

Mayor and Council Work Session October 9, 2018 Agenda

*"A diverse, business-friendly, and sustainable community with clean, safe and strong neighborhoods."
"Providing the most efficient and highest-quality services as the municipal location of choice for all customers."*

"October is a symphony of permanence and change." - *Bonaro W. Overstreet*

EXECUTIVE SESSION

- 2:30 PM** 1. Executive Session
1. Discuss personnel matters
 2. Two business proposals

4:00 PM SPECIAL SESSION

1. Approval of an Open Container Exemption – Schmankerl Stube at Christkindl Markt
2. Approval of Conversion of Two Part-time Staff to Full-time Police Records Specialist
3. Approval of Hagerstown Police Department Cadet Program

4:00 PM WORK SESSION

- 4:10 PM** 1. Maryland Theatre Announcement - *Jessica Green, Executive Director of the Maryland Theatre*
- 4:20 PM** 2. Utility Tax Discussion – *Scott Nicewarner, Director of Information Technology*
- 4:55 PM** 3. Amendment to City Code – Chapter 173 – Peace and Good Order – *Kitty Clark, Community Event Coordinator*
- 5:15 PM** 4. Recommended 2019 Event Programming and Outline for 2020 Signature Event – *Kitty Clark, Community Event Coordinator, and Jill Thompson, Director of Community & Economic Development*
- 5:35 PM** 5. PEP Eligible Business Categories for Rent Relief – *Danelle Hayer, Business Community Development Specialist, and Thompson, Director of Community & Economic Development*
- 5:50 PM** 6. Re-designed Street Pole Banners – *Amanda Whitmore, Downtown Coordinator*

CITY ADMINISTRATOR'S COMMENTS

MAYOR AND COUNCIL COMMENTS

ADJOURN

REQUIRED MOTION MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

Topic:

Approval of an Open Container Exemption – Schmankerl Stube at Christkindl Markt

Mayor and City Council Action Required:

Discussion:

During the October 9, 2018 Special Session, Staff seek approval of an exemption from the Open Container Law for the Schmankerl Stube at the Christkindl Markt. This event had previously been scheduled to take place on the unit block of South Potomac Street, but is relocating to University Plaza due to UIP construction. A new Application/Permit is needed to reflect the change of venue. The date of this event is Saturday, December 1, 11:00 am-5:00 pm.

Per the City of Hagerstown's Open Container Law, the Mayor and City Council may permit the possession of alcoholic beverages in open containers on the streets, lanes, alleys, sidewalks, parking lots or public ways of the City during special events upon application or upon its own initiative. Schmankerl Stube is requesting a One Day Event License, which allows a non-profit, society, corporation, organization, or association to serve and sell alcoholic beverages at a non-licensed establishment, with fencing surrounding the area, if outside.

If approved by the Mayor and City Council, this application will go to the Liquor Board for review and final approval. The City's Logistics Committee (representatives from Community and Economic Development, Public Works, Engineering/Parks & Recreation, Police, Fire, Utilities, and HR/Liability) have reviewed all facets of this event to ensure compliance, safety, and to create conditions for optimal event outcome.

Financial Impact:

Recommendation:

Motion:

I hereby move that Mayor and Council approve an exemption from the City of Hagerstown's Open Containers regulation under section 173-6 of the Code of the City of Hagerstown for the Schmankerl Stube at Christkindl Markt on December 1, 2018 at University Plaza. This replaces the approval made on March 27, 2018 for South Potomac Street.

Action Dates:

ATTACHMENTS:**File Name**

100918_Memo_Christkindle_Open_Container.pdf

100918_Motion_and_Application_Permit_Christkindle.pdf

DescriptionMemo Christkindle Open
ContainerMotion & Application Permit
Christkindle 2018



CITY OF HAGERSTOWN, MARYLAND

Department of Community & Economic Development

TO: Valerie Means, City Administrator

FROM: Kitty Clark, Community Events Coordinator

DATE: October 2, 2018

SUBJECT: Open Container Law Exemption Application-Permit – Schmankerl Stube at Christkindl Markt

During the October 9, 2018 Special Session, Staff seek approval of an exemption from the Open Container Law for the Schmankerl Stube at the Christkindl Markt. This event had previously been scheduled to take place on the unit block of South Potomac Street, but is relocating to University Plaza due to UIP construction. A new Application/Permit is needed to reflect the change of venue. The date of this event is Saturday, December 1, 11:00 am-5:00 pm.

Per the City of Hagerstown's Open Container Law, the Mayor and City Council may permit the possession of alcoholic beverages in open containers on the streets, lanes, alleys, sidewalks, parking lots or public ways of the City during special events upon application or upon its own initiative. Schmankerl Stube is requesting a One Day Event License, which allows a non-profit, society, corporation, organization, or association to serve and sell alcoholic beverages at a non-licensed establishment, with fencing surrounding the area, if outside.

If approved by the Mayor and City Council, this application will go to the Liquor Board for review and final approval. The City's Logistics Committee (representatives from Community and Economic Development, Public Works, Engineering/Parks & Recreation, Police, Fire, Utilities, and HR/Liability) have reviewed all facets of this event to ensure compliance, safety, and to create conditions for optimal event outcome.

c: Jill Thompson, Director of Community and Economic Development

REQUIRED MOTION

MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

Date: October 9, 2018

TOPIC: Approval of an Open Container Exemption – Schmankerl Stube at Christkindl Markt

Charter Amendment	_____
Code Amendment	_____
Ordinance	_____
Resolution	_____
Other	<u> X </u>

MOTION: I hereby move that Mayor and Council approve an exemption from the City of Hagerstown's Open Containers regulation under section 173-6 of the Code of the City of Hagerstown for the Schmankerl Stube at Christkindl Markt on December 1, 2018 at University Plaza. This replaces the approval made on March 27, 2018 for South Potomac Street.

DATE OF PASSAGE: October 9, 2018

APPLICATION/PERMIT

The undersigned does hereby make application to the City of Hagerstown, Maryland, to utilize the property/facilities of the City more particularly described as follows:

University Plaza (see Attachment A)

on Saturday, December 1, 2018 from 11:00 a.m. to 5:00 p.m.

The term applicant is defined as any person, firm, corporation or legal entity of whatsoever nature or kind on whose behalf this application is being made and permit granted.

The applicant acknowledges that the premises shall be used solely for the purpose of:

Schmankerl Stube Bavarian Restaurant will be selling beverages for the Christkindl Markt on Saturday, December 1, 2018 from 11:00 a.m. to 5:00 p.m. They will be selling alcoholic beverages to persons in this area who are of legal drinking age, as well as non-alcoholic beverages.

The signatory to this application certifies that he/she has the authority to make this application and execute this agreement on behalf of:

Applicant Name: Schmankerl Stube Bavarian Restaurant
Applicant Address: 58 S. Potomac Street, Hagerstown, MD 21740

and to bind said person, firm or legal entity to the terms hereof. The signatory hereto represents and agrees that in the event that he/she does not have such authority, then and in said event, the signatory hereto is solely responsible and bound by all of the terms and conditions of this application, permit and agreement.

The undersigned signatory, on behalf of the applicant, agrees that he/she/it shall:

1. Abide by all rules applicable to the facility utilized and/or any promulgated by the City and contained in this application (See Attachment B).
2. Abide by all Statutes, Acts, Ordinances, and Regulations applicable to the use of the area.
3. The applicant does hereby agree that if necessary he/she/it shall be responsible for and obtain all necessary permits, licenses, or any other matters required in connection with the function and/or use of the premises and does hereby agree to hold the City, its servants, agents and employees harmless from any suits, demands, claims, expenses or fines that may arise directly or indirectly from such use of the premises.
4. The applicant agrees that he/she/it shall furnish and does furnish upon the execution of this application and agreement certificates of insurance with coverage adequate within the absolute discretion of the City. The applicant further agrees that the City shall be placed upon any liability policy or any other policies of whatsoever nature or kind applicable to the function as an additional insured. The applicant agrees to hold harmless and indemnify the City, its agents, servants, representatives, officials and employees from any and all claims, expenses, suits, demands, losses or costs of whatsoever nature or kind arising directly or indirectly from the use of the premises described. The

Applicant shall abide by all rules applicable to the facility utilized and/or any promulgated by the City and contained in this application (See Attachment B).

5. The applicant further agrees that the premises shall be vacated by the applicant in the same condition as when occupied and if any damage has been done by the applicant or attendees of any function, the applicant shall be responsible for and reimburse the City for repairs, cleaning, and any other expenses incurred as a result thereof.
6. It is understood by the applicant that this permit is subject to all of the terms, obligations, conditions and reservations set forth in this agreement and any attachments which are incorporated by reference. In the event there are any conflicts between this document and any Attachments the terms set forth herein shall govern and prevail.

Date: _____

Name of Applicant: Schmankerl Stube Bavarian Restaurant

By: _____

Address: 58 South Potomac Street, Hagerstown, MD 21740

Telephone: _____

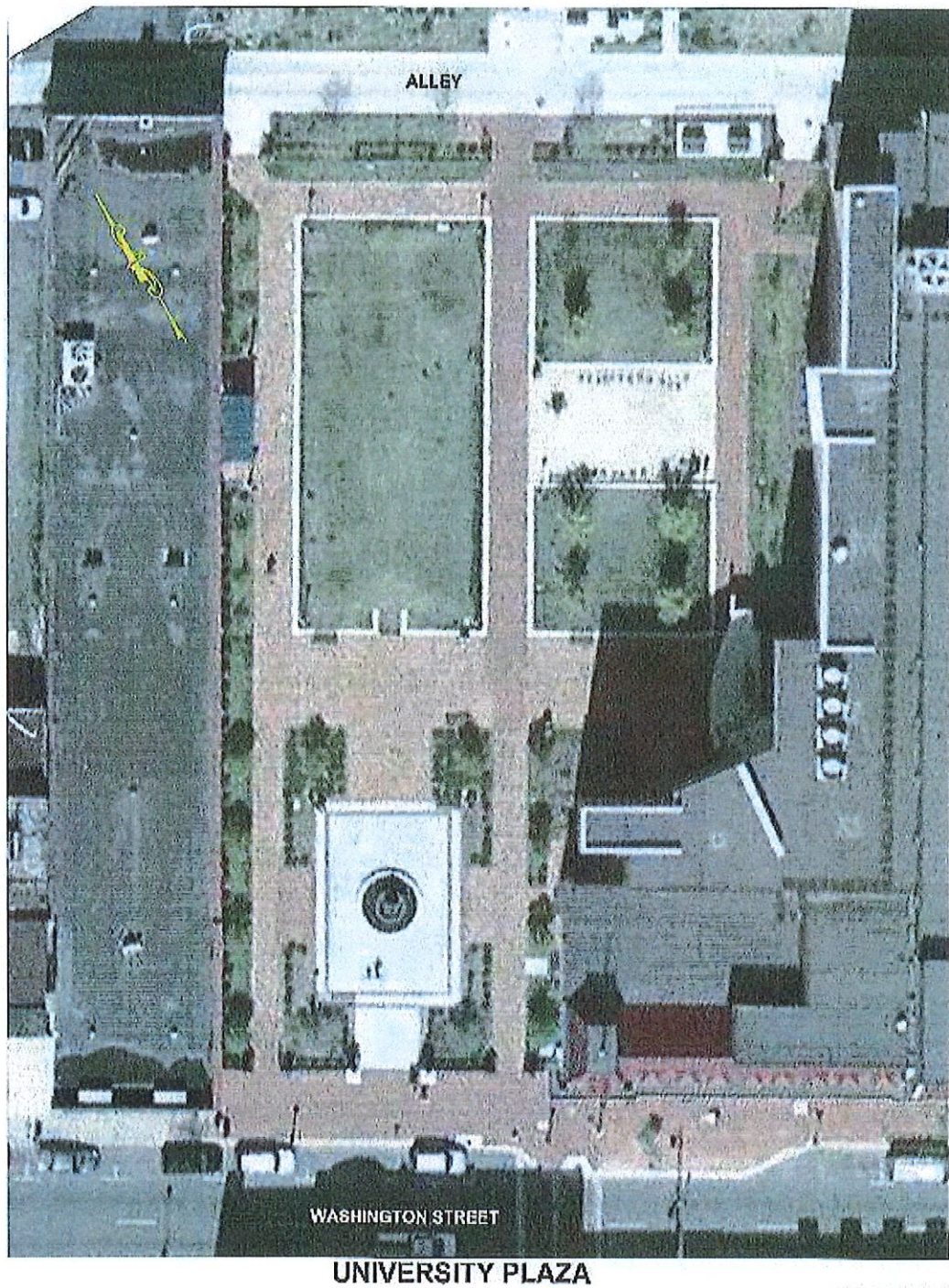
ACCEPTANCE

The foregoing application for permit is hereby accepted and granted by the City of Hagerstown, Maryland, by its duly authorized and designated representative. This permit is being granted upon all of the terms and conditions set forth above which are incorporated herein by reference. A violation of any of the conditions set forth above may result in an immediate revocation of said permit.

CITY OF HAGERSTOWN, MARYLAND

By: _____

ATTACHMENT A



ATTACHMENT B

It is understood by the applicant that this permit is subject to the terms and conditions below.

1. University Plaza during the event is leased for no cost to Schmankerl Stube and Main Street Hagerstown from 11:00 a.m. to 5:00 p.m. on December 1, 2018 for the Christkindl Markt.
2. Schmankerl Stube Bavarian Restaurant will serve only beer and wine and will limit this activity to individuals who are legally able to drink alcohol and are in the fenced-in area.
3. Schmankerl Stube Bavarian Restaurant will sign this permit and Hold Harmless Agreement (see next page), as well as, endorse the City of Hagerstown as an additional insured on a two million dollar (\$2,000,000) insurance policy.

CITY OF HAGERSTOWN
HOLD HARMLESS AGREEMENT

Lessee/User: Schmankerl Stube Bavarian Restaurant
Event/Use: Christkindle Markt
Location: University Plaza
Date(s) of Use: Saturday December 1st, 2018 from 11:00 a.m. to 5:00 p.m.

The Lessee/User agrees that it shall indemnify the City of Hagerstown and hold harmless the City of Hagerstown against any and all fines, suits, claims, demands, expenses, actions, losses, alleged losses, or liabilities of whatsoever nature or kind incurred either directly or indirectly either in law or equity, paid, suffered or incurred as a result of the acts, activities, or omissions of the Lessee/User, its agents, servants, or employees, due to the operation and use of the premises. It is further agreed that the Lessee/User shall in addition to holding the City of Hagerstown harmless from any and all liabilities or damage or injury to both persons and property, occurring as a result of the use of said premises, shall defend The City of Hagerstown at Lessee's/User's expense against any and all claims, suits, demands, of whatsoever nature or kind.

Witness: _____ Schmankerl Stube Bavarian Restaurant
Lessee/User

Witness: _____
By (Signature and Title)

Date: _____
58 South Potomac Street
Street
Hagerstown, MD 21740
City, State, Zip

Telephone

Return to:

Kitty Clark
Community Events Coordinator
City of Hagerstown
14 North Potomac St., Suite 200
Hagerstown, MD 21740
(301) 739-8577, Ext. 116

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Approval of Conversion of Two Part-time Staff to Full-time Police Records Specialist

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

HPD_-_PT-FT_Motion.pdf

Description

Motion: HPD Part Time to
Full Time Positions

REQUIRED MOTION

MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

Date: Oct 09, 2018

TOPIC: Approval for conversion of two part-time staff to full-time Police Records Specialist

Charter Amendment	_____
Code Amendment	_____
Ordinance	_____
Resolution	_____
Other	<u> X </u>

MOTION: I hereby move for Mayor and Council approval of the conversion of two part-time staff to full-time staff to support the police records function. These positions will increase the full-time position count by two and will begin 15 October, 2018. Both positions will be AFSCME 1540 members and annual salaries will be per the current contract.

FY19 funding will be from HPD's FY19 vacancy savings and will be added to future budgets to be approved.

DATE OF PASSAGE: Oct 09 2018

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Approval of Hagerstown Police Department Cadet Program

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Cadet_program_Motion.pdf

Description

HPD Cadet Program

REQUIRED MOTION

MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

Date: October 09, 2018

TOPIC: Approval for HPD Cadet Program

Charter Amendment	_____
Code Amendment	_____
Ordinance	_____
Resolution	_____
Other	<u> X </u>

MOTION: I hereby move for Mayor and Council approval of the HPD Cadet program. This program would entail the hiring of up to six cadets. These positions will be phased in and will not increase the full-time position count. The program will begin no sooner than 15 October, 2018. The anticipated annual salary will start at \$25,502.00 and be reevaluated annually.

FY19 funding will be from HPD's FY19 vacancy savings and will be added to future budgets to be approved.

DATE OF PASSAGE: Oct 09, 2018

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Maryland Theatre Announcement - *Jessica Green, Executive Director of the Maryland Theatre*

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Temporary_Walkway_Entrance_Detail_Packet.pdf

Description

MD Theatre Detail Packet

MARYLAND
THEATRE
CONSTRUCTION

THE MARYLAND THEATRE ENTRANCE

BISFA
CONSTRUCTION

COMING OCTOBER 2019

The Maryland Theatre
Performing Arts Complex



STRING LIGHTS

UPPER SECTION
TRANSLUCENT PANELS

CONCRETE SIDEWALK

LOWER SECTION WHITE
PAINTED PLYWOOD FOR
OWNER PROVIDED
SIGNAGE

MARYLAND THEATRE
CONSTRUCTION

THE
MARYLAND
THEATRE

THE
MARYLAND
THEATRE
ENTRANCE

BISFA
CONSTRUCTION

The Historic
Maryland Theatre

Main Entrance



COMING OCTOBER 2019

The Maryland Theatre
Performing Arts Complex



THE MARYLAND THEATRE
9/10/2018
SCAFFOLDING OPTIONS



26"X6' CLEAR CORRUGATED PANEL
TRANSLUCENT - NEEDS TO BE CLEAR
ENOUGH TO SEE THROUGH

LED OUTDOOR STRING LIGHTS, OR
SIMILAR. BRIGHT WHITE



THE MARYLAND THEATRE
9/10/2018
SCAFFOLDING OPTIONS

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Utility Tax Discussion – *Scott Nicewarner, Director of Information Technology*

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

Utility_Tax_Discussion.pdf

Description

Utility Tax Discussion



CITY OF HAGERSTOWN, MARYLAND
Technology & Support Services – Scott Nicewarner, Director
1 E. Franklin St., Hagerstown, MD 301-766-4071

October 9, 2018

TO: Valerie Means, City Administrator

FROM: Scott Nicewarner, Director of Technology, Communications & Support Services *SN*

RE: Utility Tax Discussion

There are three revenue opportunities related to municipal taxing authority in Maryland that can be charged. The most revenue generating tax charged by municipalities is the real property tax, or commonly known to citizens as real estate tax. This tax is based upon the State-assessed value of the parcel multiplied by the current tax rate.

The second tax charged to commercial entities within the municipality is the personal property tax. This is a voluntarily reported tax by the commercial entity based upon the business owned personal property owned by the entity. Personal property generally includes furniture, fixtures, office and industrial equipment, machinery, tools, supplies, inventory and any other property not classified as real property.

There is a third tax that is charged by municipalities within Maryland called the Utility tax. This is a tax that is charged to entities classified as public utilities, and are regulated as “public service companies” Utility companies and railroads are assessed by the State using the unit method of valuation which most municipalities in Maryland calculate with the same rate as they charge personal property tax. This valuation includes all property used to operate the business, including real property and personal property used to operate the utility.

The City of Hagerstown, for FY2019, has a real property tax rate of \$1.002 per \$100 of assessed value for all land use classifications except Apartments, which are charged \$1.032 per \$100 of assessed value. The personal property tax, is two and ½ times the real property rate, making the PP rate \$2.505 (\$1.002 x 2.5). We use the same \$2.505 as the rate we charge the 24 utility accounts taxed in FY18. We are not required to maintain this rate structure for the Utility tax, and could make it different (up or down) than the Personal Property rate. All Washington County municipalities maintain the 2 ½ times calculation.

The attached chart shows the Utility tax amount charged and collected in FY18. It will be noticed that there are two entities that make up 74.9% of the overall revenue collected (Verizon of Maryland and Columbia Gas). I have also attached the 2018-2019 County & Municipality Tax Rate chart for Maryland showing current Real / Personal / Utility tax rates. The vast majority of municipalities maintain the 2 ½ x RE rate calculation. However, there are a few that go below that rate, and others that go above. Those going above include Annapolis (2.62x RE), Ocean City (2.77x RE for both PP and Utility) and Myersville (3.11x RE). At this time, there is no indication that there is any fast rule that there is a limit as to the rate that can be charged for a utility tax.

Staff is looking for direction from the elected body on whether to pursue a modified Utility tax rate for FY20 different than the 2 ½ times the predominant real property tax rate.

Tax Entity	Account #	Assessment	FY18 Tax Rate	Tax Paid	% of Total Rev
Verizon, Maryland	D00511931	\$ 15,369,010.00	2.3525	\$ 361,555.96	38.386%
Columbia Gas of Maryland	F00512483	\$ 14,691,050.00	2.3525	\$ 345,606.95	36.693%
Potomac Edison Company	D00515080	\$ 3,205,050.00	2.3525	\$ 75,398.80	8.005%
LUMOS Networks of WV, Inc.	F13272893	\$ 2,459,620.00	2.3525	\$ 57,862.56	6.143%
Shentel Communications	Z15017494	\$ 1,795,020.00	2.3525	\$ 42,227.85	4.483%
Lunos Networks LLC	Z06791156	\$ 500,870.00	2.3525	\$ 11,782.97	1.251%
Level 3 Communications, LLC	Z04853396	\$ 463,750.00	2.3525	\$ 10,909.72	1.158%
Zayo Group LLC	Z13920178	\$ 435,200.00	2.3525	\$ 10,238.08	1.087%
AT&T	F00510701	\$ 328,830.00	2.3525	\$ 7,735.73	0.821%
MCI Communications Services	F04093480	\$ 178,760.00	2.3525	\$ 4,205.33	0.446%
Sprint Communications	P02679603	\$ 156,540.00	2.3525	\$ 3,682.60	0.391%
Windstream KDL, LLC	Z16535874	\$ 96,070.00	2.3525	\$ 2,260.05	0.240%
Cavalier Telephone Mid-Atlantic, LLC	Z05382502	\$ 89,830.00	2.3525	\$ 2,113.25	0.224%
BCE Nexia Corp	F07277635	\$ 73,940.00	2.3525	\$ 1,739.44	0.185%
Intellifiber Networks, LLC	Z16535841	\$ 63,260.00	2.3525	\$ 1,488.19	0.158%
Global Tel*Link Corp	F03499068	\$ 57,540.00	2.3525	\$ 1,353.63	0.144%
MCI Metro Access Transmission Services	Z05015367	\$ 32,930.00	2.3525	\$ 774.68	0.082%
Earthlink Business, LLC	Z14854939	\$ 19,870.00	2.3525	\$ 467.44	0.050%
Inmate Calling Solutions, LLC	Z07802531	\$ 10,340.00	2.3525	\$ 243.25	0.026%
BT Americas	F02887941	\$ 4,260.00	2.3525	\$ 100.22	0.011%
Block Line Systems, LLC	Z15945348	\$ 3,760.00	2.3525	\$ 88.45	0.009%
Airesping, Inc	F07435191	\$ 1,310.00	2.3525	\$ 30.82	0.003%
US LEC of Maryland, LLC	Z12372926	\$ 620.00	2.3525	\$ 14.59	0.002%
Dominion Transmission Inc.	F01980366	\$ 350.00	2.3525	\$ 8.23	0.001%
		\$ 40,037,780.00		\$ 941,888.77	100%

2018-2019 COUNTY & MUNICIPALITY TAX RATE

County and Town	Town/Special Taxing			County			Notes
	District Tax Rate			Tax Rate			
	Real	Personal	Utility	Real	Personal	Utility	
Allegheny County				0.975	2.4375	2.4375	
Barton grges crk san dist	0.3831	0.58	0.58	0.8863	2.2407	2.2407	Barton Twn 0.1712 + Geor Creek San 0.21 =0.3812
Barton	0.1736	0.58	0.58	0.8963	2.2407	2.2407	Barton Twn = 0.1712
Cumberland	1.0595	2.648	2.648	0.8385	2.0963	2.0963	
Frostburg brddk m san dist	0.702	1.41625	1.41625	0.8494	2.1235	2.1235	Frostburg City 0.66 + Braddock San 0.042 = 0.702
Frostburg	0.66	1.41625	1.41625	0.8494	2.1235	2.1235	Frostburg City = 0.66
Lonaconing grgs crk san dist	0.556	0.873	0.873	0.8641	2.1602	2.1602	Lonaconing Twn 0.346 + Geor Creek San 0.21 = 0.556
Lonaconing	0.346	0.873	0.873	0.8641	2.1602	2.1602	Lonaconing Twn = 0.346
Luke	1.0601	0.58	0.58	0.862	2.155	2.155	
Midland grgs crk san dist	0.49	0.70	0.70	0.8963	2.2407	2.2407	Midland Twn 0.28 + Geor Creek San. 0.21 = 0.49
Midland	0.28	0.70	0.70	0.8863	2.2407	2.2407	Midland Twn = 0.28
Westernport	0.60	1.50	1.50	0.8963	2.2407	2.2407	
Anne Arundel County				0.902	2.255	2.255	
Annapolis	0.738	1.94	1.94	0.541	1.352	1.352	
Highland Beach	0.2031	0.5078	0.5078	0.872	2.18	2.18	
Baltimore City				2.248	5.62	5.62	
Downtown Management Partn.	0.2239		0.5597				
Downtown Management Partn.	0.2239		0.5597				
Charles Village District	0.125						
Midtown District	0.132						
Waterfront District	0.17						
Baltimore County				1.1	2.75	2.75	
Calvert County				0.937	2.23	2.23	
Chesapeake Beach	0.35		1.39	0.601			
North Beach	0.6329		1.39	0.601			
Caroline County				0.98	2.45	2.45	
Denton	0.77	1.5	1.7	0.91			
Federalsburg	0.88	1.65	1.65	0.88			
Greensboro	0.75	1.513	1.4	0.91			
Hillsboro	0.16	0.16	0.16	0.98			
Marydel	0.3	0.83	0.83	0.98			
Preston	0.36	0.7	0.7	0.97			
Ridgely	0.5793	1.275	1.275	0.91			
Goldsboro	0.47	1	1	0.98			
Henderson	0.48	0.84	0.84	0.98			
Templeville	0.36	0.72	0.72	0.98			

2018-2019 COUNTY & MUNICIPALITY TAX RATE

County and Town	Town/Special Taxing				County				Notes
	District Tax Rate				Tax Rate				
	Real	Personal	Utility		Real	Personal	Utility		
Carroll County					1.018	2.515	2.515		
Taneytown	0.37	0.8	0.8						
Sykesville	0.35	0.875	0.875						
Manchester	0.216	0.46	0.46						
Westminster	0.56	1.1	1.4						
Hampstead	0.22	0.55	0.55						
New Windsor	0.2615	0.4	0.4						
Union Bridge	0.35	0.75	0.75						
Mount Airy	0.1662	0.41	0.41						
Cecil County					1.0414	2.6035	2.6035		
Cecilton	0.2373	0.008	0.008						
Chesapeake City	0.4488	1.18	1.18						
Elkton	0.6356	1.21	1.21						
North East	0.48	0	1.2						
Charleston	0.3334	0.8	0.8						
Rising Sun	0.48	0.9	0.9						
Port Deposit	0.546	0	2.2						
Perryville	0.3097	0.94	0.94						
Charles County					1.205*	3.0125**	3.0125**	* Includes 0.064 Fire Tax	
								** Includes 0.16 Fire Tax	
Indian Head	0.3	0.8	0.8	0.8	1.167***	3.0125**	3.0125**	*** Includes Town Differential	
La Plata	0.32	0.75	0.75	0.75	1.066***	3.0125**	3.0125**	*** Includes Town Differential	
Port Tobacco	0.04	0.04	0.04	0.04	1.205	3.0125**	3.0125**	No Town Differential Tax	
Dorchester County					1.00	2.44	2.44		
Secretary	0.3356	0.8	0.8	0.8	1.00	2.44	2.44		
East New Market	0.7109	1.6	1.6	1.6	1.00	2.44	2.44		
Cambridge	0.8179	1.69	1.69	1.69	0.9267	2.44	2.44		
Hurlock	0.8219	1.40	1.40	1.40	0.9179	2.44	2.44		
Vienna	0.48	1.08	1.08	1.08	1.00	2.44	2.44		
Church Creek	0.17	0.35	0.35	0.35	1.00	2.44	2.44		
Galestown	0.3091	0.65	0.65	0.65	1.00	2.44	2.44		
Brookview	0.30	0.58	0.58	0.58	1.00	2.44	2.44		
Eldorado	0.17	0.40	0.40	0.40	1.00	2.44	2.44		
Frederick County					1.060	0	2.65		
Brunswick	0.42	0	2.65	0	1.060	0	2.65		
Burkittsville	0.19	0	0	0	1.060	0	2.65		
Emmitsburg	0.36	.90	0	0	1.060	0	2.65		
Frederick	0.7305	1.55	0	0	.9399	0	2.65		

2018-2019 COUNTY & MUNICIPALITY TAX RATE

County and Town	Town/Special Taxing			County			Notes
	District Tax Rate			Tax Rate			
	Real	Personal	Utility	Real	Personal	Utility	
Middletown	0.232	0.58	0	1.060	0	2.65	
Mt. Airy	0.1662	0.41	0.41	1.060	0	2.65	
Myersville	0.376	0.782	1.173	0.931	0	2.65	
New Market	0.12	0.45	0.45	1.060	0	2.65	
Rosemont	0.04	0	0	1.060	0	2.65	
Thurmont	0.3041	0.62	0.62	1.060	0	2.65	
Walkersville	0.16	0.44	0.44	1.060	0	2.65	
Woodsboro	0.1255	0	0	1.060	0	2.65	
Garrett County				0.99		2.475	Non-Utility Elect Generator& Wind Mills
Accident	0.3134	0.61	0.61				
Deer Park	0.30	0.75	0.75				
Friendsville	0.36	0.55	1.52				
Grantsville	0.20	0	0.50				
Kitzmiller	0.36	0	1.20				
Loch Lynn	0.32	0.53	0.80				
Mt. Lake Park	0.4137	0	0.80	0.9241		2.3103	
Oakland	0.472	1.20	1.20				
Harford County				1.042	2.6049	2.6049	
Aberdeen	0.6502	1.7	1.7	0.8937	2.2342	2.2342	
Bel Air	0.5	1.16	1.16	0.8937	2.2342	2.2342	
Havere de Grace	0.565	1.705	1.705	0.8937	2.2342	2.2342	
Howard County				1.014	2.535	2.535	
Kent County				1.022			
Betterton	0.3181	0.8					
Chestertown	0.42						
Galena	0.2404						
Millington	0.28						
Rock Hall	0.32						
Montgomery County				0.7414	1.8535	1.8535	\$692 Property Tax Credit per eligible taxpayer
Friendship Heights	0.0400	0.0400	0.0400	0.7414	1.8535	1.8535	
Drummond	0.0480	0.1200	0.1200	0.7414	1.8535	1.8535	
Oakmont	0.0400	0.1000	0.1000	0.7414	1.8535	1.8535	
Chevy Chase Village	0.0819	0.6600	0.6600	0.7414	1.8535	1.8535	
Sec. 3 Village of Chevy Chase	0.0200	0.0500	0.0500	0.7414	1.8535	1.8535	
Town of Chevy Chase	0.0100	0.0000	0.0000	0.7414	1.8535	1.8535	Utility property 0.6600 /\$100
Sec. 5 Village of Chevy Chase	0.0000	0.0000	0.0000	0.7414	1.8535	1.8535	
Village of Martins Addition	0.005	0.5000	0.5	0.7414	1.8535	1.8535	Utility property 1.4500 /\$100
Northf Chevy Chase	0.0450	0.1300	0.1300	0.7414	1.8535	1.8700	

2018-2019 COUNTY & MUNICIPALITY TAX RATE

County and Town	Town/Special Taxing District Tax Rate			County Tax Rate			Notes
	Real	Personal	Utility	Real	Personal	Utility	
Chevy Chase View	0.0200	0.0000	0.0000	0.7414	1.8535	1.8535	Utility property 1.00 /\$100
Battery Park	0.0400	0.1000	0.1000	0.7414	1.8535	1.8535	
City of Rockville - Class 1	0.6220			0.7414	1.8535	1.8535	
City of Rockville - Class 4	0.2920			0.7414	1.8535	1.8535	
City of Rockville - Class 5	0.2920			0.7414	1.8535	1.8535	
City of Rockville - Class 50	0.2920	0.8050	0.8050	0.7414	1.8535	1.8535	Exemption equal to 82% of assessable value of such personal property; Result
City of Gaithersburg	0.2620	0.5300	0.5300	0.7414	1.8535	1.8535	Recycling/household \$93.16
Town of Barnesville	0.0514	0.2000	0.2000	0.7414	1.8535	1.8535	
Town of Laytonsville	0.0900	0.3000	0.3000	0.7414	1.8535	1.8535	
Town of Poolesville	0.1756	0.6000	0.6000	0.7414	1.8535	1.8535	
Town of Garrett Park	0.2000	1.0000	1.0000	0.7414	1.8535	1.8535	Refuse Service/household \$330
Town of Glen Echo	0.1500	0.8000	0.8000	0.7414	1.8535	1.8535	Utility Rate 1.5000 /\$100
Town of Sommerset	0.1000	1.0000	1.0000	0.7414	1.8535	1.8535	
Town of Brookville	0.1500	0.4500	0.4500	0.7414	1.8535	1.8535	
Town of Washington Grove	0.2620	0.7000	0.7000	0.7414	1.8535	1.8535	Per Dwelling Unit \$130
Town of Kensington	0.1360	0.7000	0.7000	0.7414	1.8535	1.8535	Personal Property on Public Utility Subclasses 4.600/\$100
City of Takoma Park	0.5291	1.5500	1.5500	0.7414	1.8535	1.8535	Railroad & Public Utilities 1.5700 /\$100
Bethesda	0.0120	0.0300	0.0300	0.7414	1.8535	1.8535	
Silver Spring	0.0240	0.0600	0.0600	0.7414	1.8535	1.8535	
Wheaton	0.0300	0.0750	0.0750	0.7414	1.8535	1.8535	
Kingsview Village Center	0.0750	0.0000	0.0000	0.7414	1.8535	1.8535	Special benefit assessment per equivalent dwelling unit \$162.12
West Germantown	0.1560	0.0000	0.0000	0.7414	1.8535	1.8535	Special benefit assessment per equivalent dwelling unit \$0
White Flint	0.1105	0.0000	0.0000	0.7414	1.8535	1.8535	Special benefit assessment per equivalent dwelling unit \$0
Prince George's County				1	2.5	2.5	
New Carrollton	0.6625	1.66		0.884	2.226	2.226	
Eagle Harbor	0.4727	0.0006		0.996	2.49	2.49	
Greenbelt	0.8125	1.7226		0.849	2.144	2.144	
Berwyn Heights	0.53	1.352		1.352	0.874	2.205	Commercial rate is \$0.65
Bladensburg	0.74	2.09		0.879	2.217	2.217	
Bowie	0.4	1		0.852	2.154	2.154	
Brentwood	0.4	1.75	5	0.935	2.347	2.347	
Capitol Heights	0.413	2.5		0.898	2.26	2.26	
Cheverly	0.51	1.1		0.868	2.19	2.19	Apartment rate is \$0.66
College Park	0.335	0.838		0.965	2.419	2.419	
Colmar Manor	1.04	1.65		0.906	2.279	2.279	Commercial rate is \$ 0.8533
Cottage City	0.609	1.65	2	0.902	2.271	2.271	Commercial rate is \$0.79
District Heights	0.8175	1.5	2	0.87	2.196	2.196	
Edmonston	0.5978	1.5		0.91	2.289	2.289	
Fairmount Heights	0.46	0.131		0.93	2.337	2.337	

2018-2019 COUNTY & MUNICIPALITY TAX RATE

County and Town	Town/Special Taxing District Tax Rate				County Tax Rate				Notes
	Real		Utility		Real		Utility		
	Real	Personal	Personal	Utility	Real	Personal	Personal	Utility	
Glenarden	0.33579	0.83			0.89	2.242	2.242	2.242	
Hyattsville	0.63	1.15	1.98		0.857	2.164	2.164	2.164	
Landover Hills	0.52	1.25			0.908	2.284	2.284	2.284	
Laurel	0.71	1.69			0.819	2.176	2.076	2.076	
Mount Rainier	0.83	2.5			0.86	2.171	2.171	2.171	
North Brentwood	0.44	0.015	0.02		0.995	2.488	2.488	2.488	Commercial rate is \$0.5857
Riverdale Park	0.654	2			0.867	2.187	2.187	2.187	
Seat Pleasant	0.58	15			0.879	2.215	2.215	2.215	
University Park	0.5738	2.25			0.869	2.193	2.193	2.193	
Upper Marlboro	0.24	0.45			0.921	2.314	2.314	2.314	
Morningside	0.78	2			0.936	2.35	2.35	2.35	
Forest Heights	0.5478	1.75			0.929	2.334	2.334	2.334	
Queen Anne's County					0.8471			2.118	Kent Narrow Special District .06
Sudlersville	0.167	0.470	0.000						
Church Hill	0.340	0.340	0.850						
Centreville	0.405	0	2.110						
Queenstown	0.1726	0.440	0						
Queen Anne	0.180	0.450	0						
Templeville	0.360	0.720	0.720						
Barclay	0.200	0							
Millington	0.280	0.700	0						
St. Mary's County					0.8478	2.1195	2.1195	2.1195	
Leonardtown	0.1266		0.3165		0.8478	2.1195	2.1195	2.1195	
Somerset County					1.00	2.50	2.50	2.50	
Crisfield	0.87	1.75	1.75		1.00	2.50	2.50	2.50	
Princess Anne	0.998	2.25	2.25		1.00	2.50	2.50	2.50	
Talbot County					0.6061	0	1.5153		
Easton	0.52	1.1828	1.3		0.4731	0	1.1828		
St. Michaels	0.524	N/A	1.6		0.4791	0	1.1978		
Trappe	0.33	1.2703	0.54		0.5081	0	1.2703		
Oxford	0.3047	N/A	N/A		0.4891	0	1.2228		
Queen Anne	0.1800	1.365	0.4500		0.546	0	1.3650		
Washington County					0.948	2.37	2.37	2.37	
Sharpsburg	0.3500	0.8750	0.8750		0.823	2.37	2.37	2.37	
Williamsport	0.4850	1.2100	1.2100		0.823	2.37	2.37	2.37	Potomac Edison non-utility gen rate=\$3.16
Hagerstown	*1.002	2.505	2.505		0.823	2.37	2.37	2.37	*1.032 is rate for "M" Land use accounts
Clear Spring	0.320	0.7000	0.7000		0.823	2.37	2.37	2.37	
Hancock	0.520	0.9500	0.9500		0.823	2.37	2.37	2.37	

2018-2019 COUNTY & MUNICIPALITY TAX RATE

County and Town	Town/Special Taxing				County			Notes
	District Tax Rate				Tax Rate			
	Real	Personal	Utility		Real	Personal	Utility	
Boonsboro	0.3591	0.8700	0.8700		0.823	2.37	2.37	
Smithsburg	0.350	0.8750	0.8750		0.823	2.37	2.37	
Funkstown	0.360	0.8750	0.8750		0.823	2.37	2.37	
Keedysville	0.180	0.4500	0.4500		0.823	2.37	2.37	
Wicomico County					0.9398	2.1715	2.1715	
Salisbury	0.9832	2.4000	2.8100					
Mardela Springs	0.2300	0.5000	0.5000					
Pittsville	0.2800	0.9000	0.9000					
Sharptown	0.6000	1.5500	1.5500					
Delmar	0.7444	2.5000	3.0000					
Willards	0.5100	1.1500	1.1500					
Hebron	0.4450	1.0000	1.0000					
Fruitland	0.9326	1.9200	1.9200					
Worcester					0.835	2.088	2.088	
Pocomoke City N	1.1311	2.000	2.400					Public Utilities \$2.40
Pocomoke City H	0.9375							
Snow Hill	0.8600	1.820	1.820					
Berlin	0.6800	1.700	1.7000					
Ocean City	0.4656	1.290	1.290					Real Property changed
MARYLAND STATE TAX RATE	Real Property	0.112	Utility Tax Rate	0.28	There is no Personal Property Tax Rate for State of Maryland			

The Department of Assessments and Taxation does its best to ensure that this document is complete and accurate, but this information is compiled and made available to the public as a courtesy. Please contact the local governments for verification before using any information in this document.

REQUIRED MOTION MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

Topic:

Amendment to City Code – Chapter 173 – Peace and Good Order – *Kitty Clark, Community Event Coordinator*

Mayor and City Council Action Required:

Discussion:

City staff will attend the October 9, 2018 work session to present information about a proposed event that would require passage of an amendment to §173-5 of the City Code. Addie Nardi, Executive Director of the Boys & Girls Club of Washington County, and E.J. Fuller, Development Director of the Boys & Girls Club of Washington County, will attend to present additional information about the “Over the Edge” fundraising event.

City Code – Chapter 173 – Peace and Good Order

§173-5 reads as follows:

Public exhibitions at dangerous elevations.

It shall be unlawful for any person within the corporate limits of the City to be in any manner engaged or concerned in any show or public exhibition by ropes, chains or apparatus suspended at a dangerous elevation above the ground upon any street, alley or square or above a stage or floor if within any building.

The requested amendment would provide Mayor and Council with the ability to grant exceptions to the code, subject to certain restrictions and conditions.

The City Attorney has drafted the following amendment language to §173-5:

B. Notwithstanding this provision, upon application or upon its own initiative, the Mayor and Council of the City of Hagerstown may permit any individual or individuals to be engaged or concerned in a show or exhibition by ropes, chains or apparatus suspended at a dangerous elevation, subject to such restrictions and conditions as the Mayor and Council may impose.

Background

The Boys & Girls Club of Washington County recently approached the City with a request to hold a unique event called “Over the Edge.” This peer-to-peer fundraising event gives people who raise \$1,000 the opportunity of a lifetime: to rappel down a building under the aegis of a very thorough safety protocol. The Over the Edge company (OTE) has offered rappelling fundraising events to non-profits in the U.S. and Canada since 2008, helping them to raise over \$80 million. OTE is holding 27 events in October alone in Arkansas, California, Florida, Indiana, Iowa, Ohio, Maine, Mississippi, Missouri, New York, North Carolina, Oregon, Pennsylvania, South Carolina, Tennessee, Texas, Utah, and Virginia for organizations including Big Brothers Big Sisters,

Habitat for Humanity, Boys & Girls Club, United Way, Special Olympics, and various health centers.

OTE's safety protocol includes:

- Setting up every Over the Edge site as an industrial work site.
- Adherence to all National and State/Local OSHA laws.
- Adherence to SPRAT (Society of Professional Rope Access Technicians) governing procedures.
- Compliance with state/local workers' compensation coverage.
- Comprehensive site safety and building inspection plan.
- \$10 million occurrence and aggregate insurance policy.
- Naming key stakeholders as additional insured on insurance certificate.
- Participant waivers.
- Participant training.
- Weather monitoring by the on-site Safety Supervisor/lead OTE Tech. OTE events do not proceed in the event of lightning or high winds.

Once the Boys & Girls Club identified the Alexander House building (owned by NHP) as a venue, OTE technical staff made a site visit and determined that the building is suitable for a safe rappelling event (full site inspection report available). Fred Mitchell, NHP Senior Vice President, attended an OTE event in Chicago to observe the OTE team in action, and gained the confidence to sign an MOU with the Boys & Girls Club to allow this event to move forward at Alexander House.

The City's Logistics Team (Police, Fire, Public Works, Engineering, Safety/Risk Management, and DCED) has reviewed OTE's Site Inspection & Safety Plan and has met with the Boys & Girls Club to discuss the event. The Logistics team has made clear that the following requirements must be met in order for the event to take place in the City:

- The event requires approval by the Mayor and City Council of an exception to Section 173-5 of the Code.
- The event will be required to meet all fire and life safety code requirements for an event of this type.
- An assembly permit will be required which will include the requirement to meet any additional safety requirements set forth by the fire department to assure safety of participants and rescuers, should they be called upon.
- At least two overtime police officers will be required to be on duty (one on the rooftop and one on the ground) to monitor access to the roof, ensuring that only those vetted to get to the roof get there.
- Closure of unit block of South Potomac for pedestrian observer safety.
- Over the Edge must submit their liability insurance naming the City as additional insured and as the Certificate Holder.
- Participants must sign waivers.

Additionally, Planning and Code will require an evaluation by a Maryland State licensed engineer of the communications equipment platform structure on the Alexander House Roof that OTE intends to use as the anchor point. OTE has dealt with this requirement from other cities, and the Boys & Girls Club is gaining advice from a structural engineer who serves on its Board of Directors.

Financial Impact:**Recommendation:**

Two actions are requested:

1) City Staff seek direction from Mayor and Council on continuing to work with the Boys & Girls Club on coordination of the “Over the Edge” event, scheduled to take place on April 6, 2019. This event will require amending §173-5 of City Code to allow for exceptions, subject to certain restrictions and conditions.

2) Should Mayor and Council be in favor of the City moving forward with coordination of this event, staff ask that Council approve an amendment ordinance to §173-5 of City Code at the October 23 Regular Session. The proposed ordinance is attached.

Passing the ordinance with this amendment would allow the Mayor and City Council to separately approve an exception to the code in order for the Boys and Girls Club to hold a unique fundraising event that could potentially raise \$70,000 (and much publicity) for the Club.

Furthermore, passage of the ordinance with this amendment would make it possible for the Mayor and City Council to approve exceptions to the code on a case-by-case basis in order to allow other events in the City which currently violate code. These events include aerial dance, circus arts, theatrical productions in which actors ‘fly,’ ziplines, rock-climbing walls, and ropes courses. All events that would require an exception to the code would need to meet requirements determined and set forth by the City.

Motion:**Action Dates:**

A possible timeline is as follows:

October 9: Work Session Discussion

October 16: Preliminary agenda review

October 23: Introduction of Amendment Ordinance

November 6: Approval of Amendment Ordinance at special session

December 11: Approval of a motion to provide an exception to §173-5 for the Boys & Girls Club event

ATTACHMENTS:**File Name**

100918_Amendment_to_Code_Over_the_Edge.pdf

Description

Memo: Amendment City Code 173.5 and Over the Edge event request



CITY OF HAGERSTOWN, MARYLAND

Department of Community & Economic Development

TO: Valerie Means, City Administrator

FROM: Kitty Clark, Community Events Coordinator

DATE: October 3, 2018

SUBJECT: Amendment to §173-5 of City Code

City staff will attend the October 9, 2018 work session to present information about a proposed event that would require passage of an amendment to §173-5 of the City Code. Addie Nardi, Executive Director of the Boys & Girls Club of Washington County, and E.J. Fuller, Development Director of the Boys & Girls Club of Washington County, will attend to present additional information about the "Over the Edge" fundraising event.

Action Requested

Two actions are requested:

- 1) City Staff seek direction from Mayor and Council on continuing to work with the Boys & Girls Club on coordination of the "Over the Edge" event, scheduled to take place on April 6, 2019. This event will require amending §173-5 of City Code to allow for exceptions, subject to certain restrictions and conditions.
- 2) Should Mayor and Council be in favor of the City moving forward with coordination of this event, staff ask that Council approve an amendment ordinance to §173-5 of City Code at the October 23 Regular Session. The proposed ordinance is attached.

Passing the ordinance with this amendment would allow the Mayor and City Council to separately approve an exception to the code in order for the Boys and Girls Club to hold a unique fundraising event that could potentially raise \$70,000 (and much publicity) for the Club.

Furthermore, passage of the ordinance with this amendment would make it possible for the Mayor and City Council to approve exceptions to the code on a case-by-case basis in order to allow other events in the City which currently violate code. These events include aerial dance, circus arts, theatrical productions in which actors 'fly,' ziplines, rock-climbing walls, and ropes courses. All events that would require an exception to the code would need to meet requirements determined and set forth by the City.

A possible timeline is as follows:

October 9: Work Session Discussion
October 16: Preliminary agenda review
October 23: Introduction of Amendment Ordinance
November 6: Approval of Amendment Ordinance at special session
December 11: Approval of a motion to provide an exception to §173-5 for the Boys & Girls Club event

City Code – Chapter 173 – Peace and Good Order

§173-5 reads as follows:

Public exhibitions at dangerous elevations.

It shall be unlawful for any person within the corporate limits of the City to be in any manner engaged or concerned in any show or public exhibition by ropes, chains or apparatus suspended at a dangerous elevation above the ground upon any street, alley or square or above a stage or floor if within any building.

The requested amendment would provide Mayor and Council with the ability to grant exceptions to the code, subject to certain restrictions and conditions.

The City Attorney has drafted the following amendment language to §173-5:

B. Notwithstanding this provision, upon application or upon its own initiative, the Mayor and Council of the City of Hagerstown may permit any individual or individuals to be engaged or concerned in a show or exhibition by ropes, chains or apparatus suspended at a dangerous elevation, subject to such restrictions and conditions as the Mayor and Council may impose.

Background

The Boys & Girls Club of Washington County recently approached the City with a request to hold a unique event called "Over the Edge." This peer-to-peer fundraising event gives people who raise \$1,000 the opportunity of a lifetime: to rappel down a building under the aegis of a very thorough safety protocol. The Over the Edge company (OTE) has offered rappelling fundraising events to non-profits in the U.S. and Canada since 2008, helping them to raise over \$80 million. OTE is holding 27 events in October alone in Arkansas, California, Florida, Indiana, Iowa, Ohio, Maine, Mississippi, Missouri, New York, North Carolina, Oregon, Pennsylvania, South Carolina, Tennessee, Texas, Utah, and Virginia for organizations including Big Brothers Big Sisters, Habitat for Humanity, Boys & Girls Club, United Way, Special Olympics, and various health centers.

OTE's safety protocol includes:

- Setting up every Over the Edge site as an industrial work site.
- Adherence to all National and State/Local OSHA laws.
- Adherence to SPRAT (Society of Professional Rope Access Technicians) governing procedures.
- Compliance with state/local workers' compensation coverage.
- Comprehensive site safety and building inspection plan.
- \$10 million occurrence and aggregate insurance policy.
- Naming key stakeholders as additional insured on insurance certificate.
- Participant waivers.
- Participant training.
- Weather monitoring by the on-site Safety Supervisor/lead OTE Tech. OTE events do not proceed in the event of lightning or high winds.

Once the Boys & Girls Club identified the Alexander House building (owned by NHP) as a venue, OTE technical staff made a site visit and determined that the building is suitable for a safe rappelling event (full site inspection report available). Fred Mitchell, NHP Senior Vice President, attended an OTE event in Chicago to observe the OTE team in action, and gained the confidence to sign an MOU with the Boys & Girls Club to allow this event to move forward at Alexander House.

The City's Logistics Team (Police, Fire, Public Works, Engineering, Safety/Risk Management, and DCED) has reviewed OTE's Site Inspection & Safety Plan and has met with the Boys & Girls Club to discuss the event. The Logistics team has made clear that the following requirements must be met in order for the event to take place in the City:

- The event requires approval by the Mayor and City Council of an exception to Section 173-5 of the Code.
- The event will be required to meet all fire and life safety code requirements for an event of this type.
- An assembly permit will be required which will include the requirement to meet any additional safety requirements set forth by the fire department to assure safety of participants and rescuers, should they be called upon.
- At least two overtime police officers will be required to be on duty (one on the rooftop and one on the ground) to monitor access to the roof, ensuring that only those vetted to get to the roof get there.
- Closure of unit block of South Potomac for pedestrian observer safety.
- Over the Edge must submit their liability insurance naming the City as additional insured and as the Certificate Holder.
- Participants must sign waivers.

Additionally, Planning and Code will require an evaluation by a Maryland State licensed engineer of the communications equipment platform structure on the Alexander House Roof that OTE intends to use as the anchor point. OTE has dealt with this requirement from other cities, and the Boys & Girls Club is gaining advice from a structural engineer who serves on its Board of Directors.

c: Jill Thompson, Director of Community and Economic Development

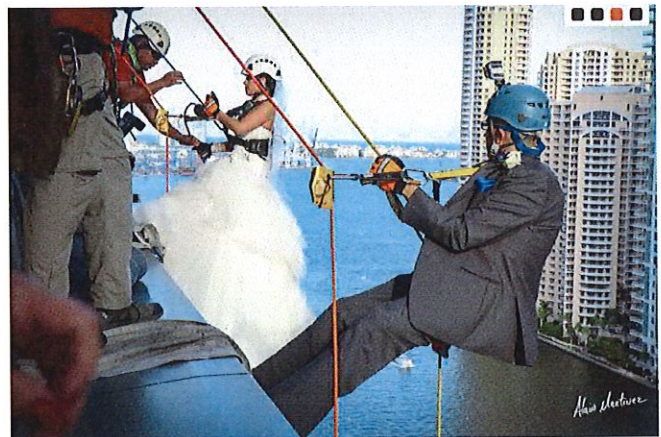
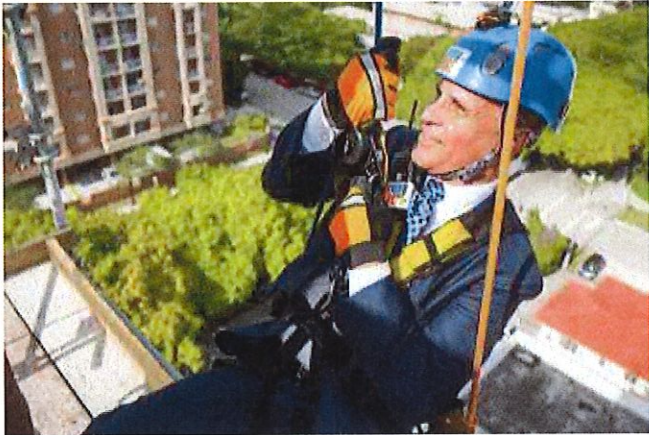
Attachments:

- A. OTE Photos from Website
- B. OTE FAQ sheet
- C. Proposed Ordinance to Amend Code §173-5

ATTACHMENT A

over the EDGE

www.overtheedgeglobal.com



TOP 5 OVER THE EDGE FAQs

1. How does my non-profit or charity get paid?

Participants register online to fundraise for your organization. They then reach out to their friends, family, etc to obtain peer-to-peer sponsorship of at least \$1000. The dollars raised by these individuals from OTE's Signature events, go directly to your organization. Dollars raised from OTE's Signature Plus events go directly to your organization minus 10%.

2. What is included in an OTE Signature Event?

- Online members' area with a trove of best practices & resources along with OTE University and daily online chat availability
- Business to Business team of Client Experience Managers to assist in event planning, marketing and recruitment.
- SPRAT Certified Rope Access Technicians on site
- Industrial grade equipment
- \$10 million dollar event insurance policy
- Additionally, our Signature Plus Events include:
 - Online fundraising platform
 - Onsite Event Management Coordinator

3. What happens if weather prevents my event from taking place?

Should we deem the weather to be a safety concern or a significant event hindrance for the balance of the day, we will work with you to re-schedule your big day.

4. Does Over The Edge have liability insurance?

Yes! Over The Edge carries a comprehensive \$10 million insurance policy that covers all aspects of the event should any injury or building damage occur. This policy indemnifies all key stakeholders including your non-profit or charity and the building where the event is being held.

5. Will we have a lot of fun?

Yes! You and your participants are going to have a blast! We have a satisfaction rating of over 95% by our customers! **And a repeat rate of 80%!**

ATTACHMENT C

CITY OF HAGERSTOWN, MARYLAND

**AN ORDINANCE TO AMEND THE CODE
OF THE CITY OF HAGERSTOWN, SECTION 173-5 THEREOF, ENTITLED
*PUBLIC EXHIBITIONS AT DANGEROUS ELEVATIONS***

RECITALS

WHEREAS, by virtue of State Law and the City Charter, the City of Hagerstown has the authority to protect and preserve the health of the City and its inhabitants; and

WHEREAS, by virtue of State Law and the City Charter, the City of Hagerstown has the authority to regulate amusements; and

WHEREAS, the Mayor and Council desire to amend Section 173-5 of the Code of the City of Hagerstown to include a provision enabling the Mayor and Council to grant an exception to the prohibition against being engaged or concerned in any show or public exhibition by ropes, chains or apparatus suspended at a dangerous elevation above the ground, provided that appropriate restrictions and conditions are required; and

WHEREAS, the Mayor and Council believe it to be in the best interest of its citizens to do so;

NOW, THEREFORE, BE IT RESOLVED, ENACTED AND ORDAINED by the Mayor and Council of the City of Hagerstown, Maryland, as its duly constituted legislative body, as follows:

1. The foregoing recitals are incorporated herein by reference.
2. Chapter 173 of the Code of the City of Hagerstown, § 173-5, is hereby amended to include a provision enabling the Mayor and Council to grant an exception to the prohibition against being engaged or concerned in any show or public exhibition by ropes, chains or apparatus suspended at a dangerous elevation above the ground, provided that appropriate safety measure are instituted:

§ 173-5. Public exhibitions at dangerous elevations.

- A. It shall be unlawful for any person within the corporate limits of the City to be in any manner engaged or concerned in any show or public exhibition by ropes, chains or apparatus suspended at a dangerous elevation above the ground upon any street, alley or square or above a stage or floor if within any building.
- B. *Notwithstanding this provision, upon application or upon its own initiative, the Mayor and Council of the City of Hagerstown may permit any individual or individuals to be engaged or concerned in a show or exhibition by ropes, chains or apparatus suspended at a dangerous elevation, subject to such restrictions and conditions as the Mayor and Council may impose.*

BE IT FURTHER RESOLVED, ENACTED AND ORDAINED THAT this ordinance shall become effective upon the expiration of thirty calendar days following its approval.

WITNESS AND ATTEST
AS TO CORPORATE SEAL

MAYOR AND COUNCIL OF THE
CITY OF HAGERSTOWN, MARYLAND

Donna K. Spickler, City Clerk

Robert E. Bruchey, II, Mayor

Date of Introduction: October 23, 2018
Date of Passage: November 6, 2018
Effective Date: December 6, 2018

PREPARED BY:
SALVATORE & MORTON, LLC
CITY ATTORNEYS

REQUIRED MOTION MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

Topic:

Recommended 2019 Event Programming and Outline for 2020 Signature Event – *Kitty Clark, Community Event Coordinator, and Jill Thompson, Director of Community & Economic Development*

Mayor and City Council Action Required:

Staff seek direction from Mayor and Council on moving forward with proposed 2019 programming. Expenses for the production of this programming will be paid for from the FY19 events line items.

Discussion:

At the October 9, 2019 Work Session, staff will present recommendations for 2019 event programming that will serve as a transition year to a new music and arts “signature” event to debut in 2020. The recommendations set forth here are for 2019, and serve as a template upon which to build additional programming in 2020.

Background

During the July 17 work session, Mayor and Council directed staff to work towards the production of a new signature music/arts/culture event to take place in 2020, and to present modified event programming for 2019.

In August, staff convened two brainstorming sessions with local stakeholders to discuss future music and arts programming in downtown Hagerstown. Invitations were extended to representatives from a wide range of community stakeholders:

- The business community
- The Chamber of Commerce
- Arts and cultural organizations
- Arts educators
- City and County staff
- Main Street Hagerstown representatives
- The faith community
- Community centers.

Many positive ideas came forward, including overarching goals of celebrating what is great here, improving the quality of life in the city in order to attract more people here, and acknowledging Hagerstown’s diversity. People attending the brainstorming sessions generally agreed that new programming should:

- Take place in multiple locations;
- Represent different art forms and different styles and genres;

- Include local and non-local talent;
- Have a mix of free and ticketed events;
- Feature anchor or headliner event(s), while also having less formal/produced performances;
- Be inclusive of cultural diversity;
- Be walkable.

With those ideas in mind, we have sketched out two options for 2019 programming, both of which are potential templates for a larger event in 2020. With either option, we will utilize committees comprising stakeholders and arts and culture experts to identify and secure talent. We are confident – especially with Option A – that once we announce our plans, organizers will come forward and tell us about complementary events that can be co-marketed under the umbrella of a larger and inclusive arts and culture festival in Hagerstown.

Summary of Recommended Options

Attached are outlines of two options for moving forward. The two options differ from each other in the following way:

- **Option A** – 4 Consecutive Weekends in June – Programming on Fri, Sat, Sun
- **Option B** – 6 Non-Consecutive Weekends in 6 months (May to October) – “First Friday, Saturday Format” – Programming on Fri, Sat

Potential Attendance

Friday night concerts at University Plaza 3000 people)	~300-500 people each night (1200 –
Saturday Cultural Trail happenings people)	~300-500 people each day (1200-3000
Maryland Theatre Headliner Concert	~1000+ people
Additional complementary programming (assuming Option A)	~2000 people

Next Steps

With direction from Mayor and City Council, staff will begin to plan and implement 2019 programming:

- Secure commitments from people who will work as a team to identify and secure artists/performers.
- Seek out complementary events being organized by other people/organizations to begin to cooperate on marketing and scheduling.
- Develop a comprehensive marketing plan to adequately publicize the programming.

Staff will also work towards expanding the programming for 2020 to coincide with completion of UIP construction. Recommendations about 2020 programming will be based on a continuing conversation with stakeholders, jumping off ideas that were generated in initial brainstorming sessions, including:

- Multiple events happening simultaneously.

- Use of additional venues besides the Maryland Theatre, Cultural Trail, and University Plaza.

Other possible venues mentioned included:

- o Municipal Stadium
 - o Herald Mail Press Room
 - o Farmers Market, Library
 - o BISFA black box theatre
 - o vacant downtown buildings
 - o City Park
 - o WCMFA auditorium and courtyard
 - o restaurants and ballrooms
 - o churches.
- Interest in the idea of 'new' – new ideas, new architecture, New Hub City.
 - Interest in the idea of 'progressive' – meaning new and meaning traveling. Brainstormers saw multiple events being staged along a “necklace” of venues, from City Park and WCMFA at one end and Farmers Market at the other end (with completion of the Cultural Trail). The Maryland Theatre would serve as major anchor, with mini stages along the cultural trail and numerous other venues throughout downtown hosting a variety of events large and small.
 - Inclusion of a dedicated art/craft show, similar to Frederick Festival of the Arts.
 - Increased emphasis on food, especially local food, wine, and craft beer.
 - Encouragement of collaborations between artists and arts organizations.

We will work simultaneously on the implementation of 2019 and the planning for 2020. At the conclusion of 2019 programming, we will also assess results and outcomes and use that to shape 2020 programming.

Financial Impact:

Expenses for the production of this programming will be paid for from the FY19 events line items.

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

100318_2019_and_2020_Event_Programming.pdf

Description

Memo: Recommended
2019 Event Programming



CITY OF HAGERSTOWN, MARYLAND

Department of Community & Economic Development

TO: Valerie Means, City Administrator

FROM: Kitty Clark, Community Events Coordinator

DATE: October 3, 2018

SUBJECT: Recommended 2019 Event Programming and Outline for 2020 Signature Event

At the October 9, 2019 Work Session, staff will present recommendations for 2019 event programming that will serve as a transition year to a new music and arts “signature” event to debut in 2020. The recommendations set forth here are for 2019, and serve as a template upon which to build additional programming in 2020.

Action Requested

Staff seek direction from Mayor and Council on moving forward with proposed 2019 programming. Expenses for the production of this programming will be paid for from the FY19 events line items.

Background

During the July 17 work session, Mayor and Council directed staff to work towards the production of a new signature music/arts/culture event to take place in 2020, and to present modified event programming for 2019.

In August, staff convened two brainstorming sessions with local stakeholders to discuss future music and arts programming in downtown Hagerstown. Invitations were extended to representatives from a wide range of community stakeholders:

- The business community
- The Chamber of Commerce
- Arts and cultural organizations
- Arts educators
- City and County staff
- Main Street Hagerstown representatives
- The faith community
- Community centers.

Many positive ideas came forward, including overarching goals of celebrating what is great here, improving the quality of life in the city in order to attract more people here, and acknowledging Hagerstown’s diversity. People attending the brainstorming sessions generally agreed that new programming should:

- Take place in multiple locations;
- Represent different art forms and different styles and genres;
- Include local and non-local talent;
- Have a mix of free and ticketed events;
- Feature anchor or headliner event(s), while also having less formal/produced performances;
- Be inclusive of cultural diversity;
- Be walkable.

With those ideas in mind, we have sketched out two options for 2019 programming, both of which are potential templates for a larger event in 2020. With either option, we will utilize committees comprising stakeholders and arts and culture experts to identify and secure talent. We are confident – especially with Option A – that once we announce our plans, organizers will come forward and tell us about complementary events that can be co-marketed under the umbrella of a larger and inclusive arts and culture festival in Hagerstown.

Summary of Recommended Options

Attached are outlines of two options for moving forward. The two options differ from each other in the following way:

- **Option A** – 4 Consecutive Weekends in June – Programming on Fri, Sat, Sun
- **Option B** – 6 Non-Consecutive Weekends in 6 months (May to October) – “First Friday, Saturday Format” – Programming on Fri, Sat

Potential Attendance

Friday night concerts at University Plaza	~300-500 people each night (1200 – 3000 people)
Saturday Cultural Trail happenings	~300-500 people each day (1200-3000 people)
Maryland Theatre Headliner Concert	~1000+ people
Additional complementary programming (assuming Option A)	~2000 people

Next Steps

With direction from Mayor and City Council, staff will begin to plan and implement 2019 programming:

- Secure commitments from people who will work as a team to identify and secure artists/performers.
- Seek out complementary events being organized by other people/organizations to begin to cooperate on marketing and scheduling.
- Develop a comprehensive marketing plan to adequately publicize the programming.

Staff will also work towards expanding the programming for 2020 to coincide with completion of UIP construction. Recommendations about 2020 programming will be based on a continuing conversation with stakeholders, jumping off ideas that were generated in initial brainstorming sessions, including:

- Multiple events happening simultaneously.
- Use of additional venues besides the Maryland Theatre, Cultural Trail, and University Plaza.
Other possible venues mentioned included:
 - Municipal Stadium

- o Herald Mail Press Room
- o Farmers Market, Library
- o BISFA black box theatre
- o vacant downtown buildings
- o City Park
- o WCMFA auditorium and courtyard
- o restaurants and ballrooms
- o churches.
- Interest in the idea of ‘new’ – new ideas, new architecture, New Hub City.
- Interest in the idea of ‘progressive’ – meaning new and meaning traveling. Brainstormers saw multiple events being staged along a “necklace” of venues, from City Park and WCMFA at one end and Farmers Market at the other end (with completion of the Cultural Trail). The Maryland Theatre would serve as major anchor, with mini stages along the cultural trail and numerous other venues throughout downtown hosting a variety of events large and small.
- Inclusion of a dedicated art/craft show, similar to Frederick Festival of the Arts.
- Increased emphasis on food, especially local food, wine, and craft beer.
- Encouragement of collaborations between artists and arts organizations.

We will work simultaneously on the implementation of 2019 and the planning for 2020. At the conclusion of 2019 programming, we will also assess results and outcomes and use that to shape 2020 programming.

Attachments:

- Option A Outline
- Option B Outline

c: Jill Thompson, Director of Community and Economic Development

Option A

4 Consecutive Weekends in June – Programming on Fridays, Saturdays and Sundays

- Four weekends in June, 2019 (Fridays and Saturdays; Sundays if programming already organized).
- All programming would take place in FY19.
- Programming is primarily free and open to public.
- Core programming planned by City.
- Complementary programming already being organized by others marketed under an umbrella of a larger month-long happening.
- One headliner at the Maryland Theatre.
- A more concentrated and immersive experience – a whole month of activities.
- Theme could be around the month of June (*'Jumpin' in June'*) or durational experience (*10 days, 38 happenings, 1 amazing place to experience*).
- More intensive workload for staff.

Draft Schedule – Option A

<u>Week 1</u>		
Friday, June 7	6:00-8:00 pm	Bands at University Plaza*
Saturday, June 8	12:00-6:00 pm	Art/Culture/Music Events on Cultural Trail**
<u>Week 2</u>		
Friday, June 14	6:00-8:00 pm	Bands at University Plaza
Friday, June 14	6:00-9:00 pm	Tour of Washington County Downtown Race***
Saturday, June 1 or 15	8:00 pm	Headliner at Maryland Theatre
Saturday, June 15	12:00-6:00 pm	Art/Culture/Music Events on Cultural Trail
Saturday, June 15	10:00-5:00	Main Street Chalk Art Festival***
Saturday, June 15	5:00-8:00 pm	Washington County Library Longest Table***
<u>Week 3</u>		
Friday, June 21	6:00-8:00 pm	Bands at University Plaza
Saturdays, June 22	12:00-6:00	Art/Culture/Music Event on Cultural Trail
Saturday, June 22	7:30 pm	Shakespeare in the Park ***
Sunday, June 23	8:00-6:00	USA Cycling Downtown Criterium ***
Sunday, June 23	12:00-5:00	Downtown Block Party***
Sunday, June 23	2:00-4:00pm	Thomas Pandolfi Concert at WCMFA***
Sunday, June 23	6:00 pm	Shakespeare in the Park ***
<u>Week 4</u>		
Friday, June 28	6:00-8:00 pm	Bands at University Plaza
Friday, June 28	6:00-9:00 pm	Wind Down and Thunder in the Square***
Saturday, June 29	12:00-6:00	Art/Culture/Music Event on Cultural Trail
Saturday, June 29	7:30 pm	Shakespeare in the Park***

* Bands will be diverse and represent different genres/styles each week

** Examples: Instrumentalists, Singers, Poets, Visual Artists, Book Readings, Storytellers, Jugglers, Stilt Walkers, Dancers, Comedians, Hula Hoopers, Performance Artists, Interactive Activities + Food Vendors + Artisan Vendors

***Complementary Events (note: dates for these events is tentative – for planning purposes only.)

Option B

6 Non-Consecutive Weekends over 6 Months (May to Oct) – “First Friday-Saturday” Format

- Six weekends over six months (‘First Friday-Saturday’) (May, June, July, August, September, October).
- Programming would span two fiscal years (FY19 and FY20).
- Programming is primarily free and open to public.
- Core programming planned by City.
- Fewer opportunities to work with complementary activities and co-marketing of those activities (no guarantee that activities would even be taking place).
- There could still be a headliner at Maryland Theatre, but would seem less tied to the other programming.
- Less immersive experience.
- Theme is around ‘First Friday-Saturday’ idea.
- Workload for staff is spread out, and coincides with other events staff is coordinating.

Draft Schedule– Option B

Fridays, May 3, June 7, July 5, August 2, September 6, October 4

6:00-8:00 pm

Bands at University Plaza*

Saturdays, May 4, June 8, July 6, August 3, September 7, October 5

12:00-12:30

Art/Culture/Music Event on Cultural Trail**

12:45-1:45

Art/Culture/Music Event on Cultural Trail

2:00-2:30

Art/Culture/Music Event on Cultural Trail

2:45-3:45

Art/Culture/Music Event on Cultural Trail

4:00-4:30

Art/Culture/Music Event on Cultural Trail

4:45-5:45

Art/Culture/Music Event on Cultural Trail

Date To Be Determined

8:00 pm

Headliner at Maryland Theatre

** Bands will be diverse and represent different genres/styles each week*

*** Examples: Instrumentalists, Singers, Poets, Visual Artists, Book Readings, Storytellers, Jugglers, Stilt Walkers, Dancers, Comedians, Hula Hoopers, Performance Artists, Interactive Activities + Food Vendors + Artisan Vendors*

REQUIRED MOTION MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

Topic:

PEP Eligible Business Categories for Rent Relief – *Danelle Hayer, Business Community Development Specialist, and Thompson, Director of Community & Economic Development*

Mayor and City Council Action Required:

Discussion:

At the September 11, 2018 Work Session, the Mayor and City Council reviewed the list of eligible categories for the Partners in Economic Progress (PEP) Program. The Council identified some areas where the categories of eligible businesses could be expanded. The staff Review Committee further reviewed, and we are returning at the October 9, 2018 Work Session with a recommendation to expand the categories of eligible businesses.

Also, in follow up to the discussion, we will provide an overview of the Partners in Economic Progress Program. We will also provide an overview of the Retail and Restaurant Grant Program. The two programs have key differences, and the programs can be used separately or together. Attached is a side by side outline of the two programs.

The following categories of businesses are eligible for PEP Rent Relief.

- Business, professional, cultural, and medical offices
- Professional schools
- Educational services
- Medical and diagnostic laboratories
- Motion picture and sound recording industries
- Photo finishing
- Radio and television broadcasting
- Telecommunications
- Visual and performing arts studios and galleries
- Light manufacturing
- Artist live-work units
- Fitness centers

Attached is a full list of categories of businesses from the City's Land Management Code (LMC). We have reformatted the list to help with our discussion. The document is separated into 4 sections:

- Recommend adding to categories of eligible businesses
- Possible business categories to consider
- Not recommended
- Current eligible categories

Staff will review the attached information and will be able to answer any questions you may have.

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

MCCPacketPEPCategories100918_final.pdf

Description

PEP Eligible Business
Categories for Rent Relief



CITY OF HAGERSTOWN, MARYLAND

Department of Community and Economic Development

TO: Valerie Means, City Administrator

FROM: Danelle Hayer, Business Development Specialist

DATE: October 4, 2018

RE: PEP Eligible Business Categories for Rent Relief

At the September 11, 2018 Work Session, the Mayor and City Council reviewed the list of eligible categories for the Partners in Economic Progress (PEP) Program. The Council identified some areas where the categories of eligible businesses could be expanded. The staff Review Committee further reviewed, and we are returning at the October 9, 2018 Work Session with a recommendation to expand the categories of eligible businesses.

Also, in follow up to the discussion, we will provide an overview of the Partners in Economic Progress Program. We will also provide an overview of the Retail and Restaurant Grant Program. The two programs have key differences, and the programs can be used separately or together. Attached is a side by side outline of the two programs.

The following categories of businesses are eligible for PEP Rent Relief.

- Business, professional, cultural, and medical offices
- Professional schools
- Educational services
- Medical and diagnostic laboratories
- Motion picture and sound recording industries
- Photo finishing
- Radio and television broadcasting
- Telecommunications
- Visual and performing arts studios and galleries
- Light manufacturing
- Artist live-work units
- Fitness centers

Attached is a full list of categories of businesses from the City's Land Management Code (LMC). We have reformatted the list to help with our discussion. The document is separated into 4 sections:

- Recommend adding to categories of eligible businesses

14 N. Potomac Street, Suite 200A
Hagerstown, MD 21740

- Possible business categories to consider
- Not recommended
- Current eligible categories

Staff will review the attached information and will be able to answer any questions you may have.

Attachments:

Overview – PEP Rent Relief Program and Retail and Restaurant Grant Program

Full List of Categories of Business from LMC

c: Review Committee

Overview of DCED Incentive Programs

Partners in Economic Progress (PEP)
and Retail & Restaurant Grant Program

PEP

Purpose

- Tool to help developer lease “Upper Floors” after full building renovation (update of all core systems and min investment of \$100K Residential Project; \$200K Mixed-Use Project; and \$250K Commercial)
- Rationale of “Upper Floors” because harder part of building to lease and prioritization of limited funding
- Provides Rent Relief for 2 yrs (50%) Or 3 yrs (50%, 35%, 15%)

Eligible

- PEP Renovated Buildings Only (approx. 5 buildings)
- Select categories of businesses – original list developed as types of businesses typically found on “Upper Floors.”
- New or expanding business
- Inside Main Street Area/PEP Zone – see Map
- Upper Floors or First Floor “Non-Storefront” Commercial Space (see attached)
- For Profit and Non Profit
- Requires 4 year market-rate lease commitment

Ineligible

- Bail bonds, churches, hookah, tattoo, adult bookstore/business, gambling and the like.
- Government Agencies

Budget

- \$131,500 (FY19)
- Supports expenses of Rent Relief and Grant Back Equal to Taxes benefit of PEP
- Economic Redevelopment Fund

Grant Amount

- Up to \$24,000 (over either 2 or 3 yrs)

Retail & Restaurant

Purpose

- Tool for leasing “First Floor Retail Space”
- Originated as a Pop Up to Permanent tool for first floor retail space
- Provides grant for renovations/tenant fit out (75%) and working capital (25%)
- Seeks a relative developer match to grants up to \$4,000

Eligible

- All new retail/restaurant in all taxable or city-owned buildings
- New businesses only
- Inside Main Street Area/PEP Zone – see Map
- First Floor Retail Space
- Requires 1 year market-rate lease commitment

Ineligible

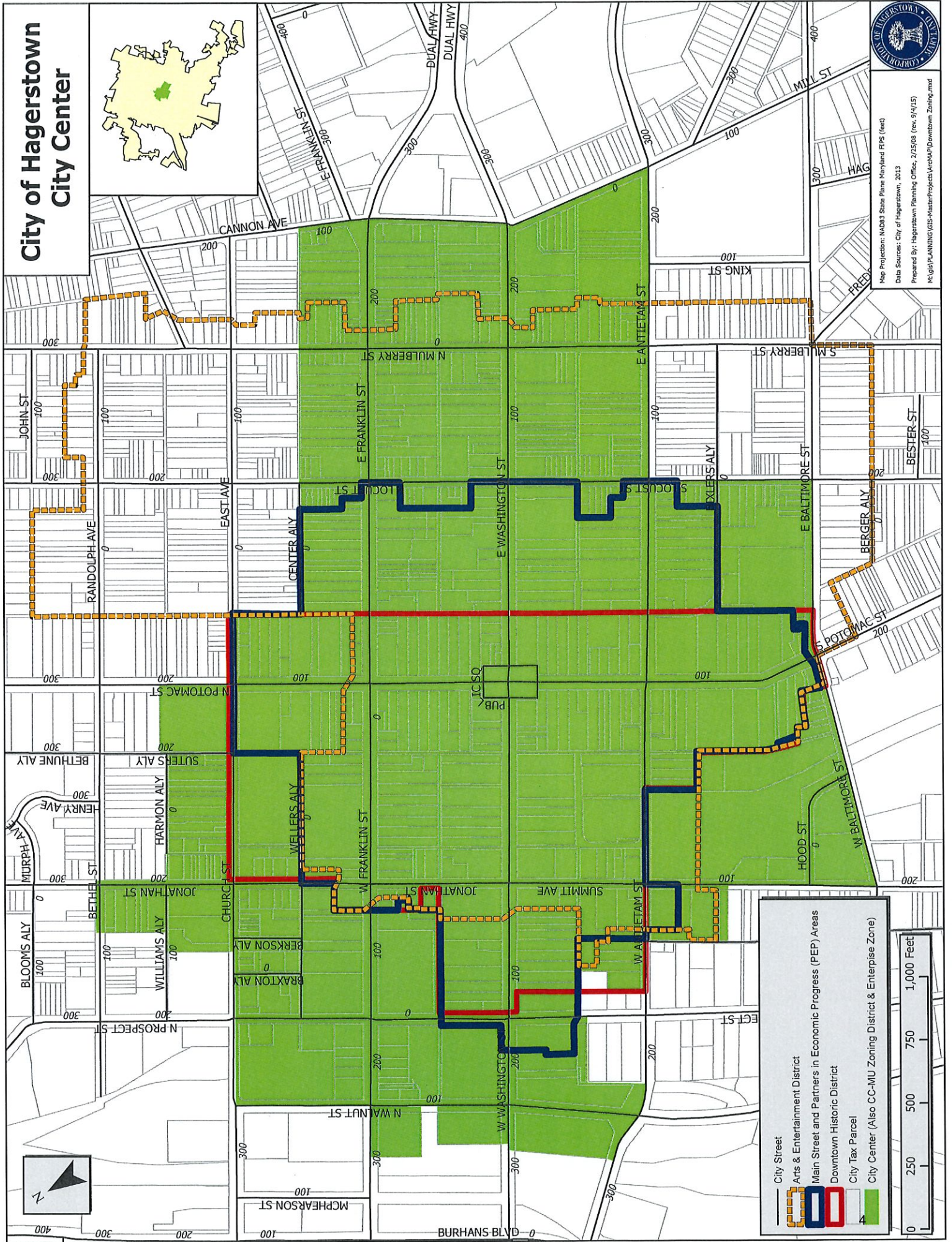
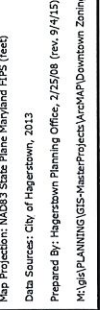
- Bail bonds, churches, hookah, tattoo, adult bookstore/business, gambling and the like.
- Existing businesses relocating/expanding in the Main Street Area/PEP zone

Budget

- \$62,000
- Community Legacy Grant (\$50,000) and General Fund line item (\$12,000) for required match.

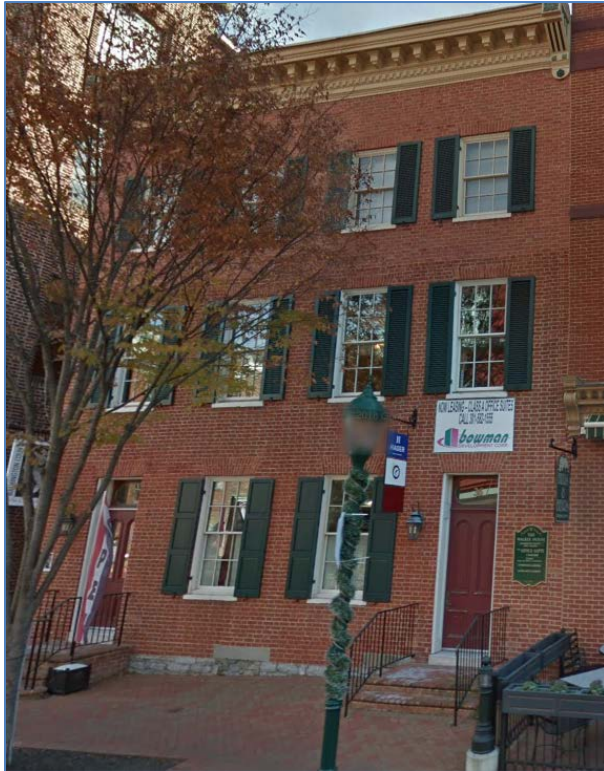
Grant Amount

- \$2,000; \$3,000 or \$4,000

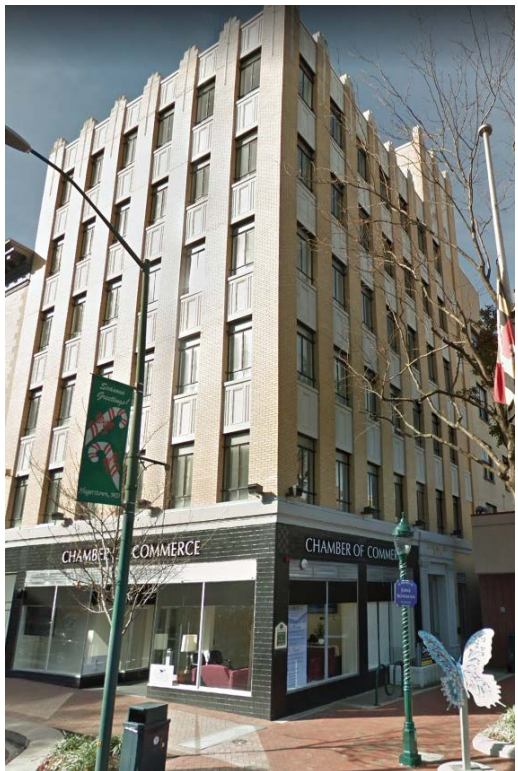


Partners in Economic Progress (PEP) Buildings

Examples of First Floor, “Non-Storefront” Commercial Space



Examples of First Floor, “Storefront” Commercial Space



PEP Rent Relief Business Categories	
Recommend Adding to Categories of Eligible Businesses	
Banks, savings institutions & credit unions (521-522), except pawn shops (522298).	P
Business Service Centers (56143) and Quick Printing Services (323114).	P
Veterinary services (54194), completely enclosed.	SE
Amusement and recreation establishments (713120, 71395 and 713990).	P
Banquet and reception facilities (722320).	P
Convention and Conference Centers.	P
Drinking places (722410) and brewpubs within the Smart Growth A&E District.	P
Drinking places (722410) and brewpubs outside the Smart Growth A&E District.	SE
Entertainment club.	SE
Promoters of performing arts, sports and similar events with or without facilities (7113).	P
Restaurants (7221 and 7222), no limit on size.	P
Theater, performing arts (711310).	P
Convenience store without fuel pumps (445120).	P
Dry cleaning and laundry services (8123).	P
Personal and household goods repair and maintenance (8114).	P
Retail and wholesale trade (44-45) excluding auto and other motor vehicle dealers unless all vehicle storage is indoors and excluding adult businesses – up to 5,000 square feet in net floor area per business. This provision shall also include retail bakeries (311811) and retail confectioneries (311320). Regulation of specific trade uses that are found elsewhere in this chart shall prevail. <i>(Ed. Note: See Page 4-138 regarding gasoline sales)</i> – up to 75,000 square feet in net floor area per business.	P
Research and development facilities.	SE
Night clubs.	P
Theater, movie (512131).	P
Internet publishing and broadcasting (516).	P
Newspaper publishers (511110).	P
Possible Business Categories to Consider	
Tanning and depilatory salons (812199).	P
Hair, nail and skin care stores, ear piercing services, hair replacement services, permanent makeup salons (81211) and dog grooming establishments.	P
Tattoo parlors and massage parlors, steam baths and saunas (812199).	P
Community centers, including but not limited to cultural, civic and educational centers.	P
Museums (712), except zoological parks.	P
Catering kitchens, for preparation of food for off-site delivery and associated office and storage use (722320).	P
Indoor plant cultivation and processing facilities, when interior space is 25,000 square feet or less in gross floor area.	P
Indoor plant cultivation and processing facilities, when interior space is over 25,000 square feet in gross floor area.	SE

Not Recommended	
Dwelling, single-family, subject to minimum lot requirements.	P@
Dwelling, two-family, subject to minimum lot requirements.	P@
Dwelling, single-family semi-detached, subject to minimum lot requirements.	P@
Dwellings, townhouse, subject to minimum lot requirements.	P@
Dwelling, new construction mansion house apartment, subject to minimum lot area requirements.	P@
Dwelling, stacked apartment, subject to minimum lot area requirements.	P@
Dwelling, mansion house, in an existing building, subject to performance requirements cited in Subsection D.5.g.	P*
Dormitories for secondary and post-secondary educational institutions.	P
Model home sales office in dwellings or trailers in new home developments for use within the development, provided the type and location are shown on the approved site plan or development plan.	P
One garage per lot that does not front a public street, subject to provisions of Subsection D.5.i.	P
Ambulance services (621910), fire protection (922160) and police protection (922120).	SE
Adult day-care services (624120).	P
Cemetery, columbarium and mausoleum for humans (not pet cemeteries) and crematoriums.	SE
Child day-care services (624410).	P
Civic and social organizations (8134).	P
Commercial parking lots and decks.	P
Libraries.	P
Municipal parking lots and decks.	P
Private parks, playgrounds and community gardens.	P
Public parks.	P
Religious sanctuaries (8131) (church, synagogue, mosque, etc.) with traditional accessory uses, provided all setback, parking and other regulations are met without variance or waiver and reuse of existing structures comply with setbacks.	P
Religious sanctuaries (8131) other than those described in the previous line, or not meeting all site design requirements.	P
Funeral homes (81221) including accessory crematoriums.	P
Hospitals, including psychiatric, substance abuse and specialty hospitals (622).	P
Nursing homes and residential care facilities for the elderly.	P
Offices for bonding, probation and parole of defendants in the criminal justice system, not within 500 feet of Public Square or within 250 feet of another such use.	P
Outdoor Automated Teller Machines (ATM), not accessory to a banking institution.	P
Residential facilities with in-house professional care for up to three residents with mental and/or physical disabilities – one per lot.	P
Bed & breakfast inns (721191).	P
Hotels and motels (72111).	P
Satellite Simulcast (off track) Betting Facilities.	P
Visitor Welcome Center.	P
Outdoor vending machines entirely on private property in active use and not in a public street right-of-way, provided that the vending machines(s) (<i>cont'd.</i>) comply with building setbacks unless abutting a building.	P
Produce stands (812910).	P
Commercial Bus Stops and Terminals, provided indoor waiting areas and restroom facilities are provided at all times buses may stop at the facility and buses pull entirely off of public streets to pick up and discharge passengers.	P

Parking Lots & Garages (81293), private, commercial and municipal, including (<i>cont'd.</i>) offsite parking lots maintained by and designated for a permitted or special exception use on a lot located within 500 feet.	P
Indoor plant cultivation and processing facilities, when interior space is over 25,000 square feet in gross floor area.	P
Warehousing & Storage (493) in buildings erected prior to October 1, 1956.	P
Temporary Contractor Staging Facility, subject to provisions in Subsection K.13.	P
Temporary Uses, subject to provisions in Section R.	P
Current Eligible Categories	
Artist Live-Work Space in large former commercial, industrial or institutional buildings.	P
Fitness and recreational sports centers.	P
Primary and secondary schools, public and private, provided all setback, parking and other regulations are met without variance.	P
Primary and secondary schools, public and private, for which setback, parking or other regulations cannot be met without variance.	P
Public administration (92), except correctional institutions publicly-managed (922140) and privately-managed (561210).	P
Administrative support services (561).	P
Ambulatory health care services, with exception of outpatient substance abuse centers (621420).	P
Colleges, universities, trade and commercial schools, except primary and secondary schools (611).	P
Finance and insurance (52), monetary authorities – central bank, credit intermediation and related activities (521-522), except pawn shops (522298).	P
Medical and diagnostic laboratories (6215).	P
Offices, business and professional (55 and 56), except waste Management and remediation services (562).	P
Photography Studios.	P
Professional, scientific & technical services (54), except veterinary services.	P
Performing arts companies (7111).	P
Visual and performing arts studios.	P
Broadcasting (515).	P
Motion picture and sound recording industries (512).	P
Telecommunications (517).	P
Internet service providers. web search portals and data processing services (518).	P
Photo finishing (81292).	P
Manufacturing, Light, when interior space is 25,000 square feet or less in gross floor area.	P
Manufacturing, Light, when interior space exceeds 25,000 square feet in gross floor area.	SE
P = Permitted-Principal Use	
P* = Permitted-Principal use in accordance with parking requirements	
P@ = Permitted-Principal use in the N-MU and CC-MU districts, subject to certain enumerated requirements in Subsection E.7.	
SE = Special Exception Use.	

REQUIRED MOTION MAYOR AND CITY COUNCIL HAGERSTOWN, MARYLAND

Topic:

Re-designed Street Pole Banners – *Amanda Whitmore, Downtown Coordinator*

Mayor and City Council Action Required:

Discussion:

At the October 9, 2018 Mayor and City Council work session, staff and Main Street volunteers will discuss redesigned street pole banners. Aaron Peteranecz serves as chair of the Main Street Design Work Group and helped to initiate the project. The group sought designs that were bold and unique designs, not typically found in other downtowns, for holiday banners and for nine-month banners. With support of the Mayor and Council of the recommended designs, they will be printed using the Operating Assistance Grant recently awarded by the Maryland Department of Housing and Community Development for printing of new street pole banners.

Nine-Month Banners

- Four different designs around one theme
- Bright colors of orange, blue, pink, and green will be on the banners
- Varying text with the following:
 1. We have fun this side of the mountain
 2. Just absolutely amazing
 3. Even Better than you remember
 4. Smart and a good personality
- Incorporating descriptive words about the downtown at the bottom of each banner:
 1. Community,
 2. Culture,
 3. Heritage,
 4. A&E, and
 5. Education.

Holiday Banners

- Four different designs around one theme
- Bright and bold colors
- Four images will be:
 1. Reindeer
 2. Snowman
 3. Decorated tree
 4. Present

Background Information

The current banners were purchased almost five years ago and are worn and aging and are in need of replacement. The current holiday banners were stock banners selected out of a catalog also showing their age.

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

100918_MCC_Packet_Banner_Redesign.pdf

Description

Banner Redesign Memo



CITY OF HAGERSTOWN, MARYLAND

Department of Community & Economic Development

TO: Valerie Means, City Administrator

FROM: Amanda Whitmore, Downtown Coordinator

DATE: October 3, 2018

SUBJECT: Re-designed Street Pole Banners

At the October 9, 2018 Mayor and City Council work session, staff and Main Street volunteers will discuss redesigned street pole banners. Aaron Peteranecz serves as chair of the Main Street Design Work Group and helped to initiate the project. The group sought designs that were bold and unique designs, not typically found in other downtowns, for holiday banners and for nine-month banners. With support of the Mayor and Council of the recommended designs, they will be printed using the Operating Assistance Grant recently awarded by the Maryland Department of Housing and Community Development for printing of new street pole banners.

Nine-Month Banners

- Four different designs around one theme
- Bright colors of orange, blue, pink, and green will be on the banners
- Varying text with the following:
 1. We have fun this side of the mountain
 2. Just absolutely amazing
 3. Even Better than you remember
 4. Smart and a good personality
- Incorporating descriptive words about the downtown at the bottom of each banner:
 1. Community,
 2. Culture,
 3. Heritage,
 4. A&E, and
 5. Education.

Holiday Banners

- Four different designs around one theme
- Bright and bold colors
- Four images will be:
 1. Reindeer
 2. Snowman

3. Decorated tree
4. Present

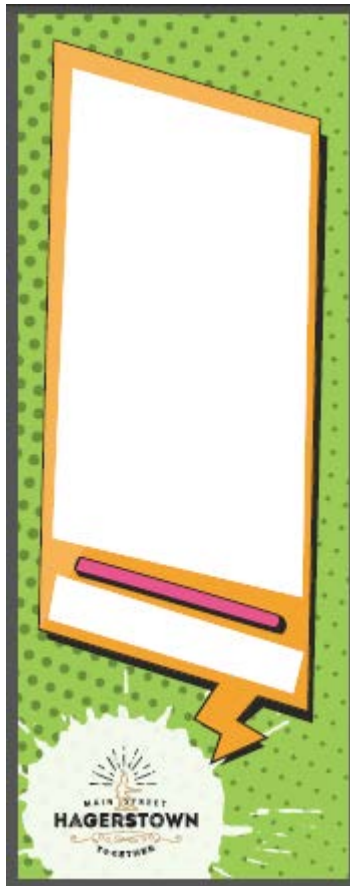
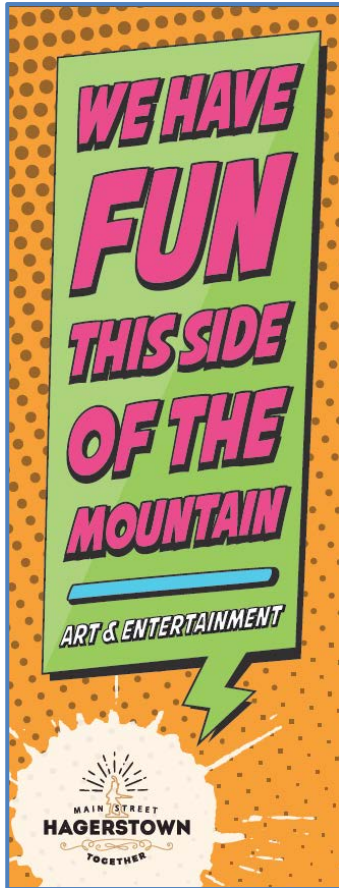
Background Information

The current banners were purchased almost five years ago and are worn and aging and are in need of replacement. The current holiday banners were stock banners selected out of a catalog also showing their age.

Attachment: Sample Nine-Month Banner
Sample Holiday Banner

c:
Jill Thompson, Director of Community & Economic Development
Design Work Group

- 1 We have fun this side of the mountain – A&E
- 2 Just absolutely amazing - Community
- 3 Even better than you remember – Heritage and Culture
- 4 Smart and a good personality - Education



- 1 Snowman
- 2 Present
- 3 Christmas Tree
- 4 Reindeer in similar style

