

Mayor and Council Work Session November 19, 2019 Agenda

"The City of Hagerstown will promote a diverse, business-friendly, and sustainable community with clean, safe, and strong neighborhoods."

"The City of Hagerstown shall be the model provider of the most efficient and highest quality customer services to be known as the municipal location of choice for all"

"As I get older, the more I stay focused on the acceptance of myself and others, and choose compassion over judgement, and curiosity over fear." - Tracee Ellis Ross

4:00 PM WORK SESSION

1. Proclamation – Transgender Day of Remembrance, November 20, 2019 – *Michael Jones, 4state Pride Network*

4:05 PM 2. Preliminary Agenda Review

4:20 PM 3. Hagerstown BMX Proposed Track Improvements – *Rodney Tissue, City Engineer, and Audrey Vargason, Director of Sales, Visit Hagerstown CVB*

4:35 PM 4. Proposed Closure of Summit Avenue CSX Rail Crossing – *Rodney Tissue, City Engineer*

4:50 PM 5. Program Open Space Annual Program – *Rodney Tissue, City Engineer*

CITY ADMINISTRATOR'S COMMENTS

MAYOR AND COUNCIL COMMENTS

ADJOURN

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Proclamation – Transgender Day of Remembrance, November 20, 2019 – *Michael Jones, 4state Pride Network*

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Preliminary Agenda Review

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

November_Preliminary.docx

Description

November 26, 2019
Preliminary Agenda



**88TH REGULAR SESSION
MAYOR & CITY COUNCIL
NOVEMBER 26, 2019
AGENDA**

Preliminary Agenda

7:00 p.m. REGULAR SESSION – *Council Chamber, 2nd floor, City Hall*

I. CALL TO ORDER - Mayor Robert E. Bruchey, II

II. INVOCATION

III. PLEDGE TO THE FLAG

IV. ANNOUNCEMENTS

- A. Rules of Procedure – *Effective October 22, 2019*
- B. Use of cell phones during meetings is restricted.
- C. All correspondence for distribution to Elected Officials should be provided to the City Clerk and should include a copy for the City Clerk for inclusion in the official record.
- D. Meeting Schedule:
 - 1. Tuesday, December 3, 2019 – Work Session at 4:00 p.m.
 - 2. Tuesday, December 10, 2019 – Work Session at 4:00 p.m.
 - 3. Tuesday, December 17, 2019 – Regular Session at 7:00 p.m.
 - 4. Tuesday, December 24, 2019 – *No Meeting*
 - 5. Tuesday, December 31, 2019 – *No Meeting*

V. PROCLAMATIONS

Small Business Saturday
World AIDS Day – *Michael Jones, Rise Up Hagerstown*

VI. APPOINTMENTS

Board of Code Appeals
Planning Commission

VII. AGENDA ITEM CITIZEN COMMENTS

VIII. MINUTES

(October 1, 2019, October 8, 2019, October 15 2019, October 22, 2019)

IX. CONSENT AGENDA

- A. Parks and Engineering:
 - 1. Playground and Parks Equipment – Playground Specialists, Inc. (Thurmont, MD) \$ 25,966.00
 - 2. Potterfield Pool House and Hager House Roof Replacements – Advance Construction, LLC (Smithsburg, MD) \$ 57,450.00
 - 3. Reconditioned 2015 John Deere 8800A Rough Mower – Finch Services, Inc. (Westminster, MD) \$ 26,995.00
- B. Police Department:
 - 1. Computer/Network Server – Dell EMC (Round Rock, TX) \$ 14,995.00
 - 2. NTF Reimbursement for FY20 – Washington County Treasurer (Hagerstown, MD) \$ 310,000.00
 - 3. Monthly Speed Red Light Camera Charges – American Traffic Solutions, Inc. (Mesa, AZ) \$ 130,000.00

City Hall • Council Chamber • 1 East Franklin Street • Hagerstown, Maryland 21740

301.790.3200 ext. 113

Hearing Impaired Call 301.797.6617

C. Department of Public Works:

1. Landscape Bed and Ground Maintenance Citywide and in Parks – Advantage Landscape & Construction (Hagerstown, MD) \$ 30,171.69
2. Bulk Diesel Fuel and Gasoline Purchase – Petroleum Traders Corporation (Fort Wayne, IN) \$423,328.00 (\$1.9176/gal. for Diesel and \$1.6738/gal. for Gasoline)

D. Utilities Department:

1. Light – Switch Repair Parts, Wesel Substation – S&C Electric Company (Annapolis, MD) \$71,193.44
2. Wastewater – Solids Processing - Temporary Thickening Services – Synagro (Baltimore, MD) \$69,909.81
3. Wastewater – Solids Processing – Pelletizer Improvements – Synagro (Baltimore, MD) \$39,767.00
4. Wastewater – Liquid Oxygen – Air Products and Chemicals, Inc. (Allentown, PA) \$32,000.00
5. Water & Wastewater – Bulk Chemical Purchase – Wastewater Division \$501,118.00 (multiple vendors) and Water Division \$830,164.06 (multiple vendors)
6. Water – Risk and Resiliency Assessment and Emergency Response Plan – Hazen and Sawyer (Baltimore, MD) \$221,227.00

X. UNFINISHED BUSINESS

No Unfinished Business

XI. NEW BUSINESS

- A. Introduction of an Annexation Resolution – I-81/CSX/Halfway Blvd. Right-of-Way, Case No. A-2019-01
- B. Approval of Annexation Plan – I-81/CSX/Halfway Blvd. Right-of-Way, Case No. A-2019-01
- C. Approval of a Resolution: Execution and Delivery of a Third Amendment to Agreement with American Traffic Solutions, Inc. for the Purposes of Providing a Digital Red-Light Camera System and Related Office Services
- D. Approval of a Resolution: Easement Agreement For Showalter Road Water Main
- E. Approval of a Resolution: Automatic and Mutual Aid Firefighting, Rescue, and EMS Agreement
- F. Approval of Power Services Agreement Amendment No. 7 with First Energy Solutions
- ✓ G. Approval of Retainer Agreement for City Legal Services
- ✓ H. Approval of Request for Exemption from Chapter 155, Noise
- ✓ I. Approval of Municipal Stadium / Hagerstown Suns Capital Improvements
- ✓ J. Approval of Reprogramming Funds for Haven Road Match

XII. GENERAL CITIZEN COMMENTS

XIII. CITY ADMINISTRATOR COMMENTS

XIV. MAYOR & COUNCIL COMMENTS

XV. ADJOURN

✓ Items that have been discussed and reviewed previously or are of a routine nature and, therefore, additional information may not be attached to this agenda.

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Hagerstown BMX Proposed Track Improvements – *Rodney Tissue, City Engineer,*
and Audrey Vargason, Director of Sales, Visit Hagerstown CVB

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

HagerstownBMX.2019.pdf

Description

Hagerstown BMX Proposed
Track Improvements



CITY OF HAGERSTOWN, MARYLAND

Department of Parks and Engineering

November 19, 2019

TO: Scott Nicewarner, City Administrator

FROM: Rodney Tissue, Director Parks and Engineering 

RE: **HagerstownBMX Proposed Track Improvements**

Attached you will find a detailed memo prepared by Audrey Vargason with the Convention & Visitors Bureau. *HagerstownBMX*, in partnership with various groups, is seeking funding to make significant improvements to the track in Fairgrounds Park to best position the track to bid to host the 2021 BMX Nationals event and many events after that.

HagerstownBMX is seeking our department's staff support and \$50,000 in Program Open Space funds to be used toward the \$314,000 overall improvements. We assume the bulk of the improvements work will be contracted out in late 2020 and the rest completed jointly with our staff and their volunteers.

I request time on the November 19th work session to allow the BMX track officials, Audrey and I to present the proposal to the Mayor & Council.

Attachments: * 10/29/19 Memo

c: Mark & Lorie Swain
Mark Cantor
Audrey Vargason
Dan Speddan
Mark Haddock
Scott Smoot
Amy Riley

Collaborative Partnerships: To support this initiative HagerstownBMX has aligned with the following organizations and local representatives:

- City of Hagerstown Parks Department
- Visit Hagerstown-Washington County Convention & Visitors Bureau
- Washington County Community Coalition
- MD Sports Commission
- Delegate Paul Corderman, District 2B

As the project gains more traction we hope to expand the list of our collaborative partners including but not limited to Senator, Andrew Serafini, District 2; Hagerstown's Mayor and City Council; Hagerstown Police Department; Washington County Commissioners and Administrative Staff; residents and members of the tourism industry.

Project Background:

In May of 2019, Audrey Vargason from Visit Hagerstown-Washington County Convention and Visitors Bureau attended the National Association of Sports Commissions annual conference and met one-on-one with sports organizations. Before the conference, Visit Hagerstown received a Request for Proposal with Visit Hagerstown for USA BMX Nationals which she circulated to Scott Canter at HagerstownBMX. As a result of a one-on-one meeting with John David and Connie Shepler from USA BMX at the conference, Vargason began to further qualify the opportunity to host a Nationals Event.

In July of 2019, USA BMX made their routine visits to sanctioned tracks along the East Coast, Lori and Mark Swain, Track Operators along with Scott Canter, Track Marketing Director, Dan Spedden and Audrey Vargason from Visit Hagerstown met USA BMX Staff: Connie Shepler and Steeyle Levine. At that time, HagerstownBMX and Visit Hagerstown discussed with USA BMX Staff the intent to bid for the 2021 Nationals and provided USA BMX Staff with an action plan. The action plan was also provided to the Hagerstown City Parks Department and a formal meeting was arranged to discuss the venue as a host facility for a Summer 2021 Nationals Event.

Through a series of conversations amongst HagerstownBMX, Hagerstown City Parks Department and Visit Hagerstown it became evident that for HagerstownBMX to be considered as a Nationals venue track improvement would have to be made. HagerstownBMX facility is one of four BMX facilities in the state of Maryland, the only one without lighting in their facilities. As a result, the HagerstownBMX season and race schedule are negatively impacted. Tracks with lights can incorporate weekly night rides as well as accommodate regional and national events.

Project Scope:

HagerstownBMX along with Hagerstown City Parks Department has identified a series of track improvements that focus on the categories of Safety, Lighting & Electric, Storm Water Management, Accessibility, Athlete Amenities, Visitor Experience, and Track Improvement.

It is the goal of Hagerstown City Parks Department and Visit Hagerstown to support HagerstownBMX in its mission to propel HagerstownBMX to the next level and serving its community of riders and attract new riders to their facility at Fairgrounds Park. To rent the equipment needed and make temporary changes to the HagerstownBMX facility to host a National event does not create a long-term benefit for the community which is an important goal to all organizations involved.

It should be made clear the intent to bid to host the 2021 Nationals at HagerstownBMX facility is not solely dependent on the track improvements, but it provides the community with the biggest benefit: a state-of-the-art BMX track for generations upon generations to enjoy.

Funding:

The estimated cost of the total improvements is approximately \$314,000, which includes a 10% contingency for any change orders that may occur.

The Washington County Community Coalition has identified this project as a top legislative priority for the new session starting in January 2020. Delegated Paul Corderman, who represents Hagerstown is an advocate for growth and development within his community and by nature is supportive of the track improvement project. Delegate Corderman has agreed to sponsor a bond bill between \$200,000 and \$250,00 in the 2020 legislative session to assist with funding the track improvements.

Additionally, in November 2019, Rodney Tissue, Director of Parks and Engineering for the City of Hagerstown will appear before Mayor and Council to make a priority request for \$50,000 of the City Parks request to Program Open Space funding be allocated to the track improvements at Fairgrounds Park. Collectively, it is an objective of the agencies and individuals involved to ensure that all funding is secured for the track improvements by the Spring of 2020, ensuring that HagerstownBMX is debt-free and able to successfully continue operating at Fairgrounds Park for decades to come.

Proposed Funding	Amount	Percentage	Source
State	\$200,000	63%	Bond Bill
State with County Support	\$50,000	16%	Program Open Space
Local	\$50,000	16%	Washington County Hotel Rental Tax Funding Grant
Private	\$14,000	5%	
Total	\$ 314,00	100%	

Track Improvements Detailed Expenses

Item	Category	Amount
Concrete Pad	Accessibility	\$10,000.00
Topsoil Removal around Track	Accessibility	\$2,000.00
Gravel for Walkway around Track	Accessibility	\$5,000.00
Canopy for Start Area	Athlete Amenity	\$5,000.00
Storm Water Management	Environmental	\$30,000.00
Upgrade to Electrical Service 400 AMP	Lighting & Electric	\$3,000.00
LED Lighting in Stables	Lighting & Electric	\$5,000.00
LED Track Lighting	Lighting & Electric	\$100,000.00
Design (lighting, swm, wall)	Permits	\$15,000.00
Fencing	Safety	\$7,000.00
Raise Turn #1 by 18"	Track Improvement	\$10,000.00
Raise Turn #2 by 2'	Track Improvement	\$12,000.00
Raise Turn #3 by 3'	Track Improvement	\$15,000.00
Retaining Wall to reinforce Turn #3	Track Improvement	\$20,000.00
PA System with FM Broadcast Ability	Visitor Experience	\$20,000.00
Bleachers for 200	Visitor Experience	\$40,000.00
Raised bleacher and pad	Visitor Experience	\$15,000.00
Total		\$314,000.00

Project Impact:

- State-of-the-Art BMX Track with improved surfaces, athletes' amenities and accessibility enhancing the residential and visitor experience.
- Investment in Open Space brings health and well-being benefits to the community.
- The facilities usage and seating capacity will increase.
- Viable facility for 2021 Nationals Event as well as another regional event
 - National BMX event will generate a substantial economic impact on the host community
 - Visit Hagerstown estimates that a 2021 Nationals Event will generate between \$1.1 and \$3 million dollars in economic impact to the Hagerstown Region.
- LED Lighting will allow for increased use for the facility for weekly rides, open nights and events
- Higher turns on track- better suited for competing and pro athletes
- Improved PA System will allow Athletes to hear track announcements from surrounding parking areas



BMX TRACK AT FAIRGROUNDS PARK

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Proposed Closure of Summit Avenue CSX Rail Crossing – *Rodney Tissue, City Engineer*

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

closure_of_summit_ave_rr_crossing.2019.pdf

Description

Proposed Closure of
Summit Avenue CSX Rail
Crossing



CITY OF HAGERSTOWN, MARYLAND

Department of Parks and Engineering

November 19, 2019

TO: Scott Nicewarner, City Administrator

FROM: Rodney Tissue, Director Parks and Engineering 

RE: **Proposed Closure of Summit Avenue CSX Rail Crossing**

Since 2015, staff has attempted to have the railroad crossing at Virginia Avenue (and also Walnut Street) improved. The Virginia Avenue crossing includes the Cultural Trail. At our request, the Maryland Department of Transportation (MDOT) has indicated they will pay for the bulk of these upgrades but their process must be followed. The City may have to fund the sidewalk and storm drain improvements associated with the crossing upgrades.

As part of the discussion, I received the two attached letters from CSX and State Highway Administration with incentives of \$20,000 and \$7,500 respectively to close the crossing at *Summit Avenue*. Prior to making improvements to the Virginia Avenue crossing, MDOT and CSX wanted to see if the City had any interest in closing this crossing. They feel there is a safety concern of having three at-grade crossings so close together. Traffic data we have on file shows that less than 1000 vehicles per day use this crossing. Trains using this spur track are servicing *Conservit* south of I70 and cross about twice a week and are very low speed.

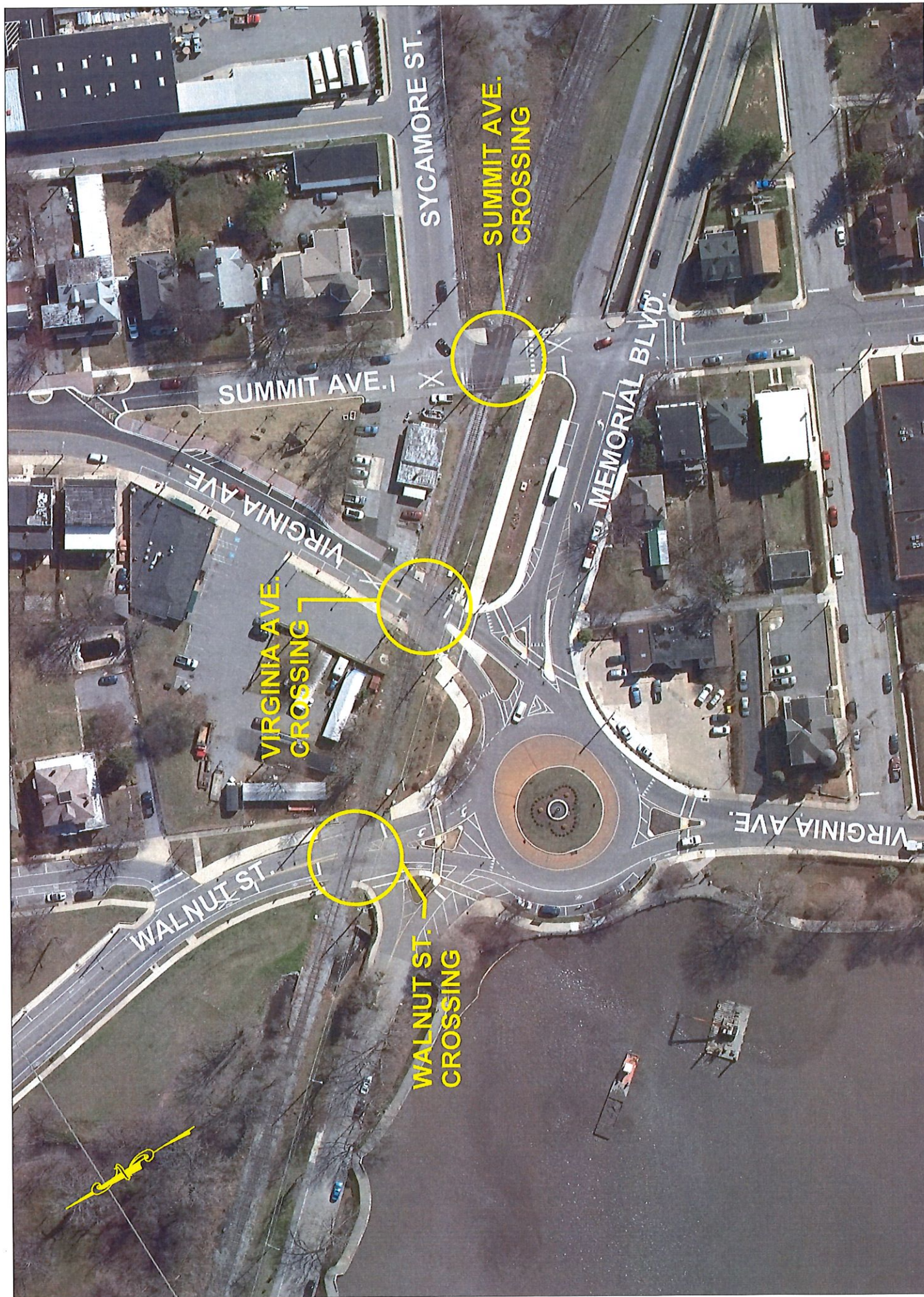
Staff has not surveyed the neighborhood or completed any type of public input. We assume that if the Council has interest in this closure, a formal "closure process" with public hearings would be facilitated. MDOT has indicated that they will fund the removal costs and the City and CSX would work together to remove the crossing.

Staff feels there is insufficient incentive to permanently close the Summit Avenue crossing. We request Mayor & Council either deny the request OR request public input before deciding.

Staff will be present to review this with Mayor & Council.

Attachments: Two Letters

Cc: Jim Bender
Tim Young
Eric Deike



SCALE: 1"= 100'

RAILROAD CROSSINGS NEAR PARK CIRCLE



Derek S. Mihaly, PE
Project Manager II
4 Neshaminy Interplex; Suite 205
Trevose, PA. 19053
Derek_Mihaly@csx.com
(215) 218-3391 phone
(904) 245-3059 fax

October 18, 2019

Mr. Rodney Tissue, PE
City Engineer
Department of Parks and Engineering
City of Hagerstown
One East Franklin Street
Room 301
Hagerstown, MD 21740

SUBJECT: Hagerstown, Washington County, MD – Improvements to the Virginia Avenue and S. Walnut Street at-grade crossings of CSX; DOT# 832379M & 832378F; Milepost BAW-23.59 & BAW-23.62; Central Zone, Lurgan Subdivision, OP# MD0436

Summit Avenue Closure Offer

Mr. Tissue:

Reference is made to the ongoing Virginia Avenue/Walnut Street highway-rail safety improvement project noted above and recent discussions between the City of Hagerstown, Maryland Department of Transportation State Highway Administration, and CSX. In conjunction with the subject project, CSX is willing to offer \$20,000 for the permanent closure of the adjacent Summit Avenue at-grade crossing designated by the Federal Railroad Administration as DOT# 832380G. The payment does not need to be applied towards the subject project and can be used at the City's discretion.

Should you have any questions or require additional information, please do not hesitate to contact me at 215-218-3391, or Mr. Josh Amsler at 215-789-2103.

Sincerely,

Derek S. Mihaly, PE
Project Manager II

cc (via email):
Marie Kiefer, CSX
Josh Amsler, AECOM
Stacey Beckett, MDOT

October 3, 2019

Rodney Tissue, P.E.
City Engineer
Department of Parks and Engineering
City of Hagerstown
One East Franklin Street
Room 301
Hagerstown MD 21740

Re: Summit Avenue at CSX Transportation, Inc.
City of Hagerstown
DOT Number: 832380G

Dear Mr. Tissue:

Recent discussions have occurred between the City of Hagerstown, Maryland Department of Transportation State Highway Administration (MDOT SHA), and CSX Transportation, Inc. (CSX) regarding the possibility of a permanent closure of the public highway-rail grade crossing on Summit Avenue. This crossing is designated by the Federal Railroad Administration as DOT number 832380G. Title 23 §130 of the United States Code states:

(i) Incentive Payments for At-Grade Crossing Closures.

(1) In general.

Notwithstanding any other provision of this section and subject to paragraphs (2) and (3), a State may, from sums available to the State under this section, make incentive payments to local governments in the State upon the permanent closure by such governments of public at-grade railway-highway crossings under the jurisdiction of such governments.

(2) Incentive payments by railroads.

A State may not make an incentive payment under paragraph (1) to a local government with respect to the closure of a crossing unless the railroad owning the tracks on which the crossing is located makes an incentive payment to the government with respect to the closure.

(3) Amount of payment.

The amount of the incentive payment payable to a local government by a State under paragraph (1) with respect to a crossing may not exceed the lesser of:

- (A) the amount of the incentive payment paid to the government with respect to the crossing by the railroad concerned under paragraph (2); or
- (B) \$7,500.

(4) Use of payments.

A local government receiving an incentive payment from a State under paragraph (1) shall use the amount of the incentive payment for transportation safety improvements.

Mr. Rodney Tissue
Page Two

As part of the upcoming Virginia Avenue/Walnut Street highway-rail safety improvement project, the MDOT SHA is willing to offer the full \$7,500 incentive payment to the City of Hagerstown, in conjunction with the match payment from CSX, for the permanent closure of Summit Avenue. A second diagnostic meeting will be scheduled between MDOT SHA, CSX, and the City of Hagerstown to discuss further details on the impacts of a closure versus non-closure, traffic operations at the roundabout, and administrative process for closure.

The MDOT SHA looks forward to coordinating with the City of Hagerstown on this effort. If you have any questions or require additional information, please do not hesitate to contact Ms. Stacey Beckett, Team Leader, Traffic Development and Support Division (TDSD). She may be reached at 410-787-5891, toll-free 1-888-963-0307, or via email at sbeckett2@mdot.maryland.gov.

Sincerely,

A handwritten signature in black ink that reads "Cedric Ward". The signature is fluid and cursive, with the first name "Cedric" and last name "Ward" clearly distinguishable.

Cedric Ward, P.E., Director
Office of Traffic and Safety

cc: Ms. Stacey Beckett, Team Leader, TDSD, MDOT SHA

**REQUIRED MOTION
MAYOR AND CITY COUNCIL
HAGERSTOWN, MARYLAND**

Topic:

Program Open Space Annual Program – *Rodney Tissue, City Engineer*

Mayor and City Council Action Required:

Discussion:

Financial Impact:

Recommendation:

Motion:

Action Dates:

ATTACHMENTS:

File Name

pos_annual_program.pdf

Description

Program Open Space
Annual Program



CITY OF HAGERSTOWN, MARYLAND

Department of Parks and Engineering

November 19, 2019

TO: Scott Nicewarner, City Administrator

FROM: Rodney Tissue, Director Parks and Engineering *RT*

RE: **Program Open Space (POS) Annual Program**

Attached you will find our recommendation for the Program Open Space funds for FY 2021 and beyond. We request that Council review the list, especially the FY 2021 portion, and provide comments. At the November 26th Regular Session, staff will request that Mayor & Council approve the priority list for FY 2021. We need to send our list to Washington County by January 3, 2020.

Staff will be present to review the proposal with Mayor & Council.

Attachments: * County request letter
 * Proposed FY 21-25 Plan
 * Pictures

c: Cathy Beach
 Mark Haddock



Washington County

M A R Y L A N D

DIVISION OF PUBLIC WORKS

MEMORANDUM

TO: Mayors of Municipal Corporations in Washington County
Hagerstown Community College
Washington County Board of Education

FROM: Andrew Eshleman, P.E. Director, Public Works *ae*

DATE: November 4, 2019

SUBJECT: Annual Program Open Space-Acquisition & Development Program FY 2021

The Program Open Space Annual Program for Acquisition and Development Projects for FY 2021 is required to be submitted to the State Department of Natural Resources by July 1, 2020. As in past years, projects will be reviewed by the Washington County Recreation and Parks Advisory Board prior to a recommendation being made to the Board of County Commissioners for adoption of the annual program.

Please submit requests for acquisition or development project funding for the FY 2021 Annual Program by Friday, January 3, 2020, delivered to the Washington County Department of Public Works, 100 West Washington Street, Hagerstown, Maryland, 21740. A completed application is required for each project, along with a map showing the project location. Application forms and additional information can be found on the Department of Natural Resources, Local Program Open Space, Land Acquisition and Planning website. If no projects are submitted by January 3, 2020 then it will be assumed that you do not have any projects for consideration for the 2021 fiscal year. Please attempt to use realistic estimates when determining project costs and do not submit more projects than may reasonably be expected to be completed in a fiscal year.

As with last year's submittal, in addition to any FY 2021 annual program request, please provide a list of projects you may be considering requesting POS funding in the next five (5) years. Acquisition projects are eligible for 100% of project expenses, while development projects are eligible for 90% of project expenses. Please refer to the Local Program Open Space Manual or contact me if you have questions regarding project eligibility for this program.

The list should include the following information, and be presented in a similar format. See following examples:

Fiscal Yr	Project	Location	Est. Cost	POS Funds Requested
FY 2021	Land Acquisition	Antietam Dr.	\$25,000	\$25,000
FY 2022	Walking Trail	Regional Park	\$30,000	\$28,000
FY 2023	Bathroom Upgrade	Marty Snook	\$75,000	\$67,500
FY 2024	Pavilion Roof	Marty Snook	\$25,000	\$22,500
FY 2025	Antietam Water Tr.	Keedysville Rd	\$30,000	\$28,000

Please provide this list whether or not you intend to submit for project funding in FY 2021. The list will assist with long range recreation planning and forecasting the long-term funding needs versus projected available funding. Omitting a project would not eliminate it from future consideration. The annual program will still be developed on a yearly basis as required by law.

I understand that priorities change from year to year and that new projects may arise that are not yet conceived, but will become high priorities in the future. If you do not have any future projects identified at this time, that is acceptable, or if you would like County staff to assist with developing a list of projects, we will be happy to help.

After all applications are received, a time will be assigned to make your presentations to the Recreation and Parks Board. Presentations should be limited to 10 - 15 minutes. It is anticipated that presentations will take place during the February through April meetings of the Recreation and Parks Board.

Once presentations are completed, the Recreation and Parks Advisory Board will recommend an annual program to the County Commissioners. This program will be reviewed and adopted subject to additions, deletions or changes approved by the Board of County Commissioners.

After action is taken by the Board of County Commissioners, you will be notified as to what projects have been approved for funding and the copies of the approved annual program returned.

Thank you for your past cooperation and support in development of the annual POS program and I look forward to working with you in the future. If you have any questions regarding these changes or the POS program, please contact me at 240-313-2252 or aeshleman@washco-md.net.

CITY OF HAGERSTOWN
5-YEAR PROGRAM OPEN SPACE
PROPOSED PLAN FY21-25 (Listed By Priority)
Last Revised 11/14/19

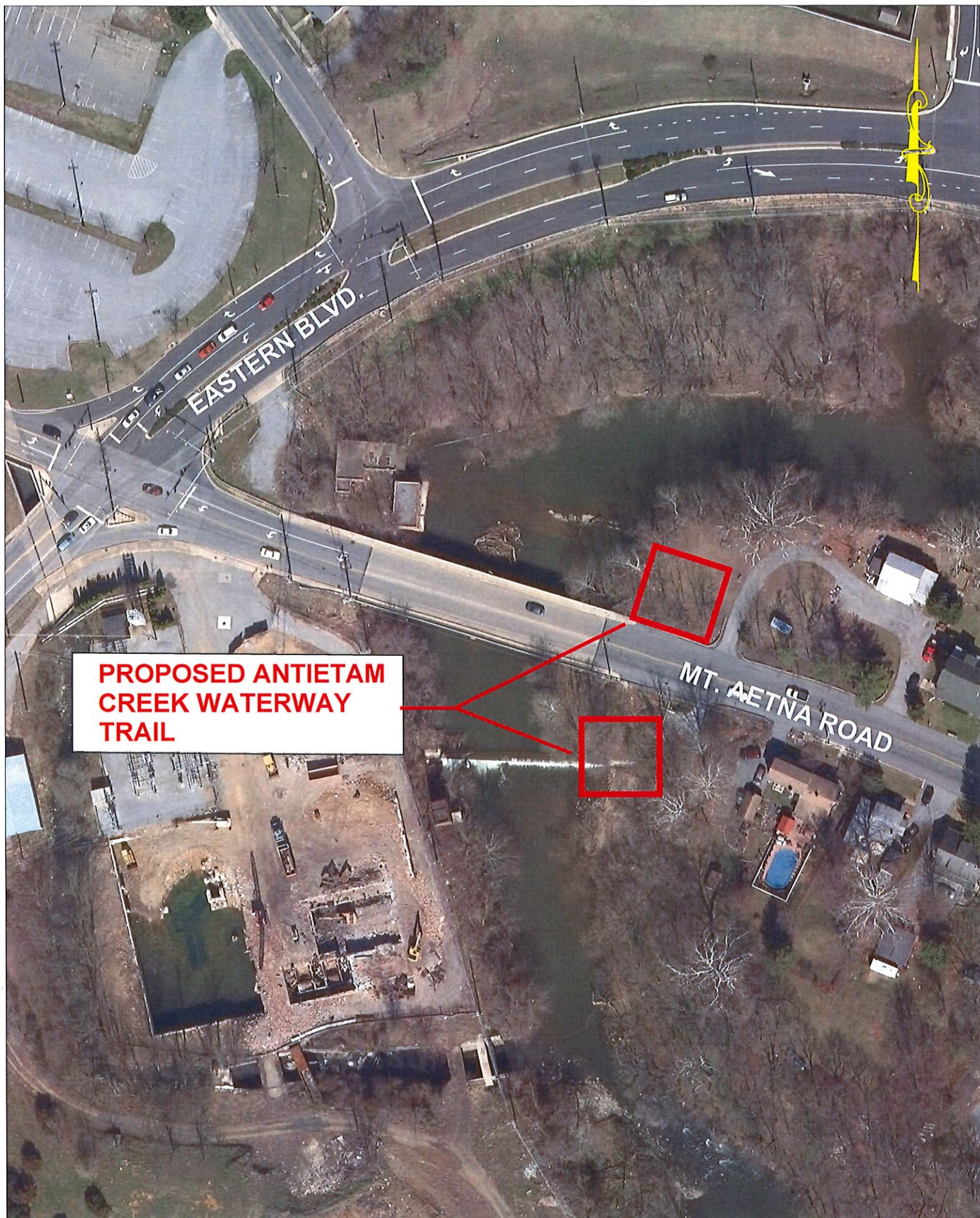
FY	CIP #	Project	Location/Description	Total Project Cost	POS Fund Request	City Match
2021	----	BMX Track Improvements	In conjunction with Convention and Visitors Bureau, upgrades such as lights, PA system, track improvements, spectator seating etc. to host national events in Fairgrounds Park	\$340,000	\$50,000	\$5,000
2021	----	New Restrooms	Construct new restrooms for use by City Park Train Hub (202 train display) patrons <u>and</u> softball field users	\$150,000	\$135,000	\$15,000
2021	CO237	Park Play Equipment	Rubber safety mats, T-Rex climbing structure in City Park , web climber/spinner, expression swing (<i>also CP&P request</i>)	\$117,000	\$105,300	\$11,700
2021	----	Antietam Creek Waterway Trail	Construct parking area, water access and signs at Mt Aetna Road to allow watercraft to portage around dam, benches, tables, etc.	\$50,000	\$45,000	\$5,000
2022	CO047	City Park Upper Lake Improvements	Reconstruct perimeter wall, dredge lake, permanently repair leak under causeway	\$500,000	\$200,000	\$300,000
2022	CO624	Replace Roof over Parks Office	Fairgrounds Park, flat roof over offices	\$50,000	\$45,000	\$5,000
2022	CO439	Amenities for City Park Train Hub	Install children's exhibits, display improvements, signs, access to cabooses, benches, tables, etc.	\$50,000	\$45,000	\$5,000
2022	---	High Resolution Electronic Message Board	On Golf Course adjacent Route 40, advertise City Recreation events and	\$80,000	\$72,000	\$8,000

CITY OF HAGERSTOWN
5-YEAR PROGRAM OPEN SPACE
PROPOSED PLAN FY21-25 (Listed By Priority)
Last Revised 11/14/19

FY	CIP #	Project	Location/Description	Total Project Cost	POS Fund Request	City Match
2023	C0522	Parking Improvements.	City Park: Upper lot near tennis court	\$250,000	\$225,000	\$25,000
2023	----	New City Park Restrooms	Construct new restrooms near Digby parking Lot for park patrons, model sailboat operators, etc.	\$150,000	\$135,000	\$15,000
2023	C0825	The Greens at Hamilton Run Improvements	Course improvements such as cart paths, tee box and green improvements	\$100,000	\$90,000	\$10,000
2024	C0626	Parking Improvements.	Fairgrounds Park: Rear lot below BMX	\$250,000	\$225,000	\$25,000
2024	C0626	Soccer Field Lights	Fairgrounds Park: add lights to soccer field for evening use	\$170,000	\$63,000	\$107,000 by others
2025	C0548	Gatekeeper's House Renovation	Fairgrounds Park	\$500,000	\$450,000	\$50,000



CITY PARK - PROPOSED RESTROOMS



PROPOSED ANTIETAM CREEK WATERWAY TRAIL