WITH
AMERICAN TRAFFIC SOLUTIONS, INC.
FOR THE PURPOSES OF
PROVIDING A DIGITAL RED LIGHT CAMERA SYSTEM
AND RELATED OFFICE SERVICES**

RECITALS

WHEREAS, Maryland Transportation Code Ann. §21-202.1 (“the Code”) authorizes the use of traffic control signal monitoring systems (“Red Light Camera Systems”); and

WHEREAS, the Mayor and City Council of the City of Hagerstown, hereinafter referred to as “the City,” believe it is in the best interest for the safety of its citizens that a Red Light Camera System be implemented within the City of Hagerstown, in accordance with the Code;

WHEREAS, American Traffic Solutions, Inc. (“ATS”), a corporation organized and existing under the laws of the State of Kansas, installs, operates, and provides technical and other support services for Red Light Camera Systems in the State of Maryland;

WHEREAS, Howard County, Maryland (“Howard County”) entered into a written agreement with ATS on or about January 5, 2016 for the provision of a Red Light Camera System in Howard County (the “Howard County Agreement”), after a competitive bid process;

WHEREAS, Howard County can provide assistance with installation, approval of locations, training, technical and other support relating to Red Light Camera System in the City through the City’s membership and participation in the Regional Automated Enforcement Center (“RAEC”);

WHEREAS, the City entered into agreements with both ATS (“the ATS Agreement”) and Howard County which provide for the benefits of Howard County Agreement, as well as Howard County’s assistance with installation, approval of locations, training, technical and other support relating to Red Light Camera System in the City, and the City’s use of the RAEC;

WHEREAS, the ATS Agreement expires on December 31, 2017, unless extended by the parties;

WHEREAS, the City and ATS wish to extend the terms of the ATS Agreement until December 31, 2018; and

WHEREAS, attached hereto and incorporated herein is a First Amendment to Agreement between the City and ATS to secure ATS’s assistance with installation, approval of locations, training, technical and other support relating to Red Light Camera System in the City.

The First Amendment is effective for a one-year period beginning on January 1, 2018 and ending on December 31, 2018, subject to rights of termination by either party as set forth in Howard County Agreement.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Hagerstown, Maryland as its duly constituted legislative body as follows:

1. That the foregoing recitals are incorporated herein as if fully set forth.
2. That the City of Hagerstown be and is hereby authorized to execute the First Amendment to Agreement between the City and ATS, a copy of which is attached hereto, and to execute such other and further documents as are necessary to effectuate the same.

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon its approval.

WITNESS AND ATTEST
AS TO CORPORATE SEAL

MAYOR AND COUNCIL OF THE CITY
OF HAGERSTOWN, MARYLAND

Donna K. Spickler, City Clerk

By: _____
Robert E. Bruchey, II, Mayor

Date of Introduction: October 24, 2017
Date of Passage: October 24, 2017
Effective Date: October 24, 2017

PREPARED BY:
SALVATORE & MORTON, LLC
CITY ATTORNEYS

**FIRST AMENDMENT TO AGREEMENT
BETWEEN CITY OF HAGERSTOWN, MARYLAND
AND AMERICAN TRAFFIC SOLUTIONS, INC.**

This First Amendment ("Amendment") is effective as of the date of final execution hereof and entered into between the City of Hagerstown, a municipal corporation of the State of Maryland ("Municipality") and American Traffic Solutions, Inc., a Kansas corporation ("ATS").

WHEREAS, ATS entered into an agreement with Howard County, Maryland as of January 5, 2016 (hereinafter the "Howard County Agreement"); and

WHEREAS, the Municipality and ATS entered into an Agreement, subject to the terms and conditions of the Howard County Agreement, effective January 5, 2016 ("Agreement"); and

WHEREAS, the Municipality and ATS wish to modify and amend certain terms and conditions of the Agreement; and

WHEREAS, Section 3.2 of the Howard County Agreement allows seven (7) one-year renewal options; and

NOW, THEREFORE, in consideration of the mutual covenants, warranties, representations, and conditions contained in the Agreement, the parties hereto agree as follows:

1. The Agreement is hereby extended for a one-year period beginning January 1, 2018, and ending December 31, 2018. The parties specifically preserve the right to terminate the Agreement, per paragraphs 3.1 and 5 of the Howard County Agreement.
2. Except as expressly amended or modified by the terms of this Amendment, all terms of the Agreement shall remain in full force and effect. In the event of a conflict between the terms of this Amendment and the Agreement, the terms of this Amendment shall prevail and control.
3. This Amendment may be executed in one or more counterparts, each of which shall constitute an original, but all of which taken together shall constitute one and the same instrument. Each party represents and warrants that the representative signing this Amendment on its behalf has all right and authority to bind and commit that party to the terms and conditions of this Amendment.

IN WITNESS WHEREOF, authorized representatives of the parties have set forth their signatures below, intending to be legally bound.

AMERICAN TRAFFIC SOLUTIONS, INC.

CITY OF HAGERSTOWN

By: _____
Elizabeth Caracciolo Date
SVP/GM, Government Solutions

By: _____
Robert E. Bruchey, II Date

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Approval of a Resolution: Execution of a Lease Agreement for a portion of the City of Hagerstown property known as BuroBox located at 60 West Washington Street, Hagerstown, MD.

Mayor and City Council Action Required:

Discussion:

We are seeking approval at the November 28, 2017 Regular Session of a lease agreement for a new BuroBox office tenant, Buckler Business Services and Mycore, at 60 West Washington Street. With approval of the lease agreement, the office spaces at BuroBox will be fully leased. Key terms and conditions of the proposed lease are listed below.

Financial Impact:

Recommendation:

Motion:

I hereby move that the Mayor and City Council approve the attached resolution authorizing the execution of a Lease Agreement for a portion of the City of Hagerstown property known as BuroBox located at 60 West Washington Street in Hagerstown, MD. The Lease will be between the City of Hagerstown and Buckler Business Services and Mycore and shall be in effect from December 1, 2017 to November 30, 2018.

Action Dates:

DATE OF PASSAGE: 11/28/2017

ATTACHMENTS:

File Name

MOTION_Resolution_Buckler_Business_Services.pdf

Memo_BuroBox_Office_Tenant_Buckler.pdf

Description

MOTION & Resolution
Burobox Lease Buckler

MEMO: Burobox Lease
Buckler

REQUIRED MOTION

MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

DATE: November 28, 2017

TOPIC: **Approval of a Resolution: Execution of a Lease Agreement for a portion of the City of Hagerstown property known as BuroBox located at 60 West Washington Street, Hagerstown, MD.**

Charter Amendment	—
Code Amendment	—
Ordinance	—
Resolution	<u>X</u>
Other	—

MOTION: I hereby move that the Mayor and City Council approve the attached resolution authorizing the execution of a Lease Agreement for a portion of the City of Hagerstown property known as BuroBox located at 60 West Washington Street in Hagerstown, MD. The Lease will be between the City of Hagerstown and Buckler Business Services and Mycore and shall be in effect from December 1, 2017 to November 30, 2018.

DATE OF PASSAGE: 11/28/2017

CITY OF HAGERSTOWN, MARYLAND

**A RESOLUTION AUTHORIZING THE CITY OF HAGERSTOWN
TO ENTER INTO A LEASE AGREEMENT WITH BUCKLER BUSINESS SERVICES
AND MYCORE
FOR A PORTION OF THE PROPERTY KNOWN AS
THE BUROBOX**

RECITALS

WHEREAS, the City of Hagerstown owns real property known as 60 West Washington Street, Hagerstown, Maryland;

WHEREAS, a portion of the first floor of said property is currently vacant and is intended to be used as an entrepreneurship resource center, known as “The Burobox”;

WHEREAS, the Burbox consists of shared conference room space, shared co-working space, shared kitchenette, shared restrooms, a partner’s room, and two separately-leased offices;

WHEREAS, the City of Hagerstown desires to lease a portion of said property to Buckler Business Services and Mycore, a limited liability company validly organized and existing under the laws of the State of Maryland and presently in good standing with the State of Maryland; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Hagerstown, Maryland as its duly constituted legislative body as follows:

1. That the foregoing recitals are incorporated herein as if fully set forth.
2. That the City of Hagerstown be and is hereby authorized to enter into a Lease Agreement with Buckler Business Services and Mycore, for a portion of the Burobox, pursuant to the terms of the Lease Agreement attached hereto and incorporated herein by reference.
3. That the City of Hagerstown be and is hereby authorized to execute and deliver the Lease Agreement attached hereto, and to execute any additional documentation required to effectuate the purposes of this Resolution.

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon its approval.

WITNESS AND ATTEST
CITY
AS TO CORPORATE SEAL

MAYOR AND COUNCIL OF THE
OF HAGERSTOWN, MARYLAND

Donna K. Spickler, City Clerk

By:_____
Robert E. Bruchey, II, Mayor

Date of Introduction: **November 28, 2017**
Date of Passage: **November 28, 2017**
Effective Date: **November 28, 2017**



CITY OF HAGERSTOWN, MARYLAND

Department of Community and Economic Development

To: Valerie Means, City Administrator

From: Amanda Whitmore, Downtown Coordinator

Date: November 13, 2017

RE: **Approval of New Office Lease for BuroBox at 60 W. Washington Street**

We are seeking approval at the November 28, 2017 Regular Session of a lease agreement for a new BuroBox office tenant, Buckler Business Services and Mycore, at 60 West Washington Street. With approval of the lease agreement, the office spaces at BuroBox will be fully leased. Key terms and conditions of the proposed lease are listed below.

Key terms and conditions of the proposed lease include:

Office 1:

- Recommended Business Owner – Kenneth Buckler
- One year term
- Lease is for \$1,200 annually (\$100 monthly) for approximately 100 square feet.

Business Description:

- Business Name: Buckler Business Services and Mycore
- Business Type: Startup Business
- Business Description: Buckler Business Services and Mycore strive to provide low-cost, high-value products and services for small businesses in Washington County and surrounding areas through Mycore Benefit services. They work to Start, Grow and Protect small businesses.

The prospective tenant's application, business description, and credit score was reviewed by Staff. A copy of the proposed lease agreement is attached.

Background:

At the October 25, 2016 Regular Session, the Mayor and City Council approved the packet of Burobox Membership Agreements as drafted by the City attorney and staff. The packet of Burobox Membership Agreements was reviewed during the October 18, 2016 Mayor and City Council Work Session.

Attachments: Draft lease for Buckler Business Services

- c. Jill Frick, Director of DCED
Eric Deike, Director of Public Works
Michelle Hepburn, Director of Finance

LEASE AGREEMENT

THIS LEASE AGREEMENT entered into on this 28th day of November, 2017, between The City of Hagerstown, Maryland, a municipal corporation existing under and by virtue of the laws of the State of Maryland, hereinafter called "City," and Buckler Business Services and MyCore, hereinafter called "Tenant" or "Member."

SECTION I **DEMISE OF PREMISES**

City, for and in consideration of the payment of the rent and performance of the covenants and agreements hereinafter mentioned, hereby leases to Tenant and tenant hereby leases from City a portion of the space located on the first floor of 60 West Washington Street, Hagerstown, Maryland ("the Burobox"), together with all improvements thereon. The portion of the Burobox leased hereby is particularly described in and/or shown as on Exhibit A attached hereto and made part hereof, the said real property and improvements being hereinafter referred to as the "Premises."

SECTION 2 **TERM**

The term of this Lease shall commence on the 1st day of December, 2017, and end on the last day of November, 2018, at 11:59 p.m., unless extended by written agreement between the parties or extended as otherwise set forth herein.

SECTION 3 **RENT**

A. DURING THE PERIOD OF THIS LEASE, RENTAL SHALL BE PAID BY TENANT AS FOLLOWS:

For the period of December 1, 2017 to November 30, 2018, rental shall be One Hundred and 00/100 (\$100.00) Dollars per month, which Tenant shall pay in advance on the first day of each month, with the first month's rent due on or before December 1, 2017.

B. LATE FEES. In the event the Rent and/or Additional Rent hereunder shall not be received by the City within five (5) days of its due date, a late charge of TEN DOLLARS and 00/100 (\$10.00) shall be added thereto. After three (3) late fees have been assessed, this Lease Agreement is terminable at the option of the Landlord.

C. SECURITY DEPOSIT. Contemporaneously with the execution of this Lease Agreement, Tenant shall deposit the sum of one month's rent (\$100.00) with City as a security deposit. The security deposit shall be held by the City in a non-interest bearing account as security for the faithful performance by the Tenant of all Tenant's obligations under this Lease.

D. Payment of rental invoices may be made by check, money order, or credit card (if made in person) at City Hall at 1 East Franklin Street, Hagerstown, MD 21740. In addition, payments can be made online at <https://mycity.hagerstownmd.org>. No cash will be accepted. Should the Tenant designate to pay by check or money order, payment shall be made to: City of Hagerstown. A \$30 fee shall be assessed for all returned checks. After a second returned check, all payments shall be made by money order or credit card.

SECTION 4
USE FEES; UTILITIES

City shall be responsible for paying water, sewer, electricity, gas, heating, internet, and trash collection.

TENANT SHALL NOT BE RESPONSIBLE FOR OR PAY REAL ESTATE PROPERTY TAXES. Tenant shall be responsible for any other applicable taxes or fees.

SECTION 5
COMPLIANCE TO MAINTAIN INSURANCE

Tenant covenants that it will not do nor permit to be done, nor keep nor permit to be kept upon the Premises, anything which will contravene the policy or policies of insurance against loss by fire or other causes, or which will increase the rate of fire or other insurance on the building beyond the initial rate. Should any act of Tenant so increase the rate, then, in addition to the rent hereinabove provided for, Tenant shall be liable for such additional premium, which shall be payable when billed as additional rent, collectible in the same manner as the monthly rental payments. Tenant covenants that under no circumstances will it keep or permit to be kept, do or permit to be done, in or about the Premises, anything of character so hazardous as to render it difficult, impracticable, or impossible to secure such insurance in companies acceptable to City. Tenant further covenants, immediately upon notice, to remove from the Premises and/or to desist from any practice deemed by the insurance companies or the Association of Fire Underwriters as so affecting the insurance risk.

SECTION 6
MAINTENANCE

Tenant agrees to keep the Premises in neat and orderly condition. City shall maintain the Premises in good repair and will make all ordinary and replacement repairs at its expense, including but not limited to lighting fixtures; however, Tenant shall pay for all repairs necessitated by the willful or negligent acts of itself, its agents, employees, licensees or invitees. City shall be responsible and pay for all janitorial and cleaning services as may be necessitated or required in the leased area. City agrees to keep and maintain in good order and repair the exterior, the roof and all structural parts of the Premises and the building, as well as the electrical, heating, cooling and plumbing systems.

SECTION 7
ALTERATIONS

Tenant further covenants that it will not make any alterations, additions, or changes of any kind to the Premises, without first securing the written consent of City, after submission of the plans therefor to City for review and prior approval. Any alterations, additions, or changes as City shall permit in writing shall be made at Tenant's expense. Tenant agrees that all improvements to the Premises shall become the property of the City at the time of installation.

SECTION 8
COMMENCEMENT OF TERM/OCCUPANCY

This Lease shall become effective upon the execution by the duly authorized signatories of the City and Tenant as same may be applicable.

SECTION 9

USE

The Premises shall be used by the Tenant solely for the purpose of a business consulting business and any related business activities. **No retail activities are permitted on the Premises, except by written permission of the City.** No other use may be made of the premises unless same is approved in writing by the City.

SECTION 10

COMMON AREAS;

KEY ACCESS

The Tenant shall have access to the restrooms, kitchenette, hallways, co-working area and conference room (which is available by reservation) and such other areas as may be designated common areas on the Premises on a shared basis as depicted on Exhibit A, and in accordance with the rules and regulations of the Landlord, which rules and regulations may be amended at the Landlord's sole discretion from time to time. A copy of the current rules and regulations is attached hereto as Exhibit B, and incorporated herein. Tenant shall comply with all such rules and regulations as published, revised and promulgated from time to time. The City will provide the Tenant with keys with which to access to the Premises in accordance with the attached "Key Agreement," a copy of which is attached hereto as Exhibit C. The City reserves the right to change locks and provide new keys to Tenant on an as needed basis when locks are changed. In the event Tenant loses or misplaces keys, then Tenant shall pay Landlord an amount sufficient to cover the cost of changing locks and obtaining and providing replacement keys. Tenants are permitted access to the Premises at any time.

SECTION 11

FURNITURE

All furniture and equipment provided in the BüroBox is the property of the City and shall not be removed from the Premises. Tenant shall promptly report any and all damages incurred to the Premises and/or furniture and equipment to the City. Tenant shall pay for all repairs/replacements of furniture and/or equipment necessitated by the willful or negligent acts of itself, its agents, employees, licensees or invitees. The Tenant shall not install or place any furniture or equipment on the Premises, without the written consent of the City.

SECTION 12

WIRELESS NETWORK USER AGREEMENT

Tenant shall abide by the terms of the Wireless Network User Agreement, attached hereto as Exhibit D, and as may be amended in writing by the City from time to time.

SECTION 13

SIGNS

Tenant shall be permitted to install the name of Tenant and its affiliated operation upon the written approval of City. The Tenant may not erect or place any signs on the exterior or visible to the exterior of the building, except by written permission of the City.

SECTION 14
ASSIGNMENT AND SUBLEASE

Tenant shall not assign this Lease nor sublet all or any portion of the Premises to any person or entity.

SECTION 15
INDEMNITY AND LIABILITY INSURANCE

Tenant shall save and keep harmless and indemnify City, its agents, servants, employees, officers or representatives from any and all claims of whatsoever nature or kind arising directly or indirectly from the use of the premises and Tenant agrees to save and hold harmless and indemnify City from any suits, demands, claims or fines of whatsoever nature or kind including personal injuries arising directly or indirectly under any circumstances by the exercise of the Tenant in the use of the premises. City shall not be responsible for any loss, theft or damage to Tenant's belongings. Tenant is strongly encouraged to obtain its own rental insurance policy for protection of its belongings.

SECTION 16
INSPECTION OF PREMISES

Tenant agrees that City shall have the right to inspect the Premises at all reasonable times during business hours, at any time during the term of this Lease. City shall have the right to show the Premises to prospective tenants or purchasers.

SECTION 16
FIRE DAMAGE

In the event the Premises are damaged by fire, storm, the elements, acts of God, unavoidable accident and/or the public enemy, to such an extent as to render it partially untenable, City shall restore such portion of the premises so injured or damaged as speedily as possible. The annual rent shall abate proportionately on such part of the premises as may have been rendered untenable until such time as such part shall be fit for occupancy, and after which time, the full amount of annual rent reserved in this Lease shall be payable as hereinabove set forth. If the premises is injured or damaged by any of the aforesaid causes to such an extent as to render the same wholly untenable, then this Lease shall thereupon become null and void, and all liability of tenant shall terminate upon payment of all annual rent and additional rent due and payable to the date of such happening.

In the event of untenability, City shall not be responsible for relocation costs and/or loss of business or income to Tenant. The term untenable shall be defined as meaning the premises are unable to be used for the Tenant's ordinary business purposes.

SECTION 17
DEFAULT OF TENANT; REMEDIES OF CITY

It is further agreed and understood that if any default is made in the payment of the rental or any provisions as herein agreed by the Tenant, then the relationship of City and Tenant at the option of the City shall wholly cease and terminate, and the City, its agents or attorneys, shall have the absolute right to re-enter said premises, using force if necessary, to dispossess Tenant and all other occupants from the Demised Premises and to remove any or all of Tenant's property at the Demised Premises, and assume

and take possession of the same, and the said Tenant waives service of any Notice of Intention to Re-enter, Notice to Terminate Tenancy, or Notice to quit or Demand for Possession.

Tenant shall have breached this Lease and shall be considered in default hereunder if (a) Tenant files a petition in bankruptcy or insolvency or for reorganization under any bankruptcy or insolvency law or act, or makes an assignment for the benefit of creditors; (b) involuntary proceedings are instituted against Tenant under any bankruptcy or insolvency law or act and not dismissed within ninety (90) days; or (c) Tenant ceases to maintain good standing status with the Maryland State Department of Assessments and Taxation.

In the event that there is a default or a violation of any other provisions of this Lease other than non-payment of rent, then and in said event, the City shall give the Tenant fifteen (15) days' notice in which to correct said violation. If same is not corrected within fifteen (15) days, the relationship of City and Tenant, within the absolute discretion and option of the City shall cease and terminate without further notice.

No entry or re-entry by City, whether resulting from summary proceedings or otherwise, nor any letting or reletting shall absolve or discharge Tenant from liability hereunder. Tenant's liability hereunder, even if there be no letting or reletting shall survive the issuance of any dispossess warrant, order of court terminating this Lease, or any other termination based upon Tenant's default. The words "enter," "re-enter," and "re-entry" as used in this Article and elsewhere in this Lease are not restricted to their technical legal meanings.

In any action or proceeding brought to enforce this Lease or any provision thereof, City shall be entitled to an award of reasonable attorney's fees to be paid by the Tenant.

SECTION 18 **TENANT HOLDING OVER**

This Lease shall terminate automatically upon the expiration of the term, or renewal term as the case may be. HOWEVER, if Tenant does not immediately surrender possession of the Premises upon the termination, and there is a holding over by Tenant, then and in said event, the tenancy of this lease shall be considered on a month-to-month basis (terminable by either party upon thirty (30) day's written notice).

SECTION 19 **CONTINGENCY**

It is recognized by and between the parties that it is necessary for the City to pass a Resolution approving the execution of this Lease and the provisions hereof. In the event that said Resolution should not become effective by virtue of a referendum or some other methodology or by operation of law, then in said event, this Lease is null and void and of no effect.

It is agreed that the necessary Resolution required by the City shall be introduced simultaneously with the execution of this agreement or as expeditiously thereafter as possible.

SECTION 20 **SMOKING; ALCOHOL**

No smoking shall be permitted on the Premises. No alcohol shall be permitted on the Premises.

SECTION 21
APPROVALS

Any approvals required under the provisions of this Lease by City shall be as duly authorized by the Mayor and Council as its duly constituted legislative body.

SECTION 22
NOTICES

Unless another address shall have been substituted for such address by notice in writing, all notices or demands of any kind which either party may be required or may desire to serve on the other under the terms of this Lease may be served on the other: (1) by hand delivery by leaving a copy of such demand or notice for the party at the party's address set forth below, (2) by sending via nationally recognized commercial overnight courier a copy of such demand or notice to the party at the party's address set forth below, (3) by mailing, certified or registered US mail, return receipt requested, first class postage prepaid, a copy of such demand or notice to the party at its address set forth below, or (4) by sending a copy of such demand or notice via email, with a confirmatory copy by first class mail, to the party's e-mail and address, set forth below (**Tenant's address must be other than 60 West Washington Street, Hagerstown**):

City of Hagerstown:	City Administrator City of Hagerstown City Hall Hagerstown, Maryland 21740
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Tenant:	Buckler Business Services 19605 Shepherdstown Pike Boonsboro, MD 21713 240-203-0150 (cell) Kenneth.buckler@gmail.com
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SECTION 23
ADDITIONAL DOCUMENTS

The parties agree to execute, acknowledge and deliver any and all further documents and instruments that may be required or necessary to carry out and effectuate the purposes of this Lease or any provisions contained herein.

SECTION 24
PARTIAL INVALIDITY

If any term, covenant or condition of this Lease shall be deemed invalid or unenforceable, then the remainder of this Lease shall not be affected and same shall remain in full force and effect.

SECTION 25
GOVERNING LAW

This Lease shall be construed, interpreted and enforced according to the Laws of the State of Maryland, without regard to principles of conflict of law.

SECTION 26
PERMITS

In the event that it becomes necessary for any permits, licenses or anything that may be requisite for the Tenant to occupy and use the Premises for the purposes set forth herein or as hereinafter may be agreed upon, then in said event, Tenant shall be responsible for the application and payment of any such permit or license fee if required.

SECTION 27
MISCELLANEOUS

The headings in the Lease are solely for convenience and reference only and are not intended to define or limit the scope of any provisions of this Agreement, nor affect the interpretation thereof.

All references made, and nouns and pronouns used herein shall be construed in the singular or plural, and in such gender as the sense and circumstances require.

This Lease shall inure to the benefit of and be binding upon the parties hereto, their grantees, successors and assigns, if applicable.

This Lease is subject to and contingent on the passage of any Resolutions required as indicated, and upon adoption of this Agreement by formal action of the Mayor and Council.

This Lease contains the final and entire agreement between the parties and they shall not be bound by any terms, conditions, statements, or representations, oral or written, not herein contained. Any subsequent amendment to the contract shall be valid only if executed in writing by the parties or their grantees, successors or assigns, if applicable.

Tenant covenants and agrees that during the term of this Lease, neither Tenant nor any of Tenant's agents, employees, contractors, invitees, assignees, or sublessees shall cause any hazardous material to be brought upon, kept, or used in, on, or about the Premises or the Building or transported to or from the Premises or Building without the prior written consent of City.

This Lease is considered to be and shall be construed as a commercial lease.

THE PARTIES HERETO HEREBY WAIVE TRIAL BY JURY IN ANY ACTION OR PROCEEDING TO WHICH THE CITY AND/OR THE TENANT MAY BE PARTIES, ARISING OUT OF OR IN ANY WAY PERTAINING TO THIS LEASE OR ANY PROVISION THEREOF. IT IS AGREED AND UNDERSTOOD THAT THIS WAIVER CONSTITUTES A WAIVER OF TRIAL BY JURY OF ALL CLAIMS AGAINST ALL PARTIES TO SUCH ACTIONS OR PROCEEDINGS, INCLUDING CLAIMS AGAINST PARTIES WHO ARE NOT PARTIES TO THIS LEASE. THIS WAIVER IS KNOWINGLY, WILLINGLY AND VOLUNTARILY MADE BY THE PARTIES HERETO, AND THE PARTIES HERETO HEREBY REPRESENT THAT NO REPRESENTATIONS OF FACT OR OPINION HAVE BEEN MADE BY ANY INDIVIDUAL TO INDUCE THIS WAIVER OF TRIAL BY JURY OR TO IN ANY WAY MODIFY OR NULLIFY ITS EFFECT.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the date and year first above written.

WITNESS AND ATTEST
AS TO CORPORATE SEAL

CITY OF HAGERSTOWN

Donna Spickler, City Clerk

BY:_____
Robert E. Bruchey, II, Mayor

WITNESS:

TENANT: Buckler Business Services and MyCore,

BY:_____
Kenneth Buckler, Owner

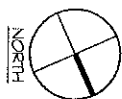
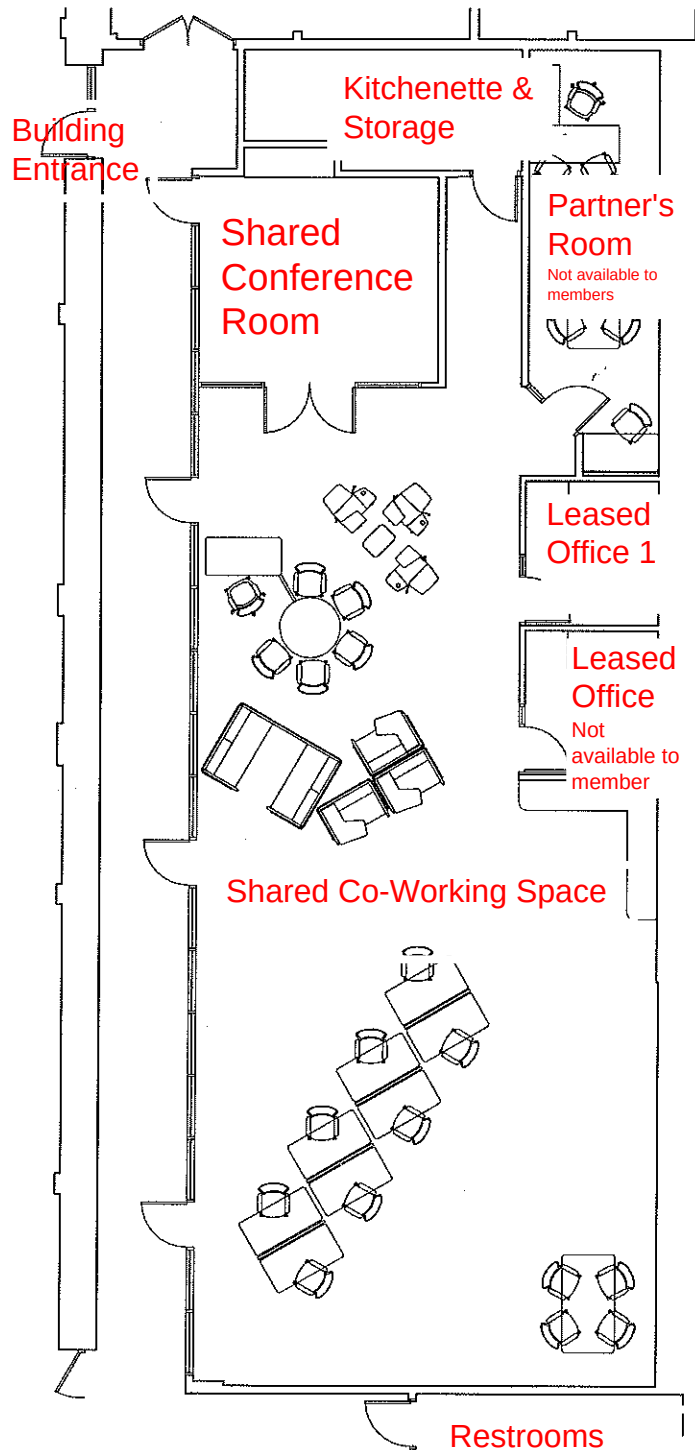


EXHIBIT A
Building Sketch

EXHIBIT B

RULES AND REGULATIONS OF THE BÜROBOX

General Facilities

1. Tenant shall not suffer or permit the obstruction of any Common Areas, including hallways, lobbies, or walkways.
2. Tenants shall not bring or keep bicycles, motorcycles, scooters or other vehicles into portions of the building. Bicycles can be locked in University Plaza. Motorcycles and scooters must be parked in appropriate parking spaces.
3. Tenant shall not make, suffer or permit litter except in appropriate receptacles for that purpose.
4. Tenant shall not alter any lock or install new or additional locks or bolts.
5. Tenant shall not deface walls, partitions or other surfaces of the Premises or the Building. Items can be hung on the walls within the offices using adhesive hooks.
6. Tenant shall return all keys at the termination of its tenancy and shall be responsible for the cost of replacing any keys that are lost.
7. No window coverings, shades, awnings shall be installed or used by Tenant. Signs may not be permanently adhered to any wall. Signs are permitted in the windows of the office provided they are temporary, removable and do not leave any resemblance of residue.
8. No Tenant, employee or invitee shall go into the basement or upon the roof the Building.
9. Tenant shall not suffer or permit smoking or carrying of lighted cigar, cigarette or electronic cigarette within the premises or the Building.
10. Tenant shall not use any method of heating or air conditioning other than as provided by Landlord or any dedicated system approved by Landlord.
11. Tenant shall comply with all safety, fire protection and evacuation regulations established by Landlord or any applicable governmental agency.
12. Short term, hourly street parking is available for a fee between the hours of 8am and 5pm. Long term, hourly garage parking for a fee is also available. Parking is the responsibility of the Tenant. No permits will be provided to Tenants or clients.
13. Tenant agrees to abide by the maximum occupancy requirement set by the Fire Marshal.

Services and Amenities

14. Hours for entry are: 24 hours, 7 days a week for offices. General Tenantship may use the facilities from 8am – 7pm, 7 days per week.
15. Equipment is not to be removed, damaged, or tampered with in any way. If there is an issue with any equipment, please call 301-739-8577 ext 111.
16. Late Fees: \$10. After the 3rd late payment, Tenantship may be terminated.
17. Returned Checks: \$30 returned check fee. After the 2nd occurrence, no check will be accepted.

18. Animals are not permitted with the exception of properly registered service and therapy animals. If you intend to utilize a service or therapy animal, you must complete the required form. In addition, certification and a doctors prescription is required to be submitted with the form. Form will be verified by a staff Tenant of the Landlord.
19. Alcohol is not permitted on the premises.
20. Tenant is required to label and date any food items in the refrigerator. It is also requested that food items be removed by day 5. Unlabeled or expired items may be disposed without permission.
21. Tenants are responsible for placing the trash in the collection location.
22. Office Tenants receive 250 black & white copies and 25 color copies per month. General Tenants receive 200 black & white copies and 20 color per month. Tenant should be mindful of the number of copies they are printing as Tenant will be billed for the overages which will be due the following month. Overage will be billed for both office Tenants and licensee Tenants at the following rates: \$0.15 per black & white and \$0.25 per color.
23. No hot plates are permitted on the premises. A microwave will be provided and food may be heated. Hot and cold drinks may be prepared using the Keurig or the water cooler.
24. The conference room is available on a first come first serve basis. Tenant will be required to reserve the room through the reservation system. Tenants are not required to pay a fee.
25. Lockers are available for day use only and may only be used by Tenants. The lockers are on a time limit of 8 hours. Please see How To manual on procedures.
26. No materials may be left in the lockers overnight as the lockers will automatically open after the time limit.
27. Limited office supplies are provided (ie, stapler, three hole punch, etc.) and Tenant agrees to use moderately.
28. Tenant acknowledges that no one will be available to sign for deliveries. The Landlord takes no responsibility for lost or stolen packages.
29. Furniture may be moved within the premises, but must be returned to its original position. No furniture or equipment may be removed from the premises.
30. Tenant shall not make or permit any noise that annoy or interfere with other Tenants or persons having business within the building.
31. Tenant agrees to have no more than 3 guests in the areas at any given time. If you have an employee, he/she must also have a Tenantship. Guests are defined as clients, customers or other invitees who spend less than three hours at the space.

Cleanliness

32. Tenant agrees to clean up after themselves and keep the premises in a neat and orderly condition.
33. Tenant agrees to eat any and all food items at a desk and not a chair with a swivel desk. This is to keep the upholstered chairs clean.

Internet Usages

34. Any unlawful use of the wireless internet is strictly prohibited.

Miscellaneous

35. Landlord reserves the right to make such other reasonable rules and regulations as it may from time to time deem necessary. Landlord shall provide Tenant with copies of any new and/or modified rules or regulations prior to the effective date thereof. Tenant agrees to abide by these and such other rules and regulations.
36. Landlord reserves the right to waive any of these rules or regulations, and/or, as to any particular Tenant, and such waiver shall not constitute a waiver of any other rule or regulation subsequent application thereof to such Tenant.

EXHIBIT C

TENANT KEY ISSUANCE AND RETURN CERTIFICATE

The undersigned Tenant hereby acknowledges:

1. That the City of Hagerstown is designated as the Landlord for the agreed BüroBox property referred to herein;
2. That the Tenant named below accepts the Keys listed below for the BüroBox;
3. If a key is lost, stolen or damaged, a fee of \$30 for office and \$6 for keyless fob/card will be assessed to Tenant for replacement.
4. That upon termination of this Agreement, all Keys will be returned to the Landlord.

Issued to: Buckler Business Services and MyCORE

Date: _____

Tenant Identity: Kenneth Buckler, Owner

Office/Suite Number: One

Number of Office/Suite Keys Issued: 1

Key FOB/Card #: _____

I accept custody of this Key(s) and I agree to abide by the terms and conditions itemized below:

Tenant will immediately report lost or stolen Keys, to the City of Hagerstown Department of Community and Economic Development at 14 N. Potomac St, Ste 200A, Hagerstown, MD 21740, or call (301) 739-8577 ext 111, or e-mail Burobox@hagerstownmd.org. In case of lost or stolen Keys, Tenant assumes financial responsibility to have the Key replaced, as deemed appropriate by the City of Hagerstown.

Under no circumstances is this Key to be duplicated and that unauthorized Key duplication subjects Tenant to immediate Agreement termination. Tenant agrees not to loan Keys, nor to provide to unauthorized individuals, under penalty of immediate Agreement termination. Tenant agrees to use the Keys provided to enter only those areas where Tenant is allowed access under Tenant Agreement provisions. Upon expiration or termination of the Lease Agreement, Tenant shall return all Keys to the City of Hagerstown Department of Community and Economic Development.

Signature of person(s) authorized to receive/return Keys

Date

Key Return:

Signature of person(s) authorized to receive/return Keys

Date

EXHIBIT C

EXHIBIT D

Wireless Network User Agreement

All users of the BüroBox wireless connectivity agree to the following:

Terms of Use

Failure to follow the terms of use listed below may result in the patron being asked to sever his/her connections and termination of the Lease Agreement or License Agreement, at the Landlord's discretion.

1. Wireless users must not attempt to access or damage the network.
2. While using the BüroBox connection, wireless users may not use the Internet in any way that violates a Federal or State Law.
3. Wireless users must not behave in a manner that is disruptive to other BüroBox Tenants or staff.
4. Earphones must be used if sound is to be activated through a wireless unit.
5. Wireless users may not use the BüroBox internet services to display or disseminate sexually explicit materials.
6. Wireless users must not impersonate another person online.
7. Wireless network will required log-in information that is not to be shared with anyone. All users must have a valid Lease Agreement or License Agreement with the Landlord.

- BüroBox staff Tenants will not be available to assist in troubleshooting any network difficulty.
- BüroBox cannot guarantee that users equipment will be able to connect to the wireless network.
- BüroBox assumes no responsibility for any loss or damages done directly or indirectly to personal data or equipment, or for any damage or injury arising from loss of privacy while using the wireless connection.
- The wireless network is secure but it is still recommended to exercise caution when sending or receiving personal data over wireless connections.

I Agree to the Terms of Use set forth above:

Printed Tenant Name: _____ Tenant ID# _____

Signature _____ Date _____

EXHIBIT D

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Approval of Funding for a Community Coalition Lobbyist

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Motion_-_Funding_for_Community_Coalition_Lobbyist.pdf

Description

Motin - Community Coalition

REQUIRED MOTION

MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

Date: November 28, 2017

TOPIC: Approval of Funding for a Community Coalition Lobbyist

Charter Amendment	_____
Code Amendment	_____
Ordinance	_____
Resolution	_____
Other	<u> X </u>

MOTION: I hereby move for Mayor and Council authorization of the expenditure of \$5,000.00 from the General Fund in order to contribute toward hiring John Favazza with the firm of Manis, Canning & Associates, as the Community Coalition Lobbyist. Other committed partners include the Washington County Commissioners, Convention and Visitors Bureau, Chamber of Commerce, CHIEF, the Greater Hagerstown Committee, Friends of the Library, Washington County Public Schools, the Town of Williamsport, and the Town of Boonsboro.

DATE OF PASSAGE: November 28, 2017

REQUIRED MOTION MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

Topic:

Approval of the waiver of permit fees for an economic development project by the Washington County Museum of Fine Arts

Mayor and City Council Action Required:

Staff seek the Mayor and City Council's approval of a motion to waive permit fees associated with an economic development project by the Washington County Museum of Fine Arts (WCMFA).

Discussion:

The WCMFA economic development project is summarized as follows:

- HVAC System Replacement and Upgrade.
- Permit fees are estimated to be under \$5,000.
- Project will provide a new level of efficiency and costs savings.
- Project will improve conditions for the premiere art collection and for the public.
- Tourism generated by the WCMFA is an economic engine for the City and downtown Hagerstown.

The attached letter further describes the project. The attached letter also references a request for City funding to the project which will be addressed by the Mayor and City Council separately.

Financial Impact:

Recommendation:

Staff seeks Mayor and City Council action of the recommendation to waive the permit fees associated with the HVAC replacement project not to exceed \$5,000.

Motion:

I hereby move that the Mayor and City Council approve the waiver of permit fees not to exceed \$5,000 for an economic development project by the Washington County Museum of Fine Arts involving the replacement and upgrade of the museum's HVAC system.

Action Dates:

DATE OF PASSAGE: 11/28/17

ATTACHMENTS:

File Name

Description

112817_MCC_Packet_WCMFA_ED_Project_revised112117.pdf

WCMFA Waiver Request |
MOTION | MEMO

REQUIRED MOTION
MAYOR & CITY COUNCIL
HAGERSTOWN, MARYLAND

DATE: **November 28, 2017**

TOPIC: **Approval of the waiver of permit fees for an economic development project
by the Washington County Museum of Fine Arts**

Charter Amendment	_____
Code Amendment	_____
Ordinance	_____
Resolution	_____
Other	<u> X </u>

MOTION: I hereby move that the Mayor and City Council approve the waiver of permit fees not to exceed \$5,000 for an economic development project by the Washington County Museum of Fine Arts involving the replacement and upgrade of the museum's HVAC system.

DATE OF PASSAGE: 11/28/17



CITY OF HAGERSTOWN, MARYLAND

Department of Community and Economic Development

TO: Valerie Means, City Administrator

FROM: Jill Thompson, Director of Community & Economic Development

DATE: November 17, 2017

RE: Washington County Museum of Fine Arts
Economic Development Project – Request for Permit Fee Waiver

Staff seek the Mayor and City Council's approval of a motion to waive permit fees associated with an economic development project by the Washington County Museum of Fine Arts (WCMFA).

The WCMFA economic development project is summarized as follows:

- HVAC System Replacement and Upgrade.
- Permit fees are estimated to be under \$5,000.
- Project will provide a new level of efficiency and costs savings.
- Project will improve conditions for the premiere art collection and for the public.
- Tourism generated by the WCMFA is an economic engine for the City and downtown Hagerstown.

The attached letter further describes the project. The attached letter also references a request for City funding to the project which will be addressed by the Mayor and City Council separately.

Staff seeks Mayor and City Council action of the recommendation to waive the permit fees associated with the HVAC replacement project not to exceed \$5,000.

c: Kathy Maher
Michelle Hepburn



October 11, 2017

Robert E. Bruchey, II, Mayor
City of Hagerstown, Council Members
c/o Valerie Means, City Administrator
1 East Franklin Street
Hagerstown, Maryland 21740

Dear Mayor Bruchey, Members of City Council, and Ms. Means,

The Washington County Museum of Fine Arts (WCMFA) respectfully requests support from the City of Hagerstown to assist with an HVAC system replacement and upgrade. The Board of Trustees, as fiduciaries of the building, the collections, and the funds of the museum, engaged an Energy & Systems Audit in 2015 from Kibart Engineering. As a result of the audit recommendations, our independent subject matter experts are of the opinion that the WCMFA can go from a whole-building heating efficiency of 68% to 90%; electric use is expected to decrease by 54% as a result of the HVAC upgrade. In addition, natural gas consumption is anticipated to be reduced by 20%. The Systems Audit Report is the basis for prioritizing, budgeting, and planning for energy efficiency cost improvements, maintenance and equipment replacement savings, improved conditions for the care and preservation of the magnificent art collections, and better conditions for the public. This Audit Report was followed by a detailed study and cost estimate outlining a comprehensive replacement of the HVAC system.

During the past five years, the trustees and staff have raised a total of \$749,102 for Capital Projects. These have included two roof replacements, historic skylights repair, refurbishing two major galleries, improving the North Entry Plaza and upgrading the catering kitchen. The WCMFA has been accredited by the American Alliance of Museums since 1976, and was re-accredited in 2016; only 3.1% of American museums are accredited.

We ask for your consideration of \$50,000 – \$75,000 in five annual installments of \$10,000 - \$15,000. As you have done for past capital projects, we also request forgiveness and waiver of permit and professional fees. In consideration of the museum's founding agreement with William H. and Anna Brugh Singer, we also ask that you consider this a special request in addition to the museum's annual operational support of \$40,500.00 per year.

The replacement of the HVAC system is now the top capital priority for WCMFA. The expectation is that the work will be completed by June 2018. The current HVAC systems in the WCMFA are aging, failing, and provide inadequate controls. Problems facing the Museum include HVAC failures in galleries, art storage, and office areas, lack of redundancy, lack of humidity control, inability to maintain museum climate standards, and concerns for the threat this poses to collections stewardship. The museum's national accreditation rests upon its ability to meet Best Practices, including environmental conditions affecting care of collections.

Museum of Fine Arts
WASHINGTON COUNTY

P.O. Box 423 401 Museum Drive Hagerstown MD 21741-0423
301.739.5727 Fax: 301.745.3741 www.mfawc.org info@mfawc.org



The WCMFA is an economic driver for the region. The museum's zip code collecting reveals that 21.3% of visitors originate beyond a 50 mile radius of the museum and those visitors have a yearly \$1,328,470 economic impact (State & Local Tourism Statistics.) Over the past five years, the WCMFA has received visits from all 50 States, the District of Columbia, and 51 Foreign Countries; 52.0% of museum visitors are from Washington County. Using the museum's average attendance of the last ten fiscal years (47,545), the Museum predicts it will receive 494,460 County visitors during the next 20 years of the newly installed HVAC system. The museum's goal is to increase visitors originating beyond 50 miles to 22% creating a yearly economic impact from these visitors of \$1,495,766 (+ \$167,296) and totaling \$29,915,320 over the next 20 years.

The WCMFA has provided a vibrant place for the presentation and exploration of art of lasting quality for the benefit of a diverse public for more than 85 years. Hagerstown native Anna Brugh Singer and her husband William H. Singer, Jr., in partnership with the City of Hagerstown, Washington County Commissioners, and private citizens, established the WCMFA in 1931 with the proviso that the museum adhere to the highest standards of collecting, that admission be free in perpetuity, and that the museum provide an active program of public art education. Their generosity, and that of subsequent collectors, has resulted in a remarkable collection of some 6500 works, with particular strength in 18th–20th Century American Art. Over 80 specialized art classes are offered yearly for Children and Adults. Tours, Educational Programming, Outreach, Bus Trips, Concerts & Community Programming accounted for 33% of total Museum attendance. The 31,150 square foot building is on the Maryland Historic Trust. WCMFA requests support for comprehensive modifications of its HVAC system.

Sincerely,

A blue ink signature of Alfred E. Martin, written in a cursive style.

Alfred E. Martin
President, Board of Trustees

A blue ink signature of Rebecca Massie Lane, written in a cursive style.

Rebecca Massie Lane
Director